

Assistant Group Supervisor:

QUALIFICATIONS

- High School Diploma or GED and 30 credit hours in early childhood education, special education, elementary education or the human service field. OR
- High School Diploma or GED including 600 or more hours of training as described in 320.31. OR
- High School Diploma or GED, 15 credit hours in early childhood education, special education, elementary education or the human services field and 1 year experience with children. OR
- High School Diploma or GED and 2 years' experience with children ages birth to 6 years old. OR
- Valid CDA credential and 1 year of experience with children

SKILLS & ABILITIES

- Early Child Development knowledge and experience.
- Knowledge of Developmentally Appropriate Practices.
- Good communication, problem solving, and priority setting skills as well as maintaining an overall positive and professional attitude /disposition.
- Ability to use the computer to input developmental data.
- Ability to effectively plan, organize and implement educational activities.
- Ability to make decisions on behalf of children and protect their well-being.
- Must be able to manage confidential information.
- Ability to lift and carry up to 25 pounds and in case of emergency a 40 pound child.

All employees, regardless of position, serve as role models for children and adolescents who are served by our agency. Therefore, each employee must at all times be emotionally stable and able to function effectively with children, adolescents and adults who may have mental or behavioral health problems. The staff must be able to demonstrate appropriate daily behavior, appropriate expression of emotions, as well as appropriate role modeling. Hostility, aggression and unnecessary or inappropriate physical actions as well as inappropriate emotional expression are not acceptable.