

**OKEECHOBEE UTILITY AUTHORITY**

**MEETING AGENDA**

**October 11, 2021**

**8:30 A.M.**

1. Call the Meeting to Order
    - Pledge of Allegiance
    - Determination of Voting Members
  2. Meeting Minutes from September 13, 2021
  3. Employee Recognition
  4. **Consent Agenda**
    5. Finance Report
    6. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C)
    7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (D)
    8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E)
    9. Invoice from Sumner Engineering & Consulting, Inc. – SW 5<sup>th</sup> Avenue Sewer
    10. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
    11. Invoice from OneWater, Inc. – Lakeview Estates WWTP
    12. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice)
    13. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 6
    14. Invoice from Raftelis
    15. Invoice from Thorn Run Partners
    16. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
- 
17. SW 5<sup>th</sup> Avenue Gravity Sewer Replacement
  18. Proposed WM Improvements – Connors Gable
  19. Proposed NW 37<sup>th</sup> Avenue WM Improvements - Basswood
  20. Proposed NW 26<sup>th</sup> Avenue WM Improvements – Basswood
  21. Oak Lake Estate Change Order
  21. Public Comments
  22. Items from the Attorney
  23. Items from the Executive Director

24. Items from the Board

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 1

OCTOBER 11, 2021

Call Meeting to Order

Pledge of Allegiance  
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Creasman – Chairperson	_____	_____
Jeff Fadley - Alternate	_____	_____
Harry Moldenhauer - Alternate	_____	_____
Steve Nelson – 2 <sup>nd</sup> Vice Chairperson	_____	_____
Tabitha Trent –Vice Chairperson	_____	_____
Glenn Sneider - Alternate	_____	_____

**FUTURE MEETING OF OUA BOARD**

**November 8, 2021 – 8:30 A.M.**

**December 13, 2021 – 8:30 A.M.**

**FUTURE HOLIDAYS FOR OUA STAFF**

**Thursday, November 11, 2021 – Veterans Day**

**Thursday, November 25, 2021 – Thanksgiving**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 2

OCTOBER 11, 2021

**MEETING MINUTES**

Attached are copies of the minutes of the meetings held on September 13, 2021.

**Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from September 13, 2021 as presented.**

**OKEECHOBEE UTILITY AUTHORITY  
MEETING MINUTES**

Monday, September 13, 2021 8:30 A.M.  
Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, Florida

**Chairperson Creasman called the meeting to order at 8:36 A.M.**

**Chairperson Creasman addressed Agenda Item No. 1**, the following Okeechobee Utility Authority Board Members were present:

**Board Members:**

Melanie Anderson\*  
Tommy Clay\*  
John Creasman\*  
Steve Nelson\*  
Tabitha Trent\*

**Alternates:**

Harry Moldenhauer

**Absent:**

Jeff Fadley  
Glenn Sneider

\*Voting Board Members

**OUA Members:**

John Hayford  
George Gall  
Jamie Mullis

Tom Conely  
Michelle Willoughby

**Chairperson Creasman determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.**

**Chairperson Creasman addressed Agenda Item No. 2 ‘Southwest Service Area Public Meeting’**

**Motion by Tommy Clay to open the Public Hearing at 8:40 A.M. Second by Steve Nelson. Vote unanimous (5-0), motion carried. *Jeff Fadley in at 8:41 A.M.***

Executive Director John Hayford informed the Board that the Public Meeting is being held today to discuss Project 2 of the Southwest Service Area Project (SWSA). Executive Hayford further discussed that there are 3 projects for the SWSA. Project One is the pump station and force main connecting the area up to NW15. Project 2 is the collection system and Project 3 is Okee-Tantie. Executive Director introduced Mr. Jeffrey M. Sumner of Sumner Engineering & Consulting, Inc is the lead consultant on Project 2 and is present today to conduct a presentation of Project 2.

Mr. Sumner explained that the purpose of Project 2 is to provide wastewater service to existing OUA water service customers in the Southwest Section. Some residences experience localized flooding of

the septic tank drain fields. These septic tank drain fields add nutrient loadings of ground waters as well as the potential to affect surface waters in close proximity.

Mr. Sumner displayed a map and explained the area that is encompassed in the SWSA Project 2.

Mr. Sumner explained that the intent of the Preliminary Engineering Report was to assess the project need, environmental and economic impacts and analyze design alternatives. The three alternatives which were evaluated were gravity sewer, low pressure sewer system and vacuum sewer.

Gravity Sewer has lower operational cost and simple design. Some of the disadvantages to this alternative are the high construction costs and will be disruptive to the area due to existing infrastructure.

Low Pressure Sewer System (LPSS) has a much lower construction cost than Gravity sewer, easy to construct and very little disruption to the area. The disadvantages are high operation costs and poor history with similar systems.

Vacuum Sewer was the last alternative which was examined. The Okeechobee Utility Authority (OUA) has several of these systems throughout their service area. This alternative has a much lower cost than gravity because the lines are much shallower, easier to construct than gravity, less operation issues than LPSS and a low disruption to the area. The only real disadvantage is that it is much harder to construct than LPSS because you have active stations to build and that is more capital intensive.

Mr. Sumner explained that based on the evaluation it was recommended that the vacuum system be used for the entire project area.

Mr. Sumner discussed that in the Environmental Report, cultural resources were looked at.

It was requested that a determination from the State Historic Preservation Office (SHIPO) that are no likely impacts to culturally significant resources. SHIPO did in fact come back and say that there in fact was no impact.

The USDA required consultation with the Seminole and Miccosukee Tribes. They required an archeological study be conducted. The study did come back stating that there were no adverse effects on cultural resources.

Threatened and Endangered species were evaluated by completing a desktop analysis looking at species such as the bald eagle, tortoise, wood stork, etc. No impact was reported because a majority of the project would be in a developed area. However since two of the proposed vacuum stations were being constructed on undeveloped land, a field study was conducted for a new species. This new species is the Florida Bonneted Bat. The field study determined that there were likely no impacts on the Florida Bonneted Bat.

Wetlands were also evaluated using the National Wetlands Inventory, Land Use Codes, and USDA Soils Analysis. It was determined that no wetlands or regulated surface waters were inside the service area.

Mr. Sumner discussed the economic concerns. There are capital costs to the OUA to build this project.

- \$2.66 million to be covered by FDEP Appropriations
- \$8.39 million comprised of a USDA loan for \$7.5 million and a grant of \$883,000

Mr. Sumner further discussed the cost to homeowners.

- Septic tank abandonment and installation of piping connecting the home to the streetside collection point (estimated at \$2,785)
- OUA connection fees paid by homeowner (\$1,286.00)
- Potential financial assistance to homeowners by means of TMDL grant monies or low interest payment plans

Mr. Sumner reviewed the SWSA project which consists of three major projects

Project 1: Master Pump Station, Master Force Main and SE-2 Diversion Force Main

- The Master Pump Station was designed and sized to include some nearby undeveloped areas for future expansion
- Expected total cost is \$6.186 million fully funded by FDEP Appropriation
- Expected bidding to begin by October 2021 with bids accepted December 2021
- Expected construction to begin January 2022

Project 2: SWSA Vacuum System

- The Vacuum System is made up of two vacuum stations and the collection system
- Expected total cost is \$10.8 million for SWSA and \$612,756 for Oak Lake Estates partially funded by FDEP Appropriation with the remainder from a USDA loan
- Service approximately 700 connections (removal of 6.7 tons of nitrogen per year and 1.6 tons of phosphorus per year)
- Expected bidding to begin by Summer 2022 with bids accepted Fall 2022
- Expected construction to begin December 2022

Project 3: Okee-Tantie Force Main/SR78 Corridor

- Expected total cost is \$8.575 million Estates fully funded by FDEP Appropriation
- Expected bidding to begin by Summer 2022 with bids accepted Fall 2022
- Expected construction to begin December 2022

**Chairperson Creasman called for questions or comments from the Board.**

Board Tommy Clay asked what is the anticipated completion date. Mr. Sumner stated they are expecting a 2024 construction as this is a developed area.

Board Tommy Clay asked if the Bass Pro deal begins can projects 2 & 3 run at the same time. Mr. Sumner stated that both projects can be running at the same time. Executive Director Hayford added that even with Project 2, OUA can specify that the force main work is started early.

**Chairperson Creasman called for questions or comments from the Public.**

Donna Kersey (1302 SW 10<sup>th</sup> Avenue) – Ms. Kersey stated she was interested and asked if her property was included in this project. Executive Director Hayford stated that her home is not in this project; however, gravity sewer could be available.

Jack Lawrence (3549 SW 19<sup>th</sup> Street) Mr. Lawrence asked if once the sewer pits are installed who will be responsible for making the connection to the pit, the homeowner or OUA. Mr. Sumner stated that connection of the home to the sewer pit is the financial responsibility of the homeowner. The homeowner has the option to hire the OUA or a contractor of their choice. Mr. Lawrence is in favor of the project.

Frank Irby (1385 SE 23<sup>rd</sup> Street) Mr. Irby asked if Project 3 is completely dependent on Bass Pro. Executive Director Hayford stated Project 3 is not dependent on Bass Pro but Bass Pro certainly is a driving factor in making it functional. Mr. Irby asked if there is funding for Project 3. Executive Director Hayford stated that there is funding for the project.

Board Member Tommy Clay states that the project extends the wastewater availability to allow the connection of approximately 1600 properties in the Buckhead Ridge Area.

**Motion by Steve Nelson to close the Public Hearing at 9:14 A.M. Second by Tommy Clay. Vote unanimous (5-0).**

**Chairperson Creasman addressed Agenda Item No. 3 ‘FY22 Schedule of Rates, Fees and Charges’**

**Motion by Steve Nelson to open the Public Hearing at 9:16 A.M. Second by Tommy Clay. Vote unanimous (5-0), motion carried. John Creasman out at 9:14am.**

Finance Director Gall gave a brief presentation of the FY22 Schedule of Rates, Fees and Charges and Resolution 21-04. *John Creasman in at 9:16am.*

**Chairperson Creasman called for comments from the Public.** Frank Irby speaks to board about AGRC’s and capital connection charges.

**Motion by Steve Nelson to close the Public Hearing at 9:30 A.M. Second by Tommy Clay. Vote unanimous (5-0).**

**Chairperson Creasman called for comments from the Board.** Brief discussion regarding AGRC’s and 75% discount on installation fees and capital connection charges.

**Motion by Tommy Clay to adopt Resolution 21-04 as written and eliminate AGRC from the rate schedule. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 4 ‘FY22 Capital Connection Charges and Installation Fees for Water and Wastewater’**

**Motion by Steve Nelson to open the Public Hearing at 9:37 A.M. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Executive Director Hayford reads resolution by title only.

**Chairperson Creasman called for comments from the Public.** Frank Irby speaks to the board about Capital Connection Charges and the financial impact on residents. Tommy Clay out at 9:40 A.M.



**Motion by Steve Nelson to close the Public Hearing at 9:40 A.M. Second by Melanie Anderson. Vote unanimous (4-0).**

**Chairperson Creasman called for comments from the Board.** There were none.

**Motion by Steve Nelson to adopt Resolution 21-05 as presented. Second by Melanie Anderson. Vote unanimous (4-0), motion carried. Tommy Clay in at 9:42 A.M.**

**Chairperson Creasman addressed Agenda Item No. 5 ‘FY22 Final Budget and Resolution 21-06’**

**Motion by Steve Nelson to open the Public Hearing at 9:43 A.M. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Executive Director Hayford reads resolution by title only. Finance Director Gall gave a brief presentation of the FY22 Final Budget and Resolution 21-06.

**Chairperson Creasman called for comments from the Public.** There were none.

**Motion by Steve Nelson to close the Public Hearing at 9:48 A.M. Second by Tommy Clay. Vote unanimous (5-0).**

**Chairperson Creasman called for comments from the Board.** There were none.

**Motion by Steve Nelson to adopt Resolution 21-06 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 6 ‘Meeting Minutes from August 9, 2021. Motion by Tommy Clay to approve the Meeting Minutes from August 9, 2021 as presented. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 7 ‘Employee Recognition’** Chairperson Creasman recognized Rodney Arnold, who was not present, for his 25 years of service to the OUA.

**Chairperson Creasman addressed Agenda Item No. 8 ‘Consent Agenda’** Executive Director Hayford added three invoices from Sumner Engineering & Consulting, Inc. **Motion by Steve Nelson to approve the Consent Agenda as amended:**

**Consent Agenda Item No. 9 ‘Finance Report for the period ending August 31, 2021**

**Consent Agenda Item No. 10 ‘Pay Application No. 5 from PRP Construction Group, LLC – Oak Lake Estates in the amount of \$153,936.68**

**Consent Agenda Item No. 11 ‘Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice) in the amount of \$6,333.50’**

**Consent Agenda Item No. 12 ‘Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement in the amounts of \$30,018.10’**

**Consent Agenda Item No. 13 ‘Invoices from Holtz Consulting Engineers, Inc. – Advanced Meter Infrastructure in the amounts \$5,307.60 and \$1,769.20’**

**Consent Agenda Item No. 14 ‘Invoices from Holtz Consulting Engineers, Inc. – FDOT Water Main Replacement US441SE in the amounts \$8,012.10, \$3,927.50 and \$1,571.00**

**Consent Agenda Item No. 15 ‘Invoices from Holtz Consulting Engineers, Inc. – FDOT Water Main Replacement US441SE (Hinterland Invoice) in the amounts \$79,201.50**

**Consent Agenda Item No. 16 ‘Invoice from Holtz Consulting Engineers, Inc. – State Revolving Fund Request for Inclusion for AMI Program in the amounts \$2,380.00’**

**Consent Agenda Item No. 17 ‘Invoices from OneWater, Inc. – Lakeview Estates WWTP in the amounts of \$112,195.00’**

**Consent Agenda Item No. 18 ‘Invoice from Raftelis in the amount of \$6,230.00**

**Consent Agenda Item No. 19 ‘Invoice from Thorn Run Partners in the amount of \$3,500.00’**

**Consent Agenda Item No. 20 ‘Invoice from MacVicar in the amount of \$250.00’**

**Additional Item “Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part D) in the amount of \$1,561.00’**

**Additional Item “Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E) in the amount of \$61,550.16**

**Additional Item “Invoice from Sumner Engineering & Consulting, Inc. – SW 5<sup>TH</sup> Avenue Sewer in the amount of \$6,985.68**

**Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 21 ‘USDA Loan Agreement** Executive Director Hayford advised that the USDA sent out a letter (Notification of Initial Application Review) on August 26, 2021, which provided the eligibility and funding levels provided by the USDA towards the Southwest Service Area Septic to Sewer Project. The USDA agreed to a funding level of \$8,391,000 comprised of a loan (\$7,508,000) and grant (\$883,000). The USDA has sent numerous documents that need to be completed, executed and submitted along with the executed Letter of Intent to Meet Conditions and Form RD 1940-1, Request for Obligation of funds. **Motion by Tommy Clay to allow OUA Board Chairman and staff to execute and submit USDA documents pertaining to this USDA loan application. Second by Steve Nelson Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 22 ‘Beaty Easement Purchase’** Executive Director Hayford discussed that Project 1, the SWSA Sanitary Force Main Project will cross under State 70. At the crossing, the property on the southside of SR 70 is the Beaty property. The right-of-way for SR 70 is narrow with very little area for construction of the force main. FDOT will require the OUA piping to be rather deep for the crossing. On the northside, the OUA will utilize the existing right-of-way associated with the County road. Negotiations between OUA staff and the attorney representing the property have reached a verbal agreement on the costs associated with the easement. The property owner has agreed to \$7,500 for the easement and \$5,000 for attorney’s fees (time and incidentals) for a total cost of \$12,500. It is anticipated that this cost of the easement will reflect in lower construction costs. **Motion by Tommy Clay to accept the Beaty Easement purchase at \$7,500.00 plus \$5000.00 for attorney fees for a total of \$12,500.00. Second by Steven Nelson Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 23 ‘City Commerce Park Land Purchase’** *John Creasman out 10:00 A.M.* Executive Director Hayford discussed the City of Okeechobee

development requirements protects land surrounding potable wells from encroachment of or development of lands near potable water wells. Therefore, development on lots 1, 2 & 3 are restricted and most likely not developable as industrial property. The City of Okeechobee, the city has agreed to sell to the OUA these three lots at \$3,000 per acre price for a total of \$32,640. *John Creasman in at 10:02 A.M.* **Motion by Tommy Clay to approve the purchase of three land parcels from the City of Okeechobee at \$3,000 per acre for a total of \$32,640.00 with the exception that the OUA does not have to maintain and the city will close the right-of-way. Second by Tabitha Trent. Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 24 ‘Kings Bay Maintenance Agreement’** Executive Director Hayford discussed that as required by King’s Bay Agreement, the OUA is to review the past year’s expenses incurred by the King’s Bay development. After review and tabulation of these expenses, a monthly service fee is to be established for the coming year. OUA staff reviewed the calculation used in previous years (all labor, vehicle/equipment, parts and administrative charge) and a \$9.60 monthly charge will be the highest charge. Since OUA personnel time has already been budgeted for the year and these costs have been factored in to the base fees charged, as a one-time consideration, OUA staff deleted all labor and vehicle/equipment use during normal working hours. Only considering the labor and vehicle/equipment use during after hours, keeping the parts and administrative charges from before, this would provide for a monthly charge of \$6.41. There was brief discussion regarding the fees and maintenance agreement with King’s Bay. **Motion by Tommy Clay to approve setting the monthly maintenance cost at \$9.60 for the King’s Bay accounts. Second by Steve Nelson Vote unanimous (5-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 25 ‘Public Comments’** Frank Irby requests that the OUA make the 3% rate increase reflects the actual cost. Brief discussion regarding costs of goods and services in today’s market.

**Chairperson Creasman addressed Agenda Item No. 26 ‘Items from the Attorney’** There were none

**Chairperson Creasman addressed Agenda Item No. 27 ‘Items from the Executive Director’** Executive Director Hayford gave an update on current projects. Executive Director discussed that the Okeechobee Economic Development Corporation (OCEDC) is requesting an appointment of a OCEDC Board member from the OUA. Chairperson Creasman recommends that that the Executive Director position be assigned to OCEDC board annually.

**Chairperson Creasman addressed Agenda Item No. 28 ‘Items from the Board’** None requiring action.

**There being no other business, meeting adjourned at 10:50 A.M.**

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she

may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

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Chairperson

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Executive Director (Secretary)

DRAFT

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 3

OCTOBER 11, 2021

**EMPLOYEE RECOGNITION**

This month the Board will recognize one employee for their years of service for the OUA.

Joshua Jenkins      15 Years

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 4

OCTOBER 11, 2021

### CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:

#### **Agenda**

5. Finance Report
6. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C)
7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (D)
8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E)
9. Invoice from Sumner Engineering & Consulting, Inc. – SW 5<sup>th</sup> Avenue Sewer
10. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
11. Invoice from OneWater, Inc. – Lakeview Estates WWTP
12. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice)
13. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 6
14. Invoice from Raftelis
15. Invoice from Thorn Run Partners
16. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 5

OCTOBER 11, 2021

**CONSENT AGENDA**

**FINANCE REPORT**

Attached for your review is a copy of the Finance Report for the period ending September 30, 2021.

# **Okeechobee Utility Authority**

## **Finance Report**

### **Fiscal Year 2021**

**As of                      The Period Ending                      September 30, 2021**



OKEECHOBEE UTILITY AUTHORITY  
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Okeechobee Utility Authority  
Executive Summary  
Prepared by Finance Director

The accompanying preliminary Finance Report for the twelve months ending September 30, 2021 is presented for your review and information. There may be invoices received at a later date that when paid, may change these results.

For the 12 months of fiscal year 2021, actual YTD operating revenues are \$11,195,277 which is \$420,554 greater than the budgeted operating revenues. YTD actual operating expenses are \$6,413,298 which is \$1,498,218 lower than budgeted operating expenses. Restricted revenues are \$217,062 greater than budget. Based on this preliminary data, OUA has a favorable operating budget variance.

**OKEECHOBEE UTILITY AUTHORITY  
BUDGET SUMMARY COMPARISON**

	Operating Revenues			Operating Expenses			Cumulative YTD Operating Budget Variance	Restricted Revenues			Cumulative YTD Restricted Budget Variance
	Actual YTD	Budget YTD	% Variance	Actual YTD	Budget YTD	% Variance		Actual YTD	Budget YTD	% Variance	
Oct-20	897,718	897,894	0.0%	487,324	659,293	26.1%	171,793	31,412	10,165	209.0%	21,247
Nov-20	1,897,055	1,795,787	5.6%	924,651	1,318,586	29.9%	495,203	53,629	20,330	163.8%	33,300
Dec-20	2,801,786	2,693,681	4.0%	1,654,365	1,977,879	16.4%	431,619	124,582	30,495	308.5%	94,087
Jan-21	3,676,602	3,591,574	2.4%	2,158,028	2,637,172	18.2%	564,172	176,235	40,659	333.4%	135,576
Feb-21	4,641,896	4,489,468	3.4%	2,633,720	3,296,465	20.1%	815,173	194,229	50,824	282.2%	143,405
Mar-21	5,582,966	5,387,362	3.6%	3,195,556	3,955,758	19.2%	955,806	209,176	60,989	243.0%	148,187
Apr-21	6,515,992	6,285,255	3.7%	3,670,008	4,615,051	20.5%	1,175,780	271,990	71,154	282.3%	200,836
May-21	7,474,716	7,183,149	4.1%	4,184,275	5,274,344	20.7%	1,381,636	286,433	81,319	252.2%	205,114
Jun-21	8,487,171	8,081,042	5.0%	4,697,893	5,933,637	20.8%	1,641,873	303,973	91,484	232.3%	212,489
Jul-21	9,335,726	8,978,936	4.0%	5,358,620	6,592,930	18.7%	1,591,100	315,284	101,648	210.2%	213,636
Aug-21	10,311,448	10,774,723	-4.3%	5,883,098	7,911,516	25.6%	1,565,143	328,129	121,978	169.0%	206,151
Sep-21	11,195,277	10,774,723	3.9%	6,413,298	7,911,516	18.9%	1,918,772	339,040	121,978	178.0%	217,062

Utility billing accounts receivable over 90 days past due increased \$19,431 to \$119,031 from September 30, 2020 to September 30, 2021.

If you have any questions, please contact me.

Respectfully,



George Gall

**Okeechobee Utility Authority**  
**FY 2021 Finance Report for September 30, 2021**  
**The Period Ending**

**OPERATING REVENUE FUND**

	Actual YTD	Budget YTD	\$ Variance	% Variance
<b>OPERATING REVENUE RECEIVED:</b>				
Water	\$ 6,672,861	\$ 6,418,804	\$ 254,057	4.0%
Sewer	\$ 4,094,078	4,014,829	79,249	2.0%
Other Operating Revenue (see detail on page 16)	\$ 401,519	315,095	86,424	27.4%
Interest Income-non restricted	\$ 26,820	25,995	825	3.2%
Total Operating Revenue Received	<u>\$ 11,195,277</u>	<u>\$ 10,774,723</u>	<u>\$ 420,554</u>	<u>3.9%</u>
<b>OPERATING EXPENSES</b>				
Water	\$ 1,398,487	\$ 1,643,835	\$ 245,348	14.9%
Wastewater	\$ 975,651	1,320,177	344,526	26.1%
Meter Readers	\$ 234,351	258,341	23,990	9.3%
Maintenance	\$ 2,069,029	2,442,584	373,555	15.3%
Administration Operating	\$ 1,101,360	1,251,731	150,371	12.0%
General & Admin.	\$ 634,420	914,848	280,428	30.7%
Contingency Expense	\$ -	80,000	80,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 6,413,298</u>	<u>\$ 7,911,516</u>	<u>\$ 1,498,218</u>	<u>18.9%</u>

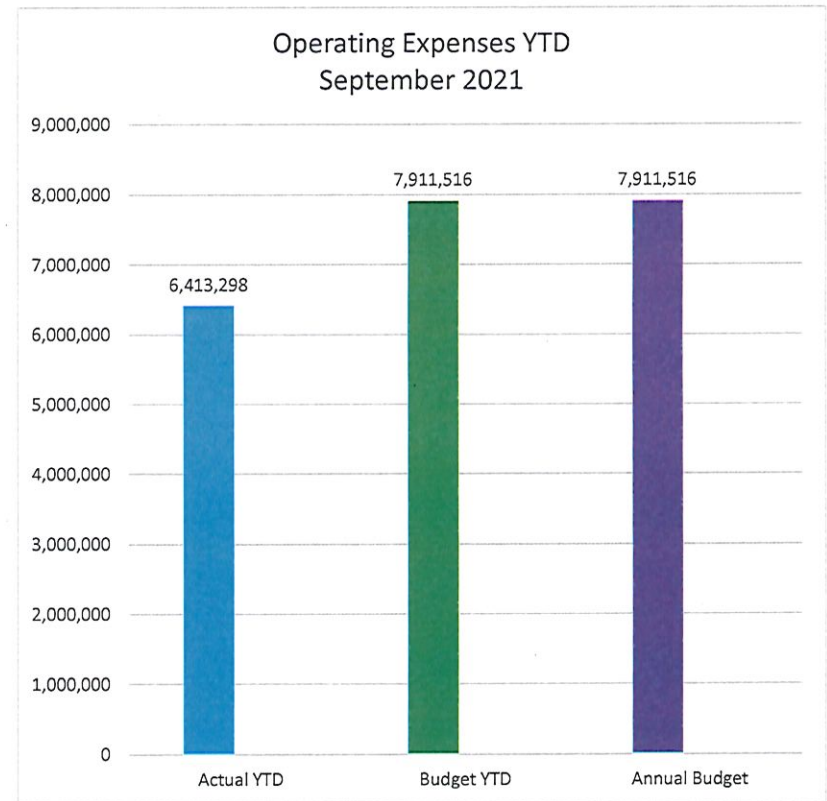
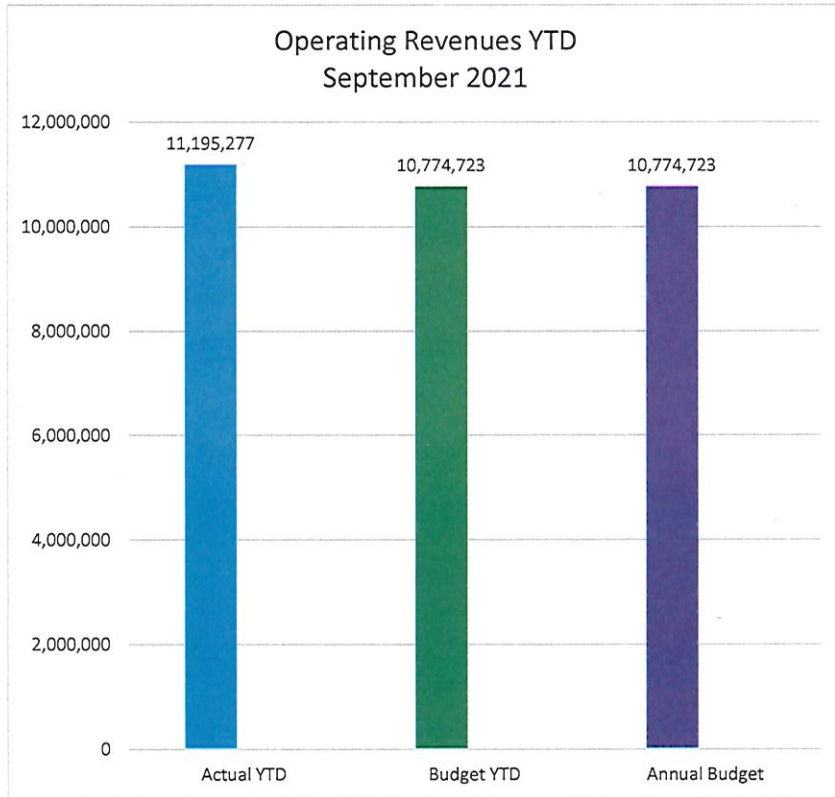
**Net Operating Income** \$ 4,781,979    \$ 2,863,207    \$ 1,918,772    67.0%

**RESTRICTED REVENUE FUNDS**

<b>RESTRICTED REVENUE FUNDS RECEIVED:</b>				
Fire Hydrant Fund Fee	\$ 87,728	\$ 85,134	\$ 2,594	3.0%
Water CC Fees (infill)	\$ 83,437	9,650	73,787	764.6%
WW CC Fees (infill)	\$ 146,781	9,000	137,781	1530.9%
Water CC Fees 10/20 Plan	\$ -	-	-	0.0%
WW CC Fees 10/20 Plan10/20	\$ -	-	-	0.0%
Interest Income-restricted	\$ 21,094	18,194	2,900	15.9%
<b>TOTAL RESTRICTED REVENUE (1) (2)</b>	<u>\$ 339,040</u>	<u>\$ 121,978</u>	<u>\$ 217,062</u>	<u>178.0%</u>

