



GUIDELINES AND POLICIES:

VENDOR SPACE:

All spaces are 10'x10' *

Two accepted artists may share a space.

Single artists will not be allowed two spaces.

Vendors must provide their own tent, tables, chairs and displays.

**Please note: In the event of adverse weather during First Friday events, there may be a rain location which might change the allotted space allowed.*

TENTS: All tents must be weighted down with a MINIMUM of 25 LBS PER LEG. Weights must be clearly anchored/attached to your tent by sturdy means, not resting on the feet of your tent. If you do not bring the required weights with you, with appropriate tethering, you will be asked to remedy the situation prior to the opening of the market, and you will be asked to dismantle your tent until the necessary weights arrive. If you are unable to procure them prior to the market opening time for that day, you will need to go without a tent or leave if the weather is bad. There are no refunds should this situation arise. It is just too important to make exceptions.

EARLY DEPARTURE: Early departure from any market is NOT allowed. If an emergency arises and you need to leave early, please notify market staff immediately so arrangements can be made. The success of the market depends on the commitment of the participating artists. Additionally, the liability issues created by moving vehicles and displays while the venue is open to the public create a hazard to the event.

TRASH: Trash is carry-in/carry-out by each vendor at each location.

FEES & PAYMENTS: Booth fees are non-refundable and due within 7 days of acceptance, unless other arrangements are made with the producer of Concord Arts Market.

RAIN OR SHINE POLICY: Concord Arts Market is a Rain or Shine event and accepted vendors are expected to attend in the event of inclement weather. Vendors who no-show to an event due to weather will risk forfeiting spots (without refund) at future Concord Arts Market events.

DANGEROUS WEATHER POLICY: Concord Arts Market takes safety very seriously and may cancel or close an event early in the event of potentially dangerous weather conditions in the forecast. If an event is cancelled or closed early due to weather, refunds will not be issued, the market will not be rescheduled and the registration fee cannot be applied to another market.

FAIR WEATHER WAITLIST: If you know you will not attend an event in inclement weather, you can apply to be considered for the Fair Weather Waitlist.

PROMOTIONAL MATERIALS: Vendors understand and agree their name, business name, website(s), social media website(s) and any photos, video, item description and prices may be used for promotional use by the Concord Arts Market.

INDEMNIFICATION: Vendors are recommended to have their own general liability insurance. Vendors are solely responsible for damages resulting from the sale of unsafe or unsound goods, in addition to any accidents occurred while at the Concord Arts Market. Vendors agree to indemnify and hold harmless Concord Arts Market, Jessica Livingston (Producer of the Concord Arts Market), the City of Concord, Intown Concord, Kimball Jenkins, 7 Eagle Square LLC as well as their affiliates, employees, or agents from any and all liability, loss or damages which may be incurred as a result of all claims, demands, costs, judgments or expenses, including attorney's fees, arising from the vendor's participation in the Concord Arts Market.

DIVERSITY, EQUITY, INCLUSION, BELONGING, ACCESS: The Concord Arts Market believes in an inclusive environment where all members of our community are welcomed, valued, respected, and heard. We are committed to creating and maintaining an environment that is free from discrimination and harassment on the basis of race, ethnicity, national origin, gender, gender identity, sexual orientation, age, disability, religion, or any other protected characteristic.