

WISE COUNTY EMERGENCY SERVICES

DISTRICT NO. 4

NOTICE OF PUBLIC MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Wise County Emergency Services District No. 4 to be held at **Chico City Hall, 400 S. Hovey, Chico, Texas, at 6:30 p.m., August 19, 2026.**

The following agenda items will be considered, and action taken as appropriate:

- 1) Call to order and establish a quorum.**
- 2) Approval of the minutes from the previous meeting (07/15/2026).**
- 3) Recognition of citizens/public comments.**

During this part of the meeting, citizens are allowed three (3) minutes to make comments on any subject related to the District. The Commissioners cannot discuss, deliberate, or take any action on any item not scheduled on the agenda. Any person wishing to address the Commissioners must first register with the Secretary. Speakers will be required to state their name and address for the record. Each speaker will be allowed to speak for three (3) minutes. If speaking on behalf of an organization or group, the speaker should identify the group represented.

4) Regular / Recurring Reports and Updates

- 4a.** Receive an update regarding the District's financial systems and financial administration, including banking, accounting, financial management, and related implementation matters.
- 4b.** Receive reports from representatives of the Alvord, Chico, Crafton, Sand Flat, and Sunset Fire Departments regarding emergency response activities, operational matters, apparatus or staffing concerns, and other District-related updates for the calendar month of July, if any.
- 4c.** Receive an update regarding implementation of the District's adopted Records Retention Policy, including administrative requirements, assignments, filings, procedures, and related matters.
- 4d.** Receive an update regarding volunteer recruitment and retention efforts, including current staffing needs, recruitment activities, onboarding, and related initiatives.

5) Consider, discuss, and take appropriate action on the following items:

- 5a.** Consider, discuss, revise, and take appropriate action regarding the Fiscal Year 2026 Budget.
- 5b.** Discuss, develop, and take appropriate action regarding the Fiscal Year 2027 Budget, including revenue estimates, expenditures, capital planning, reserves, budget workshop scheduling, the timeline for budget adoption and setting the tax rate, and other related budget matters.
- 5c.** Review, discuss, revise, and consider adoption of the proposed Wise County Emergency Services District No. 4 Strategic Plan, including organizational priorities, service delivery, governance, financial and capital planning, and implementation strategies; take appropriate action.

- 5d.** Discuss and provide direction regarding the development and prioritization of the District's financial, administrative, operational, and governance policies, including review and consideration of draft financial policies (Treasury and Disbursement; Purchasing and Procurement; Budget and Financial Administration; and Investment Policy and Strategies), and identification of additional policies requiring future Board consideration or adoption; take appropriate action.
- 5e.** Discuss, consider, and take appropriate action regarding insurance coverage for the District, including liability, property, directors and officers, workers' compensation, vehicle, equipment, and other appropriate coverages.
- 5f.** Discuss, develop, revise, issue, receive responses to, and take appropriate action regarding a Request for Proposals for certified public accounting and related financial services.
- 5g.** Consider potential agreements with the City of Alvord concerning the transfer, lease, purchase, donation, or other acquisition of real property, facilities, apparatus, equipment, vehicles, and related assets, including authorization for negotiations and related actions.
- 5h.** Consider potential agreements with the City of Chico concerning the transfer, lease, purchase, donation, or other acquisition of real property, facilities, apparatus, equipment, vehicles, and related assets, including authorization for negotiations and related actions.
- 5i.** Receive and discuss a report from the Records Management System Working Group regarding its evaluation and recommendations for a District-wide records management system; consider and take appropriate action regarding selection, implementation, contracting, and related matters.
- 5j.** Receive an update and discuss the proposed Fire Chief/Executive Director position, including recruitment, qualifications, compensation, selection process, hiring timeline, and related matters; consider and take appropriate action.
- 5k.** Discuss, consider, and take appropriate action regarding fire and emergency service agreements, including service contracts with Crafton and Sand Flat Volunteer Fire Departments, mutual aid agreements, and a potential service or mutual aid agreement with Sunset Volunteer Fire Department.
- 5l.** Discuss the District's transition toward providing fire and emergency services, including organizational structure, operational responsibilities, integration of existing departments and resources, implementation timelines, and coordination with partner agencies; consider and take appropriate action.
- 5m.** Discuss District apparatus and capital equipment needs, including condition, replacement priorities, acquisition options, financing, specifications, and long-term replacement planning; consider and take appropriate action.
- 5n.** Discuss and evaluate legal counsel services, including responsiveness, communication, status of requested legal work and information, current and anticipated legal needs, and whether to continue, modify, or seek alternative legal counsel services; take appropriate action.
- 5o.** Discuss, consider, and take appropriate action regarding issuance of individual wisecountyesd4tx.gov email accounts to fire station command staff, including which positions should receive accounts, timing of issuance, account administration, and related use and access expectations.
- 5p.** Discuss, consider, and take appropriate action regarding establishing local post office boxes for individual District fire stations, including locations, authorized users, administrative responsibility, costs, and implementation.
- 5q.** Schedule future Board workshops and/or special meetings, including dates, times, locations, and proposed agenda topics.

6) Executive Session

The Wise County Emergency Services District No. 4 Board of Commissioners reserves the right to convene in Executive Session at any time during this meeting in accordance with Chapter 551 of the Texas Government Code, including Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.074 (Personnel Matters), and any other applicable provision of the Texas Open Meetings Act authorizing a closed meeting for matters properly before the Board.

7) Future Agenda Items

8) Adjourn

WISE COUNTY EMERGENCY SERVICES DISTRICT NO. 4

By: Monty Nivens, Secretary

Monty Nivens, Secretary

POSTED on August 13th, 2026 at:

- <http://www.WiseCountyESD4TX.gov>
- 108 N. Trappier St, Alvord
- 215 W Elm St, Alvord
- 400 S. Hovey St, Chico
- 102 S. Weatherford St, Chico
- 745 Co Rd 1744, Chico
- 2526 FM 2127, Chico

The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law.

A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed by the Board of Emergency Services Commissioners. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting.

If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry or a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and (c) an offense under this section is a Class A misdemeanor.