

OKEECHOBEE UTILITY AUTHORITY
MEETING AGENDA
APRIL 21, 2022
8:30 A.M.

1. Call the Meeting to Order
 - Pledge of Allegiance
 - Determination of Voting Members
2. Agenda Additions or Deletions
3. Meeting Minutes from March 17, 2022
4. Employee Recognition
5. **Consent Agenda**
 6. Finance Report
 7. Invoice from Sumner Engineering & Consulting, Inc. – Tortoise Relocation
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting
 9. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
 10. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B &C)
 11. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 12. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvements
 13. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
 14. Invoice from Thorn Run Partners

15. SW 5th Avenue Design & Permitting
16. Conners Gables Construction Inspection
17. Orange Loop Engineering Proposal
18. Recommendation of Award Pine Ridge Park WWTP Demolition
19. Notice to Proceed Pine Ridge Park WWTP Demolition
20. SE-2 Land Purchase
21. SWSA MPS Site Civil – Project Closeout
22. Pine Ridge Park Utility Improvements
23. Public Comments

24. Items from the Attorney
25. Items from the Executive Director
26. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

APRIL 21, 2022

Call Meeting to Order

Pledge of Allegiance

Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Creasman – Chairperson	_____	_____
Jeff Fadley - Alternate	_____	_____
Harry Moldenhauer - Alternate	_____	_____
Steve Nelson – 2 nd Vice Chairperson	_____	_____
Tabitha Trent –Vice Chairperson	_____	_____
Glenn Sneider - Alternate	_____	_____

FUTURE MEETING OF OUA BOARD

May 19, 2022 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Monday – May 30, 2022 – Memorial Day

Monday – July 4, 2022 – Independence Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

APRIL 21, 2022

AGENDA ADDITIONS OR DELETIONS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

APRIL 21, 2022

MEETING MINUTES

Attached are copies of the minutes of the meetings held on March 17, 2022.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from March 17, 2022 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Thursday, March 17, 2022 8:30 A.M.

Okeechobee Utility Authority

100 SW 5th Avenue

Okeechobee, Florida

Chairperson Creasman called the meeting to order at 8:30 A.M.

Chairperson Creasman addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

Tommy Clay*

John Creasman*

Steve Nelson*

Alternates:

Harry Moldenhauer**

Absent:

Melanie Anderson

Jeff Fadley

Glenn Sneider

Tabitha Trent

*Voting Board Members

**Voting in Melanie Anderson's Absence

OUA Members:

John Hayford

George Gall

Tom Conely

Michelle Willoughby

Chairperson Creasman determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Chairperson Creasman addressed Agenda Item No. 2 'Election of Officers Executive Director Hayford presided over the meeting. Executive Director Hayford advised that all three current officers can serve in the same capacity as per the Interlocal Agreement. Executive Director Hayford explained that the Board needs to elect a Chairperson, Vice Chairperson and a 2nd Vice Chairperson. Executive Director Hayford called for nominations for the Chairperson. **Motion by Steve Nelson to reappoint John Creasman as Chairperson. Second by Tommy Clay. Vote unanimous (4-0), motion carried.** Executive Director Hayford relinquished meeting to Chairperson Creasman. Chairperson Creasman called for nominations for Vice Chairperson. **Motion by Tommy Clay to reappoint Tabitha Trent for Vice Chairperson. Second by Steve Nelson. Vote unanimous (4-0), motion carried.** Chairperson Creasman called for nominations for 2nd Vice Chairperson. **Motion by John Creasman to reappoint Steve Nelson as 2nd Vice Chairperson. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 3 'Agenda Additions or Deletions'. Motion by John Creasman to add late submission for the Wise Request to Address the Board between Agenda Item 16 and Agenda Item No. 17. Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 4 ‘Meeting Minutes from February 17, 2022. Motion by Tommy Clay to accept the Meeting Minutes from February 17, 2022 as written. Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 5 ‘Employee Recognition’ Chairperson Creasman recognized George Gall for his 5 years of service to the OUA.

Chairperson Creasman addressed Agenda Item No. 6 ‘Consent Agenda’ Motion by Tommy Clay to accept the Consent Agenda as follows:

Consent Agenda Item No. 7 ‘Finance Report for the period ending February 28, 2022’

Consent Agenda Item No. 8 ‘Invoices from B & B Site Development, Inc. – SWSA Master Pump Station Site Civil Work in the amount of \$10,644.84’

Consent Agenda Item No. 9 ‘Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue Sewer in the amount of \$10,445.70’

Consent Agenda Item No. 10 ‘Invoice from Sumner Engineering & Consulting, Inc – SW - Wastewater Service Area Project (Part B and C) in the amount of \$27,996.69’

Consent Agenda Item No. 11 ‘Invoice from Sumner Engineering & Consulting, Inc – SW - Wastewater Service Area Project (Part E) in the amount of \$33,336.24

Consent Agenda Item No. 12 ‘Invoice from Sumner Engineering & Consulting, Inc. – Tortoise Surveying and Permitting in the amount of \$2,415.00

Consent Agenda Item No. 13 ‘Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement in the amount of \$12,007.24

Consent Agenda Item No. 14 ‘Invoices from Steven L. Dobbs Engineering, LLC – Engineering Services in the amounts of \$3,125.00 and \$500.00’

Consent Agenda Item No. 15 ‘Invoice from MacVicar Consulting, Inc. in the amount of \$250.00’

Consent Agenda Item No. 16 ‘Invoices from Thorn Run Partners in the amounts of \$3,500.00’

Second by Steve Nelson Vote Unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Addition ‘Wise Request to Address OUA Board’

Executive Director explains that the Wise family sold the subject property (817 SE 10th Street) on or about April 22, 2022. The property has both OUA water and wastewater service. The high read in question happened between January 31st and March 1st. During this time, the property was sold on February 22nd. It wasn’t until March 1st that the Warranty Deed was provided with the new owner’s information. The meter was read and the high read discovered. Executive Director explained that Mr. Wise was asked if there were any problems outside of the house so that a sewer credit could be applied (irrigation of new landscaping for the sale, pool filling/refilling, a repaired broken line, etc.). Mr. Wise said that none of that had occurred and he wasn’t going to claim that type of loss. Executive Director Hayford explained that the meter in question is less than two years old. Readings

appeared to be consistent with the property use. Executive Director Hayford explained that in this case, there does not appear to be an issue. Either the previous owner or the new owner appears to have used (either actual or accidental) the water. Mrs. Wise addressed the board explaining that there has been no one living in the home since November 2021, until the day the property was sold on February 22, 2022. Mrs. Wise further explained that there was no indication of a leak, even when the home was inspected for sale. Mrs. Wise expressed to the Board that they are requesting a fair resolution to this issue. There was a brief discussion. **Motion by Tommy Clay to issue a sewer credit in the amount of \$231.92. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 17 'Presentation of the FY21 Financial Statements Audit Report, Governance Letter and Annual Financial Report' Finance Director Gall introduces Mr. Terry Morton of Nowlen, Holt & Miner, P.A. presented the FY21 Financial Statement Audit Report and the FY21 Annual Financial Report to the Board. Mr. Morton advised that it was a clean audit. **Motion by Steve Nelson to accept the FY 2021 Financial Statement Audit Report and Annual Financial Report as presented. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 18 'Ranking of Interim Financing' Finance Director Gall discusses that in February the OUA requested RFP's for interim financing from approximately 15 commercial banks for the Southwest Service Area Project 2. Finance Director Gall discusses that Live Oak Bank, South State Bank and Truist Bank submitted RFP's. Truist Bank was disqualified because their loan proposal was not a construction loan with multiple advances. A committee of India Riedel, Kelley Carson and an OUA staff member were on a committee to evaluate the RFP's. OUA publicly thanks India Riedel and Kelley Carson for their service. Utilizing the six criteria that were identified, the committee evaluated the RFP's from the two qualified commercial banks. The following rankings reflect the cumulative scores of this evaluation:

1. South State Bank
2. Live Oak Bank

Motion by Tommy Clay to accept the South State. Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Motion by Tommy Clay to authorize the Executive Director or Finance Director to negotiate a binding commitment letter on specific terms that are satisfactory to the USDA for interim financing with South State Bank. Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 19 'SW 5th Avenue Engineering Report' Executive Director discusses that last month the Board was presented a Preliminary Evaluation Report for the SW 5th Avenue Septic to Sewer Conversion. Executive Director Hayford discusses the amended report addresses the request for a low-pressure system to service the SW 5th Avenue/SW 7th Avenue area with gravity sewer serving the area east of SW 3rd Avenue. Executive Director Hayford explained that as expected, this blended alternative came in slightly higher than all low pressure.

Motion by Tommy Clay to accept the finding of the SW 5th Avenue Engineering Report as presented. Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 20 ‘SW 5th Avenue Engineering Agreement’ Executive Director Hayford discusses that we have a technical memorandum and that the project has been identified. Executive Director Hayford discusses that the next step is engineering work. This work will be to develop plans and specifications for the chosen project to segregate out SW 5th Avenue and SW 7th Avenue under a low pressure system due to the identified problems with storm water, flooded drain fields, and public health issue. Executive Director Hayford discusses the proposed scope of work and fee schedule included as an Engineering Agreement for the SW 5th Avenue Sewer System Improvements. Executive Director Hayford discusses that only the design phase of the engineering agreement is being discussed. Mr. Jeff Sumner, Sumner Engineering & Consulting, Inc discusses that some funding sources require buildable, bid ready design documents. There was a brief discussion. **Motion by Tommy Clay to accept the Task B1 in the amount of \$198,500.00. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 21 ‘SW 5th Avenue Funding Scenarios’ Executive Director Hayford discusses that the OUA FY22 Budget did not contemplate the SW 5th Avenue expenses as presented today. The OUA will need to obtain additional funding. Executive Director Hayford discusses the report defining possible funding scenarios for the SW 5th Avenue Septic to Sewer Project. **Motion by Tommy Clay to authorize John to pursue funding sources. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 22 ‘Okee-Tantie Engineering Agreement’ Executive Director Hayford discusses the parameters for the project which extends to the Okee-Tantie recreation area. Executive Director Hayford discusses the scope of work, schedule and fee for the Okee-Tantie Project. Mr. Jeff Sumner, Sumner Engineering & Consulting, Inc was present. There was a brief discussion. **Motion by Tommy Clay to approve Scope of Work and Fee Schedule as presented. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 23 ‘Advanced Metering Infrastructure Update’ Executive Director Hayford discusses that OUA staff have met with four different suppliers of advance metering infrastructure (AMI) systems; Core & Main (Sensus), Empire Pipe (Master Meter), Mueller (AMI Systems), and SUEZ (Smart Meter Program). **Motion by Harry Moldenhauer to authorize staff to advertise bidding. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 24 “Conners Gables WM Improvements NTP” Executive Director Hayford discusses that the contractor has supplied the necessary agreement, insurance and bonds to satisfy the requirements of the project documents. Executive Director Hayford informs the board that the engineer, Holtz Consulting Engineers, Inc., has recommended the approval to execute the Notice to Proceed. **Motion by Steve Nelson to approve the OUA Board Chair to execute the Notice to Proceed to PRP Construction Group, LLC. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 25 ‘Public Comments’ There were none

Chairperson Creasman addressed Agenda Item No. 26 ‘Items from the Attorney’ Attorney Conely gave update on the Beatty Easement and 15th Street Homes Lift Station Site Agreement. Attorney Conley advised the Board that a claim for monies owed on a delinquent account was submitted against surplus funds from the tax sale on the Primitive Baptist Church Property. Attorney Conley advised the Board that a claim was submitted against an estate for monies owed on a delinquent account. This is for informational purposes only. *John Creasman out at 10:00am. John Creasman in at 10:03am*

Chairperson Creasman addressed Agenda Item No. 27 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Creasman addressed Agenda Item No. 28 ‘Items from the Board’ Steve Nelson asks about the OUA Offices possibly moving to another location. There was a brief discussion. The Board direction Executive Director Hayford to look into the Historic Grant Project for restoration of the outside of the building and remodeling of the inside of the building.

There being no other business, meeting adjourned at 10:31A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

APRIL 21, 2022

EMPLOYEE RECOGNITION

This month the Board will recognize one employee for their years of service for the OUA.

Steven N. Sieracki

30 Years

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

APRIL 21, 2022

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:

Agenda

6. Finance Report
7. Invoice from Sumner Engineering & Consulting, Inc. – Tortoise Relocation
8. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting
9. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
10. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B &C)
11. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
12. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvements
13. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
14. Invoice from Thorn Run Partners

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

APRIL 21, 2022

CONSENT AGENDA

FINANCE REPORT

Attached for your review is a copy of the Finance Report for the period ending March 31, 2022.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2022

As of The Period Ending March 31, 2022

OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
Executive Summary
Prepared by Finance Director

The accompanying Finance Report is for the first six months of FY2022. It is presented for your review and information. There may be invoices received at a later date that when paid, may change these results.

