

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

June 14, 2021

830 A.M.

1. Call the Meeting to Order
 - Pledge of Allegiance
 - Determination of Voting Members
2. Public Hearing – Resolution 21-01 - Budget FY21 Amendment #1
3. Public Hearing – FY22 Preliminary Budget & Resolution 21-02
4. Meeting Minutes from May 10, 2021.

5. Consent Agenda

6. Finance Report
 7. Invoice from OneWater, Inc. – Lakeview Estates WWTP
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project
 9. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 2
 10. Invoices from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
 11. Invoices from Holtz Consulting Engineers, Inc. – Advance Metering Infrastructure
 12. Invoices from Holtz Consulting Engineers, Inc. – FDOT Water Main Replacement US441SE
 13. Invoice from Raftelis
 14. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
 15. Invoice from Thorn Run Partners
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16. Customer High Water Billing
 17. Proposed Pension Amendments
 18. Pine Ridge Park Vacuum Engineering Site
 19. Pine Ridge Park Vacuum Station
 20. Okeechobee County Economic Development Corporation
 21. Public Comments
 22. Items from the Attorney
 23. Items from the Executive Director
 24. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

JUNE 14, 2021

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Creasman – Chairperson	_____	_____
Jeff Fadley - Alternate	_____	_____
Harry Moldenhauer - Alternate	_____	_____
Steve Nelson – 2 nd Vice Chairperson	_____	_____
Tabitha Trent –Vice Chairperson	_____	_____
Glenn Sneider - Alternate	_____	_____

FUTURE MEETING OF OUA BOARD

July 12, 2021 – 8:30 A.M.

August 9, 2021 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Sunday, July 4, 2021 – Independence Day

Monday, September 6, 2021 – Labor Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

JUNE 14, 2021

PUBLIC HEARING

FY21 BUDGET AMENDMENT #1 & RESOLUTION 21-01

Please find Resolution 21-01 attached. Proposed changes are on the accompany memo with supporting schedules.

- a. Open the Public Hearing: Resolution 21-01
- b. Presentation of Resolution 21-01
- c. Comments from the Public
- d. Comments from the Board
- e. Close the Public Hearing: Resolution 21-01
- f. Motion to approve Resolution 21-01

OKEECHOBEE UTILITY AUTHORITY

JUNE 14, 2021

PROPOSED FY21 BUDGET AMENDMENT #1

The proposed Budget Amendment to the Okeechobee Utility Authority fiscal year 2021 budget incorporates the following:

I. Financial Impact on Operations & Maintenance Expenses:

Uses of Operating Funds

1. Government lobbying services at Federal level	\$ 22,750
2. Renewal of permit at WWTP	8,025
3. Additional cost of five-year financial forecast	32,850
4. Replenish contingency funds	<u>147,507</u>
Total	\$211,132

Sources of Operating Funds

FEMA operating grant	\$ 40,872
Reduction in engineering fees expense budget	10,000
Reduction in bad debt expense budget	50,000
Reduction in Covid-19 expense budget	23,000
Reduction in meter and meter boxes budget	25,000
Reduction in sand removal (digesters/clarifiers) budget	33,680
Gain on sale of assets	<u>28,580</u>
Total	\$211,132

II. Financial Impact on Capital Projects:

Uses of Capital Funds

5. Additional cost of six-inch mobile pump package	\$ 9,927
6. 2021 Chevrolet 1-ton Silverado, net of insurance proceeds	22,670
7. Electrical cabinets at Lakeview Estates	35,460
8. Board room technology improvements	19,964
9. Mini-excavator Kubota model: KX080-4S2R3	4,235
10. Purchase of new administrative vehicle	49,000
11. SW 5 th Ave WW collection/pumping system	<u>46,588</u>
Total	\$187,844

Sources of Capital Funds

Reduction in manhole replacement budget	\$ 57,118
Savings on SE 8 th Ave water main replacement in project	53,432
Savings on 3M gallon SWTP storage tank project	<u>77,294</u>
Total	\$ 187,844

Detailed Explanation

1. The FY21 budget did not contemplate the need for Federal lobbying. Thorn Run Partners has been engaged to help fund/support sewer to septic projects.
2. Cost to renew the WWTP permit exceeded the budget allocation of \$7,500.
3. Additional cost associated with Raftelis preparing a 5-year financial forecast that exceeded the existing budget of \$25,000.
4. Contingency funds have been used to pay for part of the price to replace the truck that was totaled (\$22,670), electrical cabinets at Lakeview Estates (\$35,460), permit renewal (\$8,025), SW 5th Ave preliminary engineering report (\$46,588), Board room improvements (\$19,964) and installation of new well at Cemetery Road / wastewater treatment plant (\$14,800).
5. BBA Pumps, Inc. of South Carolina was a responsive bidder from the Florida Sheriff's Association Cooperative Purchase Program at \$36,613. The BBA pump package includes cutter heads to guarantee free wastewater flow capability. Cost of mobile pump package exceeded the budget allocation of \$26,686.
6. A 2013 Chevrolet truck with dual rear wheels and utility body was "totaled" by the insurance company. A replacement truck was purchased from Gilbert Chevrolet for \$40,670.
7. Replacement of two very old electrical cabinets at Lakeview Estates was not included in the WWTF construction work being funded by a FDEP grant. The engineer Kimley-Horn recommends that they be replaced.

8. Business Information Systems, Inc. dba BIS Digital, Inc. of Fort Lauderdale supplied and installed the video/audio compiler, cameras, television monitors, microphones, etc. for recording Board meetings and posting them on-line.

9. Ridge Equipment Co. of Sebring was the low bidder from the Florida Sheriff's Association Cooperative Purchase Program at \$45,749. Cost of the hydraulic mini-excavator exceeded the budget allocation of \$41,514.

10. Contingency estimate of cost to purchase a new administrative SUV.

11. Sumner Engineering is preparing a preliminary evaluation report (PER) that will include a probable construction cost, allowances for contingencies, estimated total costs of design and other related services.

The proposed net increase to OUA's Operating Budget is \$196,332 and the proposed net increase to the budget for Capital Projects is \$187,844.

OUA staff recommends that the OUA Board adopt Resolution 21-01 to approve the FY21 Budget Amendment #1.

RESOLUTION 21-01

A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY, OKEECHOBEE, FLORIDA, ADOPTING BUDGET AMENDMENT #1 FOR FISCAL YEAR 2021 (OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021); PROVIDING FOR FILING A COPY WITH THE AUTHORITY CLERK AND DIRECTING THAT A COPY BE FURNISHED TO THE CITY OF OKEECHOBEE, FLORIDA AND OKEECHOBEE COUNTY, FLORIDA; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the OUA Board, in a duly advertised public hearing held June 14, 2021, reviewed, discussed and received comments from staff and the public on adjustments to the appropriations of operating and restricted revenues for fiscal year 2021, a copy of which is attached, and

WHEREAS, the budget for fiscal year 2021 made adequate provision for the fees, rates and charges for services provided by the Authority to be sufficient to make all the payments required by the terms of debt instruments issued pursuant to Resolution No. 99-3 dated March 9, 1999, as amended and supplemented, and to continue to provide for the operation and maintenance of the OUA System; and

WHEREAS, the First Amendment to Interlocal Agreement Creating the Okeechobee Utility Authority between Okeechobee County and the City of Okeechobee, Florida, requires the Authority Board by September 1, of each year, to adopt its annual budget for the ensuing fiscal year and to forward copies of said annual budget to the County and to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE OKEECHOBEE UTILITY AUTHORITY AS FOLLOWS:

1. The attached Budget Amendment #1 for the Okeechobee Utility Authority for the fiscal year 2021 is hereby adopted.
2. A copy of Budget Amendment #1 for fiscal year 2021 shall be filed with the Authority's Clerk and Executive Director and made available for review during normal working hours at the offices of the Okeechobee Utility Authority, pursuant to provisions of Chapter 119, Florida Statutes.
3. A copy of this Resolution and Budget Amendment #1 for fiscal year 2021, pursuant to the First Amendment to Interlocal Agreement, shall be furnished to the City of Okeechobee, Florida, and to Okeechobee County, Florida, by the Authority's Clerk.

4. This Resolution shall take effect immediately upon its adoption.

The passage and adoption of this Resolution was moved by _____ and seconded by _____ and upon being put to a vote, the vote was as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The Chairman thereupon declared this Resolution duly passed and adopted the 14th day of June 2021.

(SEAL)

OKEECHOBEE UTILITY AUTHORITY

By: _____
John Creasman, Chairman

Attest:

John F. Hayford
Executive Director

The foregoing Resolution is hereby approved by me as to form, language and execution the 14th day of June 2021.

Tom W. Conely, III, Attorney

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

JUNE 14, 2021

PUBLIC HEARING

FY22 PRELIMINARY BUDGET & RESOLUTION 21-02

Please find Resolution 21-02 attached. All proposed changes have been marked accordingly.

- a. Open the Public Hearing: Resolution 21-02
- b. Presentation of Resolution 21-02
- c. Comments from the Public
- d. Comments from the Board
- e. Close the Public Hearing: Resolution 21-02
- f. Motion to approve Resolution 21-02

RESOLUTION 21-02

A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY, OKEECHOBEE, FLORIDA, ADOPTING THE PRELIMINARY BUDGET FOR FISCAL YEAR 2022 (OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022); PROVIDING FOR FILING A COPY WITH THE AUTHORITY CLERK AND DIRECTING THAT A COPY BE FURNISHED TO THE CITY OF OKEECHOBEE, FLORIDA AND OKEECHOBEE COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the OUA Board, in a duly advertised public hearing held June 14, 2021, reviewed, discussed and received comments from staff and the public on the appropriations and estimated revenues for the preliminary budget for fiscal year 2022, a copy of which is attached, and

WHEREAS, the preliminary budget for fiscal year 2022 makes adequate provision for the fees, rates and charges for services provided by the Authority to be sufficient to make all the payments required by the terms of debt instruments issued pursuant to Resolution No. 99-3 dated March 9, 1999, as amended and supplemented, and to continue to provide for the operation and maintenance of the OUA System; and

WHEREAS, the First Amendment to Interlocal Agreement Creating the Okeechobee Utility Authority between Okeechobee County and the City of Okeechobee, Florida, requires the Authority Board by September 1, of each year, to adopt its annual budget for the ensuing fiscal year and to forward copies of said annual budget to the County and to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE OKEECHOBEE UTILITY AUTHORITY AS FOLLOWS:

1. The attached preliminary budget for the Okeechobee Utility Authority for the fiscal year 2022 is hereby adopted.
2. A copy of the preliminary budget for fiscal year 2022 shall be filed with the Authority's Clerk and Executive Director and made available for review during normal working hours at the offices of the Okeechobee Utility Authority, pursuant to provisions of Chapter 119, Florida Statutes.
3. A copy of this resolution and the preliminary budget for fiscal year 2022, pursuant to the First Amendment to Interlocal Agreement, shall be furnished to the City of Okeechobee, Florida, and to Okeechobee County, Florida, by the Authority's Clerk.

4. This Resolution shall take effect immediately upon its adoption.

The passage and adoption of this Resolution was moved by _____ and seconded by _____ and upon being put to a vote, the vote was as follows:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The Chairman thereupon declared this Resolution duly passed and adopted the 14th day of June 2021.

(SEAL)

OKEECHOBEE UTILITY AUTHORITY

By: _____
John Creasman, Chairman

Attest:

John F. Hayford
Executive Director

The foregoing Resolution is hereby approved by me as to form, language and execution the 14th day of June 2021.

Tom W. Conely, III, Attorney

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

JUNE 14, 2021

MEETING MINUTES

Attached are copies of the minutes of the meetings held on May 10, 2021.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from May 10, 2021 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Monday, May 10, 2021 10:00 A.M.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida

Chairperson Creasman called the meeting to order at 9:59 A.M. with the following members and alternates present:

Board Members:

Tommy Clay*
John Creasman*
Steve Nelson*

Alternates:

Jeff Fadley
Harry Moldenhauer**

Absent:

Melanie Anderson*
Tabitha Trent*
Glenn Sneider

*Voting Board Members

**Voting Melanie Anderson's Absence

OUA Members:

John Hayford
George Gall

Tom Conely
Michelle Willoughby

The Pledge of Allegiance was led by Chairperson Creasman.

Chairperson Creasman addressed Agenda Item No. 2 'Meeting Minutes from April 12, 2021. Motion by Tommy Clay to approve the Meeting Minutes from April 12, 2021. Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 3 'Employee Recognition' Chairperson Creasman recognized Robert (Clint) Mehrer, who was not present, for HIS 20 years of service to the OUA.

