

OKEECHOBEE UTILITY AUTHORITY
MEETING AGENDA
December 14, 2020
10:00A.M.

1. Call the Meeting to Order
 - Pledge of Allegiance
 - Determination of Voting Members
 2. Meeting Minutes from November 9, 2020.
 3. Employee Recognition
 4. **Consent Agenda**
 5. Finance Report
 6. Invoice from Eckler Engineering, Inc. – PRP Utility Improvements
 7. Invoice from Eckler Engineering, Inc. – WTP Improvements
 8. Invoice from OneWater, Inc. – Lakeview Estates WWTP
 9. Invoices from RJ Sullivan Corp – WTP Improvements
 10. Accounts to be Written Off
-
11. OUA Board Pension Trustee Appointment
 12. CASGS Contract Extension
 13. SE 8th Avenue Water Main Replacement
 14. SW 5th Ave Wastewater Engineering Proposals
 15. Pine Ridge Park Engineering Revision
 16. Public Comments
 17. Items from the Attorney
 18. Items from the Executive Director
 19. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

December 14, 2020

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson- 2 nd Vice Chairperson	_____	_____
Tommy Clay- Board Member	_____	_____
John Creasman Vice Chairperson	_____	_____
Jeff Fadley- Alternate	_____	_____
Marilyn Mancini- Alternate	_____	_____
Harry Moldenhauer Alternate	_____	_____
Steve Nelson- Chairperson	_____	_____
Tabitha Trent- Board Member	_____	_____

FUTURE MEETING OF OUA BOARD

January 11, 2021- 10:00 A.M.

February 8, 2021- 10:00 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Thursday, December 24, 2020- Christmas Eve

Friday, December 25, 2020- Christmas Day

OKEECHOBEE UTILITY AUTHORITY
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OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

December 14, 2020

MEETING MINUTES

Attached is a copy of the minutes of the meeting held on November 9, 2020.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from November 9, 2020 as presented.

OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES
Monday, November 9, 2020 10:00 A.M.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 1001 A.M. with the following members and alternates present:

Board Members:

Melanie Anderson*
Steve Nelson*
John Creasman
Tommy Clay*

Alternates:

Harry Moldenhauer
Jeff Fadley

Absent:

*Voting Board Members

OUA Members:

John Hayford
George Gall
Jamie Mullis
Tom Conely
Michelle Willoughby

The Pledge of Allegiance was led by Chairperson Nelson.

Chairperson Nelson addressed Agenda Item No. 2, 'Meeting Minutes from October 12, 2020'. John Creasman advised that on Agenda Item No. 8, Investment Policy Revisions, it should read "Agenda Item #8 be tabled". Creasman also advised that on Agenda Item No. 14, it should read "Unanimous (4-0)" not "Unanimous (5-0)". Motion by John Creasman to approve the Meeting Minutes from October 12, 2020 as amended Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 3 'Employee Recognition' Chairperson Nelson recognized Ben Burkes and Patrick Anderson who were not present for their 5 years of service to the OUA.

Chairperson Nelson addressed Agenda Item No. 4, 'Consent Agenda' Motion by Tommy Clay to approve the Consent Agenda as follows:

Consent Agenda Item No. 5 'Finance Report for the period ending October 31, 2020

Consent Agenda Item No. 6 'Invoice from Eckler Engineering, Inc. – PRP Utility Improvements in the amount of \$19,992.00

Consent Agenda Item No. 7 'Invoice from Eckler Engineering, Inc. – WTP Improvements in the amount of \$29,142.57'

Consent Agenda Item No. 8 'Invoices from RJ Sullivan Corp – WTP Improvements in the amounts of \$86,440.50 and \$248,265.48

Consent Agenda Item No. 9 'Invoices from OneWater, Inc. – Lakeview Estates WWTP in the amounts of \$32,725.00 and \$36,765.00

Consent Agenda Item No. 10 'Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project in the amount of \$77,605.76

Consent Agenda Item No. 11 'Invoice from Sumner Engineering & Consulting, Inc. – Oak Lake Estates in the amount of \$22,620.00

Consent Agenda Item No. 12 Accounts to be Written Off

Consent Agenda Item No. 13 2020 OUA Board of Director's Meeting

Consent Agenda Item No. 14 2021 OUA Holidays

Consent Agenda Item No. 15 Surplus Items

Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 16 'OUA Pension Board Trustee Vacancy' Executive Director John Hayford introduced Pension Board Chairman Jamie Mullis to the board. Pension Board Chairman Mullis informed the board that Tabitha Trent has resigned from the Board of Trustees. Pension Board Chairman Mullis requested approval from the board to advertise in the local paper and OUA website for this vacancy. Motion by John Creasman to approve to advertise a vacancy on the Board of Trustees. Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 17 'Proposed Amendment to the OUA Employees Retirement System' Pension Board Chairman Mullis discussed a proposed amendment of the Pension Plan to add a sixth Trustee to the Board of Trustees. Pension Board Chairman Mullis informed the board that the change was brought up and discussed at the November 2, 2020 Pension Meeting and according to the Operating Rules & Procedures no change can be made to the Retirement Plan except by action of The OUA Board of Directors. After a brief discussion it was determined no change to the Pension Plan would be made. No Action Taken

Chairperson Nelson addressed Agenda Item No. 18 'Investment Policy Revisions' Finance Director George Gall discussed the information that was obtained regarding guaranteed investment contracts (GIC). Finance Director Gall advised the board that due to the uniqueness of a GIC, it is not suitable investment for OUA's investment portfolio. Investment policy with proposed changes was provided to the board for review. Motion by Tommy Clay to approve the Investment Policy as revised. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 19 'Maintenance Truck Damage' Executive Director John Hayford advised the board that on October 6, 2020 OUA Maintenance Vehicle was involved in an accident while legally parked in the road right of way. The OUA truck sustained enough damage for the insurance company to declare the truck "totaled". OUA staff determined that this truck had recently had new tires installed and the utility body was in better shape than a similar sized truck that is still in use. OUA staff elected to buy the truck

back from the insurance company (\$3,000). At a minimum, the tires/rims can be placed on another vehicle and utility bodies can be switched. Once completed, this wrecked vehicle will be sold as is with a salvage title. Motion by Tommy Clay to declare the vehicle as surplus and authorize disposal. Second by John Creasman. Vote unanimous (40), motion carried.

Chairperson Nelson addressed Agenda Item No. 20 **Maintenance Truck Purchase**. Executive Director John Hayford reviewed bids for the purchase of a new maintenance truck. Motion by Tommy Clay to approve the purchase of the new maintenance truck from Gilbert Chevrolet. Second by Melanie Anderson. Vote unanimous (40), motion carried.

Chairperson Nelson addressed Agenda Item No. 21 **6-Inch Mobile Pump Package**. Executive Director Hayford discussed the purchase of a 6-inch Mobile Pump Package. Executive Director Hayford recommends the purchase of either Holland or BBA pump based upon a successful demonstration of their pump to work within the OUA system. Motion by Tommy Clay to approve the purchase of a new 6-inch Mobile Pump Package. Second by John Creasman. Vote unanimous (40), motion carried.

Chairperson Nelson addressed Agenda Item No. 19 'Public Comments' There were none.

Chairperson Nelson addressed Agenda Item No. 20 **'Items from the Attorney'** There were none.

Chairperson Nelson addressed Agenda Item No. 21 **'Items from the Executive Director'**. Executive Director Hayford provided the board with an update on the Southwest Wastewater Service Area Southwest 8th Avenue Water Main Replacement, and Water Main to Cemetery Road WWTF. Board Room Improvements are scheduled for January 4, 2021. RFP for SW 5th Avenue Wastewater System Improvements has been advertised. John Creasman will assist in reviewing the RFP's. After review the RFP's will be brought back to the board.

Executive Director Hayford discussed a proposed date of December 16, 2020 for the OUA Christmas Dinner. Executive Director Hayford advised the board that there is a provision in the FY21 Budget to provide employee bonuses and it was requested that the board approve the distribution at the Christmas Dinner. Motion by Tommy Clay to approve distribution of the Employee Bonus at the Christmas Dinner on December 17, 2020. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 22 **'Items from the Board'** None requiring action.

There being no other business, meeting adjourned at 11:12 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

Chairperson

Executive Director (Secretary)

DRAFT

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

December 14, 2020

EMPLOYEE RECOGNITION

This month the Board will recognize two employees for their years of service for the OUA.

Robert Manson

25 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

December 14, 2020

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 5. Finance Report
 6. Invoice from Eckler Engineering, Inc. – PRP Utility Improvements
 7. Invoice from Eckler Engineering, Inc. – WTP Improvements
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 10. Accounts to be Written Off

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

December 14, 2020

CONSENT AGENDA

FINANCE REPORT

Attached for your review is a copy of the Finance Report for the period ending November 30, 2020.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2021

As of The Period Ending November 30, 2020

OKEECHOBEE UTILITY AUTHORITY
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Pie Graph of Major Balance Sheet Items	Page 15
Detail of Other Operating Revenue	Page 16

Okeechobee Utility Authority
Executive Summary
Prepared by Finance Director

The accompanying Finance Report for the month ending November 30, 2020 is presented for your review and information. There may be invoices received at a later date that when paid, may change these results.

For the first 2 months of fiscal year 2021, actual YTD operating revenues are \$1,897,055 which is \$101,268 greater than the budgeted operating revenues. YTD actual operating expenses are \$924,651, which is \$393,935 lower than budgeted operating expenses. Restricted revenues are \$30,300 greater than budget. Based on this preliminary data, OUA has a favorable operating budget variance.

**OKEECHOBEE UTILITY AUTHORITY
BUDGET SUMMARY COMPARISON**

	Operating Revenues			Operating Expenses			Cumulative YTD Operating Budget Variance	Restricted Revenues			Cumulative YTD Restricted Budget Variance
	Actual YTD	Budget YTD	% Variance	Actual YTD	Budget YTD	% Variance		Actual YTD	Budget YTD	% Variance	
Oct-20	897,718	897,894	0.0%	487,324	659,293	26.1%	171,793	31,412	10,165	209.0%	21,247
Nov-20	1,897,055	1,795,787	5.6%	924,651	1,318,586	29.9%	495,203	53,629	20,330	163.8%	33,300
Dec-20											
Jan-21											
Feb-21											
Mar-21											
Apr-21											
May-21											
Jun-21											
Jul-21											
Aug-21											
Sep-21											

Accounts receivable over 60 days past due have decreased \$13,118 from September 30, 2020 to November 30, 2020.

If you have any questions, please contact me.

Respectfully,



George Gall

Okeechobee Utility Authority
FY 2021 Finance Report for November 30, 2020
The Period Ending

OPERATING REVENUE FUND

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>\$ Variance</u>	<u>% Variance</u>
OPERATING REVENUE RECEIVED:				
Water	\$ 1,108,620	\$ 1,069,801	\$ 38,820	3.6%
Sewer	\$ 704,852	669,138	35,714	5.3%
Other Operating Revenue (see detail on page 16)	\$ 79,244	52,516	26,729	50.9%
Interest Income-non restricted	\$ 4,338	4,333	6	0.1%
Total Operating Revenue Received	<u>\$ 1,897,055</u>	<u>\$ 1,795,787</u>	<u>\$ 101,268</u>	<u>5.6%</u>
OPERATING EXPENSES				
Water	\$ 182,842	\$ 273,973	\$ 91,131	33.3%
Wastewater	\$ 143,392	220,030	76,638	34.8%
Meter Readers	\$ 32,109	43,057	10,948	25.4%
Maintenance	\$ 304,633	407,097	102,464	25.2%
Administration Operating	\$ 177,157	208,622	31,465	15.1%
General & Admin.	\$ 84,519	152,475	67,955	44.6%
Contingency Expense	\$ -	13,333	13,333	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 924,651</u>	<u>\$ 1,318,586</u>	<u>\$ 393,935</u>	<u>29.9%</u>
Net Operating Income	<u>\$ 972,404</u>	<u>\$ 477,201</u>	<u>\$ 495,203</u>	<u>103.8%</u>

RESTRICTED REVENUE FUNDS

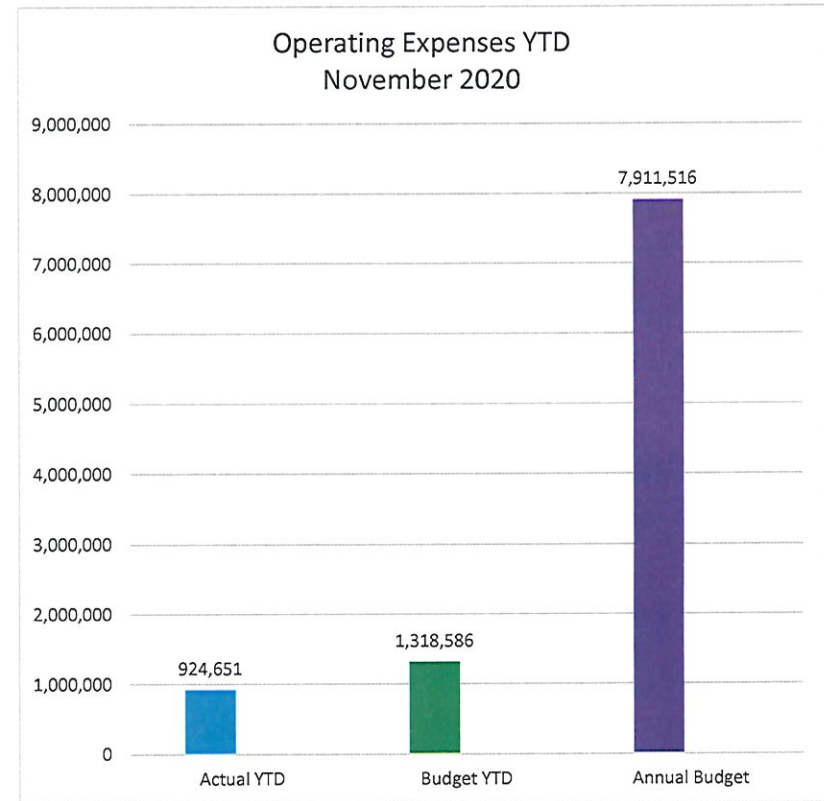
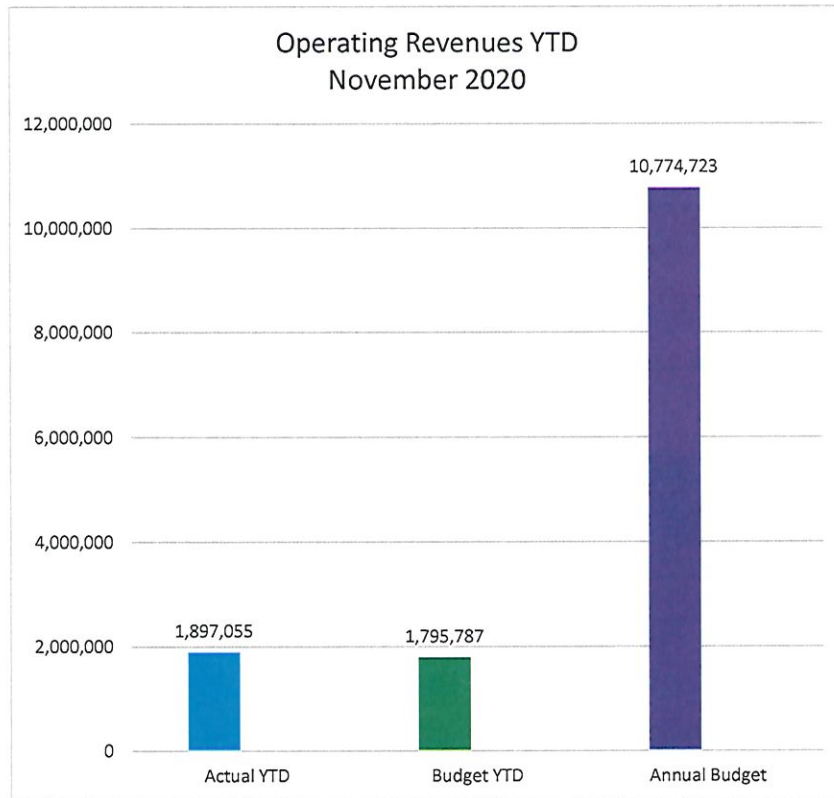
RESTRICTED REVENUE FUNDS RECEIVED:

