

**TOWN OF FORT TOWSON
CITY COUNCIL REGULAR MEETING MINUTES
THURSDAY, JUNE 12, 2025**

A. Call to Order

Mayor Barnes called the meeting to order at 7:00 P.M.

B. Pledge of Allegiance

C. Roll Call

Trustee Dawn Alvey- Present, Trustee Patricia Phillips- Present, Trustee Tami Barnes- Present, Trustee Catrina Evans- Present, Trustee Russell Yoxheimer- Present.

D. General Consent Items

- Discussion and possible action regarding all city financial accounts, city bills to be paid, city payroll, and any other additional invoices or issues to consider.
- Briefings on facilities/city property and community committees: City Administrator: Daniel Moore, RGLA representative, Friends of Fort Towson representative, Nutrition Center representative, and Fort Towson Fire Chief.
- Discussion and possible action regarding the meeting minutes from May 1st, 2025 and Special meeting minutes from June 5, 2025.

RGLA Representative Janice Medlock- The last RGLA meeting was May 24th with review of previous events and discussion about upcoming events. Upcoming events are the Homecoming Parade, Cornhole Tournament during homecoming, Helping the Friends of Fort Towson with the helipad ribbon cutting ceremony, 4th of July fireworks (the fireworks have been ordered and delivered), and a Back-to-School event Saturday August 2nd, 2025.

City Administrator Daniel Moore- Daniel says the Department of Labor Safety paid a visit to the City Hall and we were written up on numerous items. He has worked to make sure that we are in compliance, and is working on a Material Safety Data Sheet, also he will have to take a hazardous training. Our OMAG insurance is going up by 25%, but this is across all of Oklahoma, but went up 10% for accidental insurance due to an accident that happened last year. Daniel also reports that our insurance with Blue Cross Blue Shield was renewed but our policy would have been \$500 more dollars, him and the representative from BCBS worked together and found our same policy for the same price as previously paid. Daniel has started working on our budget for the 25-26 fiscal year.

Volunteer Fire Department- The VFD is holding their annual fundraiser catfish dinner on Friday at 4:30 P.M. they also had one med assist for the month of June.

Nutrition Center representative Brandi Scott- The Nutrition Center has been serving 95-120 people every week and they will have a fish fry dinner fundraiser on the 4th of July at 12:00 P.M.

A motion was made to approve all general consent items by Trustee Yoxheimer. Trustee Evans seconded the motion.

Roll Call Vote: Trustee Alvey- Y, Trustee Phillips- Y, Trustee Barnes- Y, Trustee Evans- Y, Trustee Yoxheimer- Y.

Motion Passed.

E. Scheduled Business

1. Discussion and possible action regarding swearing in and reading of oaths' from newly elected Trustees: Patricia Phillips, Russ Yoxheimer, and Tami Barnes. Clerk-Treasurer Dodds sworn in our newly voted in Trustee's for City Council. (They all previously signed their oaths before the meeting, this was ceremonial.)
No Action Taken.
2. Discussion and possible action regarding the appointment of town Mayor. Trustee Phillips made a motion that Russell Yoxheimer become the town Mayor. Trustee Alvey seconded the vote.
Roll Call Vote- Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Abstain, Trustee Evans- No, Trustee Yoxheimer- Abstain.
Motion Failed.
Tabled discussion until end of meeting.
3. Discussion and possible action regarding the removal of Jonathan Davis from the Security First National Bank town accounts. Trustee Evans made a motion to approve the removal of Jonathan Davis from the Security First National Bank town of Fort Towson Bank accounts. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.
4. Discussion and possible action regarding Autumn Williams from Williams & Russell CPA on the presentation of 2024 town audit. Autumn Williams read out report and findings from our 24'-25' audit. The town received an unmodified opinion, and she highly encourages a rate study be done for the PWA side. Trustee Evans made a motion to accept and file the Town of Fort Towson's 24'-25' audit. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.
5. Discussion and possible action regarding allowing clerk-treasurer Lacey to call and get quotes for City Hall HVAC systems, and to allow the cheapest bid to fix system. The city hall is very hot, and holding meetings in the meeting room has been hard with the high temps. Dodds requests to receive bids and purchase the cheapest bid. Trustee Yoxheimer made a motion to allow Clerk-Treasurer Dodds to receive bids and purchase cheapest option. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.

6. Discussion and possible action regarding Brandi Scott wanting to hold cooking classes at the Nutrition Center.
Mrs. Scott would like to hold cooking classes at the Nutrition Center, at no cost to the city. Department of Human Services will pay for these families to come to these classes and furnish all supplies.
Trustee Evans made a motion to allow the cooking classes to be held at the Nutrition Center. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.
7. Discussion and possible action regarding inquiring about Starlink Internet services for City Hall building.
Mayor Barnes would like to obtain an internet service that will help keep our employees working, as our current internet service is inadequate for day-to-day operations.
Trustee Alvey made a motion to approve switching internet services from Grice Internet to Starlink for \$292.60 for installation and \$120/month for service.
Trustee Evans seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.
8. Discussion and possible action regarding ordering new pet registration tags.
No Action Taken.
9. Discussion and possible action regarding a request to be on the agenda from Haley Watts regarding her dogs, and inquiring if she is within city ordinance.
Per the ordinance in town 3 or more dogs is considered a kennel. Mrs. Watts has 3 dogs, but they are neutered/spayed and are not in use for breeding. Mrs. Watts requests the council give her formal approval that her dogs are not breaking any ordinance and that they are allowable to have in city limits.
Trustee Evans made a motion to approve the request from Haley Watts that this council does not believe that she is running a kennel operation, and she if formally approved that her dogs are allowed within town limits. Trustee Alvey seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.
10. Discussion and possible action regarding closing the ARPA bank account at Security First National Bank.
The ARPA funds have been expended and the account is drawing charges.
Trustee Yoxheimer made a motion to close the ARPA account at Security First National Bank. Trustee Evans seconded the motion.
Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxheimer- Yes.
Motion Passed.

11. Discussion and possible action regarding adding an alternate check signer to Security First National Bank town accounts.

Trustee Alvey made a motion to allow Trustee Russell Yoxtheimer to be added to the Security First National Bank town accounts as a check signer. Trustee Evans seconded the motion.

Roll Call Vote: Trustee Alvey- Yes, Trustee Phillips- Yes, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxtheimer- Yes.

Motion Passed.

*Returned to Item # 2, previously tabled.

Trustee Evans made a motion to do nothing, then trustee Evans withdrew her motion.

Trustee Evans made a motion to retain Tami Barnes as the town Mayor. Trustee Yoxtheimer seconded the motion.

Roll Call Vote: Trustee Alvey- Abstain, Trustee Phillips- No, Trustee Barnes- Yes, Trustee Evans- Yes, Trustee Yoxtheimer- Yes.

Motion Passed.

F. Old Business

1. Discussion and possible action regarding any updates on Code Enforcement Officer job posting.

City administrator Daniel Moore reports to the council that he has not received any applications.

G. New Business

None

H. Public Comment

None.

I. Adjournment

Mayor Barnes adjourned the meeting at 7:58 P.M.