For the first six months of fiscal year 2022, actual YTD operating revenues on an accrual basis are \$5,966,092 which is \$374,062 greater than the budgeted operating revenues. YTD operating expenses that have been paid are \$3,283,129 which is \$708,163 lower than operating expenses budgeted on an accrual basis. Restricted revenues are \$64,382 greater than budget. Based on this limited data, there is a positive budget variance for net operating income for the first 6 months of fiscal year 2022.

**OKEECHOBEE UTILITY AUTHORITY
BUDGET SUMMARY COMPARISON**

	Operating Revenues			Operating Expenses			Cumulative YTD Operating Budget Variance	Restricted Revenues			Cumulative YTD Restricted Budget Variance
	Actual YTD	Budget YTD	% Variance	Actual YTD	Budget YTD	% Variance		Actual YTD	Budget YTD	% Variance	
Oct-20	952,107	933,685	2.0%	304,448	665,215	54.2%	379,189	16,943	10,239	65.5%	6,704
Nov-20	1,932,264	1,867,370	3.5%	856,789	1,330,431	35.6%	538,536	37,265	20,478	82.0%	16,787
Dec-20	2,839,735	2,801,055	1.4%	1,578,441	1,995,646	20.9%	455,885	57,320	30,716	86.6%	26,604
Jan-21	3,889,449	3,728,020	4.3%	2,064,469	2,660,861	22.4%	757,821	73,453	47,675	54.1%	25,778
Feb-21	4,938,079	4,660,025	6.0%	2,643,709	3,326,076	20.5%	960,421	118,145	59,594	98.2%	58,551
Mar-21	5,966,092	5,592,030	6.7%	3,283,129	3,991,292	17.7%	1,082,224	135,895	71,513	90.0%	64,382
Apr-21											
May-21											
Jun-21											
Jul-21											
Aug-21											
Sep-21											

Utility billing accounts receivable over 90 days past due decreased \$21,212 to \$100,562 from March 31, 2021 to March 31, 2022.

If you have any questions, please contact me.

Respectfully,



George Gall

Okeechobee Utility Authority
FY 2022 Finance Report for March 31, 2022
The Period Ending

OPERATING REVENUE FUND

	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 3,534,598	\$ 3,341,722	\$ 192,877	5.8%
Sewer	\$ 2,201,880	2,070,857	131,024	6.3%
Other Operating Revenue (see detail on page 16)	\$ 229,613	179,452	50,161	28.0%
Total Operating Revenue Received	\$ 5,966,092	\$ 5,592,030	\$ 374,062	6.7%

OPERATING EXPENSES:

Water	\$ 718,226	\$ 846,043	\$ 127,816	15.1%
Wastewater	\$ 484,657	569,550	84,893	14.9%
Meter Readers	\$ 119,693	138,771	19,077	13.7%
Maintenance	\$ 1,051,186	1,224,797	173,611	14.2%
Administration Operating	\$ 570,975	678,292	107,317	15.8%
General & Admin.	\$ 338,392	458,840	120,448	26.3%
Contingency Expense	\$ -	75,000	75,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	\$ 3,283,129	\$ 3,991,292	\$ 708,163	17.7%

Net Operating Income	\$ 2,682,963	\$ 1,600,739	\$ 1,082,224	67.6%
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RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:

Fire Hydrant Fund Fee	\$ 47,102	\$ 43,620	\$ 3,482	8.0%
Water CC Fees (infill)	\$ 40,032	5,213	34,820	668.0%
WW CC Fees (infill)	\$ 41,676	4,860	36,816	757.5%
Operating Account Interest	\$ 4,100	9,810	(5,709)	0.0%
Payroll Account Interest	\$ 106	271	(165)	0.0%
Restricted Interest Income	\$ 2,879	7,740	(4,861)	-62.8%

TOTAL RESTRICTED REVENUE (1) (2)	\$ 135,895	\$ 71,513	\$ 64,382	90.0%
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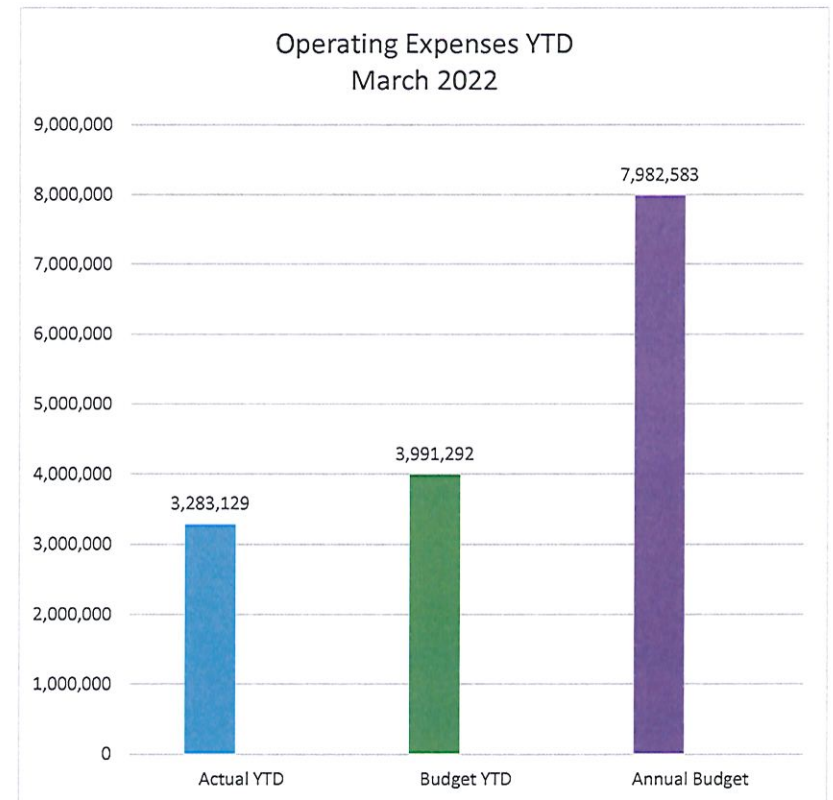
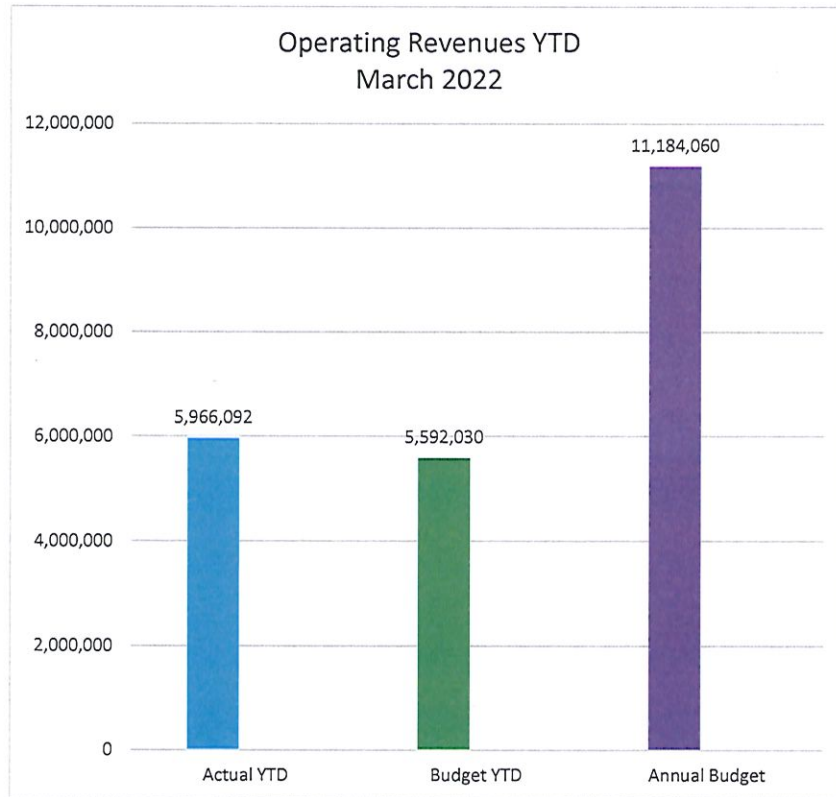
NON-OPERATING EXPENSES:

Debt service interest expense	\$178,427	\$178,427	0	0.0%
Non-cash depreciation & amortization	\$1,333,550	\$1,356,300	22,750	1.7%

NET REVENUE BEFORE ITEMS BELOW	\$ 1,306,881	\$ 137,525	\$ 1,123,857	817.2%
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NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$0		
(2) Contributed capital of:	\$32,358		
(3) Debt service principal payments of:	\$1,032,166	\$2,073,096	
(4) Net Construction In Progress (CIP) Expenditures of:	\$392,632		

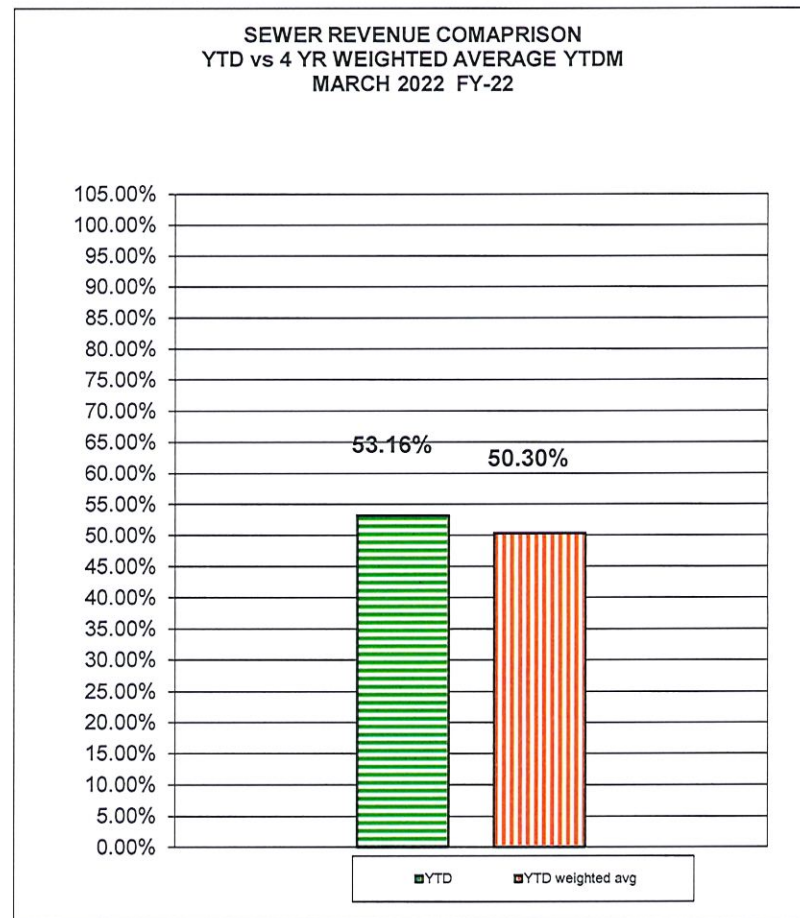
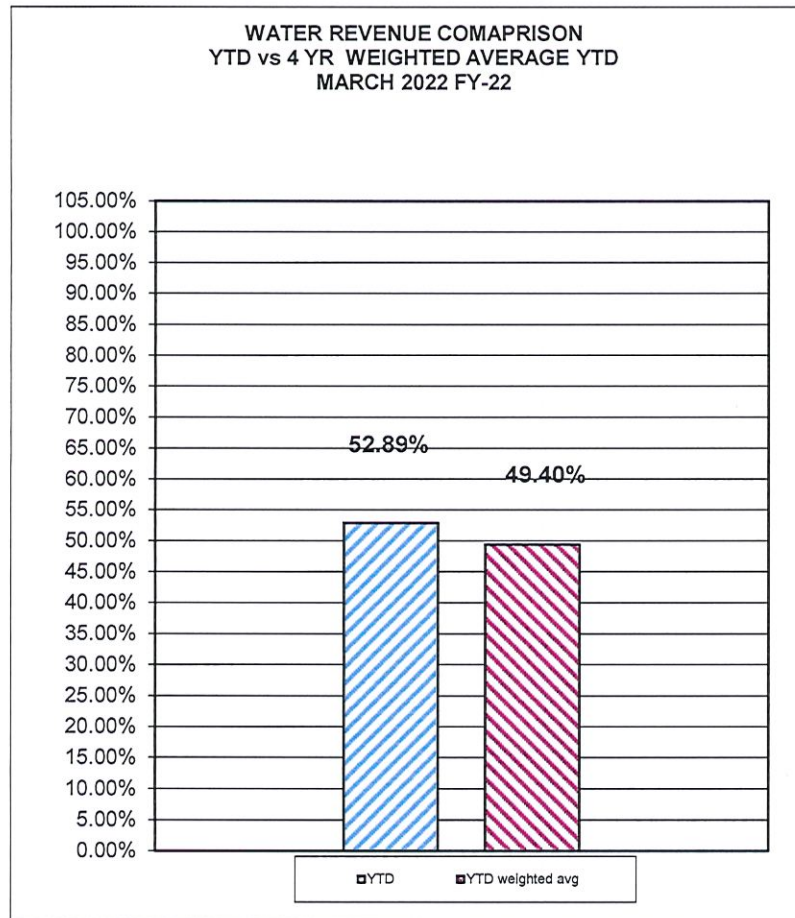