Chairperson Creasman addressed Agenda Item No. 4 'Consent Agenda' Motion by Steve Nelson to approve the Consent Agenda as follows:

Consent Agenda Item No. 5 'Finance Report for the period ending April 30, 2021

Consent Agenda Item No. 6 'Invoice from Raftelis in the amount of \$6,468.75'

Consent Agenda Item No. 7 'Invoice from OneWater, Inc. – Lakeview Estates WWTP in the amounts of \$59,240.00'

Consent Agenda Item No. 8 'Invoice from MacVicar in the amount of \$250.00'

Consent Agenda Item No. 9 'Invoice from Thorn Run Partners in the amount of \$5,250.00'

Consent Agenda Item No. 10 'Accounts to be Written Off'

Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 11 'Customer Account' Executive Director Hayford advised that Mr. Alan Krietman of A&B Family Properties, LLC has requested to speak to the Board concerning an outstanding balance that was transferred from the previous owner. Mr. Krietman addressed the Board and explained that he foreclosed on this property. He explained that he believed the previous owners were malicious in their actions in regards to water usage. He asked the Board for either partial or total credit of the unpaid balance. The Board advised that OUA cannot allow free service due to bonding constraints applied to the OUA; however they could waive the penalties in the amount of \$2,045.74. Mr. Krietman thanked the Board for their time.. **Motion by Tommy Clay to waive \$2,045.74 penalties. Second by Harry Moldenhauer. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 12 'Allocation of FY20 Operating Surplus' Executive Director Hayford discussed the unallocated operating surplus from FY20 in the amount of \$209,577.00. He presented scenarios for allocating the operating surplus for board consideration. **Motion by Tommy Clay to move the \$209,577.00 surplus to Capital Improvement Project Fund. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 13 'Oak Lake Estates PRP Pay Application No. 1' Executive Director Hayford presented the Board with Pay Application No 1 from PRP Construction Group, LLC. in the amount of \$197,223.71. Of that total, \$19,903.03 will be applied towards the wastewater work items while \$177,320.68 is to be applied against stormwater work items. The OUA will pay the entire pay request and then seek reimbursement from Okeechobee County for the stormwater pay item. **Motion by Tommy Clay to approve Payment Application No. 1 in the amount of \$197,223.71 to PRP Construction Group, LLC. Second by Steve Nelson Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 14 'Oak Lake Estates AACE Invoice No. 1' Executive Director Hayford presented the Board with Invoice No. 1 from Andersen Andre Consulting Engineers, Inc. in the amount of \$9,064.00 which had been certified by the stormwater engineer. The OUA will pay the entire pay request and then seek reimbursement from Okeechobee County for the stormwater pay item. **Motion by Tommy Clay to the Andersen Andre Consulting Engineers, Inc. proposal in the amount of \$9,064.00. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 15 'US HWY 441 WM Adjustments for FDOT Project 443172-1-52-01' Executive Director Hayford discusses the FDOT Project. Bids were publicly opened and read aloud on April 12, 2021 by Holtz Consulting Engineers, Inc. (HCE) representative. HCE prepared bid tabulation and offered a Recommendation of Award Letter to Hinterland Group, Inc. **Motion by Steve Nelson to approve acceptance of the Recommendation of Award letter issued by Holtz Consulting Engineers, Inc. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

Motion by Steven Nelson to approve the Notice of Award to be issued to Hinterland Group, Inc. and approval of the OUA Chair to execute the document. Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Motion by Steve Nelson that should Hinterland Group, Inc. fulfill their obligations to supply the necessary documents (Agreement, bond, insurance, etc.), the OUA Chairman has approval to execute the Notice To Proceed. Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 16 'Pine Ridge Park Engineering'

Executive Director Hayford discusses that after review of the length of roadways, surveyed topographic features and added property gravity sewer will add significant construction cost due to the added depth. He discussed that the engineer provided a review of an alternate approach using vacuum sewer. He discussed that there would be a slight delay to the design, added engineering costs and the purchase of a vacuum station site. All of these added costs are still less than the expected increase to the gravity sewer cost. **Motion Tommy Clay to approve Eckler Engineering, Inc., Engineering Scope Revision No. 3 in the amount of \$127,326.00. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 17 'Mini-Excavator Purchase'

Executive Director Hayford discusses that the Maintenance Department FY21 budget included a line item for the purchase of a mini-excavator. The line item listed a budget amount of \$41,514.00. Ridge Equipment Company is listed as apparent low bidder on a Kubota Model: U35-4. Maintenance Department staff conducted onsite demonstrations of both the U35 unit as well as the next largest unit, KX40. The KX40 unit was determined to be the best fit for the needs of the Maintenance Department. The KX40 unit requested included an upgrade to the angle dozer blade, a quick coupler and hydraulic thumb attachment. Ridge Equipment Company provided a quotation of \$47,059.00 with a 24" bucket added. After review, Maintenance Dept. can use the 18" bucket that comes standard and reduce the quote by \$1,310.00. **Motion by Tommy Clay to approve the Ridge Equipment Company Quotation of \$45,749.00 for a KX40 with aforementioned attachments. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 18 'Administrative Vehicle'

Executive Director Hayford presented three direct quotes from local dealers and supplied two FSA contract bids. After a brief discussion it was recommended that quotes for larger size vehicle such as a Chevrolet Tahoe or Ford Expedition be obtained. The new quotes are to be brought back to the board for further consideration.

Chairperson Creasman addressed Agenda Item No. 19 'SWSA USDA Loan Update'

Executive Director Hayford discusses that the OUA currently has three loans; two from Truist Bank and one from SRF. The USDA staff have proposed the possibility of combining the SRF loan and USDA loan in to one new loan. The consideration of the loan package is for the Project 2 of the Southwest Service Area. After a brief discussion between Board Members and staff the Board recommended that the loans be kept separate.

Chairperson Creasman addressed Agenda Item No. 20 'Public Comments'

There were none

Chairperson Creasman addressed Agenda Item No. 21 'Items from the Attorney' There were none.

Chairperson Creasman addressed Agenda Item No. 22 'Items from the Executive Director' Executive Director Hayford gave an update on current projects.

Chairperson Creasman addressed Agenda Item No. 23 'Items from the Board' Board Member Tommy Clay discussed compensation for Board Members. After a brief discussion, Board Chairperson Creasman indicated he would discuss with City Council and the Board of County Commissioners the possibility of a change to the Interlocal Agreement.

Board Member Tommy Clay discussed moving the meeting time from 10:00 A.M. to 8:30 A.M. There was a brief discussion regarding the time change. **Motion by Tommy Clay that beginning with the June 14, 2021 Board Meeting the meeting will begin at 8:30 A.M. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

There being no other business, meeting adjourned at 11:23 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

Chairperson

Executive Director (Secretary)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

JUNE 14, 2021

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 6. Finance Report
 7. Invoice from OneWater, Inc. – Lakeview Estates WWTP
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project
 9. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 2
 10. Invoices from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
 11. Invoices from Holtz Consulting Engineers, Inc. – Advance Metering Infrastructure
 12. Invoices from Holtz Consulting Engineers, Inc. – FDOT Water Main Replacement US441SE
 13. Invoice from Raftelis
 14. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
 15. Invoice from Thorn Run Partners

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

JUNE 14, 2021

CONSENT AGENDA

FINANCE REPORT

Attached for your review is a copy of the Finance Report for the period ending May 31, 2021.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2021

As of The Period Ending May 31, 2021

OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
Executive Summary
Prepared by Finance Director

The accompanying Finance Report for the eight months ending May 31, 2021 is presented for your review and information. There may be invoices received at a later date that when paid, may change these results.

For the first 8 months of fiscal year 2021, actual YTD operating revenues are \$7,474,716 which is \$291,567 greater than the budgeted operating revenues. YTD actual operating expenses are \$4,184,275 which is \$1,090,069 lower than budgeted operating expenses. Restricted revenues are \$205,114 greater than budget. Based on this preliminary data, OUA has a favorable operating budget variance.

**OKEECHOBEE UTILITY AUTHORITY
BUDGET SUMMARY COMPARISON**

	Operating Revenues			Operating Expenses			Cumulative YTD Operating Budget Variance	Restricted Revenues			Cumulative YTD Restricted Budget Variance
	Actual YTD	Budget YTD	% Variance	Actual YTD	Budget YTD	% Variance		Actual YTD	Budget YTD	% Variance	
Oct-20	897,718	897,894	0.0%	487,324	659,293	26.1%	171,793	31,412	10,165	209.0%	21,247
Nov-20	1,897,055	1,795,787	5.6%	924,651	1,318,586	29.9%	495,203	53,629	20,330	163.8%	33,300
Dec-20	2,801,786	2,693,681	4.0%	1,654,365	1,977,879	16.4%	431,619	124,582	30,495	308.5%	94,087
Jan-21	3,676,602	3,591,574	2.4%	2,158,028	2,637,172	18.2%	564,172	176,235	40,659	333.4%	135,576
Feb-21	4,641,896	4,489,468	3.4%	2,633,720	3,296,465	20.1%	815,173	194,229	50,824	282.2%	143,405
Mar-21	5,582,966	5,387,362	3.6%	3,195,556	3,955,758	19.2%	955,806	209,176	60,989	243.0%	148,187
Apr-21	6,515,992	6,285,255	3.7%	3,670,008	4,615,051	20.5%	1,175,780	271,990	71,154	282.3%	200,836
May-21	7,474,716	7,183,149	4.1%	4,184,275	5,274,344	20.7%	1,381,636	286,433	81,319	252.2%	205,114
Jun-21											
Jul-21											
Aug-21											
Sep-21											

Utility billing accounts receivable over 90 days past due increased \$48,936 to \$134,856 from May 31, 2020 to May 31, 2021.

If you have any questions, please contact me.

Respectfully,



George Gall

Okeechobee Utility Authority
FY 2021 Finance Report for May 31, 2021
The Period Ending

OPERATING REVENUE FUND

OPERATING REVENUE RECEIVED:

	Actual YTD	Budget YTD	\$ Variance	% Variance
Water	\$ 4,441,190	\$ 4,279,203	\$ 161,987	3.8%
Sewer	\$ 2,744,750	2,676,553	68,197	2.5%
Other Operating Revenue (see detail on page 16)	\$ 271,295	210,063	61,232	29.1%
Interest Income-non restricted	\$ 17,481	17,330	151	0.9%
Total Operating Revenue Received	\$ 7,474,716	\$ 7,183,149	\$ 291,567	4.1%

OPERATING EXPENSES

Water	\$ 878,426	\$ 1,095,890	\$ 217,464	19.8%
Wastewater	\$ 643,094	880,118	237,024	26.9%
Meter Readers	\$ 152,513	172,227	19,715	11.4%
Maintenance	\$ 1,330,989	1,628,389	297,400	18.3%
Administration Operating	\$ 748,787	834,487	85,700	10.3%
General & Admin.	\$ 430,465	609,899	179,433	29.4%
Contingency Expense	\$ -	53,333	53,333	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	\$ 4,184,275	\$ 5,274,344	\$ 1,090,069	20.7%

Net Operating Income **\$ 3,290,441** **\$ 1,908,805** **\$ 1,381,636** **72.4%**

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:

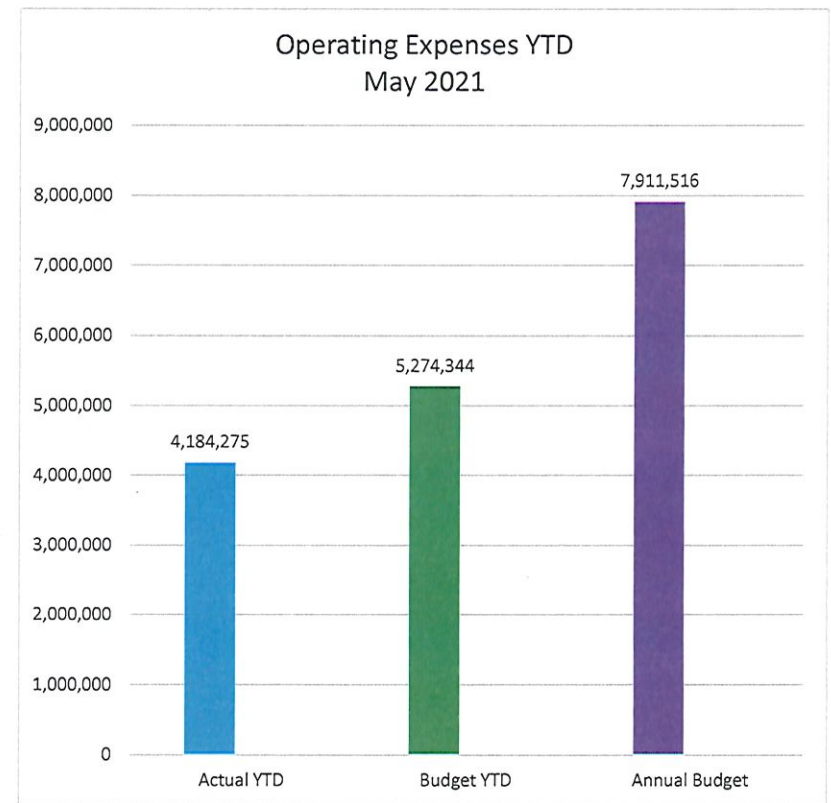
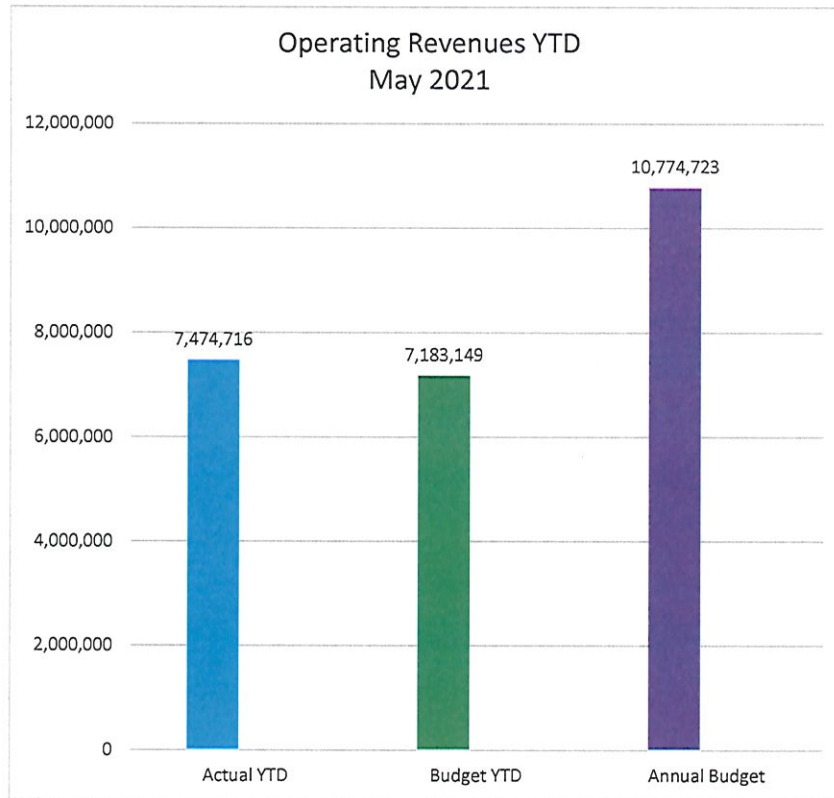
Fire Hydrant Fund Fee	\$ 58,371	\$ 56,756	\$ 1,615	2.8%
Water CC Fees (infill)	\$ 73,712	6,433	67,279	1045.8%
WW CC Fees (infill)	\$ 139,707	6,000	133,707	2228.5%
Water CC Fees 10/20 Plan	\$ -	-	-	0.0%
WW CC Fees 10/20 Plan10/20	\$ -	-	-	0.0%
Interest Income-restricted	\$ 14,643	12,129	2,513	20.7%

TOTAL RESTRICTED REVENUE (1) (2) **\$ 286,433** **\$ 81,319** **\$ 205,114** **252.2%**

NET OPERATING INCOME & RESTRICTED REVENUE **\$ 3,576,874** **\$ 1,990,123** **\$ 1,586,751** **79.7%**

NOTES:

