

CAYUGA NEIGHBORHOOD IMPROVEMENT ASSOCIATION

Board Meeting: February 8, 2022

Board Attendees:

Chris Dillon, President
M. G. Thomas, Secretary
Renee Anderson, Treasurer
Barbara Fugate, Officer at Large/[Redistricting Rep.](#)
Jane Merschen, Officer at Large
Glenda Hope, Cayuga Community Connector Liaison/Officer at large
Steve Indig, Cayuga Clean Team

Members:

Erica Schultz
Jessica Li

[Approved Absence: Colleen Pionteck](#)

[Unapproved Absence: Jorge Palafox](#)

There were no requests for an approved absence

President Dillon welcomed our guests, Erica Schultz and Jessica Li.

Minutes: It was moved and seconded to approve the minutes of our January board meeting. It was moved and seconded to table the approval of the minutes of the January community meeting.

President's Report:

1). I received a verbal concern regarding the absence of a detailed Treasurer's report at the January CNIA community meeting. The essence of the concern is as follows:

a). the absence of a detailed accounting being provided to the full membership violates both our by-laws and the sunshine ordinance.

b). the absence of a report at the January meeting has caused several members to have concerns regarding the transparency of this board's actions.

c). the absence of such transparency further leads to the belief of some members that the CNIA is not providing services which are an expected component of the dues assessed.

d). there has been no audit performed.

My response:

a). The by-laws are available on our website. The financial report is available in monthly board meeting minutes, which are available on our website.

b). I requested that this person ask any others with concerns to contact me directly and to attend a board meeting. I further advised reading the newsletter and visiting our website, where financial reports and board activities are recorded.

c). I researched this; the Sunshine Ordinance applies only to governmental agencies.

d). The audit in progress is reported in our minutes monthly. The minutes are posted on our website. The audit that we requested was more in depth than mandated in the by-laws for these reasons:

- there had been no audits performed under the previous president
- we requested that the auditor also create an audit procedure which would be used ongoing. In keeping with current 'best practices', the CNIA changed our financial practices to electronic banking and the board is seeking to adapt our audit procedure to reflect that change.
- we requested that the auditor review the Treasurer job description, with recommended changes
- these requests are noted in the minutes of past board meetings.

e). I have received no follow up on this concern from the original person or any other members. Any future concerns should be presented in writing and our reply will be documented.

2). In December, I joined a **Greater Resilient Excelsior meeting** focused on the existence of grant funds, awarded prior to Covid, which must now be used. Details in "New Business" below.

3). A large focus of our current work is related to **the transition of the Mission Inn to Permanent Supportive Housing for the Homeless**. In keeping with our focus on respectful engagement with our homeless community residents, as manifested by our January general meeting presentation, the CNIA has been engaged in disseminating information regarding the February 16 information forum sponsored by Supervisor Safai and HSH. We have distributed 400 flyers to community members surrounding the Mission Inn in coordination with the supervisor's staff, posted information on our website, and will be sending a newsblast to all CNIA and CCC members tomorrow.

I have received one negative member comment regarding this conversion & have communicated that concern to the Supervisor Safai's team. The concern stated was that current 'Swords to Plowshares' homeless vets would be evicted. Thanks to Renee's careful transcribing of the January Meeting notes, I was also able to send Deborah Bouck's statement (HSH) that HSH is not seeking to create homelessness and therefore current residents would not be evicted, even at the end of their leases.

Treasurer's Report:

Total funds: \$3,704.72

- Bank Balance: \$3,646.09
- Paypal Balance: \$58.63
- Cash (not deposited yet): \$10

Money in since last board meeting: \$104.54 (all membership dues less Paypal transaction fee)

Money out since last board meeting: \$16.11 (Zoom subscription)

New Members: 3

Renewals: 4

Team Reports:

Friends of Cayuga Park: Chris

We have one family adopting statues and maintaining them. Others are encouraged to do so. If the good weather holds, we might consider scheduling a statue maintenance day. I have all the materials available should anyone wish to work independently or to arrange a group action.

Resilient Cayuga: Jorge and Chris

Chris will attend this Thursday's HUB meeting with Linda Liteheiser. Linda accepted the lead position for Resilient Greater Excelsior Area (RGEA) and will present an activities report to Dep't of Emergency Management. We'll pursue this further in the New Business section.

Membership/Outreach: Jane Merschen

We are looking to expand this team. This team mission will also be addressed in the New Business section. Erica Schultz offered to help Jane with this.

CPAB: Chris

We have a new captain at Ingleside Station. Some of our members have met him. I will be sending a CNIA introductory letter soon. I will also send out a link to the SFPD Newsletter to our membership.

