

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

April 16, 2024

8:30 A.M.

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Agenda Additions or Deletions

3. Meeting Minutes from March 19, 2024

4. Employee Recognition

5. Department Supervisor Updates

6. Consent Agenda

7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
8. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting
9. Invoice from Anderson Andre Consulting Engineers – SWSA Project 2 Vacuum Collection System
10. Invoice from Anderson Andre Consulting Engineers – SW 24th Avenue AC Pipe Removal, Testing Services
11. Invoices from Hinterland Group, Inc. - SW 24th Avenue AC Pipe Removal
12. Invoice from Hinterland Group, Inc. – SWSA Project 2
13. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements
14. Invoice from Holtz Consulting Engineers, Inc. – SW 24th Avenue AC Pipe Removal
15. Invoice from Holtz Consulting Engineers, Inc. – SR78 WM Improvements
16. Invoice from Kimley-Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
17. Invoice from SouthState Bank – Interim Financing Loan Interest Payment
18. Allowance Authorization #5
19. Invoice from Thorn Run Partners
20. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

21. Finance Report

22. Surplus Vehicles

23. RAS Pump Purchase Cemetery Road WWTF

24. WWTF Emergency Electrical Wiring Repair

25. April 2024 Workshop Review

26. Paid Holidays
27. PTO Conversion
28. Employee Merit & COLA Payment
29. Proposed Glades County Franchise Agreement
30. LPQ008 Amendment 4
31. Public Comments
32. Items from the Attorney
33. Items from the Executive Director
34. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

APRIL 16, 2024

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Alternate	_____	_____
Tommy Clay – Board Member	_____	_____
John Gilliland – Vice Chairperson	_____	_____
Harry Moldenhauer – Board Member	_____	_____
Steve Nelson – Chairperson	_____	_____
Glenn Sneider - Alternate	_____	_____
Tabitha Trent – 2 nd Vice Chairperson	_____	_____
Vacant - City Alternate	_____	_____

FUTURE MEETING OF OUA BOARD

May 21, 2024 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Monday – May 27, 2024 – Memorial Day

Thursday – July 4, 2024 – Independence Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

APRIL 16, 2024

AGENDA ADDITIONS OR DELETIONS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

APRIL 16, 2024

MEETING MINUTES

Attached are copies of the minutes from the meeting held on March 19, 2024.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from March 19, 2024 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Tuesday, March 19, 2024 8:30 A.M.

Okeechobee Utility Authority

100 SW 5th Avenue

Okeechobee, Florida

Chairperson Clay called the meeting to order at 8:30 A.M.

Chairperson Clay determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Chairperson Clay addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

Tommy Clay*

John Gilliland*

Harry Moldenhauer*

Steve Nelson*

Tabitha Trent*

Alternates:

Melanie Anderson

Glenn Sneider

Absent:

*Voting Board Members

OUA Members:

John Hayford

Lauriston Hamilton

Jamie Mullis

Tom Conely

Michelle Willoughby

Chairperson Clay addressed Agenda Item No. 2 ‘Election of Officers’ Executive Director Hayford presided over the meeting. Executive Director Hayford explained that the Board needs to elect a Chairperson, Vice Chairperson and a 2nd Vice Chairperson. Executive Director Hayford advised that Tabitha Trent and Steve Nelson cannot serve in the same capacity as per the Interlocal Agreement. Executive Director Hayford called for nominations for the Chairperson. **Motion by Tommy Clay to appoint Steven Nelson as Chairperson. Second by Harry Moldenhauer to appoint Steven Nelson. Motion by Tabitha Trent to appoint John Gilliland as Chairperson. John Gilliland declines nomination. Motion fails for lack of second. Vote to appoint Steve Nelson as Chairperson. Vote unanimous (5-0), motion carried.** Executive Director Hayford relinquished meeting to Chairperson Nelson. Chairperson Nelson called for nominations for Vice Chairperson. **Motion by Tommy Clay to appoint John Gilliland as Vice Chairperson. Second by Steve Nelson. Vote unanimous (5-0), motion carried.** Chairperson Clay called for nominations for 2nd Vice Chairperson. **Motion by Tommy Clay to appoint Tabitha Trent as 2nd Vice Chairperson. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 5 ‘Agenda Additions or Deletions’ Tabitha Trent presents Tommy Clay with a plaque for his years of service to the Okeechobee Utility Authority.

Chairperson Nelson addressed Agenda Item No. 4 ‘Meeting Minutes from February 20, 2024.’ Motion by Tommy Clay to accept the Meeting Minutes from February 20, 2024 as presented. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 5 ‘Department Supervisor Updates’

SWTP: Kevin Rogers advised the board that the department is fully staffed. Board Member Gilliland asked that supervisors advise on the and time of the Department Meetings. Kevin Rogers advised that security gate is installed up by the building and that he is currently waiting on security cards to make it operational.

Maintenance: Chris Weeks gave an update on the Maintenance Department. Advised that the Maintenance Department is expecting to one employee to start on Monday. Advised that Rodney Arnold was promoted to Foreman. Advised that a few of the trucks in Maintenance are aging out and will need to be replaced.

Glenn Sneider out at 8:56 A.M.

Administration: Kristy Arnold advised the board that the department is fully staffed and requests that the Board still consider AMI. Advised the board the staff are looking into replacing the current billing software.

WWTP: Jamie Gamiotea advised there is a current vacancy for an Assistant Wastewater Treatment Plant Supervisor. Advised that this was advertised in the newspaper, social media and trade magazines.

Jamie Mullis gave an overall update of all departments.

Chairperson Nelson addressed Agenda Item No. 6 ‘Consent Agenda’ Motion by Tommy Clay to approve the Consent Agenda as presented:

Consent Agenda Item No. 7 ‘Invoice from Sumner Engineering & Consulting, Inc – SW Wastewater Service Area Project (Part E) in the amount of \$29,560.00’

Consent Agenda Item No. 8 ‘Invoice from Sumner Engineering & Consulting, Inc – SW 5th Avenue LPSS Design and Permitting in the amount of \$13,033.60’

Consent Agenda Item No. 9 ‘Invoice from Sumner Engineering & Consulting, Inc – Consumptive Use Permit Consulting in the amount of \$11,797.50’

Consent Agenda Item No. 10 ‘Invoice from Anderson Andre Consulting Engineers, Inc – SWSA Project 2 Vacuum Collection System in the amount of \$4,757.50’

Consent Agenda Item No. 11 ‘Invoice from Hinterland Group, Inc. – SWSA Project 2 Vacuum Collection System in the amount of \$391,876.52’

Consent Agenda Item No. 12 ‘Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements in the amount of \$218,221.64’

Consent Agenda Item No. 13 ‘Invoice from CHA – Vac Station #2 Generator Replacement in the amount of \$10,323.00’

Consent Agenda Item No. 14 ‘Invoice from CHA – Pine Ridge Park Utility System Upgrade – SDC in the amount of \$4,849.22’

Consent Agenda Item No. 15 ‘Invoices from Holtz Consulting Engineers, Inc. – SW 24th Avenue AC Pipe Removal in the amount of \$3,996.00’

Consent Agenda Item No. 16 ‘Invoice from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements in the amount of \$18,838.50’

Consent Agenda Item No. 17 ‘Invoice from Kimley Horn and Associates, Inc. – Treasure Island Septic to Sewer Project in the amount of \$37,995.70’

Consent Agenda Item No. 18 ‘Invoice from Evergreen Solutions, LLC in the amount of \$2,925.00’

Consent Agenda Item No. 19 ‘Invoice from Thorn Run Partners in the amount of \$3,500.00’

Consent Agenda Item No. 20 ‘Invoice from MacVicar in the amount of \$250.00’

Second by John Gilliland. Vote unanimous (5-0), motion carried.

Executive Director Hayford informed the board that a request was made earlier that all agenda items requiring voting be discussed first.

Chairperson Nelson addressed Agenda Item No. 22 ‘3rd Draw-Down on Interim Finance – SWSA Project 2’ Finance Director Hamilton discussed the Interim Finance Agreement with SouthState Bank. Finance Director Hamilton discussed that the Interim Agreement with SouthState Bank is short term. The USDA will reimburse SouthState Bank and transfer a portion of the funds utilized to a forty-year loan. Finance Director Hamilton discussed that to date, the OUA has accessed funds totaling \$1,350,419.63 leaving an available balance of \$6,157,580.37. Finance Director Hamilton discussed that staff are requesting Board approval to submit draw-down #3 in the amount of \$1,283,335.23 to cover pay applications from Hinterland Group, Inc and Sumner Engineering & Consulting, Inc. **Motion by Tommy Clay to approve draw-down #3 in the amount of \$1,283,335.23. Second by Harry Moldenhauer. Vote Unanimous (5-0). Motion carried.**

Chairperson Nelson addressed Agenda Item No. 23 ‘Non-Discrimination Policy’ Finance Director Hamilton discussed that the OUA was awarded federal grant funding from the EPA which will be applied toward the engineering services for the Treasure Island Septic to Sewer Project. Finance Director Hamilton discussed that a pre-condition of all federally funded grants, is for the recipients to develop and publish a Non-Discrimination policy. This policy must meet the government's Code of Federal Regulations (CFR) as listed in the Standard Title IV Nondiscrimination Assurances. Finance Director Hamilton discussed that staff has developed a draft policy from a template provided by the EPA and approved by the OUA attorney. Tom Conley advised that he revised and approved the draft policy, **Motion by Tommy Clay to adopt the Non-Discrimination Policy. Second by John Gilliland. Vote Unanimous (5-0). Motion carried.**

Chairperson Nelson addressed Agenda Item No. 24 ‘SWSA Project 2 Change Order No. 1’ Executive Director Hayford discussed Change Order No.1 from Hinterland Group, Inc for the SWSA Project 2. This change order adds \$12,020.90 to the original contract price. Executive Director Hayford discussed that this change order covers the costs of deflecting two existing water mains which were in the way of the new vacuum main being installed. The change order also covers the costs of replacing an existing storm sewer which was in the way of the new vacuum main. Executive Director Hayford advised

that that staff, engineer and the USDA have been involved in the preparation of this change order. **Motion by Tabitha Trent to approve Change Order No. 1 for the SWSA Project 2 in the amount of \$12,020.90. Second by Tommy Clay. Vote unanimous (5-0). Motion carried.**

Chairperson Nelson addressed Agenda Item No. 25 ‘Meter Reader Office Expansion’ Executive Director Hayford discussed that due to a recent increase in staffing levels and as well as additional staff coming onboard in the future, the Administrative Office no longer provides adequate office space. Executive Director Hayford discussed that staff have explored several options and one option is to construct a meter reader office at the existing maintenance barn. Executive Director Hayford discussed that staff reached out to LBJ Architect and worked with them to design an office and bathroom. Executive Director Hayford discussed that staff put together bid documents and advertised locally, social media and the newspaper, as well as direct solicitation of General Contractors in Okeechobee. Executive Director Hayford discussed that advertisements went out on February 1, 2024 with sealed bids being due on or before March 14, 2024. Staff received three bids which were opened on March 14, 2024 at 3:00 P.M. The bid tabulation is as follows: 1. Close Construction Services, LLC: \$192,540.00; 2. F-5 Builders LLC: \$170,000.00; and 3. Penrod Construction Company: \$114,550.00. There was a brief discussion. **Motion by Tommy Clay to approve the proposal from Penrod Construction Company in the amount of \$114,550.00. Second by Tabitha Trent. Vote unanimous (5-0). Motion carried.**

Chairperson Nelson addressed Agenda Item No. 26 ‘Employee Merit & COLA Payment’ Executive Director Hayford discussed that at the board meeting last month Rob Williamson from Evergreen Solutions, LLC was present to discuss the salary survey. During the presentation Rob Williamson stated that the OUA had provided payroll adjustments to all employees that brought most of the employees’ individual pay rates and benefits up to an acceptable range when compared to other nearby employers. Executive Director Hayford discussed that Rob Williamson also stated that other employers have continued to offer incentives to their employees and suggested that the OUA continue with the incentive process. Executive Director Hayford discussed that in the current approved FY24 Budget there are two line items that have been delayed due to the Evergreen Solutions, LLC report. The two items were a proposed across the board \$1.00 per hour pay increase for all OUA employees and a merit pay increase adjustment totaling 2.5% of the labor budget. Finance Director Hamilton discussed that the final report is expected next month. There was a brief discussion. **Motion by Tommy Clay to schedule a workshop on April 11, 2024 at 1:30 P.M. to discuss this agenda item along with the employee compensation package. Second by John Gilliland. Vote unanimous (5-0). Motion carried.**

Tommy Clay and Tabitha Trent out at 10:10 A.M.

Chairperson Nelson addressed Agenda Item No. 21 ‘Finance Report’ Finance Director Hamilton reviewed the Finance Report for period ending February 29, 2024.

Chairperson Nelson addressed Agenda Item No. 27 ‘Public Comments’ There were none.

Chairperson Nelson addressed Agenda Item No. 28 ‘Items from the Attorney’ Attorney Conley discussed that the OUA still does not have a signed Franchise Agreement with Glades County. Attorney Conley will submit an agreement similar to the Lakeport Authority Franchise Agreement to Glades County for approval. Attorney Conley to discuss the outcome with the Board at the next meeting on April 16, 2024.

Melanie Anderson out at 10:26 A.M.

Chairperson Clay addressed Agenda Item No. 29 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Nelson addressed Agenda Item No. 30 ‘Items from the Board’ There were none.

There being no other business, meeting adjourned at 10:30 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

DRAFT

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

APRIL 16, 2024

EMPLOYEE RECOGNITION

This month the Board will recognize two employees for their years of service for the OUA.

William Hardman 5 Years

Raul Marrero-Sauveterre 5 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

APRIL 16, 2024

DEPARTMENT SUPERVISOR UPDATES

OPERATIONS DIRECTOR
DEPARTMENT SITE VISITS
MONTHLY BOARD MEETING UPDATES

Tuesday 4-16-24

Site visits 3-21-24 thru 4-11-24

SWTP : Safety Committee meeting 3-28-24

Free CL2 this month

GWTP generator repair quotes

Still working on gate at SWTP codes & cards

Maintenance : Safety Committee Meeting 3-28-24

Vacuum sewer Maintenance

Slers radio migration

Budget Items

WWTP : Safety Committee Meeting 3-28-24

Raz pump replacement

Still advertising for Asst. supervisor

Slers radio migration

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

APRIL 16, 2024

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting
 9. Invoice from Anderson Andre Consulting Engineers – SWSA Project 2 Vacuum Collection System
 10. Invoice from Anderson Andre Consulting Engineers – SW 24th Avenue AC Pipe Removal, Testing Services
 11. Invoices from Hinterland Group, Inc. - SW 24th Avenue AC Pipe Removal
 12. Invoice from Hinterland Group, Inc. – SWSA Project 2
 13. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements
 14. Invoice from Holtz Consulting Engineers, Inc. – SW 24th Avenue AC Pipe Removal
 15. Invoice from Holtz Consulting Engineers, Inc. – SR78 WM Improvements
 16. Invoice from Kimley-Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
 17. Invoice from SouthState Bank – Interim Financing Loan Interest Payment
 18. Allowance Authorization #5
 19. Invoice from Thorn Run Partners
 20. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)

Please find attached the invoice in the amount of \$20,842.50 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
June 2021-Dec 2021	Pay Requests 1-6			\$211,029.12	\$930,753.88
Jan 2022 - Oct 2022	Pay Requests 7-16			\$442,164.00	\$488,589.88
Jan-23	17	Jan-23		\$17,389.00	\$471,200.88
Feb-23	18	Feb-23		\$6,955.60	\$464,245.28
Mar-23	19	Mar-23		\$3,130.02	\$461,115.26
Apr-23	20	Apr-23		\$2,560.28	\$458,554.98
May-23	21	May-23		\$3,687.50	\$454,867.48
Jun-23	22	Jun-23		\$42,380.80	\$412,486.68
Jul-23	23	Jul-23		\$25,090.98	\$387,395.70
Aug-23	24	Aug-23		\$21,845.98	\$365,549.72
Sep-23	25	Sep-23		\$44,912.50	\$320,637.22
Oct-23	26	Oct-23		\$25,475.00	\$295,162.22
Dec-23	27	Dec-23		\$55,267.39	\$239,894.83
Jan-24	28	Jan-24		\$34,914.71	\$204,980.12
Feb-24	29	Feb-24		\$27,310.00	\$177,670.12
Mar-24	30	Mar-24		\$29,560.00	\$148,110.12
Apr-24	31		\$20,842.50		\$127,267.62

Staff recommends approval of this invoice in the amount of \$20,842.50 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

April 4, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1647

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	98.7%	\$470,040.98	\$470,040.98	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	80%	\$27,822.40	\$27,822.40	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	86.8%	\$128,030.00	\$121,687.50	\$6,342.50
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	T&M (See attached)	\$168,800.00	\$154,300.00	\$14,500.00
				TOTAL:	\$20,842.50

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$1,014,515.38

Total Billed this Invoice: \$ 20,842.50

For services rendered March 3 - 30, 2024.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
 Project Representative
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1644

DATE 04/03/2024

DUE DATE 04/03/2024

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/04/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/05/2024	Resident Project Representative:Inspector	7:00	100.00	700.00
03/06/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
03/07/2024	Resident Project Representative:Inspector	6:00	100.00	600.00
03/08/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/11/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
03/12/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/13/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/14/2024	Resident Project Representative:Inspector	7:00	100.00	700.00
03/15/2024	Resident Project Representative:Inspector	4:00	100.00	400.00
03/18/2024	Resident Project Representative:Inspector	9:00	100.00	900.00
03/19/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/20/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/21/2024	Resident Project Representative:Inspector	7:00	100.00	700.00
03/25/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/26/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/27/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/28/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
03/29/2024	Resident Project Representative:Inspector	8:00	100.00	800.00

TOTAL OF NEW CHARGES \$14,500

BALANCE DUE \$14,500

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

APRIL 16, 2024

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5th AVENUE
LPSS DESIGN AND PERMITTING**

Please find attached the invoice in the amount of \$16,292.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$325,840.00
Nov-23	1	Nov-23		\$22,808.80	\$316,926.20
Jan-24	2	Jan-24		\$35,842.40	\$281,083.80
Feb-24	3	Feb-24		\$9,775.20	\$271,308.60
Mar-24	4	Mar-24		\$13,033.60	\$258,275.00
Apr-24	5		\$16,292.00		\$241,983.00

Staff recommends approval of this invoice in the amount of \$16,292.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

April 4, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1642
SW 5th Avenue LPSS Design and Permitting (SEC Proj. No. 20-10)
OUA Purchase Order No. 11129 / 11633

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$198,500	93%	\$184,605.00	\$184,605.00	\$0.00
D1 – VSS Design & Permitting	\$325,840	30%	\$97,752.00	\$81,460.00	\$16,292.00
				TOTAL:	\$16,292.00

Total Purchase Order Amount: \$524,340.00
Total Billed to Date: \$282,357.00
Total Billed this Invoice: \$ 16,292.00

For services rendered March 3 – 30, 2024.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

APRIL 16, 2024

CONSENT AGENDA

**INVOICE FROM ANDERSON ANDRE CONSULTING ENGINEERS, INC. – SWSA
PROJECT 2 VACUUM COLLECTION SYSTEM**

Please find attached the invoice in the amount of \$8,795.00 submitted by Anderson Andre consulting Engineers, Inc. Staff is aware of the work currently being done by Anderson Andre Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$37,985.00
Sep-23	1	Sep-23		\$3,735.50	\$34,249.50
Dec-23	2	Dec-23		\$12,052.00	\$22,197.50
Jan-24	3	Jan-24		\$15,804.00	\$6,393.50
Jan-24	Change Order #1		\$104,675.00		\$111,068.50
Feb-24	4	Feb-24		\$12,360.50	\$98,708.00
Mar-24	5	Mar-24		\$4,757.50	\$93,950.50
Apr-24	6		\$8,795.00		\$85,155.50

Staff recommends approval of this invoice in the amount of \$8,795.00 to Anderson Andre Consulting Engineers, Inc.



ANDERSEN ANDRE CONSULTING ENGINEERS, INC.

834 SW Swan Avenue
Port St. Lucie, Florida 34983

INVOICE

Invoice No: A24-4437
Invoice Date: April 11, 2024
AACE Project No: 23-193

Bill To: Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974
Atten: Mr. John Hayford, P.E.

**CONSTRUCTION MATERIALS TESTING SERVICES
OUA SWSA PROJECT 2 VACUUM COLLECTION SYSTEM
OKEECHOBEE COUNTY, FLORIDA**

Invoice #6 - Services Provided from March 9, 2024 through April 5, 2024
P.O. No. 11548

Engineering Technician:

• 03/11/24 - 8.5 hours @ \$65.00/hr.	\$552.50
• 03/12/24 - 8.5 hours @ \$65.00/hr.	\$552.50
• 03/13/24 - 8 hours @ \$65.00/hr.	\$520.00
• 03/14/24 - 8 hours @ \$65.00/hr.	\$520.00
• 03/15/24 - 8.5 hours @ \$65.00/hr.	\$552.50
• 03/18/24 - 8 hours @ \$65.00/hr.	\$520.00
• 03/19/24 - 8 hours @ \$65.00/hr.	\$520.00
• 03/21/24 - 9 hours @ \$65.00/hr.	\$585.00
• 03/22/24 - 5 hours @ \$65.00/hr.	\$325.00
• 03/26/24 - 8 hours @ \$65.00/hr.	\$520.00
• 03/28/24 - 4 hours @ \$65.00/hr.	\$260.00
• 04/02/24 - 7.5 hours @ \$65.00/hr.	\$487.50
• 04/03/24 - 8 hours @ \$65.00/hr.	\$520.00
• 04/05/24 - 7 hours @ \$65.00/hr.	\$455.00
Subtotal:	\$6,890.00

Trip Charges:

• 14 trip charges @ \$75.00/trip	\$1,050.00
Subtotal:	\$1,050.00

Failing Tests & Contractor Related Charges:

• 03/27/24 - 3 hours @ \$65.00/hr. (contractor not ready; testing canceled)	\$195.00
• - Trip charge; 1 @ \$75.00.	\$75.00
Subtotal:	\$270.00

Professional/Administrative Man-Hours:

• Sr. Project Engineer; 3 hours @ \$145.00/hour	\$435.00
• Technical Secretary; 3 hours @ \$50.00/hour.	\$150.00
Subtotal:	\$585.00

TOTAL INVOICE AMOUNT \$8,795.00

Original P.O. Amount:	\$37,985.00
Change Order CO-1 Amount	\$104,675.00
Previously Invoiced:	\$48,709.50
Amount This Invoice:	\$8,795.00
Budget Remaining:	\$85,155.50

Please remit payment within 30 days to:

Andersen Andre Consulting Engineers, Inc. • 834 SW Swan Avenue • Port St. Lucie, Florida 34983

Please call (772) 807-9191 with any questions concerning payment

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

APRIL 16, 2024

CONSENT AGENDA

**INVOICE FROM ANDERSON ANDRE CONSULTING ENGINEERS, INC. – SW 24TH
AVENUE AC PIPE REMOVAL, TESTIG SERVICES**

Please find attached the invoice in the amount of \$6,127.50 submitted by Anderson Andre consulting Engineers, Inc. Staff is aware of the work currently being done by Anderson Andre Consulting Engineers, Inc. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$6,127.50 to Anderson Andre Consulting Engineers, Inc.



ANDERSEN ANDRE CONSULTING ENGINEERS, INC.

834 SW Swan Avenue
Port St. Lucie, Florida 34983

INVOICE

Invoice No: A24-4417
Invoice Date: March 26, 2024
AACE Project No: 23-193A

Bill To: Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Attention: Mr. John Hayford, P.E.

**CONSTRUCTION MATERIALS TESTING SERVICES
SW 24TH AVENUE ASBESTOS-CEMENT PIPE REMOVAL
OKEECHOBEE COUNTY, FLORIDA**

Invoice #2 - Services Provided from February 24, 2024 through March 21, 2024
P.O No. 11776

Engineering Technician;

• 02/23/24 - 8 hours @ \$65.00/hr. (inadvertently omitted from previous invoice)	\$520.00
• 02/26/24 - 8 hours @ \$65.00/hr.	\$520.00
• 02/27/24 - 6.5 hours @ \$65.00/hr.	\$422.50
• 02/29/24 - 6.5 hours @ \$65.00/hr.	\$422.50
• 03/01/24 - 8 hour @ \$65.00/hr.	\$520.00
• 03/04/24 - 8.5 hours @ \$65.00/hr.	\$552.50
• 03/05/24 - 8.5 hours @ \$65.00/hr.	\$552.50
• 03/06/24 - 7 hours @ \$65.00/hr.	\$455.00
• 03/07/24 - 5 hours @ \$65.00/hr.	\$325.00
• 03/19/24 - 2.5 hours @ \$65.00/hr.	\$162.50
Subtotal:	\$4,452.50

Trip Charges;

• 10 trip charges @ \$75.00/trip	\$750.00
Subtotal:	\$750.00

Professional/Administrative Man-Hours:

• Sr. Project Engineer; 5 hours @ \$145.00/hour	\$725.00
• Technical Secretary; 4 hours @ \$50.00/hour.	\$200.00
Subtotal:	\$925.00

TOTAL INVOICE AMOUNT \$6,127.50

Please remit payment within 30 days to:

Andersen Andre Consulting Engineers, Inc. • 834 SW Swan Avenue • Port St. Lucie, Florida 34983

Please call (772) 807-9191 with any questions concerning payment

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

APRIL 16, 2024

CONSENT AGENDA

**INVOICES FROM HINTERLAND GROUP, INC. – SW 24th AVENUE ASBESTOS
CONCRETE PIPE REMOVAL**

Please find attached invoices in the amounts of \$139,566.88 and \$42,476.87 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$255,500.00
Feb-24	1	Feb-24		\$60,681.25	\$194,818.75
Apr-24	2		\$139,566.88		\$55,251.87
Apr-24	3		\$42,476.87		\$12,775.00

Staff recommends approval of these invoices in the amounts of \$139,566.88 and \$42,476.87 to Hinterland Group, Inc.



HOLTZ CONSULTING ENGINEERS, INC

March 18, 2024

Mr. John Hayford, PE
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Subject: **Okeechobee Utility Authority
S.W. 24th Avenue Asbestos Concrete Pipe Removal
Hinterland Group, Inc.
Application for Payment No. 2**

Dear Mr. Hayford,

Attached is Application for Payment No. 2 and supporting documents for the above referenced project, as submitted by Hinterland Group, Inc. This requisition is for payment, less 5 percent retainage, for 82.5% of the work associated with this project.

The amount of payment requested after deducting the required retainage and for work completed is **\$139,566.88.**

To the best of our knowledge, the work included in this pay request has been satisfactorily completed in accordance with the Contract Documents and the amounts requested are as outlined in the approved Schedule of Values. Holtz Consulting Engineers therefore recommends payment to be made in the amount requested.

If you should have any questions, please contact our office.

Sincerely,

HOLTZ CONSULTING ENGINEERS, INC.