	Actual YTD	Budgeted	Variance
(1) Not including grant funds & state appropriations of:	\$330,390		330,390
(2) Not including contributed capital of:	\$63,025	\$0	63,025
(3) Not including debt service interest expense of:	\$262,776	\$262,778	2
(4) Not including debt service principal payments of:	\$1,009,715	\$1,014,072	4,357
(5) Not including non-cash depreciation/amortization of:	\$1,685,071	\$1,788,133	103,062
(6) Not including net Construction In Progress (CIP) Expenditures of:	\$1,291,481		

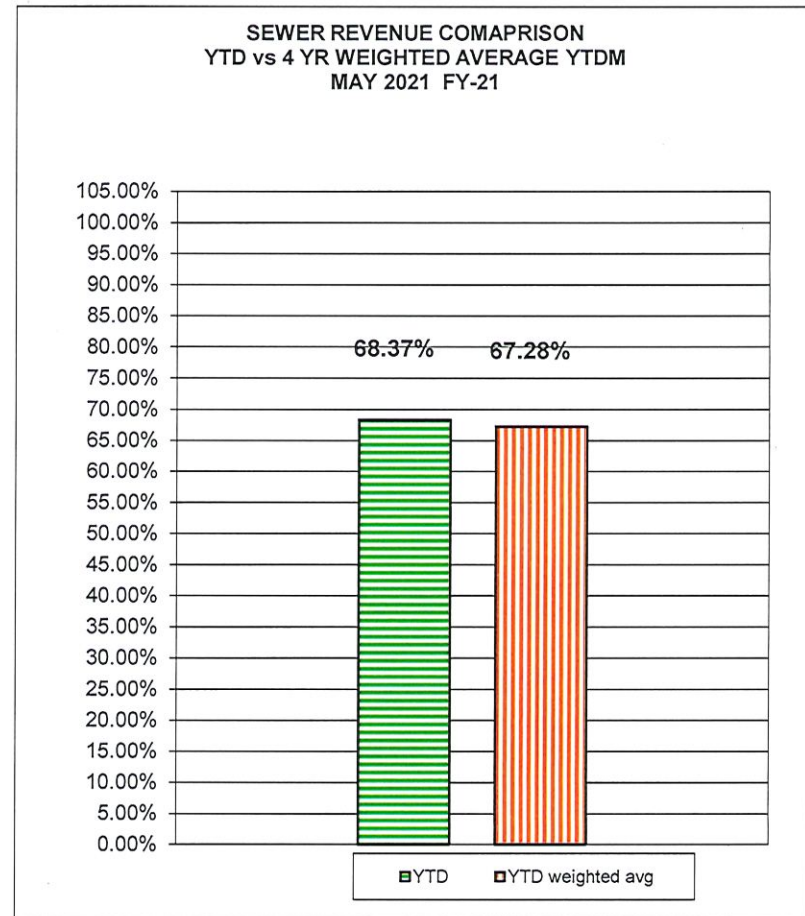
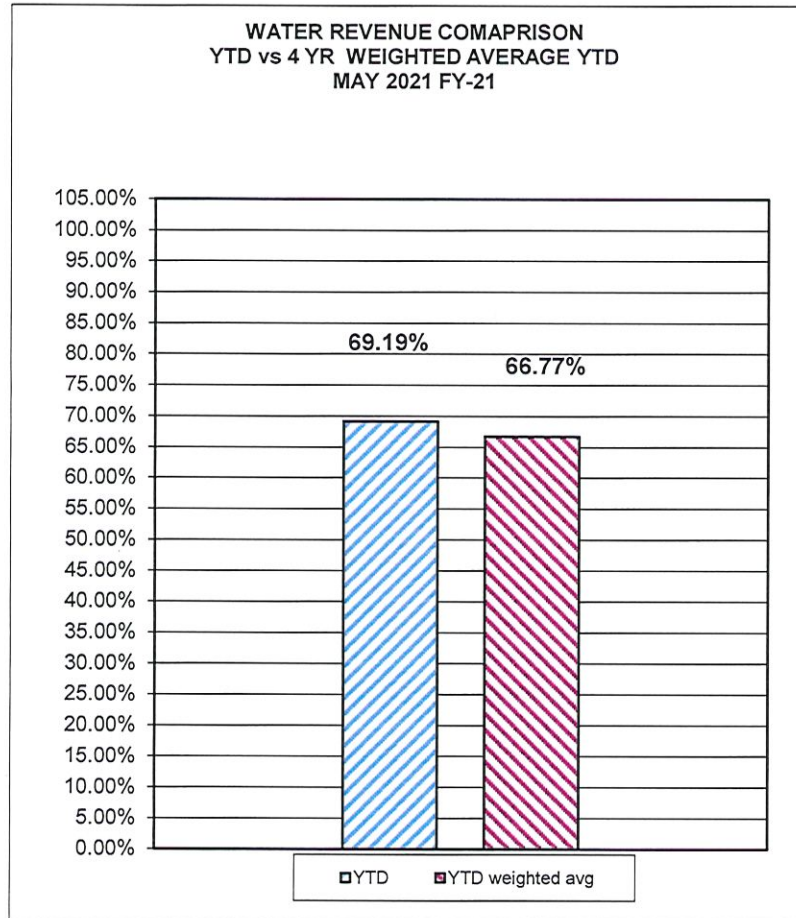


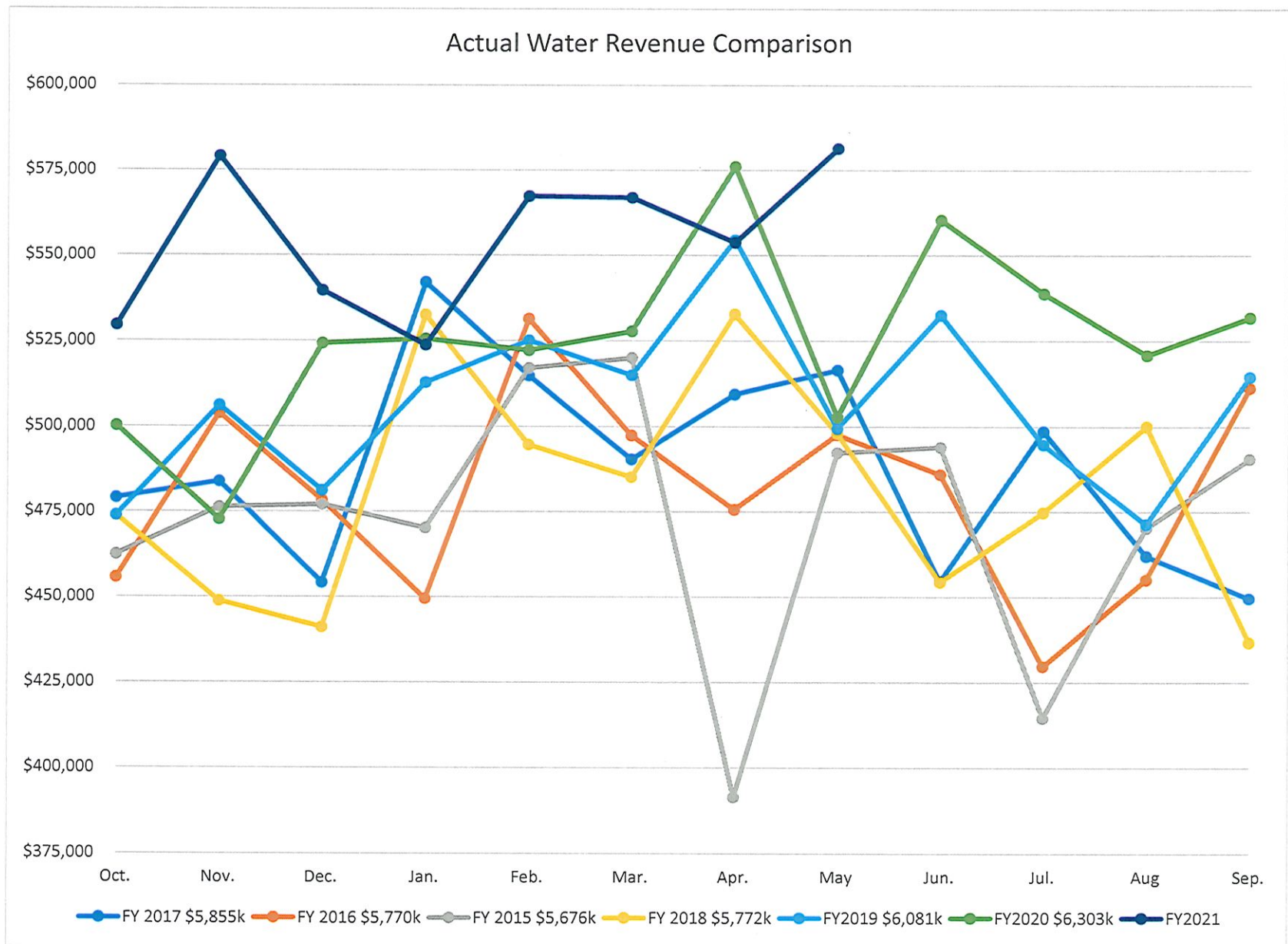
Current FY-21 Water and Sewer Utility Revenue Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

WATER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budget	4 Yr Weighted Average %
			\$ 6,085,229	Water Revenue \$6,418,804	
Period		YTD			
Oct.		529,526	\$ 44,634	8.25%	7.97%
Nov.	\$	579,094	\$ 100,045	17.27%	15.85%
Dec.	\$	539,571	\$ 51,945	25.68%	23.85%
Jan.	\$	523,717	\$ (1,017)	33.84%	32.49%
Feb.	\$	567,333	\$ 50,493	42.68%	40.99%
Mar.	\$	566,857	\$ 55,205	51.51%	49.40%
Apr.	\$	553,676	\$ (562)	60.13%	58.50%
May	\$	581,416	\$ 79,215	69.19%	66.77%
Jun.					75.30%
Jul.					83.66%
Aug.					91.81%
Sep.					100.00%

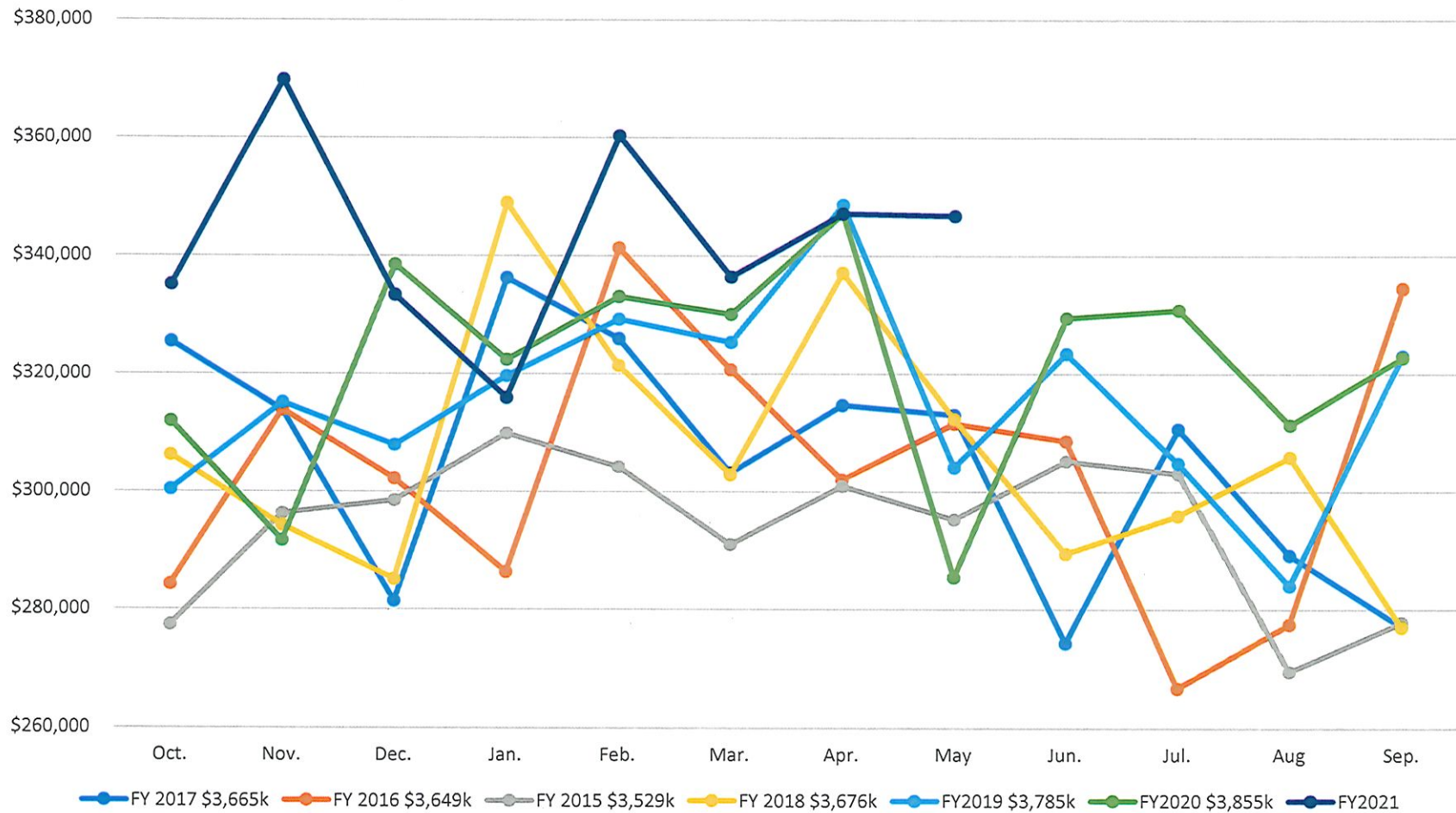
SEWER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 3,779,411	\$4,014,829	
Oct.	\$	335,081	\$ 26,358	8.35%	8.17%
Nov.	\$	369,771	\$ 68,312	17.56%	16.15%
Dec.	\$	333,389	\$ 20,440	25.86%	24.43%
Jan.	\$	315,961	\$ (12,302)	33.73%	33.12%
Feb.	\$	360,293	\$ 31,410	42.70%	41.82%
Mar.	\$	336,400	\$ 15,853	51.08%	50.30%
Apr.	\$	347,112	\$ 4,790	59.73%	59.36%
May	\$	346,743	\$ 47,546	68.37%	67.28%
Jun.					75.59%
Jul.					83.89%
Aug.					91.83%
Sep.					100.00%