Current FY-22 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

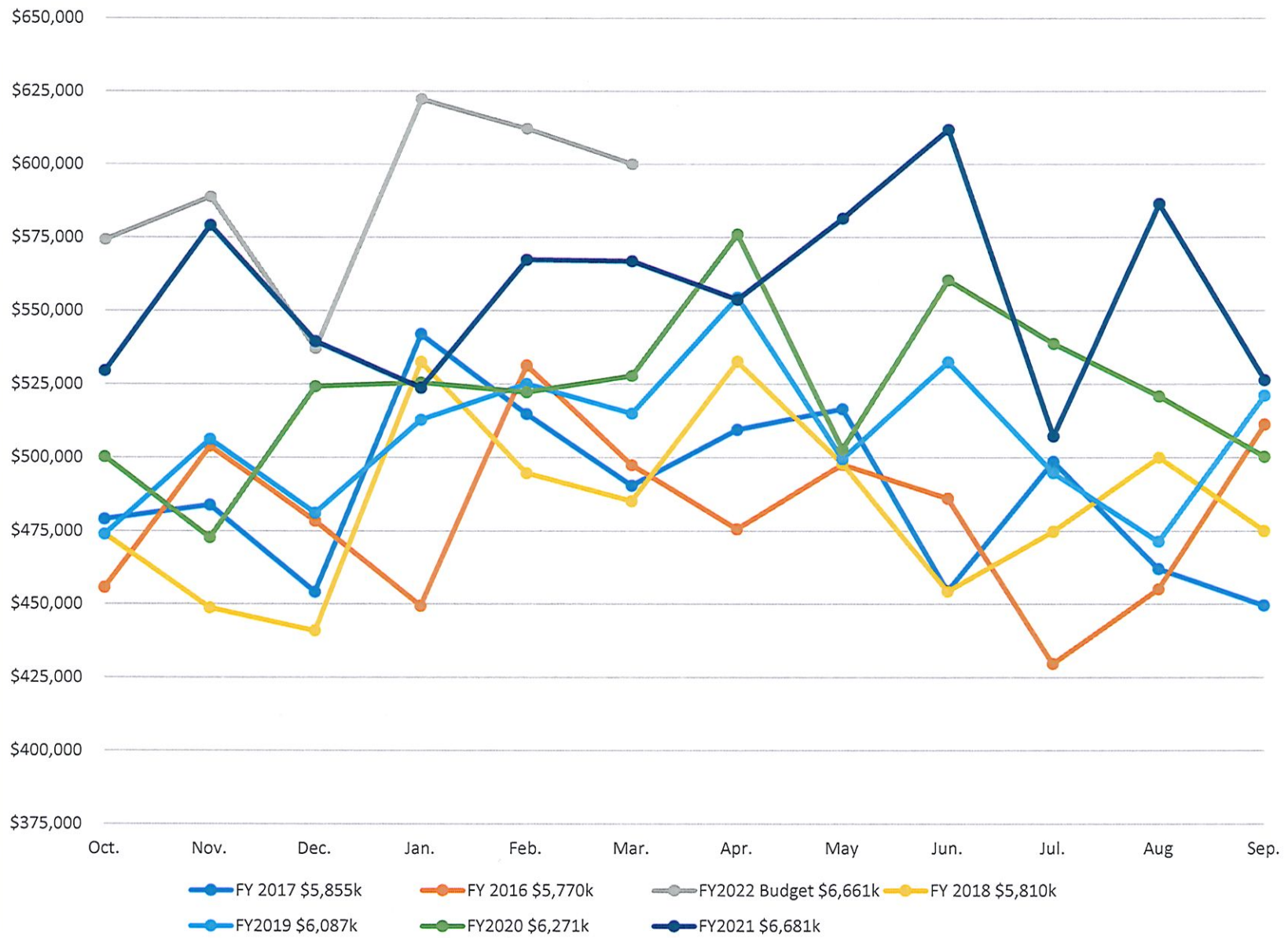
WATER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budget	4 Yr Weighted Average %
Period	YTD		\$ 6,353,369	Water Revenue \$6,683,443	
Oct.	\$ 574,183	574,183	\$ 70,168	8.59%	7.97%
Nov.	\$ 588,819	1,163,002	\$ 69,267	17.40%	15.85%
Dec.	\$ 537,151	1,700,153	\$ 23,738	25.44%	23.85%
Jan.	\$ 622,267	2,322,420	\$ 99,324	34.75%	32.49%
Feb.	\$ 612,161	2,934,581	\$ 74,069	43.91%	40.99%
Mar.	\$ 600,017	3,534,598	\$ 63,446	52.89%	49.40%
Apr.					58.50%
May					66.77%
Jun.					75.30%
Jul.					83.66%
Aug.					91.81%
Sep.					100.00%

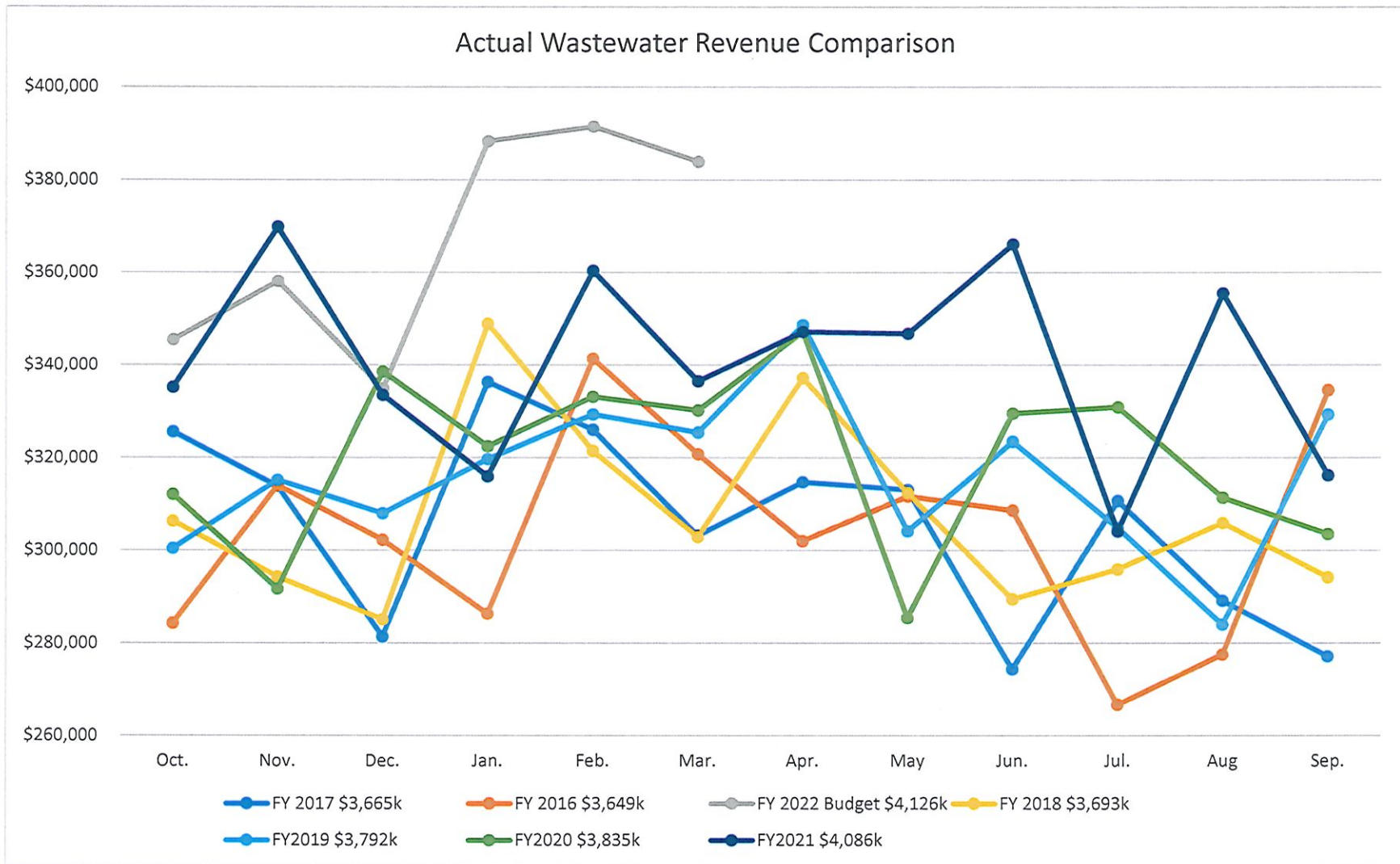
SEWER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 3,918,848	\$4,141,713	
Oct.	\$ 345,403	345,403	\$ 27,060	8.34%	8.17%
Nov.	\$ 358,045	703,448	\$ 30,170	16.98%	16.15%
Dec.	\$ 334,864	1,038,312	\$ 9,856	25.07%	24.43%
Jan.	\$ 388,267	1,426,579	\$ 66,339	34.44%	33.12%
Feb.	\$ 391,433	1,818,012	\$ 49,403	43.90%	41.82%
Mar.	\$ 383,868	2,201,880	\$ 54,916	53.16%	50.30%
Apr.					59.36%
May					67.28%
Jun.					75.59%
Jul.					83.89%
Aug.					91.83%
Sep.					100.00%

WATER AND SEWER REVENUE COMPARISON **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**



Actual Water Revenue Comparison

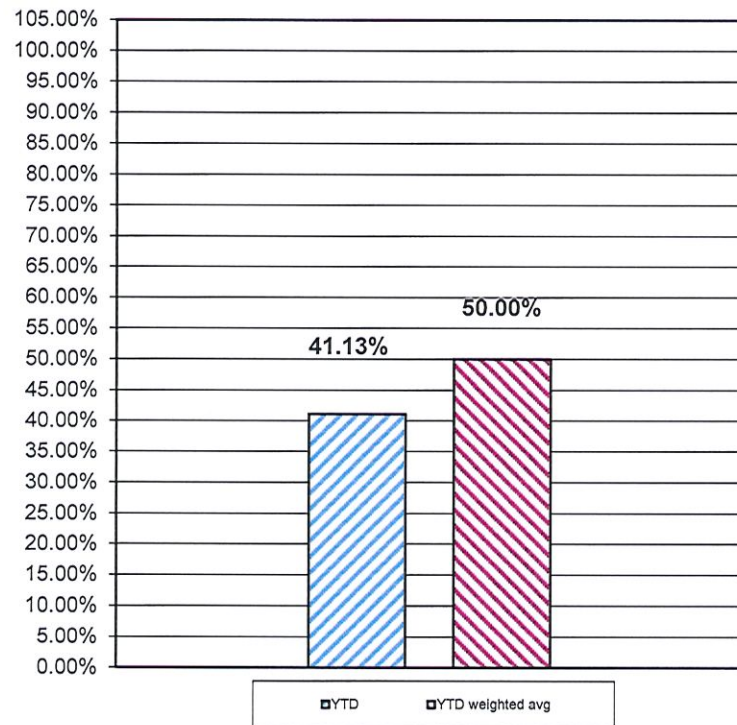




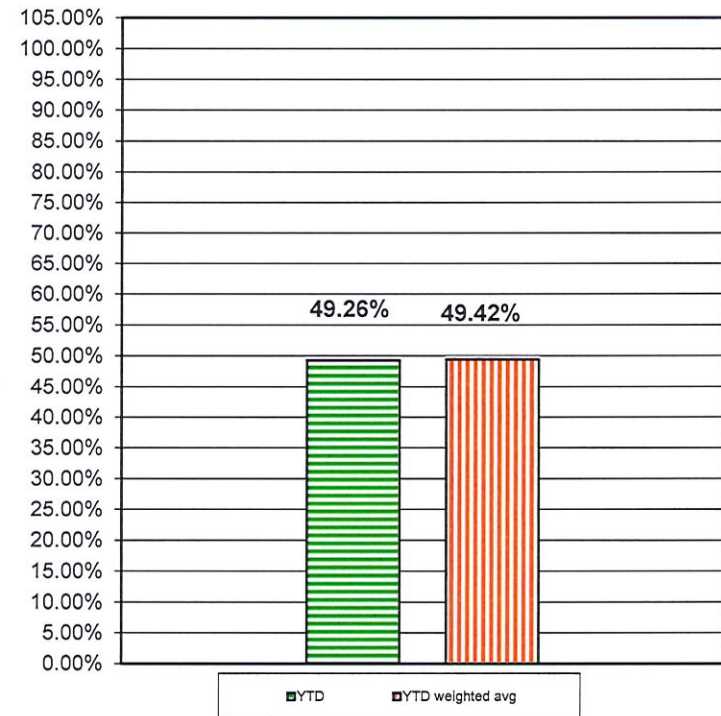
**Current FY-22 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

