

# Roseville Area Wrestling Booster Club Meeting Minutes

Date: 04/01/2024

Time: 6:30

Location: RAHS

Call to order: The meeting was called to order by at 6:34 PM

Members in attendance: Alison Cariveau, Karen Henry, Deb Winkleman, Chris Winkleman, Nick Dolan, Jess Fieldseth, Jim Fieldseth, Rhea Moen, and Alisha Barze

Approval of 2/26/24 minutes: Deb motioned to approve and Chris seconded. Approved unanimously.

Agenda Items covered:

**Articles of Incorporation** were approved 3-13-24 by the state of Minnesota; this is the first meeting of the incorporated Club. We also have an EIN.

**Board Composition:** Propose that from the founding members, we elect Officers for the Club (Executive Committee), at-large Directors, and form the Finance Committee.

The four Officers serve as the members of the **Executive Committee**:

- President: Alison Cariveau, 2-year term
- Vice President: Chris Winkelman, 2-year term
- Secretary: Karen Henry, 1-year term
- Treasurer: Nick Dolan, 1-year term

At-large Directors (non-officer, but voting member of the Board of Directors):

- Mary Thome, 2-year term
- Alisha Barze, 2-year term
- Rhea Moen, 1-year term
- Deb Winkelman, 1-year term

Discussion about Board Members: if there are others who would like to be involved as board members we can consider including them but we will not do a recruitment campaign as we are still in start-up mode.

Note: Anna McIntere is good at fundraising and wants to be involved. Committees are open to all booster members (who is basically anyone interested) for participation.

### **Finance Committee**

- Nick Dolan
- Alison Cariveau
- Chris Winkleman

Notes: The finance committee will establish a bank account with checks that are to be co-signed. Nick does not want a debit card, but Chris and Alison could get them.

Treasurer is responsible for filing taxes although they may designate someone else to complete the task. A credit card limit of 1000 dollars was agreed upon.

**Next Steps:** Applying for 501(c)3 (federal tax-exempt) status. The group agreed that we do not anticipate making over \$50,000/year over the next 3 years so we should be able to complete the 1023-EZ form (Alison will do).

**Bylaws** – the group reviewed the 3-31-24 draft and a few changes were incorporated.

### **Approved Motions:**

- Alisha made a motion to approve the composition of the Finance committee and Chris seconded and all approved (quorum met: 7 of 8 members present, including four officers).
- The Bylaws were then approved: Nick made motion, Karen seconded. Approved unanimously by the Board.

### **Failed Motions: N/A**

### **Forthcoming Events:**

- **Board Meeting Monday April 29th** - update on bank account, sketching out a fundraising strategy, discuss list of needs from coaching staff. Nate has been invited. List of wants versus needs. Prioritize what you want or need. Discuss youth programs, summer camps, other summer programming, and looking at next year.
- **Board Meeting Tuesday May 28th** - more fundraising, summer plans, bring or draft fundraising letters.

**Financial Update:** N/A

**Next Meeting:** April 29th at 6:30 at Mounds View Library

**Meeting adjourned:** 8:15