

# WESTMINSTER NURSERY SCHOOL AND KINDERGARTEN 2019-20 TUITION

Payment Options		Payment Method	
Please check the payment option you would like to use for the 2019-20 School Year		Please check the payment method you would like to use for the 2019-20 School Year	
<input type="checkbox"/> <b>One Payment</b>	Check, bank debit or credit card Due by: April 15, 2019	<input type="checkbox"/> <b>Check</b>	No Fee
<input type="checkbox"/> <b>Two Payment</b>	Check, bank debit or credit card Due by: April 15 & September 15, 2019	<input type="checkbox"/> <b>ACH Electronic Check</b>	\$.44 per transaction
<input type="checkbox"/> <b>Four Payment</b>	CHECKS NOT ACCEPTED Bank debit or credit card ONLY Due by: April 15, July 15, September 15 & November 15 2019	<input type="checkbox"/> <b>Bank Debit Card</b>	3% additional fee+ \$.33
<input type="checkbox"/> <b>Monthly Payment</b>	Check, bank debit or credit card 1st payment due April 15, 2019 Monthly payments begin July, August, September, October, November, December and January 2020	<input type="checkbox"/> <b>Credit Card</b>	3% additional fee +\$.33
<p><b>Please Note: If you choose to pay by a Bank Debit Card, ACH electronic check or credit card payment, you must complete a Tuition Express Enrollment Form. This form can be obtained on line or in the WNSK office.</b></p>			

Class Days	Annual Tuition	1 Payment by personal check or cash	1 Payment by bank debit card or credit card	1 Payment by ACH electronic check	2 Payments by personal check or cash	2 Payments by bank debit card or credit card	2 Payments by ACH electronic check	4 Payments by personal check or cash	4 Payments by bank debit card or credit card	4 Payments by ACH electronic check	Monthly Payment by personal check or cash	Monthly Payments by bank debit card or credit card	Monthly Payments by ACH electronic check
1 Day	\$645	\$645	\$664.68	\$645.44	\$322.50	\$332.51	\$322.94	\$161.25	\$166.42	\$161.69	\$80.63	\$83.38	\$81.07
2 Day	\$1287	\$1287	\$1325.94	\$1287.44	\$643.50	\$663.14	\$643.94	\$321.75	\$331.73	\$322.19	\$160.88	\$166.04	\$161.32
3 Day	\$1700	\$1700	\$1751.33	\$1700.44	\$850.00	\$875.83	\$850.44	\$425.00	\$438.08	\$425.44	\$212.50	\$219.21	\$212.94
4 Day	\$2034	\$2034	\$2095.35	\$2034.44	\$1017.00	\$1047.84	\$1017.44	\$508.50	\$524.09	\$508.94	\$254.25	\$266.21	\$254.69
5 Day Kdg.	\$2700	\$2700	\$2781.33	\$2700.44	\$1350.00	\$1390.83	\$1350.44	\$675.00	\$695.58	\$675.44	\$337.50	\$347.96	\$337.94

Child's Name	Class Days (circle one) 1 2 3 4 Kdg.	\$ 55.00 Registration fee	Paid online
Child's Name	Class Days (circle one) 1 2 3 4 Kdg.	\$ 55.00 Registration fee	Paid online
Child's Name	Class Days (circle one) 1 2 3 4 Kdg.	\$ 55.00 Registration fee	Paid online

Parent Signature:	Date:
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## Westminster Nursery School and Kindergarten 2019-20 Tuition

2040 Washington Road Pittsburgh, PA 15241 | WNSK.org  
p. 412 835 2906 | wnsk@westminster-church.org



We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

**ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD**

I (we) hereby authorize (business name) \_\_\_\_\_ to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

**COMPLETE ONE SECTION ONLY**

**SECTION A (Credit Card and Bank Cards, subject to transaction & processing fee). Visa or MasterCard only.**

Cardholder Name	Phone #
Cardholder Address	City State Zip
Account Number	Expiration Date
Cardholder Signature	Date

**SECTION B (Bank Account/ACH) subject to transaction fee**

Your Name	Phone #			
Address	City State Zip			
Bank or Credit Union Name	Bank or Credit Union Address	City	State	Zip
Routing Transit Number (see sample below)	Account Number (see sample below)	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings	

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Official Use Only**

Date Received
Employee Signature



A service of





## PARENT FAQs

We are excited to offer automatic payments through Tuition Express. It is no longer necessary for you to write a check for tuition and fees. Your bank or credit card account will be safely and securely debited by Tuition Express. You can be emailed a receipt for each transaction. It's easy to sign-up – just ask us.

### Frequently Asked Questions

**When I pay my tuition automatically, how secure is my account information?**

Very secure – more secure than when you write checks. The checks you write every day have your name, address, phone number, and sometimes your driver's license number on them. With this information, criminals have all they need to access your account or worse, steal your identity. Automatic payments greatly reduce this potential problem by limiting the amount of information available and who has access to it. Tuition Express also incorporates additional security procedures, utilizing 128 bit encryption.

**What if the childcare center makes a mistake and takes out too much money?**

Report the error to your childcare center immediately – it was most likely an honest mistake. The childcare center will then adjust your account accordingly.

**What if my childcare center and I disagree about a payment?**

If you feel that the payment should not have been made, you have the right to dispute the charge. Contact your bank or credit card company. Tuition Express and your childcare provider will work closely to resolve the issue in a timely manner.

**Does this form of payment give the childcare center access to my account?**

Nobody at the childcare center has access to your account. When you sign up for Tuition Express, you only authorize your bank or credit card company to release the exact amount owed to your provider when it is due and payable. How will I know when a payment was taken out of my account?

Your childcare expenses will be taken out of your account on a schedule that you and the childcare center agree upon. Your childcare center has the ability to print statements for your records prior to the withdrawal of any money. Additionally, the charges will show up on your monthly statement as "Tuition Express".

**When I sign up for Tuition Express, how will this help my childcare provider?**

Your childcare provider has chosen to offer Automatic Payments for several reasons. First, it will give you the convenience of not having to write a check every time tuition and fees are due. Second, it allows regular scheduling of your payments. Most importantly, Automatic Payments reduce the amount of time your childcare center spends on management activities, giving staff more time to spend with the children.

**How do I get started?**

Simply complete the "Payment Authorization" form and return it to your childcare provider. They will do the rest! For more information on automatic payments, visit [www.directpayment.org](http://www.directpayment.org). This is an excellent resource explaining the system and its benefits.

**Where can I learn more?**

For more information on the benefits of Tuition Express, please visit us at [www.tuitionexpress.com](http://www.tuitionexpress.com).