Fire Hydrant Fund Fee	\$ 14,500	\$ 14,189	\$ 311	2.2%
Water CC Fees (infill)	\$ 14,709	1,608	13,100	814.5%
WW CC Fees (infill)	\$ 22,955	1,500	21,455	1430.3%
Water CC Fees 10/20 Plan	\$ -	-	-	0.0%
WW CC Fees 10/20 Plan10/20	\$ -	-	-	0.0%
Interest Income-restricted	\$ 1,465	3,032	(1,567)	-51.7%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 53,629</u>	<u>\$ 20,330</u>	<u>\$ 33,300</u>	<u>163.8%</u>

NET OPERATING INCOME & RESTRICTED REVENUE	<u>\$ 1,026,033</u>	<u>\$ 497,531</u>	<u>\$ 528,502</u>	<u>106.2%</u>
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NOTES:

	<u>Actual YTD</u>	<u>Budgeted</u>	<u>Variance</u>
(1) Not including grant funds & state appropriations of:	\$0		0
(2) Not including contributed capital of:	\$0	\$0	0
(3) Not including debt service interest expense of:	\$65,694	\$65,695	1
(4) Not including debt service principal payments of:	\$0	\$338,024	338,024
(5) Not including non-cash depreciation/amortization of:	\$424,105	\$447,033	22,928
(6) Not including net Construction in Progress (CIP) Expenditures of:	\$452,256		



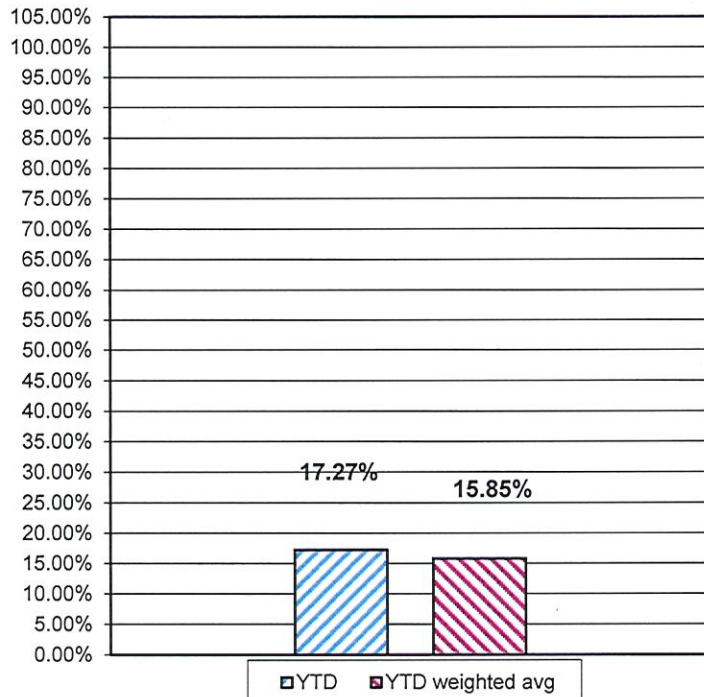
Current FY-21 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

WATER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budget	4 Yr Weighted Average %
Period	YTD		\$ 6,085,229	Water Revenue \$6,418,804	
Oct.	529,526	529,526	\$ 44,634	8.25%	7.97%
Nov.	\$ 579,094	1,108,620	\$ 100,045	17.27%	15.85%
Dec.					23.85%
Jan.					32.49%
Feb.					40.99%
Mar.					49.40%
Apr.					58.50%
May					66.77%
Jun.					75.30%
Jul.					83.66%
Aug.					91.81%
Sep.					100.00%

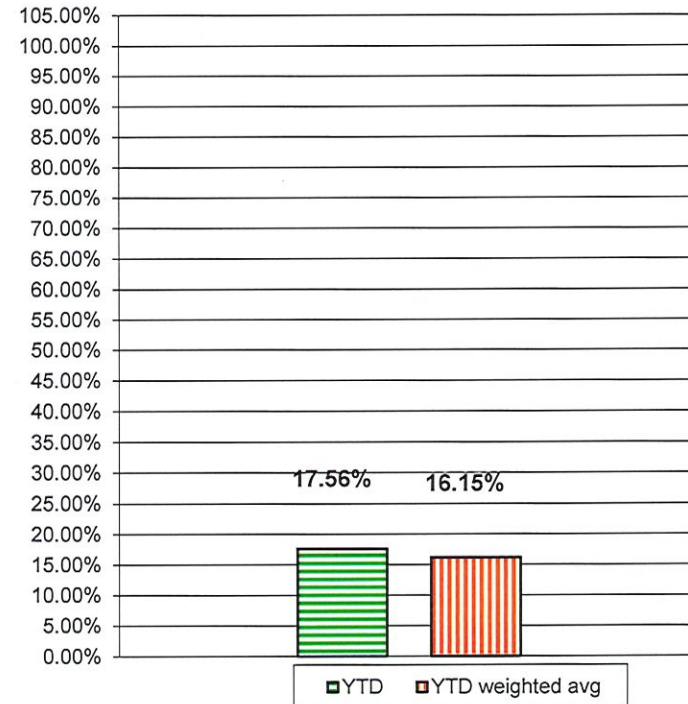
SEWER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 3,779,411	\$4,014,829	
Oct.	\$ 335,081	\$ 335,081	\$ 26,358	8.35%	8.17%
Nov.	\$ 369,771	\$ 704,852	\$ 68,312	17.56%	16.15%
Dec.					24.43%
Jan.					33.12%
Feb.					41.82%
Mar.					50.30%
Apr.					59.36%
May					67.28%
Jun.					75.59%
Jul.					83.89%
Aug.					91.83%
Sep.					100.00%

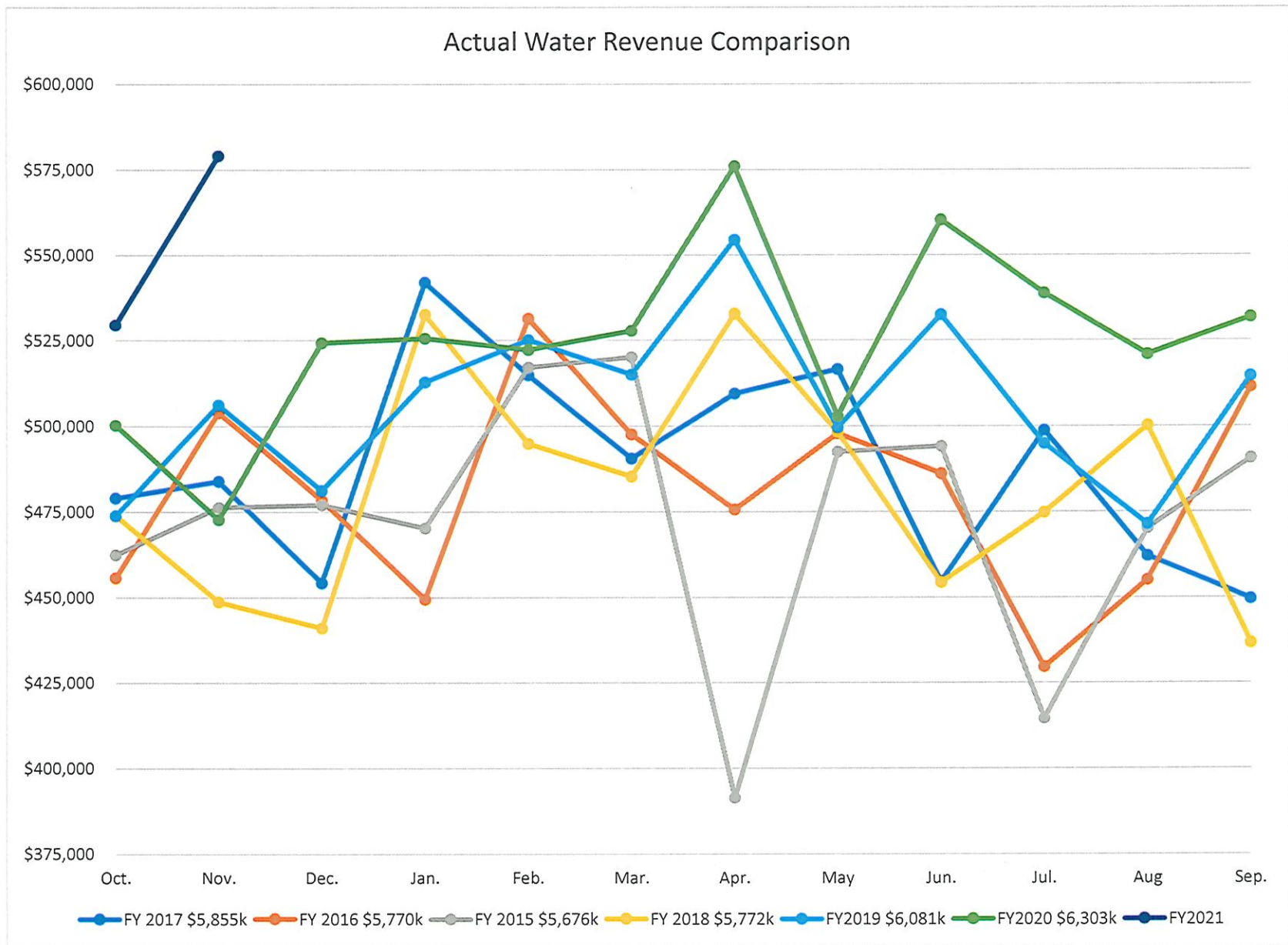
WATER AND SEWER REVENUE COMPARISON **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**

WATER REVENUE COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
NOVEMBER 2020 FY-21

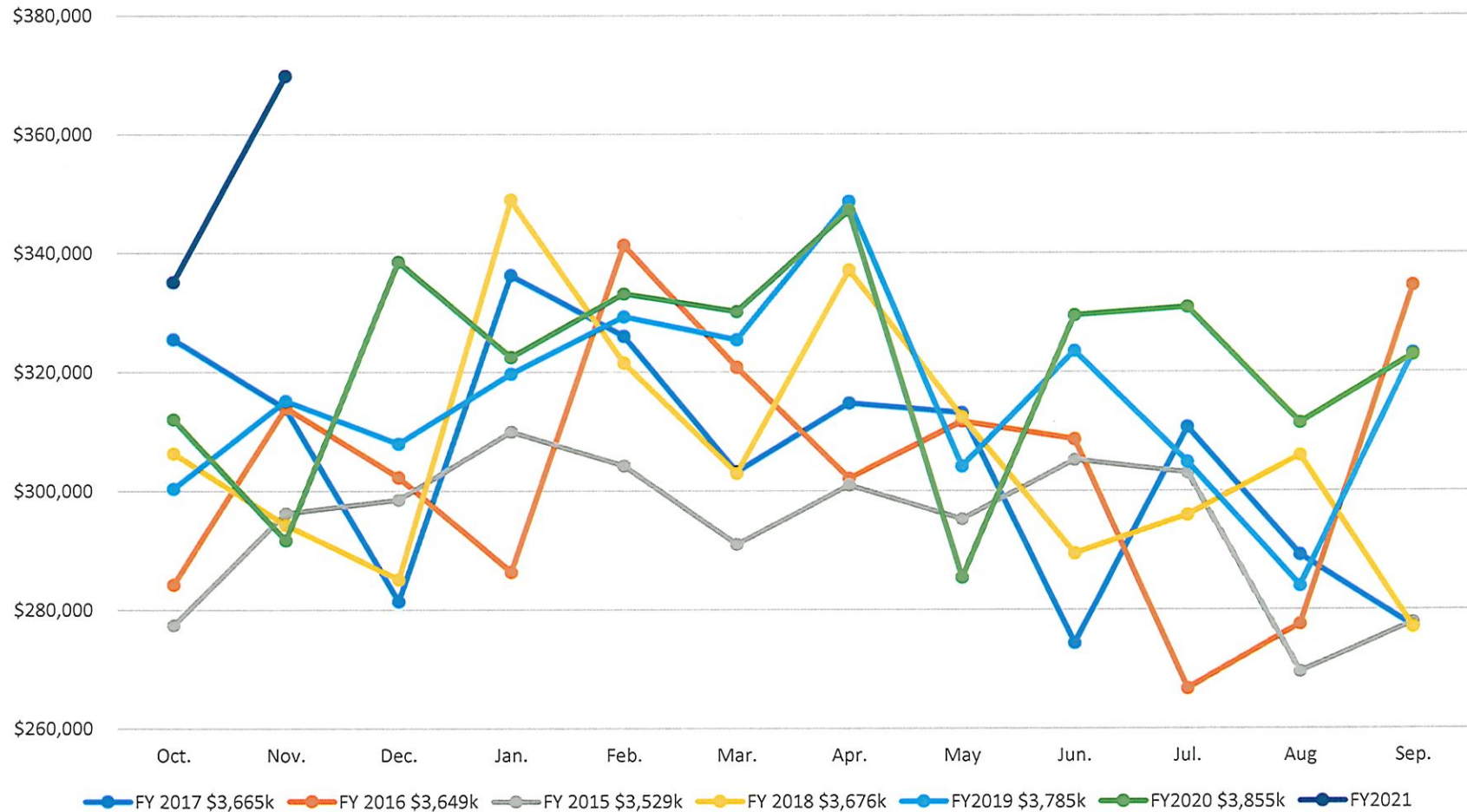


SEWER REVENUE COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
NOVEMBER 2020 FY-21