WATER AND SEWER REVENUE COMPARISON **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**





Actual Wastewater Revenue Comparison



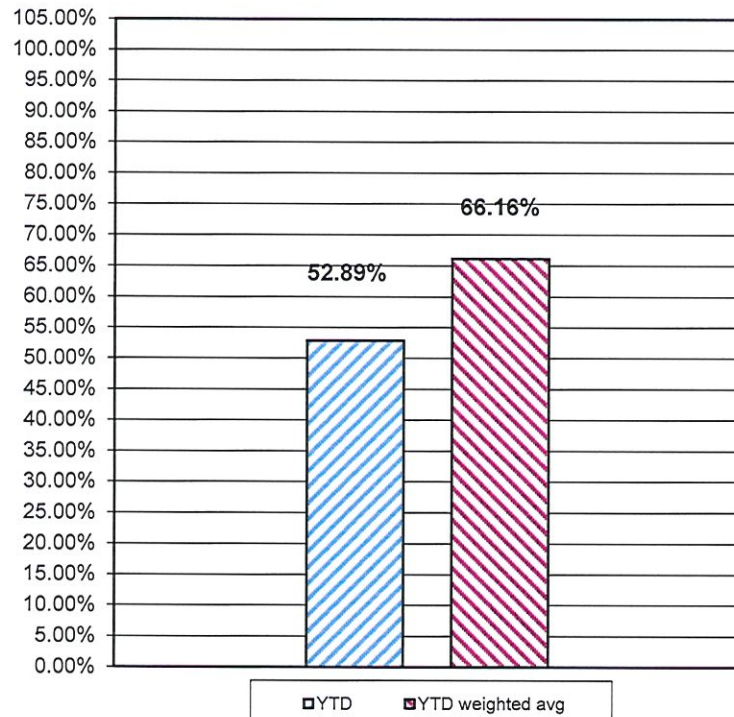
**Current FY-21 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted Average
Period	YTD		From 4 Year Weighted Avg of	Operating Exp.	
			\$ 6,455,933	\$7,911,516	
Oct.	\$ 487,324	\$ 487,324	\$ 75,719	6.16%	6.78%
Nov.	\$ 437,327	\$ 924,651	\$ (53,417)	11.69%	14.34%
Dec.	\$ 729,714	\$ 1,654,365	\$ 199,501	20.91%	22.82%
Jan.	\$ 503,663	\$ 2,158,028	\$ (98,359)	27.28%	31.94%
Feb.	\$ 475,692	\$ 2,633,720	\$ (49,998)	33.29%	40.05%
Mar.	\$ 561,836	\$ 3,195,556	\$ (31,284)	40.39%	50.00%
Apr.	\$ 474,452	\$ 3,670,008	\$ (47,616)	46.39%	57.12%
May	\$ 514,267	\$ 4,184,275	\$ (15,731)	52.89%	66.16%
Jun.					73.46%
Jul.					82.17%
Aug.					92.02%
Sep.					100.00%

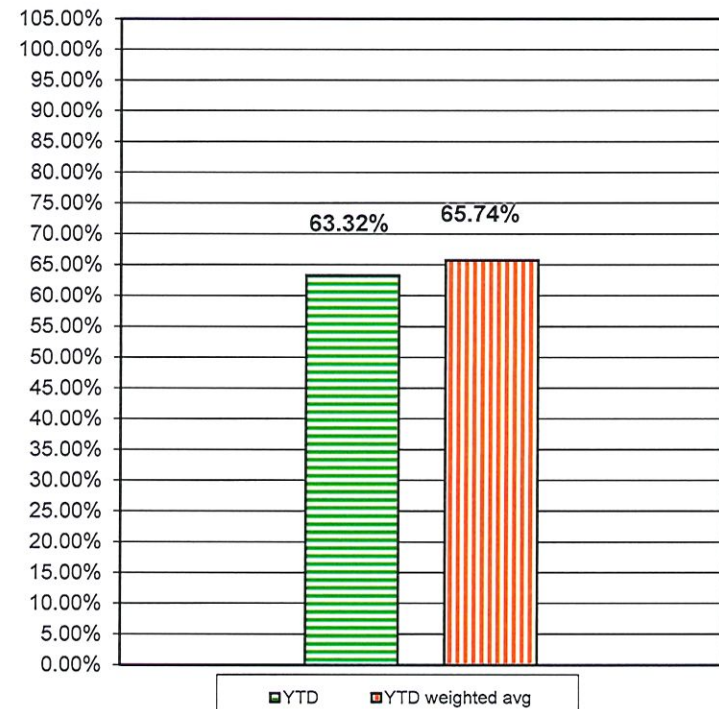
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
			\$ 3,257,678	\$3,076,367	
Oct.	\$ 248,131	\$ 248,131	\$ (17,733)	8.07%	8.20%
Nov.	\$ 241,668	\$ 489,799	\$ (24,456)	15.92%	16.40%
Dec.	\$ 241,668	\$ 731,467	\$ (26,292)	23.78%	24.70%
Jan.	\$ 241,356	\$ 972,823	\$ (26,745)	31.62%	32.99%
Feb.	\$ 243,756	\$ 1,216,579	\$ (22,650)	39.55%	41.20%
Mar.	\$ 243,756	\$ 1,460,335	\$ (24,370)	47.47%	49.42%
Apr.	\$ 243,756	\$ 1,704,091	\$ (18,667)	55.39%	57.60%
May	\$ 243,756	\$ 1,947,847	\$ (17,699)	63.32%	65.74%
Jun.					74.08%
Jul.					82.41%
Aug.					90.72%
Sep.					100.00%

OPERATING AND NON-OPERATING EXPENSE COMPARISON **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**

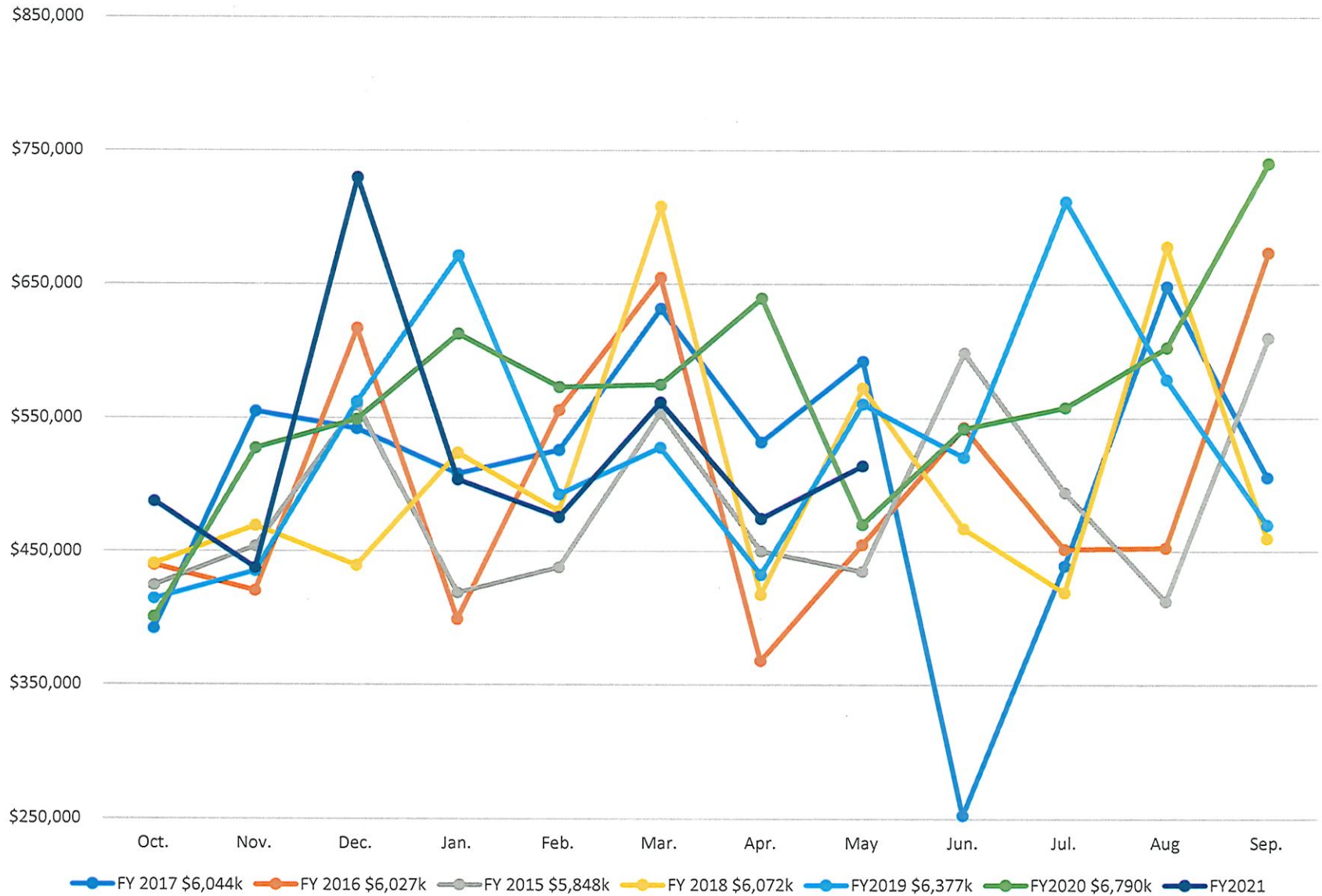
OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
MAY 2021 FY-21



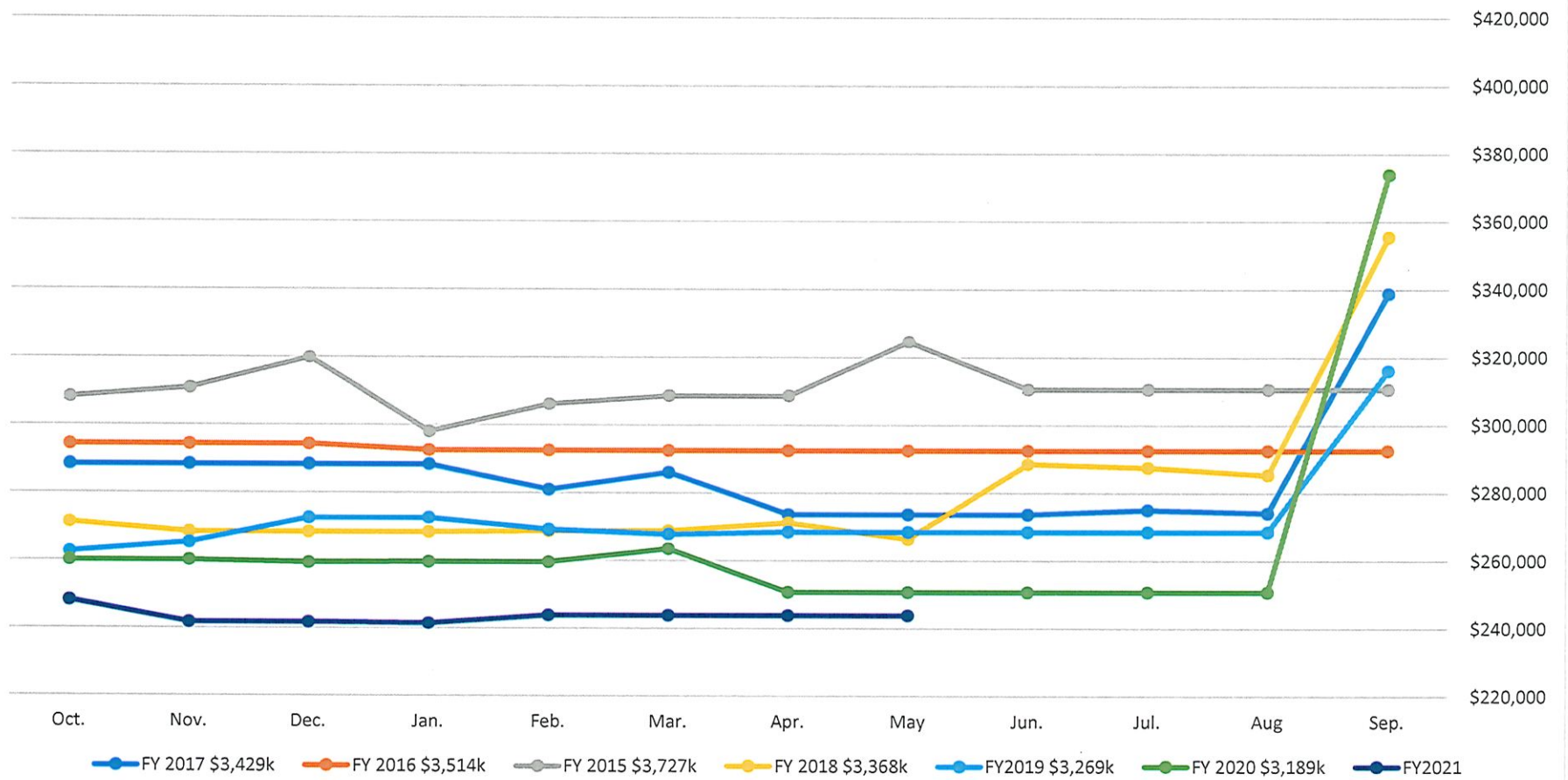
NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
MAY 2021 FY-21



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	B	T	W	X	Y	Z	AA
91	Okeechobee Utility Authority	OUA prepared / Audit			OUA prepared		OUA prepared
92	Statement of Cash Flows						
93	Basis of Accounting		Accrual Basis for Revenues		Accrual Basis for Revenues		Accrual Basis for Revenues
94			Accrual for Basis Expenses		Cash Basis for Expenses		Cash Basis for Expenses
95							
96			Sept 30, 2019		Sept 30, 2020		5-31-21
97			12 Months		12 Months		8 Months
98							
99	Cash Flows from Operations						
100	Operating Income		1,192,903		1,137,636		1,559,308
101	Depreciation & Amortization		2,804,190		2,746,474		1,685,071
102	Increase (decrease) in cash from changes in accounts receivable		(4,715)		(416,787)		462,270
103	Increase (decrease) in cash from changes in accounts payable		508,329		(394,791)		(471,553)
104	Increase in cash from changes in other assets & liabilities		83,081		372,929		165,350
105	Decrease in cash from changes in other assets & liabilities		(80,543)		(388,909)		(120,578)
106	Cash provided (used) by operations		4,503,245		3,056,552		3,279,869
107							
108	Cash Flows from Nonoperating Revenues/Expenses						
109	Capital connection fees		191,424		97,282		271,790
110	Interest revenue		197,248		157,694		32,124
111	Debt issuance costs		0		(55,500)		0
112	Interest expense		(598,589)		(613,093)		(262,776)
113	Cash provided (used) by nonoperating activities		(209,917)		(413,617)		41,139
114							
115	Cash Flows from Capital and Financing Activities						
116	Purchase of equipment, computer hardware, completed construction projects & contributed capital assets		(481,812)		(342,552)		(278,162)
117	Construction in progress		(2,499,599)		(4,913,908)		(1,291,481)
118	Acquisition of land and related costs		0		(252,195)		0
119	Sale of land and equipment		32,431		8,610		20,762
120	Gain (Loss) on sale of land and equipment		6,432		2,310		28,580
121	Bond principal payments		(4,802,237)		(1,287,391)		(1,009,715)
122	Grant revenue & FEMA reimbursement		394,358		1,154,965		330,390
123	Capital contributions from developers		8,772		224,430		63,025
124	Cash provided (used) by capital / financing activities		(7,341,655)		(5,405,731)		(2,136,601)
125							
126	Net increase (decrease) in cash and investments		(3,048,327)		(2,762,796)		1,184,406
127	The unaudited financial statements, including cash flow statement, are subject to adjustments.						
128	This interim cash flow statement for 4/30/21 does not include accruals for operating expenses.						
129	Revenues, however, are reported on an accrual basis.						

