



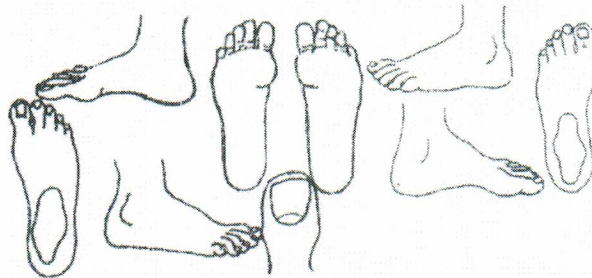
PATIENT HISTORY FORM (FORMA DE LA HISTORIA DEL PACIENTE)

Please fill out the following confidential form for our records. Please indicate where you feel pain on the foot and ankle diagram below.
(Por favor rellene el siguiente formulario confidencial para nuestros registros. Indique donde sente el dolor en el pie y tobillo en la diagrama a continuación.)

Circle (Circule) :

RIGHT (DERECHO)

LEFT (IZQUERDO)



Patient Name (Nombre del Paciente): _____
 Age(Edad): _____ Race (Etnicidad): _____ Gender (Género): _____
 Height (Altura): _____ Weight(Peso): _____ Shoe Size (Tamaño del zapato) : _____
 Current Foot or Ankle Problem (Pie o Tobillo Problema): _____
 Nature of Pain eg. Sharp, Dull, Achy,etc. (Naturaleza del Dolor eg. intenso, leve, dolorido, etc): _____
 Location of Pain (Localización del Dolor): _____
 Onset /What Happened? (El Inicio /¿Qué pasó?) : _____
 Course of Illness eg. Constant,Worsening,etc. (Curse de la Enfermedad eg. Constante,empeoramiento,etc.): _____
 Aggravating Factors /What makes pain Worse? (Factores agravantes /¿Qué empeora el dolor?) _____
 Treatment /What makes pain better? (Tratamiento /Lo que hace rnejor el dolor? _____

REVIEW OF SYSTEMS (REVISIÓN DE LOS SISTEMAS)

Do you wear Glasses or Contacts? (¿Usted usa lentes o pupilentes?) _____ Yes(Sí) _____ No

MEDICAL HISTORY (HISTORIA MÉDICAL)

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Acne | <input type="checkbox"/> Charcot Marie Tooth Disease | <input type="checkbox"/> Hepatitis A, B, C | <input type="checkbox"/> Pulmonary Fibrosis |
| <input type="checkbox"/> Acid Reflux (GERD) | <input type="checkbox"/> Depression | <input type="checkbox"/> Hernia | <input type="checkbox"/> Peripheral Vascular Disease |
| <input type="checkbox"/> Anemia / Sickle Cell | <input type="checkbox"/> Diabetes | <input type="checkbox"/> High Blood Pressure (Hypertention) | <input type="checkbox"/> Raynaud's Disease |
| <input type="checkbox"/> Anxiety | <input type="checkbox"/> o Insulin | <input type="checkbox"/> High Cholesterol | <input type="checkbox"/> RSD |
| <input type="checkbox"/> Arthritis | <input type="checkbox"/> o Non Insulin | <input type="checkbox"/> Immune Diseases (AIDS, HIV) | <input type="checkbox"/> Rosacia |
| <input type="checkbox"/> Joint Replacement | <input type="checkbox"/> Diverticulitis | <input type="checkbox"/> Kidney Disease | <input type="checkbox"/> Squamous Cell Cancer |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Fibromyalgia | <input type="checkbox"/> Liver Disease | <input type="checkbox"/> Stroke |
| <input type="checkbox"/> Basal Cell Cancer | <input type="checkbox"/> GI bleeding / Ulcers | <input type="checkbox"/> Malignant Melanoma | <input type="checkbox"/> Thyroid Disorder |
| <input type="checkbox"/> Bleeding Disorder | <input type="checkbox"/> Gout | <input type="checkbox"/> Mitral Valve Prolapse | <input type="checkbox"/> Wart |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Heart Disease | <input type="checkbox"/> Muscular Disorders | |
| <input type="checkbox"/> Cataracts | <input type="checkbox"/> Heart Attack | | |
| <input type="checkbox"/> Charcot Foot | | | |

List any other medical problems you have not listed above (Enumere cualquier otro problema médico que no ha enumerados anteriormente):



Surgeries and Hospitalizations (Cirugías y Hospitalizaciones): _____

Drug/Food/Environmental Allergies (Alergias): _____

Medications (Medicamentos): _____

Pharmacy (Farmacia) _____

Social History (Historia Social):

Occupation (Ocupación): _____

Disabled (Discapacitado)? ☐ Yes (Sí) ☐ No

Retired (Retirado)? ☐ Yes (Sí) ☐ No

Sports & Exercise (Deportes y Ejercicio)? ☐ Yes (Sí) ☐ No

Type of Activities (Tipo de Actividad): _____

Nicotine (Nicotina): ☐ Yes (Sí) ☐ No

How much per day & what kind? (¿Cuánto por día y qué tipo?) _____

Alcohol: ☐ Yes (Sí) ☐ No

How much per day & what kind? (¿Cuánto por día y qué tipo?) _____

Caffeine (Cafeína): ☐ Yes (Sí) ☐ No

How much per day & what kind? (¿Cuánto por día y qué tipo?) _____

Family History (Historia Familiar): List medical problems your parents have/had:

Mother (Madre) ☐ Alive (Vivo)

☐ Deceased (Fallecido): _____

Father (Padre) ☐ Alive (Vivo)

☐ Deceased (Fallecido): _____

Your Family Physician (Su médico de familia): _____

Date last seen (Month/Day/Year) (Fecha de última cita (mes / día/ año)) _____

Whom may we thank for referring you to our office? _____

I hereby give Southern Star Foot and Ankle permission to diagnose and administer treatment for my foot and/or ankle condition and I authorize any release of information obtained in the course of my treatment.

(Yo doy Southern Star Foot and Ankle permiso para diagnosticar y administrar el tratamiento para el pie y / o condición de tobillo y yo autorizo a cualquier divulgación de la información obtenida en el curso de mi tratamiento.)

Printed Patient Name: _____

Patient / Guarantor Signature (Firma): _____

Date (Fecha): _____



Email address: _____

PATIENT INFORMATION (INFORMACIÓN PARA EL PACIENTE)

Name (Nombre) _____ Date of Birth: ____/____/____
First (Primero) Middle (Centro) Last (Apellido) (Fecha de Cumpleaños)

Social Security # (Número de Seguro Social): _____

Sex (Género): ☐ M ☐ F

☐ Single (Solo) ☐ Married (Casado) ☐ Divorced (Divoricado) ☐ Widowed (Viudo)

Address (Dirección): _____
Street (Calle) City (Ciudad) State (Estado) Zip (Código Postal)

Home phone (Teléfono de casa): () _____ Work phone (Teléfono Trabajo): () _____

Cell phone (Teléfono celular): () _____ Spouse phone (Teléfono de su Esposa): () _____

PATIENT EMPLOYER INFORMATION (INFORMACION DEL EMPLEADOR DEL PACIENTE)

Patient's Employer (Empleador del Paciente): _____

Address (Dirección): _____
Street (Calle) City (Ciudad) State (Estado) Zip (Código Postal)

Patient's Occupation (Ocupación del Paciente): _____ Work Contact (Trabajo Contacto): _____

Contact ph # (Contacto ph #): () _____ Contact Fax # (Contacto Fax #): () _____

work related injury (Trabajo lesion relacionado)? ☐ Yes (Sí) ☐ No

Have you notified your personnel department (Ha notificado el department de persona)? ☐ Yes (Sí) ☐ No

Describe your injury (Describir su lesion): _____

POLICY HOLDER (GUARANTOR) EMPLOYER INFORMATION (ASEGURADO ((GARANTE)) INFORMACION DEL EMPLEADOR)

Policy holder name (Nombre del Asegurado): _____

Address (Dirección): _____
Street (Calle) City (Ciudad) State (Estado) Zip (Código Postal)

Policy holder date of birth (Fecha de Cumpleaños de Asegurado): ____/____/____ Social Security # (# de Seguro Social): _____

Sex (Género) ☐ M ☐ F

Policy holder employer name (Empleador del Asegurado): _____

Address (Dirección): _____
Street (Calle) City (Ciudad) State (Estado) Zip (Código Postal)

EMERGENCY CONTACT INFORMATION (INFORMACIÓN DE CONTACTO DE EMERGENCIA)

Name (Nombre): _____ Address (Dirección): _____

Home phone (Teléfono de casa): () _____ Cell phone (Teléfono celular): () _____

Work Phone (Teléfono Trabajo): () _____

CONSENT FOR RELEASE OF YOUR MEDICAL INFORMATION (CONSENTIMIENTO PARA LA DIVULGACIÓN DE SU INFORMACIÓN MÉDICA)

I hereby give my permission for Southern Star Foot and Ankle to release my medical information to:

(Yo doy mi permiso para que Southern Star Foot and Ankle para liberar mi información médica para:)

My medical information may be released (Mi información médica puede ser divulgada): ☐ verbally (verbalmente) ☐ written (escrito)

EXPLANATION OF PAYMENT POLICY AND INSURANCE FILING PROCEDURES

(EXPLICACIÓN DE LA POLÍTICA DE PAGO Y PROCEDIMIENTOS DE PRESENTACIÓN DE SEGUROS)

I hereby authorize Southern Star Foot and Ankle to release medical information and necessary data pertinent to the filing of insurance papers in the interest of the patient named above and the facility. I understand that I am responsible for payment to Southern Star Foot and Ankle for charges for the above patient, regardless of my insurance coverage. I also understand that Southern Star Foot and Ankle is not ultimately responsible for collecting my insurance or negotiating settlements of claims.