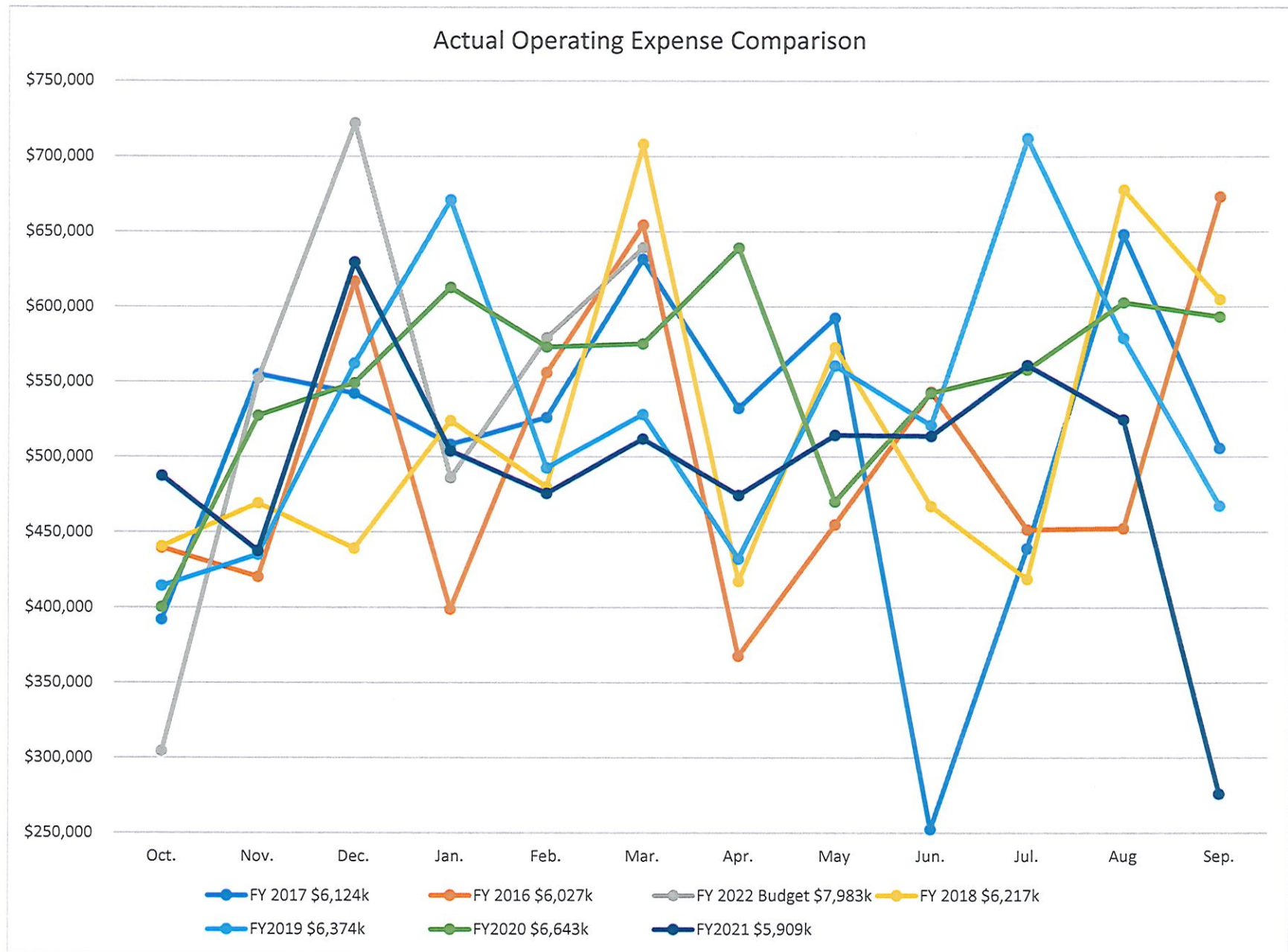
OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
			From 4 Year Weighted Avg of	Operating Exp.	Average
Period	YTD		\$ 6,484,908	\$7,982,583	
Oct.	\$ 304,448	\$ 304,448	\$ (137,422)	3.81%	6.78%
Nov.	\$ 552,341	\$ 856,789	\$ 85,300	10.73%	14.34%
Dec.	\$ 721,652	\$ 1,578,441	\$ 108,757	19.77%	22.82%
Jan.	\$ 486,028	\$ 2,064,469	\$ (85,873)	25.86%	31.94%
Feb.	\$ 579,240	\$ 2,643,709	\$ 70,467	33.12%	40.05%
Mar.	\$ 639,420	\$ 3,283,129	\$ 65,797	41.13%	50.00%
Apr.					57.12%
May					66.16%
Jun.					73.46%
Jul.					82.17%
Aug.					92.02%
Sep.					100.00%
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
			\$ 3,151,769	\$3,069,454	
Oct.	\$ 251,996	\$ 251,996	\$ (4,911)	8.21%	8.20%
Nov.	\$ 251,996	\$ 503,992	\$ (2,594)	16.42%	16.40%
Dec.	\$ 251,996	\$ 755,988	\$ (3,793)	24.63%	24.70%
Jan.	\$ 251,997	\$ 1,007,985	\$ (3,770)	32.84%	32.99%
Feb.	\$ 251,996	\$ 1,259,981	\$ (4,080)	41.05%	41.20%
Mar.	\$ 251,996	\$ 1,511,977	\$ (5,019)	49.26%	49.42%
Apr.					57.60%
May					65.74%
Jun.					74.08%
Jul.					82.41%
Aug.					90.72%
Sep.					100.00%

OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
MARCH 2022 FY-22

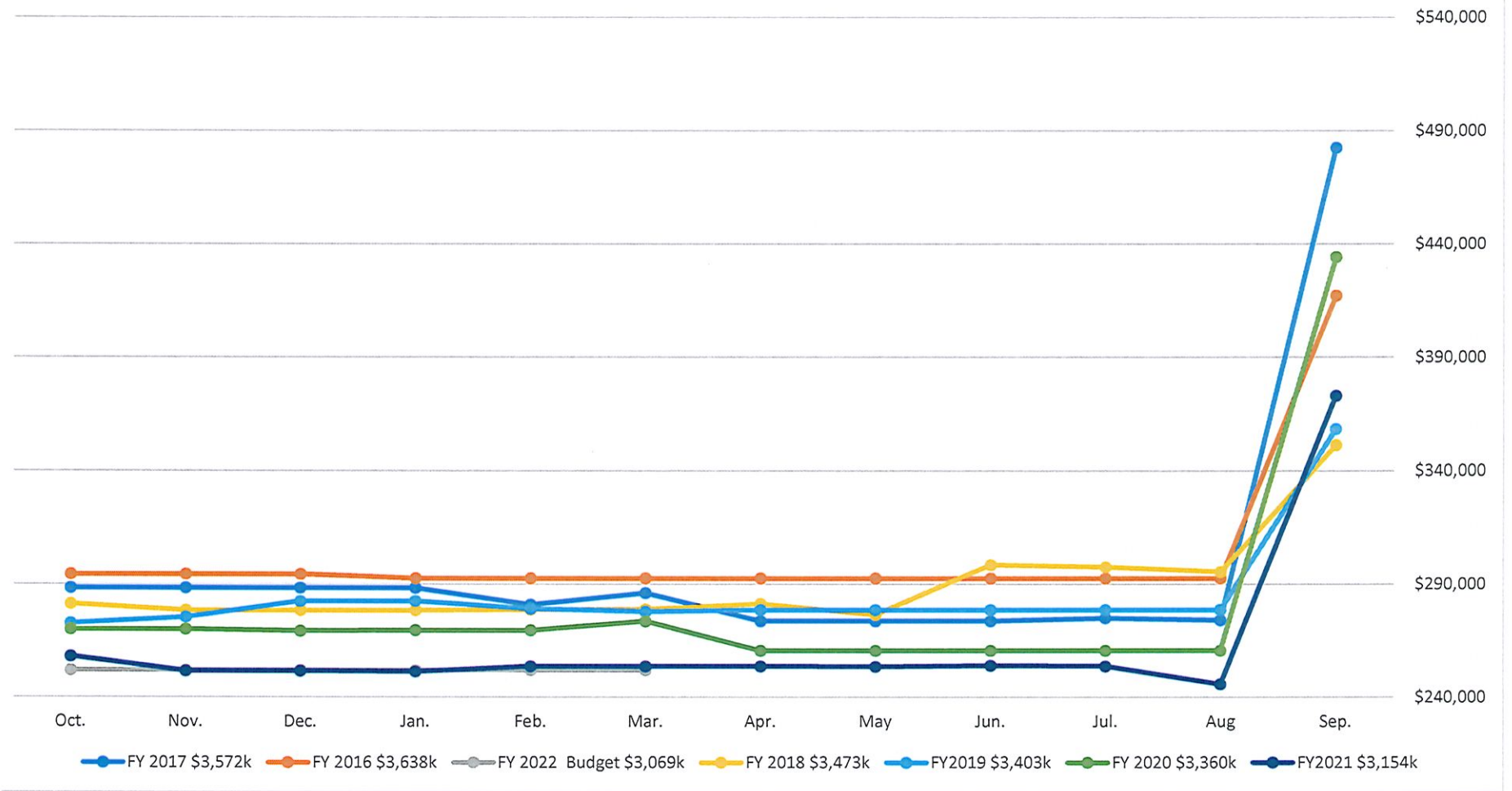


NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
MARCH 2022 FY-22





Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		OUA prepared	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2020		Sept 30, 2021	March 31, 2022
95		12 Months		12 Months	6 Months
96					
97	Cash Flows from Operations				
98	Operating Income	1,053,235		2,594,121	1,345,615
99	Depreciation & Amortization	2,746,474		2,630,852	1,333,550
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable	(416,787)		(447,864)	1,221,107
101	Increase (decrease) in cash from changes in accounts payable	(394,791)		15,521	(531,239)
102	Increase (decrease) in cash from changes in other assets	372,929		(1,438,669)	(225,820)
103	Increase (decrease) in cash from changes in other liabilities	(388,909)		1,091,556	(62,704)
104	Cash provided (used) by operations	2,972,151		4,445,517	3,080,509
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	84,401		85,215	47,102
108	Capital connection fees	97,282		230,218	81,708
109	Interest revenue	157,694		47,914	7,085
110	Debt issuance costs	(55,500)		0	0
111	Interest expense	(613,093)		(523,113)	(178,427)
112	Cash provided (used) by nonoperating activities	(329,216)		(159,766)	(42,532)
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	(342,552)		(477,118)	(92,489)
116	Construction in progress	(4,913,908)		(2,488,124)	(455,535)
117	Acquisition of land, easements and related costs	(252,195)		(34,500)	(45,704)
118	Sale of land and or equipment	8,610		29,501	
119	Gain (Loss) on sale of land and equipment	2,310		37,022	3,798
120	Bond principal payments	(1,287,391)		(2,028,142)	(1,032,166)
121	Grant revenue & FEMA reimbursement	1,154,965		1,497,834	-
122	Capital contributions from developers	224,430		78,020	32,358
123	Cash provided (used) by capital / financing activities	(5,405,731)		(3,385,507)	(1,589,737)
124					
125	Net increase (decrease) in cash and investments	(2,762,796)		900,244	1,448,240
126	This unaudited cash flow statement is subject to adjustments.				
127	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
March 31, 2022

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 3,091,760.52
Unrestricted assets:	
Investments	0.00
Interest receivable	0.00
Grants receivable	
Restricted assets:	
Cash and cash equivalents	8,459,732.37
Investments	0.00
Interest receivable	0.00
Receivables:	
Accounts receivable	1,294,820.49
less allowance for uncollectible accounts	-178,079.70
Inventories	614,650.23
Prepaid Expenses	247,751.81
Total current assets	<u>13,530,635.72</u>

NONCURRENT ASSETS

Capital assets:

Land	2,823,526.69
Utility plants, buildings and equipment	106,564,177.29
	<u>109,387,703.98</u>
Less accumulated depreciation	-50,216,884.42
	<u>59,170,819.56</u>
Construction in progress	3,262,926.58
Total capital assets	<u>62,433,746.14</u>

Other Assets:

Net Pension Asset	1,904,107.00
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Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid	138,282.00
Deferred loss on bond refunding, net	553,788.00
Total Deferred charges:	<u>692,070.00</u>

Total noncurrent assets	<u>65,029,923.14</u>
--------------------------------	-----------------------------

TOTAL ASSETS	<u>\$ 78,560,558.86</u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$	13,705.03
Accrued expenses		4,852.42
Due to other governments		16,598.26
Bonds payable (current)		1,040,929.69
Accrued compensated absences (current)		295,643.57
Payable from restricted assets		
Accrued interest		-1,033.50
Customer Deposits		664,595.69
Total current liabilities		<u>2,035,291.16</u>

