

Privacy Policy

VLegal Privacy Statement

VLegal is committed to protect the personal information of its visitors. This Privacy Policy (“Policy”) is to help its visitors to understand as to how we collect, use and protect your information when you visit our website and/or Wireless Application Protocol (WAP) link.

This policy is for your information and is not intended to limit or exclude your rights under laws and regulations as applicable in India.

1. What personal information does VLegal collect?

- 1.1 We may collect and hold information relating to you that you have provided to us or that we may have been obtained from third party sources as required under laws and regulations and when you use our services or websites or otherwise interact with Us. This information may include, your name, details of your organization, date of birth, address, contact numbers, email address, occupation and the information contained in the documents submitted or any other information so provided to Us. We may also hold information related to your utilization of our services. This may include your call records, your browsing history while surfing our website, location details and additional information provided by you while using our services.
- 1.2 We may keep a log of the activities performed by you on our websites by using various internet techniques such as web cookies, web beacons, server log files, etc. for analytical purposes and for analysis of the amiability of various features on our site. This information may be used to provide you with a better experience at our website.
- 1.3 VLegal do not collect the sensitive personal information (like financial or health details) when you access the website homepage and browse the website except as described in this Privacy Policy or the relevant part of the website.
- 1.4 In case you do not provide your information or consent for usage of personal information or later withdraw your consent for usage of the personal information so collected, VLegal reserves the right not to provide or discontinue the services for which the said information was sought.

2. How do VLegal use your Personal Information?

The information that we collect from you is held in accordance with applicable laws in India. It may be used by us for several purposes connected with our services offered to you, including

- 2.1 processing of your services.

2.2 billing you (unless you pay by another agreed method);

2.3 settling accounts with those who provide related services to us;

2.4 dealing with requests, enquiries or complaints and other customer care related activities; and all other general administrative and business purposes;

2.5 carrying out market analysis and marketing our and our group companies' products and services generally;

2.6 contacting you (including by post, email, fax, text/chat about the products and services of VLegal or its associates products or any third-party service providers which we may be of interest to you (unless you ask us in writing to not to do so).

2.7 inclusion in any client list or directory of VLegal (subject to any objection or preference you may have indicated to us in writing), in compliance with the applicable law.

2.8 carrying out any activity in connection with a legal, governmental or regulatory requirement on us or in connection with legal proceedings, crime or fraud prevention, detection or prosecution.

2.10 carrying out activities connected with the running of our services.

3. Sharing your Personal Information

There may be times when we need to disclose your personal information to third parties. If we do this, we will only disclose your information to:

3.1 VLegal team members who may use and disclose your information for the services;

3.2 credit reference agencies (unless we have agreed otherwise) who may share your information with other organizations and who may keep a record of the searches we make against your name;

3.3 if someone else pays your bill, such as your employer, that person.

3.4 anyone we transfer our business to in respect of which you are a customer or a potential customer.

3.5 anyone who assists us in protecting the operation of the VLegal networks and systems, including the use of monitoring and detection to identify potential threats, such as hacking and virus dissemination and other security vulnerabilities.

3.6 persons to whom we may be required to pass your information by reason of legal, governmental or regulatory authority including law enforcement agencies and emergency services.

3.7 any person or organization as authorized by laws and regulations applicable in India.

Though, we take adequate possible and reasonable level of security practices and procedures to ensure security of personal information, VLegal will not be held responsible if it occurs beyond the reasons attributed to it.

We may retain your personal information for as long as required under any law or regulation. We, however assure you that VLegal do not disclose your personal information to unaffiliated third parties (except when you seek for the same) which could lead to invasion of your privacy.

When we dispose of your personal information, we use reasonable procedures to erase it or render it unreadable (for example, shredding documents and wiping electronic media).

4. Internet use

4.1 We make every effort to maintain the security of our internet connections; however, for reasons outside of our control, security risks may still arise. Any personal information transmitted to us or from our online services will therefore be your own risk; however we will use our best efforts to ensure that any such information remains secure. We cannot protect any information that you make available to the public.

4.2 Please note that when you are accessing a non- VLegal website(s), you should always read its 'privacy policy; or website terms and conditions carefully – especially if you are considering providing them with your personal information. You are also responsible for maintaining the secrecy of your passwords and/or any account information.

4.3 We may use cookies and other interactive techniques such as web beacons to collect non-personal information about how you interact with our website, and web-related services, to:

4.3.1 understand what you like and use about our website.

4.3.2 understand what you do not like and do not use on our website.

4.3.3 provide a customized service and experience, and

4.3.4 help us develop and deliver better products and services tailored to our customers' interests and needs.

- 4.4 Most browser technology allows you to choose whether to accept cookies or not – you can either refuse all cookies or you can set your browser to alert you each time that a website tries to set a cookie.

5. Changes to our Privacy Policy

We will occasionally update this privacy statement to reflect changes in our services and customer feedback. We request you to visit our site periodically for latest information and changes.

6. Grievance Settlement Mechanism

We are committed to safeguard your personal information collected and handled by us and look forward to your continued support for the same. In case of any privacy-related feedback or concern regarding protection of your personal information, you can contact us as per the details given under “Contact Us”

Still, if you have any grievances against the use of your information, please write to mrafeeque@vlegal.in. We will address your complaints within the time permitted under the applicable laws.

We also look forward to your feedbacks, your suggestions and inputs.