Actual Wastewater Revenue Comparison



**Current FY-21 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

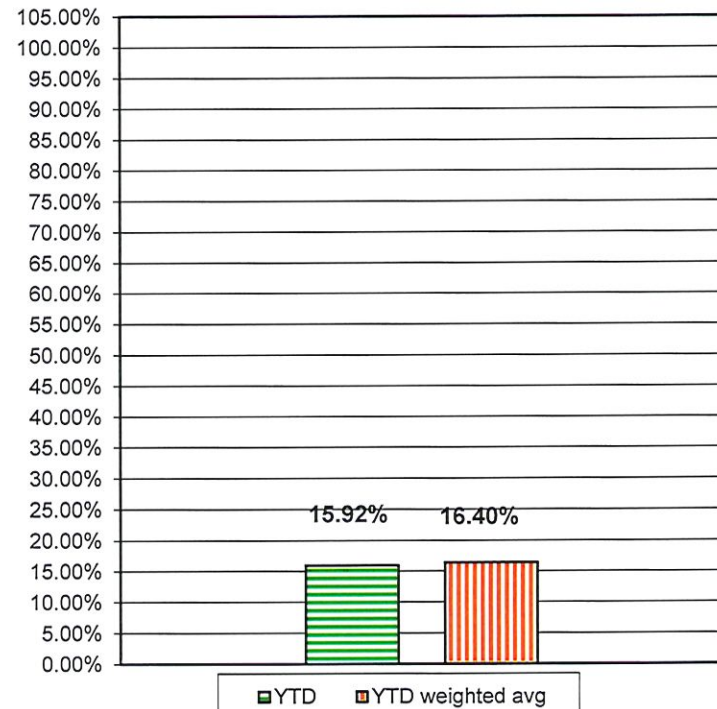
			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
			From 4 Year Weighted Avg of	Operating Exp.	Average
OPERATING EXPENSES:			\$ 6,455,933	\$7,911,516	
	Period	YTD			
Oct.	\$ 487,324	\$ 487,324	\$ 75,719	6.16%	6.78%
Nov.	\$ 437,327	\$ 924,651	\$ (53,416)	11.69%	14.34%
Dec.					22.82%
Jan.					31.94%
Feb.					40.05%
Mar.					50.00%
Apr.					57.12%
May					66.16%
Jun.					73.46%
Jul.					82.17%
Aug.					92.02%
Sep.					100.00%
			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
NON-OPERATING EXPENSES:			\$ 3,257,678	\$3,076,367	
Oct.	\$ 248,131	\$ 248,131	\$ (17,733)	8.07%	8.20%
Nov.	\$ 241,668	\$ 489,799	\$ (24,456)	15.92%	16.40%
Dec.					24.70%
Jan.					32.99%
Feb.					41.20%
Mar.					49.42%
Apr.					57.60%
May					65.74%
Jun.					74.08%
Jul.					82.41%
Aug.					90.72%
Sep.					100.00%

OPERATING AND NON-OPERATING EXPENSE COMPARISON **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**

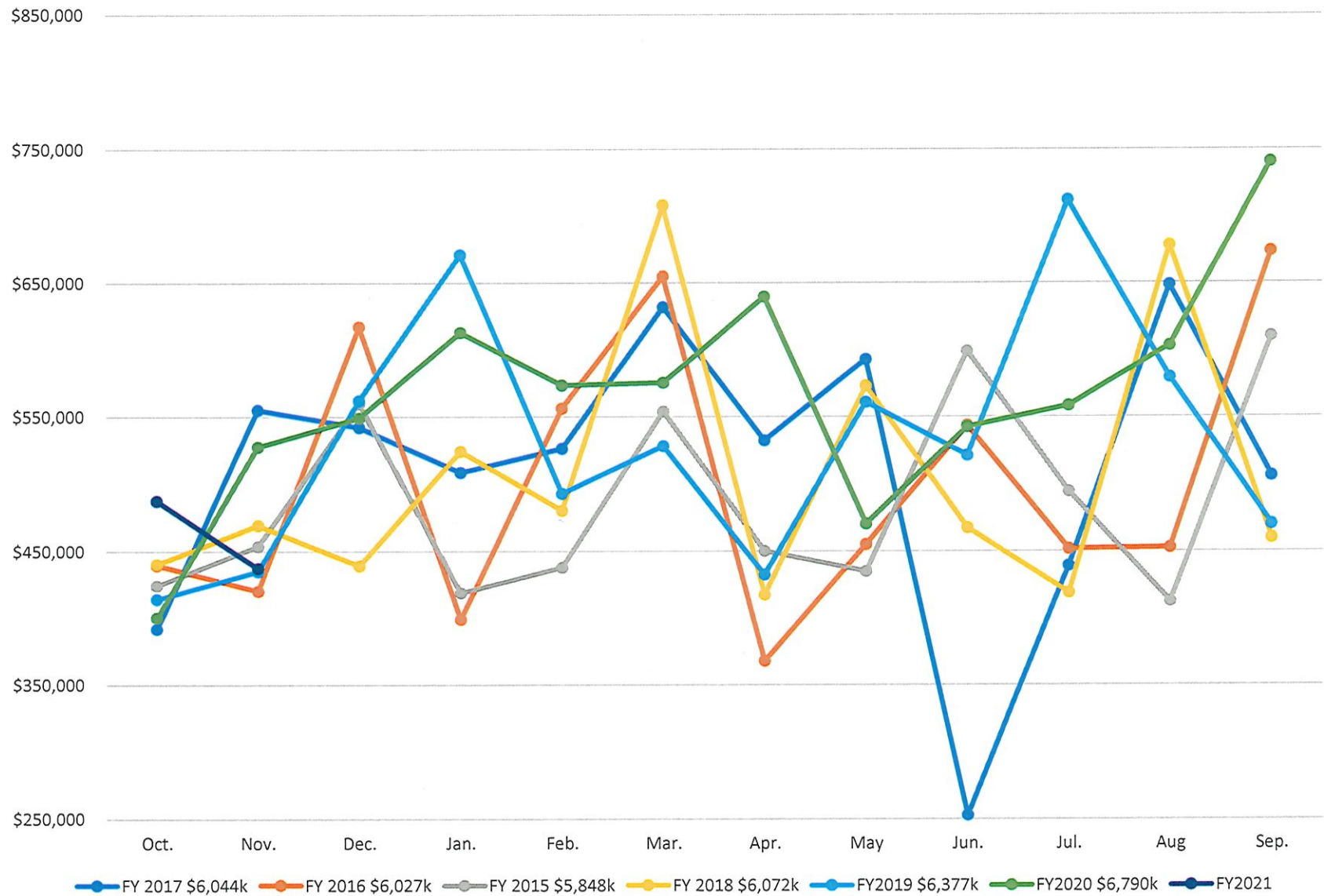
OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
NOVEMBER 2020 FY-21



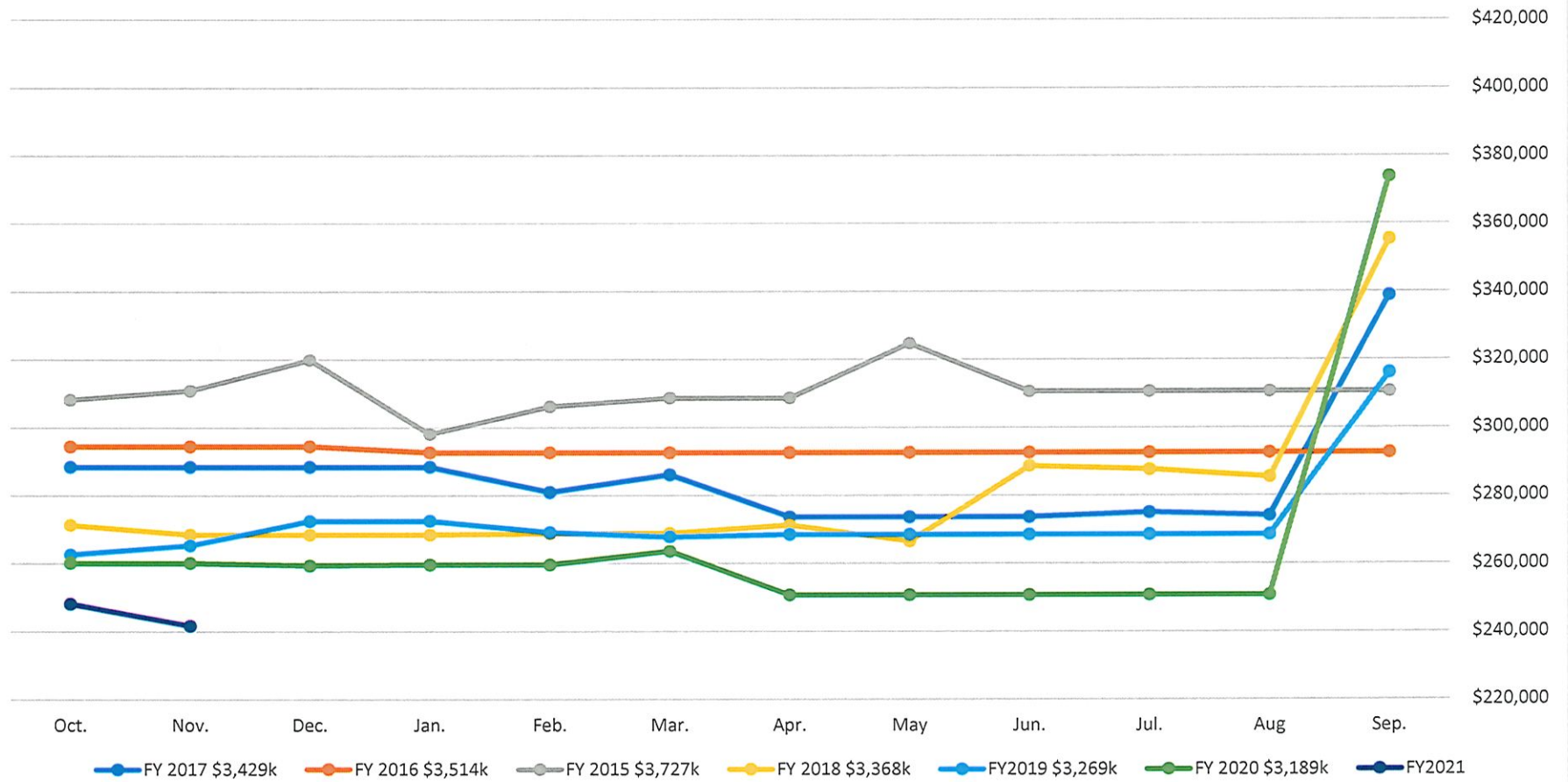
NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
NOVEMBER 2020 FY-21



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	B	T	W	X	Y	Z	AA
89								
90		Okeechobee Utility Authority		OUA prepared / Audit		OUA prepared		OUA prepared
91		Statement of Cash Flows						
92		Basis of Accounting		Accrual Basis for Revenues		Accrual Basis for Revenues		Accrual Basis for Revenues
94								
95				Sept 30, 2019		Sept 30, 2020		Nov 30, 2020
96				12 Months		12 Months		2 Months
97								
98		Cash Flows from Operations						
99		Operating Income		1,192,903		1,076,341		525,961
100		Depreciation & Amortization		2,804,190		2,602,410		424,105
101		Increase (decrease) in cash from changes in accounts receivable		(4,715)		(224,886)		361,771
102		Increase (decrease) in cash from changes in accounts payable		508,329		(394,791)		(234,277)
103		Increase in cash from changes in other assets & liabilities		83,081		201,902		79,171
104		Decrease in cash from changes in other assets & liabilities		(80,543)		(75,946)		(319,667)
105		Cash provided (used) by operations		4,503,245		3,185,030		837,063
106								
107		Cash Flows from Nonoperating Revenues/Expenses						
108		Capital connection fees		191,424		97,281		52,164
109		Interest revenue		197,248		157,694		5,804
110		Interest expense		(598,589)		(605,170)		(65,694)
111		Cash provided (used) by nonoperating activities		(209,917)		(350,195)		(7,726)
112								
113		Cash Flows from Capital and Financing Activities						
		Purchase of equipment, computer hardware/software, completed construction projects & contributed capital assets		(481,812)		(342,551)		(3,063)
114		Construction in progress		(2,499,599)		(4,913,908)		(452,256)
115		Acquisition of land and related costs		0		(252,195)		0
116		Sale of land and equipment		32,431		8,610		0
117		Gain (Loss) on sale of land and equipment		6,432		2,310		18,000
118		Bond principal payments		(4,802,237)		(1,287,391)		0
119		Grant revenue & FEMA reimbursement		394,358		963,064		0
120		Capital contributions		8,772		224,430		0
121		Cash provided (used) by capital / financing activities		(7,341,655)		(5,597,631)		(437,319)
122								
123								
124		Net increase (decrease) in cash and investments		(3,048,327)		(2,762,796)		392,018
125								
126		This interim cash flow statement for 11/30/20 does not include accruals for operating expenses.						
127		Revenues, however, are reported on an accrual basis.						
128								

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
November 30, 2020

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 1,778,763.77
Unrestricted assets:	
Investments	0.00
Interest receivable	0.00
Grants receivable	
Restricted assets:	
Cash and cash equivalents	6,816,263.35
Investments	1,000,000.00
Interest receivable	4,765.41
Receivables:	
Accounts receivable	1,528,803.89
less allowance for uncollectible accounts	-192,491.91
Inventories	546,452.87
Prepaid Expenses	374,087.10
Total current assets	<u>11,856,644.48</u>

NONCURRENT ASSETS

Capital assets:

Land	2,743,323.32
Utility plants, buildings and equipment	99,454,359.71
	<u>102,197,683.03</u>
Less accumulated depreciation	-46,936,809.16
	55,260,873.87
Construction in progress	7,611,261.85
Total capital assets	<u>62,872,135.72</u>

Other Assets and Deferred charges:

Unamortized organizational cost, net	142,463.62
Deferred Pension Outflows - Actuarial and Prepaid	483,300.00
Deferred loss on bond refunding, net	609,159.07
Total Other Assets and Deferred charges:	<u>1,234,922.69</u>

