



Party / Group Event Agreement

Date of Party: _____

Time: _____

Guest of Honor: _____

Occasion / Theme: _____

Host Name: _____

Phone & Email: _____

Number of Attendees: _____

Age Range: _____

Thank you for choosing Mimi's Crafts to host your special event! We are excited to create with you. Please review the following agreement carefully.

Party Packages

GOOD TIMES	EXTRA SPECIAL	CRAFT
\$27 per painter	\$31 per painter	\$36 per painter
Choose your pottery Paint & glaze Studio fees Up to 10 painters	Everything in Good Times Larger pottery selection Party host to help Up to 12 painters	Craft project instead of pottery painting Studio fees Up to 15 painters

1. Attendance

Parties require a minimum of 8 painters and are designed for up to 15 painters. If fewer than 8 attend, the host is responsible for the full 8-painter minimum. Groups larger than 15 may be accommodated only with prior owner approval. Approved additional painters are charged at the applicable per-painter package price.

2. Party Time & Arrival

Party reservations are for two hours and begin and end at the scheduled times. Late arrival by the host or guests does not extend the party end time. Hosts may arrive up to 15 minutes before the scheduled start time for decorating and setup. A \$15 charge per 15-minute interval may be added when the party remains beyond its scheduled end time.

3. Food, Decorations & Balloons

Hosts are welcome to bring food, snacks, cake or cupcakes, and non-alcoholic beverages. Cupcakes are preferred because they are easier to serve. Simple party decorations are welcome. Balloons are not permitted. The host is responsible for removing decorations, food, gifts, and personal belongings by the end of the reserved party time. Mimi's Crafts handles normal studio cleanup.

4. Project Selection

Pottery projects for pottery packages must be pre-selected by the host before the event. Pre-selection gives guests more time to paint during the two-hour party and keeps project choices within the selected package. The Craft package includes a craft project instead of pottery painting, as described in the selected package.

5. Adults & Studio Seating

Mimi's Crafts parties are designed primarily as drop-off events. Up to three accompanying adults may remain with the party group. If additional adults wish to stay, an additional studio table must be reserved for \$35, subject to availability. This policy applies regardless of the age of the party guests. The additional table fee is not subject to the 20% party gratuity.

6. Party Painting / Activity Time

The scheduled two-hour party is the reserved activity time. Party projects are not eligible for return visits after the event. Guests should plan to complete their activity during the scheduled party time.

Party / Group Event Agreement — Continued

7. Final Headcount & Payment

The host should provide the final expected number of painters at least 48 hours before the party so Mimi's Crafts can prepare appropriately. The host is responsible for the applicable package minimum of 8 painters. Each painter is charged at the per-painter price of the selected package. If fewer than 8 painters attend, the 8-painter minimum remains due. If more than 15 painters are expected, prior owner approval is required. Additional approved painters are charged at the applicable per-painter package price. Any pottery selected outside the included package selection is charged at the regular price of that piece. The remaining party balance and a mandatory 20% gratuity are due on the day of the event.

Selected package: _____	Expected painters: _____
Final painter count: _____	Package subtotal: \$ _____
Additional piece charges: \$ _____	Additional table(s): _____ × \$35 = \$ _____
20% mandatory gratuity: \$ _____	Total due: \$ _____
Paid: \$ _____	Balance: \$ _____

8. Pottery Pickup

Finished pottery is typically ready approximately 7 days after the event. The party host must pick up the entire party order and is responsible for distributing finished pieces to guests. Individual guest pickups are not provided. Pottery left unclaimed for more than 45 days may be discarded or donated, and Mimi's Crafts is not responsible for items remaining after that period.

9. Damage & Breakage

The party host accepts financial responsibility for any item, merchandise, equipment, furnishing, fixture, or other studio property damaged by a party guest. The host is responsible for appropriate supervision and conduct of all guests.

10. Photography Consent

Mimi's Crafts may photograph events for studio marketing, advertising, website, and social media use. By signing this agreement, the host gives permission for photographs of the party and its guests to be used by Mimi's Crafts. If the host does not consent, the host must notify Mimi's Crafts in advance of the event.

11. Reservation Fee, Cancellation & Rescheduling

A \$50 reservation fee is due when the party is booked. The fee is separate from and does not apply toward the party balance. Any cancellation or date-change request must be made in writing by email. The 24-hour period begins when the party is booked and applies regardless of whether the studio is open or closed during that period. Requests made in person, by phone, voicemail, text, or social media do not satisfy this requirement. Within 24 hours of booking, the existing reservation fee may be transferred to another available party date. If the party is cancelled within that 24-hour period, the host will receive a \$50 Mimi's Crafts gift card; cash refunds are not provided. After 24 hours, the reservation fee is non-refundable and forfeited. Any later request to change the party date requires a new \$50 reservation fee and is subject to availability.

12. Illness

Please do not bring ill guests to the studio. If a party is cancelled due to illness, it must be rescheduled within two weeks of the original event date, subject to studio availability and owner approval, and a new \$50 reservation fee is required.

13. Liability & Assumption of Risk

Participation in a working art studio may involve ordinary risks associated with ceramic pieces, art materials, tools and equipment, wet or slippery surfaces, spills, and normal studio activities. The host is responsible for supervising party guests and for notifying Mimi's Crafts in advance of known allergies, sensitivities, or other relevant concerns. To the fullest extent permitted by law, the host agrees to assume responsibility for the conduct and supervision of the party group and releases Mimi's Crafts, its staff, and representatives from claims arising from the ordinary risks of participation, except to the extent liability cannot legally be waived.

By signing below, I acknowledge that I have read, understand, and agree to the terms of this Party / Group Event Agreement.

Party Host Signature: _____

Date: _____

Mimi's Crafts Artist: _____

Date: _____