



Name Change Checklist

DO THIS FIRST...

- Social Security** (In-person required)

Required Documents:

Birth Certificate

Certified Divorce Decree or Name Change Order (no copies)

Driver's License or Passport

<https://www.ssa.gov/forms/ss-5.pdf>

DO THIS SECOND...

- *Driver's License** (Must schedule an in-person appointment: \$9 fee at Secretary of State in Michigan)

Required Documents:

Driver's License

Proof of name change from Social Security

Certified Divorce Decree or Name Change Order (no copies)

<https://www.michigan.gov/sos/visit>

***If not in Michigan, see your local DMV website for requirements.**

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DO THESE NEXT...

Finances:

- Employer
- Bank Account
- Investment Accounts
- Retirement Accounts
- Credit Cards

Home and Vehicle:

- Mortgage Company or Landlord
- Car loan/Lease
- Car Insurance
- Home Insurance

Medical:

- Health Insurance
- Doctor
- Dentist

Utilities:

- Cell phone
- Internet
- Cable
- Electric/Gas
- Water/Trash/Sewer

Services and Memberships:

- Streaming Services (Netflix, Hulu, Etc.)
- Lawn Care
- Gym
- Salon
- Meal Delivery
- Uber/Lyft Accounts
- Airlines (Frequent Flyer)

Organizations:

- Place of Worship
- Children's Schools/Daycare