Total noncurrent assets	<u>64,107,058.41</u>
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TOTAL ASSETS	<u>\$ 75,963,702.89</u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$	295,146.16
Accrued expenses		104,566.38
Due to other governments		35,826.20
Bonds payable (current)		2,028,142.73
Accrued compensated absences (current)		269,093.96
Payable from restricted assets		
Accrued interest		69,837.28
Customer Deposits		576,849.07
Total current liabilities		<u>3,379,461.78</u>

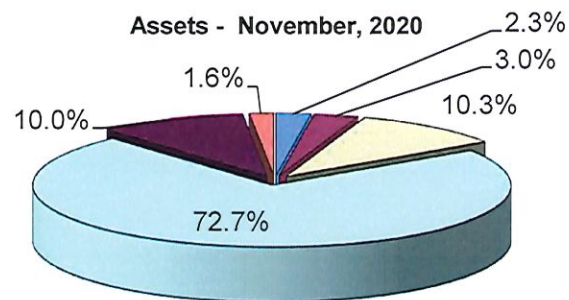
NONCURRENT LIABILITIES

Long-term portion of bonds payable, net		18,995,699.46
Accrued OPEB payable		71,359.00
Net Pension Liability and Deferred Pension Inflow		601,037.00
Unearned revenues:		
Land Lease Deferral		-
Developer agreements		464,635.36
Total noncurrent liabilities		<u>20,132,730.82</u>

NET POSITION

Invested in capital assets, net of related debt		38,353,565.00
Restricted for capital projects		2,152,317.00
Restricted for debt service		627,806.00
Restricted for Rate Stabilization		2,400,940.00
Unrestricted		8,380,648.20
YTD Surplus of Revenue over Expenses		536,234.09
Total net position		<u>52,451,510.29</u>

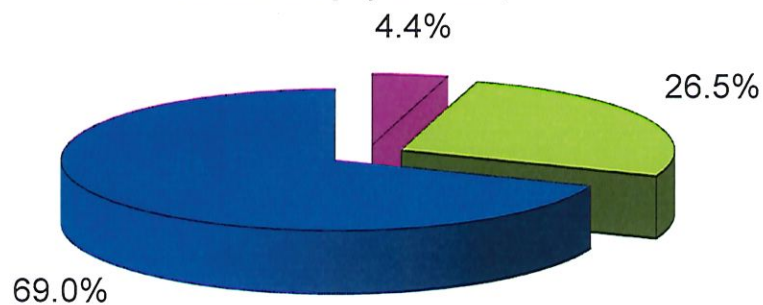
TOTAL LIABILITIES AND NET POSITION	\$	<u>75,963,702.89</u>
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■ Cash
 ■ AR, Inventory & Prepaid
 ■ Restricted Cash
 ■ Fixed Assets
 ■ Construction in Progress
 ■ Other Assets (Deferred Charges)

Cash	1,778,764	2.3%
AR, Inventory & Prepaid	2,256,852	3.0%
Restricted Cash	7,821,029	10.3%
Fixed Assets	55,260,874	72.7%
Construction in Progress	7,611,262	10.0%
Other Assets (Deferred Charges)	1,234,923	1.6%
Total Assets	75,963,703	

Liabilities & Equity November, 2020



■ Current Liabilities
 ■ Noncurrent Liabilities
 ■ Equity - Net Assets

Current Liabilities	3,379,462	4.4%
Noncurrent Liabilities	20,132,731	26.5%
Equity - Net Assets	52,451,510	69.0%
Total Liab & Equity	75,963,703	

Okeechobee Utility Authority
Detail of November 30, 2020 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

		Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Accounts included in Other Operating Revenue:				
Install Fees-Water		\$ 4,548	\$ 1,063	\$ 3,485
Private Fire Protection		\$ 12,459	11,781	678
Turn on/off Fees		\$ 10,523	7,934	2,589
Other Revenue-Water	A	\$ 3,572	2,423	1,150
Install Fees-Sewer		\$ 520	1,020	(500)
Kings Bay Sewer Maint. Fees		\$ 1,749	1,837	(88)
Other Revenue-Sewer	B	\$ 308	336	(28)
Penalties & Late Charges		\$ 20,147	19,568	579
Gain/Loss Sale of Assets	C	\$ 18,000	0	18,000
Ag Land Lease		\$ -	0	0
Miscellaneous Revenue	D	\$ 7,419	6,555	864
Totals		<u>\$ 79,244</u>	<u>\$ 52,516</u>	<u>\$ 26,729</u>

A Other Revenue-Water includes:

Water service inspection fees
Backflow prevention fees
After hours charges
Meter relocation charges
Bench test charges

B Other Revenue-Sewer includes:

Wastewater service line inspection fees

C Gain/Loss on Sale of Assets

The \$18,000 is the insurance proceeds from the truck that was declared totaled.
The truck was 100% depreciated on OUA's accounting records.

D Miscellaneous Revenue includes:

Administration charges
Charges for damage and repair to system:
Parts and labor used
Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

December 14, 2020

CONSENT AGENDA

INVOICE FROM ECKLER ENGINEERING, INC. – PRP UTILITY IMPROVEMENTS

Please find attached the invoice in the amount of \$4,998.00 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$145,600.00
May-20	1	May-20		\$2,912.00	\$142,688.00
Jun-20	2	Jun-20		\$11,648.00	\$131,040.00
Jul-20	3	Jul-20		\$32,032.00	\$99,008.00
Aug-20	4	Aug-20		\$14,560.00	\$84,448.00
Aug-20	Change Order		\$21,000.00		\$105,448.00
Sep-20	5	Sep-20		\$22,148.00	\$83,300.00
Oct-20	6	Oct-20		\$24,990.00	\$58,310.00
Nov-20	7	Nov-20		\$19,992.00	\$38,318.00
Dec-20	8		\$4,998.00		\$33,320.00

Staff recommends approval of this invoice in the amount of \$4,998.00 to Eckler Engineering, Inc.

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

December 7, 2020
No: 235-006.01
Invoice No: 20274

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on April 14, 2020 under P.O. No. 10380.

Professional Services from October 26, 2020 to November 25, 2020

Fee

Total Fee	166,600.00		
Percent Complete	80.00	Total Earned	133,280.00
		Previous Fee Billing	128,282.00
		Current Fee Billing	4,998.00
		Total Fee	4,998.00

Billing Limits

	Current	Prior	To-Date
Total Billings	4,998.00	128,282.00	133,280.00
Limit			166,600.00
Remaining			33,320.00
		Total this Invoice	\$4,998.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

December 14, 2020

CONSENT AGENDA

INVOICE FROM ECKLER ENGINEERING, INC. – WTP IMPROVEMENTS

Please find attached the invoice in the amount of \$14,370.63 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$223,600.00
Mar-19	1	Mar-19		\$1,229.10	\$222,370.90
Apr-19	2	Apr-19		\$3,455.69	\$218,915.21
May-19	3	May-19		\$11,597.51	\$207,317.70
Jun-19	4	Jun-19		\$14,931.24	\$192,386.46
Jul-19	5	Jul-19		\$18,739.70	\$173,646.76
Aug-19	6	Aug-19		\$15,045.15	\$158,601.61
Sep-19	7	Sep-19		\$11,030.49	\$147,571.12
Oct-19	8	Oct-19		\$15,776.48	\$131,794.64
Nov-19	9	Nov-19		\$12,434.00	\$119,360.64
Dec-19	10	Dec-19		\$10,361.50	\$108,999.14
Jan-20	11	Jan-20		\$11,520.78	\$97,478.36
Feb-20	12	Feb-20		\$7,034.50	\$90,443.86
Mar-20	13	Mar-20		\$16,131.16	\$74,312.70
Apr-20	14	Apr-20		\$9,332.73	\$64,979.97
May-20	15	May-20		\$8,988.60	\$55,991.37
Jun-20	16	Jun-20		\$14,130.08	\$41,861.29
Jul-20	17	Jul-20		\$15,730.75	\$26,130.54
Aug-20	18	Aug-20		\$14,576.68	\$11,553.86
Sep-20	19	Sep-20		\$10,975.03	\$578.83
Oct-20	Task Order Change		\$58,800.00		\$59,378.83
Nov-20	20			\$29,142.57	\$30,236.26
Dec-20	21		\$14,370.63		\$15,865.63

Staff recommends approval of this invoice in the amount of \$14,370.63 to Eckler Engineering, Inc.

Mr. John Hayford, P.E.
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

December 7, 2020
 No: 235-004.03
 Invoice No: 20273

Project: Water Treatment Plant Improvements
 Professional engineering services relative to the services during construction of the Water Treatment Plant Improvements as authorized on April 17, 2017 under Purchase Order No. 9072 and Revision No. 1 dated October 12, 2020.

Professional Services from October 26, 2020 to November 25, 2020

Professional Personnel

	Hours	Rate	Amount	
Engineer 6				
Facey, Bryant	40.50	150.00	6,075.00	
Engineer 8				
Hammann, Douglas	22.00	204.00	4,488.00	
Resident Inspector 1				
Hudson, Leslie	14.00	99.00	1,386.00	
Technician 4				
Crick, Jeffrey	15.75	99.00	1,559.25	
Totals	92.25		13,508.25	
Total Labor				13,508.25

Consultants

Electrical Consultant				
11/12/2020 C & W Engineering			612.70	
Total Consultants			612.70	612.70

Reimbursable Expenses

Mileage			246.68	
Tolls			3.00	
Total Reimbursables			249.68	249.68

Billing Limits

	Current	Prior	To-Date
Total Billings	14,370.63	252,163.74	266,534.37
Limit			282,400.00
Remaining			15,865.63

Total this Invoice \$14,370.63

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

December 14, 2020

CONSENT AGENDA

INVOICES FROM ONEWATER, INC. – LAKEVIEW ESTATES WWTP

Please find attached the invoice in the amount of \$38,257.50 submitted by OneWater, Inc. Staff is aware of the work currently being done by OneWater, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$977,950.00
May-20	1	May-20		\$45,572.00	\$932,378.00
Jun-20	2	Jun-20		\$136,314.31	\$796,063.69
Jul-20	3	Jul-20		\$52,969.00	\$743,094.69
Aug-20	4	Aug-20		\$50,509.00	\$692,585.69
Sep-20	5	Sep-20		\$36,500.00	\$656,085.69
Oct-20	6	Nov-20		\$32,725.00	\$623,360.69
Nov-20	7	Nov-20		\$36,765.00	\$586,595.69
Dec-20	8		\$38,257.50		\$548,338.19

Staff recommends approval of this invoice in the amount of \$38,257.50 to OneWater, Inc.



INVOICE NO. 1362

December 3rd. 2020

Okeechobee Utility Authority
100 SW 5th Avenue
OKEECHOBEE FL 34974
Attention: John Hayford

OneWater Inc. – Two Pilot Projects
FLDEP Grant Agreement No: LP47012
OUA, OWI, Cain Enterprises Joint Agreement Executed
3/13/2020

AGREEMENT TOTAL - Grant Task Amounts to OneWater Inc.:								
Task 2 - Design and Permitting								\$ 123,000
Task 3 - Project Management & Testing								\$ 18,000
Task 4 - Construction								\$ 766,950
Task 5 - Connection to Central Sewer								\$ 70,000
TOTAL ORDER								\$ 977,950
PAYMENT DUE THIS INVOICE:								
Task 2	See KHA invoice							\$ 7,995.00
Task 3								\$ -
Task 4	See ESI invoice							\$ 8,662.50
Task 5	See ESI invoice							\$ 21,600.00
AMOUNT DUE THIS INVOICE								\$ 38,257.50
PRIOR INVOICES:	#1344A	#1346A	#1348A	#1352A	#1355A	#1357A	#1359A	Totals
Task 2	\$ 6,150.00	\$ 11,070.00	\$ 13,530.00	\$ 11,070.00	\$ 6,500.00	\$ 2,725.00	\$ 6,765.00	\$ 57,810.00
Task 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 4	\$ 39,422.00	\$ 125,244.31	\$ 39,439.00	39,439.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 333,544.31
Task 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PRIOR INVOICES								\$ 391,354.31
REMAINING TO BE INVOICED:								
Task 2								\$ 57,195.00
Task 3								\$ 18,000.00
Task 4								\$ 424,743.19
Task 5								\$ 48,400.00
TOTAL REMAINING TO BE INVOICED								\$ 548,338.19
TOTAL ORDER								\$977,950.00

Please remit amount due now to:

Pay Routing Transit Number: ABA 021052053

Account Number: 18339057

PNC Bank

OneWater Inc., P O Box 222, Cary NC 27512
Tel 317.582.1400 info@algaewheel.com

www.algaewheel.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

December 14, 2020

CONSENT AGENDA

INVOICES FROM RJ SULLIVAN CORP – WTP IMPROVEMENTS

Please find attached the invoice in the amount of \$155,681.12 submitted by RJ Sullivan Corp. Staff is aware of the work currently being done by RJ Sullivan Corp. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$5,095,000.00
May-19	1	May-19		\$81,495.00	\$5,013,505.00
Jun-19	2	Jun-19		\$132,218.31	\$4,881,286.69
Jul-19	3	Jul-19		\$87,952.38	\$4,793,334.31
Aug-19	4	Aug-19		\$293,370.27	\$4,499,964.04
Sep-19	5	Sep-19		\$508,127.91	\$3,991,836.13
Oct-19	6	Oct-19		\$522,803.03	\$3,469,033.10
Nov-19	7	Nov-19		\$317,040.26	\$3,151,992.84
Dec-19	8	Dec-19		\$98,601.59	\$3,053,391.25
Jan-20	9	Jan-20		\$184,079.70	\$2,869,311.55
Feb-20	10	Feb-20		\$409,714.55	\$2,459,597.00
Mar-20	11	Mar-20		\$368,095.25	\$2,091,501.75
Apr-20	12	Apr-20		\$148,762.27	\$1,942,739.48
May-20	13	May-20		\$466,085.00	\$1,476,654.48
Jun-20	14	Jun-20		\$212,679.81	\$1,263,974.67
Jul-20	15	Jul-20		\$157,317.53	\$1,106,657.14
Aug-20	16	Aug-20		\$122,940.65	\$983,716.49
Sep-20	17	Sep-20		\$138,305.75	\$845,410.74
Nov-20	18	Nov-20		\$86,440.50	\$758,970.24
Nov-20	19	Nov-20		\$248,265.48	\$510,704.76
Dec-20	20		\$155,681.12		\$355,023.64

Staff recommends approval of this invoice in the amount of \$155,681.12 to RJ Sullivan Corp.

PAYMENT APPLICATION AND CERTIFICATE

Date: December 3, 2020

Project No: 382

Application No: 20

Period From 11/1/20

To 11/30/20

Project: Water Treatment Plant Improvements

To Owner: Okeechobee Utility Authority

From Contractor: R.J. Sullivan Corp.