Christine Miranda, PE
Principal Engineer

Attachments – Signed copy of Application for Payment No. 2

cc: Josh Ramirez, Hinterland Group, Inc.
File

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **Okeechobee Utility Authority**

PROJECT: **S.W. 24th Avenue Asbestos Concrete Pipe Removal**

APPLICATION NO: **2**

APPLICATION DATE: **March 4, 2024**
 PERIOD FROM: **February 3, 2024**
 PERIOD TO: **March 1, 2024**
 REVISION DATE: **March 6, 2024**
 CONTRACT NO.:
 CONTRACTOR NO.: **23-0095-00**

FROM CONTRACTOR:

Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404

CONTRACTOR'S APPLICATION FOR PAYMENT

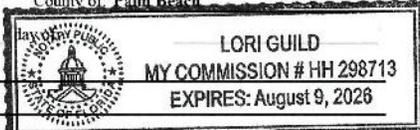
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>255,500.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>255,500.00</u>
4. TOTAL COMPLETED & STORED TO DATE:	\$	<u>210,787.50</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>10,539.38</u>
(Column D + E on G703)		
b. _____ % of Stored Material	\$	<u>0.00</u>
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)	\$	<u>10,539.38</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>200,248.13</u>
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	\$	<u>60,681.25</u>
8. CURRENT PAYMENT DUE	\$	<u>139,566.88</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>55,251.88</u>
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$ -	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.
 By: [Signature] Date: 3/6/2024
 Josh Ramirez, Project Manager

State of: Florida County of: Palm Beach
 Subscribed and sworn to before me this _____ day of _____, 2024.
 Notary Public: [Signature]
 My Commission expires: _____


ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED \$ 139,566.88
 Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT: [Signature] Date: 3/18/24
 By: [Signature] Date: 3/18/24
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

CONTRACT:
 PROJECT TITLE: S.W. 24th Avenue Asbestos Concrete Pipe Removal

APPLICATION NO: 2
 APPLICATION DATE: 3/4/2024
 PERIOD TO: 3/1/2024
 PROJECT NO.: 23-0095-00
 CONTRACT NO.:

A ITEM NO.	B DESCRIPTION OF WORK ITEM	C QTY	D UNIT	E UNIT PRICE	F SCHEDULED VALUE TOTAL	G		H		I QTY TO DATE	J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K		L BALANCE TO FINISH (F - K)	M TOTAL RETAINAGE
						WORK COMPLETED FROM PREVIOUS APPL		WORK COMPLETED THIS PERIOD				TOTAL COMPLETED AND STORED TO DATE (G+H+J)	% (K + F)		
						QTY	AMOUNT (G + H)	QTY	AMOUNT						
1	AC PIPE REMOVAL INCLUDING MOBILIZATION AND DEMOBILIZATION OF THE NECESSARY CREWS AND EQUIPMENT TO THE PROJECT SITE, MAINTENANCE OF TRAFFIC, DEWATERING AS NEEDED, EXCAVATION, REMOVAL AND DISPOSAL OF APPROXIMATELY 4,000 LF OF 6" ASBESTOS CEMENT PIPE. A/C PIPING WILL BE DISPOSED OF BY A LICENSED ASBESTOS CONTRACTOR. THIS ALSO INCLUDES ALL ROADWAY RESTORATION WITH ROAD ROCK, APPROXIMATELY 20,000 SF OF ASPHALT PAVEMENT PER PLANS AND 6" WHITE THERMO STRIPING ALONG WESTERN EDGE OF ROAD, AND SOD RESTORATION.	1	LS	\$ 255,500.00	\$255,500.00	0.250	\$63,875.00	0.58	\$146,912.50		\$0.00	\$210,787.50	83%	\$44,712.50	\$ 10,539.38
					\$255,500.00		\$63,875.00		\$146,912.50	-	\$0.00	\$210,787.50		\$44,712.50	\$ 10,539.38



HOLTZ CONSULTING ENGINEERS, INC

April 9, 2024

Mr. John Hayford, PE
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Subject: **Okeechobee Utility Authority
S.W. 24th Avenue Asbestos Concrete Pipe Removal
Hinterland Group, Inc.
Application for Payment No. 3**

Dear Mr. Hayford,

Attached is Application for Payment No. 3 and supporting documents for the above referenced project, as submitted by Hinterland Group, Inc. This requisition is for payment, less 5 percent retainage, for 100% of the work associated with this project.

The amount of payment requested after deducting the required retainage and for work completed is **\$42,476.87**.

To the best of our knowledge, the work included in this pay request has been satisfactorily completed in accordance with the Contract Documents and the amounts requested are as outlined in the approved Schedule of Values. Holtz Consulting Engineers therefore recommends payment to be made in the amount requested.

If you should have any questions, please contact our office.

Sincerely,

HOLTZ CONSULTING ENGINEERS, INC.


Christine Miranda, PE
Principal Engineer

Attachments – Signed copy of Application for Payment No. 3

cc: Josh Ramirez, Hinterland Group, Inc.
File

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **Okeechobee Utility Authority**

PROJECT: **S.W. 24th Avenue Asbestos Concrete Pipe Removal**

APPLICATION NO: **3**

APPLICATION DATE: **April 1, 2024**
 PERIOD FROM: **March 2, 2024**
 PERIOD TO: **March 26, 2024**

FROM CONTRACTOR:

Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404

REVISION DATE:
 CONTRACT NO.:
 CONTRACTOR NO.: **23-0095-00**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>255,500.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>255,500.00</u>
4. TOTAL COMPLETED & STORED TO DATE:	\$	<u>255,500.00</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>12,775.00</u>
(Column D + E on G703)		
b. _____ % of Stored Material	\$	<u>0.00</u>
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE	\$	<u>242,725.00</u>
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	\$	<u>200,248.13</u>
8. CURRENT PAYMENT DUE	\$	<u>42,476.87</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>12,775.00</u>
(Line 3 less Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.

By: [Signature] Date: 4/5/2024
 Josh Ramirez, Project Manager

State of: Florida

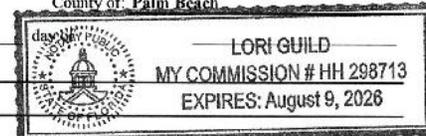
County of: Palm Beach

Subscribed and sworn to before me this

Notary Public:

[Signature]

My Commission expires:



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED \$ 42,476.87

Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT:

By: [Signature] Date: 4/9/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$ -	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

CONTRACT: PROJECT TITLE: S.W. 24th Avenue Asbestos Concrete Pipe Removal

APPLICATION NO: 2
 APPLICATION DATE: 3/4/2024
 PERIOD TO: 3/1/2024
 PROJECT NO.: 23-0095-00
 CONTRACT NO.:

A ITEM NO.	B DESCRIPTION OF WORK ITEM	C QTY	D UNIT	E UNIT PRICE	F SCHEDULED VALUE TOTAL	G		H		I QTY TO DATE	J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K		L BALANCE TO FINISH (F - K)	M TOTAL RETAINAGE
						WORK COMPLETED FROM PREVIOUS APPL		WORK COMPLETED THIS PERIOD				TOTAL COMPLETED AND STORED TO DATE (G+H+J)	% (K + F)		
						QTY	AMOUNT (G + H)	QTY	AMOUNT						
1	AC PIPE REMOVAL INCLUDING MOBILIZATION AND DEMOBILIZATION OF THE NECESSARY CREWS AND EQUIPMENT TO THE PROJECT SITE, MAINTENANCE OF TRAFFIC, DEWATERING AS NEEDED, EXCAVATION, REMOVAL AND DISPOSAL OF APPROXIMATELY 4,000 LF OF 6" ASBESTOS CEMENT PIPE. A/C PIPING WILL BE DISPOSED OF BY A LICENSED ASBESTOS CONTRACTOR. THIS ALSO INCLUDES ALL ROADWAY RESTORATION WITH ROAD ROCK, APPROXIMATELY 20,000 SF OF ASPHALT PAVEMENT PER PLANS AND 6" WHITE THERMO STRIPING ALONG WESTERN EDGE OF ROAD, AND SOD RESTORATION.	1	LS	\$ 255,500.00	\$255,500.00	0.825	\$210,787.50	0.18	\$44,712.50	-	\$0.00	\$255,500.00	100%	\$0.00	\$ 12,775.00
					\$255,500.00		\$210,787.50		\$44,712.50	-	\$0.00	\$255,500.00		\$0.00	\$ 12,775.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM HINTERLAND GROUP, INC. – SWSA PROJECT 2

Please find attached invoice in the amounts of \$507,927.60 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Retainage	Amount Paid	Remaining Balance
						\$11,954,105.00
Jun-23	1	Jun-23			\$302,829.81	\$11,651,275.19
Jul-23	2	Jul-23			\$559,224.49	\$11,092,050.70
Aug-23	3	Aug-23			\$1,064,874.13	\$10,027,176.57
Sep-23	4	Sep-23			\$882,815.44	\$9,144,361.13
Oct-23	5	Oct-23			\$590,564.39	\$8,553,796.74
Nov-23	6	Nov-23			\$372,055.78	\$8,181,740.96
Dec-23	7	Dec-23			\$242,146.59	\$7,939,594.37
Jan-24	8	Jan-24			\$404,627.44	\$7,534,966.93
Feb-24	9	Feb-24			\$369,339.17	\$7,165,627.76
Mar-24	10	Mar-24			\$391,876.52	\$6,773,751.24
Apr-24	11		\$507,927.60	\$299,383.23		\$5,966,440.41

Staff recommends approval of these invoice in the amounts of \$507,927.60 to Hinterland Group, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

April 12, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: SWSA Project 2 – Vacuum Collection System
Hinterland Group, Inc. – Pay Application No. 11**

Mr. Hayford:

Please find attached Pay Application No. 11 for the above-referenced project, recommended for payment in the amount of \$507,927.60, which covers work confirmed to have been completed and materials stored for the period from March 2 - 31, 2024, less the required 5% retainage. In support of our recommendation for payment, we have attached our daily RPR logs for the month, and a Monthly Summary Report, along with other supporting documentation from the contractor (Consent of Surety, etc.).

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	
Application No.: <u>11</u>	Application Date: <u>4/1/2024</u>
Application Period: <u>From 3/2/2024</u>	to 3/31/2024

1. Original Contract Price	\$ 11,954,105.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 11,954,105.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 5,987,664.59
5. Retainage	
a. <u>5%</u> X <u>\$ 4,923,742.69</u> Work Completed	\$ 246,187.13
b. <u>5%</u> X <u>\$ 1,063,921.90</u> Stored Materials	\$ 53,196.10
c. Total Retainage (Line 5.a + Line 5.b)	\$ 299,383.23
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 5,688,281.36
7. Less previous payments (Line 6 from prior application)	\$5,180,353.76
8. Amount due this application	\$ 507,927.60
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 5,966,440.41

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ramirez

Signature:  **Date:** 4/12/2024

Recommended by Engineer : Jeffrey M. Sumner

Approved by Owner Steven Nelson

By: _____

By: _____

Title: President

Title: Chairman

Date: April 12, 2024

Date: April 16, 2024

Approved by Funding Agency

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Okeechobee Utility Authority
 Engineer: Sumner Engineering & Consulting, Inc.
 Contractor: Hinterland Group, Inc.
 Project: Southwest Wastewater Service Area - Project 2
 Contract: 235-006.03

Owner's Project No.: _____
 Engineer's Project No.: 19-04.E
 Contractor's Project No.: 22-0234-00

Application No.: 11 Application Period: From 03/02/24 to 03/31/24 Application Date: 04/01/24

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
General								
1	Mobilization	\$ 775,000.00	340,677.06	20,989.58		361,666.64	47%	413,333.36
2	Indemnification	\$ 214,000.00	214,000.00	-		214,000.00	100%	-
3	As-Built Record Drawings	\$ 100,000.00	10,000.00	-		10,000.00	10%	90,000.00
4	Maintenance of Traffic	\$ 105,000.00	62,850.00	5,250.00		68,100.00	65%	36,900.00
5	Existing Utility Location / Identification	\$ 30,000.00	18,000.00	1,500.00		19,500.00	65%	10,500.00
6	NPDES General Construction Permit Compliance	\$ 35,000.00	21,000.00	1,750.00		22,750.00	65%	12,250.00
Vacuum Pump Station No. 4								
10a	Excavation and Dewatering	\$80,000.00	80,000.00			80,000.00	100%	-
10b	Building Shell	\$365,000.00	181,950.00			181,950.00	50%	183,050.00
10c	Roof	\$45,000.00				-	0%	45,000.00
10d	Overhead Bridge Hoist	\$65,000.00			14,868.00	14,868.00	23%	50,132.00
10e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$45,000.00				-	0%	45,000.00
10f	Generator	\$200,000.00				-	0%	200,000.00
10g	Electrical (Equipment only)	\$65,000.00				-	0%	65,000.00
10h	Electrical (Conduits, Wire, Labor, etc.)	\$150,000.00	67,500.00		6,867.30	74,367.30	50%	75,632.70
10i	Vacuum Skids (Vacuum Pumps, Tank, and	\$525,000.00			237,500.00	237,500.00	45%	287,500.00
10j	Interior Piping	\$65,000.00				-	0%	65,000.00
10k	Yard Piping and Valves	\$25,000.00				-	0%	25,000.00
10l	Interior / Exterior Finishes	\$30,000.00				-	0%	30,000.00
10m	HVAC	\$40,000.00				-	0%	40,000.00
10n	Louvers and Metalwork	\$7,500.00				-	0%	7,500.00
10o	Odor Control	\$15,000.00				-	0%	15,000.00
10p	Plumbing	\$8,500.00	6,375.00			6,375.00	75%	2,125.00
10q	Bathroom	\$7,500.00				-	0%	7,500.00
10r	Doors	\$25,000.00				-	0%	25,000.00
10s	Concrete Drive	\$65,000.00				-	0%	65,000.00
10t	Underdrain	\$20,000.00	20,000.00			20,000.00	100%	-
10u	General Sitework (Clearing, Grading, etc.)	\$81,500.00	77,645.00			77,645.00	95%	3,855.00
Vacuum Pump Station No. 5								
11a	Excavation and Dewatering	\$80,000.00				-	0%	80,000.00
11b	Building Shell	\$365,000.00				-	0%	365,000.00
11c	Roof	\$45,000.00				-	0%	45,000.00
11d	Overhead Bridge Hoist	\$65,000.00			14,868.00	14,868.00	23%	50,132.00
11e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$45,000.00				-	0%	45,000.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: Okeechobee Utility Authority
 Engineer: Sumner Engineering & Consulting, Inc.
 Contractor: Hinterland Group, Inc.
 Project: Southwest Wastewater Service Area - Project 2
 Contract: 235-006.03

Owner's Project No.: _____
 Engineer's Project No.: 19-04.E
 Contractor's Project No.: 22-0234-00

Application No.: 11 Application Period: From 03/02/24 to 03/31/24 Application Date: 04/01/24

A Bid Item No.	B Description	C Contract Information				F Value of Bid Item (C X E) (\$)		G Estimated Quantity Incorporated in the Work		H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)							
		Original Contract												
Sanitary System														
7a	Furnish and install SDR 21 PVC Vacuum main, Complete - 4 inch	28500.00	LF	\$ 55.00	1,567,500.00	23,289.00	1,280,895.00	19,815.83	1,300,710.83	83%	266,789.17			
7b	Furnish and install SDR 21 PVC Vacuum main, Complete - 6 inch	6100.00	LF	\$ 65.00	396,500.00	6,657.00	432,705.00	4,145.96	436,850.96	110%	(40,350.96)			
7c	Furnish and install SDR 21 PVC Vacuum main, Complete - 8 inch	2200.00	LF	\$ 80.00	176,000.00	2,046.00	163,680.00	555.21	164,235.21	93%	11,764.79			
7d	Furnish and install SDR 21 PVC Vacuum main, Complete - 10 inch	2900.00	LF	\$ 98.00	284,200.00	2,621.00	256,858.00	-	256,858.00	90%	27,342.00			
8a	Furnish and install Resilient Wedge Gate Division Valves, complete - 4-inch	45.00	EA	\$ 2,800.00	126,000.00	34.00	95,200.00	14,105.45	109,305.45	87%	16,694.55			
8b	Furnish and install Resilient Wedge Gate Division Valves, complete - 6-inch	12.00	EA	\$ 3,600.00	43,200.00	11.00	39,600.00	363.33	39,963.33	93%	3,236.67			
8c	Furnish and install Resilient Wedge Gate Division Valves, complete - 8-inch	2.00	EA	\$ 3,800.00	7,600.00	3.00	11,400.00	-	11,400.00	150%	(3,800.00)			
8d	Furnish and install Resilient Wedge Gate Division Valves, complete - 10-inch	3.00	EA	\$ 4,600.00	13,800.00	2.00	9,200.00	451.81	9,651.81	70%	4,148.19			
9a	Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	70	EA	\$ 12,500.00	875,000.00	34.00	425,000.00	153,120.54	578,120.54	66%	296,879.46			
9b	Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	47	EA	\$ 14,200.00	667,400.00	9.00	127,800.00	144,847.25	272,647.25	41%	394,752.75			
9c	Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	62	EA	\$ 13,000.00	806,000.00	20.00	260,000.00	166,558.06	426,558.06	53%	379,441.94			
9d	Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	18	EA	\$ 14,700.00	264,600.00	7.00	102,900.00	41,487.86	144,387.86	55%	120,212.14			
Restoration														
12a	Bahia Sod	38,830	LF	\$ 8.50	330,055.00	33,300.00	283,050.00	-	283,050.00	86%	47,005.00			
12b	Concrete Driveways	4,000	SY	\$ 95.00	380,000.00	73.00	6,935.00	-	6,935.00	2%	373,065.00			
12c	Asphalt Driveways	1,500	SY	\$ 65.00	97,500.00	250.00	16,250.00	-	16,250.00	17%	81,250.00			
12d	Gravel Driveways	1,400	SY	\$ 35.00	49,000.00	1,030.00	36,050.00	-	36,050.00	74%	12,950.00			
12e	Asphalt Millings Driveway	120	SY	\$ 50.00	6,000.00	-	-	-	-	0%	6,000.00			
12f	Brick Paver Driveway	50	SY	\$ 135.00	6,750.00	50.00	6,750.00	-	6,750.00	100%	-			
12g	Type 3: Asphaltic Concrete Pavement Patch	8,000	SY	\$ 85.00	680,000.00	2,823.33	239,983.05	-	239,983.05	35%	440,016.95			
Original Contract Totals					\$ 6,777,105.00		\$ 3,794,256.05	\$ 545,451.30	\$ 4,339,707.35	64%	\$ 2,437,397.65			
Change Orders														

OUA SWSA Project 2

Flovac Stored Materials

Pay Application 11









April 12, 2024

Okeechobee Utility Authority
Attn: John F. Hayford, Executive Director
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Southwest Wastewater Service Area (SWSA) Project 2
Collection System and Pump Stations
Monthly Status Report (March 2 - 31, 2024)**

Mr. Hayford:

This letter is intended to summarize activities completed from March 2 - 31, 2024, on SWSA Project 2, including the vacuum collection system and vacuum stations.

COLLECTION SYSTEM

HINTERLAND GROUP (general contractor) continued installation of 4", 6" and 8" sewer pipe, valves and service connections. Work performed in this period includes:

- Installing 8" pipe along SW 24th Ave. between sta. 372+60 to 368+21.
- Installing 6" pipe along SW 24th Ave. between sta. 368+21 to 355+72.
- Installed (1) Type A, VPA's on SW 24th Ave. to service VPS #4.
- Sod has been installed on 85% of the roads behind the pipe crew.
- Grading, dressing and sod preparation in areas disturbed by construction continues.
- Asphalt paving over mainline pipe completed on SW 24th Avenue.
- Backfill material over mainline pipe previously installed on SW 19th Terrace was removed, reinstalled and compacted to meet plan and specification density requirements.
- Began replacing concrete valley curb and driveways on 18th Terrace.
- Replaced 3 concrete driveways on 16th Street.
- Asphalt patching continues on service laterals along 24th Avenue and in the Oak Park neighborhood.

VACUUM STATION 4:

- Continued work on electrical conduit installation.
- Okeechobee County has inspected and signed off for upper slab pour.

Construction photos are included in Attachment A. If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

ATTACHMENT A

SITE CONSTRUCTION PHOTOS COLLECTION SYSTEM







Asphalt paving on 24th Ave. near 21st St.



Concrete driveway and valley curb replacement on SW 19th Terrace



Asphalt paving in the intersection of 24th Ave and 28th Street.



Remove, replace and compact failed subgrade material along SW 19th Terrace

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM HINTERLAND GROUP, INC. – PINE RIDGE PARK UTILITY IMPROVEMENTS

Please find attached invoice in the amounts of \$186,061.33 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$5,143,000.00
Jul-22	Change Order #1		-\$712,125.05		\$4,430,874.95
Oct-22	1	Oct-22		\$110,913.06	\$4,319,961.89
Dec-22	2	Dec-22		\$478,757.06	\$3,841,204.83
Jan-23	3	Jan-23		\$280,563.22	\$3,560,641.61
Feb-23	4	Feb-23		\$231,874.10	\$3,328,767.51
Mar-23	5	Mar-23		\$330,737.75	\$2,998,029.76
Mar-23	6	Mar-23		\$403,728.72	\$2,594,301.04
Apr-23	7	Apr-23		\$323,735.44	\$2,270,565.60
Jun-23	8	Jun-23		\$71,522.68	\$2,199,042.92
Jun-23	Change Order #2		\$818,942.62		\$3,017,985.54
Aug-23	Change Order #3		-\$150,274.26		\$2,867,710.28
Aug-23	9	Aug-23		\$175,633.19	\$2,692,077.09
Aug-23	10	Aug-23		\$52,983.35	\$2,639,093.74
Oct-23	11	Oct-23		\$244,524.16	\$2,394,569.58
Nov-23	12	Nov-23		\$427,149.64	\$1,967,419.94
Dec-23	13	Dec-23		\$337,045.37	\$1,630,374.57
Jan-24	14	Jan-24		\$186,081.54	\$1,444,293.03
Feb-24	15	Feb-24		\$121,858.97	\$1,322,434.06
Mar-24	16	Mar-24		\$218,221.64	\$1,104,212.42
Apr-24	17		\$186,061.33		\$918,151.09

Staff recommends approval of these invoice in the amounts of \$186,061.33 to Hinterland Group, Inc.



April 11, 2024
235-006.03

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Application and Certificate for Payment No. 17
Pine Ridge Park Utility System Improvements

Enclosed is revised Payment Application and Certificate No. 16 for the above referenced project from Hinterland Group, Inc. **We recommend funding the requested hard cost amount of \$186,061.33 as payment for work completed from March 2, 2024, through March 31, 2024.** The work for which payment is being requested includes:

1. Partial Payment of 2.5% of Line Item 1- Mobilization
2. Partial Payment of 2.5% of Line Item 4- Maintenance of Traffic
3. Partial Payment of 0.5% of Line Item 6- NPDES General Construction Permit Compliance
4. Partial Payment of 5% of Line Item 10D- Finish Roofing.
5. Complete Payment of 100% of Line Item 10E- Gutters.
6. Complete Payment of 25% of Line Item 10J- Stucco and Paint Finish.
7. Complete Payment of 50% of Line Item 10J-Louvres and Metalwork.
8. Partial Payment of 10% of Line Item 10M- Odor Control.
9. Partial Payment of 45% of Line Item 10N- General Plumbing.
10. Complete Payment of 90% of Line Item 10O- Bathroom.
11. Partial Payment of 2.5% of Line Item 10P- Doors.
12. Partial Payment of 2.5% of Line Item 10Q- Labor and Supervision for installation and general site work.
13. Partial Payment of Change Order #02 addition of all sanitary sewer connections from R/W to Customer Tie-In. A total of 29 connections were made during this pay period.
14. Partial Payment of Change Order #02 addition of all water service connections from R/W to Customer Tie-In. A total of 3 connections were made during this pay period.
15. Stored Materials for Line Item 10O to include Bathroom Miscellaneous materials.

As of the date of this letter, the Hinterland Group has exceeded the approved contract substantial completion date of February 16th, 2024. Specification Section 017000- Contract Closeout paragraph 1.7 requires the final adjustment of accounts which include a statement reflecting adjustments made for liquidated damages. CHA Consulting, Inc. is coordinating with Hinterland Group to provide corrective actions due to exceeding the approved contract time to meet Substantial Completion.

Specification Section 00500 - Agreement, Article 4, Liquidated Damages, which specifies Liquidated Damages in the amount of \$500 per calendar day plus engineering expenses and fees

shall be assessed for each day beyond the date the time specified in paragraph 3.1 of the Agreement for Substantial Completion. As well, Liquidated Damages in the amount of \$500 per calendar day plus engineering expenses and fees shall be assessed for each day beyond the date of Final Completion.

Please review the enclosed documents and if they meet your approval, please forward the Payment Application and Certificate documents to your Board for approval. Following Board approval, provide notice and/or copy of the enclosed Payment Application and Certificate to Hinterland Group with their payment.

If you have any questions or require additional information pertaining to the payment recommendation or the project status in general, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephanie Bortz", with a stylized flourish extending from the end.

Stephanie Bortz, E.I.

Encl.

V:\Projects\CSFL122\Y\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Pay Requests\Pay App #17\Pay App #17.docx

**PAYMENT APPLICATION AND CERTIFICATE
SIGNATURE PAGE**

APPLICATION NUMBER 17

DATE April 11, 2023 **PROJECT NUMBER** 235-006.03
PERIOD FROM March 2, 2024 **TO** March 31, 2024
PROJECT NAME Pine Ridge Park Utility Improvements
CONTRACTOR Hinterland Group, Inc.

The Contractor is due the payment in the amount shown on the succeeding pages as payment for work completed in accordance with the provisions of the contract.

CHA Consulting, Inc.  Date _____
Owner _____ Date _____
_____ Date _____

ACKNOWLEDGMENT OF PAYMENT

We have received payment in the amount indicated on the Application and Certificate.

Contractor Hinterland Group, Inc.

Address 2051 W Blue Heron Blvd, Riviera Beach, FL 33404

By Mr. Joshua Ramirez

Title: Project Manager

PLEASE SIGN AND RETURN ONE COPY OF THIS ACKNOWLEDGMENT TO THE ENGINEER.

Signature Date _____

PAYMENT APPLICATION AND CERTIFICATE

Date: _____ Project No: _____

Application No: _____ Period From _____ To _____

Project: _____

To Owner: _____

From Contractor: _____

Thru Engineer: _____

- 1. Original Contract Sum. \$ _____
- 2. Approved Contract Modifications. \$ _____
- 3. Contract Modifications Approved This Period
(List Contract Modification Numbers _____
And attach copies of Contract Modifications). \$ _____
- 4. Revised Contract Amount (Sum of Lines 1 & 2). \$ _____
- 5. Total Value of Work completed to Date. \$ _____
- 6. Less Amount Retained (_____ %). \$ _____
- 7. Subtotal (Line 5 - Line 6). \$ _____
- 8. Less Previous Certificates for Payment. \$ _____
(Line 7 from previous application)
- 9. Current Payment Due (Line 7 - Line 8). \$ _____
- 10. Balance to Finish Plus Retainage (Line 4 - Line 7). \$ _____
- 11. Percent Project Complete (_____ %)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies:

- 1. The Work covered by this Application for Payment has been completed in accordance with the Contract Documents.
- 2. All previous progress payments received from the OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of the CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 9 thru 1/5/2024 inclusive.
- 3. Title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to the OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to the OWNER).

Josh Ramirez

Contractor

4/10/2024

Date

Payment of the amount in
Line 9 is recommended.

Project Representative

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **OKEECHOBEE UTILITY AUTHORITY**

PROJECT: **PINE RIDGE PARK UTILITY IMPROVEMENTS**

APPLICATION NO: **17**

FROM CONTRACTOR:

**Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404**

APPLICATION DATE: **April 1, 2024**
PERIOD FROM: **March 2, 2024**
PERIOD TO: **March 31, 2024**
REVISION:
CONTRACT NO.: **235-006.03**
CONTRACTOR NO.: **22-0039-00**

CONTRACTOR'S APPLICATION FOR PAYMENT

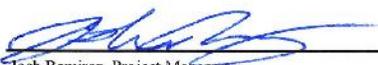
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>5,143,000.00</u>
2. Net change by Change Orders	\$	<u>(43,456.66)</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>5,099,543.34</u>
4. TOTAL COMPLETED & STORED TO DATE:	\$	<u>4,401,465.53</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>220,059.18</u>
(Column D + E on G703)		
b. <u>5</u> % of Stored Material	\$	<u>14.10</u>
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)	\$	<u>220,073.28</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>\$4,181,392.25</u>
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	\$	<u>3,995,330.92</u>
8. CURRENT PAYMENT DUE	\$	<u>186,061.33</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>918,151.09</u>
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$818,942.65	\$862,399.31
Total approved this Month	\$0.00	0.00
TOTALS	\$818,942.65	\$862,399.31
NET CHANGES by Change Order	(\$43,456.66)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.