**NET OPERATING INCOME & RESTRICTED REVENUE** \$ 5,121,019    \$ 2,985,185    \$ 2,135,834    71.5%

<b>NOTES:</b> Above Revenue and Expense does not include the following:	Actual YTD	Budgeted	Variance
(1) Grant funds & state appropriations of:	\$820,882	\$0	820,882
(2) Contributed capital of:	\$78,020	\$0	78,020
(3) Debt service interest expense & amortization of cost debt refunding	\$523,113	\$394,167	(128,946)
(4) Debt service principal payments of:	\$2,028,143	\$2,028,143	0
(5) Non-cash depreciation & amortization of:	\$2,511,974	\$2,682,200	170,226
(6) Net Construction in Progress (CIP) Expenditures of:	\$2,308,328		
Net Cash Used	<u>\$3,909,302</u>		



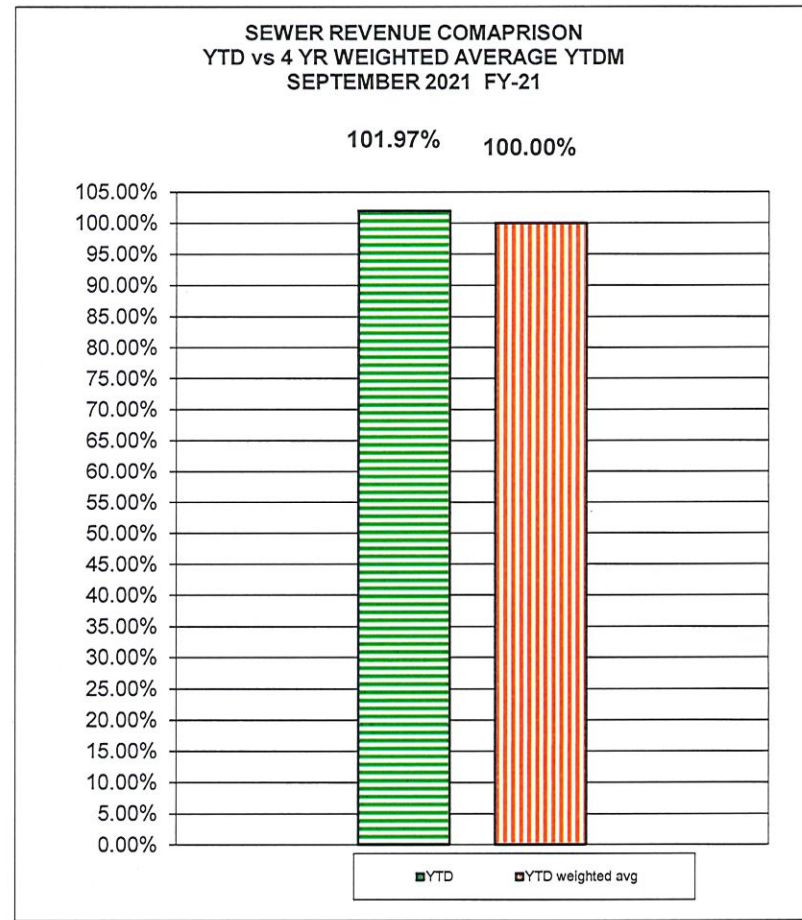
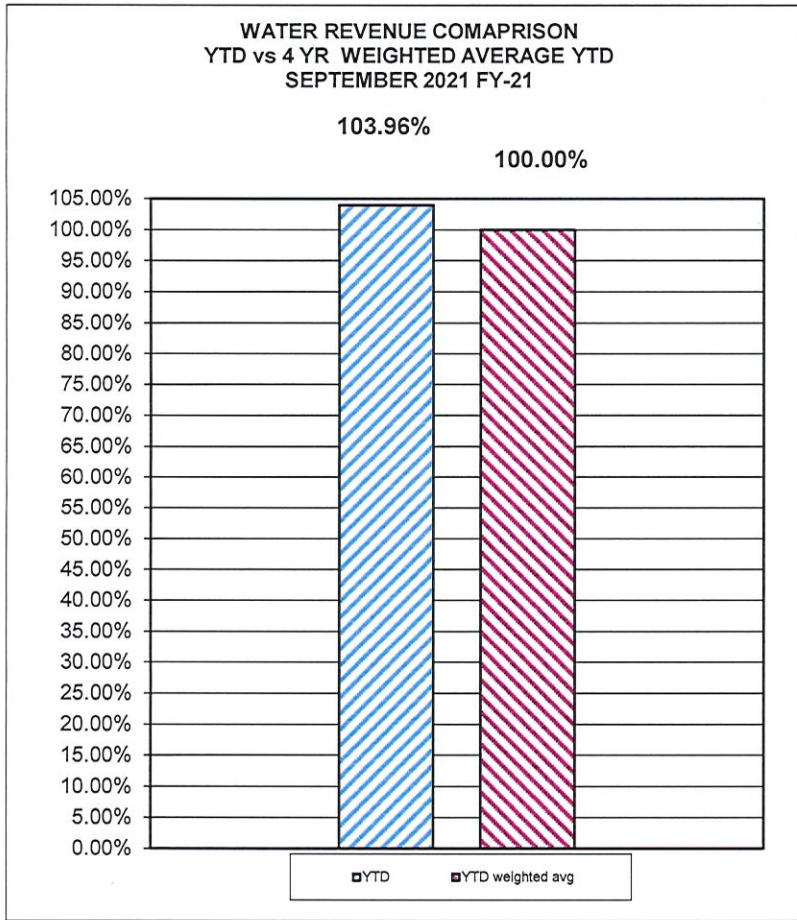
**Current FY-21 Water and Sewer Utility Revenue**  
**Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)**

<b>WATER UTILITY REVENUE:</b>			<b>Monthly \$ Difference From 4 Year Weighted Average of</b>	<b>% Current YTD To Budget</b>	<b>4 Yr Weighted Average %</b>
<b>Period</b>	<b>YTD</b>	<b>\$ 6,085,229</b>	<b>\$6,418,804</b>		
Oct.	529,526	529,526	\$ 44,634	8.25%	7.97%
Nov.	\$ 579,094	1,108,620	\$ 100,045	17.27%	15.85%
Dec.	\$ 539,571	1,648,191	\$ 51,945	25.68%	23.85%
Jan.	\$ 523,717	2,171,908	\$ (1,017)	33.84%	32.49%
Feb.	\$ 567,333	2,739,241	\$ 50,493	42.68%	40.99%
Mar.	\$ 566,857	3,306,098	\$ 55,205	51.51%	49.40%
Apr.	\$ 553,676	3,859,774	\$ (562)	60.13%	58.50%
May	\$ 581,416	4,441,190	\$ 79,215	69.19%	66.77%
Jun.	\$ 611,846	5,053,036	\$ 91,717	78.72%	75.30%
Jul.	\$ 507,201	5,560,237	\$ (1,480)	86.62%	83.66%
Aug.	\$ 586,333	6,146,570	\$ 90,429	95.76%	91.81%
Sep.	\$ 526,291	6,672,861	\$ 27,007	103.96%	100.00%

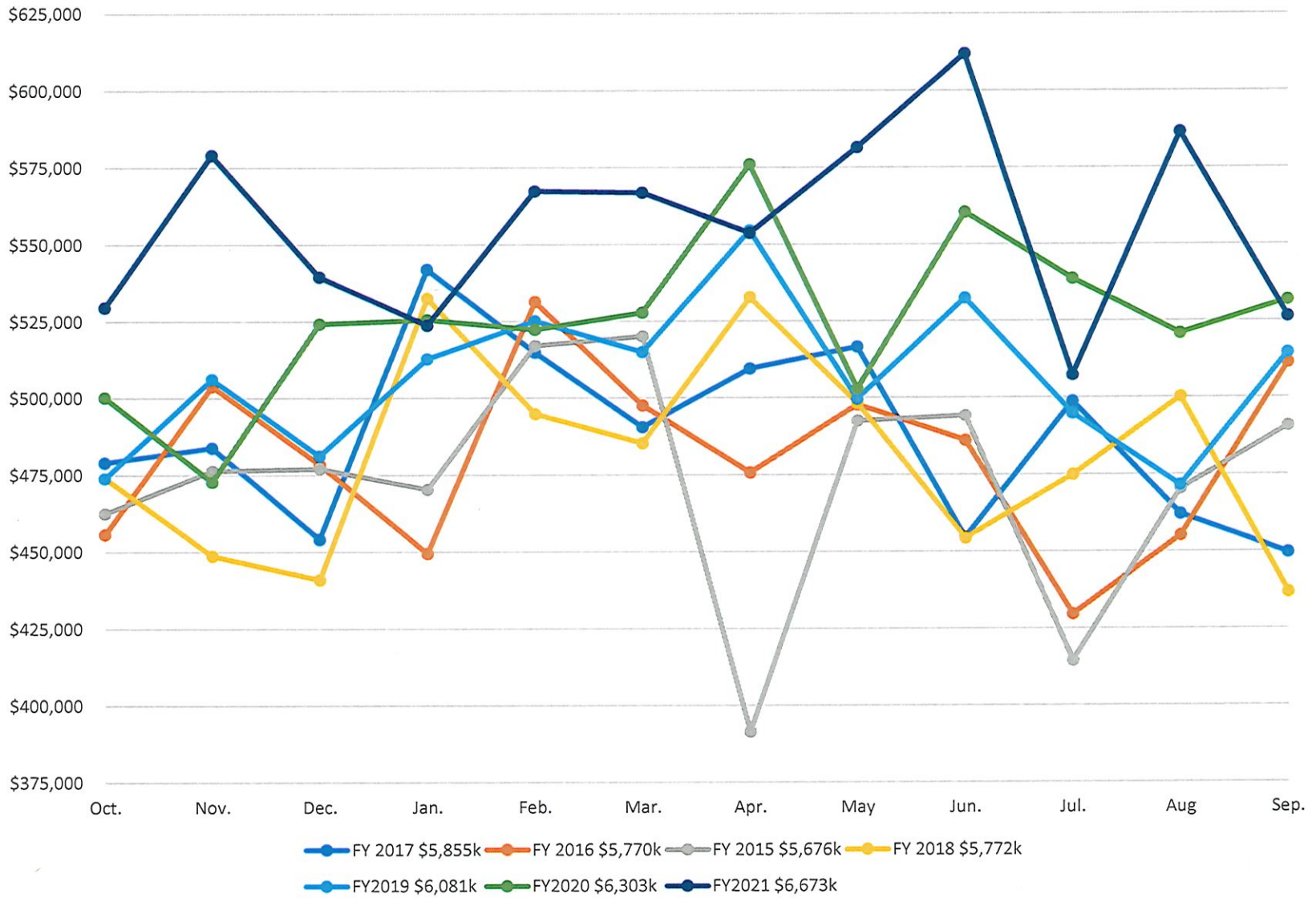
  

<b>SEWER UTILITY REVENUE:</b>			<b>Monthly \$ Difference From 4 Year Weighted Average of</b>	<b>% Current YTD To Budgeted Sewer Revenue</b>	
			<b>\$ 3,779,411</b>	<b>\$4,014,829</b>	
Oct.	\$ 335,081	\$ 335,081	\$ 26,358	8.35%	8.17%
Nov.	\$ 369,771	\$ 704,852	\$ 68,312	17.56%	16.15%
Dec.	\$ 333,389	\$ 1,038,241	\$ 20,440	25.86%	24.43%
Jan.	\$ 315,961	\$ 1,354,202	\$ (12,302)	33.73%	33.12%
Feb.	\$ 360,293	\$ 1,714,495	\$ 31,410	42.70%	41.82%
Mar.	\$ 336,400	\$ 2,050,895	\$ 15,853	51.08%	50.30%
Apr.	\$ 347,112	\$ 2,398,007	\$ 4,790	59.73%	59.36%
May	\$ 346,743	\$ 2,744,750	\$ 47,547	68.37%	67.28%
Jun.	\$ 366,029	\$ 3,110,779	\$ 51,898	77.48%	75.59%
Jul.	\$ 304,090	\$ 3,414,869	\$ (9,908)	85.06%	83.89%
Aug.	\$ 355,411	\$ 3,770,280	\$ 55,590	93.91%	91.83%
Sep.	\$ 323,798	\$ 4,094,078	\$ 14,679	101.97%	100.00%

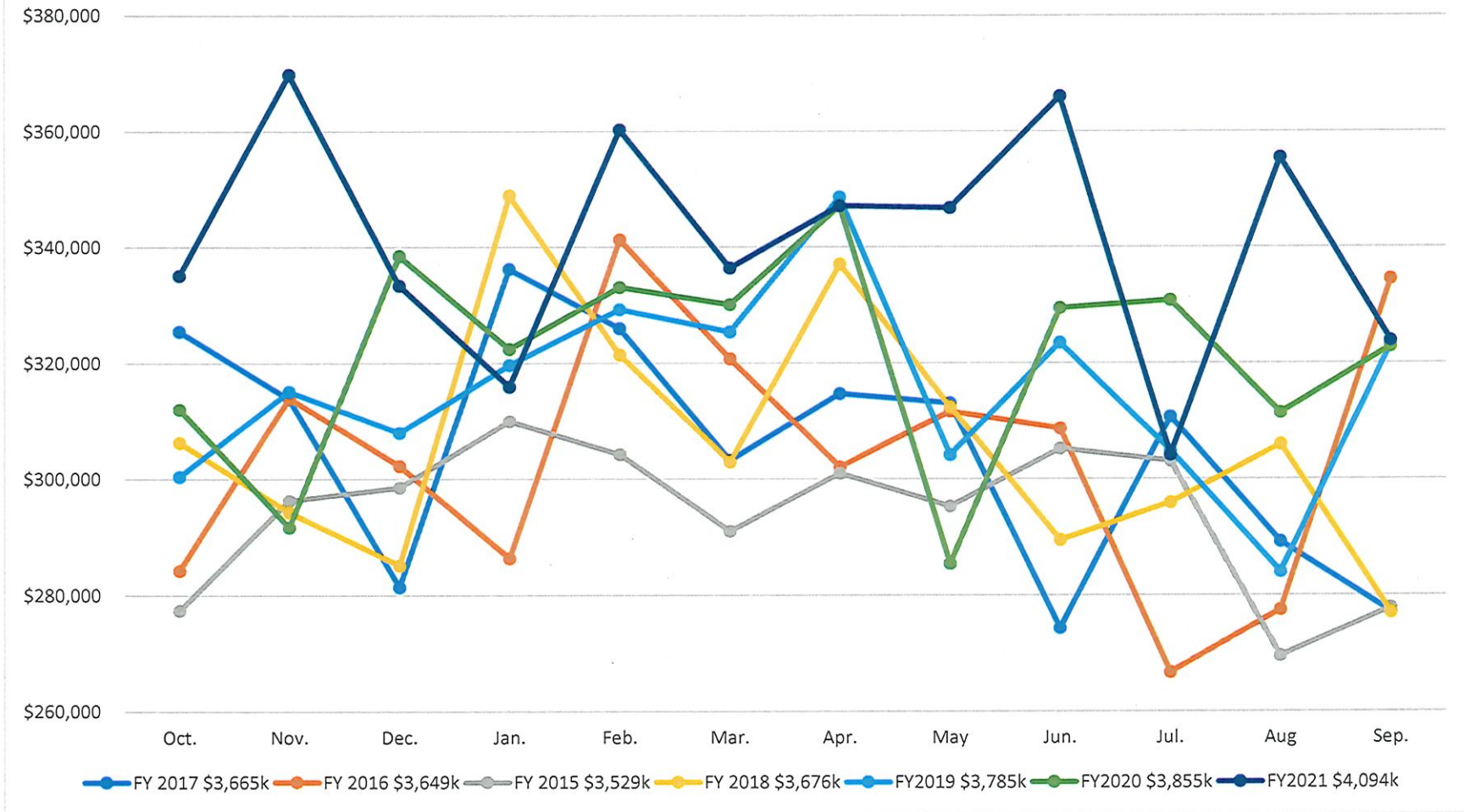
**WATER AND SEWER REVENUE COMPARISON**  
**YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**



