



DUPREE LAKES

Homeowners Association - Architectural Review Committee Modification Request, Page 1 of 2

OWNER'S NAME:	
STREET ADDRESS:	
EMAIL:	PHONE:

SHUTTERS, WINDOWS, AND DOORS APPLICATION

All Dupree Lakes Owners are required to submit a modification Application in accordance with the Architectural Review Guidelines and receive ARC approval from the Management Company prior to the start of any work.

THE OWNER IS REQUIRED TO SUBMIT THIS COMPLETED APPLICATION PAGE, THE CORRESPONDING REQUEST FORM(S), AND ANY DOCUMENTATION INDICATED ON THE REQUEST FORM(S).

The undersigned homeowner seeks approval from the ARC for the following:

ALL REQUESTS: Please provide a narrative description of what you would like to do, then mark and complete each applicable section.

I understand that an Application approved by the ARC is valid for 90 days. A new request form must be submitted if the work has not been started within the 90 (ninety) days as defined in the ARC Guidelines. Once work has commenced the modification as requested must be completed in a reasonable time frame. I understand that failure to comply with these and/or any notes given by the ARC regarding this Application could result in a HOA violation and that omitting any information may result in my Application approval being delayed and the Application becoming null and void. I hereby certify that I have read the SHUTTERS, WINDOWS, AND DOORS section of the ARC Guidelines.

INITIALS: _____

Review and approval of modifications submitted is made based on the following: The objectives and purposes of the Governing Documents, these Guidelines, Pasco County Ordinances and Florida State Statutes, the type, nature, design, style, shape, size, scale, color, quality, quantity, texture, and materials of the proposed modifications under review, the compatibility of the proposed modification with other nearby structures.

The ARC shall not bear any responsibility or liability for ensuring the structural integrity of any approved modifications nor for ensuring compliance with building codes or other governmental requirements. The ARC and its members shall not be held liable for any injury, damage or loss arising out of the manner or quality of approved construction or modifications.

The undersigned Owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations, or additions described herein comply with all applicable laws, rules, regulations, codes, and ordinances, including but not limited to the Dupree Lakes HOA Declaration of Covenants, Conditions and Restrictions, Bylaws and the ARC Guidelines.

It is understood and agreed that Dupree Lakes Homeowner's Association, Inc., nor the Management Company are required to take any action to repair, repaint, replace, or maintain any such approved changes, alterations or additions or any structure of any other property. The homeowner and their assigns assume all responsibility and cost for any addition or change and its future upkeep and maintenance.

OWNERS MUST SUBMIT THIS APPLICATION AND THE CORRESPONDING FORM(S) AND ALL DOCUMENTATION REQUIRED DIRECTLY TO THE MANAGEMENT COMPANY VIA THE OWNER PORTAL, FEDEX, BY EMAIL TO: jgrant@epvpa.com OR VIA USPS – EnProVera Property Advisors, ATTN: JoAnna Likar - 330 Pauls Dr., Ste. 200, Brandon, FL 33511

Homeowner's Signature

Date



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SHUTTERS, WINDOWS, AND DOORS

Please read the section of the Guidelines related to the above for detailed requirements.

ALL SHUTTER, WINDOW, AND DOOR REQUESTS MUST INCLUDE A PICTURE OF THE HOUSE INDICATING THE LOCATION ON THE HOUSE AND/OR PROFESSIONAL RENDERING AND PLANS. YOU MUST ALSO INCLUDE A PICTURE OF THE MATERIALS REQUESTED FOR USE AND A CURRENT PICTURE OF THE HOUSE.

I AM REQUESTING THE FOLLOWING:

SHUTTERS ADDITION WINDOW REPLACEMENT DOOR REPLACEMENT

LOCATION: _____

MATERIAL/COLOR: _____

MANUFACTURER: _____

CURRENT COLOR PALETTE: # _____

PAINT REQUEST SUBMITTED TOO? YES NO

If custom, provide details: _____

I understand that I am responsible for the plans being completed and materials/products/colors being used as stated and submitted herein and approved by the ARC. I have read and understand the requirements as defined in the SHUTTERS, WINDOWS, AND DOORS section of the Guidelines. I understand that omitting any information may result in my Application approval being delayed and the Application becoming null and void. I hereby certify my agreement and that all the above is correct as entered.

INITIALS: _____

OWNER'S NAME: _____

STREET ADDRESS: _____

FOR MANAGEMENT COMPANY USE ONLY:

DATE REQUEST RECEIVED: _____ DATE REQUEST PUT IN EPORTAL: _____ DATE APPROVED: _____

DATE SENT TO OWNER: _____ APPROVAL NOTES: _____

DATE REQUEST COMPLETED: _____ DATE VERIFIED REQUEST COMPLETE: _____ DATE REQUEST CLOSED: _____

NOTES: _____
