



ACADEMY OF CLEANING  
**EXCELLENCE**

# How to Professionally Clean Glass

## Cleaning of Lower Panes

### Basic

Hand wiping a pane of glass is the most basic way of professionally cleaning glass, no matter if it is in a door, window or mirror. Do NOT spray the glass and wipe in circular motions like you did at home.

**Items needed:** Blue microfiber wiper, glass cleaner of choice and a properly labeled squirt bottle.



### Process:

- Squirt a small amount of glass cleaner onto the blue wiper. **Never** apply the glass cleaner to the glass itself as this will cause the technician to inhale the vapors of the cleaning agent.
- Inside glass.
  - Wipe from left to right, right to left.
  - Never work the wiper in a circle.
- Outside glass.
  - Wipe from top to bottom, bottom to top.
  - Never work the wiper in a circle.
- Do NOT use paper of any type to wipe the glass as all types leave lint and streaks.

## Better

Hand wiping, even with a microfiber wiper will leave some amount of residue, which results in streaks on the glass. Step up to a better way by using a window mop and squeegee. The technician can use whatever glass cleaner you choose. Some however, will work better than others once you perfect your skills.



**Items needed:** 12" or larger, window mop and squeegee, including a window bucket sized to accept the size of window mop. No rag or wiper is needed. And of course, glass cleaner of choice.



### Process:

- Dip the window mop into the bucket of cleaner, hand squeeze most of the liquid out of the pad.
- Apply glass cleaner to the glass, being sure not to touch any of the frame, neither top/bottom or sides. Glass cleaner should not be running down the glass, if so, the technician has used too much cleaner.
- Once the squeegee is placed on the glass, it should never come off of the glass during the removal of cleaning solution.
- Place squeegee in the middle of the pane at a 45% angle to a top left corner.
- Pull the squeegee to the corner and across the top, changing the angle as you move from left to right, so that when the squeegee gets to the far right corner, it is angled opposite way as when you started.
- Pull down the right side 1/3 of the way down the pane.
- Adjust the angle and pull up in an arch, being sure to remove all solution as you pull back to the left.
- Repeat this process, arching from left to right and right to left until you get to the bottom of the pane.
- At the bottom of the pane, pull straight from one side to the other.

[Review this video for a demonstration of this process, using a squeegee on a window pane. CLICK HERE.](#)

## “All in One” Option

### Items Needed:

Hand held device which holds a microfiber pad plus glass cleaning agent of choice. With an “all in one” device, it minimizes vapor enhalation by the technician as well as consumption of cleaning agent. This also simplifies the tools and skills training, producing more consistant quality.



### Process:

- Put your glass cleaning agent into the container supplied with the unit.
- Be sure that the battery and pump work.
- Select the correct microfiber pad for the task. (inside/outside)
- Install microfiber pad properly on the unit.
- Press the pad onto the glass.
- Pull the trigger for 2 seconds to dispense solution onto the glass surface.
- Slide the pad up one side of glass pane, across the top and down the opposite side.
- Move the unit from left to right and right to left, working from the top of glass pane down.

***Pictures of items are used as representations of items available in the marketplace.***