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
May 30, 2021

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 1,892,822.85
Unrestricted assets:	
Investments	0.00
Interest receivable	0.00
Grants receivable	
Restricted assets:	
Cash and cash equivalents	8,494,591.90
Investments	0.00
Interest receivable	0.00
Receivables:	
Accounts receivable	1,604,643.75
less allowance for uncollectible accounts	-176,929.94
Inventories	503,359.48
Prepaid Expenses	185,514.98
Total current assets	<u>12,504,003.02</u>

NONCURRENT ASSETS

Capital assets:

Land	2,743,323.32
Utility plants, buildings and equipment	99,685,087.29
	<u>102,428,410.61</u>
Less accumulated depreciation	-48,176,165.17
	<u>54,252,245.44</u>
Construction in progress	8,450,486.88
Total capital assets	<u>62,702,732.32</u>

Other Assets:

Net Pension Asset	286,195.00
Unamortized organizational cost, net	0.00

Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid	206,267.00
Deferred loss on bond refunding, net	683,187.00

Total Deferred charges:	<u>889,454.00</u>
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Total noncurrent assets	<u>63,878,381.32</u>
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TOTAL ASSETS	<u><u>\$ 76,382,384.34</u></u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$	57,870.33
Accrued expenses		104,595.49
Due to other governments		21,513.07
Bonds payable (current)		1,018,427.87
Accrued compensated absences (current)		256,705.83
Payable from restricted assets		
Accrued interest		65,217.33
Customer Deposits		648,153.86
Total current liabilities		<u>2,172,483.78</u>

NONCURRENT LIABILITIES

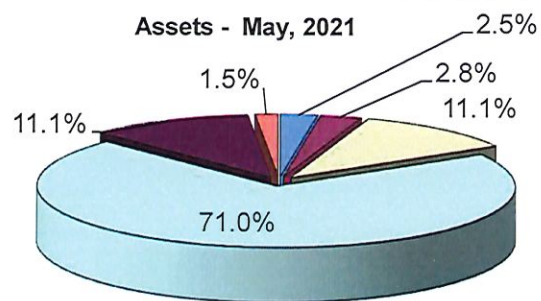
Long-term portion of bonds payable, net		18,995,699.46
Accrued OPEB payable		50,665.00
Net Pension Liability and Deferred Pension Inflow		571,809.00
Unearned revenues:		
Land Lease Deferral		-
Developer agreements		464,635.36
Total noncurrent liabilities		<u>20,082,808.82</u>

TOTAL LIABILITIES		<u>22,255,292.60</u>
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NET POSITION

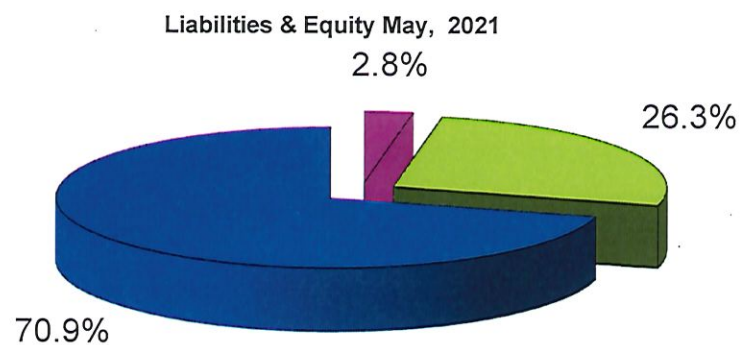
Invested in capital assets, net of related debt		38,353,565.00
Restricted for capital projects		2,152,317.00
Restricted for debt service		627,806.00
Restricted for Rate Stabilization		2,400,940.00
Unrestricted		8,570,422.02
YTD Surplus of Revenue over Expenses		2,022,041.72
Total net position		<u>54,127,091.74</u>

TOTAL LIABILITIES AND NET POSITION	\$	<u>76,382,384.34</u>
------------------------------------	----	----------------------



■ Cash
 ■ AR, Inventory & Prepaid
 ■ Restricted Cash
 ■ Fixed Assets
 ■ Construction in Progress
 ■ Other Assets (Deferred Charges)

Cash	1,892,823	2.5%
AR, Inventory & Prepaid	2,116,588	2.8%
Restricted Cash	8,494,592	11.1%
Fixed Assets	54,252,245	71.0%
Construction in Progress	8,450,487	11.1%
Other Assets (Deferred Charges)	1,175,649	1.5%
Total Assets	76,382,384	



■ Current Liabilities
 ■ Noncurrent Liabilities
 ■ Equity - Net Assets

Current Liabilities	2,172,484	2.8%
Noncurrent Liabilities	20,082,809	26.3%
Equity - Net Assets	54,127,092	70.9%
Total Liab & Equity	76,382,384	

Okeechobee Utility Authority
Detail of May 31, 2021 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

		Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Accounts included in Other Operating Revenue:				
Install Fees-Water		\$ 18,050	\$ 4,250	\$ 13,800
Private Fire Protection		\$ 53,177	47,123	6,054
Turn on/off Fees		\$ 40,507	31,737	8,769
Other Revenue-Water	A	\$ 9,821	9,690	131
Install Fees-Sewer		\$ 3,658	4,080	(422)
Kings Bay Sewer Maint. Fees		\$ 7,030	7,348	(318)
Other Revenue-Sewer	B	\$ 1,408	1,343	65
Penalties & Late Charges		\$ 78,993	78,272	721
Gain/Loss Sale of Assets	C	28,580	0	28,580
Ag Land Lease		\$ 2,508	0	2,508
Miscellaneous Revenue	D	\$ 27,563	26,220	1,343
Totals		<u>\$ 271,295</u>	<u>\$ 210,063</u>	<u>\$ 61,232</u>

A Other Revenue-Water includes:

Water service inspection fees
Backflow prevention fees
After hours charges
Meter relocation charges
Bench test charges

B Other Revenue-Sewer includes:

Wastewater service line inspection fees

C Gain/Loss on Sale of Assets

There was \$18,000 of insurance proceeds, \$6,961 from sale of 3 surplus trucks and \$3,619 from sale of surplus equipment and parts.

D Miscellaneous Revenue includes:

Administration charges
Charges for damage and repair to system:
Parts and labor used
Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

JUNE 14, 2021

CONSENT AGENDA

INVOICES FROM ONEWATER, INC. – LAKEVIEW ESTATES WWTP

Please find attached the invoice in the amount of \$89,104.75 submitted by OneWater, Inc. Staff is aware of the work currently being done by OneWater, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$977,950.00
May-20	1	May-20		\$45,572.00	\$932,378.00
Jun-20	2	Jun-20		\$136,314.31	\$796,063.69
Jul-20	3	Jul-20		\$52,969.00	\$743,094.69
Aug-20	4	Aug-20		\$50,509.00	\$692,585.69
Sep-20	5	Sep-20		\$36,500.00	\$656,085.69
Oct-20	6	Nov-20		\$32,725.00	\$623,360.69
Nov-20	7	Nov-20		\$36,765.00	\$586,595.69
Dec-20	8	Dec-20		\$38,257.50	\$548,338.19
Jan-21	9	Jan-21		\$63,900.00	\$484,438.19
Feb-21	10	Feb-21		\$3,887.00	\$480,551.19
Mar-21	11	Mar-21		\$24,900.25	\$455,650.94
Apr-21	12	Apr-21		\$29,112.75	\$426,538.19
May-21	13	May-21		\$59,240.00	\$367,298.19
Jun-21	14		\$89,104.75		\$278,193.44

Staff recommends approval of this invoice in the amount of \$89,104.75 to OneWater, Inc.



INVOICE NO. 1374

June 2nd 2021

Okeechobee Utility Authority
OKEECHOBEE FL 34974
Attention: John Hayford

OneWater Inc. – Two Pilot Projects
FLDEP Grant Agreement No: LP47012
OUA, OWI, Cain Enterprises Joint Agreement Executed
3/13/2020

AGREEMENT TOTAL - Grant Task Amounts to OneWater Inc.:											\$ 123,000
Task 2 - Design and Permitting											\$ 18,000
Task 3 - Project Management & Testing											\$ 766,950
Task 4 - Construction											\$ 70,000
Task 5 - Connection to Central Sewer											
TOTAL ORDER											\$ 977,950
PAYMENT DUE THIS INVOICE:											
Task 2	See KHA invoice										\$ 636.56
Task 3											\$ -
Task 4	See ESI Invoice										\$ 85,768.19
Task 5	See ESI Invoice										\$ 2,700.00
AMOUNT DUE THIS INVOICE											\$ 89,104.75
PRIOR INVOICES:	#1344A, 1346A, 1348A	#1352A, 1355A	#1357A	#1359A	#1362A	#1363A	#1365A	#1367A	#1370A	#1371	Totals
Task 2	\$ 30,750.00	\$ 17,570.00	\$ 2,725.00	\$ 6,765.00	\$ 7,995.00	\$ 12,300.00	\$ 3,887.00	\$ 4,875.25	\$ 6,612.75	\$ 2,460.00	\$ 95,940.00
Task 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Task 4	\$ 204,105.31	69,439.00	\$ 30,000.00	\$ 30,000.00	\$ 8,662.50	\$ 30,000.00	\$ -	\$ 14,625.00	\$ 22,500.00	\$ 56,780.00	\$ 466,111.81
Task 5	\$ -	\$ -	\$ -	\$ -	\$ 21,600.00	\$ 21,600.00	\$ -	\$ 5,400.00	\$ -	\$ -	\$ 48,600.00
TOTAL PRIOR INVOICES	\$ 234,855.31	\$ 87,009.00	\$ 32,725.00	\$ 36,765.00	\$ 38,257.50	\$ 63,900.00	\$ 3,887.00	\$ 24,900.25	\$ 29,112.75	\$ 59,240.00	\$ 610,651.81
REMAINING TO BE INVOICED:											
Task 2											\$ 26,423.44
Task 3											\$ 18,000.00
Task 4											\$ 215,070.00
Task 5											\$ 18,700.00
TOTAL REMAINING TO BE INVOICED											\$ 278,193.44
TOTAL ORDER											\$977,950.00

Please remit amount due now to:

Pay Routing Transit Number: ABA 021052053

Account Number: 18339057

PNC Bank

OneWater Inc., P O Box 222, Cary NC 27512
Tel 317.582.1400 info@algaewheel.com

www.algaewheel.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

JUNE 14, 2021

CONSENT AGENDA

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW
WATERWATER SERVICE AREA PROJECT**

Please find attached the invoice in the amount of \$19,783.98 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1		\$19,783.98		\$1,121,999.02

Staff recommends approval of this invoice in the amount of \$19,783.98 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

June 7, 2020

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1368
SW Wastewater Service Area Project (SEC Proj. No. 19-04)
Part E – Project 2 Design, Permitting and Construction Phase Services
OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	9%	\$19,783.98	\$0.00	\$19,783.98
E2 – Final Design and Permitting	\$476,232	0%	\$0.00	\$0.00	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	0%	\$0.00	\$0.00	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	0%	\$0.00	\$0.00	\$0.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$19,783.98

Total Purchase Order Amount: \$1,141,783.00
Total Billed to Date: \$ 19,783.98
Total Billed this Invoice: \$ 19,783.98

For services rendered through June 5, 2021.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

JUNE 14, 2021

CONSENT AGENDA

OAK LAKE ESTATES PRP PAY APPLICATION NO. 2

Please find attached the first contractor pay application. Pay Application No. 2 is for \$209,335.63 and has been certified by both the wastewater and the stormwater engineers. Of that total, \$13,517.65 will be applied towards the wastewater work items while \$195,817.98 is applied against stormwater work items. The OUA will pay the entire pay request and then seek reimbursement from Okeechobee County for the stormwater pay item. Please find attached letters from both the wastewater and stormwater engineering CEI consultants and Pay Application No. 2.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,295,903.80
May-21	1	May-21		\$197,223.71	\$1,098,680.09
Jun-21	2		\$209,335.63		\$1,098,680.09

OUA staff recommends payment of \$209,335.63 to PRP Construction Group, LLC for Pay Application No. 2.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

June 8, 2021

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

RE: Oak Lake Estates Wastewater and Stormwater Improvements Project
PRP Construction Group LLC – Pay Application No. 2

Mr. Hayford:

Please find attached Pay Application No. 2 for the above-referenced project, recommended for payment in the amount of \$209,335.63, which covers work confirmed to have been completed for the period from 4/26/2021 to 5/25/2021, less the required 10% retainage.

Of the amount certified, **\$13,517.65** is attributable to the wastewater portion of the project. The remaining **\$195,817.98** is attributable to the stormwater portion of the project, per the agreement between OUA and Okeechobee County.