Thru Engineer: Eckler Engineering, Inc.

1.	Original Contract Sum	\$	<u>5,095,000.00</u>
2.	Approved Contract Modifications	\$	<u>-</u>
3.	Contract Modifications Approved This Period (List Contract Modification Numbers _____ And attach copies of Contract Modifications)	\$	<u>-</u>
4.	Revised Contract Amount (Sum of Lines 1 & 2)	\$	<u>5,095,000.00</u>
5.	Total Value of Work completed to Date	\$	<u>4,989,448.80</u>
6.	Less Amount Retained (<u>5</u> %)	\$	<u>249,472.44</u>
7.	Subtotal (Line 5 - Line 6)	\$	<u>4,739,976.36</u>
8.	Less Previous Certificates for Payment	\$	<u>4,584,295.24</u>
	(Line 7 from previous application)		
9.	Current Payment Due (Line 7 - Line 8)	\$	<u>155,681.12</u>
10.	Balance to Finish Plus Retainage (Line 4 - Line 7)	\$	<u>355,023.64</u>
11.	Percent Project Complete (<u>97.93</u> %)		

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies:

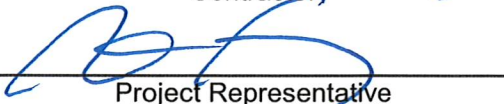
1. The Work covered by this Application for Payment has been completed in accordance with the Contract Documents.
2. All previous progress payments received from the OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of the CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 thru
3. Title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to the OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to the OWNER).

Payment of the amount in
Line 9 is recommended.


Contractor

12/3/20

Date


Project Representative

12/7/2020

Date

ECKLER ENGINEERING, INC.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

December 14, 2020

CONSENT AGENDA

ACCOUNTS TO BE WRITTEN OFF

Attached are five tenant accounts that total \$1,051.64. Each tenant is at least 365 days past due and was sent a collection letter if their debt was more than \$50.00.

The above five accounts are being presented to the Board for review and approval to be written-off.

Staff recommends approval that these five accounts totaling \$1,051.64 be written- off.

	A	B	C	D	E	F	G	H
1								
2	UB ACCT	RTE/SEQ	OWNER	R/NR/GOV	FINAL	NAME (CUSTOMER)	ADDRESS	TOTAL
3	048413-000	13508400	Tenant	Residential	6/13/2018	BJELLA RONALD	407 NE 5TH ST	\$40.60
4	050253-000	15000288	Tenant	Residential	11/13/2019	STEVENS MATTHEW R	1926 SE 8TH AVE LOT 27	\$463.72
5	050510-000	13304730	Tenant	Residential	11/13/2019	SAWKA SAITI	215 NE 11TH ST APT 7	\$286.77
6	050402-000	27700120	Tenant	Residential	11/26/2019	JACKSON TONY A	1124 NE 16TH AVE	\$186.86
7	051091-000	30600510	Tenant	Residential	12/2/2019	VITALE KRISTINA L	3921 SE 28TH ST	\$73.69
8								\$1,051.64

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

DECEMBER 14, 2020

OUA BOARD PENSION TRUSTEE APPOINTMENT

The OUA advertised in the local paper and posted it on the OUA Webpage the need for applicants to serve on the OUA Employee Pension Board of Trustees.

During the period allocated for receipt of applications the OUA office received two applications. Please see the two attached applications, from Mr. Jeff Sumner and Mr. Steve Dobbs.

Based up the two applications the OUA Board may wish to consider these two individuals as the OUA Board appointment to the OUA Employee Pension Board of Trustees.

OKEECHOBEE UTILITY AUTHORITY

100 SW 5TH Avenue * Okeechobee * Florida * 34974 * (863) 763-9460

APPLICATION FOR OUA PENSION BOARD APPOINTMENTS

Please print or type all information. The information from this application will be used by the OUA in considering action on your appointment. The application **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate.

A COPY OF EACH BOARDS DUTIES, MEETING DATES & TIMES ARE ATTACHED

Applicant
☐ OUA EMPLOYEE

Appointment
☐ OUA BOARD

APPLICANTS FULL NAME:

Jeffrey M Sumner

NAME COMMONLY USED:

Jeff Sumner

RESIDENCE ADDRESS:

393 SW 67th Dr., Okeechobee, FL 34974

HOW LONG AT ADDRESS:

21 years

MAILING ADDRESS:

Same as residence

HOME TELEPHONE:

(863) 763-4598

CELL/OTHER TELEPHONE:

(863) 634-9474 (cell)

CURRENT EMPLOYER & OCCUPATION:

Sumner Engineering & Consulting, Inc.

BUSINESS ADDRESS:

410 NW 2nd Street, Okeechobee, FL 34972

WORK TELEPHONE:

(863) 763-9474

FAX NUMBER(S):

DATE OF BIRTH:

February 25, 1971

ARE YOU A US CITIZEN?

☒ Yes ☐ No, explain:

FLORIDA REGISTERED VOTER?

☒ Yes County Registered in: **Okeechobee** ☐ NO

EDUCATION:

High School Name & Location: **Okeechobee High**
Year Graduated: **1989**

POST SECONDARY EDUCATION:

NAME & LOCATION:	DATES ATTENDED:	CERTIFICATE/DEGREE REC'D:
University of Florida	1989 - 1995	BS - Engineering
Florida Atlantic Univ.	1999 - 2001	MBA

MILITARY SERVICE:

DATES: _____ BRANCH: _____ DATE DISCHARGED: _____

LIST ALL OF YOUR EMPLOYMENT, EXCEPT YOUR CURRENT EMPLOYER, DURING THE LAST 5 YEARS:

NAME & ADDRESS	TYPE OF BUSINESS	JOB TITLE	DATES
Federico & Associates (West Palm Beach, FL)	Engineering	Vice President	2016 - 2017
SFWMD (West Palm / Okeechobee)	Govt. Agency	State Policy Chief	2013 - 2016

HAVE YOU EVER BEEN APPOINTED OR DO YOU CURRENTLY SERVE ON A CITIZEN OR COMMUNITY BOARD FOR ANY OTHER AGENCY OR GOVERNMENT? ☒ YES ☐ NO

IF YES, LIST:

AGENCY	BOARD NAME	POSITION	DATES
Okeechobee County	Planning & Zoning	Board Member	1999 - 2012

STATE YOUR EXPERIENCES AND INTERESTS OR ELEMENTS OF YOUR PERSONAL HISTORY THAT QUALIFY YOU FOR THIS APPOINTMENT.

25 year history working in both the public and private sectors. Solid business background and education, and experience with both private retirement investments and Florida Retirement System.

HAVE YOU RECEIVED ANY DEGREE(S), PROFESSIONAL CERTIFICATION(S) OR DESIGNATION(S) RELATED TO THE SUBJECT MATTER OF THIS APPOINTMENT? ☐ YES ☒ NO IF YES, LIST:

ARE YOU NOW OR HAVE YOU EVER BEEN ELECTED OR APPOINTED TO ANY PUBLIC OFFICE? ☐ YES ☒ NO
IF YES, LIST:

OFFICE TITLE	DATE OF ELECTION	TERM	LEVEL OF GOVERNMENT
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HAVE YOU EVER BEEN CONVICTED OF A CRIME, PLEAD GUILTY OR NO CONTEST TO A CRIMINAL CHARGE, OR ENTERED INTO AN AGREEMENT SETTING FORTH THE TERMS LEADING TO THE REDUCTION OR DISMISSAL OF THE CHARGES? (Exclude traffic violations for which a fine or civil penalty of \$150 or less was paid) ☐ YES ☒ NO
IF YES, DESCRIBE:

Where convicted:

Date of conviction:

DO YOU KNOW OF ANY REASON WHY YOU WILL NOT BE ABLE TO ATTEND FULLY TO THE DUTIES OF THE OFFICE OR POSITION TO WHICH YOU HAVE BEEN OR WILL BE APPOINTED, INCLUDING BUT NOT LIMITED TO COMPLETING AND FILING A FINANCIAL DISCLOSURE FORM ANNUALLY WITH THE STATE?

NO

HAVE YOU EVER BEEN FOUND IN VIOLATION OF FLORIDA STATUTES CHAPTER 112, PART III "CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES"? ☐ YES ☒ NO

IF YES, LIST:

DATE	NATURE OF VIOLATION	DISPOSITION
------	---------------------	-------------

ARE YOU A CURRENT OR FORMER LAW ENFORCEMENT OFFICER, OTHER EMPLOYEE OR THE SPOUSE OR CHILD OF ONE, WHO IS EXEMPT FROM PUBLIC RECORDS DISCLOSURE UNDER FLORIDA STATUTE CHAPTER 119.07(3)(k)1? ☐ YES ☒ NO All information provided on this application is subject to public record laws.

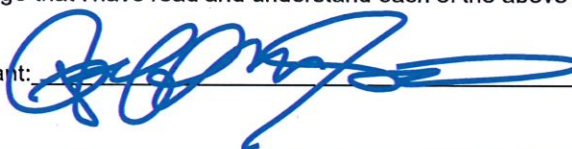
DESCRIBE ANY SKILLS AND BACKGROUND INFORMATION ABOUT YOURSELF THAT WOULD BE HELPFUL TO THE BOARD YOU WISH TO SERVE ON. IF MORE SPACE IS NEEDED, PLEASE ATTACH AN ADDITIONAL PAGE.

I have 25 years of experience working in both the private sector as well as government. As an engineering consultant for OUA, I'm somewhat familiar with their policies and procedures. I'm hopeful this will be a good opportunity to support a sound agency in supporting their employees.

STATEMENT OF APPLICANT: I certify that the answers are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application. I hereby release all companies, schools or persons from all liability for any damage for issuing this information. I understand that the OUA may request a copy of my driver's license. I have the right to request that the OUA completely and accurately disclose to me the contents of any investigation or reports upon request to the Human Resource Representative. I further understand all information provided becomes a matter of public record.

CERTIFICATION: I understand that falsification, omission, misleading statements, or misrepresentation is cause for rejection of this application. I understand that this application is a Public Record and is subject to the provisions of Florida Statutes Chapter 119.

I hereby acknowledge that I have read and understand each of the above statements.

Signature of Applicant: 

Date: **12/02/2020**

ALL INFORMATION PROVIDED ON THIS FORM IS A PUBLIC RECORD, unless you qualify as exempt under the statute, DO NOT provide information you do not want to be given to the public.

PLEASE RETURN COMPLETED APPLICATION TO:
OKEECHOBEE UTILITY AUTHORITY
ATTN: EXECUTIVE DIRECTOR
100 S.W. 5TH AVENUE
OKEECHOBEE, FLORIDA 34974

BOARD APPOINTED TO:

INITIAL TERM:

LETTER SENT:

REAPPOINTMENT(S) :

RESIGNED:

CERTIFICATE AWARDED:

OKEECHOBEE UTILITY AUTHORITY

100 SW 5TH Avenue * Okeechobee * Florida * 34974 * (863) 763-9460

APPLICATION FOR OUA PENSION BOARD APPOINTMENTS

Please print or type all information. The information from this application will be used by the OUA in considering action on your appointment. The application **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate.

A COPY OF EACH BOARDS DUTIES, MEETING DATES & TIMES ARE ATTACHED

Applicant
☐ OUA EMPLOYEE

Appointment
☒ OUA BOARD

APPLICANTS FULL NAME:

Steven L. Dobbs

NAME COMMONLY USED:

Steve

RESIDENCE ADDRESS:

1062 Jakes Way, Okeechobee, FL 34974 (Glades County - BHR)

HOW LONG AT ADDRESS:

20 Years

MAILING ADDRESS:

HOME TELEPHONE:

863-763-4386

CELL/OTHER TELEPHONE:

863-634-0194

CURRENT EMPLOYER & OCCUPATION:

Steven L. Dobbs Engineering - Engineer

BUSINESS ADDRESS:

209 NE 2nd Street, Okeechobee, FL 34974

WORK TELEPHONE:

863-824-7644

FAX NUMBER(S):

DATE OF BIRTH:

10-15-1964

ARE YOU A US CITIZEN?

☒ Yes ☐ No, explain:

FLORIDA REGISTERED VOTER?

☒ Yes County Registered in: Glades ☐ NO

EDUCATION:

High School Name & Location: Ed White - Jacksonville, FL
Year Graduated: 1982

POST SECONDARY EDUCATION:

NAME & LOCATION:	DATES ATTENDED:	CERTIFICATE/DEGREE REC'D:
UF	1982 - 1989	BS Agricultural Eng.

MILITARY SERVICE:

DATES:	BRANCH:	DATE DISCHARGED:

LIST ALL OF YOUR EMPLOYMENT, EXCEPT YOUR CURRENT EMPLOYER, DURING THE LAST 5 YEARS:

NAME & ADDRESS

TYPE OF BUSINESS

JOB TITLE

DATES

HAVE YOU EVER BEEN APPOINTED OR DO YOU CURRENTLY SERVE ON A CITIZEN OR COMMUNITY BOARD FOR ANY OTHER AGENCY OR GOVERNMENT? ☒ YES ☐ NO

IF YES, LIST: AGENCY BOARD NAME POSITION DATES
Glades County Planning Board Chairman 2008 - Present

STATE YOUR EXPERIENCES AND INTERESTS OR ELEMENTS OF YOUR PERSONAL HISTORY THAT QUALIFY YOU FOR THIS APPOINTMENT. I have been an engineer for over 30 years and have been a part of many organizations for many years. I have had to plan, budget, schedule, for employees and have had to review business contracts, and legal documents my entire career to determine compliance of the job functions we were working on at the time. I have always worked well in a group to establish consensus and feel with my 30 years of experience I would be an asset to Pension Board for OUA to look after its best interest to be solvent and able to meet the future needs of the employees

HAVE YOU RECEIVED ANY DEGREE(S), PROFESSIONAL CERTIFICATION(S) OR DESIGNATION(S) RELATED TO THE SUBJECT MATTER OF THIS APPOINTMENT? ☐ YES ☒ NO IF YES, LIST:

ARE YOU NOW OR HAVE YOU EVER BEEN ELECTED OR APPOINTED TO ANY PUBLIC OFFICE? ☐ YES ☒ NO
IF YES, LIST: OFFICE TITLE DATE OF ELECTION TERM LEVEL OF GOVERNMENT

HAVE YOU EVER BEEN CONVICTED OF A CRIME, PLEAD GUILTY OR NO CONTEST TO A CRIMINAL CHARGE, OR ENTERED INTO AN AGREEMENT SETTING FORTH THE TERMS LEADING TO THE REDUCTION OR DISMISSAL OF THE CHARGES? (Exclude traffic violations for which a fine or civil penalty of \$150 or less was paid) ☐ YES ☒ NO
IF YES, DESCRIBE:

Where convicted:

Date of conviction:

DO YOU KNOW OF ANY REASON WHY YOU WILL NOT BE ABLE TO ATTEND FULLY TO THE DUTIES OF THE OFFICE OR POSITION TO WHICH YOU HAVE BEEN OR WILL BE APPOINTED, INCLUDING BUT NOT LIMITED TO COMPLETING AND FILING A FINANCIAL DISCLOSURE FORM ANNUALLY WITH THE STATE?