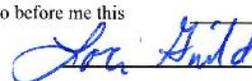
By:  Date: 4/10/2024
Josh Ramirez, Project Manager

State of: Florida

County of: Palm Beach

Subscribed and sworn to before me this

Notary Public:



My Commission expires:



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED \$ _____

Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT:

By:  Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03

APPLICATION NO: 17

In tabulations below, amounts are stated to the nearest dollar.

PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION DATE: 4/1/2024

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: 3/31/2024

PROJECT NO.: 235-006.03

CONTRACT NO.: 22-0039-00

A ITEM NO.	B FDOT PAY ITEM NO.	C DESCRIPTION OF WORK ITEM	D QTY	E UNIT	F UNIT PRICE	G SCHEDULED VALUE TOTAL	H WORK COMPLETED FROM PREVIOUS APPL		I WORK COMPLETED THIS PERIOD		J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L % (K ÷ F)	M BALANCE TO FINISH (F - K)	N TOTAL RETAINAGE 5.00%		
							QTY	AMOUNT (G + H)	QTY	AMOUNT							
							QTY TO DATE										
GENERAL																	
1		Mobilization	1	LS	\$ 316,000.00	\$316,000.00	0.950	\$300,200.00	0.025	\$7,900.00		0.975	\$0.00	\$308,100.00	98%	\$7,900.00	\$15,405.00
2		Indemnification	1	LS	\$ 51,500.00	\$51,500.00	1.000	\$51,500.00		\$0.00		1	\$0.00	\$51,500.00	100%	\$0.00	\$2,575.00
3		As-Built Record Drawings	1	LS	\$ 34,200.00	\$34,200.00	0.850	\$29,070.00		\$0.00		0.85	\$0.00	\$29,070.00	85%	\$5,130.00	\$1,453.50
4		Maintenance of Traffic	1	LS	\$ 34,200.00	\$34,200.00	0.950	\$32,490.00	0.025	\$855.00		0.975	\$0.00	\$33,345.00	98%	\$855.00	\$1,667.25
5		Existing Utility Location/ Identification	1	LS	\$ 10,260.00	\$10,260.00	1.000	\$10,260.00		\$0.00		1	\$0.00	\$10,260.00	100%	\$0.00	\$513.00
6		NPDES General Construction Permit Compliance	1	LS	\$ 10,260.00	\$10,260.00	0.990	\$10,157.40	0.005	\$51.30		0.995	\$0.00	\$10,208.70	100%	\$51.30	\$510.44
SANITARY SYSTEM																	
7a		Furnish and install SDR 21 PVC vacuum main, complete - 4 inch	8100.00	LF	\$46.46	\$376,326.00	8100.000	\$376,326.00		\$0.00		8100	\$0.00	\$376,326.00	100%	\$0.00	\$18,816.30
7b		Furnish and install SDR 21 PVC vacuum main, complete - 6 inch	1900.00	LF	\$57.35	\$108,965.00	1900.000	\$108,965.00		\$0.00		1900	\$0.00	\$108,965.00	100%	\$0.00	\$5,448.25
7c		Furnish and install SDR 21 PVC vacuum main, complete - 8 inch	600.00	LF	\$79.80	\$47,880.00	600.000	\$47,880.00		\$0.00		600	\$0.00	\$47,880.00	100%	\$0.00	\$2,394.00
8a		Furnish and install division valves and boxes, complete - 4-inch	12.00	EA	\$ 2,115.00	\$25,380.00	12.000	\$25,380.00		\$0.00		12	\$0.00	\$25,380.00	100%	\$0.00	\$1,269.00
8b		Furnish and install division valves and boxes, complete - 6-inch	5.00	EA	\$ 2,360.00	\$11,800.00	5.000	\$11,800.00		\$0.00		5	\$0.00	\$11,800.00	100%	\$0.00	\$590.00
8c		Furnish and install division valves and boxes, complete - 8-inch	1.00	EA	\$ 3,741.00	\$3,741.00	1.000	\$3,741.00		\$0.00		1	\$0.00	\$3,741.00	100%	\$0.00	\$187.05
9a		Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	34	EA	\$ 8,800.00	\$ 299,200.00	34	\$299,200.00		\$0.00		34	\$0.00	\$299,200.00	100%	\$0.00	\$14,960.00
9b		Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	7	EA	\$ 9,575.00	\$ 67,025.00	7	\$67,025.00		\$0.00		7	\$0.00	\$67,025.00	100%	\$0.00	\$3,351.25
9c		Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	11	EA	\$ 10,035.00	\$ 110,385.00	11	\$110,385.00		\$0.00		11	\$0.00	\$110,385.00	100%	\$0.00	\$5,519.25
9d		Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	3	EA	\$ 10,260.00	\$ 30,780.00	3	\$30,780.00		\$0.00		3	\$0.00	\$30,780.00	100%	\$0.00	\$1,539.00
Furnish and install vacuum pump station with equipment, complete																	
10a		Mobilization	1	LS	\$ 50,140.00	\$50,140.00	1	\$50,140.00		\$0.00		1	\$0.00	\$50,140.00	100%	\$0.00	\$2,507.00
10b		Underground Building Section Excavation and Dewatering	1	LS	\$ 65,000.00	\$65,000.00	1	\$65,000.00		\$0.00		1	\$0.00	\$65,000.00	100%	\$0.00	\$3,250.00
10c		Building Shell	1	LS	\$ 340,000.00	\$340,000.00	1	\$340,000.00		\$0.00		1	\$0.00	\$340,000.00	100%	\$0.00	\$17,000.00
10d		Finish Roofing	1	LS	\$ 35,000.00	\$35,000.00	0.85	\$29,750.00	0.05	\$1,750.00		0.9	\$0.00	\$31,500.00	90%	\$3,500.00	\$1,575.00
10e		Gutters	1	LS	\$ 12,000.00	\$12,000.00		\$0.00	1	\$12,000.00		1	\$0.00	\$12,000.00	100%	\$0.00	\$600.00
10f		Overhead Crane	1	LS	\$ 40,000.00	\$40,000.00	0.75	\$30,000.00		\$0.00		0.75	\$0.00	\$30,000.00	75%	\$10,000.00	\$1,500.00
		Generator (Furnish Only)	1	LS	\$ 125,000.00	\$125,000.00	0	\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$125,000.00	\$0.00
10g		Electrical	1	LS	\$ 235,000.00	\$235,000.00	0.9	\$211,500.00		\$0.00		0.9	\$0.00	\$211,500.00	90%	\$23,500.00	\$10,575.00
10h		Flovac System (Furnish Only)	1	LS	\$ 481,000.00	\$481,000.00	0.9	\$432,900.00		\$0.00		0.9	\$0.00	\$432,900.00	90%	\$48,100.00	\$21,645.00
10i		Piping Material (Furnish Only)	1	LS	\$ 45,000.00	\$45,000.00	0.9	\$40,500.00		\$0.00		0.9	\$0.00	\$40,500.00	90%	\$4,500.00	\$2,025.00
10j		Stucco and Paint Finish	1	LS	\$ 55,000.00	\$55,000.00	0.75	\$41,250.00	0.25	\$13,750.00		1	\$0.00	\$55,000.00	100%	\$0.00	\$2,750.00
10k		HVAC	1	LS	\$ 35,000.00	\$35,000.00		\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$35,000.00	\$0.00
10l		Louvers and Metalwork	1	LS	\$ 45,000.00	\$45,000.00	0.5	\$22,500.00	0.5	\$22,500.00		1	\$0.00	\$45,000.00	100%	\$0.00	\$2,250.00
10m		Order Control	1	LS	\$ 15,000.00	\$15,000.00	0.8	\$12,000.00	0.1	\$1,500.00		0.9	\$0.00	\$13,500.00	90%	\$1,500.00	\$675.00
10n		General Plumbing	1	LS	\$ 12,000.00	\$12,000.00	0.5	\$6,000.00	0.45	\$5,400.00		0.95	\$0.00	\$11,400.00	95%	\$600.00	\$570.00
10o		Bathroom	1	LS	\$ 15,000.00	\$15,000.00		\$0.00	0.9	\$13,500.00		0.9	\$281.94	\$13,781.94	92%	\$1,218.06	\$689.10
10p		Doors	1	LS	\$ 25,000.00	\$25,000.00	0.95	\$23,750.00	0.025	\$625.00		0.975	\$0.00	\$24,375.00	98%	\$625.00	\$1,218.75
10q		Labor and Supervision for installation and General Site Work	1	LS	\$ 125,000.00	\$125,000.00	0.95	\$118,750.00	0.025	\$3,125.00		0.975	\$0.00	\$121,875.00	98%	\$3,125.00	\$6,093.75
OUA Vacuum Building Breakdown Total																	
11		Abandon septic tanks, complete	111	EA	\$ 1,370.00	\$152,070.00		\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$152,070.00	\$0.00
12		Abandon manholes, complete	7	EA	\$ 1,940.00	\$13,580.00		\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$13,580.00	\$0.00
13		Furnish and install Sanitary Service Connections (R/W to Customer Tie-In), complete	111	EA	\$ 3,085.00	\$342,435.00		\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$342,435.00	\$0.00
14		Grout and Abandon Sanitary Sewer Pipe, complete	450	LF	\$ 15.50	\$6,975.00		\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$6,975.00	\$0.00
WATER SYSTEM																	
15a		Furnish and install C900 DR 18 PVC water main, complete - 6-inch	1,350	LF	\$ 37.40	\$50,490.00	1310	\$48,994.00		\$0.00		1310	\$0.00	\$48,994.00	97%	\$1,496.00	\$2,449.70
15b		Furnish and install C900 DR 18 PVC water main, complete - 8-inch	1,370	LF	\$ 50.10	\$68,637.00	1264	\$63,326.40		\$0.00		1264	\$0.00	\$63,326.40	92%	\$5,310.60	\$3,166.32
16a		Furnish and install SDR 11 HDPE water main, complete - 2-inch	3,460	LF	\$ 19.70	\$68,162.00	3460	\$68,162.00		\$0.00		3460	\$0.00	\$68,162.00	100%	\$0.00	\$3,408.10
17a		Furnish and install gate valves and boxes, complete 6"	12	EA	\$ 2,540.00	\$30,480.00	12	\$30,480.00		\$0.00		12	\$0.00	\$30,480.00	100%	\$0.00	\$1,524.00
17b		Furnish and install gate valves and boxes, complete 8"	5	EA	\$ 3,340.00	\$16,700.00	5	\$16,700.00		\$0.00		5	\$0.00	\$16,700.00	100%	\$0.00	\$835.00
18a		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Main	13	EA	\$ 1,150.00	\$14,950.00	13	\$14,950.00		\$0.00		13	\$0.00	\$14,950.00	100%	\$0.00	\$747.50
18b		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Fire Hydrant	4	EA	\$ 1,150.00	\$4,600.00	4	\$4,600.00		\$0.00		4	\$0.00	\$4,600.00	100%	\$0.00	\$230.00
19		Furnish and install fire hydrant assemblies, complete	5	EA	\$ 9,300.00	\$46,500.00	5	\$46,500.00		\$0.00		5	\$0.00	\$46,500.00	100%	\$0.00	\$2,325.00
20a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,000.00	\$4,000.00	4	\$4,000.00		\$0.00		4	\$0.00	\$4,000.00	100%	\$0.00	\$200.00
20b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,800.00	\$7,200.00	4	\$7,200.00		\$0.00		4	\$0.00	\$7,200.00	100%	\$0.00	\$360.00
20c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,600.00	\$38,400.00	24	\$38,400.00		\$0.00		24	\$0.00	\$38,400.00	100%	\$0.00	\$1,920.00
20d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,730.00	\$65,520.00	24	\$65,520.00		\$0.00		24	\$0.00	\$65,520.00	100%	\$0.00	\$3,276.00
21		Furnish and Install Water Service Connections (R/W to Customer Tie-In), complete	131	EA	\$ 1,460.00	\$191,260.00		\$0.00		\$0.00		0	\$0.00	\$0.00	0%	\$191,260.00	\$0.00

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03
PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 17
APPLICATION DATE: 4/1/2024
PERIOD TO: 3/31/2024
PROJECT NO.: 235-006.03
CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B FDOT PAY ITEM NO.	C DESCRIPTION OF WORK ITEM	D QTY	E UNIT	F UNIT PRICE	G SCHEDULED VALUE TOTAL	H WORK COMPLETED		I QTY TO DATE	J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L % (K - F)	M BALANCE TO FINISH (F - K)	N TOTAL RETAINAGE 5.00%		
							FROM PREVIOUS APPL								THIS PERIOD	
							QTY	AMOUNT (G + H)							QTY	AMOUNT
22		Disconnect wells, complete	104	EA	\$ 185.00	\$19,240.00		\$0.00	0	\$0.00	\$0.00	0%	\$19,240.00	\$0.00		
23		Furnish and install ductile iron compact fittings with reaction blocking or thrust restraints, complete	1.5	TN	\$ 18,200.00	\$27,300.00	1.4	\$25,480.00	1.4	\$0.00	\$25,480.00	93%	\$1,820.00	\$1,274.00		
24		Grout and Abandon Water Main Pipe, complete	310	LF	\$ 15.50	\$4,805.00		\$0.00	0	\$0.00	\$0.00	0%	\$4,805.00	\$0.00		
RESTORATION																
25		Furnish and place sod, complete	11,000	LF	\$ 2.85	\$31,350.00	11000	\$31,350.00	11000	\$0.00	\$31,350.00	100%	\$0.00	\$1,567.50		
26		Asphaltic Driveways, complete	330	SY	\$ 57.00	\$18,810.00	133	\$7,581.00	133	\$0.00	\$7,581.00	40%	\$11,229.00	\$379.05		
27		Concrete Driveways, complete	1,840	SY	\$ 74.10	\$136,344.00	1561.78	\$115,727.90	1561.78	\$0.00	\$115,727.90	85%	\$20,616.10	\$5,786.39		
28		Gravel Driveways, complete	1,200	SY	\$ 22.80	\$27,360.00	814	\$18,559.20	814	\$0.00	\$18,559.20	68%	\$8,800.80	\$927.96		
29		Asphalt Road Patch, complete	1,850	SY	\$ 25.30	\$46,805.00	1850	\$46,805.00	1850	\$0.00	\$46,805.00	100%	\$0.00	\$2,340.25		
30		Headwall Replacement, complete	7	EA	\$ 855.00	\$5,985.00	2	\$1,710.00	2	\$0.00	\$1,710.00	29%	\$4,275.00	\$85.50		
31		Pavement Markings/Restoration Allowance	1	LS	\$ 10,000.00	\$10,000.00		\$0.00	0	\$0.00	\$0.00	0%	\$10,000.00	\$0.00		
32		Miscellaneous Work Allowance	1	LS	\$ 400,000.00	\$400,000.00	29.50%	\$117,983.94	0.29495985	\$0.00	\$117,983.94	29%	\$282,016.06	\$5,899.20		
Change Orders																
CO#1 -1		Removal of all septic tank abandonments. This affects Bid Item No. 11	1.00	LS	-\$152,070.00	-\$152,070.00		\$0.00	0	\$0.00	\$0.00	0%	-\$152,070.00	\$0.00		
CO#1 -2		Removal of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13.	1.00	LS	-\$342,435.00	-\$342,435.00		\$0.00	0	\$0.00	\$0.00	0%	-\$342,435.00	\$0.00		
CO#1 -3		Removal of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21	1.00	LS	-\$191,260.00	-\$191,260.00		\$0.00	0	\$0.00	\$0.00	0%	-\$191,260.00	\$0.00		
CO#1 -4		Removal of all well disconnections. This affects Bid Item No. 22.	1.00	LS	-\$19,240.00	-\$19,240.00		\$0.00	0	\$0.00	\$0.00	0%	-\$19,240.00	\$0.00		
CO#1 -5		Reduction of Bid Items No. 1 through 6 as a result of work being removed in items 1 through 5 above.	1.00	LS	-\$7,120.05	-\$7,120.05		\$0.00	0	\$0.00	\$0.00	0%	-\$7,120.05	\$0.00		
CO#2 -1		Addition of Bid Items No. 1 though 6 as a result of work being added in items 2 through 5 below.	1.00	LS	\$7,120.05	\$7,120.05	1	\$7,120.05	1	\$0.00	\$7,120.05	100%	\$0.00	\$356.00		
CO#2 -2		Addition of all septic tank abandonments. This affects Bid Item No. 11	111.00	EA	\$1,370.00	\$152,070.00		\$0.00	0	\$0.00	\$0.00	0%	\$152,070.00	\$0.00		
CO#2 -3		Addition of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13.	111.00	EA	\$3,702.00	\$410,922.00	88	\$325,776.00	29	\$107,358.00	\$433,134.00	105%	-\$22,212.00	\$21,656.70		
CO#2 -4		Addition of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21	131.00	EA	\$1,752.60	\$229,590.60	91	\$159,486.60	3	\$5,257.80	\$164,744.40	72%	\$64,846.20	\$8,237.22		
CO#2 -5		Addition of all well disconnections. This affects Bid Item No. 22.	104.00	EA	\$185.00	\$19,240.00		\$0.00	0	\$0.00	\$0.00	0%	\$19,240.00	\$0.00		
CO#3		Deductive Change Order for Generator	1.00	LS	-\$150,274.26	-\$150,274.26		\$0.00		\$0.00	\$0.00	0%	\$150,274.26	\$0.00		
TOTAL						\$5,099,543.34	\$4,205,611.49	\$195,572.10		\$281.94	\$4,401,465.53		\$848,352.07	\$220,073.28		
BID ALTERNATE ITEMS																
1A		Furnish and install 2-inch HDPE water main via directional drill, inclusive of all fittings, transition pieces, appurtenances; set up, mobilization, and demobilization	3,460	LF	\$ 17.20	\$59,512.00		\$0.00	0	\$0.00	\$0.00	0%	\$59,512.00	\$0.00		
2A-a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,120.00	\$4,480.00		\$0.00	0	\$0.00	\$0.00	0%	\$4,480.00	\$0.00		
2A-b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,915.00	\$7,660.00		\$0.00	0	\$0.00	\$0.00	0%	\$7,660.00	\$0.00		
2A-c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,710.00	\$41,040.00		\$0.00	0	\$0.00	\$0.00	0%	\$41,040.00	\$0.00		
2A-d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,845.00	\$68,280.00		\$0.00	0	\$0.00	\$0.00	0%	\$68,280.00	\$0.00		
3A		Deductive Alternate for providing an Alternate Generator System/ Manufacturer meeting the requirements of specifications Section 16204T. (Value accounted for under G702)	1	LS	\$ 150,274.26	\$150,274.26		\$0.00	0	\$0.00	\$0.00	0%	\$150,274.26	\$0.00		

What's inside

Items(6)



Bobrick B-2620 Surface-Mounted
Paper Towel Dispenser

x3

\$54.41



Bobrick B-293 1830 Fixed-Position
Tilt Mirror 18" x 30"

x3

\$227.53

No longer want to receive these shipping notifications?

[Unsubscribe](#)

Product	Quantity	Price
Bobrick B-2620 Surface-Mounted Paper Towel Dispenser SHIPS WITHIN 2-3 BUSINESS DAYS	3	\$163.22
Bobrick B-293 1830 Fixed-Position Tilt Mirror 18" x 30" SHIPS WITHIN 2-3 BUSINESS DAYS	3	\$682.60
Subtotal:		\$845.82
Shipping:		Free Ground Shipping
Tax:		\$59.21
Payment method:		Credit Card
Total:		\$905.03

Billing address

Shipping address

Christian Cancio
Hinterland Group
2051 W BLUE HERON BLVD
RIVIERA BEACH, FL 33404
[5613244991](tel:5613244991)
ccancio@hinterlandgroup.com

Christian Cancio
Hinterland Group
2051 W BLUE HERON BLVD
RIVIERA BEACH, FL 33404
[5613244991](tel:5613244991)

Payment Details



Monthly Project Status Update – March 2024

Project Name: Pine Ridge Park Utility Improvements

Project No.: 235-006.03

Client: Okeechobee Utility Authority

Client’s Project Manager: John Hayford, P.E.

Engineer’s Project Manager: Stephanie Bortz, E.I.

Contractor: Hinterland Group, Inc.

Contractor’s Project Manager: Joshua Ramirez

Work completed this month:

- Contractor shop drawing review.
- Contractor continues their MOT setup.
- CHA Consulting, Inc. conducted an onsite visits of Vacuum Pump Station construction with Hinterland Group, Inc. to review the status of the project.
- Contractor continued work on Vacuum Pump Station site to include completing the interior/exterior surface coating and painting, installation of the Louver, installation of stairwell, and continued to install general plumbing and electrical equipment and wiring for the station.
- Contractor continued the customer connections for the project for water and sewer connections.
- Continued discussion with Contractor regarding project schedule and the contracted Substantial Completion Date as approved via the latest Change Order. CHA, the OUA, and HGI met during this reporting period to discuss the project schedule and efforts to complete the contract.

Project Schedule Status:

Notice to Proceed (NTP)	June 21, 2022
Original Contract Date of Substantial Completion (425 days)	August 19, 2023
Original Contract Date of Final Completion (455 days)	September 18, 2023
Revised Contract Date of Substantial Completion (606 days)	February 16, 2024
Revised Contract Date of Final Completion (636 days)	March 18, 2024
Days Since NTP	657
Days Remaining until Substantial Completion	-55
Percent of Days Remaining	0%

Project Financial Status:

Contractor's Payment Applications

Pay App. No.	Payment Amount	Contract Amount	Remaining	Percent Complete
17	\$186,061.33	\$5,099,543.34 ¹	\$918,151.09	86.31% ²

¹ Per Change Order No. 3

²Total Work Completed To Date plus Retainage.

V:\Projects\CSFL122\Y\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Monthly Reports EEI_CHA\2024\3- Mar\Pine Ridge Park Monthly Report - Mar 2024.docx

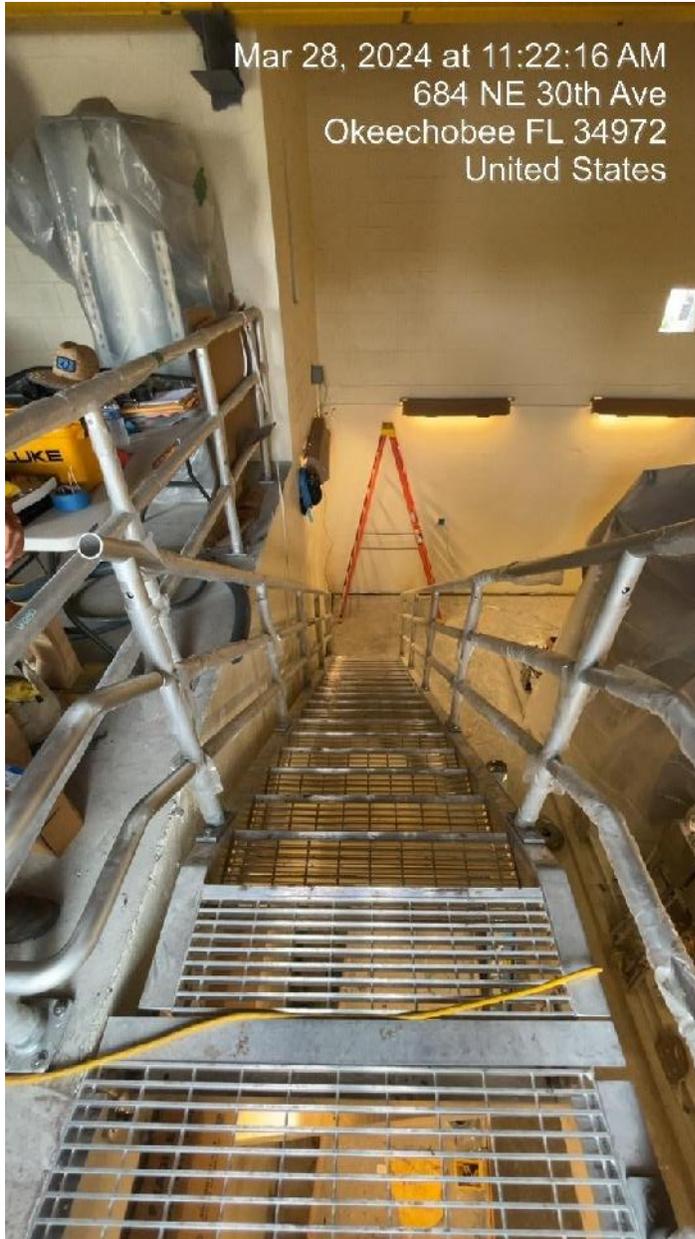














OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – AC PIPE REMOVAL

Please find attached invoice in the amount of \$1,776.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$24,375.00
Mar-23	1	Mar-23		\$6,462.50	\$17,912.50
Apr-23	2	Apr-23		\$5,170.00	\$12,742.50
Jun-23	3	Jun-23		\$1,292.50	\$11,450.00
Sep-23	4	Sep-23		\$2,570.00	\$8,880.00
Feb-24	5	Feb-24		\$2,220.00	\$6,660.00
Mar-24	5	Mar-24		\$3,996.00	\$2,664.00
Apr-24	6		\$1,776.00		\$888.00

Staff recommends approval of this invoice in the amount of \$1,776.00 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: April 10, 2024
INVOICE #: 11356-7
CLIENT: OUA
PROJECT: SW 24th Ave. Asbestos
Cement WM Removal &
Disposal
Purchase Order: 11356

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	24,375.00
Prior Invoices to Date:	\$	21,711.00
This Invoice Amount:	\$	<u>1,776.00</u>
Remaining Balance:	\$	888.00

THIS INVOICE AMOUNT: \$ 1,776.00

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS

Please find attached invoice in the amount of \$10,219.50 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24	2	Mar-24		\$18,838.50	\$338,017.50
Apr-24	3		\$10,219.50		\$327,798.00

Staff recommends approval of this invoice in the amount of \$10,219.50 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: April 10, 2024
INVOICE #: 11726-3
CLIENT: OUA
PROJECT: State Rd. 78 West WM
Improvements
Purchase Order: 0000011726

Bill To:

Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, FL 34974-4221
--

Lump Sum Contract Amount:	\$	359,729.00
Prior Invoices to Date:	\$	21,711.50
This Invoice Amount:	\$	10,219.50
Remaining Balance:	\$	327,798.00

THIS INVOICE AMOUNT: \$ 10,219.50

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

APRIL 16, 2024

CONSENT AGENDA

**INVOICES FROM KIMLEY HORN AND ASSOCIATES, INC. – TREASURE ISLAND
SEPTIC TO SEWER PROJECT**

Please find attached the invoice in the amount of 45,793.30 submitted by Kimley Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$3,180,385.00
Jun-23	1	Jun-23		\$10,032.10	\$3,170,352.90
Jun-23	2	Jun-23		\$106,718.65	\$3,063,634.25
Aug-23	3	Aug-23		\$36,215.50	\$3,027,418.75
Sep-23	4	Sep-23		\$20,157.35	\$3,007,261.40
Oct-23	5	Oct-23		\$25,688.60	\$2,981,572.80
Nov-23	6	Nov-23		\$210,818.35	\$2,770,754.45
Nov-23	7	Nov-23		\$185,479.85	\$2,585,274.60
Dec-23	8	Dec-23		\$116,912.00	\$2,468,362.60
Jan-24	9	Jan-24		\$65,644.20	\$2,402,718.40
Mar-24	10	Mar-24		\$37,995.70	\$2,364,722.70
Apr-24	11		\$45,793.30		\$2,318,929.40

Staff recommends approval of this invoice in the amount of \$45,793.30 to Kimley Horn and Associates, Inc.