### Actual Water Revenue Comparison



### Actual Wastewater Revenue Comparison

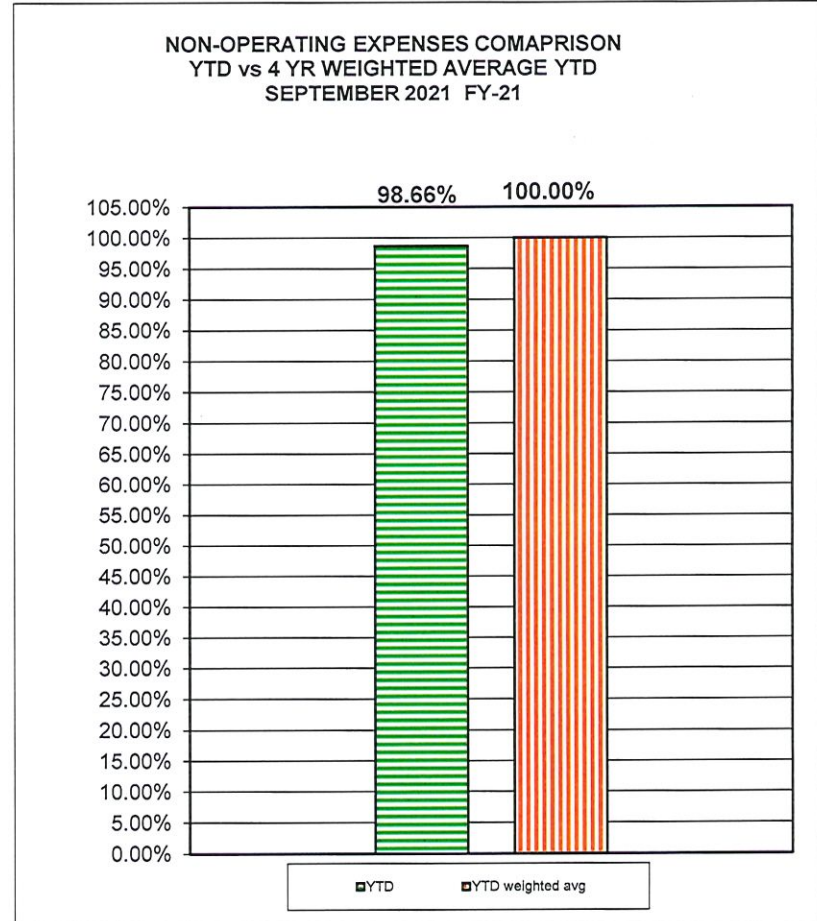
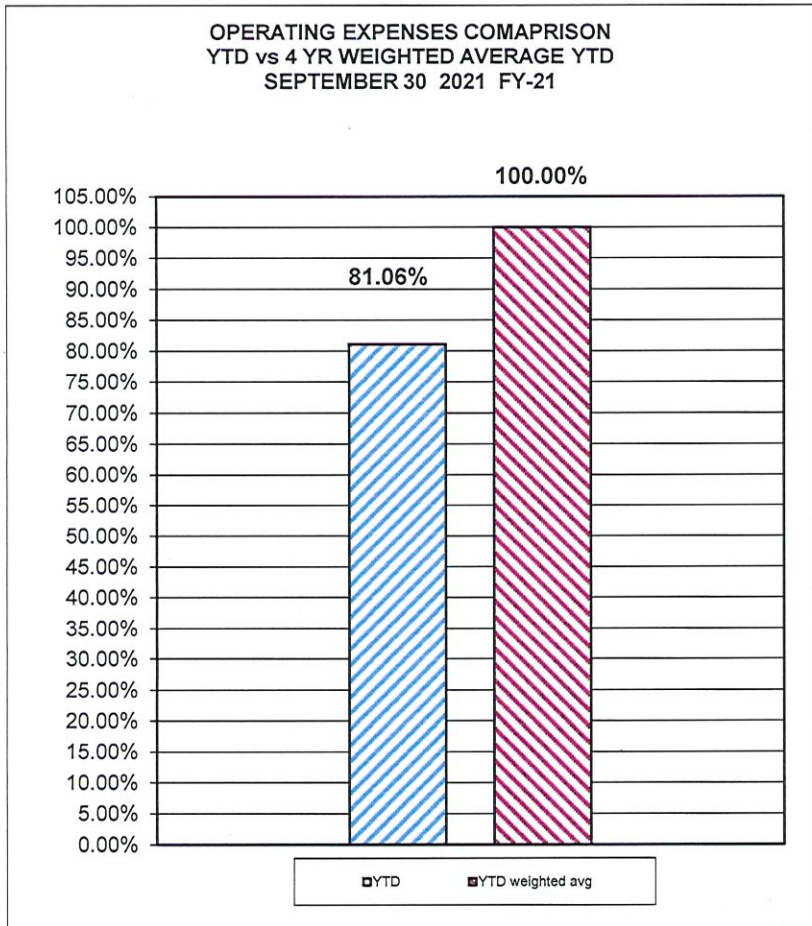




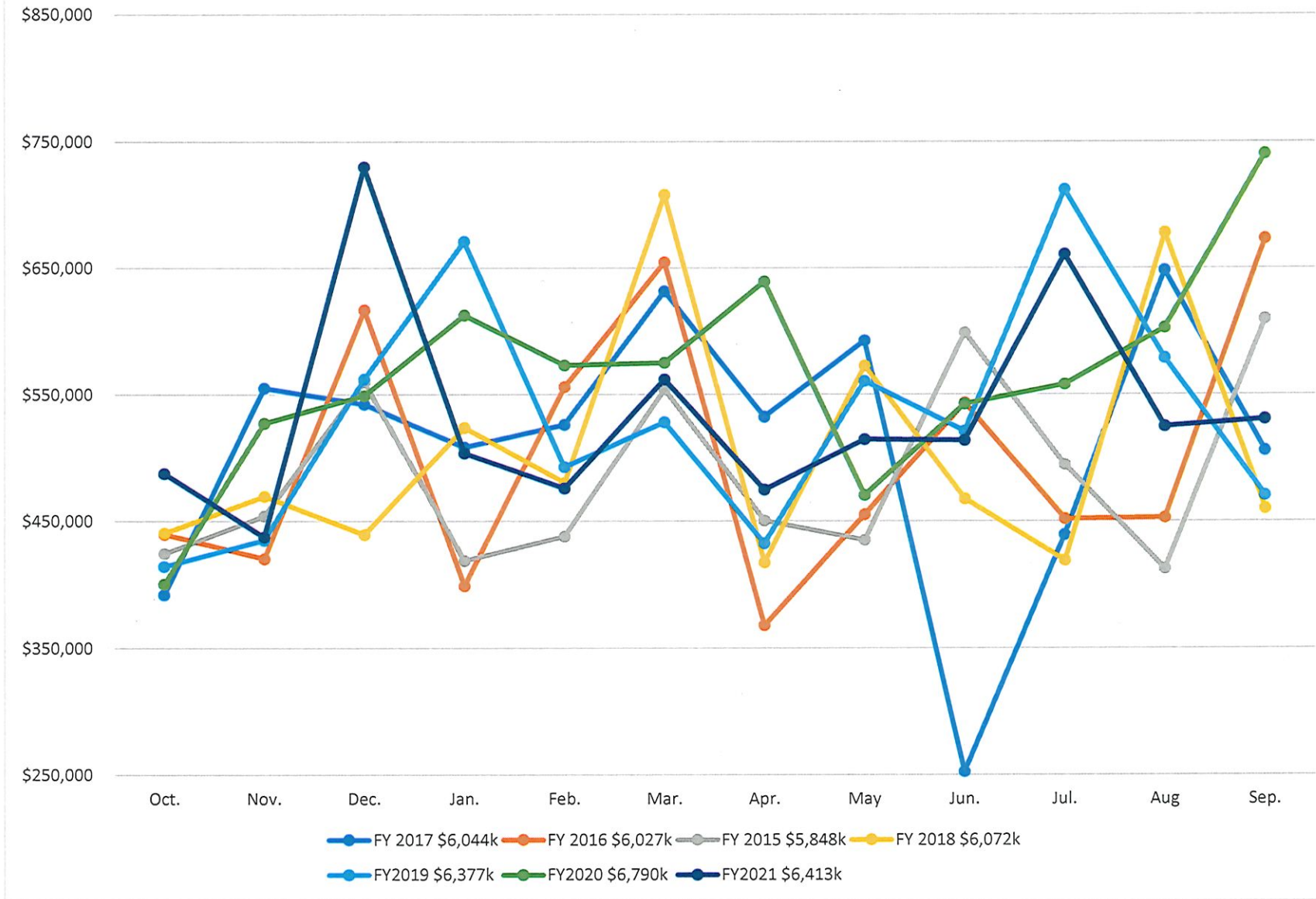
**Current FY-21 Operating & Non-Operating Expenses,  
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
			From 4 Year Weighted Avg of	Operating Exp.	Average
Period	YTD	\$ 6,455,933	\$7,911,516		
Oct.	\$ 487,324	\$ 487,324	\$ 75,719	6.16%	6.78%
Nov.	\$ 437,327	\$ 924,651	\$ (53,417)	11.69%	14.34%
Dec.	\$ 729,714	\$ 1,654,365	\$ 199,501	20.91%	22.82%
Jan.	\$ 503,663	\$ 2,158,028	\$ (98,359)	27.28%	31.94%
Feb.	\$ 475,692	\$ 2,633,720	\$ (49,998)	33.29%	40.05%
Mar.	\$ 561,836	\$ 3,195,556	\$ (31,284)	40.39%	50.00%
Apr.	\$ 474,452	\$ 3,670,008	\$ (47,616)	46.39%	57.12%
May	\$ 514,267	\$ 4,184,275	\$ (15,731)	52.89%	66.16%
Jun.	\$ 513,618	\$ 4,697,893	\$ 21,898	59.38%	73.46%
Jul.	\$ 660,727	\$ 5,358,620	\$ 96,491	67.73%	82.17%
Aug.	\$ 524,478	\$ 5,883,098	\$ (90,561)	74.36%	92.02%
Sep.	\$ 530,200	\$ 6,413,298	\$ (49,279)	81.06%	100.00%
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
			\$ 3,257,678	\$3,076,367	
Oct.	\$ 248,131	\$ 248,131	\$ (17,733)	8.07%	8.20%
Nov.	\$ 241,668	\$ 489,799	\$ (24,456)	15.92%	16.40%
Dec.	\$ 241,668	\$ 731,467	\$ (26,292)	23.78%	24.70%
Jan.	\$ 241,356	\$ 972,823	\$ (26,745)	31.62%	32.99%
Feb.	\$ 243,756	\$ 1,216,579	\$ (22,650)	39.55%	41.20%
Mar.	\$ 243,756	\$ 1,460,335	\$ (24,370)	47.47%	49.42%
Apr.	\$ 243,756	\$ 1,704,091	\$ (18,667)	55.39%	57.60%
May	\$ 243,456	\$ 1,947,547	\$ (17,999)	63.31%	65.74%
Jun.	\$ 244,057	\$ 2,191,604	\$ (21,818)	71.24%	74.08%
Jul.	\$ 243,756	\$ 2,435,360	\$ (22,036)	79.16%	82.41%
Aug.	\$ 235,696	\$ 2,671,056	\$ (29,581)	86.83%	90.72%
Sep.	\$ 364,031	\$ 3,035,087	\$ 29,756	98.66%	100.00%