No, I have to file a financial disclosure form annually for the planning board now.

HAVE YOU EVER BEEN FOUND IN VIOLATION OF FLORIDA STATUTES CHAPTER 112, PART III "CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES"? ☐ YES ☒ NO

IF YES, LIST: DATE: NATURE OF VIOLATION: DISPOSITION:

ARE YOU A CURRENT OR FORMER LAW ENFORCEMENT OFFICER, OTHER EMPLOYEE OR THE SPOUSE OR CHILD OF ONE, WHO IS EXEMPT FROM PUBLIC RECORDS DISCLOSURE UNDER FLORIDA STATUTE CHAPTER 119.07(3)(k)1? ☐ YES ☒ NO All information provided on this application is subject to public record laws.

DESCRIBE ANY SKILLS AND BACKGROUND INFORMATION ABOUT YOURSELF THAT WOULD BE HELPFUL TO THE BOARD YOU WISH TO SERVE ON. IF MORE SPACE IS NEEDED, PLEASE ATTACH AN ADDITIONAL PAGE.

I think I pretty much summed up my experience above. I have been involved in investment clubs, ESOPs, and planning for my own retirement for my entire career.

STATEMENT OF APPLICANT: I certify that the answers are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application. I hereby release all companies, schools or persons from all liability for any damage for issuing this information. I understand that the OUA may request a copy of my driver's license. I have the right to request that the OUA completely and accurately disclose to me the contents of any investigation or reports upon request to the Human Resource Representative. I further understand all information provided becomes a matter of public record.

CERTIFICATION: I understand that falsification, omission, misleading statements, or misrepresentation is cause for rejection of this application. I understand that this application is a Public Record and is subject to the provisions of Florida Statutes Chapter 119.

I hereby acknowledge that I have read and understand each of the above statements.

Signature of Applicant:

Date:

12/2/2020

ALL INFORMATION PROVIDED ON THIS FORM IS A PUBLIC RECORD, unless you qualify as exempt under the statute, DO NOT provide information you do not want to be given to the public.

PLEASE RETURN COMPLETED APPLICATION TO:
OKEECHOBEE UTILITY AUTHORITY
ATTN: EXECUTIVE DIRECTOR
100 S.W. 5TH AVENUE
OKEECHOBEE, FLORIDA 34974

BOARD APPOINTED TO:

INITIAL TERM:

LETTER SENT:

REAPPOINTMENT(S) :

RESIGNED:

CERTIFICATE AWARDED:

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

DECEMBER 14, 2020

CASGS CONTRACT EXTENSION

Please find attached to this Agenda Item the OUA/CASGS 2020 Agreement and a proposed Amendment from CASGS.

The OUA/CASGS 2020 Agreement was executed on January 13, 2020. It is a one year contract with two automatic one year renewals unless cancelled by either party.

The attached proposed Amendment from CASGS is an acknowledgement of the automatic annual renewal. However, they have requested a consideration for raising their annual fee from the present value of \$36,000 to \$45,000.

CASGS Contract

2012	\$36,000
2013	\$36,000
2014	\$36,000
2015	\$36,000
2016	\$36,000
2017	\$36,000
2018	\$36,000
2019	\$36,000
2020	\$36,000
2021	?

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

December 9, 2020

Mr. John Hayford, P.E. Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

RE: Contract Renewal

Dear Mr. Hayford:

The CAS Governmental Services, LLC (CASGS) team comes to the OUA Board thanking you for the opportunity to represent your legislative issues in Tallahassee and assist with grant administration, we are pleased that we, CASGS and OUA were very successful in accomplishing goals of OUA.

The 2021 Legislative Committee Weeks are scheduled to begin next month and Legislative Session begins in March. We have already began working on research and information that will be vital if we are to again be successful.

Our present Agreement with the OUA expires January 14, 2021. The present Agreement has two additional extensions available to OUA and CASGS to continue the Agreement. We would request that you authorize a one-year extension of the Agreement. In addition to the renewal, we respectfully request that you would give your consideration and passage of an Amendment to the renewal for the Compensation provision authorizing that the Agreement amount be increased by \$9,000.00, which brings the Agreement amount back to the original post 2013 amount of \$45,000.00 annually.

Thank you again for your considerations.

Sincerely,

CAS GOVERNMENTAL SERVICES, LLC



Connie C. Vanassche
President

Cc: Mr. James R. Spratt
Vice-President

AMENDMENT 2020 – 1

Amendment to CAS Governmental Services, LLC
Renewal Agreement of
2021-2022

Amendment Relating to Renewal,
One Year Extension and
Compensation Adjustment

This Amendment shall amend the CAS Government Services (CASGS) Contractual Agreement for Legislative Services during the 2021-2022 year. All provisions of the original shall remain in force excepting the extension of one additional year, and a compensation adjustment which sets the CASGS annual compensation at \$45,000. per year.

The following is hereby agreed:

Upon passage and execution of this Amendment the Date of Services and Compensation provision of the current agreement between the Okeechobee Utility Authority and CAS Governmental Services, LLC shall be extended and revised to one additional year and incorporate the new compensation rate to be \$45,000. Annually for the Agreement year beginning January 14, 2021 through January 14, 2022. All other aspects of the existing agreement shall remain as agreed.

FOR: OKEECHOBEE UTILITY AUTHORITY

Signature:

Printed Name and Title:

Date:

FOR: CAS GOVERNMENTAL SERVICES

Connie Vanassche
Signature:

Connie Vanassche, President
Printed Name and Title

Dec. 9, 2020
Date:

GOVERNMENTAL AND LEGISLATIVE SERVICES CONTRACT

This Agreement is by and between Okeechobee Utility Authority, Florida, hereinafter referred to as "OUA" and the consulting firm, CAS Governmental Services, LLC ("Communications Advocacy Specialists") hereinafter referred to as "CASGS".

Whereas, OUA seeks to engage the services of an individual or firm to provide continuing Governmental and Legislative Services, to monitor legislative issues in Tallahassee, represent the OUA issues at the Florida Legislative Session and seek special Legislative Appropriation Funding, and

Whereas, CASGS also is a grant administration firm and will assist OUA as directed and needed in administering grants as may be appropriate, and

Whereas, the OUA voted in an official meeting of the OUA to contract the professional services of CASGS to provide continuing Governmental and Legislative Services, and to seek and administer special funding projects relating to improvements for OUA projects.

SERVICES: CASGS will provide the following services: Provide information and data to State and Regional agencies; Prepare, as appropriate, draft cooperative agreements for agencies involved and provide review for OUA; Provide appropriation and legislative language and, as may be needed, work with OUA staff; Attend and provide testimony at appropriate legislative subcommittee meetings; Attend and provide testimony at appropriate legislative committee hearings; Coordinate and solicit support from legislators and appropriate state agencies; Report findings to the OUA; Make necessary reports to appropriate Federal, State and Regional agencies; Assist OUA in Administering the program/project and prepare and submit close-out documents as necessary.

ADDITIONAL SERVICES: CASGS will provide the following additional services: Investigate, and provide information to and assist as qualified OUA in applying for and obtaining grants, loans or a combination thereof from governmental agencies.

COMPENSATION: For such services, OUA shall pay to CASGS an annual retainer fee of \$36,000.00 in four (4) equal installments of \$9,000.00 each on the last day of January, February, March and April each year beginning January, 2020.

CASGS will perform additional services, not covered in this agreement, as directed by OUA, at the rate of \$100.00 per hour.

TERM: This Agreement shall commence effective upon execution by both parties and shall be Automatically renewed on an annual basis on the date hereof for two successive one-year periods unless terminated as provided herein.

NOTICES: All notices to the parties under this Agreement shall be in writing and sent to:

OUA: Okeechobee Utility Authority
Attention: Mr. John Hayford, P.E., Executive Director
100 SW 5th Avenue
Okeechobee, Florida 34974-4221

CASGS: CAS Governmental Services, LLC
Attention: M. Dale Milita
P.O. Box 35
Canal Point, Florida 33438

INSURANCE: CASGS agrees to maintain such insurance as will fully protect both CASGS and OUA from any and all claims under any Workers Compensation Act or Employers Liability Laws, and from any and all other claims of whatsoever kind or nature to the damage of property or for personal injury, including death, made by anyone whomsoever, that may arise from operations carried on under this Agreement, either by CASGS, any subcontractor, or by anyone directly or indirectly engaged or employed by either of them. CASGS agrees to provide OUA with evidence of the required coverage before CASGS begins work hereunder. In no event shall the insurance coverage required by the terms of this Agreement be in the amount of less than \$1,000,000.00 General Liability.

INDEMNIFICATION: Irrespective of any insurance carried by CASGS pursuant to this Agreement, CASGS shall indemnify and hold OUA harmless against and from the loss, cost, damage, or expense, including reasonable attorney's fees and court costs, arising out of any accident, casualty, or other occurrence causing injury to any person or property arising from CASGS's performance under this Agreement, by CASGS, its agents, employees, or subcontractors caused by or arising from any act of omission of CASGS, its agents, employees, or subcontractors including violation of any state statute, rule or regulation. CASGS shall further indemnify OUA against any claim that any product purchased or licensed by OUA from CASGS under this Agreement infringes a United States patent, trademark, or copyright, provided OUA gives CASGS written notice of any such claim not more than ten (10) days from the date the OUA knew or should have known of the claim, and cooperates fully with CASGS in the defense of such claim.

To the extent legally permissible, OUA shall indemnify and hold CASGS harmless against and from the loss, cost, damage, or expense, including reasonable attorney's fees and court costs, arising out of any incident beyond the control or without any fault of CASGS in connection with the performance by OUA of any requirements in connection with any grant appropriation contract awarded to OUA .

WARRANTY: CASGS cannot and does not make, nor imply, any form of warranty or guarantees regarding the outcome of any legislation, special funding or appropriation passage.

TERMINATION: Termination of this contract during the time that the Florida legislative is in session may be made only by mutual consent of both parties. Termination of this contract at any other time may be by either party with a thirty (30) day written notice to the other party. Termination notice shall be in writing thirty (30) days prior to the date given as the termination date. Termination shall not deprive CASGS from final invoicing and payment for work already complete or substantially complete, or for funding approved or underway, nor shall termination deprive the OUA from work products already complete or substantially complete.

INDEPENDENT CONTRACTOR: CASGS is deemed to be an independent contractor and not a servant, employee, joint adventurer or partner of the OUA. No agent, employee, or servant of the CASGS shall be deemed to be the agent, employee, or servant of the OUA. CASGS will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, and subcontractors during the performance of this Agreement. CASGS shall comply with all Federal, State and municipal laws, rules and regulations that are now or may in the future become applicable to CASGS, its business, equipment or personnel engaged in operations covered by this Agreement or out of the performance of such operations. OUA will not be held responsible for the collection of or the payment of taxes or contributions of any nature on behalf of CASGS.

PUBLIC RECORDS: All reports and records required to be prepared or maintained by CASGS in the performance of this Agreement shall be deemed to be public records. CASGS shall allow public access to such documents and materials in accordance with the provisions of Chapter 119, Florida Statutes. If CASGS should assert any exemptions to the requirements of Chapter 119 and related statutes, the burden of establishing such exemption shall be upon CASGS.

LOBBYING: CASGS shall comply with all state statutes, rules and regulations relating to lobbyists and lobbying, and shall indemnify and hold harmless the OUA for any loss, damage, fine or penalty resulting from a violation of same.

MISCELLANEOUS PROVISIONS:

A. Severability. If any term or provision of this Agreement is held invalid, or unenforceable, as against any person, entity or circumstance during the term hereof, by force of any statute, law, or ruling of any forum of competent jurisdiction, such invalidity shall not affect any other term or provision of this Agreement, to the extent that the Agreement shall remain operable enforceable and in full force and effect to the extent permitted by law.

B. Entire Agreement. This Agreement represents the entire understanding between the parties and supersedes any written or oral representations, statements, negotiations or agreements to the contrary. CASGS recognizes that any representations, statements or negotiations made by OUA staff does not suffice to legally bind the OUA in a contractual relationship unless they have been reduced to writing, authorized, and signed by the authorized OUA representatives. This Agreement is binding upon the parties, their assigns and successors in interest.

C. Attorney's Fees. In the event of any litigation to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs which are directly attributed to such litigation, at trial and all appellate levels.

D. Law; Venue. This Agreement is being executed in Okeechobee County, Florida and shall be governed in accordance with the laws of the State of Florida. Okeechobee County, Florida shall be the venue of any actions thereon.

EFFECTIVE DATE: This contract shall become effective when executed.

Dated this 13th day of January, 2020.

FOR: OKEECHOBEE UTILITY AUTHORITY

Signature: _____

Steve Nelson, Chairman

Printed Name and Title

Witness: _____

John F. Hayford

Printed Name

FOR: CAS GOVERNMENTAL SERVICE, LLC

Signature: _____

Connie Vanassche, Vice President

Printed Name and Title

Witness: _____

M. Dale Milita

Printed Name

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

DECEMBER 14, 2020

SE 8TH AVENUE WATER MAIN REPLACEMENT

The field work for the SE 8th Ave. Water Main Replacement project is complete. This project consisted of approximately 6,800 linear feet of new water mains to replace the existing asbestos cement and galvanized steel water mains. This also included new water services and new fire hydrants. The existing 4 inch & 6 inch asbestos cement mains were removed and disposed of at the landfill.

A change order was approved which added approximately 5,109 linear feet of 2 inch poly water main to replace the existing 2 inch galvanized steel water mains on SE 9 St, SE 9 Ct, SE 11 St, SE 12 St, SE 13 St, SE 14 Ct, SE 14 St & SE 15th St. The field work for this change order has been completed as well.

The Agreement was executed on November 12, 2019 as well as the Notice to Proceed. This is the date that contract time begins. Per the Agreement, Substantial Completion was to be obtained 180 calendar days from November 12, 2019, or May 10, 2020. Final Completion was to be obtained 210 calendar days from November 12, 2019, or June 9, 2020.

Actual Substantial Completion was obtained on July 7, 2020, or 58 calendar days late.