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net		16,922,603.84
Accrued OPEB payable		45,523.00
Net Pension Liability		0.00
Deferred Pension Inflow from Actuarial Calculation		1,641,218.00
Unearned revenues:		
Developer agreements		424,402.36
Total noncurrent liabilities		<u>19,033,747.20</u>

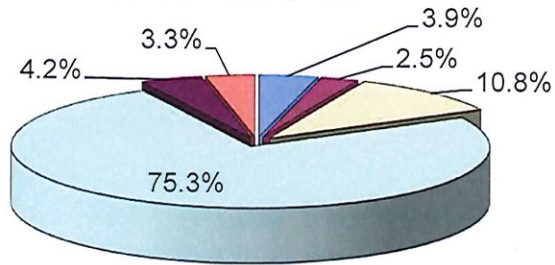
TOTAL LIABILITIES		<u>21,069,038.36</u>
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NET POSITION

Invested in capital assets, net of related debt		44,731,657.00
Restricted for capital projects		2,361,411.00
Restricted for debt service		481,018.00
Restricted for Rate Stabilization		1,339,359.00
Restricted for Pension Benefits		1,904,107.00
Unrestricted		5,334,728.88
YTD Surplus of Revenue over Expenses		1,339,239.62
Total net position		<u>57,491,520.50</u>

TOTAL LIABILITIES AND NET POSITION	\$	<u>78,560,558.86</u>
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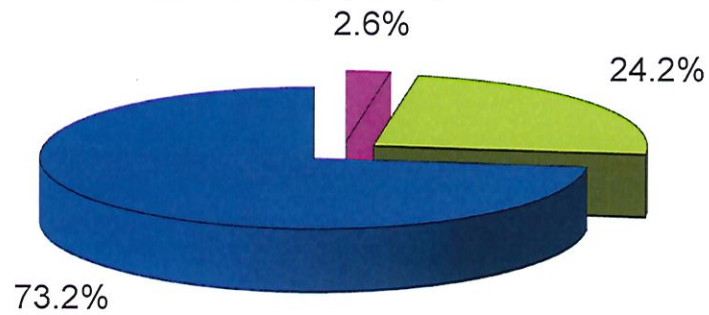
Assets - March, 2022



■ Cash
■ AR, Inventory & Prepaid
■ Restricted Cash
■ Fixed Assets
■ Construction in Progress
■ Other Assets (Deferred Charges)

Cash	3,091,761	3.9%
AR, Inventory & Prepaid	1,979,143	2.5%
Restricted Cash	8,459,732	10.8%
Fixed Assets	59,170,820	75.3%
Construction in Progress	3,262,927	4.2%
Other Assets (Deferred Charges)	2,596,177	3.3%
Total Assets	78,560,559	

Liabilities & Equity March, 2022



■ Current Liabilities
■ Noncurrent Liabilities
■ Equity - Net Assets

Current Liabilities	2,035,291	2.6%
Noncurrent Liabilities	19,033,747	24.2%
Equity - Net Assets	57,491,521	73.2%
Total Liab & Equity	78,560,559	

Okeechobee Utility Authority
Detail of March 31, 2022 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

		Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Accounts included in Other Operating Revenue:				
Install Fees-Water		\$ 17,397	\$ 3,313	\$ 14,085
Private Fire Protection		\$ 42,964	40,595	2,370
Turn on/off Fees		\$ 31,474	31,776	(302)
Other Revenue-Water	A	\$ 7,818	8,353	(535)
Install Fees-Sewer		\$ 3,752	3,180	572
Kings Bay Sewer Maint. Fees		\$ 9,734	5,420	4,314
Other Revenue-Sewer	B	\$ 1,350	1,224	127
Penalties & Late Charges		\$ 63,928	64,432	(503)
Gain/Loss Sale of Assets	C	\$ 3,798	0	3,798
Ag Land Lease		\$ 3,515	0	3,515
Merchant & Misc. Revenue	D	\$ 43,883	21,162	22,721
Totals		<u>\$ 229,613</u>	<u>\$ 179,452</u>	<u>\$ 50,161</u>

- A Other Revenue-Water includes:
 Water service inspection fees
 Backflow prevention fees
 After hours charges
 Meter relocation charges
 Bench test charges
- B Other Revenue-Sewer includes:
 Wastewater service line inspection fees
- C Gain/Loss on Sale of Assets
- D Miscellaneous Revenue includes:
 Administration charges
 Charges for damage and repair to system:
 Parts and labor used
 Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

APRIL 21, 2022

CONSENT AGENDA

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – TORTOISE
RELOCATION**

Please find attached the invoice in the amount of \$8,112.50 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$30,000.00
Apr-22	1		\$8,112.50		\$21,887.50

Staff recommends approval of this invoice in the amount of \$8,112.50 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

April 7, 2022

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1454

SWSA Project 1 (SEC Proj. No. 19-04)

OUA Purchase Order No. 11064 (Tortoise Relocation – MPS Site)

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
Tortoise Relocation Process	\$30,000.00	100%	\$8,112.50	\$0.00	\$8,112.50
				TOTAL:	\$8,112.50

Total Purchase Order Amount: \$30,000.00

Total Billed to Date: \$ 8,112.50

Total Billed this Invoice: \$ 8,112.50

For services rendered through April 7, 2022.

FINAL INVOICE THIS PURCHASE ORDER

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

APRIL 21, 2022

CONSENT AGENDA

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5TH AVENUE
LPSS DESIGN & PERMITTING**

Please find attached the invoice in the amount of \$27,790.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$198,500.00
Apr-22	1		\$27,790.00		\$170,710.00

Staff recommends approval of this invoice in the amount of \$27,790.00 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

April 7, 2022

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1457
SW 5th Avenue LPSS Design and Permitting (SEC Proj. No. 20-10)
OUA Purchase Order No. 11129

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$198,500	14%	\$27,790.00	\$0.00	\$27,790.00
				TOTAL:	\$27,790.00

Total Purchase Order Amount: \$198,500.00
Total Billed to Date: \$ 27,790.00
Total Billed this Invoice: \$ 27,790.00

For services rendered through April 2, 2022.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

APRIL 21, 2022

CONSENT AGENDA

INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – OKEE-TANTIE UTILITY SYSTEM IMPROVEMENTS

Please find attached the invoice in the amount of \$29,835.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$686,079.00
Apr-22	1		\$29,835.00		\$656,244.00

Staff recommends approval of this invoice in the amount of \$29,835.00 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

April 6, 2022

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1450
Okee-Tantie Utility System Improvements (SEC Proj. No. 21-11)
OUA Purchase Order No. 11130

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A1 – Preliminary Modeling and Technical Memo	\$36,100.00	4%	\$1,444.00	\$0.00	\$1,444.00
A2 – Route Survey and Preliminary (10%) Design	\$129,050.00	22%	\$28,391.00	\$0.00	\$28,391.00
A3 – Pre-Application Meetings and Summary Memo	\$5,850.00	0%	\$0.00	\$0.00	\$0.00
B1 – Design and Permitting	\$319,944.00	0%	\$0.00	\$0.00	\$0.00
B2 – Bidding Services	\$13,765.00	0%	\$0.00	\$0.00	\$0.00
C1 – Construction Administration	\$181,370.00	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$29,835.00

Total Purchase Order Amount: \$686,079.00
Total Billed to Date: \$ 29,835.00
Total Billed this Invoice: \$ 29,835.00

For services rendered through April 2, 2022.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

APRIL 21, 2022

CONSENT AGENDA

INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WATERWATER SERVICE AREA PROJECT (PART B AND C)

Please find attached the invoice in the amount of \$18,959.03 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$724,136.00
Apr-20	1	Apr-20		\$48,503.60	\$675,632.40
May-20	2	May-20		\$38,802.88	\$636,829.52
Jun-20	3	Jun-20		\$33,952.52	\$602,877.00
Aug-20	4	Aug-20		\$87,306.48	\$515,570.52
Sep-20	5	Sep-20		\$43,653.24	\$471,917.28
Nov-20	6	Nov-20		\$77,605.76	\$394,311.52
Jan-21	7	Jan-21		\$38,802.88	\$355,508.64
Feb-21	8	Feb-21		\$38,802.88	\$316,705.76
Apr-21	9	Apr-21		\$43,653.24	\$273,052.52
Jul-21	9	Jul-21		\$19,401.44	\$253,651.08
Oct-21	10	Oct-21		\$7,275.54	\$246,375.54
Dec-21	11	Dec-21		\$10,592.40	\$235,783.14
Jan-22	12	Jan-22		\$13,491.60	\$222,291.54
Mar-22	13	Mar-22		\$27,996.69	\$194,294.85
Mar-22	Change Order		\$36,220.00		\$230,514.85
Apr-22	14		\$18,959.03		\$211,555.82

Staff recommends approval of this invoice in the amount of \$18,959.03 to Sumner Engineering & Consulting, Inc.

The Southwest Service Area (SWSA) septic to sewer project has three separate segments or phases which can be described as follows:

Project 1 (Parts B & C)

- Master Pump Station (MPS) – to be constructed on the parcel purchased from the School Board. This pump station is designed to accept wastewater flows from the SWSA collection area, SE2 Interconnect Forcemain, Okee-Tantie Area forcemain and wastewater flow from the undeveloped areas in the immediate vicinity of the MPS.
- Master Forcemain System (MFS) – this new proposed piping system connects the SWSA MPS to an existing OUA pump station, which in turn pumps to the regional OUA owned treatment facility located on Cemetery Road.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

April 7, 2022

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1456

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part B – SWSA Project 1 Design, Permitting & Bidding, and Part C – Construction Phase Services

OUA Purchase Order No. 10264

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$505,036	97%	\$489,884.92	\$486,349.67	\$3,535.25
• <i>Original Authorization</i>	<i>\$485,036</i>				
• <i>Change Order</i>	<i>\$20,000</i>				
B2 – Bidding Services	\$43,380	70%	\$30,366.00	\$25,811.10	\$4,554.90
• <i>Original Authorization</i>	<i>\$27,160</i>				
• <i>Change Order</i>	<i>\$16,220</i>				
C – Construction Services	\$211,940	T&M	\$28,549.26	\$17,680.38	\$10,868.88
				TOTAL:	\$18,959.03

Total Purchase Order Amount: \$724,136.00

Total Billed to Date: \$548,800.18

Total Billed this Invoice: \$ 18,959.03

For services rendered through March 1 – April 2, 2022.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

APRIL 21, 2022

CONSENT AGENDA

INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)

Please find attached the invoice in the amount of \$42,860.88 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1	Jun-21		\$19,783.98	\$1,121,999.02
Jul-21	2	Jul-21		\$28,576.86	\$1,093,422.16
Aug-21	3	Aug-21		\$17,585.76	\$1,075,836.40
Sep-21	4	Sep-21		\$61,550.16	\$1,014,286.24
Oct-21	5	Oct-21		\$68,144.82	\$946,141.42
Dec-21	6	Dec-21		\$15,387.54	\$930,753.88
Jan-22	7	Jan-22		\$84,990.00	\$845,763.88
Feb-22	8	Feb-22		\$57,147.84	\$788,616.04
Mar-22	9	Mar-22		\$33,336.24	\$755,279.80
Apr-22	10		\$42,860.88		\$712,418.92

Staff recommends approval of this invoice in the amount of \$42,860.88 to Sumner Engineering & Consulting, Inc.

The Southwest Service Area (SWSA) septic to sewer project has three separate segments or phases which can be described as follows:

Project 2 Collection System

- Oak Lake Estates (Part D)
- Collection system for the Oak Lake Estates area only
- SWSA (Part E)
- The collection piping and two vacuum pump stations for all of the remaining service area



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

April 6, 2022

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1451

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	44%	\$209,542.08	\$166,681.20	\$42,860.88
E3 – Bidding and Negotiation Phase	\$34,778	0%	\$0.00	\$0.00	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	0%	\$0.00	\$0.00	\$0.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$42,860.88

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 429,364.08

Total Billed this Invoice: \$ 42,860.88

For services rendered February 27 – April 2, 2022.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

APRIL 21, 2022

CONSENT AGENDA

INVOICES FROM ECKLER ENGINEERING, INC. – PINE RIDGE PARK UTILITY IMPROVMENT

Please find attached invoice in the amount of \$6,003.62 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$145,600.00
May-20	1	May-20		\$2,912.00	\$142,688.00
Jun-20	2	Jun-20		\$11,648.00	\$131,040.00
Jul-20	3	Jul-20		\$32,032.00	\$99,008.00
Aug-20	4	Aug-20		\$14,560.00	\$84,448.00
Aug-20	Change Order #1		\$21,000.00		\$105,448.00
Sep-20	5	Sep-20		\$22,148.00	\$83,300.00
Oct-20	6	Oct-20		\$24,990.00	\$58,310.00
Nov-20	7	Nov-20		\$19,992.00	\$38,318.00
Dec-20	8	Dec-20		\$4,998.00	\$33,320.00
Dec-20	Change Order #2		\$22,000.00		\$55,320.00
Jan-21	9	Jan-21		\$8,170.00	\$47,150.00
Feb-21	10	Feb-21		\$18,860.00	\$28,290.00
Mar-21	11	Mar-21		\$9,430.00	\$18,860.00
Apr-21	12	Apr-21		\$3,772.00	\$15,088.00
May-21	13			\$1,886.00	\$13,202.00
	Change Order #3		\$111,581.00		\$124,783.00
Jun-21	14	Jun-21		\$7,712.41	\$117,070.59
Jul-21	15	Jul-21		\$12,007.24	\$105,063.35
Aug-21	16	Aug-21		\$9,005.43	\$96,057.92
Sep-21	17	Sep-21		\$30,018.10	\$66,039.82
Oct-21	18	Oct-21		\$15,009.05	\$51,030.77
Nov-21	19	Nov-21		\$9,005.43	\$42,025.34
Dec-21	20	Dec-21		\$9,005.43	\$33,019.91
Jan-22	21	Feb-22		\$3,001.81	\$30,018.10
Feb-22	22	Feb-22		\$6,003.62	\$24,014.48
Mar-22	23	22-Mar		\$12,007.24	\$12,007.24
Apr-22	24		\$6,003.62		\$6,003.62

Staff recommends approval of these invoices in the amount of \$6,003.62 to Eckler Engineering, Inc.