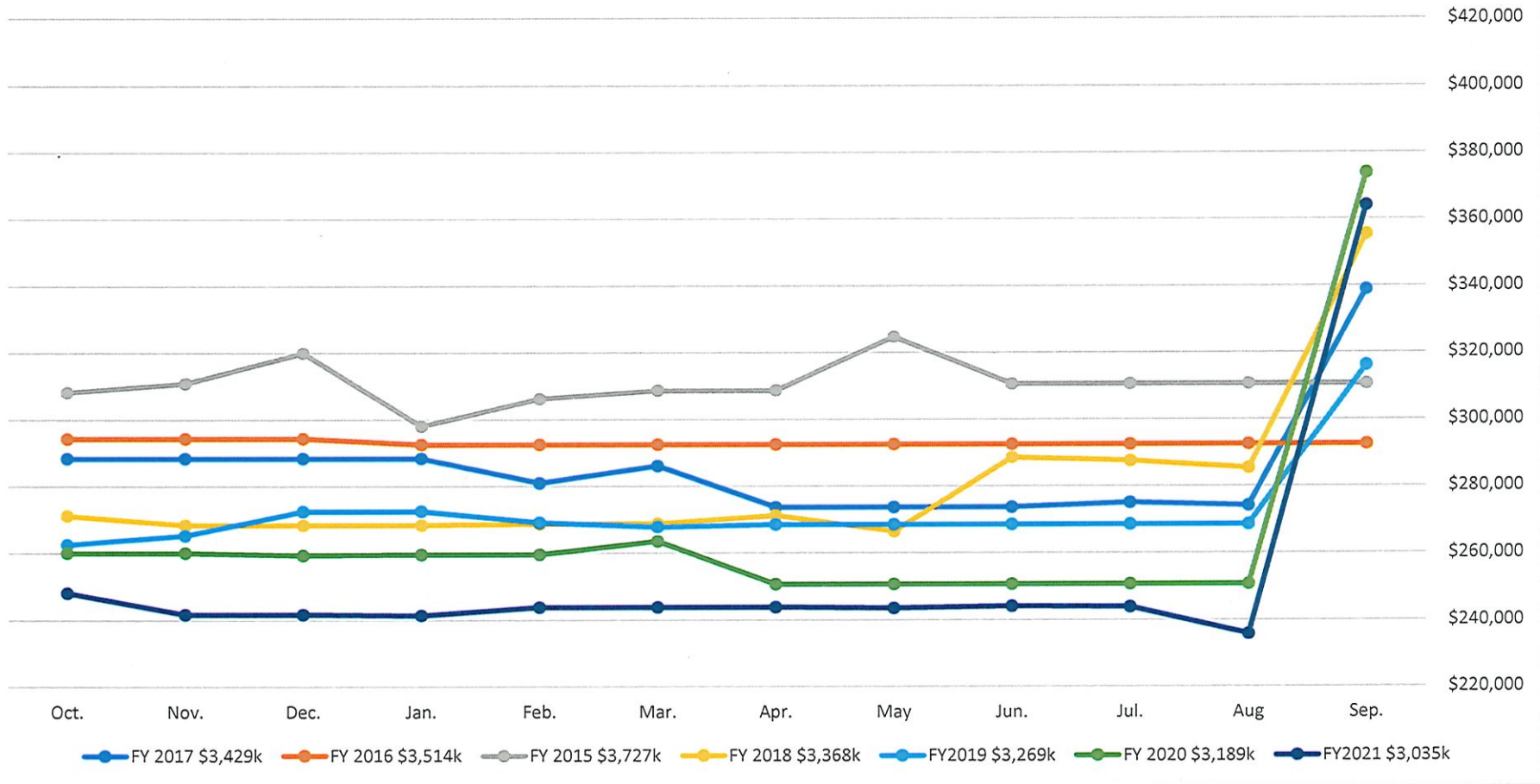
**OPERATING AND NON-OPERATING EXPENSE COMPARISON**  
**YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**



### Actual Operating Expense Comparison



### Actual Non Operating Expense Comparison



	A	B	T	W	X	Y	Z	AA
84		Okeechobee Utility Authority		Audit		Audit		OUA prepared
85		Statement of Cash Flows						
86		Basis of Accounting		Accrual Basis for Revenues		Accrual Basis for Revenues		Accrual Basis for Revenues
87				Accrual Basis for Expenses		Accrual Basis for Expenses		Cash Basis for Expenses
89				Sept 30, 2019		Sept 30, 2020		9-30-21
90				12 Months		12 Months		12 Months
92		Cash Flows from Operations						
93		Operating Income		1,192,903		1,137,636		2,206,163
94		Depreciation & Amortization		2,804,190		2,746,474		2,511,974
95		Increase (decrease) in cash from changes in accounts receivable		(4,715)		(416,787)		393,556
96		Increase (decrease) in cash from changes in accounts payable		508,329		(394,791)		(352,065)
97		Increase (decrease) in cash from changes in other assets		83,081		372,929		111,258
98		Increase (decrease) in cash from changes in other liabilities		(80,543)		(388,909)		2,564
99		Cash provided (used) by operations		4,503,245		3,056,552		4,873,450
101		Cash Flows from Nonoperating Revenues/Expenses						
102		Capital connection fees		191,424		97,282		317,946
103		Interest revenue		197,248		157,694		47,913
104		Debt issuance costs		0		(55,500)		0
105		Interest expense		(598,589)		(613,093)		(523,113)
106		Cash provided (used) by nonoperating activities		(209,917)		(413,617)		(157,253)
108		Cash Flows from Capital and Financing Activities						
109		Purchase of equipment, computer hardware, completed construction projects & contributed capital assets		(481,812)		(342,552)		(407,980)
110		Construction in progress		(2,499,599)		(4,913,908)		(2,308,328)
111		Acquisition of land, easements and related costs		0		(252,195)		(34,500)
112		Sale of land and equipment		32,431		8,610		23,824
113		Gain (Loss) on sale of land and equipment		6,432		2,310		37,022
114		Bond principal payments		(4,802,237)		(1,287,391)		(2,028,142)
115		Grant revenue & FEMA reimbursement		394,358		1,154,965		820,882
116		Capital contributions from developers		8,772		224,430		78,020
117		Cash provided (used) by capital / financing activities		(7,341,655)		(5,405,731)		(3,819,202)
119		Net increase (decrease) in cash and investments		(3,048,327)		(2,762,796)		896,996
120		This unaudited cash flow statement is subject to adjustments.						
121		The unaudited balance sheet on pages 13 & 14 is subject to adjustments.						

**OKEECHOBEE UTILITY AUTHORITY**  
**Statement of Net Assets**  
**September 30, 2021**

**ASSETS**

**CURRENT ASSETS**

Cash and cash equivalents		\$	1,925,112.13
Unrestricted assets:			
Investments			0.00
Interest receivable			0.00
Grants receivable			
Restricted assets:			
Cash and cash equivalents			8,174,893.13
Investments			0.00
Interest receivable			0.00
Receivables:			
Accounts receivable			1,676,083.47
less allowance for uncollectible accounts			-179,656.18
Inventories			579,462.07
Prepaid Expenses			57,120.10
<b>Total current assets</b>			<b>12,233,014.72</b>

**NONCURRENT ASSETS**

**Capital assets:**

Land			2,777,823.11
Utility plants, buildings and equipment			99,573,629.71
			102,351,452.82
Less accumulated depreciation			-48,764,455.64
			53,586,997.18
Construction in progress			9,467,333.88
<b>Total capital assets</b>			<b>63,054,331.06</b>

**Other Assets:**

Net Pension Asset			286,195.00
Unamortized organizational cost, net			0.00

**Deferred Charges:**

Deferred Pension Outflows - Actuarial and Prepaid			206,267.00
Deferred loss on bond refunding, net			553,788.00
			760,055.00

**Total Deferred charges:**

<b>Total noncurrent assets</b>			<b>64,100,581.06</b>
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**TOTAL ASSETS**

<b>\$</b>	<b>76,333,595.78</b>
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## LIABILITIES AND NET ASSETS

### CURRENT LIABILITIES

Accounts payable	\$	177,357.85
Accrued expenses		92,140.80
Due to other governments		31,688.87
Bonds payable (current)		2,073,095.68
Accrued compensated absences (current)		257,656.97

Payable from restricted assets		
Accrued interest		3,689.42
Customer Deposits		638,602.07

Total current liabilities		<u>3,274,231.66</u>
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### NONCURRENT LIABILITIES

Long-term portion of bonds payable, net		16,922,603.84
Accrued OPEB payable		50,665.00
Net Pension Liability and Deferred Pension Inflow		571,809.00
Unearned revenues:		
Land Lease Deferral		-
Developer agreements		424,402.36

Total noncurrent liabilities		<u>17,969,480.20</u>
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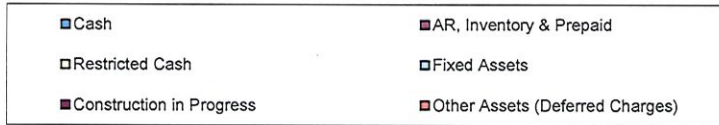
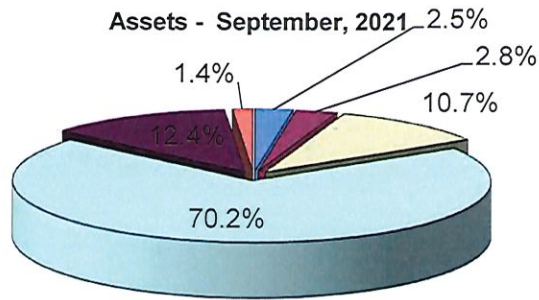
TOTAL LIABILITIES		<u>21,243,711.86</u>
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### NET POSITION

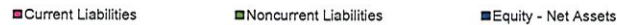
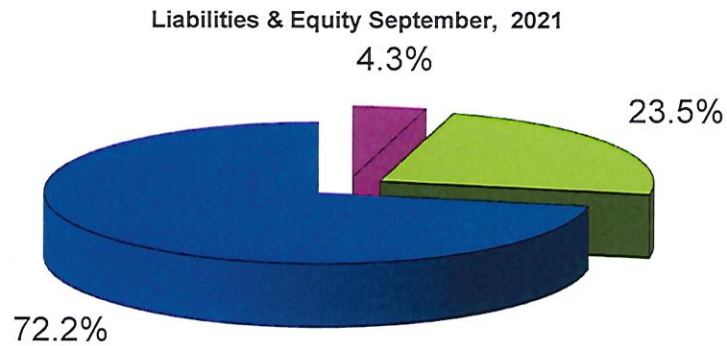
Invested in capital assets, net of related debt		42,498,667.00
Restricted for capital projects		2,168,736.00
Restricted for debt service		99,091.00
Restricted for Rate Stabilization		1,890,225.00
Restricted for Pension Benefits		286,195.00
Unrestricted		5,162,136.02
YTD Surplus of Revenue over Expenses		2,984,833.90

Total net position		<u>55,089,883.92</u>
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TOTAL LIABILITIES AND NET POSITION	\$	<u>76,333,595.78</u>
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Cash	1,925,112	2.5%
AR, Inventory & Prepaid	2,133,009	2.8%
Restricted Cash	8,174,893	10.7%
Fixed Assets	53,586,997	70.2%
Construction in Progress	9,467,334	12.4%
Other Assets (Deferred Charges)	1,046,250	1.4%
<b>Total Assets</b>	<b>76,333,596</b>	



Current Liabilities	3,274,232	4.3%
Noncurrent Liabilities	17,969,480	23.5%
Equity - Net Assets	55,089,884	72.2%
<b>Total Liab &amp; Equity</b>	<b>76,333,596</b>	



**Okeechobee Utility Authority**  
**Detail of September 30, 2021 Other Operating Revenue**  
**Data Per General Ledger Account Balances For Finance Report**

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 24,382	\$ 6,375	\$ 18,007
Private Fire Protection	\$ 80,736	70,685	10,051
Turn on/off Fees	\$ 61,789	47,606	14,183
Other Revenue-Water           A	\$ 14,792	14,535	257
Install Fees-Sewer	\$ 5,738	6,120	(382)
Kings Bay Sewer Maint. Fees	\$ 10,583	11,022	(439)
Other Revenue-Sewer           B	\$ 2,288	2,014	274
Penalties & Late Charges	\$ 121,010	117,408	3,602
Gain/Loss Sale of Assets       C	\$ 37,022	0	37,022
Ag Land Lease	\$ 2,508	0	2,508
Miscellaneous Revenue       D	\$ 40,670	39,330	1,340
Totals	<u>\$ 401,519</u>	<u>\$ 315,095</u>	<u>\$ 86,424</u>

A Other Revenue-Water includes:

- Water service inspection fees
- Backflow prevention fees
- After hours charges
- Meter relocation charges
- Bench test charges

B Other Revenue-Sewer includes:

- Wastewater service line inspection fees

C Gain/Loss on Sale of Assets

There was \$18,000 of insurance proceeds, \$11,763 from sale of 3 surplus trucks and \$7,259 from sale of surplus equipment and parts.

D Miscellaneous Revenue includes:

- Administration charges
- Charges for damage and repair to system:
  - Parts and labor used
  - Equipment charges

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 6

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PART B AND C)**

Please find attached the invoice in the amount of \$7,275.54 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$724,136.00
Apr-20	1	Apr-20		\$48,503.60	\$675,632.40
May-20	2	May-20		\$38,802.88	\$636,829.52
Jun-20	3	Jun-20		\$33,952.52	\$602,877.00
Aug-20	4	Aug-20		\$87,306.48	\$515,570.52
Sep-20	5	Sep-20		\$43,653.24	\$471,917.28
Nov-20	6	Nov-20		\$77,605.76	\$394,311.52
Jan-21	7	Jan-21		\$38,802.88	\$355,508.64
Feb-21	8	Feb-21		\$38,802.88	\$316,705.76
Apr-21	9	Apr-21		\$43,563.24	\$273,142.52
Jul-21	9	Jul-21		\$19,401.44	\$253,741.08
Oct-21	10		\$7,275.54		\$246,465.54

**Staff recommends approval of this invoice in the amount of \$7,275.54 to Sumner Engineering & Consulting, Inc.**

**Sumner Engineering & Consulting, Inc.**

410 NW 2nd Street  
Okeechobee, FL 34972 US  
863.634.9474  
jeff@sumnerengineering.com



# INVOICE

**BILL TO**

19-04.Task B1 - Project 1  
Design and Permitting  
Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

**INVOICE #** 1405

**DATE** 10/04/2021

**DUE DATE** 10/04/2021

**TERMS** Due on receipt

DATE	ACCOUNT SUMMARY	AMOUNT
09/02/2021	Balance Forward	63,111.16
	Other payments and credits after 09/02/2021 through 10/03/2021	-63,111.16
10/04/2021	Other invoices from this date	72,616.07
	New charges (details below)	7,275.54
	<b>Total Amount Due</b>	<b>79,891.61</b>

DATE	ACTIVITY	QTY	RATE	AMOUNT
07/01/2021	Hours - Sumner, Jeffrey M	1:30	170.00	255.00
07/06/2021	Hours - Sumner, Jeffrey M	1:30	170.00	255.00
07/07/2021	Hours - Sumner, Jeffrey M	1:00	170.00	170.00
07/19/2021	Hours - Sumner, Jeffrey M	2:00	170.00	340.00
07/20/2021	Hours - Engineering Designer Plan revisions/SR 70 crossing	6:00	100.00	600.00
07/21/2021	Hours - Engineering Designer Plan revisions/SR 70 crossing	2:30	100.00	250.00
08/05/2021	Hours - Sumner, Jeffrey M	2:00	170.00	340.00
08/10/2021	Hours - Engineering Designer Exhibits	3:00	100.00	300.00
08/19/2021	Hours - Sumner, Jeffrey M	2:00	170.00	340.00
08/22/2021	Hours - Sumner, Jeffrey M	1:00	170.00	170.00
08/23/2021	Hours - Engineering Designer Construction Plans	2:00	100.00	200.00
08/23/2021	Hours - Sumner, Jeffrey M	2:00	170.00	340.00
08/25/2021	Hours - Sumner, Jeffrey M	1:00	170.00	170.00
08/30/2021	Hours - Sumner, Jeffrey M	2:00	170.00	340.00
09/03/2021	Hours - Engineering Designer Crossing sheets	2:00	100.00	200.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/03/2021	Hours - Sumner, Jeffrey M	3:00	170.00	510.00
09/16/2021	Hours - Sumner, Jeffrey M	1:00	170.00	170.00
09/17/2021	Hours - Engineering Designer Plan revisions	3:00	100.00	300.00
09/17/2021	Hours - Sumner, Jeffrey M	2:00	170.00	340.00
09/20/2021	Hours - Sumner, Jeffrey M	1:00	170.00	170.00
09/21/2021	Hours - Sumner, Jeffrey M	1:30	170.00	255.00
09/24/2021	Task B1			9,938.00
09/30/2021	Hours - Engineering Designer Base file adjustment / easement	1:30	100.00	150.00
	Sales write-off			-8,827.46
TOTAL OF NEW CHARGES				7,275.54
BALANCE DUE				<b>\$79,891.61</b>