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163 Account Number: 2073089159554 ABA#: 121000248</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
---	---

OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Invoice No: 27445988
 Invoice Date: Feb 29, 2024
 Invoice Amount: \$45,793.30
 Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: JENSEN, THOMAS
 Client Reference: MSA180123
 PO# 0000011405

Federal Tax Id: 56-0885615
 For Services Rendered through Feb 29, 2024

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	40.00%	8,721.60	5,451.00	3,270.60
Task 4 - Preliminary Design Report (PDR)	92,037.00	95.00%	87,435.15	82,833.30	4,601.85
Task 5 - Pre-Design Services					
i. Geotechnical Services	31,384.00	0.00%	0.00	0.00	0.00
ii. Site Survey	603,965.00	85.00%	513,370.25	513,370.25	0.00
iii. Environmental Services	24,257.00	0.00%	0.00	0.00	0.00
iv. Structural Services	95,413.00	0.00%	0.00	0.00	0.00
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	0.00%	0.00	0.00	0.00
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	0.00%	0.00	0.00	0.00
Task 7 - Meetings	48,503.00	20.00%	9,700.60	0.00	9,700.60
Task 8 - Project Management	38,060.00	25.00%	9,515.00	7,612.00	1,903.00
Task 9 - 30% Preliminary Design	526,345.00	40.00%	210,538.00	184,220.75	26,317.25
Task 10 - 60% Design	620,228.00	0.00%	0.00	0.00	0.00
Task 11 - 90% Design	504,874.00	0.00%	0.00	0.00	0.00
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00
Subtotal	3,180,385.00	27.09%	861,455.60	815,662.30	45,793.30
Total LUMP SUM					45,793.30

Total Invoice: \$45,793.30

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

APRIL 16, 2024

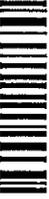
CONSENT AGENDA

**INVOICE FROM SOUTHSTATE BANK – INTERIM FINANCING LOAN INTEREST
PAYMENT**

Please see attached the SouthState Bank Loan Billing Statement.

Staff recommends approval of the Loan Billing Statement from SouthState Bank in the amount of \$21,614.59.

SCLN.LOAN 240319-03941-0002



Loan Billing (Continued)

Remittance Summary

Loan Number 17001005208	Principal Balance:	1,350,419.63	Interest Due:	21,614.59
	Principal Due:	.00	Escrow Due:	.00
	Total Due:	21,614.59		
	Total Principal Balance:	1,350,419.63	Total Interest Due:	21,614.59
	Total Principal Due:	.00	Total Escrow Due:	.00

Total Amount Due by 04/01/2024: **21,614.59**

Inbill

Please return this portion with your payment

Loan Billing Statement

Customer Name and Address

OKEECHOBEE UTILITY AUTHORITY
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974-4221

Total Amount Due: **21,614.59**

Additional Principal: _____
 Additional Payment: _____
 Amount Enclosed: _____

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE THE REVERSE SIDE

Date Payment Due: 04/01/2024
 Loan Type: NON-TAX
 Loan Number: 17001005208
 Regular Payment T/C: 375

SOUTHSTATE BANK, N.A.
 PO BOX 118068
 CHARLESTON SC 29423-9910

⑆ 7 280 ⑆ 0000 ⑆ 1 700 1005 208 ⑆ 3 7 5



P.O. Box 118068 • Charleston, SC 29423
 SouthStateBank.com • (800) 277-2175
 Temp-Return Service Requested

Page: 1 of 2
 Statement Date: 03/18/2024
 Loan Account: 17001005208

SCLNLOAN 240319-03941-0001



003941 0.8010 AB 0.547 TR00015
 OKEECHOBEE UTILITY AUTHORITY
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974-4221

Non-Tax Loan

Account: 17001005208



If you are in bankruptcy or if your loan obligation has been discharged in bankruptcy and not reaffirmed, this statement is for regulatory compliance and informational purposes only and is not intended as an attempt to collect a debt or recover all or any portion of the debt from you personally.

Loan Billing

If your loan payment is automatically drafted, you do not need to do anything. We will continue to draft your account as we do today.

Date	Description	Payment Split		Transaction Amount	Principal Balance
		Principal	Interest		
10/12/2023	NEW LOAN ACTIVATION			145,652.87	145,652.87
12/27/2023	LOAN ADVANCE			1,204,766.76	1,350,419.63
03/18/2024	Balance This Statement				1,350,419.63

Interest Calculation

From Date	Thru Date	Interest Rate	Daily Periodic Rate	Principal	Days	Accrued Interest
10/12/2023	12/26/2023	5.530000%	.00015361	145,652.87	76	1,700.41
12/27/2023	03/31/2024	5.530000%	.00015361	1,350,419.63	96	19,914.18

Loan Summary

Credit Limit:	7,508,000.00	Interest Accrued From:	10/12/2023
Available Credit:	6,157,580.37	Interest Accrued Thru:	03/31/2024
Maturity Date:	10/12/2026	Principal Due:	.00
	Activity This Period	Interest Due:	21,614.59
Principal Advances:	1,350,419.63	Total Payment Due:	21,614.59
Interest Accrued:	21,614.59	Next Principal Due:	10/12/2026
		Interest Due Date:	04/01/2024

Continued



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

APRIL 16, 2024

CONSENT AGENDA

ALLOWANCE AUTHORIZATION #5

Please find attached Allowance Authorization #5 which is for a driveway culvert replacement to the new vacuum pump station currently under construction in Pine Ridge Park. The cost for this work item is \$9,495.56 and has been reviewed and approved by the project engineer and OUA staff. The current culvert is in bad shape and mostly blocked. Prior to building the new concrete driveway the culvert should be replaced.

As noted, there was \$400,000 in this construction line item with \$120,348.94 utilized by the four previous allowances.

AA #1: \$83,600.55 Relocating vacuum main, additional vacuum pits & misc. work items

AA #2: \$ 2,365.00 Minor modification to vacuum pump station

AA #3: \$28,875.00 Asphalt work on NE 11th Court

AA #4: \$ 5,508.39 Headwalls & misc. earthwork

OUA staff recommends approval of Allowance Authorization #5 in the amount of \$ 9,495.56 and requests the OUA Board Chairman to execute the attachment.

ALLOWANCE AUTHORIZATION

Project: Pine Ridge Park Utility Improvements Authorization No.: 5
From: CHA Consulting, Inc.
To: Hinterland Group, Inc. Date: April 11, 2024
2051 West Blue Heron Blvd CHA Project No.: 235-006.03
Riviera Beach, Florida 33404 Client Project No.: -

You are authorized to perform the following item(s) of work and to adjust the Allowance Sum accordingly:

AA#5 is the cost associated for Change Order Proposal (PCO) #10. See attached PCO for description of work to perform under this allowance authorization and attached is the cost breakdown.

No additional time is to be considered through this Allowance Authorization. Any additional time request must be submitted following contract documents and approved via change order.

THIS IS NOT A CHANGE ORDER AND DOES NOT INCREASE OR DECREASE THE CONTRACT AMOUNT

Original Allowance	\$ <u>400,000.00</u>
Allowance Expenditures prior to this Authorization	\$ <u>120,348.94</u>
Allowance Balance prior to this Authorization	\$ <u>279,651.06</u>
Allowance will be [increased] [decreased] by this Authorization	\$ <u>9,495.56</u>
New Allowance Balance	\$ <u>270,155.50</u>

APPROVAL RECOMMENDED

CHA Consulting, Inc. _____

 _____

By _____ Date 4/11/24

OWNER APPROVAL

Okeechobee Utility Authority _____

Owner _____

By _____ Date _____

CONTRACTOR ACCEPTANCE

Hinterland Group, Inc. _____

Contractor _____

By _____ Date _____

Attachments

Copies: Owner Contractor Consultants _____ _____ _____ File



Change Order Proposal

To: Okeechobee Utility Authority
Attn: Stephanie Bortz, CHA Companies

Date: March 29, 2024
Revised:
Proposal No: 010
HG Project No: 22-0039-00

Project: Okeechobee Utility Authority: Pine Ridge Park Utility System Improvements

Description:

This Change Order Proposal covers the costs associated with removing the existing drainage culvert, reworking the earth to set grades per RFI 048, installing the ADS drainage pipe, backfill and compaction.

Item #	Description	Qty	Unit	Unit Price	Extended Price	Additional Time
No. 01	Crew Hourly Rate NTE 10 hours. To be billed per time spent on C.O. Work	10	HR	\$620.00	\$6,200.00	
No. 02	Material Costs (See back up)	1	LS	\$2,057.01	\$2,057.01	

Qualifications:

Delays due to inspections not included.

Any delays due to Covid-19 from any party in the supply, production or construction chain will require time in addition to that shown.

Construction per civil details on bid set drawings. If County Standard Details are to be followed Engineer must provide them to Contractor before work begins. If significant changes are shown from bid set details to County details the NTE hourly rate and material costs may change.

Overhead and Profit 15%	\$1,238.55	
Total	\$9,495.56	

Accepted By: _____

Accepted Date: _____



a MORSCO brand

CUSTOMER NO	QUOTING BRANCH	QUOTE NO	QUOTE DATE	PAGE
218072	FORTILINE RIVIERA BEACH	6473390	3/28/24	1

CUSTOMER	PROJECT INFORMATION
Hinterland Group Inc 2051 WEST BLUE HERON BLVD RIVIERA BEACH, FL 33404	PINE RIDGE ADS PIPE #22-0039-00

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
10	40	FT	15" N12 ASTM F2648 PIPE IB/WT NON-DOT	19.0000	760.00
30	2	EA	15" N12 MITERED END SECTION 15" N-12 ABOUT 10 LF LONG WITH A 4:1 SLOPE CUT AT THE END #1570NM4	548.0000	1,096.00
70	2	EA	15" N12 SPLIT CPLG 1565AA CPLGS FOR THE MITER ENDS MITER ENDS ARE MADE TO ORDER LEAD TIME	33.2200	66.44
140	2	EA	ALTERNATE: 12-15" FLRD END SECTION 1215NP FLARED ENDS ARE READILY AVAIL AT ADS WAREHOUSE	350.0000	700.00
				Subtotal:	1922.44
				Tax:	134.708
				Bid Total:	2057.01
					2,622.44
					183.57
					2,806.01

ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES

All PVC and HDPE material is quoted for shipment within 7 days of quote/bid date. All other material is quoted for shipment within 30 days of quote/bid date.
After 7 days for PVC and HDPE or 30 days for all other material, ALL quoted prices are subject to review based on current market conditions.

Ent By DHG 3/28/24 14:37:52



Change Order Proposal

To: Okeechobee Utility Authority
 Attn: CHA
 Stephanie Bortz

Date: 3/29/2024

Crew Rate Calculation

Labor

Item #	Description	QTY	Unit	Unit Price	Extended Price	Comments
1	Supervisor	1	HR	\$ 140.00	\$ 140.00	
2	Foreman	1	HR	\$ 120.00	\$ 120.00	
3	Laborer	2	HR	\$ 55.00	\$ 110.00	
					\$ -	
Total :					\$ 370.00	

Equipment

Item #	Description	QTY	Unit	Unit Price	Extended Price	Comments
1	Equipment (Crew Truck, Backhoe, Skid steer, Tools Trailer, Small tools, pump, Mini excavator, sweeper	1	HR	\$ 250.00	\$ 250.00	
				\$ -	\$ -	
					\$ -	
Sub-Total :					\$ 250.00	

Cost/Hr=	\$ 620.00
-----------------	------------------

2051 W. BLUE HERON BOULEVARD, RIVERA BEACH, FL 33404
561-640-3503 OFFICE 561-640-3504 FAX
CGC1520354 CUC1224634 CBC1255077 EC13003615

ADS N-12® WT IB PIPE (per ASTM F2648) SPECIFICATION

Scope

This specification describes 4- through 60-inch (100 to 1500 mm) ADS N-12 WT IB pipe (per ASTM F2648) for use in gravity-flow land drainage applications.

Pipe Requirements

ADS N-12 WT IB pipe (per ASTM F2648) shall have a smooth interior and annular exterior corrugations.

- 4- through 60-inch (100 to 1500 mm) shall meet ASTM F2648.
- Manning's "n" value for use in design shall be 0.012.

Joint Performance

4- through 60-inch (100 to 1500 mm) shall be watertight according to the requirements of ASTM D3212.

Gaskets shall meet the requirements of ASTM F477. Gaskets shall be installed by the pipe manufacturer and covered with a removable, protective wrap to ensure the gasket is free from debris. A joint lubricant available from the manufacturer shall be used on the gasket and bell during assembly.

12- through 60-inch (300 to 1500 mm) diameters shall have an exterior bell wrap installed by the manufacturer.

Fittings

Fittings shall conform to ASTM F 2306. Bell and spigot connections shall utilize a spun-on or welded bell and valley or saddle gasket meeting the watertight joint performance requirements of ASTM F 2306.

Field Pipe and Joint Performance

To assure watertightness, field performance verification may be accomplished by testing in accordance with ASTM F2487. Appropriate safety precautions must be used when field-testing any pipe material. Contact the manufacturer for recommended leakage rates.

Material Properties

Material for pipe production shall be an engineered compound of virgin and recycled high-density polyethylene conforming with the minimum requirements of cell classification 424420C (ESCR Test Condition B) for 4- through 10-inch (100 to 250 mm) diameters, and 435420C (ESCR Test Condition B) for 12- through 60-inch (300 to 1500 mm) diameters, as defined and described in the latest version of ASTM D3350, except that carbon black content should not exceed 4%. The design engineer shall verify compatibility with overall system including structural, hydraulic, material and installation requirements for a given application.

Installation

Installation shall be in accordance with ASTM D2321 and ADS recommended installation guidelines, with the exception that minimum cover in trafficked areas for 4- through 48-inch (100 to 1200 mm) diameters shall be one foot (0.3 m) and for 60-inch (1500 mm) diameters, the minimum cover shall be 2 ft. (0.6 m) in single run applications. Backfill for minimum cover situations shall consist of Class 1 (compacted), or Class 2 (minimum 90% SPD) material. Maximum fill heights depend on embedment material and compaction level; please refer to Technical Note 2.02. Contact your local ADS representative or visit our website at www.ads-pipe.com for a copy of the latest installation guidelines.

Pipe Dimensions

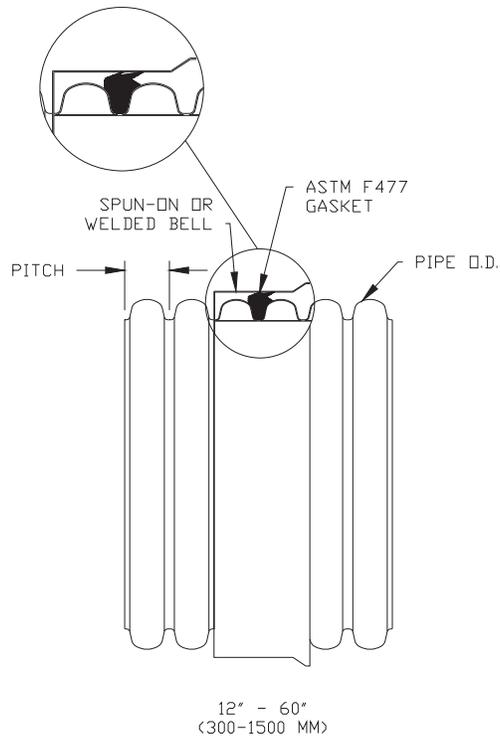
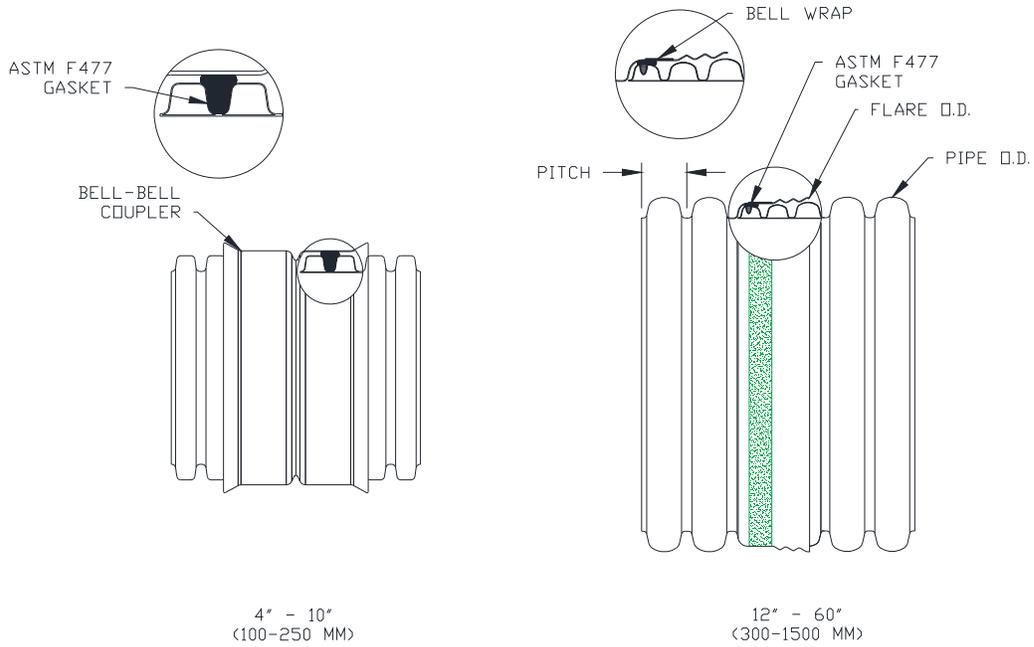
	Nominal Diameter													
Pipe I.D. in (mm)	4 (100)	6 (150)	8 (200)	10 (250)	12 (300)	15 (375)	18 (450)	24 (600)	30 (750)	36 (900)	42 (1050)	48 (1200)	54* (1350)	60 (1500)
Pipe O.D.** in (mm)	4.8 (122)	6.9 (175)	9.1 (231)	11.4 (290)	14.5 (368)	18 (457)	22 (559)	28 (711)	36 (914)	42 (1067)	48 (1219)	54 (1372)	61 (1549)	67 (1702)

*Check with sales representative for availability by region.

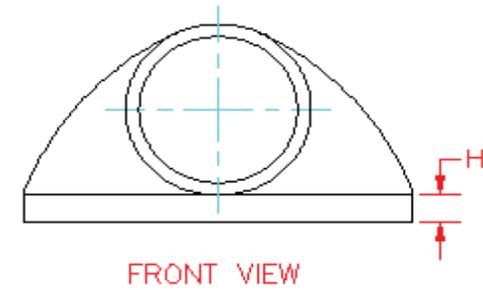
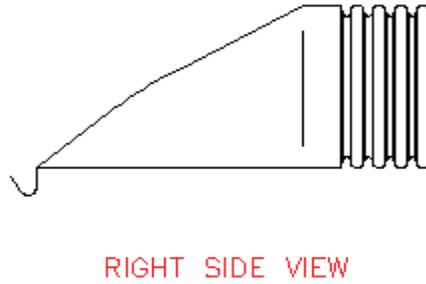
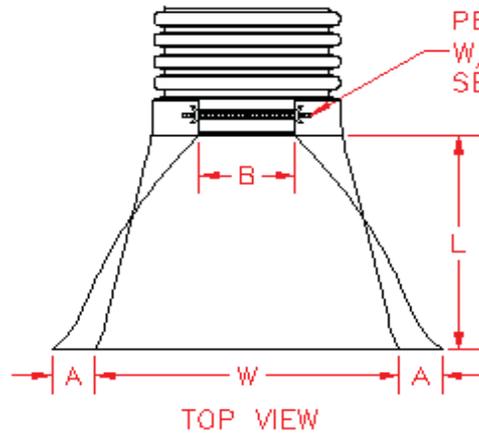
**Pipe O.D. values are provided for reference purposes only, values stated for 12- through 60-inch are ± 1 inch. Contact a sales representative for exact values.

N-12® WT IB (PER ASTM F2648) JOINT SYSTEM

(Joint configuration & availability subject to change without notice. Product detail may differ slightly from actual product appearance.)



FLARED END SECTIONS



PART #	PIPE SIZE	A	B(MAX)	H	L	W
1210NP	12 in (300 mm)	6.5 in (165 mm)	10.0 in (254 mm)	6.5 in (165 mm)	25.0 in (635 mm)	29.0 in (737 mm)
1510NP	15 in (375 mm)	6.5 in (165 mm)	10.0 in (254 mm)	6.5 in (165 mm)	25.0 in (635 mm)	29.0 in (737 mm)
1810NP	18 in (450 mm)	7.5 in (191 mm)	15.0 in (381 mm)	6.5 in (165 mm)	32.0 in (813 mm)	35.0 in (889 mm)
2410NP	24 in (600 mm)	7.5 in (191 mm)	18.0 in (457 mm)	6.5 in (165 mm)	36.0 in (914 mm)	45.0 in (1143 mm)
3015NP	30 in (750 mm)	7.5 in (191 mm)	12.0 in (305 mm)	8.6 in (218 mm)	58.0 in (1473 mm)	63.0 in (1600 mm)
3615NP	36 in (900 mm)	7.5 in (191 mm)	25.0 in (635 mm)	8.6 in (218 mm)	58.0 in (1473 mm)	63.0 in (1600 mm)

NOTE: ALL DIMENSIONS ARE NOMINAL



DRAWING #:	6070	
DRAWN BY:	JCB	01.17.07
APPROVED BY:	JCB	06.28.07
REVISIONS:	NJP	06.20.07

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 4/1/2024
Invoice No. 125277

Bill To

Okeechobee Utility
100 S.W. 5th Avenue
Okeechobee, FL 34974

PO NUMBER	0000011647
SUPPLIER ID	

Terms	FOR THE MONTH OF
Net 30	April 2024

Government Relations Services performed Fee as agreed to and amount owed:	\$3,500.00
Payments/Credits	\$0.00
Total Amount Due	\$3,500.00

Remittance Information
For billing inquiries please email trpadmin@thornrun.com
Remittance Information
Please make all checks payable to: Thorn Run Partners, LLC: 100 M Street SE, Suite 750 Washington, DC 20003 Please reference the invoice number when making payment
Payment Options
We accept wire and ACH. For more information: Email: trpadmin@thornrun.com Phone: +1 (202) 688-0222 Online Payment Link: https://app01.us.bill.com/p/thornrunpartners
TAX ID
FEIN: 27-1541515

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

APRIL 16, 2024

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



MACVICAR CONSULTING, INC.
 4524 Gun Club Road, Suite
 201
 West Palm Beach, FL

Invoice

Okeechobee Utility Authority
 Attn: John Hayford, Exec Director
 100 SW 5th Avenue
 Okeechobee, FL 34974
 PO No: 11644

DATE	INVOICE #
4/1/2024	202404014

PROJECT
540.01-LOSOM Support

DESCRIPTION	AMOUNT
Support for the month of March 2024	250.00
Total	\$250.00

Lake Okeechobee Projects

January to March 2024

Lake Okeechobee Operations – Corps allows lake to rise through an above average wet season

The lake stage continued to rise through the beginning of this year due to almost weekly El Nino rainfall events and the Corps decision to maintain a release target of 2,000 cfs to the Caloosahatchee while LORS release guidance was more than double that volume. During this time the Corps was “banking” the balance to deliver later in the dry season. Many stakeholders objected to holding water in the lake fearing that high releases during the critically environmental spring season were inevitable. The current volume of “banked” water is just under 2 feet on the lake and the majority will likely not be used.

The Corps finally began releases in February when the lake was well within LORS08 Intermediate sub-band. The Corps has just completed three rounds of 14-day pulse releases averaging 4,000 and 1,800 cfs to the Caloosahatchee and St Lucie estuaries, respectively, which brought the lake down from 16.38 to 15.20 feet. Releases will continue at a reduced rate after a two week rest period of zero lake releases to the estuaries.

Lake Stage for the last several months with the current LORS08 schedule and future LOSOM schedule are shown on the next page.

LOSOM – Lake Okeechobee System Operating Manual

High lake stages will be more common with LOSOM. The LOSOM plan was final over a year ago, but at the last minute the National Marine Fisheries Service filed a formal objection with the Corps alleging that the combination of Lake releases and red tide was a threat to sea turtles along the coast. After months of unsuccessful negotiations, the Jacksonville District has announced that LOSOM will be final in July with the inclusion of minor water quality and discharge monitoring and reporting to NMFS. The Corps has stated that nothing in the proposed Water Control Plan for LOSOM will change from the final draft released last summer.

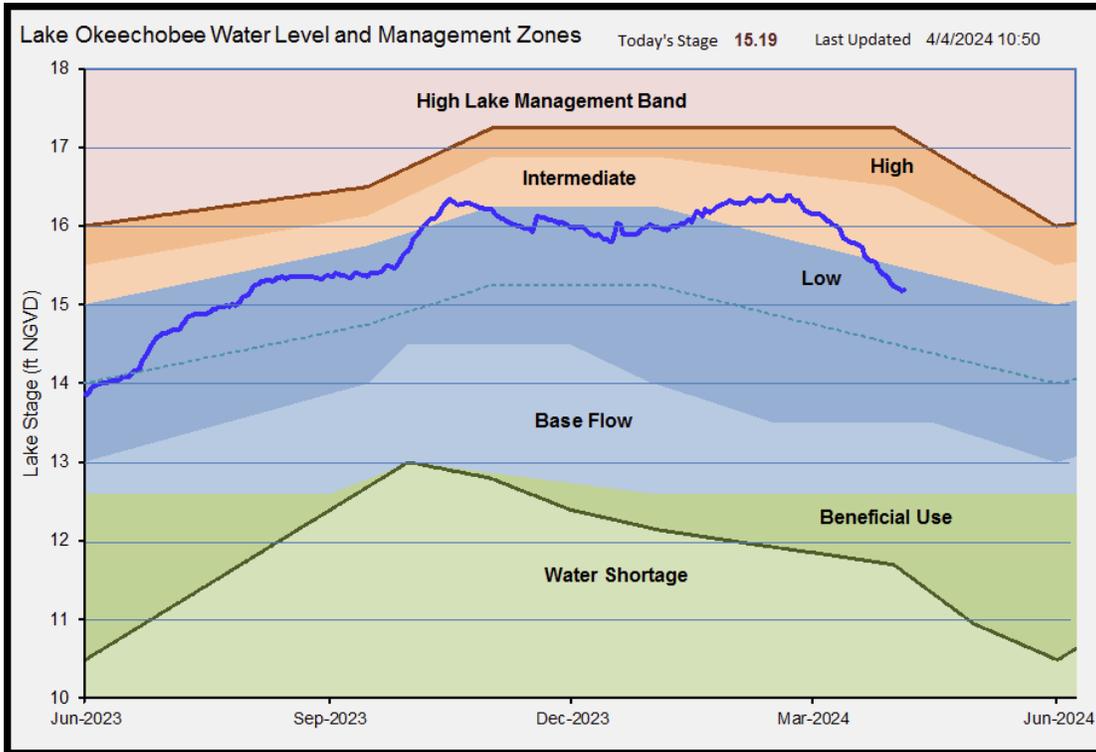
The Water Control Plan presents a schedule that is markedly different from the one recommended by the three-year public process and analyzed in the EIS. The Water Control Plan Schedule gives the Corps the flexibility to select a release volume every week based on conditions at the time when the lake is in Zone D. Water supply interests strongly oppose this plan. The public may get a chance to comment on the final EIS when it is released later this year but the Corps will not be making any changes to the plan.