Cayuga Clean: Steve Indig

Had a clean-up recently with 11 people; some were from Mission Organics. The group collected 17 bags of trash and 2 bags of compost. The regular schedule will be the 3rd Saturday of each month. He is gathering emails of interested people; please send him that info if you know people who'd like to help.

Newsletter: Barbara Fugate

Please send articles to her. It will be sent out before the April general meeting. Jessica Li will work with Barb to create a list of helpful phone numbers, in addition to 311 and 911, that people can use in specific situations.

Pit Stop: Renee Anderson and Glenda Hope

No updates since our general meeting. This is on the Supervisor's list for the upcoming year's budget.

Strategic Planning/Mission: Renee

Renee summarized our previous planning meeting and included the following link if we want to add any other ideas.

<https://app.mural.co/invitation/mural/cnia1783/1640547985860?sender=u00e0657028e6655c627c2774&key=50b82ddb-de7c-4dba-9870-d593443132af>

OLD BUSINESS:

Strategic Planning Process/Next steps: We'll have a 2nd meeting sometime in March.

New Business: Let's consider a CNIA/RGEA (Resilient Greater Excelsior Area community outreach activity in Cayuga Park. This kind of activity fits with our Strategic Planning ideas.

1). **Resilient Cayuga:** a proposed opportunity for the CNIA to further its strategic planning goal of community outreach/membership growth. Jane encouraged people to get NERT certified.

Summary

- NEN (Neighborhood Empowerment Network) was the original responsible organization to stand up neighborhood Resiliency plans
- CNIA worked with NEN to create the Resilient Cayuga plan
- CNIA and CCC collaborated on creating and training up community members on this plan
- Grant money (\$11,000) was awarded to extend on the Cayuga plan but its use was interrupted by the pandemic. Possibly Livable City could work with us on this.
- NEN has since transferred the entire Resiliency Program to Livable City & Department of Emergency Management
- Resilient Cayuga has been absorbed into a larger Resilient Greater Excelsior Area (RGEA), led by Linda Liteheiser and includes EDIA, OMMRA, NMTIA, CNIA
- CNIA has an opportunity to use the unused grant money for furthering the RGEA strategy, which could include a NeighborFest at Cayuga Park:
 - ⦿ It was moved, seconded and approved for the CNIA to hold an event, details TBD. The board will hold an extra board meeting to start planning it.

Details

NEN (Neighborhood Empowerment Network) has transferred the Resilience Project to Livable City, which is the fiscal intermediary for all grant funding for Resilience projects. That transfer process includes creating a 'pre-work prevents re-work' situation, which CNIA does not need to be concerned with.

An MOU (memorandum of understanding) with Livable City was agreed upon by all participants at a December Resilient Greater Excelsior Area meeting. Representatives from relevant

community associations were invited: EDIA (Excelsior District Improvement Association), CNIA, NMTIA (New Mission Terrace Improvement Association), OMMRA (Outer Mission Merchants and Residents Association). These are the District 11 community association Resilient Greater Excelsior representatives, appointed by their associations, who participated in the Resilience process prior to Covid. I nominated Linda Liteheiser to be the lead for Greater Excelsior and she was appointed by voice acclaim. Moving forward, Linda Liteheiser is leading the RGEA resiliency strategy.

In addition, there was grant money (\$11,000) awarded before the pandemic, which has not been spent. Originally, this money was to be spent on continuing and expanding the resiliency training which Cayuga Community Connectors & the CNIA initiated and refined, beginning with our tabletop exercise in 2016. CNIA held one NeighborFest at Cayuga Park and at least 2 block parties as part of our original Resilient Cayuga Strategic Plan.

CCC took the lead, as associated with CNIA, developing an ongoing educational process which evolved over several years. Resilient Greater Excelsior Area would oversee the program evolution. At present, the entire process is being renegotiated and I will keep everyone informed as it is worked out.

Linda and I met last Saturday to discuss the grant and the mandates which accompany it.

A Neighborfest type of action would also be compatible with our Strategic Plan to date. You can see the compatibility by following the link to our "MURAL":

<https://app.mural.co/invitation/mural/cnia1783/1640547985860?sender=u00e0657028e6655c627c2774&key=50b82ddb-de7c-4dba-9870-d593443132af>

By doing this action under the RGEA plus CNIA/CCC model, grant money would be applied and Liveable City would be responsible for coordinating permits, city departments participation, etc.

ACTION: A CNIA board approval to move forward with a NeighborFest type of activity would then lead to next steps. Questions to be proposed then would include whether other associations wish to join with us as host or will simply work independently with Livable City, using part of the grant.

2). Recommendations for presentations for our April Community Meeting: Any updates on the Mission Inn.

Meeting was adjourned at 6:35pm.

Submitted by

Mary Gayle Thomas
Secretary