



ACADEMY OF CLEANING  
**EXCELLENCE**

## How to Operate a Low-Speed Floor Machine

Low-speed floor machine come in several sizes and can be used on floors in many different ways. Most common of uses is with a single 17" or 20" floor pad or brush under the unit in contact with the flooring surface.

Be sure that you are indeed using a floor machine by noting that the wheels on the unit are up off of the floor during operation and the motor is directly over the pad/brush.



### Prior to Use

- Inspect the power cord, and be sure that it is in good repair.
- Inspect the pad driver and be sure the face is in good repair.
- Check the handle switch levers and be sure they do not stick and work properly under power.
- Check the 'dead man' switch for proper operation.

### Setting up the Unit

- Lay the floor machine back on its handle. The bottom of the floor machine must be visible.
- Install the appropriate pad driver on the bottom of the floor machine.
- Place the unit and pad next to the wall outlet where the power cord is plug in.

- Put the floor pad of choice on the floor and place the floor machine on top of it. Be sure that it is centered on the pad.

## **Operating the Floor Machine**

- Find the handle release and lower the handle to waist height.
- Prior to operating the unit, understand that the unit will move to the left immediately upon pulling the switch levers.
- Depress the 'dead man' switch and pull the switch levers. Do not move the handle up or down as will cause the machine to move.
- Lower the handle ½" from center and the machine will move to the right.
- Raise the handle ½" from center and the machine will move to the left.
- It is best if the operator lets the handle of the unit rest against their waist for stability. Do not try to operate the machine with your arms away from your body.

## **Scrubbing the Floor**

- Operate the machine from side to side, working away from the plug where the machine is plugged in.
- Always work into the cleaning solution on the floor.
- Be sure to have the proper footwear on for the cleaning task.

## **Storing the Machine**

- At the end of the task, wrap the power cord on the machine, cleaning the cord with a rag as you wrap it up.
- Lay the machine back on its handle and remove the pad and driver.
- Clean the pad.
- Clean the driver and place on a wall hook or flat shelf, with the face up.
- Wipe down the machine.