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

cc: Stefan K. Matthes, PE

June 08, 2021

Sender's Email: smatthes@ct-eng.com
Project 18-012

Via Email: Jhayford@ouafl.com

Mr. John Hayford
Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Oak Lakes Estates Wastewater and Stormwater Improvements Project
PRP Construction Group LLC – Pay Request No. 2**

Dear Mr. Hayford:

We have reviewed PRP Construction Group LLC's Pay Request No. 2 for the Oak Lakes Estates Wastewater and Stormwater Improvements Project. Our review is based upon the stormwater component of the overall pay request. We find the application pertaining to the stormwater components to be true and correct for the work performed during the pay period.

Of the overall amount requested for the pay period, \$195,817.98 is directly attributed to the stormwater portion of the project. We recommend payment for the work requested to the contractor.

Should you have any questions regarding the enclosed pay request, please feel free to contact our office.

Sincerely,

CULPEPPER & TERPENING, INC.

Stefan K. Matthes, P.E.
Senior Vice President

Enclosures

cc: Jeff Sumner, P.E.

TO (OWNER/REP):	OKEECHOBEE UTILITY AUTHORITY	APPLICATION NO.:	2.0	OAKLE-002
ADDRESS:	100 SW 5th Ave, Okeechobee, FL 34974	PERIOD FROM:	5/1/2021	REVISED
FROM (CONTRACTOR):	PRP CONSTRUCTION GROUP, LLC	TO:	5/25/2021	
ADDRESS:	8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL 34956	OUA PO #	10805	
CONTRACT FOR:	OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS	CONTRACT DATE:	3/2/2021	

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED BY OWNER		ADDITIONS	DELETIONS
NO.	DESCRIPTION		
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
TOTALS		\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		\$ -	\$ -

Application is made for payment, as shown below, according to the CONTRACT DOCUMENTS and Continuation Sheet (s) attached.

1.	ORIGINAL CONTRACT SUM	*****	\$	1,295,903.80
2.	Net change by Change Orders	*****	\$	-
3.	CONTRACT SUM TO DATE	*****	\$	1,295,903.80
4.	TOTAL COMPLETED AND STORED TO DATE (Column L on Continuation Sheet (s))	*****	\$	451,732.60
5.	RETAINAGE (10%)	*****	\$	45,173.26
6.	TOTAL EARNED LESS RETAINAGE (Line 4 less line 5)	*****	\$	406,559.34
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Certificate)	*****	\$	197,223.71
8.	CURRENT PAYMENT DUE	*****	\$	209,335.63
9.	BALANCE TO FINISH PLUS RETAINAGE (Line 3 less line 6)	*****	\$	889,344.46

State of: FLORIDA COUNTY OF: MARTIN
 Subscribed and sworn to before me this 8 day of June, 2021.

Notary Public: Donna S. Carman
 My Commission expires: 1/9/2022

AMOUNT CERTIFIED: \$ **209,335.63**

CONTRACTOR'S CERTIFICATION

I hereby certify that the labor and materials listed on this request for payment have been used in the construction of this Work and payment received from the last request for payment has been used to make payment to all Subcontractors, laborers, materialmen and suppliers except as listed below

and

The undersigned Contractor certifies that Work covered by this Application for Payment has been completed according to the Contract Documents, that all amounts have been paid by the Contractor for Work done by any Subcontractor for Work for which previous Certifications of Payments were issued and payments received from Owner, and that current Payment is now due in accordance with the Contract Documents and all Federal, State and Local Laws.

CONTRACTOR:

BY: Peggy Sheltra DATE: 6/8/2021
Peggy Sheltra, President

ENGINEER: _____

BY: Jeffrey M Sumner DATE: 06/08/21
Sumner Engineering & Consulting, Inc.

THE AMOUNT CERTIFIED PAYABLE ONLY TO CONTRACTOR NAMED HEREIN

Line Item 15 carried over
 \$1457.80

Project: 8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL. 34956
 Project #: OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS 10805
 Page 1 of this Application and Certificate of Payment, containing Contractor's signed Certification is attached. In tabulations below, totals and sub-totals must coincide with updated Contract Amount.
 APPLICATION NO.: 2.0 OLE-001
 PERIOD FROM: 5/1/2021
 TO: 5/25/2021

Project #:	CAR FIRE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS													
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Item No.	Item	CONTRACT				QUANTITIES			AMOUNT (\$)			(\$) Balance To Finish (F-L)	% Comple te (L/F)	Retainage (\$) (L*10%)
		Quantity	Unit	Unit Price (\$)	Schedule of Values (\$)	Previous Invoices	Current Invoice	Total (G+H)	Previous Invoices	Current Invoice	Total (J+K)			
	PART 1 GENERAL													
1	MOBILIZATION /GEN REQUIREMENTS	1	LS	\$49,250.00	\$ 49,250.00	0.50	0.25	0.75	\$ 24,625.00	\$ 12,312.50	\$ 36,937.50	\$ 12,312.50	75.0%	\$ 3,693.75
2	INDEMNIFICAITON	1	LS	\$20,950.00	\$ 20,950.00	0.50	0.25	0.75	\$ 10,475.00	\$ 5,237.50	\$ 15,712.50	\$ 5,237.50	75.0%	\$ 1,571.25
3	AS-BUILTS RECORD DRAWINGS	1	LS	\$27,750.00	\$ 27,750.00	0.10	0.20	0.30	\$ 2,775.00	\$ 5,550.00	\$ 8,325.00	\$ 19,425.00	30.0%	\$ 832.50
4	MAINTENANCE OF TRAFFIC	1	LS	\$19,975.00	\$ 19,975.00	0.25	0.25	0.50	\$ 4,993.75	\$ 4,993.75	\$ 9,987.50	\$ 9,987.50	50.0%	\$ 998.75
5	EXISTING UTILITY LOCATION/ IDENTIFICATION	1	LS	\$12,397.00	\$ 12,397.00	0.25	0.25	0.50	\$ 3,099.25	\$ 3,099.25	\$ 6,198.50	\$ 6,198.50	50.0%	\$ 619.85
	NPDES CONSTRUCTION PERMIT COMPLIANCE													
6A	GENERAL	1	LS	\$14,000.00	\$ 14,000.00	0.25	0.25	0.50	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00	50.0%	\$ 700.00
6B	SEDIMENT BARRIER	7380	LF	\$2.75	\$ 20,295.00	1,211.00		1,211.00	\$ 3,330.25	\$ -	\$ 3,330.25	\$ 16,964.75	16.4%	\$ 333.03
6C	TURBIDITY BARRIER	90	LF	\$18.50	\$ 1,665.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 1,665.00	0.0%	\$ -
6E	INLET PROTECTION SYSTEM	11	EA	\$185.00	\$ 2,035.00	7.00	4.00	11.00	\$ 1,295.00	\$ 740.00	\$ 2,035.00	\$ -	100.0%	\$ 203.50
8	PRECONSTRUCTION VIDEO	1	LS	\$3,950.00	\$ 3,950.00	1.00		1.00	\$ 3,950.00	\$ -	\$ 3,950.00	\$ -	100.0%	\$ 395.00
Sub-Total (PART 1 GENERAL)					\$ 172,267.00				\$ 58,043.25	\$ 35,433.00	\$ 93,476.25	\$ 78,790.75	54.3%	\$ 9,347.63

PART 2A FIELDWORK WASTEWATER														
FURNISH AND INSTALL SDR-21 PVC VACUUM MAIN														
11A	4"	3200	LF	\$27.00	\$ 86,400.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 86,400.00	0.0%	\$ -
FURNISH AND INSTALL RESILIENT WEDGE GATE (V-3)														
12A	4"	3	EA	\$1,625.00	\$ 4,875.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 4,875.00	0.0%	\$ -
INSTALL AIRVAC VACUUM COLLECTING PIT ASSEMBLIES, COMPLETE TYPE "A" (DEPTH FROM F. GRADE TO GRAVITY INVERT MUST NOT BE LESS THAN 3.71 FEET)														
13A	ADJCENT TO VACUUM MAIN	11	EA	\$9,625.00	\$ 105,875.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 105,875.00	0.0%	\$ -
13B	ACROSS STREET FROM VACUUM MAIN	7	EA	\$9,837.00	\$ 68,859.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 68,859.00	0.0%	\$ -
TYPE "B" (DEPTH FROM F. GRADE TO GRAVITY INVERT MUST NOT BE LESS THAN 6.00 FEET)														
14A	ADJCENT TO VACUUM MAIN	3	EA	\$9,875.00	\$ 29,625.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 29,625.00	0.0%	\$ -
14B	ACROSS STREET FROM VACUUM MAIN	2	EA	\$10,989.00	\$ 21,978.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 21,978.00	0.0%	\$ -
Sub-Total (WASTE WATER PART 2A)					\$ 317,612.00				\$ -	\$ -	\$ -	\$ 317,612.00	0.0%	\$ -

Project: 8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL. 34956 Page 1 of this Application and Certificate of Payment, containing APPLICATION NO.: 2.0 OLE-001
 Contractor's signed Certification is attached. In tabulations PERIOD FROM: 5/1/2021
 below, totals and sub-totals must coincide with updated Contract Amount. TO: 5/25/2021

Project #:	OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
Item No.	Item	Quantity	Unit	CONTRACT		QUANTITIES			AMOUNT (\$)			Balance To Finish (F-L)	% Complete (L/F)	Retainage (\$) (L*10%)	
				Price (\$)	Schedule of Values (\$)	Previous Invoices	Current Invoice	Total (G+H)	Previous Invoices	Current Invoice	Total (J+K)				
	PART 2B STORM WATER														
15	CLEARING & GRUBBING (INCLUDES REMOVAL OF PIPING)	3.6	AC	\$14,578.00	\$ 52,480.80	1.00	1.00	2.00	\$ 14,578.00	\$ 14,578.00	\$ 29,156.00	\$ 23,324.80	55.6%	\$ 2,915.60	
16A	REGULAR EXCAVATION (SWALE GRADING)	5410	lf	\$3.50	\$ 18,935.00	0.00	800.00	800.00	\$ -	\$ 2,800.00	\$ 2,800.00	\$ 16,135.00	14.8%	\$ 280.00	
16B	TYPE "B" STABILIZATION (ROADWAY SHOULDER & DRIVEWAYS)	963	SY	\$19.50	\$ 18,778.50	0.00	150.00	150.00	\$ -	\$ 2,925.00	\$ 2,925.00	\$ 15,853.50	15.6%	\$ 292.50	
17	INLET DITCH BOTTOM, TYPE-E	13	EA	\$3,667.00	\$ 47,671.00	6.00	7.00	13.00	\$ 22,002.00	\$ 25,669.00	\$ 47,671.00	\$ -	100.0%	\$ 4,767.10	
18	J-7 MANHOLE	2	EA	\$5,273.00	\$ 10,546.00	1.00	1.00	2.00	\$ 5,273.00	\$ 5,273.00	\$ 10,546.00	\$ -	100.0%	\$ 1,054.60	
	CULVERT INSTALLATION												#DIV/0!		
19A	PIPE CULVERT, CORRUGATED ALUMINUM, ROUND, 15"	268	LF	\$43.50	\$ 11,658.00	0.00	80.00	80.00	\$ -	\$ 3,480.00	\$ 3,480.00	\$ 8,178.00	29.9%	\$ 348.00	
19B	PIPE CULVERT, CORRUGATED ALUMINUM, ROUND, 18"	84	LF	\$48.75	\$ 4,095.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 4,095.00	0.0%	\$ -	
19C	PIPE CULVERT, CORRUGATED ALUMINUM, ROUND, 24"	44	LF	\$62.50	\$ 2,750.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 2,750.00	0.0%	\$ -	
19D	PIPE CULVERT, CORRUGATED ALUMINUM, ELLIPTICAL, 13"X 17"	210	LF	\$45.50	\$ 9,555.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 9,555.00	0.0%	\$ -	
19E	PIPE CULVERT, CORRUGATED SLUMINUM, ELLITICAL, 24" X 35"	769	LF	\$85.00	\$ 65,365.00	0.00	751.00	751.00	\$ -	\$ 63,835.00	\$ 63,835.00	\$ 1,530.00	97.7%	\$ 6,383.50	
19F	PIPE CULVERT, CORRUGATED ALUMINUM, ELLIPTICAL, 29"X 42"	987	LF	\$134.00	\$ 132,258.00	810.00	375.50	1,185.50	\$ 108,540.00	\$ 50,317.00	\$ 158,857.00	\$ (26,599.00)	120.1%	\$ 15,885.70	
19G	PIPE CULVERT, REINFORCED CONCRETE, ROUND 18"	84	LF	\$52.50	\$ 4,410.00	0.00	97.00	97.00	\$ -	\$ 5,092.50	\$ 5,092.50	\$ (682.50)	115.5%	\$ 509.25	
19H	PIPE CULVERT, REINFORCED CONCRETE, ELLIPTICAL, 19"X30"	84	LF	\$93.00	\$ 7,812.00	0.00	52.00	52.00	\$ -	\$ 4,836.00	\$ 4,836.00	\$ 2,976.00	61.9%	\$ 483.60	
19I	PIPE CULVERT, REINFORCED CONCRETE, ELLIPTICAL, 24"X 38"	36	LF	\$126.00	\$ 4,536.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 4,536.00	0.0%	\$ -	
19J	PIPE CULVERT, RENFORCED CONCRETE, ELLIPTICAL, 29" X 45"	67	LF	\$193.00	\$ 12,931.00	63.00		63.00	\$ 12,159.00	\$ -	\$ 12,159.00	\$ 772.00	94.0%	\$ 1,215.90	
	MITERED END SECTION INSTALLATION STORMWATER														
20A	MITERED END SECTION, 19" X 30"	2	EA	\$1,297.00	\$ 2,594.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 2,594.00	0.0%	\$ -	
20B	MITERED END SECTION, 18"	6	EA	\$987.00	\$ 5,922.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 5,922.00	0.0%	\$ -	
20C	MITERED END SECTION, 24"	2	EA	\$1,123.00	\$ 2,246.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 2,246.00	0.0%	\$ -	
Sub-Total (STORM WATER PART 2 B)					\$ 414,543.30				\$ 162,552.00	\$ 178,805.50	\$ 341,357.50	\$ 73,185.80	82.3%	\$ 34,135.75	