CERP

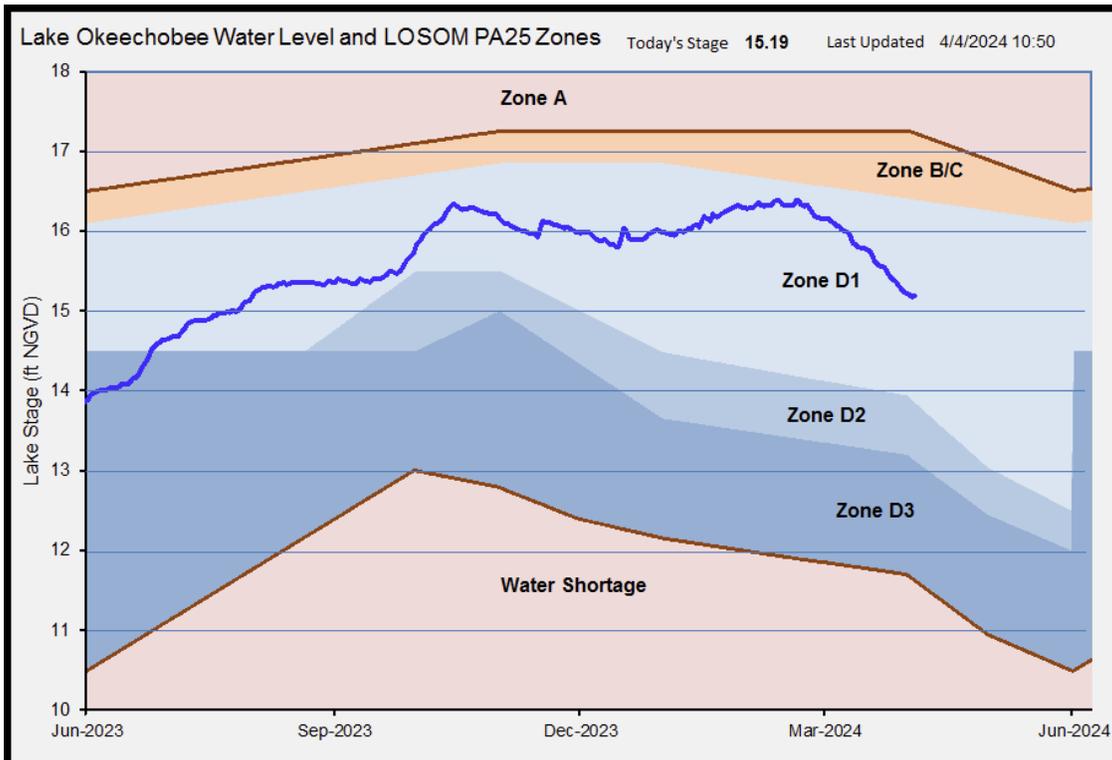
The District has finalized a Section 203 study for above ground storage north of the lake. The recommended plan is for 200,000 acre feet of storage in a single reservoir located southeast of Lake Istokpoga on the C-41A canal. The Corps also completed an EIS concurrent with the Districts 203 study. Both have been delivered to the Assistant Secretary of the Army for inclusion in this year’s Water Resource Development Act (WRDA 2024.)

The Lake Okeechobee Watershed Restoration Project has been severely downsized to remove the 55 watershed ASR wells. Currently the Corps research center in Vicksburg (ERDC) is conducting ASR research that mirrors the District’s own research in order to alleviate these concerns. In the meantime, the Corps has reduced the project to only include some wetland restoration along the Kissimmee River.

Lake Okeechobee Stage and the Current Schedule (LORS08)



Lake Okeechobee Stage and the preferred alternative in LOSOM. The Water Control Plan removes all the subzones in Zone D and converts it to one large Zone with flexibility for the Corps to choose releases from 0 to 2,000 cfs to the Caloosahatchee and no flow to the St Lucie.



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

APRIL 16, 2024

FINANCE REPORT

First-Half of FY24

At the end of the first half of FY24 – March 31st, operating revenue were \$6,501,089 compare to budget of \$6,465,412 resulting in the achievement of 100.6% of YTD budget. Pages 2 and 16, gives a tabulated indication of the differences between actual and budget. While pages 6 and 7 shows a graphical portrayal of current years revenue compare to previous periods.

In addition to meeting the current year-to-date budget, YTD revenue is 4.3% or \$265,896 above the same period last year.

YTD operating expenditures were \$4,004,643 compare to budget of \$5,078,661 yielding a positive variance of \$1,074,018 or 21.1%. As explained in a previous report, the favorable operating expenditure variance is due mainly to:

- Employer's contribution to pension awaits Actuary's valuation to determine FY24 cost.
- Contingency cushioning of \$300,000 (annual) for unplanned and exceptional expenditure.
- Salary adjustment of \$1/hr and merit allotment included in budget but deferred to after Evergreen's salary survey (approx. \$280,000 annual).

Non-operating expenses of \$1,604,320 which comprise of depreciation and loan interest are marginally ahead of budget of \$1,585,439 due to the accruing of \$21,615 for interim finance interest from South State Bank.

Restricted revenue of \$358,350 is 68.7% above YTD budget of \$212,445. Accounting for this variance is:

1. YTD Infill revenue from water and wastewater were \$35,699 and \$68,328 respectively compare to budget of \$22,628 and \$46,928. Revenue from infill is mainly associated with Pine Ridge Park Improvement Project and SW Service Area Sceptic to Sewer Project.
2. Interest revenue of \$204,299 were achieved for the first six months compare to YTD budget of \$95,387.

The above is provided for information purpose only.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2024

As of The Period Ending March 31, 2024

OKEECHOBEE UTILITY AUTHORITY
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Revenue-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 4
Graph-Current Year vs 4 Year Weighted Average YTD	Page 5
Graph-Water Revenue FY17-FY22 & FY23 YTD	Page 6
Graph-Sewer Revenue FY17-FY22 & FY23 YTD	Page 7
Expenses-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 8
Graph-Current Year vs 4 Year Weighted Average YTD	Page 9
Graph Operating Expenses FY17-FY22 & FY23 YTD	Page 10
Graph Non Operating Expenses FY17-FY22 & FY23 YTD	Page 11
Comparative Statement of Cashflows: 09.3.21, 09.30.22 & 3.31.24	Page 12
Balance Sheet as of March 31, 2024	Pages 13-14
Pie Graph of Major Balance Sheet Items	Page 15
Detail of Other Operating Revenue	Page 16

Okeechobee Utility Authority
 Executive Summary
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY
 FINANCIAL SUMMARY COMPARISON**

	Operating Revenues				Operating Expenses				Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY23	Actual YTD FY24	Budget YTD FY24	% Variance (FY 24 vs Bud. FY24)	Actual YTD FY23	Actual YTD FY24	Budget YTD FY24	% Variance (FY24 vs Bud FY24)	Actual YTD FY 23	Actual YTD FY 24	Budget YTD FY24	% Variance (FY 24 vs Bud FY 24)	
Oct-23	987,911	1,022,513	1,077,569	-5.1%	520,371	611,379	846,444	27.8%	19,502	81,184	35,407	129.3%	45,777
Nov-23	2,059,168	2,139,931	2,155,137	-0.7%	1,096,709	1,298,675	1,692,887	23.3%	32,695	129,606	70,815	83.0%	58,791
Dec-23	2,999,688	3,149,387	3,232,706	-2.6%	1,651,692	1,943,534	2,539,331	23.5%	50,228	182,788	106,222	72.1%	76,566
Jan-24	4,102,770	4,261,564	4,310,274	-1.1%	2,246,263	2,608,920	3,385,774	22.9%	98,649	246,293	141,630	73.9%	104,863
Feb-24	5,229,606	5,392,170	5,387,843	0.1%	2,840,636	3,211,491	4,232,218	24.1%	154,325	301,427	177,037	70.3%	124,390
Mar-24	6,235,193	6,501,089	6,465,412	0.6%	3,545,046	4,004,643	5,078,661	21.1%	193,272	358,350	212,445	68.7%	145,905
Apr-24													
May-24													
Jun-24													
Jul-24													
Aug-24													
Sep-24													

Respectfully,

 Lauriston Hamilton

Okeechobee Utility Authority
FY 2024 Finance Report for March 31, 2024
The Period Ending

OPERATING REVENUE FUND

	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 3,836,095	\$ 3,842,316	\$ (6,221)	-0.2%
Sewer	\$ 2,354,117	2,384,716	(30,599)	-1.3%
Other Operating Revenue (see detail on page 16)	\$ 310,877	238,380	72,497	30.4%
Total Operating Revenue Received	<u>\$ 6,501,089</u>	<u>\$ 6,465,412</u>	<u>\$ 35,677</u>	<u>0.6%</u>
OPERATING EXPENSES:				
Water	\$ 907,709	\$ 1,099,642	\$ 191,933	17.5%
Wastewater	\$ 553,790	654,578	100,788	15.4%
Meter Readers	\$ 146,264	185,032	38,767	21.0%
Maintenance	\$ 1,242,984	1,453,751	210,767	14.5%
Administration Operating	\$ 669,550	784,023	114,473	14.6%
General & Admin.	\$ 484,345	601,636	117,291	19.5%
Contingency Expense	\$ -	300,000	300,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 4,004,643</u>	<u>\$ 5,078,661</u>	<u>\$ 1,074,018</u>	<u>21.1%</u>
Net Operating Income	<u>\$ 2,496,446</u>	<u>\$ 1,386,751</u>	<u>\$ 1,109,695</u>	<u>80.0%</u>

RESTRICTED REVENUE FUNDS

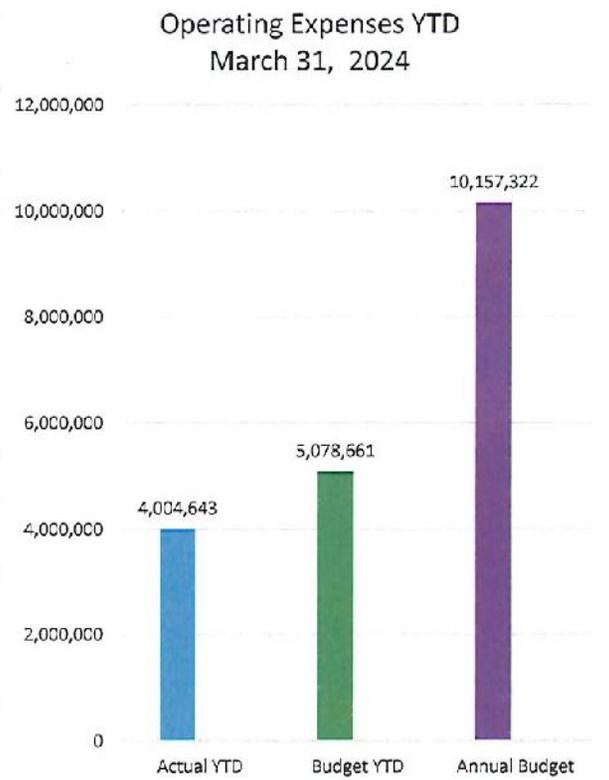
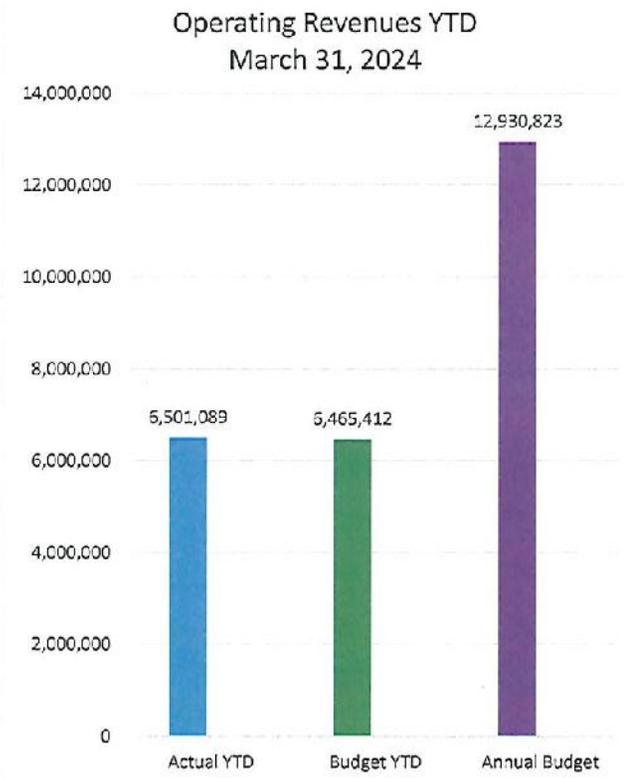
RESTRICTED REVENUE FUNDS RECEIVED:				
Fire Hydrant Fund Fee	\$ 50,023	\$ 47,503	\$ 2,520	5.3%
Water CC Fees (infill)	\$ 35,699	22,628	13,072	57.8%
WW CC Fees (infill)	\$ 68,328	46,928	21,400	45.6%
Operating Account Interest	\$ 159,678	68,086	91,592	0.0%
Payroll Account Interest	\$ 2,519	1,204	1,316	0.0%
Restricted Interest Income	\$ 42,102	26,097	16,006	61.3%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 358,350</u>	<u>\$ 212,445</u>	<u>\$ 145,905</u>	<u>68.7%</u>

NON-OPERATING EXPENSES:

Debt service interest expense	\$166,453	\$191,547	25,094	13.1%
Non-cash depreciation & amortization	\$1,437,867	\$1,393,892	(43,976)	-3.2%
	<u>\$1,604,320</u>	<u>\$1,585,439</u>	<u>(18,881)</u>	<u>-1.2%</u>
NET REVENUE BEFORE ITEMS BELOW	<u>\$ 1,250,476</u>	<u>\$ 13,757</u>	<u>\$ 1,274,482</u>	<u>9264.6%</u>

NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$1,035,128	\$11,793,240	
(2) Contributed capital of:	\$3,207	\$20,145	
(3) Debt service principal payments of:	\$1,072,376	\$2,153,619	
(4) Net Construction In Progress (CIP) Expenditures of:	\$17,951,319	\$11,548,847	

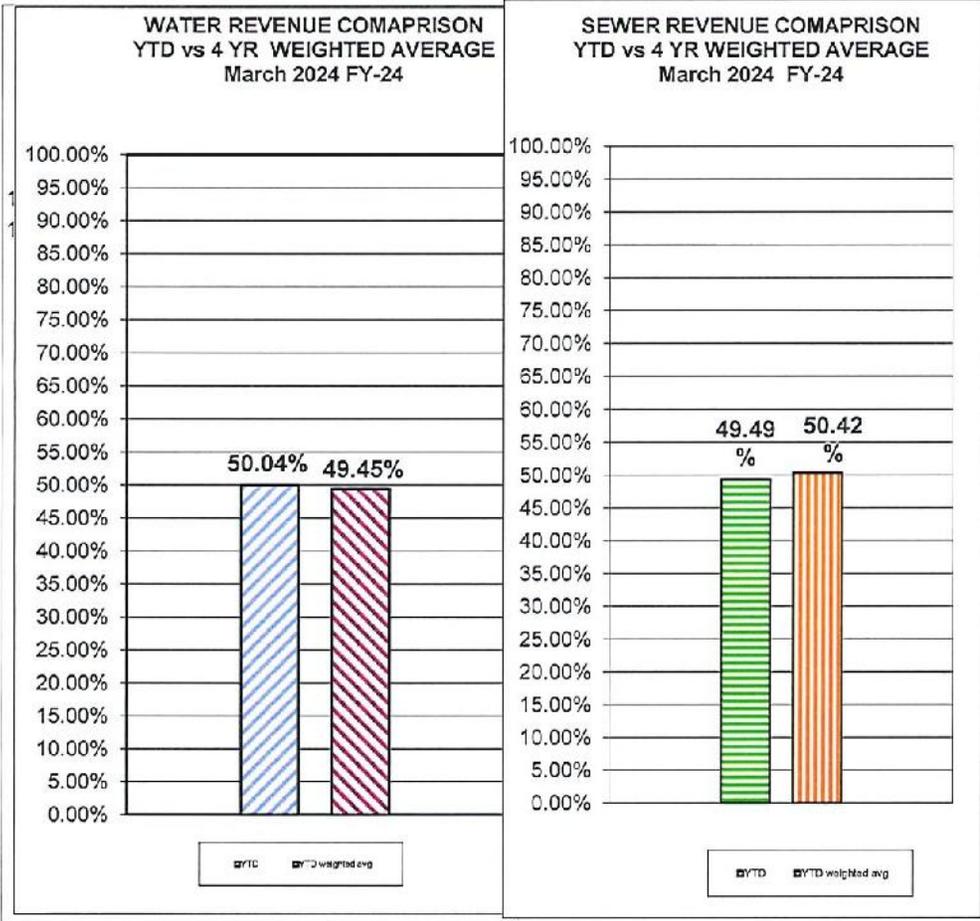


Current FY-24 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

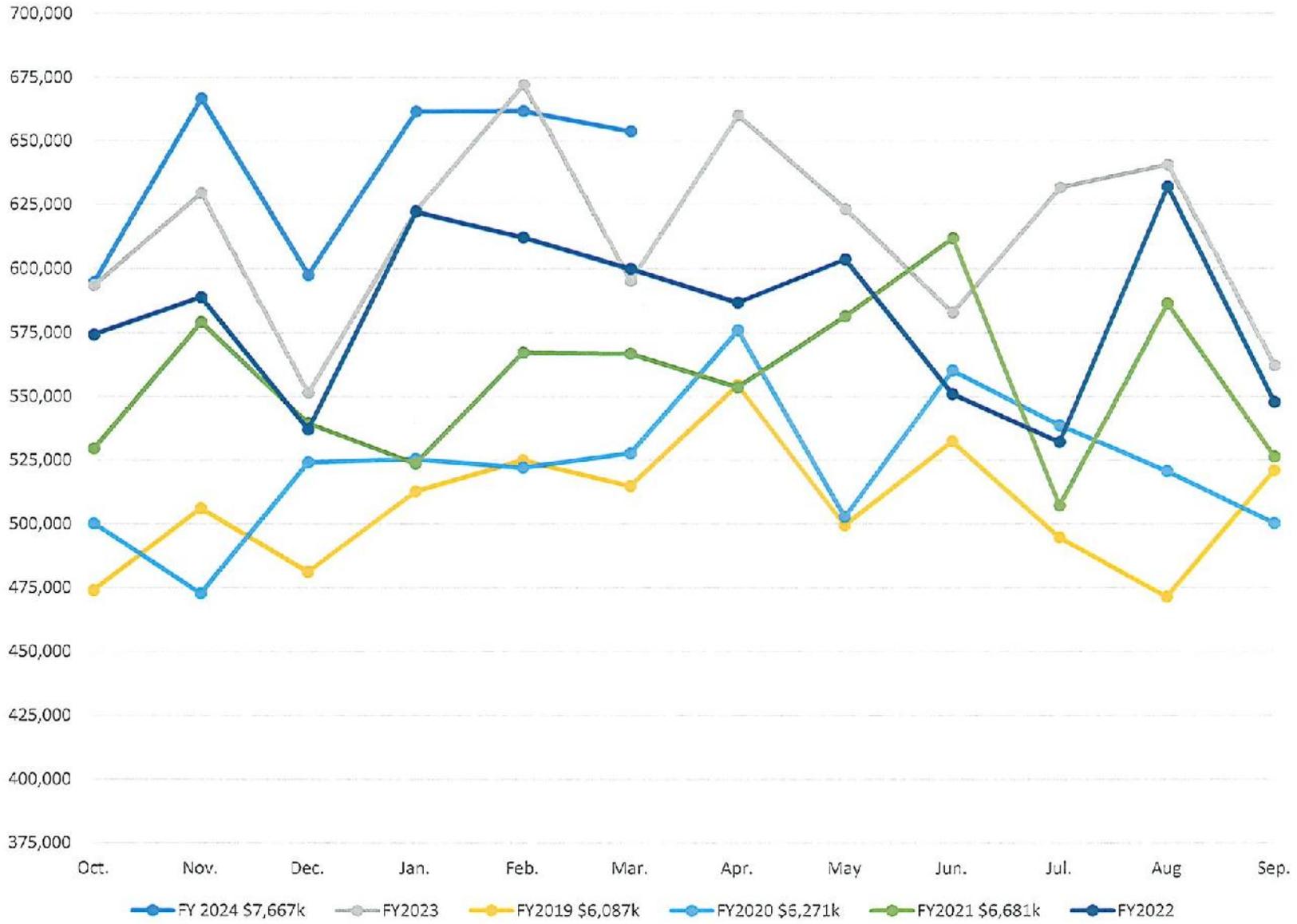
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget	4 Yr Weighted Average %
Period	YTD		\$ 6,657,165	Water Revenue		
				\$7,666,630		
Oct.	\$ 594,619	594,619	\$ 61,516	7.76%	8.00%	
Nov.	\$ 666,698	1,261,316	\$ 123,166	16.45%	16.15%	
Dec.	\$ 597,602	1,858,918	\$ 63,464	24.25%	24.19%	
Jan.	\$ 661,586	2,520,503	\$ 107,535	32.88%	32.50%	
Feb.	\$ 661,788	3,182,291	\$ 93,043	41.51%	41.03%	
Mar.	\$ 653,804	3,836,095	\$ 93,109	50.04%	49.45%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 4,078,267		\$4,756,702	
Oct.	\$ 366,276	\$ 366,276	\$ 35,300	7.70%	8.12%	
Nov.	\$ 404,437	\$ 770,713	\$ 65,380	16.20%	16.41%	
Dec.	\$ 364,433	1,135,146	\$ 27,156	23.86%	24.70%	
Jan.	\$ 405,599	1,540,745	\$ 65,113	32.39%	33.04%	
Feb.	\$ 399,201	1,939,946	\$ 36,909	40.78%	41.91%	
Mar.	\$ 414,170	2,354,117	\$ 67,258	49.49%	50.42%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

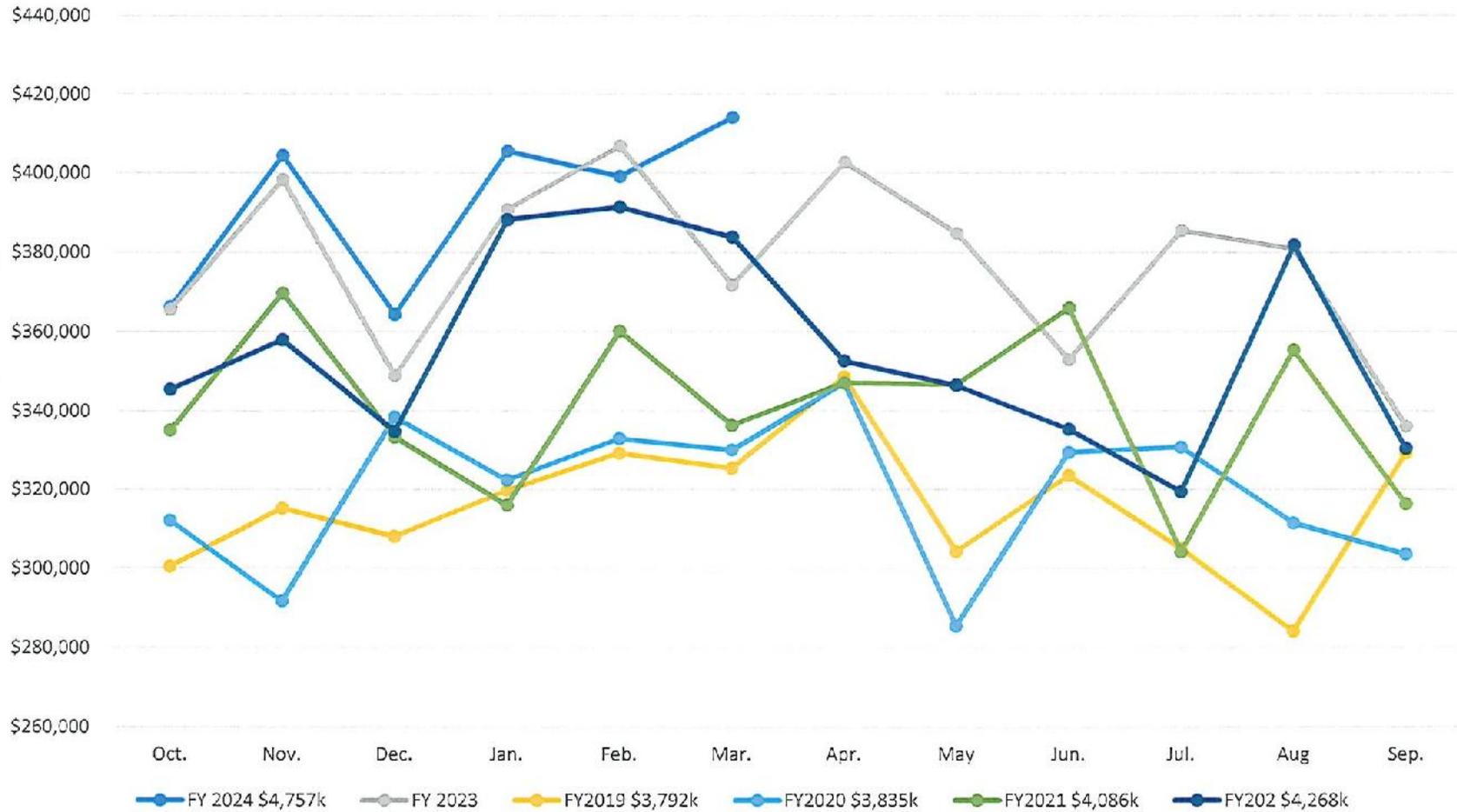
WATER AND SEWER REVENUE COMPARISON
YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison

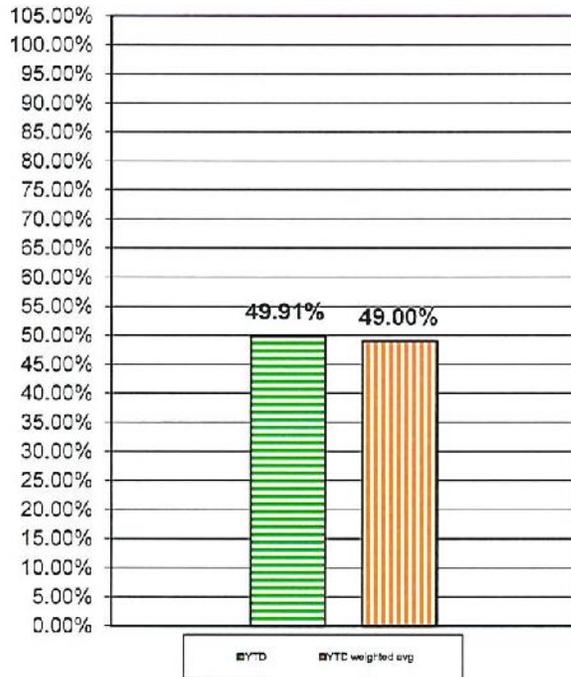


**Current FY-24 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

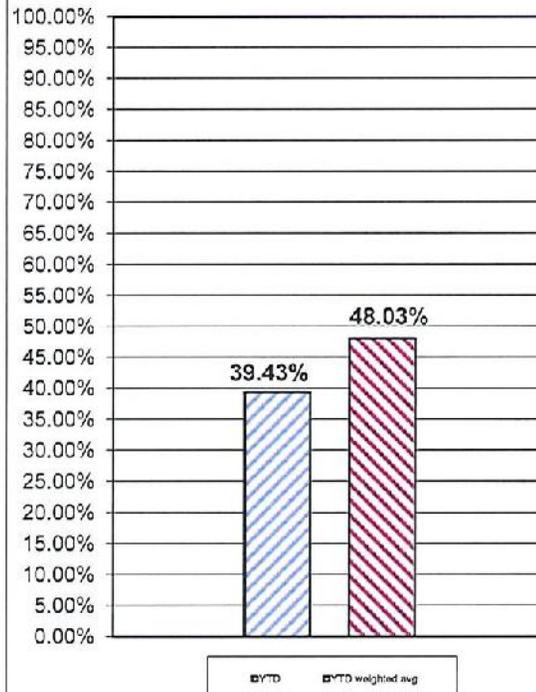
OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
			From 4 Year Weighted Avg of	Operating Exp.	Average
Period	YTD	\$ 6,806,185	\$10,157,322		
Oct.	\$ 611,379	\$ 611,379	\$ 192,149	6.02%	6.19%
Nov.	\$ 687,296	\$ 1,298,675	\$ 177,069	12.79%	13.67%
Dec.	\$ 644,859	\$ 1,943,534	\$ 6,537	19.13%	23.11%
Jan.	\$ 665,386	\$ 2,608,920	\$ 112,506	25.69%	31.24%
Feb.	\$ 602,571	\$ 3,211,491	\$ 55,327	31.62%	39.27%
Mar.	\$ 793,152	\$ 4,004,643	\$ 196,260	39.43%	48.03%
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%
May	\$ -	\$ -	\$ -	0.00%	0.00%
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%
YTD	\$ 4,004,643	\$ 4,004,643	\$ -	39.43%	100.00%
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
			\$ 3,102,121	\$3,170,877	
Oct.	\$ 263,784	\$ 263,784	\$ 9,263	8.32%	8.21%
Nov.	\$ 263,785	\$ 527,569	\$ 11,050	16.64%	16.35%
Dec.	\$ 263,784	\$ 791,353	\$ 11,349	24.96%	24.49%
Jan.	\$ 263,784	\$ 1,055,137	\$ 11,330	33.28%	32.63%
Feb.	\$ 263,784	\$ 1,318,921	\$ 10,611	41.59%	40.79%
Mar.	\$ 285,399	\$ 1,604,320	\$ 30,632	50.60%	49.00%
Apr.	\$ -	\$ -		0.00%	57.05%
May	\$ -	\$ -		0.00%	65.10%
Jun.	\$ -	\$ -		0.00%	73.15%
Jul.	\$ -	\$ -		0.00%	81.21%
Aug.	\$ -	\$ -		0.00%	89.18%
YTD	\$ 1,604,320	\$ 1,604,320		50.60%	100.00%

**NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

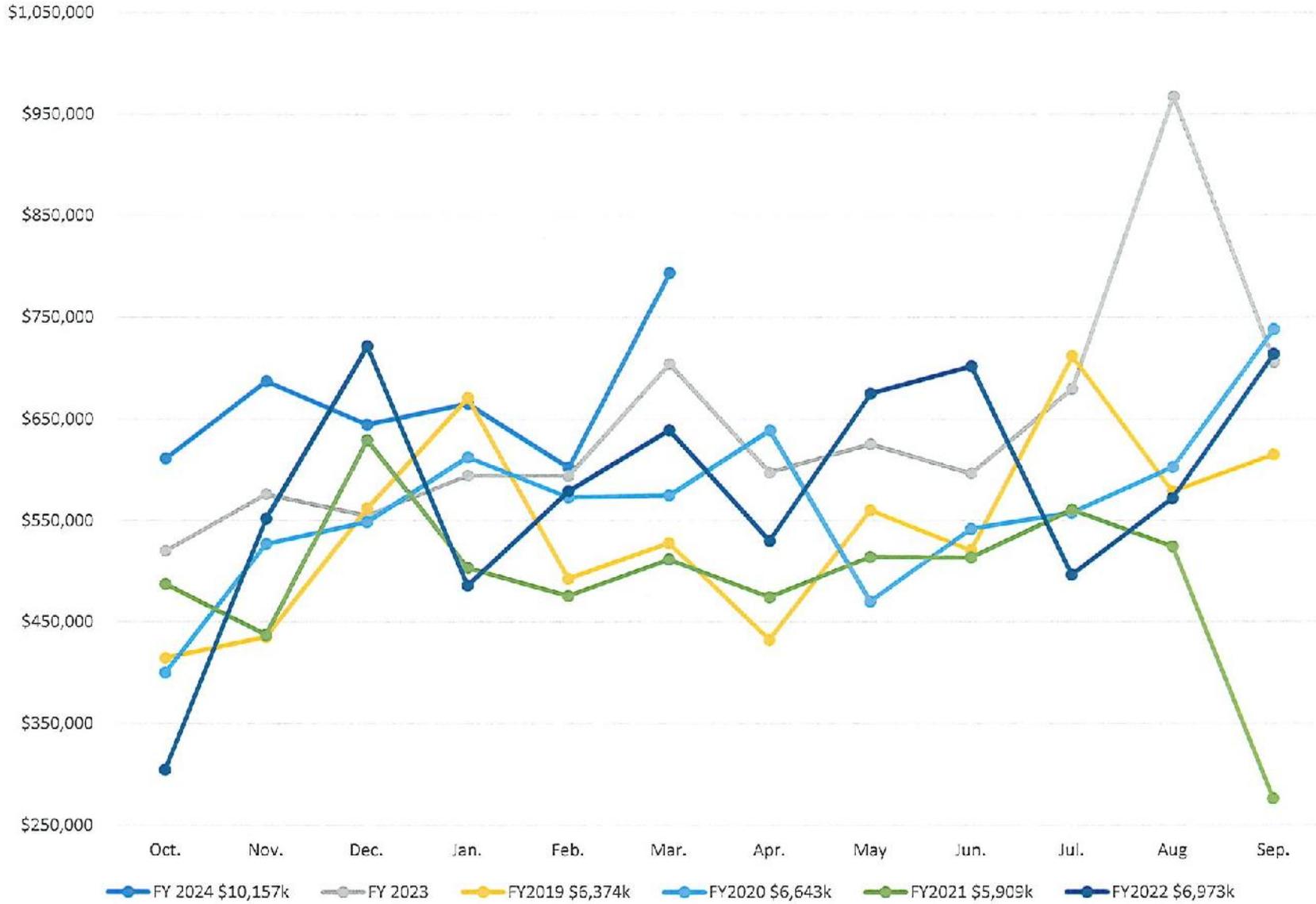
March 2024 FY-24



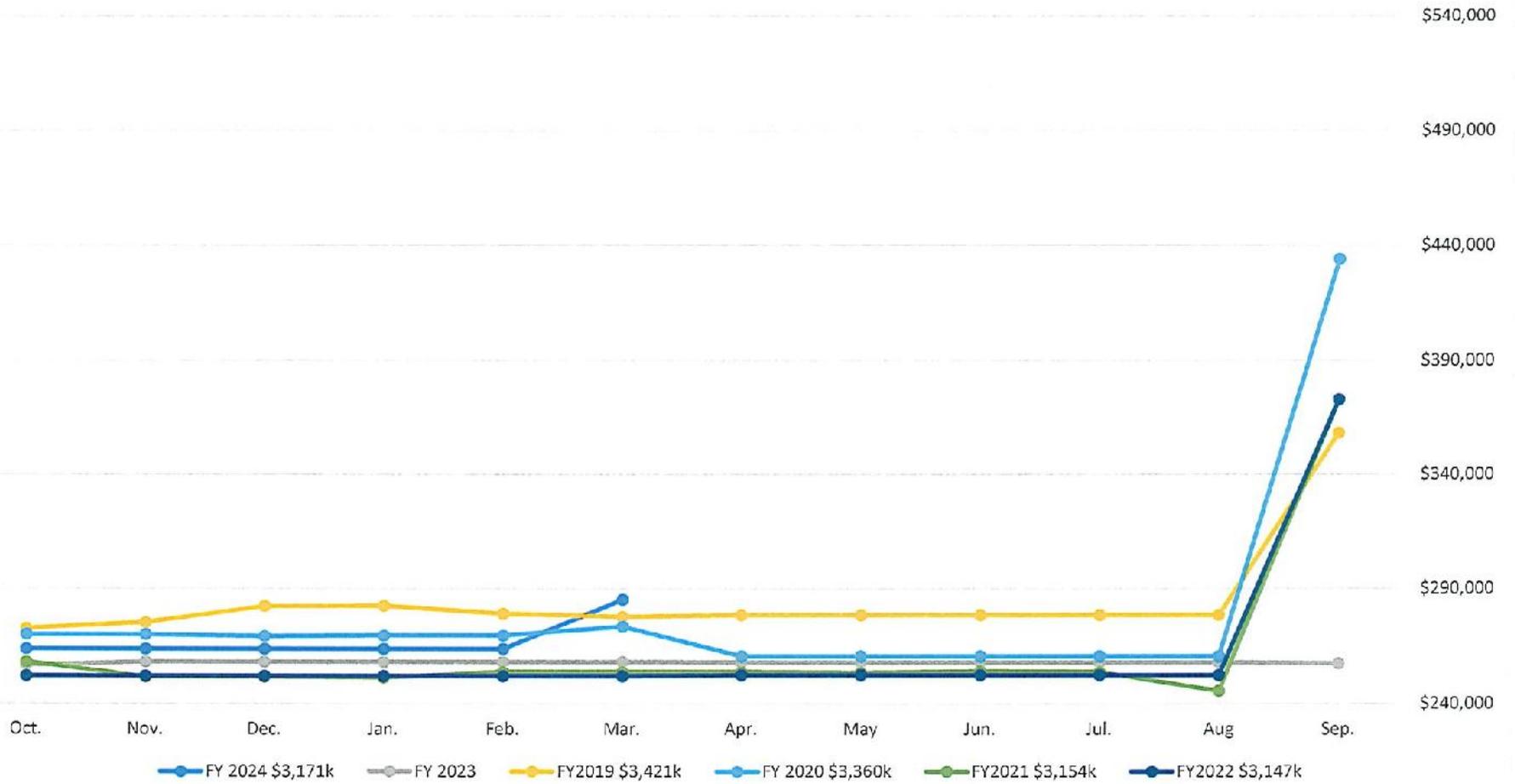
**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
March 2024 FY-24**



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		Audit	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2021		Sept 30, 2022	March 31, 2024
95		12 Months		12 Months	6 Month
96					
97	Cash Flows from Operations				
98	Operating Income	2,594,121		1,758,388	1,058,579
99	Depreciation & Amortization	2,630,852		2,688,584	1,437,867
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable			(394,264)	1,260,219
101	Increase (decrease) in cash from changes in accounts payable			127,686	116,978
102	Increase (decrease) in cash from changes in other assets	543,692		305,029	(186,723)
103	Increase (decrease) in cash from changes in other liabilities	-		(857,112)	(206,810)
104	Cash provided (used) by operations	5,768,665		3,628,311	3,480,110
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	85,215		85,215	50,023
108	Capital connection fees	230,218		122,322	104,027
109	Interest revenue	47,914		29,488	204,300
110	Debt issuance costs	-		0	0
111	Interest expense	(523,113)		(472,215)	(144,838)
112	Cash provided (used) by nonoperating activities	(159,766)		(235,190)	213,512
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	(331,835)		12,496	(146,896)
116	Construction in progress	(2,887,078)		(2,487,259)	(4,598,174)
117	Acquisition of land, easements and related costs	-		(129,038)	(340,830)
118	Sale of land and or equipment	1,556,403		-	0
119	Gain (Loss) on sale of land and equipment	37,022		7,452	-
120	Bond principal payments	(2,028,142)		(2,073,095)	-
121	Grant revenue & FEMA reimbursement	1,140,059		2,452,778	1,035,128
122	Capital contributions from developers	199,194		120,101	3,207
123	Cash provided (used) by capital / financing activities	(2,314,377)		(2,096,565)	(4,047,564)
124					
125	Net increase (decrease) in cash and investments	3,294,522		1,296,556	(353,942)
126	This unaudited cash flow statement is subject to adjustments.				
127	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
March 31, 2024

ASSETS

CURRENT ASSETS

Cash and cash equivalents		\$	4,500,679.34
Unrestricted assets:			
Interest receivable			0.00
Grants receivable			
Restricted assets:			
Cash and cash equivalents			6,117,293.44
Investments			2,421,196.77
Interest receivable			0.00
Receivables:			
Accounts receivable			1,654,715.42
less allowance for uncollectible accounts			(102,503.58)
Inventories			649,194.35
Prepaid Expenses			233,476.10
Total current assets			15,474,051.84

NONCURRENT ASSETS

Capital assets:

Land			3,247,691.40
Utility plants, buildings and equipment			110,033,989.43
			113,281,680.83
Less accumulated depreciation			(55,551,812.89)
			57,729,867.94
Construction in progress			17,951,318.56
Total capital assets			75,681,186.50

Other Assets:

Net Pension Asset			0.00
-------------------	--	--	------

Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid			1,793,819.00
Deferred loss on bond refunding, net			292,136.32
Total Deferred charges:			2,085,955.32

Total noncurrent assets

77,767,141.82

TOTAL ASSETS

\$ 93,241,193.66

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	789,607.70
Accrued expenses	26,214.23
Due to other governments	18,547.57
Bonds payable (current)	1,081,243.62
Accrued compensated absences & bonus (current)	325,053.03
Payable from restricted assets	
Accrued interest	2,724.36
Customer Deposits	667,201.25
Total current liabilities	<u>2,910,591.76</u>

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	14,006,150.91
Accrued OPEB payable	219,174.00
Net Pension Liability	875,759.00
Deferred Pension Inflow from Actuarial Calculation	579,918.00
Unearned revenues:	
Developer agreements	424,402.36
Total noncurrent liabilities	<u>16,105,404.27</u>

TOTAL LIABILITIES

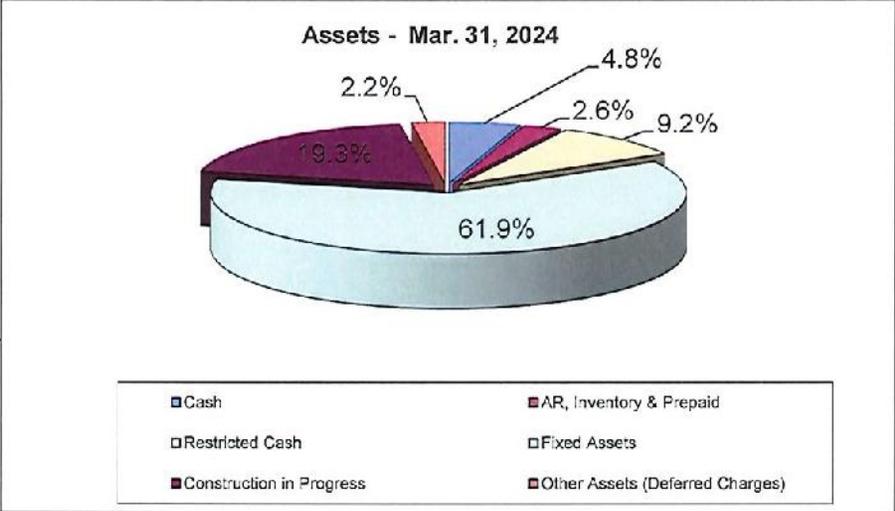
19,015,996.03

NET POSITION

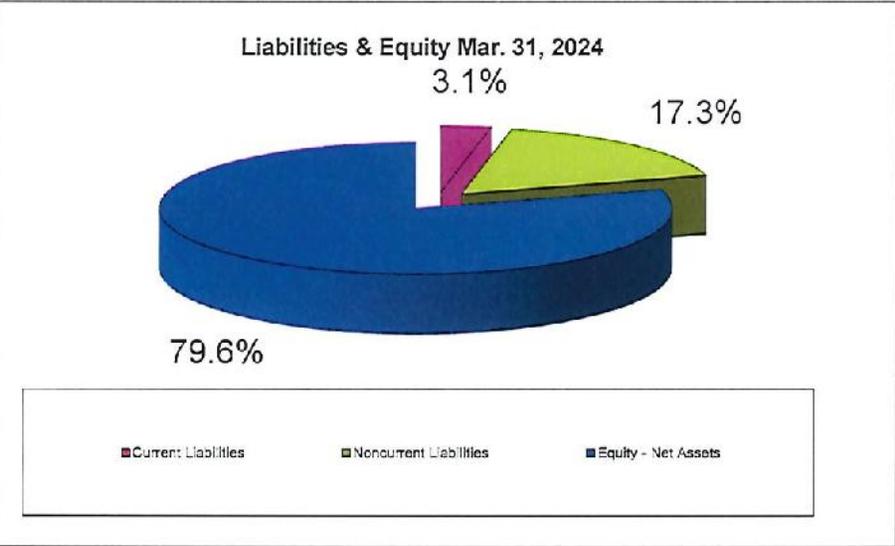
Invested in capital assets, net of related debt	44,731,657.00
Restricted for capital projects	2,361,411.00
Restricted for debt service	481,018.00
Restricted for Rate Stabilization	1,339,359.00
Restricted for Pension Benefits	1,904,107.00
Unrestricted	20,967,122.20
YTD Surplus of Revenue over Expenses	2,440,523.43
Total net position	<u>74,225,197.63</u>

TOTAL LIABILITIES AND NET POSITION

\$ 93,241,193.66



Cash	4,500,679	4.8%
AR, Inventory & Prepaid	2,434,882	2.6%
Restricted Cash	8,538,490	9.2%
Fixed Assets	57,729,868	61.9%
Construction in Progress	17,951,319	19.3%
Other Assets (Deferred Charges)	2,085,955	2.2%
Total Assets	93,241,194	



Current Liabilities	2,910,592	3.1%
Noncurrent Liabilities	16,105,404	17.3%
Equity - Net Assets	74,225,198	79.6%
Total Liab & Equity	93,241,194	

Okeechobee Utility Authority
 Detail of March 31, 2024 Other Operating Revenue
 Data Per General Ledger Account Balances For Finance Report

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 14,187	\$ 13,965	\$ 222
Private Fire Protection	\$ 49,304	48,207	1,097
Turn on/off Fees	\$ 26,353	26,943	(590)
Other Revenue-Water A	\$ 6,596	7,574	(978)
Install Fees-Sewer	\$ 41,940	31,080	10,860
Kings Bay Sewer Maint. Fees	\$ 7,972	10,303	(2,331)
Other Revenue-Sewer B	\$ 245	2,016	(1,771)
Penalties & Late Charges	\$ 69,865	38,865	31,000
Gain/Loss Sale of Assets C	\$ 0	0	0
Ag Land Lease	\$ 3,505	1,753	1,753
Merchant & Misc. Revenue D	\$ 90,910	57,676	33,234
Totals	\$ 310,877	\$ 238,380	\$ 72,497

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges
- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees
- C Gain/Loss on Sale of Assets
- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

APRIL 16, 2024

SURPLUS VEHICLES

Recently we have received another vehicle that was approved by the OUA Board & ordered last year for the maintenance department. New replacement unit # 531 (2024 Chevy 3500 4x4) vin # 1GB3YSE7XRF275901 was delivered and we have since put this unit on the road. Old #531 which is 2007 Chevy 3500 vin # 1GBJC34KX7E586507 with 158,508 miles. Staff has reviewed this unit and determined that it should be deemed as surplus.

OUA staff recommends approval of the 2007 Chevy 3500 by the OUA Board for staff to sell this unit as surplus to the highest bidder.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

APRIL 16, 2024

RAS PUMP PURCHASE CEMETERY ROAD WWTF

Please find attached three quotes for replacing one of the three return activated sludge pumps. These pumps pump activated sludge back to the secondary treatment units. All of the pumps are in a failing condition and will need to be replaced. Since the OUA cannot get actual pump for pump replacements, OUA staff would like to install the Deming pump as the best fit pump for this installation.

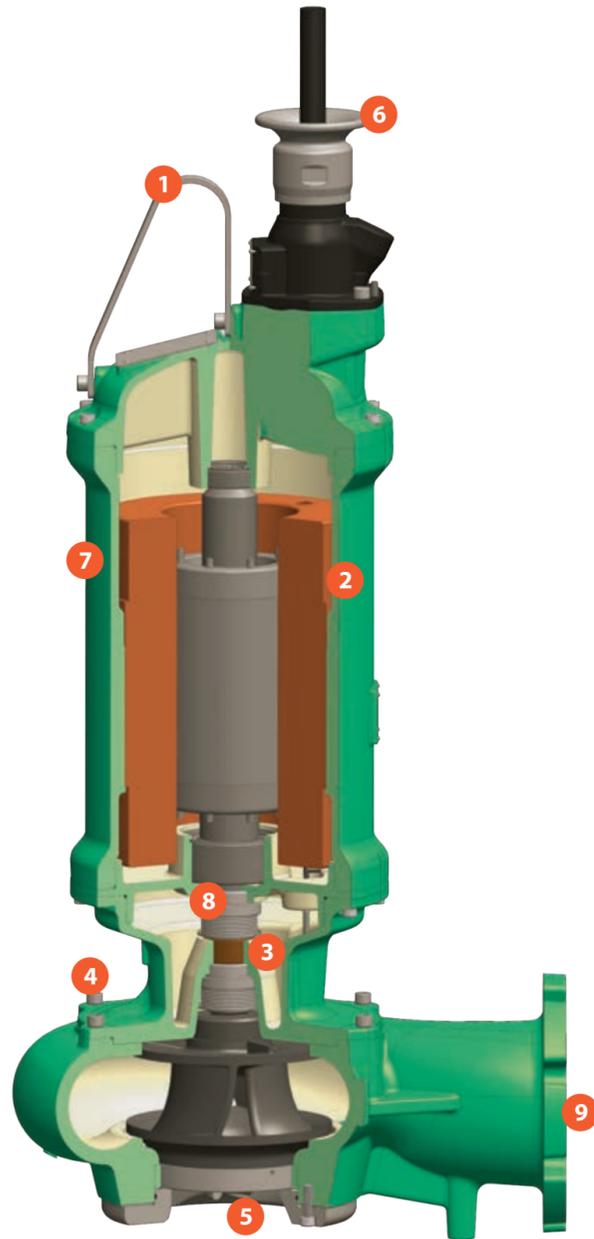
OUA staff have requested quotes from various vendors with three vendors responding.

- Xylem \$ 18,533.24
- Barney's \$31,926.00
- Lift Station Pump & Equipment \$23,099.00

OUA will still need to have installation, wiring and start up assistance to install the new pumps, some of this work will be done by OUA staff. OUA staff recommendation is to go with the supplier that seemed most responsive, fast delivery time on product and had a good working relationship with the OUA.

After review and discussion, OUA staff recommends approval of the purchase one pump from Lift Station Pump & Equipment for \$23,099.00.

Deming chopper pumps have valuable features including:



1 Large Stainless Steel Lifting Bail
Facilitates easy hooking for pump removal

2 VFD Ready Motor
With 1.2 service factor, class F rated with upgraded class H insulation and magnet wire

3 Tapered Keyed Shaft
Reduces vibration & increases seal life

4 Stainless Hardware
Increases corrosion resistance

**5 Heat Treated Blades
Open Center Design**
For superior slicing and sustained sharpness

6 Plug-n-Play Quick Connect Cord
Simplifies pump installation & removal

7 Liquid Cooled Motor
Enhances motor cooling & increases bearing life

8 High Capacity Bearings
Provides 50,000 hour bearing life at 2 ft/sec flow

9 Slotted Discharge
Adapts to ANSI and ISO flanges

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DEMING® SUBMERSIBLE CHOPPER PUMPS

Demersible chopper pumps designed to slice and macerate debris in challenging solids laden waste in Commercial and Industrial applications.

DEMERSIBLE Chopper pumps are Crane's solution to highly demanding waste water applications that include industrial process, agricultural, marine and institutional collection systems. The largest problem customers face with waste water is clogging of non-clog pumps and downstream infrastructure. DEMERSIBLE Chopper pumps solve clogging with a unique, first-of-its-kind, patent pending chopping technology that slices even the most troublesome solids in the waste stream. The DEMERSIBLE Chopper pump offers best-in-class chopping technology, field serviceability, and lower life cycle costs. A real value to both the contractor and the end user.



		Speed		
		1750	1150	870
Discharge Size	3"	3-7.5 HP		
	4"	3-100 HP	7.5-40 HP	
	6"	15-125 HP	7.5-40 HP	
	8"	25-150 HP	10-100 HP	10-40 HP
	10"		25-100 HP	10-50 HP

Size Reduction and Non Clogging

- Unique patented open center design that chops and passes troublesome solids
- Proven Deming hydraulics that can pass solids without clogging
- Heat treated 440C stainless steel chopping blades with 53-60 HRC
- Designed to prevent clogging of downstream check valve and screens.

Rugged & Reliable

- Unique and efficient slicing action reduces stress on shaft and seals
- Chopping blades cut hard items with minimal impact on sharpness
- Long lasting blades that don't need replacement for 7 to 8 years
- Cord integral moisture & temperature sensors

Ease of Servicing

- High quality Silicon Carbide/ Silicon Carbide pump end seals reduces seal failure
- All wear items like blades and seals can be replaced in the field
- Plug-n-play quick connect cord facilitates easy pump removal from wet well

Upgradability

- Demersible chopper pumps can easily upgrade existing sewage ejectors & non clog pumps
- Includes accessories that can fit into rail systems of other pump brands
- No major changes required to wet well and control panel during upgrading

Low Life Cycle Cost

- No need to de-rag station as Demersible chopper pumps eliminate clogging
- Demersible chopper pump's rugged design reduces need for servicing
- Readily available high quality low cost mechanical seals
- Higher efficiency than vortex non clog pumps

Industry Best Lead Time

Demersible chopper pumps are available in a industry defying lead time of 3 weeks. These pumps are proudly manufactured in the United States of America. Each pump is assembled, thoroughly tested, painted and packaged in a world-class lean environment.

Options, Kits & Accessories

- Options include three cord sizes, seal materials and mounting options.
- Recommended accessories like Break Away Fittings (BAF), leg kit and relay are common with Demersible 7365 Series Non Clog pumps.
- Control panels are available for simplex and multiple pump installations, and customized to meet specifications.
- Other accessories include pit covers with access doors, lifting chains, pump hoists, level controls and check valves.

Service & Repair

Crane Pumps & Systems has an extensive network of distributors and service centers throughout the US and Canada.