Actual Final Completion was obtained on December 3, 2020, or 177 calendar days late.

Per the Agreement, liquidated damages can be assessed at \$200 per calendar day the project is deemed late.

Per the engineer's statement, Holtz Consulting will not charge the OUA for the extra time spent on this project. The OUA was able to serve the customers with existing piping until the new piping was ready for service.

HCE has prepared a reconciliation change order deleting the extra material and costs (\$53,923.00) remaining in the project budget. These costs are reflective on pre-design elements and contractor means and methods reflecting a savings to the project.

The reconciliation change order had to make an assumption on the assessment of LD's. Based upon HCE and OUA staff, a decision was made to present the reconciliation change order without any assessments. However, HCE & OUA staff realize that the final decision rests solely with the OUA Board.

If the assumption is correct, then OUA staff recommends approval of Change Order #2 and approval of the final pay request of \$68,188.75 to Go Underground Utilities.



FLORIDA DEPARTMENT OF Environmental Protection

Southeast District Office
3301 Gun Club Road, MSC 7210-1
West Palm Beach, FL 33406
561-681-6600

Ron DeSantis
Governor

Jeanette Nunez
Lt. Governor

Noah Valenstein
Secretary

NOTICE OF ACCEPTANCE OF COMPLETION OF CONSTRUCTION PWS COMPONENTS

Permittee:	PERMIT NUMBER : 0081040096-DSGP
Okeechobee Utility Authority	PERMIT ISSUED: August 20, 2019
Mr. John F. Hayford, Executive Director	COUNTY: Okeechobee
100 SW 5th Avenue	PROJECT: South East 8th Ave water main Replacement
Okeechobee, Florida 34974	SOURCE: Okeechobee Utility Authority
jhayford@ouafl.com	PWS NO.: 4470257

RE: Final Clearance

Dear Mr. Hayford

This acknowledges receipt of certification that the subject OUA project South East 8th Ave water main Replacement has been constructed, tested and disinfected in accordance with the plans and related materials permitted by this agency, and is now ready for operation.

Based on your engineer's certification of construction completion [62-555.900(9)], satisfactory bacteriological results and the pressure & leakage test report for the above referenced project, the Department is hereby releasing the project for service to the extent indicated below:

 X The system is released to the full extent of the permitted plans.

 The system is partially released, and limited to:

If you have any questions, please contact Mark Peters of this office at 561/681-6751.

Sincerely

Mark
Peters

Digitally signed by
Mark Peters
Date: 2020.03.20
17:10:22 -04'00'

3/2/2020
Date

Mark Peters
Engineering Specialist III

cc: Okeechobee County Health Department Douglas.McCoy@flhealth.gov
FDEP/SED- Mark.Peters@dep.state.fl.us, Jocelyn.Labbe@dep.state.fl.us
Holtz Consulting Engineers, Inc. Christine Miranda, P.E.
Christine.Miranda@holtzconsulting.com



FLORIDA DEPARTMENT OF Environmental Protection

Southeast District Office
3301 Gun Club Road, MSC 7210-1
West Palm Beach, FL 33406
561-681-6600

Ron DeSantis
Governor

Jeanette Nunez
Lt. Governor

Noah Valenstein
Secretary

NOTICE OF ACCEPTANCE OF COMPLETION OF CONSTRUCTION PWS COMPONENTS

Permittee:	PERMIT NUMBER : 0081040100-DSGP
Okeechobee Utility Authority	PERMIT ISSUED: April 22, 2020
Mr. John F. Hayford, Executive Director	COUNTY: Okeechobee
100 SW 5th Avenue	PROJECT: Okeechobee Estates 2020
Okeechobee, Florida 34974	Water Main Improvements
jhayford@ouafl.com	SOURCE: Okeechobee Utility Authority
	PWS NO.: 4470257

RE: Final Clearance

Dear Mr. Hayford

This acknowledges receipt of certification that the subject project Okeechobee Estates 2020 Water Main Improvements has been constructed, tested and disinfected in accordance with the plans and related materials permitted by this agency, and is now ready for use.

Based on your engineer's certification of construction completion [62-555.900(9)], satisfactory bacteriological results and the pressure & leakage test report for the above referenced project, the Department is hereby releasing the project for use to the extent indicated below:

 X The system is released to the full extent of the permitted plans.

 The system is partially released, and limited to:

If you have any questions, please contact Mark Peters of this office at 561/681-6751

Sincerely

Mark Peters

Digitally signed by
Mark Peters
Date: 2020.07.07
13:18:41 -04'00'

Mark Peters
Engineering Specialist III

cc: Okeechobee County Health Department- Douglas.McCoy@flhealth.gov
FDEP/SED- Mark.Peters@floridadep.gov Jocelyn.Labb@floridadep.gov
Holtz Consulting Engineers, Inc. – Christine Miranda, P. E. –
christinemiranda@holtzconsulting.com

CHANGE ORDER #2 - FINAL

DATE: December 10, 2020

PROJECT NAME: SE 8TH AVENUE WATER MAIN REPLACEMENT

OWNER: OKEECHOBEE UTILITY AUTHORITY

CONTRACTOR: GO UNDERGROUND UTILITIES

THE FOLLOWING CHANGES: FINAL QUANTITY ADJUSTMENTS BASED UPON
TOTAL WORK COMPLETED.

JUSTIFICATION: FINAL QUANTITY ADJUSTMENTS BASED UPON TOTAL WORK
COMPLETED.

CHANGE TO CONTRACT PRICE:

Original CONTRACT PRICE: \$598,400.00

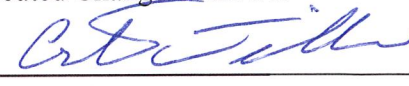
Current Contract Price \$771,565.00

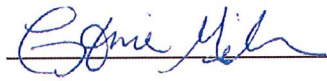
Contract Price due to this Change Order
will be *DECREASED* by: \$53,923.00

The New Contract Price including
this Change Order will be: \$717,642.00

CHANGE TO CONTRACT TIME:

The DATE OF COMPLETION of all work will be: No change to contract time. Final
completion date July 9, 2020 per executed Change Order #1.

APPROVED BY CONTRACTOR:  12/10/2020
DATE

APPROVED BY ENGINEER:  12/10/20
DATE

APPROVED BY OWNER: _____
OKEECHOBEE UTILITY AUTHORITY DATE

OUA SE 8TH AVENUE WATER MAIN REPLACEMENT FINAL QUANTITY ADJUSTMENTS

ITEM NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	Additional Quantity	Unit	Unit Price	Amount	
1	MOBILIZATION/DEMOBILIZATION (INC. GC'S, INSURANCE & BONDS AND SAFETY)	1	\$30,000.00	\$30,000.00		LS	\$30,000.00	\$0.00	
2	MAINTENANCE OF TRAFFIC	1	\$5,000.00	\$5,000.00		LS	\$5,000.00	\$0.00	
3	PRECONSTRUCTION VIDEO DOCUMENTATION	1	\$2,500.00	\$2,500.00		LS	\$2,500.00	\$0.00	
4	RECORD DRAWINGS	1	\$6,000.00	\$6,000.00		LS	\$6,000.00	\$0.00	
5	FURNISH AND INSTALL 6-INCH PVC WATER MAIN	5,100	\$38.00	\$193,800.00	-143	LF	\$38.00	-\$5,434.00	
6	FURNISH AND INSTALL 8-INCH HDPE WATER MAIN VIA HDD	150	\$65.00	\$9,750.00		LF	\$65.00	\$0.00	
7	FURNISH AND INSTALL 2-INCH POLYETHYLENE WATER MAIN	880	\$22.00	\$19,360.00		LF	\$22.00	\$0.00	
8	FURNISH AND INSTALL DUCTILE IRON FITTINGS	2,700	\$3.00	\$8,100.00	-1581	LBS	\$3.00	-\$4,743.00	
9	FURNISH AND INSTALL 2-INCH 304 SS DOUBLE STRAP SADDLE WITH 2-INCH BALL VALVE AND VALVE BOX	9	\$450.00	\$4,050.00		EA	\$450.00	\$0.00	
10	FURNISH AND INSTALL 6-INCH GATE VALVE WITH VALVE BOX	17	\$900.00	\$15,300.00		EA	\$900.00	\$0.00	
11	FURNISH AND INSTALL FIRE HYDRANT ASSEMBLY WITH 6-INCH GATE VALVE AND VALVE BOX	12	\$3,900.00	\$46,800.00		EA	\$3,900.00	\$0.00	
12	FURNISH AND INSTALL BLOW-OFF ASSEMBLY	5	\$1,500.00	\$7,500.00		EA	\$1,500.00	\$0.00	
13	FURNISH AND INSTALL HDPE/PVC TRANSITION ADAPTER	4	\$350.00	\$1,400.00		EA	\$350.00	\$0.00	
14	FURNISH AND INSTALL 6"X8" TAPPING SLEEVE AND VALVE	1	\$2,500.00	\$2,500.00		EA	\$2,500.00	\$0.00	
15	CONNECT NEW 6-INCH WATER MAIN TO EXISTING 8-INCH WATER MAIN	2	\$2,500.00	\$5,000.00		EA	\$2,500.00	\$0.00	
16	CONNECT NEW 6-INCH WATER MAIN TO EXISTING 6-INCH WATER MAIN	2	\$2,500.00	\$5,000.00		EA	\$2,500.00	\$0.00	
17	CONNECT NEW 2-INCH WATER MAIN TO EXISTING 2-INCH WATER MAIN	7	\$400.00	\$2,800.00		EA	\$400.00	\$0.00	
18	FILL & FLUSHING ASSEMBLY	3	\$600.00	\$1,800.00		EA	\$600.00	\$0.00	
19	FURNISH AND INSTALL SAMPLE POINT	16	\$350.00	\$5,600.00		EA	\$350.00	\$0.00	
20	CHLORINATING/TESTING	1	\$4,000.00	\$4,000.00		LS	\$4,000.00	\$0.00	
21	FURNISH AND INSTALL SHORT SINGLE SERVICE	14	\$500.00	\$7,000.00	1	EA	\$500.00	\$500.00	
22	FURNISH AND INSTALL LONG SINGLE SERVICE	24	\$850.00	\$20,400.00	-1	EA	\$850.00	-\$850.00	
23	FURNISH AND INSTALL SHORT DOUBLE SERVICE	14	\$650.00	\$9,100.00		EA	\$650.00	\$0.00	
24	FURNISH AND INSTALL LONG DOUBLE SERVICE	11	\$950.00	\$10,450.00		EA	\$950.00	\$0.00	
25	FURNISH AND INSTALL LONG TRIPLE SERVICE	1	\$1,100.00	\$1,100.00		EA	\$1,100.00	\$0.00	
26	SODDING	1	\$12,000.00	\$12,000.00		LS	\$12,000.00	\$0.00	
27	TREES & SHRUBBERY RESTORATION	1	\$1,000.00	\$1,000.00		LS	\$1,000.00	\$0.00	
28	SHELL DRIVEWAY REPLACEMENT	65	\$35.00	\$2,275.00		SY	\$35.00	\$0.00	
29	ASHPHALT DRIVEWAY REPLACEMENT	35	\$55.00	\$1,925.00		SY	\$55.00	\$0.00	
30	CONCRETE DRIVEWAY REPLACEMENT	340	\$55.00	\$18,700.00		SY	\$55.00	\$0.00	
31	MISCELLANEOUS RESTORATION	1	\$3,000.00	\$3,000.00		LS	\$3,000.00	\$0.00	
32	ASHPHALT PAVEMENT RESTORATION	270	\$55.00	\$14,850.00		SY	\$55.00	\$0.00	
33	CAP AND ABANDON EXISTING 2" WATER DISTRIBUTION SYSTEM	12	\$300.00	\$3,600.00	-5	EA	\$300.00	-\$1,500.00	
34	REMOVE EXISTING AC PIPE	4,170	\$22.00	\$91,740.00	-768	LF	\$22.00	-\$16,896.00	
35	CONTINGENCY	1	\$25,000.00	\$25,000.00	-1	LS	\$25,000.00	-\$25,000.00	
CHANGE ORDER #1 ITEMS FOR PHASE II CONSTRUCTION									
2	MOT	1	\$4,940.00	\$4,940.00		LS	\$4,940.00	\$0.00	
3	PRECONSTRUCTION VIDEO DOCUMENTATION	1	\$800.00	\$800.00		LS	\$800.00	\$0.00	
4	RECORD DRAWINGS	1	\$4,940.00	\$4,940.00		LS	\$4,940.00	\$0.00	
7	FURNISH AND INSTALL 2-INCH POLYETHYLENE WATER MAIN	4,940	\$22.00	\$108,680.00		LF	\$108,680.00	\$0.00	
17	CONNECT NEW 2-INCH WATER MAIN TO EXISTING 2-INCH WATER MAIN	16	\$400.00	\$6,400.00		EA	\$6,400.00	\$0.00	
19	FURNISH AND INSTALL SAMPLE POINT	16	\$350.00	\$5,600.00		EA	\$5,600.00	\$0.00	
20	CHLORINATING/TESTING	1	\$3,298.00	\$3,298.00		LS	\$3,298.00	\$0.00	
21	FURNISH AND INSTALL SHORT SINGLE SERVICE	14	\$500.00	\$7,000.00		EA	\$7,000.00	\$0.00	
22	FURNISH AND INSTALL LONG SINGLE SERVICE	10	\$850.00	\$8,500.00		EA	\$8,500.00	\$0.00	
23	FURNISH AND INSTALL SHORT DOUBLE SERVICE	10	\$650.00	\$6,500.00		EA	\$6,500.00	\$0.00	
24	FURNISH AND INSTALL LONG DOUBLE SERVICE	9	\$950.00	\$8,550.00		EA	\$8,550.00	\$0.00	
26	SODDING	1	\$3,157.00	\$3,157.00		LS	\$3,157.00	\$0.00	
33	CAP AND ABANDON EXISTING 2" WATER DISTRIBUTION SYSTEM	16	\$300.00	\$4,800.00		EA	\$4,800.00	\$0.00	
Total Bid Amount								\$771,565.00	



HOLTZ CONSULTING ENGINEERS, INC

December 10, 2020

Mr. John Hayford, PE
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Subject: Okeechobee Utility Authority
Southeast 8th Avenue Water Main Replacement
Go Underground Utilities
Application for Payment No. 7 - FINAL

Dear Mr. Hayford,

Attached is Application for Payment No. 7 and supporting documents for the above referenced project, as submitted by Go Underground Utilities. This requisition is for payment for all remaining work associated with this project.

The amount of payment requested is \$68,188.75.