Invoice

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

April 6, 2022
No: 235-006.01
Invoice No: 22092

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on May 17, 2021 under P.O. No. 10380 (Change Order No. 3), Engineering Scope Revision No. 1 dated 7/20/2020 and Engineering Scope Revision No. 2 dated 12/3/2020 and Engineering Scope Revision No. 3 dated 5/17/2021.

Professional Services from February 26, 2022 to March 25, 2022 -----

Phase 0001 Design Phase

Fee

Total Fee	300,181.00		
Percent Complete	98.00	Total Earned	294,177.38
		Previous Fee Billing	288,173.76
		Current Fee Billing	6,003.62
		Total Fee	6,003.62
		Total this Phase	\$6,003.62

Billing Limits

	Current	Prior	To-Date
Total Billings	6,003.62	288,173.76	294,177.38
Limit			300,181.00
Remaining			6,003.62
		Total this Invoice	\$6,003.62

Fee (Design Phase) History Summary:

2020-04-14	Original PO #10380 =	\$145,600.00
2020-09-22	Change Order #1 =	\$ 21,000.00
2020-12-22	Change Order #2 =	\$ 22,000.00
2021-05-17	Change Order #3 =	\$111,581.00
	Fee Total	\$300,181.00

**PROJECT INVOICE SCHEDULE
PINE RIDGE PARK UTILITY IMPROVEMENTS**

Okeechobee Utility Authority
EEI Project Number: 235-006.01

INVOICE NUMBER :

22092

INVOICE DATE :

4/6/2022

	FY 2021 PO #	PROJECT COMPONENT	DESIGN PHASE	% COMPLETE	TOTAL THIS INVOICE	TOTAL PREVIOUS INVOICES	TOTAL TO DATE	BALANCE REMAINING
1	10380	Original Contract	\$ 145,600.00	96%	\$ 6,003.62	\$ 133,592.76	\$ 139,596.38	\$ 6,003.62
2	10380	CO #1 - 11th Lane and Palm Mobile Home	\$ 21,000.00	100%	\$ -	\$ 21,000.00	\$ 21,000.00	\$ -
3	10380	CO #2 - Water System Components	\$ 22,000.00	100%	\$ -	\$ 22,000.00	\$ 22,000.00	\$ -
4	10380	CO #3 - Vacuum Sewer Design	<u>\$ 111,581.00</u>	100%	<u>\$ -</u>	<u>\$ 111,581.00</u>	<u>\$ 111,581.00</u>	<u>\$ -</u>
TOTALS			\$ 300,181.00	98%	\$ 6,003.62	\$ 288,173.76	\$ 294,177.38	\$ 6,003.62

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

APRIL 21, 2022

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



Okeechobee Utility Authority
Attn:John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974
PO No:0000010989

DESCRIPTION		AMOUNT
Support for the month of March 2022		250.00
Total		\$250.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

APRIL 21, 2022

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoices for April.

Staff recommends approval of the April monthly invoices from Thorn Run Partners in the amounts of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 4/1/2022

Invoice No. 0733

Bill To

Okeechobee Utility

SUPPLIER ID	
PO NUMBER	10938

FOR THE MONTH OF

April 2022

Government Relations Services performed
Fee as agreed to and amount owed:

Total Amount Due

\$3,500.00

Remittance Information

For billing inquiries please email trpadmin@thornrun.com

Remittance Information

Please make all checks payable to:
Thorn Run Partners, LLC:
100 M Street SE, Suite 750
Washington, DC 20003

Please reference the invoice number when making payment

Payment Options

We accept wire and ACH for more information please email:
trpadmin@thornrun.com or clamond@thornrun.com or call
202-688-0222

TAX ID

FEIN: 27-1541515

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

APRIL 21, 2022

SW 5TH AVENUE DESIGN & PERMITTING

The fee for the design and permitting by Sumner Engineering for a low-pressure sewer system for only the West Residential Area of the SW 5th Avenue septic to sewer project is \$198,500. This expenditure was not contemplated in the FY22 budget. At the last Board meeting staff was directed to find a funding source.

The FY22 budget has allocations for various wastewater projects that total more than \$900,000 and several of these projects can be deferred to FY23. A portion of these budget allocations will be redirected to pay the \$198,500 fee for the SW 5th Avenue design and permitting.

This is for informational purposes only. Staff will bring to the next Board meeting a Budget Amendment for review, discussion edits and approval.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

APRIL 21, 2022

CONNERS GABLES CONSTRUCTION INSPECTION

A Notice to Proceed was issued to PRP Construction Group to begin the work on the Conners Gables Water Main Improvement project. It is expected that the work will begin on or about the week of April 18-22.

Holtz Consulting Engineers, Inc., the engineer of record, have provided a scope of work and fee schedule to complete the project. Please find attached an HCE letter for this work effort.

OUA staff is recommending approval of this proposal and requesting authorization to execute.



HOLTZ CONSULTING ENGINEERS, INC

April 1, 2022

Mr. John Hayford, PE
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Subject: Bidding and Engineering Services During Construction for Conners Gables Water Main Extension

Dear Mr. Hayford,

Holtz Consulting Engineers, Inc. (HCE) is pleased to submit our proposal for engineering services to assist the Okeechobee Utility Authority (OUA) with bidding services and engineering services during construction for the Conners Gables Water Main Extension Project.

The following is a detailed description of the engineering services to be provided.

SECTION 1 - SCOPE OF SERVICES

HCE shall perform the engineering Scope of Services as described herein.

TASK 1: SERVICES DURING BIDDING

HCE will perform, as required by OUA, the following services during the bidding phase of the Project:

1. Prepare bid documents including drawings and specifications.
2. Prepare bid advertisement and provide bid documents to bidders.
3. Conduct a pre-bid meeting and issue meeting minutes to all plan holders.
4. Respond to bidder's questions and issue addenda as necessary to clarify the bid documents.
5. Attend the bid opening and prepare the bid tabulation form.
6. Evaluate the bids including contacting contractor references and prepare a recommendation of award to the lowest responsive, responsible bidder.

TASK 2: ENGINEERING SERVICES DURING CONSTRUCTION

HCE will provide the following services:

1. HCE shall conduct a pre-construction meeting and prepare a meeting agenda and prepare and distribute minutes.



HOLTZ CONSULTING ENGINEERS, INC

2. HCE shall review and process shop drawings and other submittals (assume 10 submittals).
3. HCE shall provide general construction and contract administration and correspondence.
4. HCE will provide periodic during stages of the construction process where OUA cannot be present (estimated four (4) four-hour inspections on Fridays and or weekends). OUA will be responsible for the overall construction observation of the project.
5. HCE shall review contractor's pay requests (2 application for payments estimated).
6. HCE shall provide interpretations of drawings, technical specifications, and Contract Documents and respond to requests for information (RFIs) as required (1 RFI estimated).
7. HCE shall prepare work change directives and change orders if required (one change order estimated).
8. HCE shall review and approve record drawings and close-out documents provided by the contractor.
9. HCE shall attend a substantial completion walkthrough, prepare a punchlist of incomplete or deficient items, and monitor the completion of the punchlist.
10. HCE shall submit certification documentation and close-out the FDEP permit.

SECTION 2 - DELIVERABLES

The following deliverables will be provided to the OUA:

1. Copies of all shop drawings, submittals, RFI's correspondence, record drawings, O&M manuals, etc. submitted by the Contractor.
2. One digital copy of all final construction plans and specifications in PDF, Microsoft Word and AutoCAD Version 2011.

SECTION 3 – COMPENSATION

Proposed labor costs for engineering services (Lump Sum) are tabulated below and detailed in Attachment B.

TASK	ENGINEERING FEE
Task 1 – Bidding Services	\$3,780.00
Task 2 – Engineering Services During Construction	\$11,930.00
TOTAL LUMP SUM	\$15,710.00

SECTION 4 – SCHEDULE

The project will be completed within 60 days from the Contractor's Notice to Proceed.



HOLTZ CONSULTING ENGINEERS, INC

We greatly appreciate the opportunity to assist the OUA with this project.

Sincerely,
HOLTZ CONSULTING ENGINEERS, INC.

A handwritten signature in blue ink, appearing to read 'Christine Miranda', is written over the printed name.

Christine Miranda, PE
Vice President

ACCEPTED BY:

Okeechobee Utility Authority

Date

ATTACHMENT B
OUA CONNERS GABLES WATER MAIN EXTENSION BIDDING AND SERVICES DURING CONSTRUCTION

		Principal	Associate Engineer	Project Engineer	Senior Designer	Construction Inspector	Admin Support	Subconsultant	Item Cost (Note Subconsultant fee is marked up 10%)		Task Cost	
Rate		\$190	\$180	\$120	\$110	\$95	\$70	--				
Task	Item	Hours						Fees				
1. Bidding/Procurement Services	Prepare, Attend Pre-Bid Meeting and Agenda		2	4			2		\$980.00		\$3,780.00	
	Issue Addenda		3	6			2		\$1,400.00			
	Prepare Bid Tab and Recommendation of Award		2	4					\$840.00			
	Assist with Contract Execution, NTP		1	2			2		\$560.00			
2. Engineering Services During Construction	Pre-Construction Meeting Agenda, Attend and Minutes		5			4			\$1,280.00		\$11,930.00	
	Coordinate with Owner/Administer Construction Contract		6	8		8	2		\$2,940.00			
	Review Submittals (Assume 10)		4	10		5	2		\$2,535.00			
	Respond to RFIs (Assume 2)			4		2			\$670.00			
	Review Pay Requests (Assume 2)			2		1			\$335.00			
	Review CO Issues and Issue COs (Assume 1)			4		1			\$575.00			
	General Inspections Const. (Speciality Inspections - Friday/Weekend not covered by OUA - assume four (4) four hour inspections)					16			\$1,520.00			
	Specific Inspection for Pressure Testing					2			\$190.00			
	Substantial Completion Inspection and Issue Punchlist		0.5	1		1			\$305.00			
	Closeout of Permits		1	2					\$420.00			
	Monitor Punchlist Through Final Completion			1		2			\$310.00			
	Review Contractor Record Drawings			2		2			\$430.00			
	Contract Closeout Activities		1	2					\$420.00			
		0	25.5	52	0	44	10	\$0.00	Total Engineering Fee \$15,710.00			

