

**TOWN OF FORT TOWSON
PUBLIC WORKS AUTHORITY REGULAR MEETING MINUTES
THURSDAY, JUNE 12, 2025**

A. Call to Order

Mayor Barnes called the meeting to order at 8:10 P.M.

B. Roll Call

Roll Call: Trustee Dawn Alvey- Present, Trustee Patricia Phillips- Present, Trustee Tami Barnes- Present, Trustee Catrina Evans- Present, Trustee Russell Yoxtheimer- Present.

C. General Consent Items

- Discussion and possible action regarding the PWA financial accounts and reports, bills to be paid, payroll, and any invoice/issue not known prior to the meeting.
- Discussion and possible action regarding meeting minutes from June 5th, 2025.

PWA Superintendent Tony Daniels- No leaks this past month to report. Received four more filters (8 in total), and they have replaced those. We will order 10 more, then have another 6 to order, then our RIG grant will be complete. The plant had .03 turbidity, which is really good; he hasn't seen it that low in the years he has worked here. Gave a list of supplies needed for labs to the council.

A motion was made by Trustee Evans to approve all general consent items, plus the lab supplies needed that Tony turned in. Trustee Alvey seconded the motion.

Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxtheimer- Yes.

Motion Passed.

D. Scheduled Business

1. Discussion and possible action regarding the purchase of 5 UTS meters at \$190/each.

Trustee Evans made a motion to approve the purchase of 5 UTS meters. Trustee Alvey seconded the motion.

Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxtheimer- Yes.

Motion Passed.

2. Discussion and possible action regarding the purchase of a conversion kit and liquid for smoker testing system at \$727.48 from USA Bluebook.

When there is breaks in the line the smoker is used to help find them. The factory that makes the candles for the smoker burnt down, and due to a shortage of candles, it will be easier to convert the smoker system to a liquid test.

Trustee Alvey made a motion to approve the conversion kit and liquid for the smoker for \$727.48. Trustee Yoxtheimer seconded the motion.

Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxtheimer- Yes.

Motion Passed.

3. Discussion and possible action regarding inquiring about Starlink internet services for the PWA shop and water plant.
Trustee Evans made a motion to approve the switch from Grice Internet to Starlink for \$292.60 installation fee and \$120/month. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxthimer- Yes.
Motion Passed.
4. Discussion and possible action regarding a request to be on the agenda from Heather Humphrey to discuss outstanding water bill for newly purchased property.
No Action Taken.
5. Discussion and possible action regarding allowing Clerk-Treasurer Lacey Dodds to retrieve quotes for the HVAC system at the water plant and purchase the cheapest option.
Trustee Alvey made a motion to allow Lacey Dodds to receive bids and purchase the cheapest option. Trustee Evans seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxthimer- Yes.
Motion Passed.
6. Discussion and possible action regarding the removal of Jonathan Davis from PWA Security First National bank accounts.
Trustee Yoxthimer made a motion to approve the removal of Jonathan Davis from all Fort Towson bank accounts from Security First National Bank. Trustee Evans seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxthimer- Yes.
Motion Passed.
7. Discussion and possible action regarding add an alternate check signer to PWA Security First National bank accounts.
Trustee Evans makes a motion to appoint Trustee Yoxthimer as an alternate check signer for all Fort Towson PWA accounts from Security First National Bank. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxthimer- Yes.
Motion Passed.

E. New Business
None.

F. Public Comment
None.

G. Adjournment
Mayor Barnes adjourned the meeting at 8:21 P.M.