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 7

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PART D)**

Please find attached the invoice in the amount of \$4,471.25 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$43,500.00
Nov-20	1	Nov-20		\$22,620.00	\$20,880.00
Jan-21	2	Jan-21		\$20,880.00	\$0.00
Jan-21	Change Order		\$56,990.00		\$56,990.00
Feb-21	3	Feb-21		\$14,660.00	\$42,330.00
Apr-21	4	Apr-21		\$4,793.77	\$37,536.23
Jul-21	5	Jul-21		\$8,974.86	\$28,561.37
Aug-21	6	Aug-21		\$4,325.75	\$24,235.62
Sep-21	7	Sep-21		\$1,561.00	\$22,674.62
Oct-21	8		\$4,471.25		\$18,203.37

**Staff recommends approval of this invoice in the amount of \$4,471.25 to Sumner Engineering & Consulting, Inc.**



## Invoice

BILL TO

October 4, 2021

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1404

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part D – Oak Lake Estates Design and Permitting

**OUA Purchase Order No. 10544**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
D1 – Oak Lake Estates Design and Permitting	\$43,500.00	100%	\$43,500.00	\$43,500.00	<b>\$0.00</b>
D2 – Oak Lake Estates Bidding Services	\$14,660.00	100%	\$14,660.00	\$14,660.00	<b>\$0.00</b>
D3 – Oak Lake Estates Construction Services	\$42,330.00	57%	\$24,126.63	\$19,655.38	<b>\$4,471.25</b>
				<b>TOTAL:</b>	<b>\$4,471.25</b>

Total Purchase Order Amount: \$100,490.00

Total Billed to Date: \$ 82,286.63

**Total Billed this Invoice: \$ 4,471.25**

For services rendered August 29 – October 2, 2021.

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 8

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PART E)**

Please find attached the invoice in the amount of \$68,144.82 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1	Jun-21		\$19,783.98	\$1,121,999.02
Jul-21	2	Jul-21		\$28,576.86	\$1,093,422.16
Aug-21	3	Aug-21		\$17,585.76	\$1,075,836.40
Sep-21	4	Sep-21		\$61,550.16	\$1,014,286.24
Oct-21	5		\$68,144.82		\$946,141.42

**Staff recommends approval of this invoice in the amount of \$68,144.82 to Sumner Engineering & Consulting, Inc.**



## Invoice

BILL TO

October 4, 2021

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1403

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – Project 2 Design, Permitting and Construction Phase Services

**OUA Purchase Order No. 10829**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	89%	\$195,641.58	\$127,496.76	<b>\$68,144.82</b>
E2 – Final Design and Permitting	\$476,232	0%	\$0.00	\$0.00	<b>\$0.00</b>
E3 – Bidding and Negotiation Phase	\$34,778	0%	\$0.00	\$0.00	<b>\$0.00</b>
E4 – Construction Phase Services (excl. RPR)	\$147,500	0%	\$0.00	\$0.00	<b>\$0.00</b>
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	<b>\$0.00</b>
E6 – Resident Project Representative (T&M)	\$242,667	0%	\$0.00	\$0.00	<b>\$0.00</b>
				<b>TOTAL:</b>	<b>\$68,144.82</b>

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 195,641.58

**Total Billed this Invoice: \$ 68,144.82**

For services rendered September 2 – October 2, 2021.



**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 9

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5<sup>TH</sup> AVENUE  
SEWER**

Please find attached the invoice in the amount of \$1,355.94 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$46,588.00
Apr-21	1	Apr-21		\$5,445.24	\$41,142.76
Sep-21	2	Sep-21		\$6,985.68	\$34,157.08
Oct-21	3		\$1,355.94		\$32,801.14

**Staff recommends approval of this invoice in the amount of \$1,355.94 to Sumner Engineering & Consulting, Inc.**



## Invoice

BILL TO

October 4, 2021

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1402  
SW 5<sup>th</sup> Avenue Sewer PER (SEC Proj. No. 20-10)  
**OUA Purchase Order No. 10711**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A1 – Project Management & Meetings	\$3,690.00	35%	\$1,291.50	\$1,107.00	<b>\$184.50</b>
A2 – Preliminary Evaluation Report	\$39,048.00	32%	\$12,495.36	\$11,323.92	<b>\$1,171.44</b>
A3 – Funding Sources & Opportunities Review	\$3,850.00	0%	\$0.00	\$0.00	<b>\$0.00</b>
				<b>TOTAL:</b>	<b>\$1,355.94</b>

Total Purchase Order Amount: \$46,588.00  
Total Billed to Date: \$13,786.86  
**Total Billed this Invoice: \$ 1,355.94**

For services rendered August 28 – October 2, 2021.

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 10

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM ECKLER ENGINEERING, INC. – PINE RIDGE PARK UTILITY IMPROVMENT**

Please find attached invoice in the amount of \$15,009.05 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$145,600.00
May-20	1	May-20		\$2,912.00	\$142,688.00
Jun-20	2	Jun-20		\$11,648.00	\$131,040.00
Jul-20	3	Jul-20		\$32,032.00	\$99,008.00
Aug-20	4	Aug-20		\$14,560.00	\$84,448.00
Aug-20	Change Order #1		\$21,000.00		\$105,448.00
Sep-20	5	Sep-20		\$22,148.00	\$83,300.00
Oct-20	6	Oct-20		\$24,990.00	\$58,310.00
Nov-20	7	Nov-20		\$19,992.00	\$38,318.00
Dec-20	8	Dec-20		\$4,998.00	\$33,320.00
Dec-20	Change Order #2		\$22,000.00		\$55,320.00
Jan-21	9	Jan-21		\$8,170.00	\$47,150.00
Feb-21	10	Feb-21		\$18,860.00	\$28,290.00
Mar-21	11	Mar-21		\$9,430.00	\$18,860.00
Apr-21	12	Apr-21		\$3,772.00	\$15,088.00
May-21	13			\$1,886.00	\$13,202.00
	Change Order #3		\$111,581.00		\$124,783.00
Jun-21	14	Jun-21		\$7,712.41	\$117,070.59
Jul-21	15	Jul-21		\$12,007.24	\$105,063.35
Aug-21	16	Aug-21		\$9,005.43	\$96,057.92
Sep-21	17	Sep-21		\$30,018.10	\$66,039.82
Oct-21	18		\$15,009.05		\$51,030.77

**Staff recommends approval of this invoice in the amount of \$15,009.05 to Eckler Engineering, Inc.**

Mr. John Hayford, P.E.  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

September 30, 2021  
 No: 235-006.01  
 Invoice No: 21234

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on May 17, 2021 under P.O. No. 10380 (Change Order No. 3), Engineering Scope Revision No. 1 dated 7/20/2020 and Engineering Scope Revision No. 2 dated 12/3/2020 and Engineering Scope Revision No. 3 dated 5/17/2021.

**Professional Services from August 26, 2021 to September 30, 2021**

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Phase	0001	Design Phase		
<b>Fee</b>				
Total Fee		300,181.00		
Percent Complete	83.00	Total Earned	249,150.23	
		Previous Fee Billing	234,141.18	
		Current Fee Billing	15,009.05	
		<b>Total Fee</b>		<b>15,009.05</b>
<b>Billing Limits</b>				
		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		15,009.05	234,141.18	249,150.23
Limit				300,181.00
Remaining				51,030.77
			<b>Total this Phase</b>	<b>\$15,009.05</b>
			<b>Total this Invoice</b>	<b>\$15,009.05</b>

Fee (Design Phase) History Summary:

2020-04-14	Original PO #10380 =	\$145,600.00
2020-09-22	Change Order #1 =	\$ 21,000.00
2020-12-22	Change Order #2 =	\$ 22,000.00
2021-05-17	Change Order #3 =	\$111,581.00
	<b>Fee Total</b>	<b>\$300,181.00</b>

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 11

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM ONEWATER, INC. – LAKEVIEW ESTATES WWTP**

Please find attached the invoice in the amount of \$6,150.00 submitted by OneWater, Inc. Staff is aware of the work currently being done by OneWater, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$977,950.00
May-20	1	May-20		\$45,572.00	\$932,378.00
Jun-20	2	Jun-20		\$136,314.31	\$796,063.69
Jul-20	3	Jul-20		\$52,969.00	\$743,094.69
Aug-20	4	Aug-20		\$50,509.00	\$692,585.69
Sep-20	5	Sep-20		\$36,500.00	\$656,085.69
Oct-20	6	Nov-20		\$32,725.00	\$623,360.69
Nov-20	7	Nov-20		\$36,765.00	\$586,595.69
Dec-20	8	Dec-20		\$38,257.50	\$548,338.19
Jan-21	9	Jan-21		\$63,900.00	\$484,438.19
Feb-21	10	Feb-21		\$3,887.00	\$480,551.19
Mar-21	11	Mar-21		\$24,900.25	\$455,650.94
Apr-21	12	Apr-21		\$29,112.75	\$426,538.19
May-21	13	May-21		\$59,240.00	\$367,298.19
Jun-21	14	Jun-21		\$89,104.75	\$278,193.44
Jul-21	15	Jul-21		\$8,533.59	\$269,659.85
Aug-21	16	Aug-21		\$16,159.50	\$253,500.35
Sep-21	17	Sep-21		\$112,195.00	\$141,305.35
Oct-21	18		\$6,150.00		\$135,155.35

**Staff recommends approval of this invoice in the amount of \$6,150.00 to OneWater, Inc.**



**INVOICE NO. 1382**

September 30th 2021

Okeechobee Utility Authority  
 OKEECHOBEE FL 34974  
 Attention: John Hayford

OneWater Inc. – Two Pilot Projects  
 FLDEP Grant Agreement No: LP47012  
 OUA, OWI, Cain Enterprises Joint Agreement Executed  
 3/13/2020

AGREEMENT TOTAL:											
Task 2 - Design & Services (KHA)											\$ 123,000.00
Task 3 - PM/Testing/Monitoring/Instrumentation											\$ 18,000.00
Task 4 - Total Algaewheel WWTP Equipment											\$ 441,950.00
Task 4 - Algaewheel WWTP Construction (ESI)											\$ 325,000.00
Task 5 - Septic Tank Abandonement											\$ 10,000.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)											\$ 60,000.00
<b>TOTAL ORDER</b>											<b>\$ 977,950.00</b>
PAYMENT DUE THIS INVOICE:											
Task 2 - Design & Services (KHA)											6,150.00
Task 3 - PM/Testing/Monitoring/Instrumentation											0.00
Task 4 - Total Algaewheel WWTP Equipment											0.00
Task 4 - Algaewheel WWTP Construction (ESI)											0.00
Task 5 - Septic Tank Abandonement											0.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)											0.00
<b>AMOUNT DUE THIS INVOICE</b>											<b>\$ 6,150.00</b>
PRIOR INVOICES:											
	#1344B, 1346B, 1348B, 1352B	#1355B, 1357B 1359B, 1362B	#1363B, 1365B, 1367B	1370B	#1371B	#1374B	#1376B	#1379	#1381	Total	
Task 2 - Design & Services (KH Equipment)	\$ 41,820.00	\$ 23,985.00	\$ 21,062.25	\$ 6,612.75	\$ 2,460.00	\$ 636.56	\$ 2,438.44	\$ 9,225.00	\$ -	\$ 108,240.00	
Task 3 - PM/Testing/Monitoring/Instrumentation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,095.15	\$ 6,934.50	\$ -	\$ 13,029.65	
Task 4 - Total Algaewheel WWTP Equipment	\$ 220,975.00	\$ 90,000.00	\$ 30,000.00	\$ -	\$ 56,780.00	\$ -	\$ -	\$ -	\$ 22,195.00	\$ 419,950.00	
Task 4 - Algaewheel WWTP Construction (ESI)	\$ 22,569.31	\$ 8,662.50	\$ 14,625.00	\$ 22,500.00	\$ -	\$ 85,768.19	\$ -	\$ -	\$ 90,000.00	\$ 244,125.00	
Task 5 - Septic Tank Abandonement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 5 - Septic Tank Laterals and Lift Stations (ESI)	\$ -	\$ 21,600.00	\$ 27,000.00	\$ -	\$ -	\$ 2,700.00	\$ -	\$ -	\$ -	\$ 51,300.00	
<b>TOTAL PRIOR INVOICES</b>	<b>\$ 285,364.31</b>	<b>\$ 144,247.50</b>	<b>\$ 92,687.25</b>	<b>\$ 29,112.75</b>	<b>\$ 59,240.00</b>	<b>\$ 89,104.75</b>	<b>\$ 8,533.59</b>	<b>\$ 16,159.50</b>	<b>\$ 112,195.00</b>	<b>\$ 836,644.65</b>	
REMAINING TO BE INVOICED:											
Task 2 - Design & Services (KHA)											\$ 8,610.00
Task 3 - Testing/Monitoring/Instrumentation											\$ 4,970.35
Task 4 - Total Algaewheel WWTP Equipment											\$ 22,000.00
Task 4 - Algaewheel WWTP Construction (ESI)											\$ 80,875.00
Task 5 - Septic Tank Abandonement											\$ 10,000.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)											\$ 8,700.00
<b>TOTAL REMAINING TO BE INVOICED</b>											<b>\$ 135,155.35</b>
<b>TOTAL ORDER</b>											<b>\$ 977,950.00</b>

Please remit amount due now to:  
 Pay Routing Transit Number: ABA 021052053  
 Account Number: 18339057  
 PNC Bank

OneWater Inc., P O Box 222, Cary NC 27512  
 Tel 317.582.1400 info@algaewheel.com

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 12

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT  
(ANDERSON ANDRE CONSULTING ENGINEERS INOVICE)**

Please find attached the invoice in the amount of \$5,068.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$41,929.00
May-21	1	May-21		\$9,064.00	\$32,865.00
Jul-21	2	Jul-21		\$5,423.00	\$27,442.00
Aug-21	3	Aug-21		\$5,009.00	\$22,433.00
Sep-21	4	Sep-21		\$6,333.50	\$16,099.50
Oct-21	5		\$5,068.00		\$11,031.50

**Staff recommends approval of this invoice in the amount of \$5,068.00 to Sumner Engineering & Consulting, Inc.**



October 7, 2021

Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

**RE: Oak Lake Estates Wastewater and Stormwater Improvements Project  
AACE Invoice A21-3578**

Mr. Hayford:

Please find attached Andersen Andre Consulting Engineers (AACE) Invoice A21-3578, recommended for payment in the amount of **\$5,068.00**, which covers geotechnical testing on the Oak Lake Estates Project from 09/04/21 through 10/01/21. The associated reports will be forwarded to your office shortly for your records.