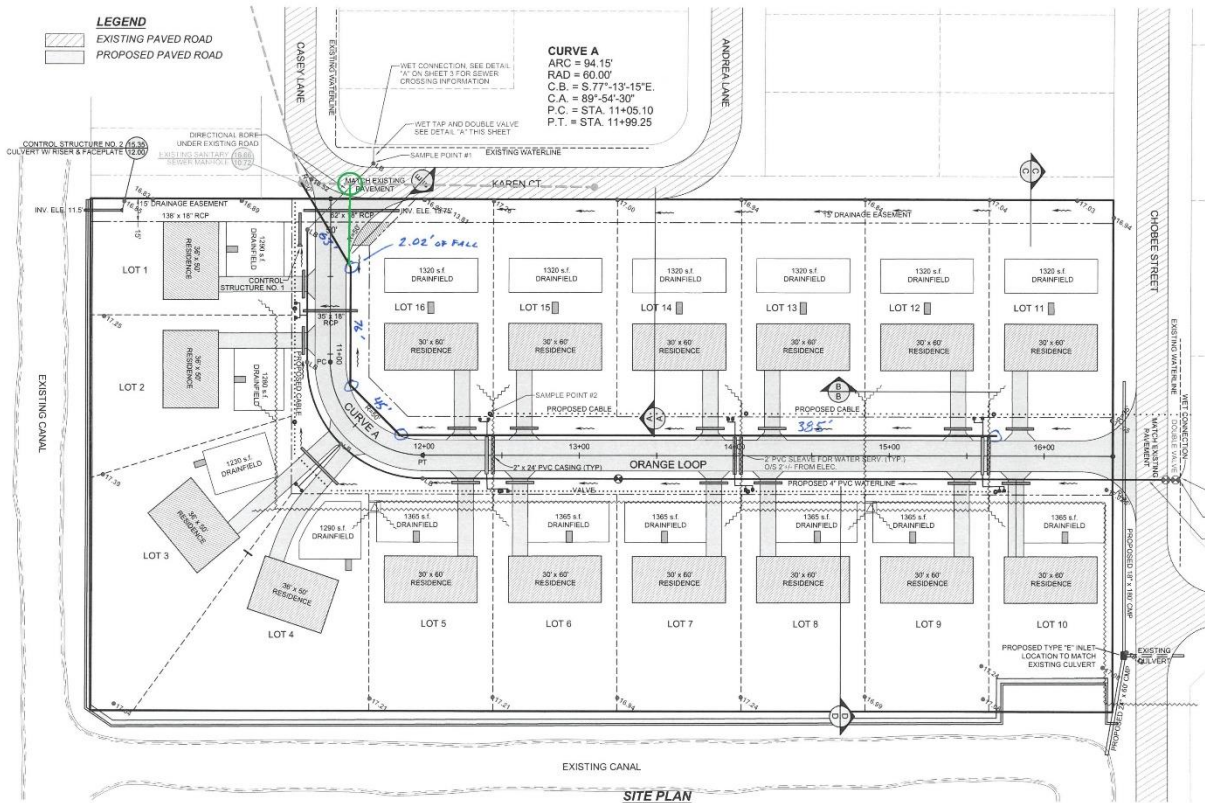
OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

APRIL 21, 2022

ORANGE LOOP ENGINEERING PROPOSAL

Several lot owners have contacted the OUA concerning sewer connections in the Orange Loop neighborhood.



The OUA has reached out to the engineering firm that did the original developmental work. They have access to the survey files.

They have prepared a scope of work, fee schedule, an estimated construction cost, and a preliminary layout. The OUA made one change to the layout as shown in green.

There are a total of 16 lots in the development. Utilizing the estimated construction pricing shown in the table below, that equates to \$15,855 per lot. Please note that this is just an estimate as the project has not been out for bid at this time. Each owner would also be charged a typical connection charge of \$1,346, totaling \$17,201.

If the OUA was to move forward with this project, lot owners would be afforded the option to pay the total cost at time of connection or they would also be offered a time payment plan.

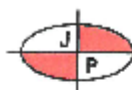
Preliminary Cost Estimate for Sewer Collection System

Construction to Serve Orange Loop

Description	Qty	Unit	Unit Cost	Amount
Eng. Design & Permitting	1	LS	\$18,600.00	\$18,600.00
Mobilization	1	LS	\$30,000.00	\$30,000.00
Sediment Barrier	1,280	LF	\$2.00	\$2,560.00
8" Gravity Sewer	640	LF	\$95.00	\$60,800.00
Sewer Manhole	5	EA	\$6,000.00	\$30,000.00
Sanitary Sewer Service	16	EA	\$650.00	\$10,400.00
Service Road Crossing	10	EA	\$3,200.00	\$32,000.00
Gravity Main Road Crossing	1	EA	\$6,400.00	\$6,400.00
Connect to Existing Gravity Sewer	1	EA	\$9,000.00	\$9,000.00
Sod	712	SY	\$3.00	\$2,136.00
Const. Observation Services	1	LS	\$13,452.00	\$13,452.00
Contingency	1	LS	\$38,324.00	\$38,324.00
GRAND TOTAL				\$253,672.00

If the OUA Board is agreeable to this concept, OUA staff would suggest mailing each lot owner a survey detailing the expected cost per lot to see if they are interested. The survey results would be brought back to the OUA Board for any actionable items.

Else, if the OUA Board is interested in moving forward with the project, please find included a scope of work and fee schedule provided by Johnson-Prewitt & Associates, Inc. which details the expected work and costs. Also attached is a preliminary layout.



JOHNSON - PREWITT & ASSOCIATES, INC.

850 West Ventura Avenue • Post Office Box 1029 • Clewiston, FL 33440
863-983-9188 • www.johnsonprewitt.com

April 12, 2022

John F. Hayford
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974
JHayford@ouafl.com

Dear Mr. Hayford,

It is understood the lots on Orange Loop Road are beginning to develop and the Okeechobee Utility Authority is investigating the cost of serving this area with the nearby sanitary sewer plant. The 16 lots on Orange Loop Road are currently served with electric and water, but were anticipated to use individual septic tanks when the lots were developed in 2008. You have seen a rough sketch of how sanitary sewer service might be constructed on the north side of the road. You want a sewer design that uses this sketch to create a plan that meets all state requirements and local ordinances.

The following items work must be accomplished.

- Design a Wastewater Collection System.
- Apply for an IDEP Permit for Constructing a Domestic Wastewater Collection System.
- Observe and certify construction of the permitted system.

Johnson Prewitt & Associates proposes to provide the items listed above and to respond to any requests for additional information from permitting agencies. **Our cost for these services is \$18,600 to design and permit the system and \$13,452 to observe and certify construction, for a total cost of \$32,052.** Our cost does not include out of pocket expenses, construction layout, as-built surveying, or application fees.



Johnson Prewitt & Associates designed and permitted the subdivision on Orange Loop Road. Any work we do will be based on the as-built plans we have from 2008.

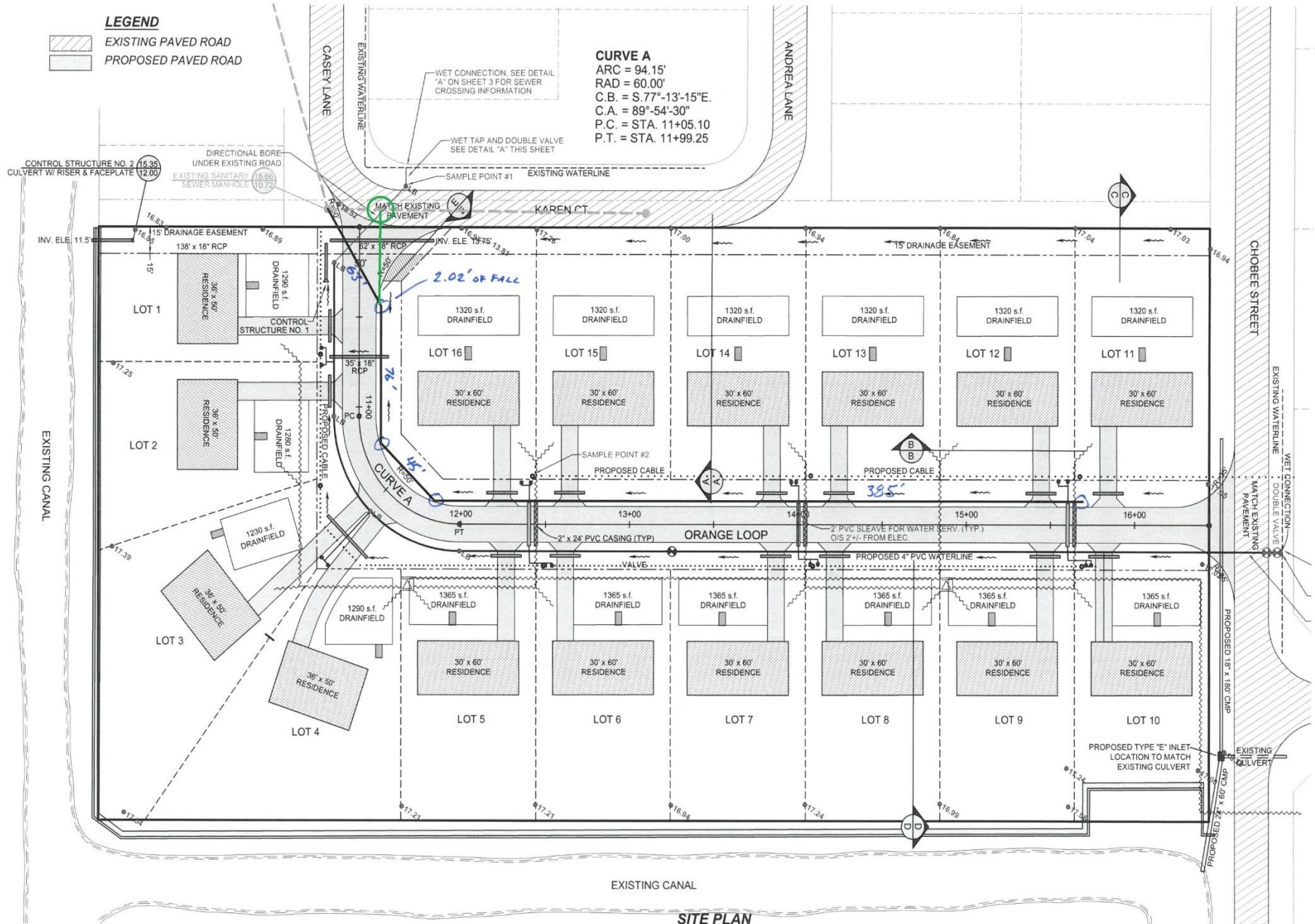
Thank you for the opportunity to work with you to extend the Okeechobee Utility Authority's wastewater system.

Sincerely,

Scott F. Jones, P.E.

LEGEND

-  EXISTING PAVED ROAD
 PROPOSED PAVED ROAD



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

APRIL 21, 2022

RECOMMENDATION OF AWARD PINE RIDGE PARK WWTP DEMOLITION

The Pine Ridge Park WWTP site consists of an abandoned wastewater treatment plant and a pond. The site is currently overgrown with weeds and has become a public nuisance. The OUA obtained this parcel to construct the vacuum pump station necessary for the proposed utility system planned for Pine Ridge Park. This project will require the demolition of the existing abandoned package treatment plant, pump station and other structures, piping and appurtenances on the site. The project requirements also require the contractor to backfill the onsite pond bringing it up to grade and grassing the area.

The Pine Ridge Park WWTP Demolition project was designed by Steven L. Dobbs Engineering, LLC. The project was publicly bid on March 2, 2022 with bids scheduled to be opened on March 29, 2022. There were only three known plan holders, only one of which submitted a bid. B & B Site Development submitted a bid of \$102,164.00.

Please find attached a letter from the engineer recommending award to B & B Site Development along with a Notice of Award.

OUA staff is recommending approval of this Notice of Award to B & B Site Development,



April 14, 2022

Mr. John Hayford, P. E.
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Job No.: 2021-U01
Subject: Pine Ridge Park Demolition Recommendation Letter

Dear John,

After our bid opening March 29, 2022, at 3:00 PM as advertised, there was one bid received from B & B Site Development, Inc. for this project. This bid was delivered on time and included all the required documentation, Bid Form, Non-Collusive Affidavit, Foreign Corporate Information Form, Contractor Affidavit, Certified Resolution, and Bidder's Qualifications Questionnaire. Also included in their package is their Certificate of Liability Insurance naming Okeechobee Utility Authority as additional insured. The references were checked, the availability to complete project was shown and they are capable of completing the project. The financials were reviewed and found to be stable.

The Engineer's Estimate was \$183,000 and the final bid was \$102,164, well within the anticipated budget for this project. It is recommended that the Okeechobee Utility Authority award the project to B & B Site Development for \$102,164.

Please call with any questions.

Sincerely,

A handwritten signature in blue ink that reads 'Steven L. Dobbs'.

Steven L. Dobbs, P. E.
President

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

APRIL 21, 2022

NOTICE TO PROCEED PINE RIDGE PARK WWTP DEMOLITION

The Pine Ridge Park WWTP Demolition project was publicly bid on March 2, 2022 with bids to be received and opened on March 29, 2022. There were only three known plan holders of which only one submitted a bid. B & B Site Development submitted a bid of \$102,164.00.

Based on previous OUA Board action, a Notice of Award was authorized.

The engineer has provided to the OUA a recommendation to issue a Notice to Proceed to B & B Site Development for the Pine Ridge Park WWTP Demolition project. Please see attached the recommendation letter and the Notice to Proceed. OUA staff is recommending approval for execution of the Notice to Proceed.

NOTICE TO PROCEEDDATE OF AWARD: April 21, 2022TO: B & B Site DevelopmentADDRESS: 1505 S Parrott Avenue

You are notified that your Bid dated March 29, 2022 for the below Contract has been awarded.
You are the successful bidder and have been awarded the Contract for:

PROJECT NAME: **Pine Ridge Park WWTP Demolition**CONTRACT PRICE: \$102,164.00One hundred two thousand one hundred sixty four

Dollars

and 00 cents

We have received your completed agreement to be dated once approved by OUA's Board and your insurance certificate naming Okeechobee Utility Authority as additional insured.