(Por la presente autorizo a Southern Star Foot and Ankle para liberar información médica y los datos necesarios pertinentes para la presentación de los papeles del seguro en el interés del paciente arriba mencionado y las instalaciones. Yo entiendo que soy responsable por el pago de Southern Star Foot and Ankle de los cargos para el paciente antes, a pesar de mi cobertura de seguro. También entiendo que Southern Star Foot and Ankle no es en última instancia responsable de recoger mi seguro o negociar la liquidación de reclamaciones.)

Patient/Guarantor's signature (Paciente / Garante firma): _____ Date (Fecha): _____

Southern Star Foot and Ankle Privacy and Financial Policy



Thank you for choosing Southern Star Foot and Ankle as your healthcare provider. We are committed to your treatment being successful.

Please read and sign our financial policy prior to treatment. Please take note of the following office policies:

- **FULL PAYMENT** is due at the time of service. If you are contracted with an HMO, PPO, POS or Third Party Insurance Company, then **CO-PAYMENT/CO-INSURANCE** does apply and will be collected at each visit.
- **YOU** are responsible for providing us **UPDATED** insurance prior to treatment; otherwise, **YOU** will be responsible for the balance.
- **YOU** are responsible for keeping your mailing address current with our office. Statements are sent to address on file.
- Failure to cancel your appointment (failure to notify us you will not be coming) at least one (1) day before your appointment **WILL** result in a \$50.00 non-cancellation fee as you are blocking out time slots other patients could use.

Regular Insurance: We require all patients who are contracted with regular indemnity insurance to pay at the time of service unless other arrangements have been made with the office manager. We also require payment of any outstanding balance at time of office visit.

Medicare Insurance: After your yearly deductible has been met, we will accept assignment of benefits as set forth in your Medicare Part B. Medicare sets the fees that we may charge and Medicare requires all patients pay their 20% of the approved amount at the time of service. If you have supplemental coverage (MEDIGAP), we may be able to file this for you as well as if it is a plan that we participate in. Please provide us with your secondary insurance information so that we may appropriately inform you. Medicare does **NOT** cover **ALL** services. Our staff is aware of most of the non-covered services, and we will alert you prior to your treatment if possible.

HMO-PPO-POS-Third Party Insurance: All co-payments, co-insurance, and deductibles are due at the time of treatment. In the event your insurance coverage changes, please advise us immediately. If your plan requires a primary care physician referral, it is **YOUR** responsibility to obtain the appropriate referral prior to the appointment. We will attempt to assist in reminding you when you need a referral. Please be advised that some, and perhaps all of the services provided may be **NON-COVERED** services under your plan and they may become **YOUR** responsibility regardless of what type of coverage you have.

Minor Patients: The adult accompanying a minor and the parents (or guardians) of the minor are responsible for full payment. For the unaccompanied minor, treatment will be denied unless consent has been received and charges have been pre-authorized and payment has been made prior to treatment.

Delinquent Accounts: All balances are due upon receipt. Balances on accounts over 30 days from the date of the first statement will incur \$50 or 12% late fee (whichever is higher). Your account will then be considered for collections. Please keep your account current, and if this is not possible, please alert us immediately (to avoid the charges above). We are always able to find an amicable solution.

Returned Checks: All checks returned by the bank for "Insufficient Funds" or "stop payment" will be charged a \$30.00 processing fee, and require the check be replaced by cash or money order within 7 days.

Refunds of Supplies: There will be **NO** refunds on any orders placed or supplies dispensed. Unfortunately, every supply dispensed or prescribed may not work for all patients. However, we strive to ensure we make every effort to have a satisfactory outcome.

Additional Fees: Copies of digital x-rays will be provided upon request for a fee of \$25.00 / disc. Disability/work forms that need to be completed by our office incur a charge of \$50.00 / form. Copies of medical records will require 7 days written notice and incur a charge of \$25.00/first 20 pages + \$0.50/page over 20 pages.

Notice of Privacy Practices Acknowledgement: I understand that, under the Health Insurance Portability & Accountability Act of 1996 ("HIPPA"), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to: Conduct, plan, and direct my treatment and follow-up among multiple healthcare providers who may be involved in that treatment directly and indirectly. Obtain payment from third-party payers. Conduct normal healthcare operations such as quality assessments and physician certifications. I understand that Southern Star Foot and Ankle reserves the right to change these policies at any time and I may contact the office for an updated copy at any time. I understand that I may request in writing how my private information is used or disclosed to carry out treatment, payment, or healthcare operations. I also understand you Southern Star Foot and Ankle is not required to agree to my requested restrictions, but if they do agree, then they are bound to abide by such restrictions.

Informed Consent: I understand that information sent to me via e-mail and or text messaging from persons at Southern Star Foot and Ankle will **NOT** be sent securely and will be unencrypted. I understand the risks associated with that (information may be read by an unintended third party). I have been notified of these risks, understand them and am accepting communication via unsecured methods above. Staff are not responsible for unauthorized access to health information communicated by way of email/text and I bear the risk.

I have read the above **PRIVACY AND FINANCIAL POLICY**. I understand and agree to it.

Printed Patient Name: _____

Signature: _____ Date: _____