Of the amount certified, \$2,539.00 is attributable to the stormwater portion of the project, and the remaining \$2,529.00 is attributable to the wastewater portion of the project, per the agreement between OUA and Okeechobee County.

If you have any questions, please do not hesitate to contact us.

Sincerely,  
**Sumner Engineering & Consulting, Inc.**

Jeffrey M. Sumner, PE  
President

cc: Stefan K. Matthes, PE



**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 13

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PRP PAY APPLICATION NO. 6)**

Please find attached the invoice in the amount of \$178,902.74 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,295,903.80
May-21	1	May-21		\$197,223.71	\$1,098,680.09
Jun-21	2	Jun-21		\$209,335.63	\$889,344.46
Jul-21	3	Jul-21		\$78,375.15	\$810,969.31
Aug-21	4	Aug-21		\$128,605.75	\$682,363.56
Sep-21	5	Sep-21		\$153,936.68	\$528,426.88
Oct-21	6		\$178,902.74		\$349,524.14

**Staff recommends approval of this invoice in the amount of \$178,902.74 to Sumner Engineering & Consulting, Inc.**



October 7, 2021

Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

**RE: Oak Lake Estates Wastewater and Stormwater Improvements Project  
PRP Construction Group LLC – Pay Application No. 6**

Mr. Hayford:

Please find attached Pay Application No. 6 for the above-referenced project, recommended for payment in the amount of \$178,902.74, which covers work confirmed to have been completed for the period from 8/28/2021 to 9/30/2021, less the required 10% retainage.

Of the amount certified, **\$79,925.43** is attributable to the wastewater portion of the project. The remaining **\$98,977.31** is attributable to the stormwater portion of the project, per the agreement between OUA and Okeechobee County.

If you have any questions, please do not hesitate to contact us.

Sincerely,  
**Sumner Engineering & Consulting, Inc.**

Jeffrey M. Sumner, PE  
President

cc: Stefan K. Matthes, PE

TO (OWNER/REP):	OKEECHOBEE UTILITY AUTHORITY	APPLICATION NO.:	6.0 OAKLE-006
ADDRESS:	100 SW 5th Ave, Okeechobee, Fl. 34974	PERIOD FROM:	9/1/2021
FROM (CONTRACTOR):	PRP CONSTRUCTION GROUP, LLC	TO:	9/30/2021
ADDRESS:	8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL. 34956	OUA PO #	10805
CONTRACT FOR:	OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS	CONTRACT DATE:	3/2/2021

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED BY OWNER		ADDITIONS	DELETIONS
NO.	DESCRIPTION		
1		\$	-
2		\$	-
3		\$	-
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
TOTALS		\$	-
NET CHANGE BY CHANGE ORDERS		\$	-

Application is made for payment, as shown below, according to the CONTRACT DOCUMENTS and Continuation Sheet (s) attached.

1.	ORIGINAL CONTRACT SUM	*****	\$ 1,295,903.80
2.	Net change by Change Orders	*****	-
3.	CONTRACT SUM TO DATE	*****	1,295,903.80
4.	TOTAL COMPLETED AND STORED TO DATE (Column L on Continuatoin Sheet (s))	*****	1,051,532.95
5.	RETAINAGE (10%)	*****	105,153.30
6.	TOTAL EARNED LESS RETAINAGE (Line 4 less line 5)	*****	946,379.66
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Certificate)	*****	767,476.92
8.	CURRENT PAYMENT DUE	*****	178,902.74
9.	BALANCE TO FINISH PLUS RETAINAGE (Line 3 less line 6)	*****	349,524.15

<p style="text-align: center;"><b>CONTRACTOR'S CERTIFICATION</b></p> <p><i>I hereby certify that the labor and materials listed on this request for payment have been used in the construction of this Work and payment received from the last request for payment has been used to make payment to all Subcontractors, laborers, materialmen and suppliers except as listed below</i></p> <p><i>and</i></p> <p><i>The undersigned Contractor certifies that Work covered by this Application for Payment has been completed according to the Contract Documents, that all amounts have been paid by the Contractor for Work done by any Subcontractor for Work for which previous Certifications of Payments were issued and payments received from Owner, and that current Payment is now due in accordance with the Contract Documents and all Federal, State and Local Laws.</i></p> <p>CONTRACTOR:</p> <p>BY: <u><i>Peggy Sheltra</i></u> DATE: <u>10/7/2021</u>  Peggy Sheltra, President</p>	<p>State of: <u>FLORIDA</u> COUNTY OF: <u>MARTIN</u></p> <p>Subscribed and sworn to before me this <u>7</u> day of <u>October</u>, 2021.</p> <p>Notary Public: <u><i>Andrea Bourgault</i></u>  My Commission expires: <u>4/29/2023</u></p> <div style="text-align: right; border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> <p style="margin: 0;">ANDREA BOURGAULT  MY COMMISSION # GG 506312  EXPIRES: April 29, 2023  Bonded Thru Notary Public Underwriters</p> </div> <hr/> <p style="text-align: right;"><b>AMOUNT CERTIFIED: \$ 178,902.74</b></p> <div style="text-align: center; margin-top: 20px;"> </div> <p>ENGINEER: <u>Jeffrey M Sumner, PE</u> DATE: <u>10/07/21</u>  Sumner Engineering &amp; Consulting, Inc.</p> <p style="text-align: center; font-size: small;">THE AMOUNT CERTIFIED PAYABLE ONLY TO CONTRACTOR NAMED HEREIN</p>
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**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 14

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICE FROM RAFTELIS**

Please find attached the invoice in the amount of \$8,648.82 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$57,850.00
Apr-21	1	Apr-21		\$6,468.75	\$51,381.25
Jun-21	2	Jun-21		\$4,783.07	\$46,598.18
Jul-21	3	Jul-21		\$1,631.25	\$44,966.93
Aug-21	4	Aug-21		\$3,440.00	\$41,526.93
Sep-21	5	Sep-21		\$6,230.00	\$35,296.93
Oct-21	6		\$8,648.82		\$26,648.11

**Staff recommends approval of this invoice in the amount of \$8,648.82 to Raftelis.**

13 September 2021  
 Invoice No: 20604

Okeechobee Utility Authority  
 100 S.W. 5th Avenue  
 Okeechobee, FL 34974

Project R-0451FL21.01 Okeechobee Utility Authority - Water and Wastewater Revenue Sufficiency and Capital Connection Charge Study

PO #0000010759

**Professional Services from August 1, 2021 to August 31, 2021**

**Professional Personnel**

	Hours	Rate	Amount	
Associate				
Mercas, Diana	7.75	100.00	775.00	
Sr. Manager				
Hamilton, Murray	36.00	215.00	7,740.00	
Totals	43.75		8,515.00	
<b>Total Professional Fees</b>				<b>8,515.00</b>

**Project Expenses**

Project Travel Expenses			133.82	
			<b>133.82</b>	<b>133.82</b>

**Contract**

	Current	Prior Billings		
Total Billings	8,648.82	22,553.07	31,201.89	
Contract Ceiling			57,850.00	
Remaining			26,648.11	
			<b>Total this Invoice</b>	<b>\$8,648.82</b>

**Outstanding Invoices**

Number	Date	Balance
20203	8/10/2021	6,230.00
<b>Total</b>		<b>6,230.00</b>

	Current	Prior	Total	Received	A/R Balance
Billings to Date	8,648.82	22,553.07	31,201.89	16,323.07	14,878.82

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 15

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICE FROM THORN RUN PARTNERS**

Please see attached the Thorn Run Partners monthly invoice.

**Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.**

# THORN RUN PARTNERS



## INVOICE

October 1, 2021

Invoice No: 10121

**TO:**

Okeechobee Utility Authority

100 SW 5th Avenue  
Okeechobee, FL 34974

DESCRIPTION	AMOUNT
Government Relations Services performed October 2021 Fee as agreed to and amount owed:  PO 10802	\$3,500.00
TOTAL AMOUNT DUE:	\$3,500.00

Please make all checks payable to Thorn Run Partners, LLC:

By Mail:

**Thorn Run Partners, LLC**  
**100 M Street, SE Suite 750**  
**Washington, DC 20003**

By Wire:

**PNC BANK**  
**ABA: 054000030**  
**Account #5313630938**  
**Account: Thorn Run Partners, LLC**

FEIN: 27-1541515

If you have any questions concerning this invoice, contact Chris Lamond at [clamond@thornrun.com](mailto:clamond@thornrun.com) or 202-688-0222

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 16

OCTOBER 11, 2021

**CONSENT AGENDA**

**INVOICE FROM MACVICAR CONSULTING, INC.**

Please see attached the Macvicar Consulting Inc. invoice.

**Staff recommends approval of the monthly invoice from Macvicar Consulting Inc. in the amount of \$250.00.**





**MACVICAR CONSULTING, INC.**  
4524 Gun Club Road Suite 201  
West Palm Beach, FL 33415

# Invoice

Okeechobee Utility Authority  
Attn: John Hayford, Exec Director  
100 SW 5th Avenue  
Okeechobee, FL 34974

DATE	INVOICE #
10/4/2021	202110018

PROJECT
<b>540.01-LOSOM Support</b>

DESCRIPTION	AMOUNT
Support for the month of September 2021	250.00
<b>Total</b>	<b>\$250.00</b>

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 17

OCTOBER 11, 2021

### SW 5TH AVENUE GRAVITY SEWER REPLACEMENT

OUA has authorized a company to clean, televise and determine a need for a gravity sewer lateral on repair, the sewer lateral is on SW 5<sup>th</sup> Avenue.

OUA staff attempted to secure a quote for repair from the company doing the initial work. They could do the repair needed. OUA staff contacted two other firms Shenandoah and B&B Site Development.

Shenandoah proposes to repair the lateral by lining the existing pipe. This repair is a repair to the existing pipe and does take away from the interior flow area of the piping system. Their proposal came in at \$14,500.00.

B&B Site Development proposes to replace the existing piping system with new piping and provide complete restoration for \$21,480.00.

**OUA staff recommends approval of the B&B Site Development proposal for \$21,480.00.**

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 18

OCTOBER 11, 2021

### PROPOSED WM IMPROVEMENTS – CONNERS GABLE

The “**Approved**” water main project was brought to the OUA Board in July 2021. Since that time, OUA staff reviewed existing water mains in the area as well as possible future extensions and created a mailing list of customers. Letters were mailed appraising them of the approved water main extension and asked if they would like service extended to their property. They were given stamped pre-addressed envelopes and were asked to respond as either favorable or not. A no response will be considered in the same manner, as a no.



Three additional positive responses were received.

OUA staff considered the installation of a 2-Inch water main ( $\pm 685$  LF) for SE 35<sup>th</sup> Terrace at an estimated cost of \$28,600. The SE 8<sup>th</sup> Street 8-Inch water main extension has an estimated cost of \$52,600, bringing the total construction cost to an estimated value of \$81,200. The original approved project was at \$21,000, which for an additional \$60,000 would complete, SE 8<sup>th</sup> Street and most of SE 35<sup>th</sup> Terrace. The completed project will add one customer from the Approved and three customers from the Proposed projects.



**PURCHASE ORDER**  
**No. 0000010931**

**VENDOR:**

B & B SITE DEVELOPMENT  
 1505 C S PARROTT AVE  
 OKEECHOBEE, FL 34974

**SHIP TO:**

OUA-Main Office  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974-4221

**BILL TO:**

OUA  
 Okeechobee Utility Authority  
 100 SW 5th Ave  
 Okeechobee, FL 34974-4221

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE			
B&BSITE	(863) 763-6053	0	10/06/2021				
<b>SHIPPING INSTRUCTIONS</b>							
GL # per G Gall							
ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	0.00		Replace existing 6" sewer service at First Baptist Church (SW 5th Ave)		401-0-164-9000-000	21,480.00	21,480.00

SUBTOTAL: 21,480.00  
 TAX: 0.00  
 SHIPPING: 0.00

**TOTAL: 21,480.00**

TAXABLE: No  
 CONFIRMING:

  
 AUTHORIZED SIGNATURE

**IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE**

This order is given upon the representation and guaranty of the manufacturer or seller that no breach of any State or Federal Law or Regulation has occurred in connection with the manufacturing, processing, branding, labeling or transportation of the merchandise herein mentioned. If such breach occurs or is charged by any legally constituted State or Federal authority, The buyer shall be entitled to rescind the order and return the unused merchandise and shall also be held harmless by the manufacturer or seller against any penalty incurred and/or the cost of defense of any proceeding designed to penalize the buyer therefore.

**B&B Site Development, Inc.**  
1505 C South Parrott Avenue  
Okeechobee, Fl. 34974  
Ph: 863-763-6053  
Email: [bbsitedevelopmentinc@gmail.com](mailto:bbsitedevelopmentinc@gmail.com)



October 1, 2021

To: OUA  
Ref: Sewer Service at First Baptist Church  
Loc: S.W. 5<sup>th</sup> Avenue, Okeechobee, Fl.

*80' plus or minus*

Dear Jamie,  
B&B Site Development, Inc. agrees to furnish all necessary equipment, labor and materials to do the following:

1. Open cut across S.W. 5<sup>th</sup> Avenue and replace existing sewer lateral with new 6" or 8" SDR26 PVC pipe  
The price for this includes the following:
  - A. Pump Truck to maintain existing service
  - B. MOT
  - C. Road cut and restoration
  - D. Curb demo and repour
  - E. Sod
  - F. Density Testing
  - G. Pipe and manhole tie-inNote: Pump truck needs to be able to off load at a near manhole so it can return back to site quickly.

