

NAUKATI BAY INC. COMMUNITY ASSOCIATION
Regular Monthly Meeting Minutes

February 26, 2025

Harbor Building

President Venessa Richter-Russell called the meeting to order at 6:33 p.m.

Board members present:

- Seat 1 (expires 2025) – Mark Christopherson, Vice President (Excused)
- Seat 2 (expires 2025) – Charles Russell (Present via phone)
- Seat 3 (expires 2026) – Heidi Young, Treasurer (Present via Zoom)
- Seat 4 (expires 2026) – Derek Shell (Present)
- Seat 5 (expires 2025) – Shelly LaGrou, Secretary (Present)
- Seat 6 (expires 2027) – Venessa Richter Russell, President (Present)
- Seat 7 (expires 2027) – Summer Gore (Excused)

Community members present: Patty Boggs, Logan Boggs, Maria Santolupo, Dendaung Chevauiros, Clifford Wynne, Vern Gunther, and Joe LaGrou via Zoom.

President's Message: Please be respectful of those present via Zoom and phone. Thank you for coming. Let's keep meeting positive and come with solutions if you bring something to the community meetings. If we need to move something to committee, we can do so.

Public comment: Cliff started to question the April 25, 2020, Waterfront Harbor rules. Venessa said those rules were discussed at the Harbor meeting earlier this month and will be again in March. Maria asked Cliff to present his concerns in writing to the Governance Committee. Cliff asked about the new harbor—how will we make it work? Venessa said we are waiting for the State to put the comment period out.

Agenda: Charlie moved to approve the agenda. Seconded. Approved.

Minutes: Shelly moved to approve the January 11, 2025, Special membership meeting. Seconded and Carried. Derek moved to approve the January 11, 2025, monthly meeting minutes. Seconded. Carried.

Financial Report: No general bills were presented. The rest of the documents will be emailed to the community upon Heidi's return.

Main account balance is \$

Dock account balance is \$.

Standing Committee Reports:

- Website (Venessa): Venessa has asked if someone to set up and manage the website, a third party and not a Board member. Currently waiting on a decision. The question was asked to those present if anyone would like to help with the website or knows of someone who could do this on the community's behalf.
- Community Engagement Committee (Derek):
 - Derek will be building a 4x8 signboard of red cedar to be painted by the school. If there is someone in the community who would like to build a sign, please let Derek know. The current sign is rotting and cannot be repainted by the school students. Megan Christopherson was going to take point on the painting part of the project.
 - Lighted Christmas signs given by Klawock to Naukati--AP&T has the correct brackets and will hang them next winter. There are 12 decorations to add charm to our community. Venessa would like the help of young people to learn which light decorations are working.
- Fire/EMS Committee (Venessa): BLS class was held Friday, February 21. There was a good turnout of 7 people to take the training, which was amazing. This Saturday, March 1, 4 pm, there is a first-aid CPR class at the church. She can take up to 10 people. It is free to the community. A person needs to be willing to respond if needed once you take the course. There are three who took the BLS class who will be learning to drive the ambulance and are over the age of 21, the first Saturday of the month at 6 p.m. There are two classes left for those who want to take first aid; let Venessa know.
- Roads (Venessa):
 - The grader did snow removal. Mark Christopherson and Brian Porter donated their time to do so. The store filled up the tire several times.
 - The fuel pump was ordered to set up the fuel station at the fire haul. The tank has been ordered through Petro. The ambulance, fire trucks, and grader can get there. It is only a 168-gallon tank of fuel. It will be locked. Hopefully by the March meeting it will be set up and ready to go.
- Waterfront (Venessa):
 - Eight people showed up to the February 8 meeting. Rules from April 2020 were discussed. There are things in the rules that do not go with our MOA. Typo's were corrected. Maria converted the document to one that can be corrected. Items raised: workable rules, things we want to do, numbers used to order the document items, trespass policy discussed. Curtis Weaver will meet with Paul Gore, former harbor master, regarding the rules to make them functional. These rules were approved by the state of Alaska—all of them. The committee will continue to meet to make the

rules a more friendly process for the harbor master to enforce the rules; next meeting is March 8, 5pm. The committee is desiring positive, helpful input and solutions.

- Rules for our new harbor need to be created. The permit is in the State's hands. We have the floats. Charlie has been working with the person who is volunteering to cut the wood for redecking. All positive. There will be a work party created.
- Signs were ordered for the pilings—all have arrived. Greg will be reimbursed for ordering the signs. Volunteers are needed on the next high-tide day to help put up the signs on the pilings.
- Charlie and Den removed snow from the harbor. The snowblower had flimsy pins; pins of higher quality were acquired, it was fixed.
- Public Works (Heidi): Village Safe Water—they want us to redo the application, and they want to have a new study done of our Village Safe Water Plan so they can award \$25,000 for an up-to-date preliminary report. In 2024 the grant was denied. Venessa said she can write the grant, which is due March 7. There is no cost to the community to write the grant. It is an important project to get water for the community. Charlie moved we move forward on Village Safe Water for the grant. Seconded and carried. This would be for a well and community water catchment.
- Governance/Strategic Planning (Maria): Heidi and Maria met last month and reviewed a pile of documents covering nearly everything. They could not find Word files of the documents, so Maria has converted documents and an electronic file system for each document was created. Each are coded and say "duplicate" to be able to be modified. The Governance and Strategic Planning Committee recommends the Board accepts all files that are stored electronically from "duplicate" to "original." Once documents have been changed and approved by the Board, documents would become "final." Charlie moved the acceptance. Seconded. Motion carried. The Committee will be meeting in March to get the documents out to the community by April. The only two people with editing rights are Heidi and Maria. Each edit is time stamped and shows who made the changes.

Old Business:

- Safe Deposit Box at First Bank: The key has been lost. The bank does not have a copy of the safe deposit box key. Shelly moved all old signers be removed from the safe deposit box and Heidi Young and Venessa Richter-Russell be placed as signers on the safe deposit box. Seconded. Carried.
- Fourth of July planning meeting will be scheduled for March 15, 5 p.m.

New Business: Resignation of Mark Christopherson. He sent an email saying, "I resign from the Board." On February 10, 2025, at 4:16 p.m. Charlie moved to accept Mark's resignation. Seconded. Motion carried. Filling Board Seat 1 that expires in 2025 will be part of new business at the next meeting.

Public Comment: Cliff asked regarding a procedure for amending the Articles of Incorporation and what is the procedure to amend the Bylaws? Clarified by Venessa, the Governance Committee is not changing either the Bylaws or the Articles of Incorporation. Venessa asked Cliff to email Maria and Heidi regarding his concern to be addressed at the Governance Committee. Currently the Governance Committee is only working on the Policy and the Procedures, not making changes to the Bylaws. The Governance Committee can only make recommendations. Venessa requested if Cliff has a positive way to fix something, please send an email of how to make helpful corrections to the right people in our community.

Next Regular Monthly Meeting: Tentatively Wednesday, March 12, 6:30 p.m. at the Harbor Master building.

The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Shelly LaGrou, NBI Board Secretary

To Do's:

- March 8, 5 p.m.: Waterfront Committee to meet to update rules/regs.—all invited.
- March 15, 5 p.m.: Fourth of July Committee to start planning—everyone invited.
- Spring: fresh rock on roads.
- Future: AC Grant to be explored.