To the best of our knowledge, the work included in this pay request has been satisfactorily completed in accordance with the Contract Documents and the amounts requested are as outlined in the approved Schedule of Values. Holtz Consulting Engineers therefore recommends payment to be made in the amount requested.

If you should have any questions, please contact our office.

Sincerely,

HOLTZ CONSULTING ENGINEERS, INC.

Principal Engineer

Attachments- Signed copy of Application for Payment No. 7.

cc: S. Gale McMinns
Go Underground Utilities
File

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 2 PAGES

TO OWNER:
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974
FROM CONTRACTOR:
GO Underground Utilities
407 Plaza Ave
Lake Placid, FL 33852
CONTRACT FOR:

PROJECT:
Southeast 8th Av Water Main Replacement
VIA ARCHITECT:
Christine Miranda, P.E.
Holtz Consulting Engineers, Inc
605 SW Park Street, Suite 210
Okeechobee, FL 349

APPLICATION #: Final
PERIOD TO: 11/30/20
PROJECT NOS: 10261
CONTRACT DATE: 10/30/19
Distribution to:
☐ Owner
☐ Const. Mgr
☐ Architect
☐ Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM----- \$ 598,400.00
2. Net change by Change Orders----- \$ 119,242.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2) \$ 717,642.00
4. TOTAL COMPLETED & STORED TO DATE-\$ 717,642.00
(Column G on Continuation Sheet)
5. RETAINAGE:
a. _____ of Completed Work \$ _____
(Columns D+E on Continuation Sheet)
b. _____ of Stored Material \$ _____
(Column F on Continuation Sheet)
Total Retainage (Line 5a + 5b or
Total in Column 1 of Continuation Sheet----- \$ _____
6. TOTAL EARNED LESS RETAINAGE----- \$ 717,642.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate)----- \$ 649,453.25
8. CURRENT PAYMENT DUE----- \$ 68,188.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$173,165.00	
Total approved this Month		-\$53,923.00
TOTALS	\$173,165.00	-\$53,923.00
NET CHANGES by Change Order	\$119,242.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

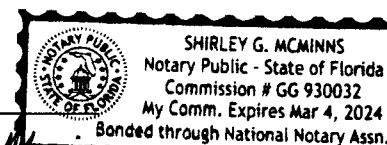
CONTRACTOR:

By: [Signature] Date: 12/10/20

State of: Florida
County of: Highlands

Subscribed and sworn to before
me this 10th day of December

Notary Public: [Signature]
My Commission expires: 03/04/24



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Engineer knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 68,188.75

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application to conform to the amount certified.)

Engineer

By: [Signature] Date: 12/10/20

This Certificate is payable only to the Contractor named herein. It is without prejudice to any rights of the Owner of Contract.

				Original Contract Amount		From Previous Application		This Application		To Date		Balance to Finish	
Item No.	Item	Contract Quantity	Units	Unit Price	Total Price	Units	\$	Units	\$	Units	\$		Percent Complete
1	Mobilization/Demobilization	1	LS	\$30,000.00	\$30,000.00	0.5	\$15,000.00	0.5	\$15,000.00	1	\$30,000.00	\$0.00	100.0
2	Maintenance of Traffic	1	LS	\$5,000.00	\$5,000.00	0.75	\$3,750.00	0.25	\$1,250.00	0.75	\$5,000.00	\$0.00	100.0
3	Preconstruction Video	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$0.00	1	\$2,500.00	\$0.00	100.0
4	Record Drawings	1	LS	\$6,000.00	\$6,000.00	0.75	\$4,500.00	0.25	\$1,500.00	1	\$6,000.00	\$0.00	100.0
5	Furnish & Install 6" PVC WaterMain	5100	LF	\$38.00	\$193,800.00	4886	\$185,668.00	71	\$2,698.00	4957	\$188,366.00	\$5,434.00	97.2
6	Furnish & Install 8" HDPE Water Main	150	LF	\$65.00	\$9,750.00	150	\$9,750.00		\$0.00	150	\$9,750.00	\$0.00	100.0
7	Furnish & Install 2" Polyethylene WM	880	LF	\$22.00	\$19,360.00	880	\$19,360.00		\$0.00	880	\$19,360.00	\$0.00	100.0
8	Furnish & Install Ductile Iron Fittings	2700	LBS	\$3.00	\$8,100.00	895	\$2,685.00	224	\$672.00	1119	\$3,357.00	\$4,743.00	41.4
9	Furnish & Install 2" 304 SS Double Strap	9	EA	\$450.00	\$4,050.00	9	\$4,050.00		\$0.00	9	\$4,050.00	\$0.00	100.0
10	Furnish & Install 6" Gate Valve/Valve box	17	EA	\$900.00	\$15,300.00	17	\$15,300.00		\$0.00	17	\$15,300.00	\$0.00	100.0
11	Furnish & Install Fire Hydrant Assembly	12	EA	\$3,900.00	\$46,800.00	12	\$46,800.00		\$0.00	12	\$46,800.00	\$0.00	100.0
12	Furnish & Install Blow-Off Assembly	5	EA	\$1,500.00	\$7,500.00	5	\$7,500.00		\$0.00	5	\$7,500.00	\$0.00	100.0
13	Furnish & Install HDPE/PVC Transition Ad	4	EA	\$350.00	\$1,400.00	4	\$1,400.00		\$0.00	4	\$1,400.00	\$0.00	100.0
14	Furnish & Install 6"x8" Tapping Sleeve	1	EA	\$2,500.00	\$2,500.00	1	\$2,500.00		\$0.00	1	\$2,500.00	\$0.00	100.0
15	Connect new 6" Water Main to existing 8	2	EA	\$2,500.00	\$5,000.00	2	\$5,000.00		\$0.00	2	\$5,000.00	\$0.00	100.0
16	Connect new 6" Water Main to existing 6	2	EA	\$2,500.00	\$5,000.00	2	\$5,000.00		\$0.00	2	\$5,000.00	\$0.00	100.0
17	Connect new 2" Water Main to existing 2	7	EA	\$400.00	\$2,800.00	7	\$2,800.00		\$0.00	7	\$2,800.00	\$0.00	100.0
18	Fill & Flushing Assembly	3	EA	\$600.00	\$1,800.00	3	\$1,800.00		\$0.00	3	\$1,800.00	\$0.00	100.0
19	Furnish & Install Sample Point	16	EA	\$350.00	\$5,600.00	16	\$5,600.00		\$0.00	16	\$5,600.00	\$0.00	100.0
20	Chlorinating/Testing	1	LS	\$4,000.00	\$4,000.00	1	\$4,000.00		\$0.00	1	\$4,000.00	\$0.00	100.0
21	Furnish & Install Short Single Service	14	EA	\$500.00	\$7,000.00	14	\$7,000.00	1	\$500.00	15	\$7,500.00	-\$500.00	107.1
22	Furnish & Install Long Single Service	24	EA	\$850.00	\$20,400.00	23	\$19,550.00		\$0.00	23	\$19,550.00	\$850.00	95.8
23	Furnish & Install Short Double Service	14	EA	\$650.00	\$9,100.00	14	\$9,100.00		\$0.00	14	\$9,100.00	\$0.00	100.0
24	Furnish & Install Long Double Service	11	EA	\$950.00	\$10,450.00	11	\$10,450.00		\$0.00	11	\$10,450.00	\$0.00	100.0
25	Furnish & Install Long Triple Service	1	EA	\$1,100.00	\$1,100.00	1	\$1,100.00		\$0.00	1	\$1,100.00	\$0.00	100.0
26	Sodding	1	LS	\$12,000.00	\$12,000.00	0.95	\$11,400.00	0.05	\$600.00	1	\$12,000.00	\$0.00	100.0
27	Trees & Shrubbery Restoration	1	LS	\$1,000.00	\$1,000.00	1	\$1,000.00		\$0.00	1	\$1,000.00	\$0.00	100.0
28	Shell Driveway Replacement	65	SY	\$35.00	\$2,275.00	65	\$2,275.00		\$0.00	65	\$2,275.00	\$0.00	100.0
29	Asphalt Driveway Replacement	35	SY	\$55.00	\$1,925.00		\$0.00	35	\$1,925.00	35	\$1,925.00	\$0.00	100.0
30	Concrete Driveway Replacement	340	SY	\$55.00	\$18,700.00	340	\$18,700.00		\$0.00	340	\$18,700.00	\$0.00	100.0
31	Miscellaneous Restoration	1	LS	\$3,000.00	\$3,000.00		\$0.00	1	\$3,000.00	1	\$3,000.00	\$0.00	100.0

32	Asphalt Pavement Restoration	270	SY	\$55.00	\$14,850.00	270	\$14,850.00		\$0.00	270	\$14,850.00	\$0.00	100.0%
33	Cap & Abandon Existing 2" Water Dist SY	12	EA	\$300.00	\$3,600.00	7	\$2,100.00		\$0.00	7	\$2,100.00	\$1,500.00	58.3%
34	Grout, Cap & Abandon Existing 4" AC Pip				\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0.0%
35	Grout, Cap & Abandon Existing 6" AC Pip				\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0.0%
36	Contingency	1	LS	\$25,000.00	\$25,000.00		\$0.00		\$0.00	0	\$0.00	\$25,000.00	0.0%
					\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0.0%
	Alternate Bid Item A-34 & 35									0			0.0%
					\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0.0%
	Removal & Disposal of Existing 6" & 4" AC	4170	LF	\$22.00	\$91,740.00	3402	\$74,844.00		\$0.00	3402	\$74,844.00	\$16,896.00	81.6%
	Change Order # 00000100261												
2	Maintenance of Traffic	1	LS	\$4,940.00	\$4,940.00	0.75	\$3,705.00	0.25	\$1,235.00	1	\$4,940.00	\$0.00	100.0%
3	Preconstruction Video	1	LS	\$800.00	\$800.00	1	\$800.00		\$0.00	1	\$800.00	\$0.00	100.0%
4	Record Drawings	1	LS	\$4,940.00	\$4,940.00	0.5	\$2,470.00	0.5	\$2,470.00	1	\$4,940.00	\$0.00	100.0%
7	Furnish & Install 2" Polyethylene WM	4940	LF	\$22.00	\$108,680.00	4940	\$108,680.00		\$0.00	4940	\$108,680.00	\$0.00	100.0%
17	Connect new 2" Water Main to existing 2	16	EA	\$400.00	\$6,400.00	16	\$6,400.00		\$0.00	16	\$6,400.00	\$0.00	100.0%
19	Furnish & Install Sample Point	16	EA	\$350.00	\$5,600.00	16	\$5,600.00		\$0.00	16	\$5,600.00	\$0.00	100.0%
20	Chlorinating/Testing	1	LS	\$3,298.00	\$3,298.00	0.1	\$329.80	0.9	\$2,968.20	1	\$3,298.00	\$0.00	100.0%
21	Furnish & Install Short Single Service	14	EA	\$500.00	\$7,000.00	14	\$7,000.00		\$0.00	14	\$7,000.00	\$0.00	100.0%
22	Furnish & Install Long Single Service	10	EA	\$850.00	\$8,500.00	10	\$8,500.00		\$0.00	10	\$8,500.00	\$0.00	100.0%
23	Furnish & Install Short Double Service	10	EA	\$650.00	\$6,500.00	10	\$6,500.00		\$0.00	10	\$6,500.00	\$0.00	100.0%
24	Furnish & Install Long Double Service	9	EA	\$950.00	\$8,550.00	9	\$8,550.00		\$0.00	9	\$8,550.00	\$0.00	100.0%
26	Sodding	1	LS	\$3,157.00	\$3,157.00		0	1	3157	1	3157	\$0.00	100.0%
33	Cap & Abandon Existing 2" Water Dist SY	16	EA	\$300.00	\$4,800.00	16	4800		\$0.00	16	\$4,800.00	\$0.00	100.0%
					\$771,565.00		\$680,666.80		\$36,975.20		\$717,642.00	\$53,923.00	93.0%

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

DECEMBER 14, 2020

SW 5th AVENUE WASTEWATER ENGINEERING PROPOSALS

At the October 2020 OUA Board meeting, the OUA Board directed staff to publicly request RFP for the SW 5th Avenue Wastewater Collection/Pumping System from qualified engineering firms. The respondents were to submit their proposals by December 3rd with the OUA staff review on December 9th. The staff/committee review provided an initial ranking of the proposals as follows:

- Sumner Engineering & Consulting, Inc.
- Kimley Horn
- Chen Moore & Associates

The proposals from each of the firms will be delivered to each Board member. Please review these documents and bring them to the December Board as needed for review and discussion purposes. The OUA Board can request presentations from the firms or if satisfied from the proposals, can provide a final ranking.

Dependent upon the need for a presentation, OUA staff can be directed to negotiate a scope of work and fee schedule with the highest ranked firm and bring the results back for review and acceptance to the OUA Board.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

DECEMBER 14, 2020

PINE RIDGE PARK ENGINEERING REVISION

The Okeechobee Utility Authority construction crew will not be available to put in the water mains as planned for Pine Ridge Park community. As such, OUA staff have asked Eckler Engineering, Inc. to prepare and engineering scope revision to add water main design to the wastewater plans.

Please find attached two items: a map depicting the area to receive the piping and the second being the Eckler scope of work and fee schedule.

If approved, Eckler will add the piping system to the proposed set of plans and bid the water piping with the wastewater piping.

OUA staff recommend approval of the proposed Engineering Scope Revision No. 2 for \$22,000.00 to Eckler Engineering, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

NOVEMBER 9, 2020

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

NOVEMBER 9, 2020

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

NOVEMBER 9, 2020

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- OUA has received the 60% for the pump station & force main, Project 1
- Engineering Agreement for Project 2 will be in January 2021 Board package
- USDA application is nearing completion

Oak Lake Estates Wastewater Project

- Project is out for bid at this time
- The OUA has taken the lead on the combined wastewater/stormwater project
- Bids will be received in January 2021

Southeast 8th Avenue Water Main Replacement

- Completed

Water Service - Cemetery Road WWTF

- Taking bids for a well and treatment system

Board Room Improvements

- The work is scheduled for January 13-14
- Portions of the work have already been completed

RFP for SW 5th Ave Wastewater System Improvements

- Awaiting action during this meeting

Christmas Dinner

- Date has been set for noon, December 17th
- Attendance limited to employees and Board members only, no spouses, children or friends

Surface Water Treatment Plant – 3 MG Storage Tank

- This project reached Substantial Completion on October 30, 2020
- The OUA placed the tank and high service pumps into full operation on October 30th
- The two older ground storage tanks have been demolished
- The contractor is working on stormwater pond and other project closeout items

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

NOVEMBER 9, 2020

ITEMS FROM THE BOARD