Total for the above-mentioned work..... \$21,480.00

Respectfully submitted,  
*Phil Baughman*  
Philip J. Baughman

*401-0-164-9000-000*

*40 years depreciation  
(per 6-ball)*



## Inspection report

Date: 9/13/2021	Work Order: 22537	Weather:	Surveyed By: CHRIS	Certificate Number: 1	Pipe Segment Ref.: 9/13/2021 4:04:58 PM
Year laid:	Pre-cleaning: No Pre-Cleaning	Direction: Upstream	Pipe Joint Length:	Total Length: 79.2'	Length Surveyed: 79.2'

City: OKEECHOBEE	Drainage Area:	Upstream MH: UNKNOWN
Street: SW 5TH AVE	Media Label: 091321	Up Rim to Invert: 0.0
Location Code: Local rural streets with light traffic	Flow Control: Not Controlled	Downstream MH: SSMH-1
Location Details:	Sheet Number:	Down Rim to Invert: 0.0
Pipe shape: Circular	Sewer Use: Sanitary Sewage Pipe	Total gallons used: 0.0
Pipe size: 6"	Sewer Category: SEC	Joints passed: 0
Pipe material: Vitrified Clay Pipe	Purpose: Infiltration/Inflow Investigation	Joints failed: 0
Lining Method:	Owner:	

Additional Info:

1:598	Distance	Code	Observation	Counter	Photo	Grade
<b>SSMH-1</b>						
	0.0	MWL	Water Level, 5% of the vertical dimension	00:00:00		
	0.0	AMH	Manhole / SSMH-1	00:06:47		
	26.4	MMC	Miscellaneous Material Change, Polyvinyl chloride / 1	00:00:54		
	31.5	MMC	Miscellaneous Material Change, Vitrified clay pipe / 1	00:01:10		
	49.8	CM	Crack Multiple from 10 o'clock to 2 o'clock / INFILTRATION STAIN	00:01:48	9_13_2021 4_04_58 PM_b766f	S3
	65.7	CL	Crack Longitudinal at 9 o'clock / WITH INFILTRATION STAIN	00:02:43		S2
	75.6	CM	Crack Multiple from 9 o'clock to 3 o'clock	00:03:16		S3
	75.6	IRJ	Infiltration Runner Joint from 7 o'clock to 5 o'clock, within 8 inch	00:03:18		M4
	78.3	MMC	Miscellaneous Material Change, Polyvinyl chloride / 1	00:03:36		
	79.2	MSA	Miscellaneous Survey Abandoned / NO NEED TO GO ANYMORE	00:03:54		

QSR	QMR	QOR	SPR	MPR	OPR	SPRI	MPRI	OPRI
3221	4100	4132	8.0	4.0	12.0	2.7	4.0	3.0

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 18

OCTOBER 11, 2021

### PROPOSED WM IMPROVEMENTS – CONNERS GABLE

The “**Approved**” water main project was brought to the OUA Board in July 2021. Since that time, OUA staff reviewed existing water mains in the area as well as possible future extensions and created a mailing list of customers. Letters were mailed appraising them of the approved water main extension and asked if they would like service extended to their property. They were given stamped pre-addressed envelopes and were asked to respond as either favorable or not. A no response will be considered in the same manner, as a no.



Three additional positive responses were received.

OUA staff considered the installation of a 2-Inch water main ( $\pm 685$  LF) for SE 35<sup>th</sup> Terrace at an estimated cost of \$28,600. The SE 8<sup>th</sup> Street 8-Inch water main extension has an estimated cost of \$52,600, bringing the total construction cost to an estimated value of \$81,200. The original approved project was at \$21,000, which for an additional \$60,000 would complete, SE 8<sup>th</sup> Street and most of SE 35<sup>th</sup> Terrace. The completed project will add one customer from the Approved and three customers from the Proposed projects.

# OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

OCTOBER 11, 2021

## PROPOSED NW 37TH AVE WM IMPROVEMENTS – BASSWOOD

The property owner of 3966 NW 37<sup>th</sup> Avenue has requested water service. The property is approximately 500 feet from the nearest water main. At this time OUA staff have not contacted the three other potential customers to see if they are interested.



This proposed project would have approximately 500 LF of 2-inch piping to complete the road. There are three other potential customers besides the one making this request. OUA staff could send letters to the other potential customers.

OUA staff prepared a cost estimate to install approximately 500 LF of 2-Inch piping at an estimated cost of \$11,000.

There are three options:

- Install the water main as proposed (2") at a cost to the OUA;
- Cost sharing with the owner of 3966 NW 37<sup>th</sup> Avenue;
- Do nothing.



# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 20

OCTOBER 11, 2021

### PROPOSED NW 26TH AVE WM IMPROVEMENTS – BASSWOOD

The property owner of 3747 NW 26<sup>th</sup> Avenue has requested water service. The property is approximately 500 feet from the nearest water main. At this time OUA staff have not contacted the three other potential customers to see if they are interested.



Generally, in Basswood area, the OUA installs approximately 600 LF of 6-Inch piping, a fire hydrant and then 500 LF of 2-inch piping to complete the road. However, there is only one existing house on this road past the subject property. It would not be cost effective to extend the piping for one house.

OUA staff prepared a cost estimate to install approximately 500 LF of 2-Inch piping at an estimated cost of \$11,000.

There are four options:

- Install the water main as proposed (2") at a cost to the OUA;
- Install the water main as previously installed (6") at a cost to the OUA;
- Cost sharing with the owner of 3747 NW 26<sup>th</sup> Avenue;
- Do nothing.

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 21**

**OCTOBER 11, 2021**

### **OAK LAKE ESTATES CHANGE ORDER**

The contractor (PRP Construction Group) for the Oak Lake Estates project has requested some time due to weather and COVID-19 delays. PRP has requested these days based upon the presumption that these delays were beyond their control. The delays were resultant from environmental (rain) and pandemic (COVID-19).

Please find included a response from the OUA engineer (Jeff Sumner, Sumner Engineering & Consulting, Inc.) which outlines the delays and resultant recommended days allowed for the delay. The engineer of record for the stormwater portion of the project, Stefan Matthes, of Culpepper & Terpening, has worked closely with SEC to prepare this letter. Both engineering groups have concluded this time request is fair with respect to the loss. The procedure is in compliance with project documents.

Culpepper & Terpening will present this same time request to the BOCC on Tuesday, October 12<sup>th</sup>.

Please find attached Change Order No. 1 which allows for 52 additional calendar days at no cost to the Contract Price.

OUA staff will make the recommendation that this Change Order No. 2 be approved conditionally on the approval of the BOCC to concur with the C&T engineer's recommendation.

OUA staff recommends approval of Change Order No.2 with the condition of approval by the BOCC. Upon BOCC approval, the OUA Board authorizes the OUA Board Chairperson and staff to have executed Change Order No. 2.

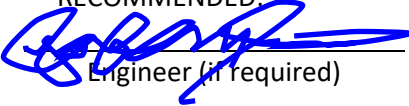
Date of Issuance: <b>October 11, 2021</b>	Effective Date: <b>October 11, 2021</b>
Owner: <b>Okeechobee Utility Authority</b>	Owner's Contract No.:
Contractor: <b>PRP Construction Group, LLC</b>	Contractor's Project No.:
Engineer: <b>Sumner Engineering &amp; Consulting, Inc.</b>	Engineer's Project No.: <b>19-04.D</b>
Project: <b>Oak Lake Estates Wastewater &amp; Drainage Improvements</b>	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: **An increase in contract days totaling fifty-two (52) days, in accordance with the attached recommendation letter.**

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ _____	Original Contract Times: Substantial Completion: <u>July 30, 2021</u> Ready for Final Payment: <u>August 29, 2021</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ _____	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ _____	Contract Times prior to this Change Order: Substantial Completion: <u>July 30, 2021</u> Ready for Final Payment: <u>August 29, 2021</u> days or dates
[Increase] [Decrease] of this Change Order: \$ _____	<b>[Increase]</b> [Decrease] of this Change Order: Substantial Completion: <u>52 days</u> Ready for Final Payment: <u>52 days</u> days or dates
Contract Price incorporating this Change Order: \$ _____	Contract Times with all approved Change Orders: Substantial Completion: <u>September 20, 2021</u> Ready for Final Payment: <u>October 20, 2021</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By:  _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: _____	Title: _____	Title: _____
Date: <u>10/07/21</u>	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_



September 21, 2021

Peggy Sheltra, President  
PRP Construction Group, LLC  
PO Box 1830  
Indiantown, FL 34956  
Via email: [ppsheltra@gmail.com](mailto:ppsheltra@gmail.com)

**RE: Response to Request for an Equitable Time Extension  
Oak Lake Estates Wastewater & Drainage Improvements**

Ms. Sheltra:

We are in receipt of your "Contractor's Request for an Equitable Adjustment of the Contract Time", emailed to our office on August 24, 2021, with hard copy delivered sometime later via Certified Mail. We acknowledge receipt of your request on the date it was emailed. Please find below our responses to each of the extension requests enumerated in your letter:

**I. Weather Delays**

**A. Rainfall Related Delays**

Your request states that you have "documented sixteen (16) days where rainfall for a day measured in excess of one half of an inch (1/2") and caused the loss of one day of production to the schedule in each instance." We agree that Section 4.05.C.2 of the General Conditions recognizes that abnormal weather conditions impacting the Contractor's Work can form the basis for an adjustment to the Contract Time. However, we also note that Section 4.05.G states, "*Contractor must submit any Change Proposal seeking an adjustment in Contract Price or Contract Times under this paragraph within 30 days of the commencement of the delaying, disrupting, or interfering event.*" Therefore, per the requirements in the General Conditions, rain delays documented by the Contractor prior to July 25 are not eligible for Adjustment of the Contract Time. Based on this, **we can approve at most six (6) additional days.**

**B. Tropical Storm Elsa Delays**

We acknowledge that you were notified the morning of July 2 that direct impacts from Tropical Storm Elsa were anticipated by the National Weather Service, and that steps should be taken to secure the project site. However, as was well-documented, Elsa changed course and missed peninsular Florida completely. Work crews were back on site as normal on Monday morning beginning normal operations. Due to the instructions given by Engineer on Friday morning, **we agree that one (1) additional day is equitable and warranted.**

## II. Covid Epidemic Delays

### A. Covid Impacts on Crew Manpower

Your request indicates that you experienced Covid-related loss of “two (2) work crews for a two-week period earlier in August 2021”. However, our field inspection notes cannot verify that there was any loss of crews in August, and in fact normal operations seem to have continued unabated throughout the month. Please clarify.

### B. Covid Supply Chain Issues

We ask that you provide specific correspondence from your suppliers describing actual material delivery days associated with this project, rather than generic letters addressed to “Customer”, for our records. That said, material manufacturing and delivery issues associated with the Covid pandemic are publicly known and well documented, and **we agree that ten (10) additional Contract days are warranted.**

## III. Issues with the Description of the Right-of-Way Location on Eagle Bay Drive

An issue with the existing R/W shown on the construction plans verses the R/W control established by the construction surveyor became evident on 4/10/2021. The contractor was requested to stop work until the discrepancy could be validated and a new plan determined. The new plan was issued on 4/15/2021. **Given the above, we recommend that five (5) days be granted to the Contractor.**

In addition to the above items referenced in your letter, we acknowledge that work change directives authorized to date have also caused justifiable delays. Please see below.

## IV. Additional Delays due to Drainage Issues

**A.** Work Directive 1: Lot 46 - Delays due to the issues with avoiding Lot 46 due to the lack of an easement from the County is acknowledged. The Contract was put on notice to stop work within the lot limits occurred on May 09, 2021. C&T provided direction to the contractor on June 14, 2021 with a revised plan which required additional materials to be ordered. Shop Drawings were reviewed and approved on June 15, 2021. The actual time needed to construct the additional drainage was 5 days. **Given the above we recommend that five (5) days be granted to the Contractor.**

**B.** Work Directive 2: Lot 14 – During a site visit on August 04, 2021 it was determined that positive flow between Lot 14 and Lot 15 could be installed without additional piping due to conflicts with FPL and ATT underground facilities. The remedy was provided to the Contractor on August 16, 2021. The actual time spent to replace the drive and culvert required 3 working days. **Given the above we recommend that three (3) days be granted to the Contractor**

**C.** Work Directive 3: Existing Drainage Cleaning – Pursuant to a field meeting on September 7, 2021 the contractor was requested to clean existing culverts not to be replaced. The contractor diligently pursued the work effort and provided a specialty subcontractor who will commence with the work on September 20 with a 4-day work duration as well as pipe inspection time of 4 additional days to complete. **Given the above, we recommend that twenty-two (22) days be granted to the Contractor.**

Based on our review of your request, the noted Work Change Directives, and the terms of the General Conditions, **we will propose to the Owner that the Contractor is entitled to an equitable adjustment of the Contract Time in the total amount of fifty-two (52) days.** If this proposal is accepted by the Owner, this extends the Contract Substantial Completion Date from July 30 to September 20, 2021. The Contract Final Completion Date is extended from August 29 to October 20, 2021. If additional delays arise, please provide a request for time extension in accordance with the Contract Documents. Thank you.

Sincerely,  
**Sumner Engineering & Consulting, Inc.**



Jeffrey M. Sumner, PE  
President

c: John F. Hayford, Executive Director, OUA  
Stefan K. Matthes, PE, Culpepper & Terpening

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 22

OCTOBER 11, 2021

**PUBLIC COMMENTS**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 23

OCTOBER 11, 2021

**ITEMS FROM THE ATTORNEY**



# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 24

OCTOBER 11, 2021

### ITEMS FROM THE EXECUTIVE DIRECTOR

#### **Southwest Wastewater Service Area**

- Project 1 Design of the pump station & force main is at 90%
  - Master Pump Station (MPS)
    - Continuing
  - Force Main to NW15
    - Continuing
  - Force Main SE2 to MPS
    - Continuing

#### **Oak Lake Estates Wastewater Project**

- Construction on the stormwater system is almost complete
- Wastewater construction is complete
- The project is over on contract time, however, there appears to be extra stormwater work
- Change Order No. 1 for time is included in this Board packet

#### **SW 5<sup>th</sup> Ave Wastewater System Improvements**

- Work continuing

#### **US441SE Water System Replacement**

- Initial work is complete on this project. The FDOT contractor has requested a 12-inch water main modification and OUA awaiting on a proposal.

#### **AMI Project**

- The FDEP SRF for the AMI project application was not funded under the August 2021 allotment. The application will be reconsidered at the February 2022 allotment hearing and will be near the top of the listing so funding should be available.

#### **Meetings Attended**

- Okeechobee County Economic Development Corporation
- Okeechobee County BOCC
  - Continued the evaluation of changes to the Interlocal Agreement
- City of Okeechobee Council
  - City Council approved the sale of the three lots to the OUA
  - Tabled Interlocal Agreement consideration pending BOCC action
- Sale of Gadsden property to OUA completed

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 25

OCTOBER 11, 2021

**ITEMS FROM THE BOARD**

Discussion regarding Board of Directors Meeting time and days.