Numerous options, kits & accessories



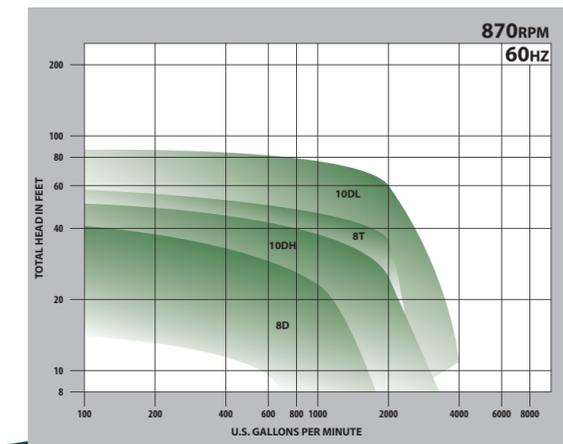
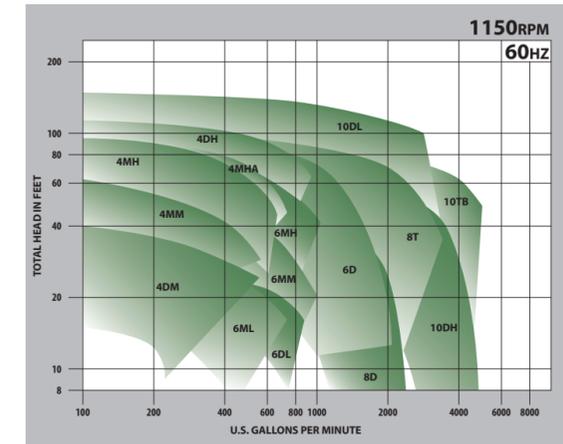
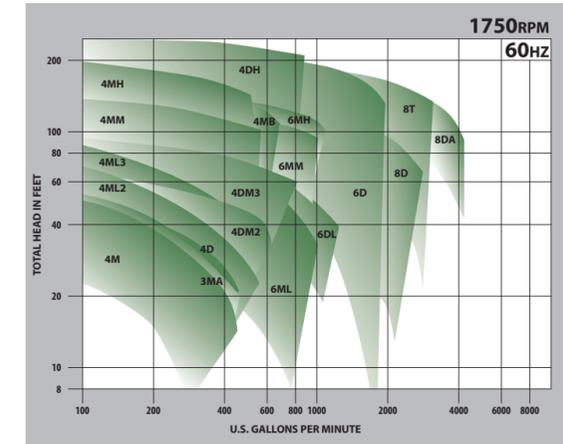
Field replaceable blades



Plug-n-play quick connect cord



Unique, patented open center cutter mechanism





**Xylem Water Solutions USA Inc. /
Flygt Products**
15132 Park of Commerce Blvd. Suite 102
Jupiter, Florida 33478
Phone: 561-848-1200 • Fax: 561-848-1299

To: Okeechobee Utility Authority
Subject: WWTP Ras Pumps

Date: March 5, 2024
2024-WEP-0212

Equipment:

3 EA 6" NZ 6020 Flygt concertor pumps with 7.5HP 460V motor, 50' motor cable
3 EA Z installation stands – includes suction inlet with telescopic opening, motor support, and hardware

Price: \$ 55,599.72 (pumps \$ 12,118 ea, stand kits \$ 6,415.24 ea)

Exclusions: WE DO NOT SUPPLY, PIPING, VALVES, GUIDE BARS, PRESSURE GAUGES, DISCONNECTS, JUNCTION BOXES, KELLUMS GRIPS, SURGE PROTECTION EQUIPMENT, SPARE PARTS, LABOR OR ANY OTHER ITEM NOT SPECIFICALLY LISTED ABOVE.

PLEASE MAKE PURCHASE ORDERS OUT TO: XYLEM WATER SOLUTIONS USA, INC.

Validity: THIS QUOTE IS VALID FOR THIRTY (30) DAYS UNLESS LONGER TIME AGREED TO IN WRITING.

Taxes: State, local, and other applicable taxes are not included in this quotation.

Freight Terms: DAP; Jobsite - Full Freight Allowed (per Incoterms 2010)

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Payment Terms: 90% NET 60 DAYS AFTER SHIPMENT DATE, 10% NET 120 DAYS AFTER SHIPMENT DATE.
(Note: Partial billing will be made on partial shipments)

Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Schedule: Please consult your local Flygt branch for submittals and fabrication lead-times.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of seller.

Terms & Conditions: *This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made part of the agreement between the parties.*

We thank you for your interest in our equipment and look forward to being of service to you in the near future.

IN THE ABSENCE OF A FORMAL ISSUED PURCHASE ORDER, A SIGNED COPY OF THIS PROPOSAL IS ACCEPTABLE AS A BINDING CONTRACT.



Xylem Water Solutions USA Inc. /

Flygt Products

15132 Park of Commerce Blvd. Suite 102

Jupiter, Florida 33478

Phone: 561-848-1200 • Fax: 561-848-1299

Xylem Water Solutions USA, Inc.

Company Name: _____

Address: _____

Accepted By: _____

Print Name: _____

Date: _____

QUOTATION NUMBER
1010080

BARNEY'S PUMPS INC.



Page 1 of 1

12080 NW 40th Street Coral Springs, FL 33065-7602
Broward (954) 346-0669
Dade (305) 945-0279
Fax (954) 346-0993

DATE: 6/19/23

TO: Okeechobee Utility Authority

FOR
SHIPMENT
TO:

Okeechobee, FL

PROJECT: RAS Pump Replacement

Delivery
26 weeks ARO

Via
Bestway

From
Barney's Pumps

F.O.B.
Barney's Pumps

Terms
net 30 with approved credit

ITEM	QTY	DESCRIPTION		PRICE
A	3	Aurora 611A 6x6x12B Horizontal Non-Clog Sewage Pumps Bare pump only Duplicate of SN 1628739 except with cartridge mechanical seal instead of packing	\$30,426.00 ea	\$91,278.00
B	3	Optional new 316SS base plate	\$1,500.00 ea	\$4,500.00
C	3	Optional startup day	\$1,760.00 ea	\$5,280.00

Thank you for the opportunity to earn your business. Prices quoted are firm for 30 days (unless otherwise noted), then subject to adjustment to agree with prices at time of shipment and subject to any tax required by law. Lead time and/or ship dates are estimates only and are based on the information available at the time of quotation. Please note that these times/dates are subject to change. If shop drawings are required for approval, please request them from our office. All shipments are F.O.B origin.

The following items are attached: Bulletin Performance curve Elevation drawing

Order processed per Barney's Pumps standard terms and conditions of sale, and all terms and conditions of Barney's Pumps Terms of Sale & Warranty are incorporated herein by this reference as if fully set herein. Please visit <https://www.barneypumps.com/legal.html>

BARNEY'S PUMPS INC.

JIM KING

Authorized Signature

Accepted By _____ Date _____ PO#(if any) _____



March 25, 2024

Okeechobee Utility Authority
100 SW 5th Ave
Okeechobee, FL 34974

Attention: Jaime Gamiotea/John Hayford P.E.
Project Name: WWTP RAS pump quote

Dear Jaime,

Thank you for the opportunity to quote you on your triplex RAS pump equipment:

- Deming 6.00” dry pit demersible explosion proof non-clog chopper pump 460V, 3Ø, 30’ power cord with stand.

Price each: \$23,099.00 per pump delivered

Price is valid for 60 days from the date of this quote.

Please return a signed copy of this proposal to proceed.
Thank you for the opportunity to work with you on this project!

Sincerely,
Paul Williams
Lift Station Pump & Equipment
1315 SE Dixie Highway
Stuart, FL 34994

Please sign and return this proposal to proceed with order _____

Signature

Please include Purchase Order # if your company requires.

PO# _____

Prepared by Jill Britt

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

APRIL 16, 2024

WWTF EMERGENCY ELECTRICAL WIRING REPAIR

A segment of wiring in a conduit between two pull boxes shorted out and burned. The wiring provided an electrical feed to some blowers. The blowers are the source of air to a tank at the treatment plant.

This is an emergency repair and could not wait for a regular meeting of the OUA Board to review, discuss and approve this expenditure. Therefore, as an emergency purchase provision, the Executive Director authorized purchase, is apprising the OUA Board of this purchase today and is requesting approval of this purchase after the fact. OUA staff tried to contact two different suppliers (Ward Electric and Close Power), with one vendor responding.

OUA staff recommends approval of the purchase and installation of the “blower motor wiring” to Close Power Inc., in the amount of \$28,000.00.



EC0001641

CLOSE POWER, INC.

810 S.E. 10th Street, Okeechobee, FL 34974

Office: (863) 357 2744 / E-mail: closepower@embarqmail.com

CONTRACT / PROPOSAL

SUBMIT TO: OKEECHOBEE UTILITY AUTHORITY
100 SW 5TH STREET
OKEECHOBEE, FLORIDA 34974
ATTN: JAMIE GAMOITEA

DATE: 04/11/2024

JOB NAME: WIRE FEEDER REPAIR / WWTP BLOWER MOTORS
JOB LOCATION: WWTP OKEECHOBEE
PLANS DESCRIPTION: NONE

CLOSE POWER, INC. WILL FURNISH ALL MATERIALS AND LABOR REQUIRED TO PERFORM THE FOLLOWING WORK.

WE SHALL REMOVE EXISTING DAMAGED FEEDER WIRE BETWEEN PULL BOXES, SUPPLING BLOWER MOTORS, AND INSTALL NEW WIRE IN PLACE.. CONSIST OF PARRELL 350 MCM COPPER FEEDERS 240 FT. IN LENGTH. WE SHALL USE BUT SPLICE BARRELL CONNECTION AND HEAT SHRINK AT EACH PULL BOX AND CONNECT TO EXISTING WIRE AT PULL BOX.

WE HAVE INSPECTED THE JOB SITE AND PERFORMED MEGGER (INSULATION) TESTING ON THE EXISTING WIRE IN THE FEEDER AND FOUND IT BE SATISFACTORY TO ENTERGIZE FOR OPERATION.

THIS WORK IS ONLY FOR THE REPAIR OF THE MAIN FEEDER CIRCUIT. ANY OTHER WIRE DAMAGE IN HAND HOLES IS NOT INCLUDED IN QUOTE.

WE PROPOSE TO PERFORM THE WORK AS STATED IN A WORKMAN LIKE MANNER FOR THE TOTAL SUM OF:-----\$28,000.00

TWENTY EIGHT THOUSAND DOLLARS AND NO CENTS

PAYMENTS MADE AS FOLLOWS: PAYMENT IN FULL UPON FINAL COMPLETION, POWER ON ALL MATERIALS ARE GUARANTEED TO BE AS SPECIFIED. ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COST WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE PRICE. ALL AGREEMENTS CONTINGENT UPON STRIKES, HURRICANES, AND DELAYS BEYOND OUR CONTROL. OWNER SHALL CARRY FIRE, TORNANDO, AND ALL OTHER NECESSARY INSURANCE REQUIRED FOR PROJECT. CLOSE POWER, INC. SHALL CARRY PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE AS PER FLORIDA STATUTES 61G6-5.008. ALL CLOSE POWER, INC. EMPLOYEES ARE FULLY COVERED BY WORKERS COMPENSATION INSURANCE, INCLUDING OFFICERS OF CORPORATION. ALL AUTO'S AND EQUIPMENT, INCLUDING RENTAL EQUIPMENT, ARE FULLY COVERED AND INSURED. ALL WORK IS GUARANTEED FOR A PERIOD OF ONE YEAR FROM THE FINAL COMPLETION DATE.

ACCEPTANCE OF PROPOSAL:

I AM IN AGREEMENT WITH THIS CONTRACT / PROPOSAL AND EXCEPT THE PRICE AS STATED. THE PRICE, SPECIFICATION AND CONDITIONS ARE SATISFACTORY AND HEREBY ACCEPTED. I HEREBY AUTHORIZE CLOSE POWER, INC. TO DO THE WORK AS SPSCIFIED, AND AGREE TO PROVIDE PAYMENTS AS OUTLINED IN THIS CONTRACT / PROPOSAL.

AUTHORIZED SIGNATURE: _____
Kenny Close / President State License # EC0001641 Cell: (863) 634 1711

ACCEPTANCE SIGNATURE: _____

DATE OF ACCEPTANCE: _____

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

APRIL 16, 2024

APRIL 2024 WORKSHOP REVIEW

The April 2024 Workshop for review and discussion on various OUA employee retention and hiring benefits was held on Thursday, April 11, 2024, and was attended by three OUA Board members various OUA staff and two members of the public.

The items discussed:

- **Compensation and Classification Study**
The draft report was discussed at length and it was suggested to wait on the issuance of the final report and to bring this report to the OUA Board for any action required on the report recommendations
- **PTO (Paid Time Off)**
It was suggested to bring this item today to the OUA Board for review, discussion and action, please see this item as a separate agenda item today
- **Paid Holiday**
It was suggested to bring this item today to the OUA Board for review, discussion and action, please see this item as a separate agenda item today
- **Employee Merit & COLA Payment**
It was suggested to bring this item today to the OUA Board for review, discussion and action, please see this item as a separate agenda item today
- **Health Allowance**
It was suggested to bring this item to the OUA Board for review, discussion and action at a later date when OUA staff has gathered and prepared additional data as requested
- **Longevity Bonus**
It was suggested to bring this item to the OUA Board for review, discussion and action at a later date when OUA staff has gathered and prepared additional data as requested
- **Uniform Allowance**
It was suggested to bring this item to the OUA Board for review, discussion and action at a later date when OUA staff has gathered and prepared additional data as requested
- **Employee Licensing**
It was suggested to bring this item to the OUA Board for review, discussion and action at a later date when OUA staff has gathered and prepared additional data as requested
- **Elimination of Single Person Shift**
It was suggested to bring this item to the OUA Board for review, discussion and action at a later date when OUA staff has gathered and prepared additional data as requested

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

APRIL 16, 2024

PAID HOLIDAY

From the Evergreen report, the issue of paid holidays by OUA peers were highlighted with an average of 11.4 days paid holidays to the 10 holidays recognized by the OUA. The following table presents a comparison of the OUA holidays and Federal holidays.

Holidays	OUA	Federal -
New Year's Day (Monday Jan. 1)	Yes	Yes
New Year's Eve (Sunday Dec. 31st)		
Martin Luther King Jr. Day (Monday)		Yes
Easter Sunday (Sunday March 31st)	Yes	
President Day (Monday Feb. 19th)		Yes
Good Friday (Friday March 29th)		
Memorial Day (Monday May 27th)	Yes	Yes
Independence Day (Thursday July 4th)	Yes	Yes
Labor Day (Monday Sept. 2nd)	Yes	Yes
Veteran's Day (Monday Nov. 11th)	Yes	Yes
Thanksgiving Day (Thursday Nov. 28th)	Yes	Yes
Day After Thanksgiving (Friday Nov.)		
Christmas Eve (Tuesday Dec. 24th)	Yes	
Christmas Day (Wednesday Dec. 25th)	Yes	Yes
Personal Day	Yes	
Employee Birthday		
Juneteenth Day (Wednesday June 19th)		Yes
Columbus Day (Monday Oct. 14th)		Yes
Other		
Total Number of Holidays	10	11.0

Although the table identifies 10 approved OUA holidays, as per the Authority's hand book, it should be noted that only scheduled plant operators and maintenance staff on call receive the benefit for the Easter Sunday holiday, since much of the OUA staff is off on that day. OUA policy states that the employee must be scheduled to work to receive holiday pay. So, technically for most OUA employees, there are only nine holidays recognized by the OUA.

In an attempt to increase the number paid holidays authorized by the OUA, staff recommends the Board's approval of two additional holidays from the following list:

- A federal holiday.
- Add an additional personal choice day
- Employee birthday.
- Work Anniversary Day

The addition of one or two holidays will not add a significant amount of labor dollars to the budget since add to the annual labor costs (OUA already budgets for 2,080 hours per employee). However, if it is on a regularly scheduled work day, then there will be some overtime earned.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

APRIL 16, 2024

PTO (PAID TIME OFF)

OUA Personnel Manual (adopted June 2022) allows for full time OUA personnel to earn both annual leave as well as sick leave.

With respect to annual leave, full-time employees earn annual leave based upon hours worked and commensurate to years of service.

The amount of annual leave employees receive each year increases with the length of their active employment as shown in the following schedule:

- Upon initial eligibility up to ten (10) years, the employee earns annual leave at the accrued rate of regular hours worked (2,080) times the rate of 0.048125 per hour which equates to 100 hours of annual leave.
- From ten (10) years up to fifteen (15) years of eligible service, the employee earns annual leave at the accrued rate of regular hours worked (2,080) times the rate of 0.06125 per hour which equates to 127 hours of annual leave.
- After 15 years of eligible service and all years thereafter the employee earns annual leave at the accrued rate of regular hours worked (2,080) times the rate of 0.077125 per hour which equates to 160 hours of annual leave.

The length of eligible service is calculated on the basis of a "benefit year." The "benefit year" begins on the date the employee is hired and starts to earn annual leave. Up to 240 hours of annual leave may be carried over to the next fiscal year. All annual leave in excess of this time (240 hours) will be paid to the employee at year end. Additionally, employees are allowed to cash in unused annual leave during the year. Employees that leave employment of the OUA (must be in good standing), will be paid for all unused annual vacation leave at a rate of 100%.

With respect to sick leave, full-time employees earn sick leave based upon hours worked at an accrued rate of 0.048125 per hour, which equates to 100 hours of sick leave. Sick leave shall be earned as of the last day in the work week and there shall be no limit to the number of hours that may be accumulated and carried over year to year.

Employees that leave employment of the OUA (must be in good standing), will be paid for all unused sick leave time at a conversion rate of 50%.

As a part of the employee benefit review, consideration was given to a paid time off (PTO) evaluation in lieu of employees earning annual leave and sick leave. Employees that have PTO make better use of and managing of their personnel time off. From an employer perspective, the need for appropriate documentation (e.g. doctor's note) for use of sick time becomes unwarranted.

However, based upon current policy, employees are entitled to full use of their sick if used as sick time. They are not allowed to cash in their banked sick time on a dollar-for-dollar basis. Converting sick time to PTO will now allow this practice. Based upon the latest tabulation of OUA personnel sick time, a cash basis of this time equated to an expense of approximately \$117,000.00 as allocated to banked sick time.

If PTO is approved, the recommendation from staff would be as follows:

- Amend the OUA Personnel Manual:
 - To allow for PTO and to remove the concept of annual and sick leave accruals.
 - Allow for up to 240 hours as carry over at the end of each fiscal year. Any time in excess of this amount will be paid to the employee prior to September 30th.
 - Earned PTO should accrue at the current three tiered approach for annual leave except add in 100 hours per year to represent the current sick leave rate as follows:

From initial hire date up to ten (10) years: accrue PTO at the rate of 180 hours per year;

(Note: this is 20 hours less than the current rate – the proposed rate equals a two weeks of vacation (80 hours) + ten days sick time (100 hours) for the year). The current manual allows 100 hours towards open use and 100 hours restricted use while the PTO plan allows for up to 180 hours of open use.

From ten (10) years up to fifteen (15) years: accrue PTO at the rate of 220 hours per year;

(Note: this is 7 hours less than the current rate – the proposed rate equals three weeks of vacation (120 hours) + ten days sick time (100 hours) for the year). The current manual allows 127 hours towards open use and 100 hours restricted use while the PTO plan allows for up to 220 hours of open use.

From fifteen (15) years and all years thereafter: accrue PTO at the rate of 260 hours per year;

(Note: this is equal to the current rate – the proposed rate equals four weeks of vacation (160 hours) + ten days sick time (100 hours) for the year)

Years of Service	CURRENT			Proposed PTO (hrs)
	Annual Leave (hrs)	Sick Leave (hrs)	Total (hrs)	
0 - 10	100	100	200	180
10 - 15	127	100	227	220
> 15	160	100	260	260

- Rather than an accrual rate based upon actual hours worked during the year, apply the tiered annual PTO amount to each full time employee at the beginning of the fiscal year (October 1st). For all probationary employees as of October 1st, when the employee obtains full time status during the fiscal year, calculate the prorated PTO annual amount earned from hire date to September 30th and add that to the October 1st PTO amount. For all employees hired during the fiscal year, once they obtain full time status, calculate the prorated annual PTO for the current fiscal year from their hire date and apply that amount to their PTO account. PTO must be earned prior to utilization.
- If an employee leaves employment during the fiscal year, all PTO due the employee will be paid to the employee. No attempt will be made by the OUA to take back any prorated share of the unused annual PTO allotment.
- General Notes:
PTO is to be earned by full time employees;

Part time employees are not eligible to earn PTO;

Probationary employees do not earn PTO during their probationary period. However, once they obtain full time status, PTO earned is then calculated from the date of their hire. If the probationary employee leaves OUA employment for any reason during the probationary period, since PTO is not earned during probation, PTO will not be paid.

PTO can be requested in minimum increments of one quarter (1/4) hour. The employees' Supervisor may flex time. Employees who have an unexpected need to be absent from work shall notify their Supervisor before the scheduled start of their workday, if possible. The Supervisor must also be contacted on each additional day of unexpected absence.

To schedule planned PTO, employees shall request advance approval from their Supervisors. Requests will be reviewed based on a number of factors, including business needs and staffing requirements.

PTO paid to an employee will be paid at the then current base rate of pay of the employee. Full time employees who are laid off, resign in good standing, or retire, shall be paid for all PTO earned but not taken prior to the date of lay-off, resignation or retirement.

A maximum of two (2) consecutive weeks of PTO can be taken at one time without prior approval of the employees Supervisor or the Executive Director.

All requests for PTO must be approved by the employee's Supervisor before it is taken. All requests are to be submitted in writing on the PTO request form and

approved by the Supervisor. All Supervisors should have their leave request approved by the Director of Operations. Violation of these rules may result in the employee being considered to have taken an unauthorized absence with appropriate corrective actions being taken.

Payment for unpaid PTO for a deceased employee shall be made to the spouse or heirs as appropriate.

Employees are allowed to request a lump sum payment of accumulated PTO. The lump sum payment needs to be requested prior to payroll processing day. Request will need to be approved by your Supervisor and Executive Director. This lump sum request is paid in a separate check from your regular paycheck to exclude these earnings from the employee's pension compensation.

When all accrued PTO has been utilized by an employee, then the employee would apply for leave without pay. If you have exhausted your PTO, you may be eligible for donated time.

OUA recognizes that an employee may have catastrophic illness/injury or a serious health condition that may result in a need for additional PTO. To address this need, all full time employees will be allowed to donate accrued PTO from their personal accrued balance to employees that may be in need of additional PTO. Please contact Human Resources or designee for further information and guidelines regarding the voluntary donation of annual PTO time.

OUA staff believes that the implementation of PTO will better assist OUA employees in the use of their earned paid time off. Yes, there will be a one-time payment of banked sick time in the conversion to PTO. However, the long term benefit of PTO to the employee and the easing of staff time associated with tracking annual leave and sick leave will help to offset this expense.

It is the recommendation to the OUA Board to direct OUA staff to bring back an amendment to the OUA Employee Manual reflecting the 180/220/260 PTO plan referenced above.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

APRIL 16, 2024

EMPLOYEE MERIT & HOURLY PAY ADJUSTMENT

Included in the current FY 24 Budget were two provisions for employee pay benefits.

- General salary adjustment equal to \$1.00 per hour for all staff; and
- Merit evaluation & adjustment (2 ½%)

These items were placed on hold until the Evergreen report was submitted.

Staff recommendation is to approve the implementation of the \$1.00 per hour salary increase for all OUA employees with an effective payroll date of April 12th.

Staff also recommends the approval of the merit evaluation and associated salary adjustments for staff with the exception of the Executive Director. The Executive Director has already been evaluated by the OUA Board and any salary adjustment will be directed by the OUA Board.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 29

APRIL 16, 2024

PROPOSED GLADES COUNTY FRANCHISE AGREEMENT

Please find attached a proposed letter to be sent to Glades County requesting consideration of a new franchise agreement which is also attached.

The OUA Board Attorney will present these attachments to the OUA Board for review, discussion and consideration of action.

April ____, 2024

Honorable Board of County Commissioners
of Glades County, Florida
Post Office Box 1527
Moore Haven, FL 33471

RE: Okeechobee Utility Authority

Gentlemen:

Please consider this letter a formal request by the Okeechobee Utility Authority (the "OUA") for approval of an ordinance granting a franchise to the OUA to own and conduct the operation of a potable water distribution system and waste water collection and treatment facility in a portion of Glades County.

The following facts lend support for the adoption of the requested franchise ordinance:

1. The OUA was created by an inter-agreement between and among the Board of County Commissioners of Okeechobee County, the members of the City Council of Okeechobee and the Okeechobee Beach Water Association (the "OBWA").
2. The OBWA owned potable water distribution facilities that served its customers in the Buckhead Ridge area of Buckhead Ridge and operated under a franchise granted by Glades County.
3. Upon the execution of the inter-local agreement, the OBWA conveyed to the OUA the ownership of its potable water distribution facilities and the OUA commenced operation of such facilities and continued provision of potable water to the former customers of the OBWA in Glades County under the franchise.
4. The OUA presently owns and operates a potable water distribution system and a sewage collection and treatment system providing service to customers in the Buckhead Ridge area of Glades County.
5. The franchise with OBWA expired of its own terms on May, 24,

2023.

6. There is no existing franchise authorizing the OUA to own and operate a potable water distribution or waste water collection and treatment facility in Glades County.
7. The OUA customers in Glades County have representation on the OUA Board of Directors.

Attached is a proposed form of franchise ordinance that is patterned after the franchise with Lake Port Utilities.

Thank you for favoring consideration of this request.

Sincerely,

ORDINANCE NO. 24-_____

AN ORDINANCE GRANTING AN EXCLUSIVE FRANCHISE TO OKEECHOBEE UTILITY AUTHORITY, ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, OPERATE AND MAINTAIN A POTABLE WATER AND WASTEWATER SYSTEM IN A PORTION OF THE UNINCORPORATED AREA OF GLADES COUNTY; SETTING FORTH CONDITIONS AND PRIVILEGES ACCOMPANYING THE GRANT OF FRANCHISE; PROVIDING RATES AND CHARGES, AND FOR SERVICE STANDARDS; PROHIBITING THE USE OF INDIVIDUAL WATER AND SEWER SYSTEMS WITHIN THE FRANCHISE AREA; PROVIDING FOR WATER AND SEWER SYSTEMS WITHIN THE FRANCHISE AREA; PROVIDING FOR WATER AND SEWER CONNECTIONS AND PENALTIES FOR THE VIOLATION OF SUCH PROVISIONS; AND FOR OTHER PURPOSES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS, GLADES COUNTY, FLORIDA:

WHEREAS, the Board of County Commissioners of Glades County, Florida, may grant public water and sewer franchises to applicants thereof who desire to operate public water and sewer systems within the limits of the abovementioned county, and

WHEREAS, Okeechobee Utility Authority, an independent special utility authority created by an interlocal agreement between the City of Okeechobee, Okeechobee County and Okeechobee Beach Water Association under the provisions of Chapter 163, Florida Statutes (“Authority”), has requested the Board of County Commissioners, Glades County, Florida, (hereinafter called the “Board”), to grant unto it an exclusive franchise for a public water and sewer system to be operated within Glades County, Florida,

WHEREAS, the Authority, as successor to Okeechobee Beach Water Association, presently owns potable water facilities and is furnishing potable water service to customers in Buckhead Ridge, Glades County, and owns and operates a sewer treatment facility in Lakeview Estates in the aforesaid Buckhead Ridge area;

WHEREAS, the Authority is conducting its water and sewer system under the authority of a franchise agreement with Okeechobee Beach Water Association that expired on May 24, 2023

WHEREAS, the Board has agreed to grant unto the Authority an exclusive franchise for a

public water and sewer system within Glades County, Florida,

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements of the parties hereto, hereinafter set forth, and in further consideration of the mutual benefits and advantages accruing to the said parties hereunder, the parties hereto covenant and agree as follows:

Section 1: There is hereby granted to the Authority for a period of forty (40) years from the date hereof, an exclusive franchise to construct, operate and maintain a public water and sewer system within the area located within Glades County, Florida, more specifically described as being one and one-half (1 1/2) mile on either side of State Road 78 between Kissimmee River and Indian Prairie Canal, and in connection therewith, to construct, maintain, and repair water and sewer lines, conduits, hydrants, manholes, service pipes, lift stations and any and all other things necessary for the purpose of conducting and distributing water and for the collection, transmission, treatment and disposal in such areas; to make housing and building connections upon, along, in and under the roads, streets, alleys, easements and any other public places in said areas; to repair, replace, enlarge or extend the same, and to carry on the business of furnishing water and collecting and transmitting wastewater in said area for a consideration, subject to the conditions of this franchise.

Section 2: For the purpose of carrying into effect the privileges and purposes granted by this franchise, the owner of said franchise is hereby authorized to make all necessary excavation in said roads, streets, alleyways and public grounds situated in the afore described areas. That the facilities shall be so located or relocated and so erected as to interfere as little as possible with traffic over said streets, alleys, bridges and public places, and with reasonable egress from and ingress to abutting property. The location or relocation of all facilities shall be made in compliance with such rules and regulations as are now or hereafter may be imposed by the Board, but not so unreasonable as to interfere with the proper operation of the Authority's facilities and services. That of its facilities, the portion of the so excavated shall, within a reasonable time and as early as practicable after such excavation, be replaced by Authority at its expense and in as good condition as it was at the time of such excavation.

