

# **WISE COUNTY EMERGENCY SERVICES** **DISTRICT NO. 4**

## **NOTICE OF PUBLIC MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Wise County Emergency Services District No. 4 to be held at **400 S. Hovey Street, Chico, Texas at 6:00pm, May 20, 2026**

The following agenda items will be considered, and action taken as appropriate:

**1) Call to order and establish a quorum.**

**2) Approval of the minutes from the previous meetings (Regular Meeting**

04/22/2026 & Special Meeting 05/06/2026).

**3) Recognition of citizens/public comments.** During this part of the meeting, citizens are allowed (3) minutes to make comments on topics that do not appear on this agenda. The Commissioners cannot discuss, deliberate, or take any action on any item not scheduled on the agenda. Any person wishing to address the Commissioners must first register with the Secretary.

**4) Consider, discuss, and take appropriate action on the following items:**

- a. Consider, discuss, and take appropriate action regarding the adoption of rules of procedure for Board meetings, including possible adoption of Robert's Rules of Order.
- b. Consider, discuss, and provide direction regarding the establishment of the Board of Emergency Services Commissioners' priorities for the District.
- c. Discussion and possible action regarding approval of legal services agreement with Ken Campbell/BURNS, ANDERSON, JURY & BRENNER, L.L.P.
- d. Receive an update regarding the status of the District's Federal Employer Identification Number (EIN) application.
- e. Consider, discuss, and receive a report regarding financial setup requirements and anticipated timelines for the establishment of District banking, accounting, and financial management systems.
- f. Consider, discuss, and provide direction regarding initial financial and

administrative policy priorities for the District.

**g.** Receive reports from representatives of the Alvord, Chico, Crafton, Sand Flat, and Sunset Fire Departments regarding emergency and non-emergency incidents responded to within and outside the District during the previous calendar month, if any.

**h.** Consider, discuss, and take appropriate action regarding the scheduling and structure of departmental budget review workshops and presentations.

**i.** Consider, discuss, and take appropriate action regarding development of a standardized reporting form for emergency service organizations and departments serving the District.

**j.** Consider, discuss, and take appropriate action regarding the development, revision, and approval of a Request for Proposals (RFP) for certified public accounting services for the District and any contractors serving the District.

**k.** Consider, discuss, and take appropriate action regarding the development of recruitment and retention initiatives for emergency services personnel within the District, including possible volunteer incentive and stipend programs.

**l.** Consider, discuss, and take appropriate action regarding an agreement with the County Appraisal District for appraisal services and tax administration support.

**m.** Consider, discuss, and take appropriate action regarding repeal or continuation of the Goods-in-Transit tax exemption within the District.

**n.** Consider, discuss, and take appropriate action regarding an agreement with the County Tax Assessor-Collector for the assessment and collection of District taxes and fees.

**o.** Consider, discuss, and take appropriate action regarding the establishment of the District's official contact information, website, and administrative communication procedures, including the posting of meeting notices and notices of quorum on the District website.

**p.** Consider, discuss, and receive a report regarding findings and recommendations from a potential third-party Master Plan, Growth, and Organizational Study for the District.

**q.** Consider, discuss, and take appropriate action regarding adoption of a Records Retention Policy in compliance with applicable Texas law.

**r.** Consider, discuss, and take appropriate action regarding the establishment of a Public Information Officer position and related public information procedures for the District.

**s.** Consider, discuss, and take appropriate action regarding designation of an official newspaper for publication of legal notices and other required District

notices.

t. Consider, discuss, and take appropriate action regarding procurement of insurance coverage for the District, including liability, property, directors and officers, and related coverages.

u. Consider, discuss, and take appropriate action regarding scheduling of an additional Board workshop and/or special called meeting, including proposed dates, times, locations, and agenda topics.

v. Consider, discuss, and take appropriate action regarding membership in the State Association of Fire and Emergency Districts (SAFE-D) and related training and networking opportunities.

## 5) Future Agenda Items

## 6) Adjourn

WISE COUNTY EMERGENCY  
SERVICES DISTRICT NO. 4

By: Monty Nivens, Secretary

///SIGNED-MONTY NIVENS///

**POSTED** on 05/14/2026 at:

- 306 W Main, Decatur
- 108 N. Trappier St, Alvord • 215 W Elm St, Alvord
- 400 S. Hovey St, Chico
- 102 S. Weatherford St, Chico • 745 Co Rd 1744, Chico
- 2526 FM 2127, Chico

By: Monty Nivens, Secretary

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed by the Board of Emergency Services Commissioners. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an

official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.