Please note within the terms of the contract and with a date of execution April 21, 2022 the contract time will begin May 2, 2022, the substantial completion date will be June 16, 2022 and final completion will be July 1, 2022.

Within ten (10) days of compliance with these conditions and after final execution by the OUA, the ENGINEER will return to you one fully signed counterpart of the Contract Documents attached.

Okeechobee Utility Authority

By: _____

John R. Creasman
Chairman

Copy: Engineer

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

APRIL 21, 2022

SE-2 LAND PURCHASE

The lot shown below is for sale. The OUA has expressed an interest in this lot as a means to provide a buffer next to the OUA owned SE 2 wastewater pump station.



The Okeechobee County Property Appraiser has this parcel (lots 2,3,4 and alleyway Block K) valued at \$53,288. Prior to the OUA purchase of this parcel, OUA staff would obtain an independent appraisal to confirm a current marketable value.

The benefit to the OUA would be to provide a setback area away from any noise, light or odor conditions emanating from the SE 2 pump station. Since the development of the parcel to the east of SE 2, the OUA has lost convenient access to the pump station site.

As shown in the figure below, SE 2 is quite close to the property line.



OUA staff is requesting authorization to obtain an appraisal of the subject property and bring to the OUA Board the results of this appraisal. Additionally, OUA staff is requesting authorization to negotiate with the owners for an agreement to purchase the subject property to include a refundable deposit and execute same. Prior to closing, the OUA Board will need to approve the purchase finalizing any agreement for sale.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

APRIL 21, 2022

SWSA MPS SITE CIVIL – PROJECT CLOSEOUT

The contractor (B & B Site Development) initiated work after the NTP was issued on January 24, 2022. Project work met the substantial completion date as well as the final completion date of March 25, 2022.



New Driveway Entrance



Entrance to the site

Major work items completed were tree removal, underbrush, perimeter fence construction, entrance road construction and driveway.

Please find attached several documents for your review, discussion and action:

Notice of Acceptability of Work

Item available for review and discussion, no action needed

Change Order No. 1

Item available for review, discussion and action needed.

During the course of the project, there were no additions or deletions of minor work items so the Owner Allowance remained at the conclusion of the work. To delete this work item, the engineer prepared Change Order No. 1 to remove \$10,000.

OUA staff recommends approval of Change Order No. 1 to the SWSA Master Pump Station Site Civil Work project.

Engineer Recommendation for Payment No. 2

Item available for review and discussion, no action needed.

Contractor Pay Application No. 2 (Final)

Item available for review, discussion and action needed.

The contractor has submitted Pay Application No. 2 which represents the final application. The contractor is due this money for work completed and payment of retainage.

OUA staff is recommending approval of a payment to B & B Site Development, Inc. in the amount of \$76,814.16 as payment for Pay Application No. 2 on the SWSA Master Pump Station Site Civil Work project.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

April 7, 2022

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Master Pump Station Civil Site Work Project
B&B Site Development, Inc. – Pay Application No. 2 (Final)**

Mr. Hayford:

Please find attached Pay Application No. 2 for the above-referenced project, recommended for payment in the amount of \$76,814.16, which covers work confirmed to have been completed for the period from March 1, 2022 through the end of the project. The recommended payment amount also includes full reduction of withheld retainage. The contract amount has also been reduced by \$10,000 to reflect the unused Owner's Allowance.

This is the final pay application for this project, which was deemed Complete on March 25, 2022. In addition to the attached pay application, please find attached a release of lien from the Contractor's primary material supplier. If any additional information is required, please don't hesitate to reach out.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

cc: Bill Lynch (via email)

NOTICE OF ACCEPTABILITY OF WORK (Modified)

PROJECT: SWSA Master Pump Station - Site Civil Work

OWNER: Okeechobee Utility Authority

CONTRACTOR: B&B Site Development, Inc.

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION: N/A

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: March 20, 2021

ENGINEER: Sumner Engineering & Consulting, Inc.

NOTICE DATE: January 10, 2022

To: Okeechobee Utility Authority
Owner

And To: B&B Site Development, Inc.
Contractor

From: Sumner Engineering & Consulting, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable as of the **FINAL COMPLETION date of March 25, 2022**, expressly subject to the provisions of the related Contract Documents, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

By: _____
Jeffrey M. Sumner, PE

Title: _____
President

Dated: _____
April 7, 2022

Date of Issuance: **April 7, 2022**

Effective Date: **March 25, 2022**

Owner: **Okeechobee Utility Authority**

Owner's Contract No.:

Contractor: **B&B Site Development, Inc.**

Contractor's Project No.:

Engineer: **Sumner Engineering & Consulting, Inc.**

Engineer's Project No.: **19-04**

Project: **SWSA Master Pump Station Civil Site Work**

Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: **Reduction of Contract total to reflect unused Owner's Allowance.**

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 97,459	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: \$ _____	[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 97,459	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
<u>Decrease</u> of this Change Order: \$ 10,000	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 87,459	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: President, SEC, Inc.	Title: _____	Title: _____
Date: 04/18/22	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

Application and Certificate for Payment

Page 1 of 2

TO OWNER: **Okeechobee Utility Authority**
100 SW 5th Avenue
Okeechobee, FL 34974

PROJECT: **SWSA Master Pump Station Site Civil Work**

FROM

CONTRACTOR: **B&B Site Development, Inc.**
1505 S Parrott Avenue
Okeechobee, FL 34974

Engineer: **Sumner Engineering-
and Consulting, Inc.**

APPLICATION NO: **2 Final**
PERIOD TO: **3/29/2022**
Contract Date: **29-Mar-22**
NTA Date: **December 15, 2021**
Eng. Project No.: **19-04**

Distribution to:

OWNER:	<input checked="" type="checkbox"/>
ARCHITECT:	<input checked="" type="checkbox"/>
CONTRACTOR:	<input type="checkbox"/>
FIELD:	<input type="checkbox"/>
OTHER:	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 97,459.00
2. NET change by Change Orders	\$ (10,000.00)
3. CONTRACT SUM TO DATE (Line 1+2)	\$ 87,459.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ...	\$ 87,459.00
5. RETAINAGE:	
a. 0% % Of Completed Work	\$ -
(Column D+E on G703)	
b. 0% % of Stored Material	\$ -
(Column F on G703)	
Total Retainage (Lines 5a+5b or Total in Column I of G703)	\$ -
6. TOTAL EARNED LESS RETAINAGE	\$ 87,459.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 10,644.84
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 76,814.16
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 less Line 6)	\$ -

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		\$ 10,000.00
TOTALS	\$ -	\$ 10,000.00
NET CHANGES by Change Order	\$	10,000.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **B&B Site Development, Inc.**
By: **Michael J. Rayburn** Date: **3-30-2022**
State of: **FLORIDA** County of: **OKEECHOBEE**
Subscribed and sworn to before me this ____ day of ____ 2018.

Notary Public:
My Commission expires:

**ARCHITECT'S CERTIFICATE FOR PAYMENT
ENGINEER'S**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$76,814.16

(Attached explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: ENGINEER:

By: DATE: **April 7, 2022**

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Continuation Sheet
From: B&B Site Development, Inc.
To: Okeechobee Utility Authority
Page 2 of 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT,

containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **2 Final**
APPLICATION DATE: **3/29/2022**
PERIOD TO: **3/29/2022**
Engineers PROJECT NO: **19-04**

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	Mob and Demob	\$ 4,664.00	\$ 2,332.00	\$ 2,332.00		\$ 4,664.00	100%	\$ -	
2	Indemnification	\$ 500.00		\$ 500.00		\$ 500.00	100%	\$ -	
3	Maintenance of Traffic	\$ 1,500.00	\$ 750.00	\$ 750.00		\$ 1,500.00	100%	\$ -	
4	Existing Utility Location	\$ 500.00		\$ 500.00		\$ 500.00	100%	\$ -	
5	Environmental/NPDES	\$ 500.00		\$ 500.00		\$ 500.00	100%	\$ -	
6	Clearing/Grubbing (incl. tree rem)	\$ 25,680.00	\$ 513.60	\$ 25,166.40		\$ 25,680.00	100%	\$ -	
7	Dry Dentention Area	\$ 3,363.00		\$ 3,363.00		\$ 3,363.00	100%	\$ -	
8	36' RCP	\$ 8,232.00	\$ 8,232.00	\$ -		\$ 8,232.00	100%	\$ -	
9	36" M/E.S.(incl backfill/subgrade	\$ 5,500.00		\$ 5,500.00		\$ 5,500.00	100%	\$ -	
10	Field Fence	\$ 15,525.00		\$ 15,525.00		\$ 15,525.00	100%	\$ -	
11	Ranch Gates	\$ 2,400.00		\$ 2,400.00		\$ 2,400.00	100%	\$ -	
12	Lime Rock Drive	\$ 9,555.00		\$ 9,555.00		\$ 9,555.00	100%	\$ -	
13	Acess Drive Stabilization	\$ 9,540.00		\$ 9,540.00		\$ 9,540.00	100%	\$ -	
14	Owner's Allowance	\$ 10,000.00		\$ 10,000.00		\$ 10,000.00	100%	\$ -	
15	Change orde #1 Credit Owner's Allowance	\$ (10,000.00)		\$ (10,000.00)		\$ (10,000.00)	100%	\$ -	
	GRAND TOTAL	\$ 87,459.00	\$ 11,827.60	\$ 75,631.40	\$ -	\$ 87,459.00	100%	\$ -	

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User Notes:

(1808096339)

1



UNCONDITIONAL FINAL WAIVER AND RELEASE OF LIEN

The undersigned lienor, in consideration of the sum of \$10.00, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished to **B&B SITE DEVELOPMENT INC** on the job of **OKEECHOBEE UTILITY AUTHORITY** to the following property:

OUA MASTER PUMP
3583 SW 16TH STREET
OKEECHOBEE, FL 34974

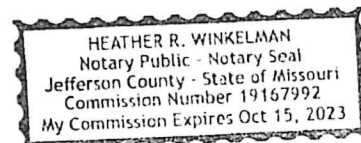
DATED on 5th day of April, 2022

Signature

Name/Title Heather Lane - Sr Credit Associate
Core & Main LP
1830 Craig Park Court
St. Louis, MO 63146

Sworn to and subscribed before me this 6TH day of APRIL, 2020

Signature of Notary Public
Commissioned State of Missouri



Print, Type or Stamp
Name of Notary Public

Personally Known X or Produced Identification N/A Type of Identification Produced N/A

NOTE: This is a statutory form prescribed by section 713.20, Florida Statutes (1996) Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

APRIL 21, 2022

PINE RIDGE PARK UTILITY IMPROVEMENTS

Bids were received on April 11, 2022. There were only two bids received.

- \$ 5,143,000.00 Hinterland Group, Inc.
- \$ 5,962,854.80 Amici Engineering Contractors

The final engineering estimate of probable construction costs was \$ 4,279,000, or 83% less than the lowest bid.

Since bid opening, Eckler Engineering has reviewed the bid submittal and called references supplied by Hinterland. OUA staff and Eckler have reviewed the final engineering estimate and bid form to determine how a 17% difference could have occurred. Eckler has also reached out to the low bidder to conduct a value engineering study of the project to determine if changes could be made or clarifications added to minimize the bid difference.

Initially, the difference has been attributed to the volatile construction market and the delays accounted to project startup leading to even more cost increases.

OUA staff and engineering staff will continue to work on this separation of pricing. If a mutually agreeable price is reached, then a Notice of Award will be brought to the OUA Board for consideration. Else, if a price cannot be reached, then a recommendation to reject all bids will be returned to the OUA Board. The project will be modified and publicly rebid.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

APRIL 21, 2022

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

APRIL 21, 2022

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

APRIL 21, 2022

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1 Design of the pump station & force main
 - Master Pump Station (MPS)
 - MPS Site Civil – Completed
 - Gopher Tortoise Relocation: - Completed
 - MPS Construction – Under construction

Notice to Proceed:	February 20, 2022
Substantial:	February 19, 2023 (365 calendar days)
Final:	April 20, 2023 (425 calendar days)

 - Master Force Main (MFM)
 - Bids for material received February 9, 2022. Purchase approved February 17, 2022
 - Bids due April 27, 2022
 - Force Main SE2 Interconnect
 - Ongoing
 - Anticipated bid advertisement June 2022
- Project 2 Collection System
 - Under design
 - Anticipated bid advertisement August 2022
- Project 3 Okee-Tantie
 - Under design
 - Anticipated bid advertisement January 2023

Pine Ridge Park WWTP Demolition

- Under consideration today for issuance of Notice to Proceed

Pine Ridge Park Utility Improvements

- Bid opening date was set for 1PM, April 11^h. Bids under review.

SW 5th Ave Wastewater System Improvements

- Under design

AMI Project

- Bid documents under design, will be advertised shortly.

Meetings Attended

- Okeechobee County Economic Development Corporation, April 8, 2022

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

APRIL 21, 2022

ITEMS FROM THE BOARD