

ARCHITECTURAL IMPROVEMENT FORM

Penniman East Homeowner's Association

PLEASE SUBMIT TO:
Penniman East HOA Architectural Committee
PO BOX 2321
Williamsburg, VA 23187

Name _____ Date _____
Address _____
Home phone _____ Work phone _____
Email address _____

Please check which project you intend to do.

☐ Bushes / Shrubs
☐ Deck
☐ Door Awning
☐ Driveway
☐ Fence
☐ Flag Pole
☐ Flower Box
☐ Gate

☐ Gazebo
☐ Hot Tub / Jacuzzi
☐ Painting / Siding
☐ Patio
☐ Play Equipment
☐ Rain Gutter / Drain
☐ Roof
☐ Satellite Dish

☐ Shed / Playhouse
☐ Steps / Stoop
☐ Storm Door
☐ Trees
☐ Water Garden
☐ Other

DESCRIPTION OF IMPROVEMENT: Provide a description of intended addition or modification and attach supporting documents (plot plan, diagram/sketches, drawings, specifications, permits, pictures, samples, etc.). Complete one form per project and refer to Architectural Guidelines for general project and submission requirements.

List attachments: _____

Start Date: _____ Completion Date: _____

Have you obtained a permit? _____ Yes _____ No _____ Not Required by the County

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I/We hereby submit this request for the improvement described above in accordance with all applicable laws, codes and regulations as well as Association guidelines and rules. I/we are responsible for obtaining all necessary permits and inspections for the requested addition or modification. I/We acknowledge and agree that I/we will be solely liable for any claims, including and without limitation, for property damage or personal injury, which results from the requested improvement and hereby indemnify the Penniman East Homeowner's Association from and against any and all such claims. Further, I/we will properly use and maintain said addition or modification in accordance with applicable codes, ordinances and community and county regulations. I/We am (are) responsible for all maintenance, repairs and upkeep of said improvement. I/We give permission to the Board and/or Architectural Committee to enter the respective Lot prior to, during and upon completion of the addition or modifications for the purposes of, but not the obligation to, review such conditions. I/We understand that upon request, the Architectural Committee will review the addition or modification at completion and provide an acceptance certificate. However, I/We understand and acknowledge that neither the Board or Architectural Committee's review or approval of the plans or inspection of completed work may or will relieve me/us or any future owners from the responsibility to comply at all times with all laws, codes and regulations. I/We have provided all information to be complete and accurate to the best of my/our knowledge.

Owner _____
Signature

Co-Owner _____
Signature

As stated in the Declaration of Covenants, Conditions, and Restrictions

Article VII, Section 2 page 9:

Conditions. "No building or other improvement shall be erected, placed, or altered on any of said lots until construction plans and specifications for building or improvement have been submitted in writing and approved in writing by the Declarant, or its assigns, as to external design and materials, harmony of external design with existing structures, and as to location on the Lot. No fence, wall, or any other exterior structure or device (such as outbuilding, antennae, satellite dishes) shall be erected, placed or altered on said lot unless similarly approved. If any such improvements are erected or placed on a lot without prior written approval, as aforesaid, then such improvements shall be removed forthwith upon written notice from the Declarant or its assigns."

Article VII, Section 6 page 11:

Completion of Structures. "All structures must be substantially completed in accordance with the plans and specifications approved by the Declarant within twelve (12) months after construction of the same shall have commenced, except that the Declarant may grant written extension where such completion is made impossible because of matter beyond the control of the Owner or builder, such as strikes casualty losses, nation emergencies or acts of God. The building site must be kept clear of trash and other debris during the entire period of construction."