

WISE COUNTY EMERGENCY SERVICES DISTRICT NO. 4

BOARD OF EMERGENCY SERVICES COMMISSIONERS

SPECIAL MEETING MINUTES

Date: September 3, 2026

Time: 6:30pm

Location: 400 S Hovey Street, Chico, Texas

Notice of this meeting was posted in accordance with the Texas Open Meetings Act.

1. Call to Order and Establish a Quorum

The meeting was called to order at 6:30pm by President Yovanovitch. A quorum was physically present.

Commissioners Present:

- John Yovanovitch, President
- Tim Raley, Vice President
- Monty Nivens, Secretary
- Michelle Craighead, Treasurer
- Jimmy Counts, Commissioner

Commissioners Absent:

- None
-

2. Recognition of Citizens

No citizens addressed the board.

3. Consider, discuss, and take appropriate action on the following items:

3.a. Consider, discuss, revise, and take appropriate action regarding the Fiscal Year 2026 Budget.

Treasurer Craighead presented disbursements to reimburse President Yovanovitch, Secretary Nivens, and herself for personal expenditures for ESD4 operations from the current FY2026 Budgeted expenses.

Motion to approve combined disbursements of \$653.93 for individual reimbursements.

Made by: Vice President Raley

2nd – Commissioner Counts

Vote: 5-0, motion carried

3.b. Consider, discuss, revise, and take appropriate action regarding the Fiscal Year 2027 Budget.

Discussion in regard to FY2027 Budget was led by Treasurer Craighead about some areas of overlap which led to overallocation in some areas. There was a summary budget provided with some action items. Final approval of FY2027 Budget will be on the next month agenda.

No action taken.

3.c. Consider, discuss, revise, and take appropriate action on potential agreements with City of Alvord.

Not discussed in the open meeting.

No action taken.

3.d. Consider, discuss, revise, and take appropriate action on potential agreements with the City of Chico.

Agreement in process, still pending District's attorney review and engagement with the City of Chico attorney and final drafted contract completion.

No action taken.

3.e. Discuss, consider, and take action regarding the engagement of the Carlton Law Firm as general counsel for Wise County Emergency District No. 4.

Motion to execute the agreement to retain the Carlton Law Firm as general counsel for Wise County Emergency District No. 4.

Made by: Vice President Raley

2nd by: Treasurer Craighead

Vote: 5-0, motion carried

3.f. Discuss, consider, and take action regarding the procurement and implementation of FundView financial management software.

Discussion on items 3.f. and 3.g. lead by Treasurer Craighead. Ms. Craighead presented a contract decision summary overview of both products/services.

Both companies have agreed to a delayed billing with upfront funds of \$1,250.00 each due up front to retain/implement these services.

Motion: Move to approve the selection of FundView for the District's governmental accounting system in accordance with the proposals presented, and authorize Treasurer Craighead to negotiate, finalize, and execute the related agreements on behalf of the District, provided the agreements remain within the approved budget authority and do not materially deviate from the scope, term, and pricing presented to the Board.

Made by: Vice President Raley

2nd by: Commissioner Counts

Vote: 5-0, motion carried

3.g. Discuss, consider, and take action regarding the potential engagement of ZacTax/ZacFinance for FundView implementation support and outsourced accounting and financial management services.

Motion: Move to approve the selection of ZacFinance for the District's governmental financial support system in accordance with the proposals presented with the delayed billing and upfront initial expenditure of \$1,250.00, and authorize Treasurer Craighead to negotiate, finalize, and execute the related agreements on behalf of the District, provided the agreements remain within the approved budget authority and do not materially deviate from the scope, term, and pricing presented to the Board.

Made by: Vice President Raley

2nd by: Commissioner Counts

Vote: 5-0, motion carried

4. Executive Session

At 6:58pm, Commissioner Counts moved that the Board convene in executive session pursuant to Texas Government Code § 551.072 to deliberate the purchase, exchange, lease, or value of real property related to agenda items 5(g).

2nd by: Vice President Raley

At 7:43pm, the Board reconvened with a motion made by: President Yavonovitch

2nd by: Vice President Raley

Vote: 5-0, motion carried

No action was taken following the executive session.

At this time Alvord City Attorney was allowed to address the board due to arriving late to the meeting and missing the citizen forum. Attorney Shepherd indicated to the board that he did not have the authority to negotiate for the city, but that he could carry back any alternative suggestions they had to offer in regard to the potential transfer of assets.

No action taken.

5. Future Agenda Items

Discussion was had about the adoption of the FY2027 Budget, specific wording for the tax rate, finalization of the Sand Flat agreement, and that all future agendas need to be completed with time to allow review by newly appointed counsel prior to posting.

Next meeting is set for 09/16/2026 at 6:30pm at Chico City Hall.

6. Adjournment

Motion to adjourn.

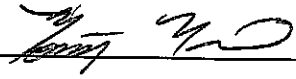
Made by: Commissioner Counts

2nd by: Secretary Nivens

Vote: 5-0, motion carried.

The meeting adjourned at 7:50pm.

Respectfully submitted,



Monty Nivens, Secretary

Approved by the Board on: 9/16/2026



John Yovanovitch, President