PART 3A RESTORATION - WASTEWATER															
30	PERFORMANCE TURF, SOD	1250	SY	\$4.00	\$ 5,000.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 5,000.00	0.0%	\$ -	
DRIVEWAY															
31A	CONCRETE (6" THICK)	470	SY	\$56.50	\$ 26,555.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 26,555.00	0.0%	\$ -	
ASPHALT REPAIR															
32A	OPTIONAL BASE, BASE GROUP 16 (LBR 100) (16" THICK)	465	SY	\$32.50	\$ 15,112.50	0.00		0.00	\$ -	\$ -	\$ -	\$ 15,112.50	0.0%	\$ -	
32B	TURNOUT CONSRUCTION (ASPHALT DRIVEWAYS)	215	SY	\$99.00	\$ 21,285.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 21,285.00	0.0%	\$ -	
32C	SUPERPAVE ASPHALTIC CONCRETE TRAFFIC C (SP-9.5) (1" THICK)	26	TN	\$214.00	\$ 5,564.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 5,564.00	0.0%	\$ -	
32D	SUPERPAVE ASPHALTIC CONCRETE TRAFFIC C (SP-12.5) (2" THICK)	52	TN	\$234.00	\$ 12,168.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 12,168.00	0.0%	\$ -	
Sub-Total (PART 3A RESTORATION - WASTEWATER)					\$ 85,684.50				\$ -	\$ -	\$ -	\$ 85,684.50	0.0%	\$ -	

Project: 8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL. 34956
 Project #: OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS
 10805
 Page 1 of this Application and Certificate of Payment, containing Contractor's signed Certification is attached. In tabulations below, totals and sub-totals must coincide with updated Contract Amount.
 APPLICATION NO.: 2.0 OLE-001
 PERIOD FROM: 5/1/2021
 TO: 5/25/2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Item No.	Item	CONTRACT			Schedule of Values (\$)	QUANTITIES			AMOUNT (\$)			Balance To Finish (\$) (F-L)	% Complete (L/F)	Retainage (\$) (L*10%)
		Quantity	Unit	Unit Price (\$)		Previous Invoices	Current Invoice	Total (G+H)	Previous Invoices	Current Invoice	Total (J+K)			
	PART 3B RESTORATION - STORMWATER													
30	PERFORMANCE TURF SOD	12242	SY	\$ 4.50	\$ 55,089.00	0.00	1,175.30	1,175.30	\$ -	\$ 5,288.85	\$ 5,288.85	\$ 49,800.15	9.6%	\$ 528.89
31A	CONCRETE (6")	715	SY	\$ 56.00	\$ 40,040.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 40,040.00	0.0%	\$ -
31D	PATTERNED PAVEMENT STAMPED	120	SY	\$ 71.00	\$ 8,520.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 8,520.00	0.0%	\$ -
32A	OPTIONAL BASE, BASE GROUP 16(LBR 100) (16" THICK)	190	SY	\$ 33.00	\$ 6,270.00	0.00	288.00	288.00	\$ -	\$ 9,504.00	\$ 9,504.00	\$ (3,234.00)	151.6%	\$ 950.40
32B	TURNOUT CONSTRUCTION (ASPHALT DRIVEWAYS)	713	SY	\$ 103.00	\$ 73,439.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 73,439.00	0.0%	\$ -
32C	SUPERPAVE ASPHALTIC CONCRETE TRAFFIC C (SP-9.5) (1" THICK)	24	TN	\$ 224.00	\$ 5,376.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 5,376.00	0.0%	\$ -
32D	SUPERPAVE ASPHALTIC CONCRETE TRAFFIC C (SP-12.5) (2" THICK)	21.5	TN	\$ 234.00	\$ 5,031.00	0.00	9.00	9.00	\$ -	\$ 2,106.00	\$ 2,106.00	\$ 2,925.00	41.9%	\$ 210.60
33	HEADWALL REPLACEMENT (IN KIND)	6	EA	\$ 4,675.00	\$ 28,050.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 28,050.00	0.0%	\$ -
34	WATER VALVE ADJUSTMENT, UTILITY	10	EA	\$ 607.00	\$ 6,070.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 6,070.00	0.0%	\$ -
35	WATER METER ADJUSTMENT, UTILITY	9	EA	\$ 675.00	\$ 6,075.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 6,075.00	0.0%	\$ -
36	FIRE HYDRANT ADJUSTMENT, UTILITY	3	EA	\$ 1,134.00	\$ 3,402.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 3,402.00	0.0%	\$ -
34	WATER SERVICE ADJUSTMENT, UTILITY	3	EA	\$ 645.00	\$ 1,935.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 1,935.00	0.0%	\$ -
	Sub-Total (PART 3B RESTORATION - WASTEWATER)				\$ 239,297.00				\$ -	\$ 16,898.85	\$ 16,898.85	\$ 222,398.15	\$ 0.07	\$ 1,689.89

	BID PART 4-SAFETY & PART 5-CONTINGENCY													
SAFETY	SAFETY COMPLIANCE	1	EA	\$ 8,500.00	\$ 8,500.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 8,500.00	0.0%	\$ -
	CONTINGENCY / MISCELLANEOUS	1	EA	\$ 58,000.00	\$ 58,000.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ 58,000.00	0.0%	\$ -
					\$ -	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
	Sub-Total (PART 4 SAFETY & PART 5 CONTINGENCY)				\$ 66,500.00				\$ -	\$ -	\$ -	\$ 66,500.00	\$ -	\$ -

PROJECT SUMMARY														
	Sub-Total (PART I GENERAL)				\$ 172,267.00				\$ 58,043.25	\$ 35,433.00	\$ 93,476.25	\$ 78,790.75	0.54	\$ 9,347.63
	Sub-Total (WASTE WATER PART 2A)				\$ 317,612.00				\$ -	\$ -	\$ -	\$ 317,612.00	0.00	\$ -
	Sub-Total (STORM WATER PART 2 B)				\$ 414,543.30				\$ 162,552.00	\$ 178,805.50	\$ 341,357.50	\$ 73,185.80	0.82	\$ 34,135.75
	Sub-Total (PART 3A RESTORATION - WASTEWATER)				\$ 85,684.50				\$ -	\$ -	\$ -	\$ 85,684.50	0.00	\$ -
	Sub-Total (PART 3B RESTORATION - WASTEWATER)				\$ 239,297.00				\$ -	\$ 16,898.85	\$ 16,898.85	\$ 222,398.15	0.07	\$ 1,689.89
	Sub-Total (PART 4 SAFETY & PART 5 CONTINGENCY)				\$ 66,500.00				\$ -	\$ -	\$ -	\$ 66,500.00	0.00	\$ -
	Total Schedule 1				\$ 1,295,903.80				\$ 220,595.25	\$ 231,137.35	\$ 451,732.60	\$ 844,171.20	34.9%	\$ 45,173.26

Contract Totals					\$ 1,295,903.80				\$ 220,595.25	\$ 231,137.35	\$ 451,732.60	\$ 844,171.20	34.9%	\$ 45,173.26
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OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

JUNE 14, 2021

CONSENT AGENDA

**INVOICES FROM ECKLER ENGINEERING, INC. – PINE RIDGE PARK UTILITY
IMPROVMENT**

Please find attached invoices in the amount of \$1,886.00 and \$7,712.41 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$145,600.00
May-20	1	May-20		\$2,912.00	\$142,688.00
Jun-20	2	Jun-20		\$11,648.00	\$131,040.00
Jul-20	3	Jul-20		\$32,032.00	\$99,008.00
Aug-20	4	Aug-20		\$14,560.00	\$84,448.00
Aug-20	Change Order		\$21,000.00		\$105,448.00
Sep-20	5	Sep-20		\$22,148.00	\$83,300.00
Oct-20	6	Oct-20		\$24,990.00	\$58,310.00
Nov-20	7	Nov-20		\$19,992.00	\$38,318.00
Dec-20	8	Dec-20		\$4,998.00	\$33,320.00
Dec-20	Change Order		\$22,000.00		\$55,320.00
Jan-21	9	Jan-21		\$8,170.00	\$47,150.00
Feb-21	10	Feb-21		\$18,860.00	\$28,290.00
Mar-21	11	Mar-21		\$9,430.00	\$18,860.00
Apr-21	12	Apr-21		\$3,772.00	\$15,088.00
May-21	13		\$1,886.00		\$13,202.00
Jun-21	14		\$7,712.41		\$7,375.59

Staff recommends approval of these invoices in the amount of \$1,886.00 and \$7,712.41 to Eckler Engineering, Inc.

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

May 7, 2021
No: 235-006.01
Invoice No: 21074

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on April 14, 2020 under P.O. No. 10380, Engineering Scope Revision No. 1 dated 7/20/2020 and Engineering Scope Revision No. 2 dated 12/3/2020.

Professional Services from March 26, 2021 to April 25, 2021

Phase	0001	Design Phase		
Fee				
Total Fee		188,600.00		
Percent Complete		93.00	Total Earned	175,398.00
			Previous Fee Billing	173,512.00
			Current Fee Billing	1,886.00
			Total Fee	1,886.00
			Total this Phase	\$1,886.00
			Total this Invoice	\$1,886.00

Billings to Date

	Current	Prior	Total
Fee	1,886.00	173,512.00	175,398.00
Totals	1,886.00	173,512.00	175,398.00

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

June 3, 2021
No: 235-006.01
Invoice No: 21093

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on May 17, 2021 under P.O. No. 10380 (Change Order No. 3), Engineering Scope Revision No. 1 dated 7/20/2020 and Engineering Scope Revision No. 2 dated 12/3/2020 and Engineering Scope Revision No. 3 dated 5/17/2021.

Professional Services from April 26, 2025 to May 25, 2021

Phase	0001	Design Phase		
Fee				
Total Fee		300,181.00		
Percent Complete		61.00	Total Earned	183,110.41
			Previous Fee Billing	175,398.00
			Current Fee Billing	7,712.41
			Total Fee	7,712.41
			Total this Phase	\$7,712.41
			Total this Invoice	\$7,712.41

Billings to Date

	Current	Prior	Total
Fee	7,712.41	175,398.00	183,110.41
Totals	7,712.41	175,398.00	183,110.41

**PROJECT INVOICE SCHEDULE
PINE RIDGE PARK UTILITY IMPROVEMENTS**

Okeechobee Utility Authority
EEI Project Number: 235-006.01
INVOICE NUMBER :
INVOICE DATE :

21093
6/3/2021

	FY 2021 PO #	PROJECT COMPONENT	DESIGN PHASE	% COMPLETE	TOTAL THIS INVOICE	TOTAL PREVIOUS INVOICES	TOTAL TO DATE	BALANCE REMAINING
1	10380	Original Contract	\$ 145,600.00	91%	\$ -	\$ 1,886.00	\$ 132,398.00	\$ 13,202.00
2	10380	CO #1 - 11th Lane and Palm Mobile Home	\$ 21,000.00	100%	\$ -	\$ -	\$ 21,000.00	\$ -
3	10380	CO #2 - Water System Components	\$ 22,000.00	100%	\$ -	\$ -	\$ 22,000.00	\$ -
4	10380	CO #3 - Vacuum Sewer Design	<u>\$ 111,581.00</u>	7%	<u>\$ 7,712.41</u>	<u>\$ -</u>	<u>\$ 7,712.41</u>	<u>\$ 103,868.59</u>
TOTALS			\$ 300,181.00	61%	\$ 7,712.41	\$ 1,886.00	\$ 183,110.41	\$ 117,070.59

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

APRIL 12, 2021

CONSENT AGENDA

INVOICES FROM HOLTZ CONSULTING ENGINEERS, INC. – ADVANCED METER INFRASTRUCTURE

Please find attached the invoices in the amount of \$1,769.20 and \$4,423.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$17,692.00
Apr-21	1			\$4,423.00	\$13,269.00
May-21	2		\$1,769.20		\$11,499.80
Jun-21	3		\$4,423.00		\$7,076.80
	4				

Staff recommends approval of these invoices in the amount of \$1,769.20 and \$4,423.00 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: May 10, 2021
INVOICE #: **SRF AMI-2**
CLIENT: OUA
PROJECT: State Revolving Fund Water
Facilities Plan for AMI
Program
P.O. Number: 0000010754

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	17,692.00
Prior Invoices to Date:	\$	4,423.00
This Invoice Amount:	\$	1,769.20
Remaining Balance:	\$	11,499.80

THIS INVOICE AMOUNT: \$ 1,769.20

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.



Summary of Invoice by Task Amount

Billing Period Thru:

April 30, 2021

Invoice #:

SRF AMI-2

PROJECT:

State Revolving Fund Water Facilities
Plan for AMI Program

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Water Facilities Plan	\$ 17,692.00	35%	\$ 6,192.20	\$ 4,423.00	\$ 1,769.20	\$ 11,499.80
		\$ 17,692.00		\$ 6,192.20	\$ 4,423.00	\$ 1,769.20	
							\$ 11,499.80

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: June 10, 2021
INVOICE #: **SRF AMI-3**
CLIENT: OUA
PROJECT: State Revolving Fund Water
Facilities Plan for AMI
Program
P.O. Number: 0000010754

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	17,692.00
Prior Invoices to Date:	\$	6,192.20
This Invoice Amount:	\$	4,423.00
Remaining Balance:	\$	7,076.80

THIS INVOICE AMOUNT: \$ **4,423.00**

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.



Summary of Invoice by Task Amount

Billing Period Thru:

May 31, 2021

Invoice #:

SRF AMI-3

PROJECT:

State Revolving Fund Water Facilities
Plan for AMI Program

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Water Facilities Plan	\$ 17,692.00	60%	\$ 10,615.20	\$ 6,192.20	\$ 4,423.00	\$ 7,076.80
		\$ 17,692.00		\$ 10,615.20	\$ 6,192.20	\$ 4,423.00	
							\$ 7,076.80

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

APRIL 12, 2021

CONSENT AGENDA

**INVOICES FROM HOLTZ CONSULTING ENGINEERS, INC. – FDOT WATER
MAIN REPLACEMENT US441SE**

Please find attached the invoices in the amount of \$2,835.00 and \$1,413.90 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$34,900.00
Apr-21	1			\$16,355.00	\$18,545.00
May-21	2		\$2,835.00		\$15,710.00
Jun-21	3		\$1,413.90		\$14,296.10

Staff recommends approval of these invoices in the amount of \$2,835.00 and \$1,413.90 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: May 10, 2021
INVOICE #: 441 - 2
CLIENT: OUA
PROJECT: Relocation of approx 605
linear ft of 6" WM-US Hwy
441 (FDOT)
P.O. Number: 0000010755

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	34,900.00
Prior Invoices to Date:	\$	16,355.00
This Invoice Amount:	\$	2,835.00
Remaining Balance:	\$	15,710.00

THIS INVOICE AMOUNT: \$ 2,835.00

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.



