



## Outstanding Balance Policy

To help keep all patient accounts up to date, our office requires a portion of any outstanding balance to be paid in **addition to your copay/deductible** before continuing with your appointment.

- Balances **over \$100**: Minimum **25%** due
- Balances **\$40–\$100**: Minimum **50%** due
- Balances **under \$40**: Must be paid **in full**
- **Extremely large balances (over \$200)**: May be discussed with office staff to arrange an appropriate payment plan
- Additionally, all **NO SHOW** fees must be cleared to continue with upcoming appointments

Please note: The amount you owe is determined solely by your insurance carrier and your specific plan, not by our staff. Any questions or concerns regarding the amount assigned to you must personally be addressed directly with your insurance company.

Thank you for your cooperation and for helping us maintain accurate, timely account records.