Section 3: The Authority and its successors and assigns shall at all times be limited in its charges for services furnished in accordance with its franchise that are sufficient to maintain and operate said water and sewer system with an allowance for maintenance and operation of the Authority and of an allowance for the replacement of equipment and of an allowance for all debt service and related expense and a property allowance being made for the reasonable depreciation of the water and sewer system which will include all pipe lines, valves, storage tanks, machinery, buildings and equipment and in general all parts and portions of the water and sewer systems in their entirety and all property, revenues, income and expenses, and the Authority shall have the right and power to fix and make effective such rates as are reasonable, sufficient and compensatory, after taking into consideration the matters herein referred to.

Any tax or charge imposed by any governmental authority on the Authority which is a

tax imposed solely because the Authority is a utility, as distinguished from other individuals, corporations or business in general, may be apportioned among the consumers as a direct tax upon the consumers.

Section 4: The Authority hereby specifically agrees that public water in the construction and operation of the franchised system, it will, at all times comply with law, and that the design of the public water system shall be approved by appropriate authority.

Section 5: Reasonably sufficient, adequate and efficient service shall be furnished by the Authority engaged on the effective date of this Ordinance in the construction or operation of a water and sewer system to every person applying for service within the franchise limits served by such systems; provided however, that if the furnishing of service by the Authority in compliance with any application for service would require the extension of or addition to its existing facilities, the Authority, as a precedent to furnishing service, may require of the applicant reasonable sums for service availability or reasonable deposits guaranteeing compensatory revenues from the facility to be served or reasonable contributions in aid of construction to help defray the cost of facilities which will be used and useful in furnishing service, or any combination thereof, or reasonable construction or other advances evidenced by refundable or non-refundable agreements. The current schedule of the Authority's rates, fees and charges is available at the office of Authority.

Section 6: The Authority shall publish rules and regulations governing the sale and furnishing of its services to customers, which said rules and regulations shall contain provisions governing the termination of its services. Said rules and regulations may be amended by the Authority at any time. A copy of the Authority's current rules and regulations is available at the office of Authority.

Section 7: Individual Water and Sewer Systems Prohibited; Water and Sewer Connections Required; Penalty. The use of individual water and sewer systems other than for irrigation purposes by any person in the area where water distribution and sewer service are available from th Authority is hereby prohibited. All persons owning improved property fronting on a street wherein water distribution and sewer service are available shall connect the improvements upon such premises in the manner set forth in the policies and procedures of the Authority; a copy of such policies and procedures is available at the office of the Authority.

Section 8: Additional Ordinances. The Board agrees to pass all ordinances necessary or suitable both for the reasonable protection of the rights and property of the Authority and to enable the Authority to enforce any of its reasonable rules and regulations for the management, operation and control of the services to be rendered by the Authority hereunder and to pass any reasonable ordinance or ordinances that will be necessary or suitable in order to fully confirm to the Authority the rights herein or hereby granted or intended so to be.

Section 9: The Authority shall not, at any time, transfer its rights in any of its public water or sewer system property, or its franchise herein granted, to any person, firm or

corporation, without the consent of the majority of said Board. It is, however, expressly understood and agreed that in the event the Authority should desire to transfer its rights and franchise as aforesaid to a transferee that is qualified to operate under said franchise then the Board shall not withhold its consent unreasonably and the showing of qualifications shall be conclusive evidence of the right of the Authority to secure said consent for transfer.

Section 10: The Authority shall, at all times, protect and save the County of Glades harmless from all damage and loss, including reasonable attorney's fees and court costs, arising from, out of, or by reason of the construction, operation or maintenance of its said water and sewer system.

Section 11: It is specifically agreed that in the event the Florida Public Service Commission should, at any time in the future, assume control over franchised public water or sewer system and the rates for services thereof, the said Authority shall submit to the authority of the said Florida Public Service Commission and the said Board shall relinquish its control over said franchised public water and sewer system to the extent that the same is assumed by, or vested in, the Florida Public Service Commission.

Section 12: This franchise and all the rights, privileges, obligations and liabilities hereunder shall be binding on the said Board and the said Authority and their successors and assigns.

Section 13: The failure on the part of the Authority to comply in any substantial respect with any of the provisions of this Ordinance shall be grounds for forfeiture of this grant but no such forfeiture shall take effect if the reasonableness or propriety thereof is protested by the Authority until a Court of competent jurisdiction, with a right of appeal in either party, shall have found that the Authority has failed to comply in a substantial respect with any provisions of this Franchise and the Authority shall have six months after the final determination of the question to make good the defaults before a forfeiture shall result with the right in Board at its discretion, to grant such additional time to the Authority for compliance as necessitates in the case required. The Board in its discretion shall have the right to require the Authority to post a corporate performance bond in a reasonable amount to assure performance by the Authority in accordance with this Franchise.

Section 14: In the event any action taken by the Board shall cause the OUA to lose all or any portion of its water and sewer facilities, then the OUA shall have the right to have the damages sustained by the OUA resulting from or caused by such Board action determined by a court of competent jurisdiction in an eminent domain proceeding.

Section 15: That all ordinances and parts of ordinances in conflict herewith be and the same are hereby repealed.

Section 16: Severability Clause: It is declared hereby to be the Legislative intent of the Board that, if any section, subsection, sentence, clause or provision of this ordinance is held

invalid, the remainder of the ordinance shall not be affected.

Section 17: Effective Date. The provisions of this ordinance shall become effective ten (10) days after the date of its enactment.

THIS ORDINANCE NO. _____ is approved as to form and correctness

COUNTY ATTORNEY
GLADES COUNTY, FLORIDA

READ AND PASSED THIS _____ DAY OF _____, 2024.

TO BECOME EFFECTIVE THIS _____ DAY OF _____, 2024

BOARD OF COUNTY COMMISSIONERS
GLADES COUNTY, FLORIDA

(Seal)

ATTEST:

By: _____
CHAIRMAN

CLERK

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 30

APRIL 16, 2024

LPQ008 AMENDMENT 4

Please find attached Amendment No. 4 for LPQ0008. This amendment adds the \$2,750,000 added per Legislative directive and adjusts the Task End Dates.

OUS staff recommends acceptance of Amendment No. 4 and requests authorization of the OUA Board Chairman to execute.

**AMENDMENT NO. 4
TO AGREEMENT NO. LPQ0008
BETWEEN
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
AND
OKEECHOBEE UTILITY AUTHORITY**

This Amendment to Agreement No. LPQ0008 (Agreement), as previously amended, is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and the Okeechobee Utility Authority (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Okeechobee Utility Authority Southwest Wastewater Service Area & Okee-Tantie Wastewater Improvements (Project), effective December 3, 2019; and,

WHEREAS, \$2,750,000 in additional funding for this Project is provided under WQIG, GAA LI 1712, FY 23-24, WPSPTF of the 2023-2024 General Appropriations Act; and the total funding for this Agreement is now \$24,750,000; and,

WHEREAS, the reimbursement period for the additional funding provided under WQIG, GAA LI 1712, FY 23-24, WPSPTF of the 2023-2024 General Appropriations Act begins on July 1, 2023; and,

WHEREAS, the Grantee has requested a budget reallocation for the Project; and,

WHEREAS, an extension to the Agreement is needed to provide additional time to complete the Project; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW THEREFORE, the parties agree as follows:

1. Section 3. of the Standard Grant Agreement is hereby revised to change the Date of Expiration to December 31, 2027. The Department and the Grantee shall continue to perform their respective duties during this extension period pursuant to the same terms and conditions provided in the Agreement.
2. Section 5. of the Standard Grant Agreement is hereby revised to the following:

Total Amount of Funding:	Funding Source?	Award #s or Line Item Appropriations:	Amount per Source(s):
\$24,750,000	<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal	WQ, GAA LI 1662, FY 19-20, GR	\$6,000,000
	<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal	LP, GAA LI 1635A, FY 20-21, GR	\$500,000
	<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal	WQ, GAA LI 1641, FY 20-21, GR	\$12,000,000
	<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal	WWG, GAA LI 1671, FY 22-23, WPSPTF	\$3,500,000
	<input checked="" type="checkbox"/> State <input type="checkbox"/> Federal	WQIG, GAA LI 1712, FY 23-24, WPSPTF	\$2,750,000
	<input type="checkbox"/> Grantee Match	N/A	
Total Amount of Funding + Grantee Match, if any:			\$24,750,000

3. Attachment 3-3, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-4, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3-3 shall hereinafter refer to Attachment 3-4, Revised Grant Work Plan.
4. Attachment 5-3, Special Audit Requirements, is hereby deleted in its entirety and replaced with Attachment 5-4, Revised Special Audit Requirements, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment 5-3, shall hereinafter refer to Attachment 5-4, Revised Special Audit Requirements.

5. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

6. The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

OKEECHOBEE UTILITY AUTHORITY

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: _____
 Authorized Signature

By: _____
 Secretary or Designee

John Hayford, P.E.
 Print Name and Title

Angela Knecht, Division Director
 Print Name and Title

Date: _____

Date: _____

 Daronathan Do, DEP Grant Manager

 Mitch Holmes, DEP QC Reviewer

List of attachments/exhibits included as part of this Amendment:

<u>Specify Type</u>	<u>Letter/ Number</u>	<u>Description</u>
Attachment	3-4	Revised Grant Work Plan
Attachment	5-4	Revised Special Audit Requirements

ATTACHMENT 3-4 REVISED GRANT WORK PLAN

PROJECT TITLE: Okeechobee Utility Authority Southwest Wastewater Service Area & Okee-Tantie Wastewater Improvements Project

PROJECT LOCATION: The Project will be located in Okeechobee County; near Lat/Long (27.2279/-80.8575). See Figures 1-5 for location and transmission line maps.

PROJECT BACKGROUND: On December 13, 2016, the Okeechobee Utility Authority (OUA) (Grantee) completed a preliminary design memorandum in order to identify and prioritize the need for a comprehensive wastewater collection system for the Southwest Wastewater Service Area (SWSA) to improve groundwater quality and to eliminate a potential public health threat due to severe localized flooding of residential septic tank drain fields.

Additionally, the OUA authorized a similar report for the Okee-Tantie area on the Kissimmee River at Lake Okeechobee. This report was completed in November 2015 and included several options to eliminate several small package treatment plants and multiple septic tank systems serving the State Road 78 corridor.

PROJECT DESCRIPTION: The Grantee will install the necessary infrastructure in the Southwest Wastewater Service Area residential neighborhoods shown in Figure 1. The SWSA project will be constructed in a multi-phased approach. The first phase will be the master pump station and two force mains. One force main will connect the existing force main network east of the proposed pump station to the proposed pump station. The other force main will take flow from the proposed station northward to an existing pump station (NW-15). This project will also include the purchase of property for the pump station and easements for the force main across private property. The second phase will construct several collection systems, vacuum/pump stations and connect the residential units to the collection system.

While infrastructure requirements are subject to final engineering design, the proposed wastewater collection system improvements will consist of either gravity or vacuum collection piping from the residential lot line through a network of collection piping leading to a centralized vacuum pump station. From this pump station, a force main will be installed to allow for the pumping of the collected wastewater to an existing regional wastewater pump station. The final design report may identify minor upgrades to this existing pump station.

The Okee-Tantie wastewater improvements will include multiple small wastewater pump stations to serve as collection/pumping facilities at the package treatment plants. There will also be smaller pump stations to serve the septic tank systems along the route. These pumps stations will be connected by a PVC sanitary force main. Figures 2, 3 & 4 show the general route of the force main from the Okee-Tantie area to the SWSA master pump station. Figures 4 & 5 depict the force main route from the SWSA master pump station to the existing pump station NW-15.

TASKS:

All documentation should be submitted electronically unless otherwise indicated.

Task 1: Design and Permitting

Deliverables: The Grantee will complete the design of the wastewater collection system improvements and obtain all necessary permits for construction of the project.

Documentation: The Grantee will submit: 1) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; and 2) a summary of design activities to date, indicating the percentage of design completion for the time period covered in the payment request. For the

final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task and a list of all required permits identifying issue dates and issuing authorities.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables are completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Bidding and Contractor Selection

Deliverables: The Grantee will prepare a bid package, publish a public notice, solicit bids, conduct pre-bid meetings, and respond to bid questions in accordance with the Grantee's procurement process, to select one or more qualified and licensed contractors to complete construction of the wastewater collection system improvements.

Documentation: The Grantee will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) a written notice of selected contractor(s).

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

Task 3: Project Management

Deliverables: The Grantee will perform project management, including field engineering services, construction observation, site meetings with construction contractor(s) and design professionals, and overall project coordination and supervision.

Documentation: The Grantee will submit interim progress status summaries including summary of inspection(s), meeting minutes and field notes, as applicable.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 4: Construction

Deliverables: The Grantee will construct the wastewater collection system improvements in accordance with the construction contract documents. The Grantee will submit through the Department's GIS web-interface data collection tool, parcel-level data identifying collection system extensions; lift stations and other infrastructure associated with the grant; and both the parcels connected to sewer and the parcels where sewer has been made available for connection but not yet connected along with associated grant information.

Documentation: The Grantee will submit 1) a copy of the final design; 2) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; 3) a signed

Engineer’s Certification of Payment Request; and 4) an email from the Department’s GIS web-interface data collection tool, confirming that data for the project has been submitted.

Performance Standard: The Department’s Grant Manager will review the documentation to verify that the deliverables are completed as described above. Upon review and written acceptance by the Department’s Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 5: Land Acquisition

Deliverables: The Grantee will acquire fee simple and/or less-than-fee simple interest on properties within the Southwest Wastewater Service Area for the pump station and easements for the force main. Costs related to pre-acquisition and acquisition will be reimbursable. The property and easement interests will be held by the Grantee.

Documentation: The Grantee will submit: 1) copies of all appraisals; 2) the closing statement or all closing documents; 3) title exam/insurance; 4) property survey; 5) boundary map; and 6) the deed, recorded easement, or property interest.

Performance Standard: The Department’s Grant Manager will review the documentation to verify that the deliverables are completed as described above. Upon review and written acceptance by the Department’s Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement at the conclusion of the task.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by, and all documentation received by, the corresponding task end date.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Design and Permitting	Contractual Services	\$2,483,250	07/01/2019	6/30/2026
2	Bidding and Contractor Selection	Contractual Services	\$145,000	07/01/2019	6/30/2026
3	Project Management	Contractual Services	\$1,590,024	07/01/2019	06/30/2027
4	Construction	Contractual Services	\$20,108,081	07/01/2019	06/30/2027
5	Land Acquisition	Land Acquisition	\$423,645	07/01/2019	06/30/2027
Total:			\$24,750,000		

Note that, per Section 8.h. of Attachment 1, authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the Department if the Legislature reduces or eliminates appropriations. Extending the contract end date carries the risk that funds

for this project may become unavailable in the future. This should be a consideration for the Grantee with this and future requests for extension.

Figure 1. Location Map

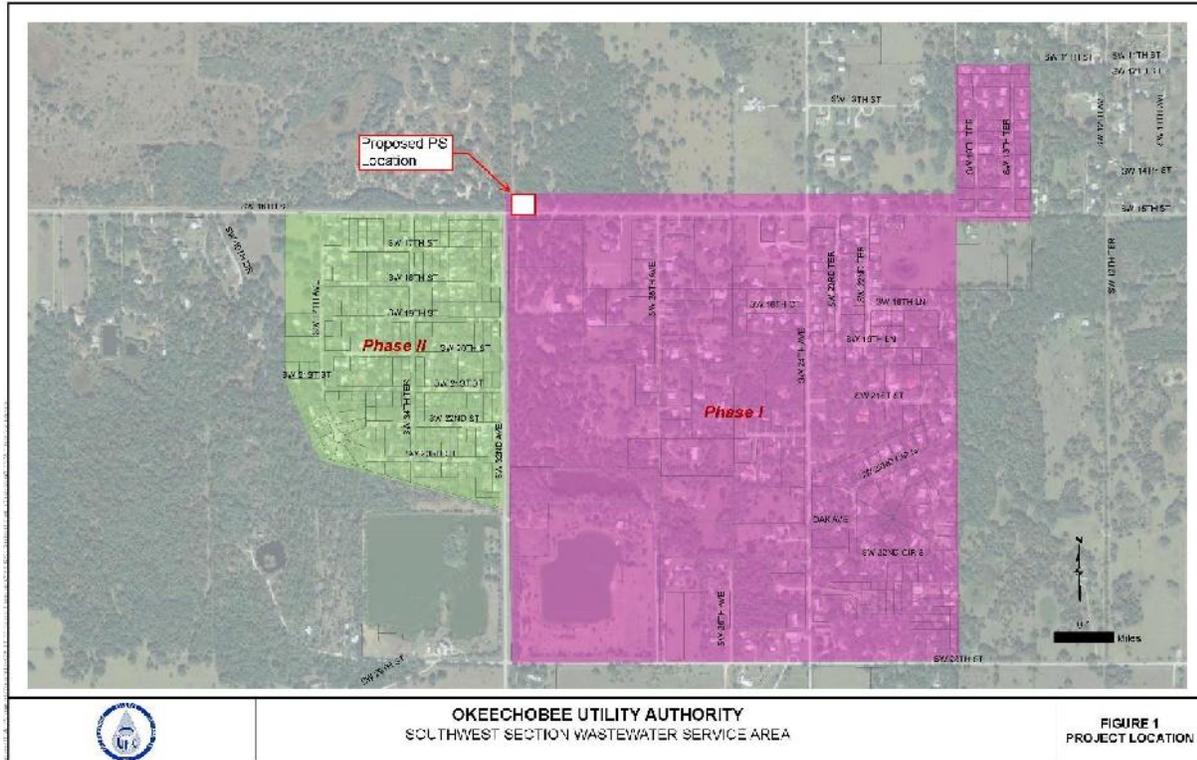


Figure 2. Okee-Tantie to SWSA master pump station

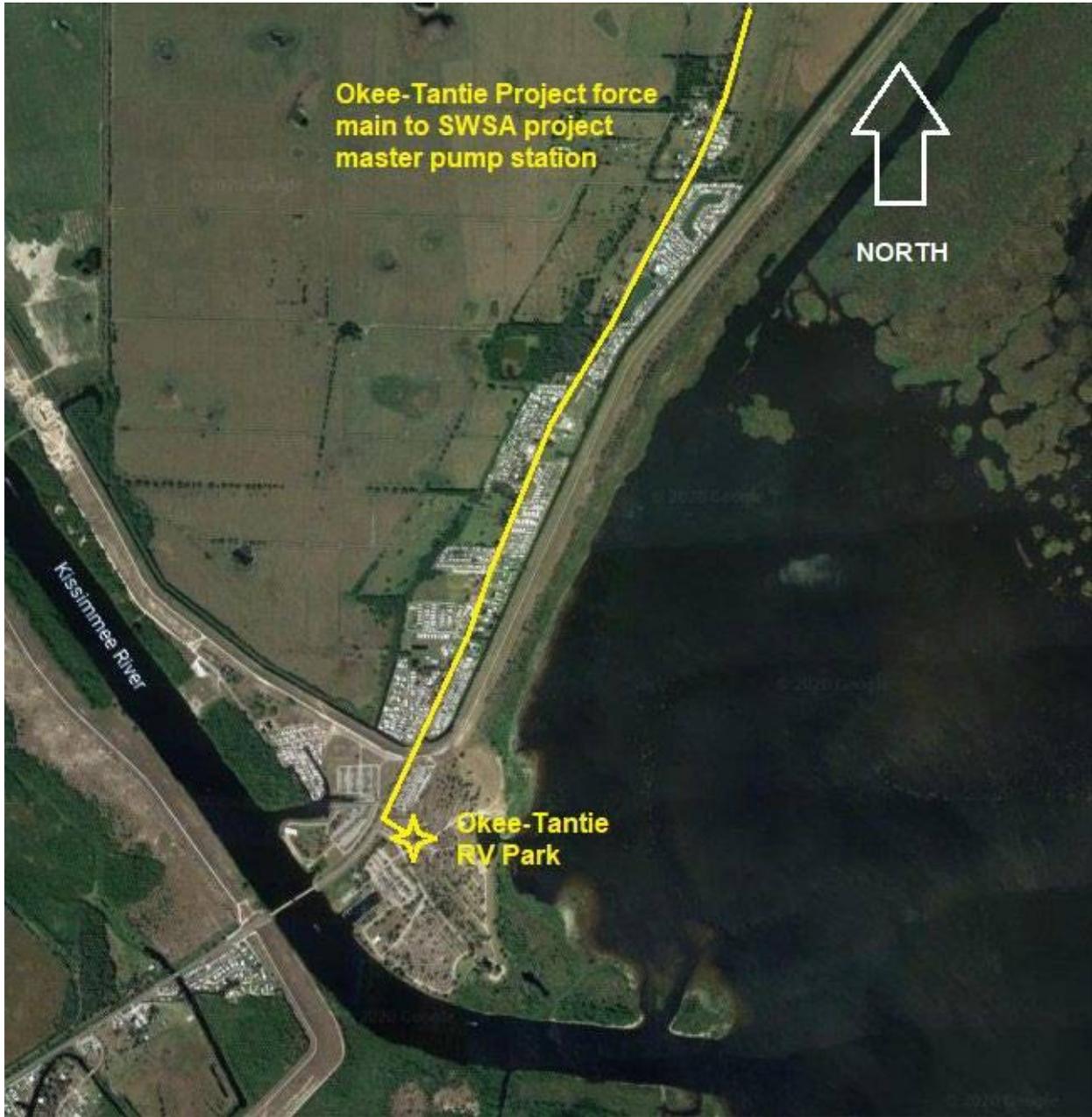


Figure 3. Okee-Tantie to SWSA master pump station (con't)



Figure 4. Okee-Tantie to SWSA master pump station (con't)



Figure 5. SWSA master pump station to OUA NW 15



STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Revised Special Audit Requirements
(State and Federal Financial Assistance)

Attachment 5-4

The administration of resources awarded by the Department of Environmental Protection (*which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the agreement*) to the recipient (*which may be referred to as the "Recipient", "Grantee" or other name in the agreement*) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by DEP Department staff, limited scope audits as defined by 2 CFR 200.425, or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in 2 CFR §200.330

1. A recipient that expends \$750,000 or more in Federal awards in its fiscal year, must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F. EXHIBIT 1 to this Attachment indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of Environmental Protection. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR Part 200.514 will meet the requirements of this part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F-Audit Requirements. If the recipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F-Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <https://sam.gov/content/assistance-listings>.

PART II: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017, and thereafter), the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the Department of Environmental Protection by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal year ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.fldfs.com/> and the Auditor General's Website at <http://www.myflorida.com/audgen/>.

PART III: OTHER AUDIT REQUIREMENTS

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and required by PART I of this form shall be submitted, when required by 2 CFR 200.512, by or on behalf of the recipient directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR 200.36 and 200.512
 - A. The Federal Audit Clearinghouse designated in 2 CFR §200.501(a) (the number of copies required by 2 CFR §200.501(a) should be submitted to the Federal Audit Clearinghouse), at the following address:

By Mail:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at <http://harvester.census.gov/facweb/>

2. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of Environmental Protection at one of the following addresses:

By Mail:

Audit Director

Florida Department of Environmental Protection
Office of Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Electronically:

FDEPSingleAudit@dep.state.fl.us

B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (<http://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at one of the following addresses:

By Mail:

Audit Director

Florida Department of Environmental Protection
Office of Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Electronically:

FDEPSingleAudit@dep.state.fl.us

4. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

5. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with 2 CFR 200, Subpart F-Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (non and for-profit organizations), Rules of the Auditor General, should indicate the date and the reporting package was delivered to the recipient correspondence accompanying the reporting package.

PART V: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of the award and this Agreement for a period of **five (5)** years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **three (3)** years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

EXHIBIT – 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Note: If the resources awarded to the recipient represent more than one federal program, provide the same information shown below for each federal program and show total federal resources awarded

Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program A	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	
Federal Program B	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	

Note: If the resources awarded to the recipient represent more than one federal program, list applicable compliance requirements for each federal program in the same manner as shown below:

Federal Program A	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	
Federal Program B	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	

Note: If the resources awarded to the recipient for matching represent more than one federal program, provide the same information shown below for each federal program and show total state resources awarded for matching.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:					
Federal Program A	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category
Federal Program B	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

Note: If the resources awarded to the recipient represent more than one state project, provide the same information shown below for each state project and show total state financial assistance awarded that is subject to section 215.97, F.S.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year ¹	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Department of Environmental Protection	2019-2020	37.039	Statewide Surface Water Restoration Projects - LI 1662, FY 19-20, GR	\$6,000,000	149935
Amendment 1	Department of Environmental Protection	2020-2021	37.039	Statewide Surface Water Restoration Projects - LI 1635A, FY 20-21, GR	\$500,000	140047
Amendment 2	Department of Environmental Protection	2020-2021	37.039	Statewide Water Quality Restoration Projects - LI 1641, FY 20-21, GR	\$12,000,000	149935
Amendment 3	Department of Environmental Protection	2022-2023	37.039	Statewide Water Quality Restoration Projects - LI 1671, FY 22-23, WPSPTF	\$3,500,000	149950
Amendment 4	Department of Environmental Protection	2023-2024	37.039	Statewide Water Quality Restoration Projects - LI 1712, FY 23-24, WPSPTF	\$2,750,000	149950
State Program B	State Awarding Agency	State Fiscal Year ²	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category

Total Award	\$24,750,000	
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Note: List applicable compliance requirement in the same manner as illustrated above for federal resources. For matching resources provided by the Department for DEP for federal programs, the requirements might be similar to the requirements for the applicable federal programs. Also, to the extent that different requirements pertain to different amount for the non-federal resources, there may be more than one grouping (i.e. 1, 2, 3, etc.) listed under this category.

¹ Subject to change by Change Order.

² Subject to change by Change Order.

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<https://sam.gov/content/assistance-listings>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>], and State Projects Compliance Supplement (Part Four: State Projects Compliance Supplement [https://apps.fldfs.com/fsaa/state_project_compliance.aspx]). The services/purposes for which the funds are to be used are included in the Agreement's Grant Work Plan. Any match required by the Recipient is clearly indicated in the Agreement.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 31

APRIL 16, 2024

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 32

APRIL 16, 2024

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 33

APRIL 16, 2024

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1
 - Force Main SE2 Interconnect
Anticipating bid advertisement
- Project 2 Collection System
 - Notice to Proceed issued on March 29, 2023
 - Substantial: March 29, 2025 (731 calendar days from NTP)
 - Final: May 12, 2025 (775 calendar days from NTP)
 - Construction underway
- Project 3 Okee-Tantie
 - Anticipating bid advertisement
 - 60% Plans Reviewed

Pine Ridge Park Utility Improvements

- Notice to Proceed issued June 21, 2022
- Substantial Completion February 16, 2024 (425 calendar days from NTP + 181 days per Change Orders)
- Final Completion March 18, 2024 (455 calendar days from issuance NTP + 181 days per Change Orders)
 - Work continues on making water connections
 - Work continues on the vacuum station, currently behind schedule
 - Contractor has missed Substantial and will miss Final Completion Dates

SW 5th Ave Wastewater System Improvements

- Initial engineering work underway

US441SE Water Main Extension

- Under design

Treasure Island Septic to Sewer Project

- Initial 30% force main layout received
- Vacuum system layout beginning
- Pursuing easements

SR 78W Water Main Improvements Project

- Engineering Initial Design is underway
- Discussions with FDOT ongoing
- Initial hydraulic model simulation complete

Septic to Sewer Connections

- Awaiting approval today on engineering scope of work & fee proposal

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 34

APRIL 16, 2024

ITEMS FROM THE BOARD