

# PARENT PAYMENT ARRANGEMENTS 2023

## GRADE 3 AND GRADE 4

Dear Parents and Guardians

Meadows Primary School is looking forward to another great year of teaching and learning and would like to advise you of Meadows Primary School's parent payment arrangements for 2023.

Please find the fee schedule for *Grade 3 and 4* attached.

Meadows Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

The cost of parent payments remain unchanged at **\$120** per child. As an incentive, if payments are made in full or a payment plan is entered into by the end of term 1 2023, families will receive a 20% discount.

### Financial Support for Families

Meadows Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- CentrePay
- Payment options spread over the year

### Payment Methods

CentrePay  
Eftpos and/or Credit Card (in person or over the phone)  
Cash

### Refunds

Refunds can be arranged if a family leaves the school. Please see the office staff if this occurs.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,



Anthony Potesta  
Principal



Wissam Ayache  
School Council President

## FEE SCHEDULE

Please find the itemised list of Essential Student Learning Items for your child.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. All items will be provided by the school with supplies remaining at school and distributed to students as needed:

Essential Student Learning Items	Qty
Educ8 Scrapbook 64 Page 100gsm	8
Whiteboard eraser	1
Document Wallet PP Button	3
Scissors - Student Right Handed 170mm Blue	1
Micador Name Pencil Case 340 x 100mm Blue/Green Zip	1
Micador Basics Sharpener Double Hole Cannister	1
Faber Castell Tri-Grip Coloured Pencils Assorted Box 12	2
Educ8 Safety Markers Pk 12	2
Eraser Faber Castell PVC Free Small	2
RULER 30CM CLEAR PLASTIC	1
Chair Bag 420L x 400Wmm Emerald	1
TARGETING HANDWRITING FOR VIC	1
Document Wallet Foolsap	2
Gluesticks	4
Grey leads	8
Display Book	2
Highlighters	2
Headphones	1

### Specialist Classes

Paint, Pens, Pencils, Crayons, Craft materials and Scrapbooks for Visual Art and STEM, Performing Arts and PE

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Carol Williams  
Ph: 9309 2573

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.





### **SCHOOL PROCESSES**

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.