Summary of Invoice by Task Amount

Billing Period Thru:

April 30, 2021

Invoice #:

441-2

PROJECT:

Relocation of approx 605 linear ft of 6"
WM - US Hwy 441 (FDOT)

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Engineering Design Services	\$ 13,750.00	100%	\$ 13,750.00	\$ 13,750.00	\$ -	\$ -
2	Permitting Services	\$ 1,660.00	100%	\$ 1,660.00	\$ 1,660.00	\$ -	\$ -
3	Bidding Services	\$ 3,780.00	100%	\$ 3,780.00	\$ 945.00	\$ 2,835.00	\$ -
4	Engineering Sevices During Construction	\$ 15,710.00	0%	\$ -	\$ -	\$ -	\$ 15,710.00
		\$ 34,900.00		\$ 19,190.00	\$ 16,355.00	\$ 2,835.00	
							\$ 15,710.00

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: June 10, 2021
INVOICE #: 441 - 3
CLIENT: OUA
PROJECT: Relocation of approx 605
linear ft of 6" WM-US Hwy
441 (FDOT)
P.O. Number: 0000010755

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	34,900.00
Prior Invoices to Date:	\$	19,190.00
This Invoice Amount:	\$	1,413.90
Remaining Balance:	\$	14,296.10

THIS INVOICE AMOUNT: \$ 1,413.90

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.



Summary of Invoice by Task Amount

Billing Period Thru:

May 31, 2021

Invoice #:

441-3

PROJECT:

Relocation of approx 605 linear ft of 6"
WM - US Hwy 441 (FDOT)

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Engineering Design Services	\$ 13,750.00	100%	\$ 13,750.00	\$ 13,750.00	\$ -	\$ -
2	Permitting Services	\$ 1,660.00	100%	\$ 1,660.00	\$ 1,660.00	\$ -	\$ -
3	Bidding Services	\$ 3,780.00	100%	\$ 3,780.00	\$ 3,780.00	\$ -	\$ -
4	Engineering Sevices During Construction	\$ 15,710.00	9%	\$ 1,413.90	\$ -	\$ 1,413.90	\$ 14,296.10
		\$ 34,900.00		\$ 20,603.90	\$ 19,190.00	\$ 1,413.90	
							\$ 14,296.10

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

JUNE 14, 2021

CONSENT AGENDA

INVOICE FROM RAFTELIS

Please find attached the invoice in the amount of \$4,783.07 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$57,850.00
Apr-21	1	Apr-21		\$6,468.75	\$51,381.25
Jun-21			\$4,783.07		\$46,598.18

Staff recommends approval of this invoice in the amount of \$4,783.07 to Raftelis.

RAFTELIS

227 W. Trade St
Suite 1400
Charlotte, NC 28202



Okeechobee Utility Authority
100 S.W. 5th Avenue
Okeechobee, FL 34974

May 11, 2021

Invoice No: 19266

Project R-0451FL21.01 Okeechobee Utility Authority - Water and Wastewater Revenue Sufficiency and Capital Connection Charge Study

PO #0000010759

Professional Services from April 1, 2021 to April 30, 2021

Professional Personnel

	Hours	Rate	Amount	
Associate				
Mercas, Diana	1.00	100.00	100.00	
Speight, Tavaris	5.50	100.00	550.00	
Sr. Manager				
Hamilton, Murray	18.50	215.00	3,977.50	
Totals	25.00		4,627.50	
Total Professional Fees				4,627.50

Project Expenses

Project Travel Expenses			155.57	
			155.57	155.57

Contract

	Current	Prior Billings		
Total Billings	4,783.07	6,468.75	11,251.82	
Contract Ceiling			57,850.00	
Remaining			46,598.18	
			Total this Invoice	\$4,783.07

Outstanding Invoices

Number	Date	Balance
18922	4/13/2021	6,468.75
Total		6,468.75

	Current	Prior	Total	Received	A/R Balance
Billings to Date	4,783.07	6,468.75	11,251.82	0.00	11,251.82

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

JUNE 14, 2021

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the Macvicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from Macvicar Consulting Inc. in the amount of \$250.00.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

JUNE 14, 2021

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

June 1, 2021

Invoice No: 6121

TO:

Okeechobee Utility Authority

100 SW 5th Avenue
Okeechobee, FL 34974

DESCRIPTION	AMOUNT
Government Relations Services performed June 2021 Fee as agreed to and amount owed: PO 10802	\$3,500.00
TOTAL AMOUNT DUE:	\$3,500.00

Please make all checks payable to Thorn Run Partners, LLC:

By Mail:

Thorn Run Partners, LLC
100 M Street, SE Suite 750
Washington, DC 20003

By Wire:

PNC BANK
ABA: 054000030
Account #5313630938
Account: Thorn Run Partners, LLC

FEIN: 27-1541515

If you have any questions concerning this invoice, contact Chris Lamond at
clamond@thornrun.com or 202-688-0222

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

JUNE 14, 2021

CUSTOMER HIGH WATER BILLING

Mr. Thomas Graham, 2915 SE 26th Street, has a high water use complaint. During the period from April 1, 2021 to May 4, 2021, 345,847 gallons went through his meter. Typically, a monthly water use at this address is in the neighborhood of 5,000 gallons per month.

Upon receipt of his bill, Mr. Graham contacted the OUA concerning the high read. He asked if the OUA meter system has a “high alarm” warning. He stated that a contractor working in his back yard hit his water line, made repairs that soon failed. Since the break was near the canal, the flowing water was not noticed.

Mr. Graham is asking for any financial relief such as writing off a portion of the billing (\$2,296.77).

OUA staff is not authorized to waive these types of fees.

Mr. Graham will be present at the meeting.

RESOLUTION 99-1

Return by 6/8/21

A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY, OKEECHOBEE FLORIDA, ADOPTING A POLICY GOVERNING PUBLIC PARTICIPATION AT BOARD MEETINGS AND WORKSHOPS, AND PROVIDING FOR AN EFFECTIVE DATE.

Now Therefore BE IT RESOLVED by the Okeechobee Utility Authority Board as follows:

THE AGENDA

The Agenda is a printed document available to you as you enter the OUA Board meetings. It lists the order of business for the Board meetings.

HOW TO GET ON THE AGENDA

There are times that certain organizations, other political sub-divisions or citizens have business to conduct with the OUA Board that is out of the realm of matters that can be handled administratively. Your agenda request must be submitted to the Office of the Executive Director, 8 working days before the meeting at which you wish to present your request to the OUA Board. You are encouraged to first consult with the Director to ascertain if your matter can be handled administratively.

When you submit your request to be placed on the agenda to the Office of the Executive Director, you must specifically state what official action you would like the OUA Board to take. Also, you must provide the OUA with all necessary documents or explanatory material to support your request. The agenda and explanatory material is delivered to each Board member several days before each meeting. This gives the Board members time to study the items before they have to make a decision about them at the Board meeting. You must also be present at the meeting to present your request. Failure to appear will result in no official action being taken and you must resubmit your request following the above procedures.

WHEN CAN YOU SPEAK AT OUA BOARD MEETINGS

1. When a portion of a Board meeting contains a public hearing, the public will have the opportunity to address the Board on the specific issue contained in the public hearing. The Chairman will ask for public comment and, at that time, anyone from the public can address the Board.
2. If an item on the Agenda is one that you specifically requested using the above procedures, you may address the Board after being recognized by the Chairman.
3. If you would like to address the OUA Board on a specific item on the Agenda that you have not requested, or is not part of a public hearing, simply raise your hand at the appropriate time for the Chairman to recognize you.
4. When addressing the Board, please speak from the podium and first state your name and address for the record.
5. The Chairman has the authority to control the time allotted for addressing the Board and the content of the address. If a group of people have the same point of view, it is recommended that one person act as the spokesman. It is the intent of the Board to hear as many different points of views as possible.

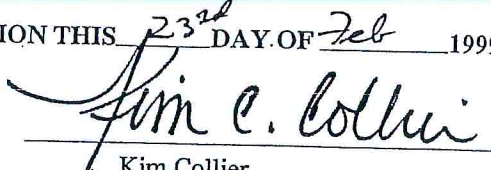
THE WORKSHOP

A workshop is an informal business meeting of the OUA Board to discuss a specific item of business. No official action will be taken by the OUA Board at a workshop meeting.

WHEN CAN YOU SPEAK AT OUR BOARD WORKSHOPS

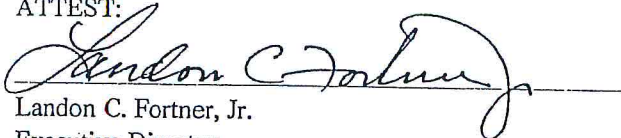
1. If you would like to address the Board at a workshop, simply raise your hand at the appropriate time for the Chairman to recognize you.
2. When addressing the Board, please speak from the podium and state your name and address for the record.
3. The Chairman has the authority to control the time allotted for addressing the Board and the content of the address. If a group of people have the same point of view, it is recommended that one person act as the spokesperson. It is the intent of the Board to hear as many different points of views as possible.

THIS RESOLUTION WILL TAKE EFFECT UPON ITS ADOPTION THIS 23rd DAY OF Feb 1999.



Kim Collier
Chairman

ATTEST:



Landon C. Fortner, Jr.
Executive Director

OKEECHOBEE UTILITY AUTHORITY
941-763-9460 FAX# 941-763-9036

AGENDA ITEM REQUEST FORM

Please mail or bring completed form to:

Okeechobee Utility Authority
Executive Director Office
100 S.W. 5th. Avenue
Okeechobee, Florida 34974-4221

NAME:

THOMAS P GRAHAM

ADDRESS:

2915 SE 26th ST
OKEECHOBEE, FL

TELEPHONE:

561 722-2961

HOME

BUSINESS

MEETING:

REGULAR ☒

SPECIAL ☐

WORKSHOP ☐

DATE:

6/14/21

PLEASE STATE THE ITEM YOU WISH TO HAVE PLACED ON THE OUA BOARD AGENDA:

BETTER WAY OF NOTIFYING CUSTOMERS ABOUT HIGH WATER USAGE

PLEASE STATE DESIRED ACTION BY THE OUA BOARD:

DO METERS HAVE ALARM WARNING?

PLEASE SUMMARIZE PERTINENT INFORMATION CONCERNING YOUR REQUEST AND ATTACH APPLICABLE DOCUMENTS:

PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUESTED?

10-15 min

SIGNED BY:

Thomas P. Graham

DATE:

JUNE 8 2021

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

JUNE 14, 2021

PROPOSED PENSION AMEDMENTS

Please see attached letter and documentation from the Jaime Mullis, OUA Employees Retirement System Chairman regarding Proposed Pension Amendments

PROPOSED PENSION AMENDMENTS

Over the last several years there have been requests from OUA Pension Plan (Plan) members to consider lowering the minimum age required to meet Normal Retirement. The Trustees have looked into a couple different options.

Current Normal Retirement eligibility is:

- 1) Attainment of age 65 and completion of at least 5 years of Credited Service, or
- 2) Completion of 30 years of Credited Service regardless of age, or
- 3) Terminated vested benefits commence upon attainment of age 65.

Current Early Retirement eligibility is:

Attainment of age 55 and ten years of credited service. However, for each year less than 65 years of age, the pension payment will be reduced by 2% per year. As an example, an employee with 10 years of service and at an age of 60, could seek early retirement. Their pension payment would be reduced by 2% per year for a total of 5 years preceding age 65, which would result in a 10% reduction on their pension payment.

Pension Trustees have been asked by members to consider two changes to the Plan. Any changes to the Plan must be reviewed and approved by the OUA Board. Proposed changes are included and attached for review.

Exhibit A

This Exhibit essentially lowers the retirement age for both Normal and Early retirement from 65 to 62 years of age. Early retirement benefit reduction of 2% per year from the earlier of 1) age 62 or 2) the date the member would have completed 30 years of credited service. The cost associated with this change is estimated at \$25,558 per year. This cost can be passed on to plan members, the OUA or any combination of the two.

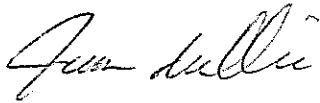
Exhibit B

This Exhibit essentially lowers the years of service needed to reach Normal Retirement. This change, if approved, would lower the years of service from 30 to 25. Additionally, the 2% penalty for each "early year" for Early Retirement would

be calculated from age 65 or the age in which the plan member would have reached 25 years of credited service. The cost associated with this change is estimated at \$73,282 per year. This cost can be passed on to plan members, the OUA or any combination of the two.

Included in this packet are Actuarial Impact Statements with the associated cost from Gabriel, Roeder, Smith & Company (GRS) OUA Pension Actuaries.

At the May 4, 2021 Pension Board Meeting both options were discussed and according to our Operating Rules & Procedures these proposed amendments have to be presented to the OUA Board of Directors for consideration and approval.

A handwritten signature in black ink, appearing to read "Jamie Mullis". The signature is fluid and cursive, with the first name "Jamie" and last name "Mullis" clearly distinguishable.

Jamie Mullis

OUA Employees Retirement System Chairman



April 14, 2020

EXHIBIT A

Board of Trustees
Okeechobee Utility Authority Employees' Retirement System
c/o Mr. Scott Baur
Resource Centers, LLC
4360 Northlake Blvd, Suite 206
Palm Beach Gardens, Florida 33410-6264

**Re: Okeechobee Utility Authority Employees' Retirement System
Actuarial Impact Statement**

Dear Trustees:

As requested, we are pleased to enclose three (3) copies of an Actuarial Impact Statement as of October 1, 2019 for the proposed amendment under the Okeechobee Utility Authority Employees' Retirement System (System).

Background – The System currently provides:

- Normal Retirement eligibility upon the earlier of 1) attainment of age sixty-five (65) and completion of five (5) years of Credited Service or 2) completion of thirty (30) years of Credited Service
- Terminated vested benefits commence upon attainment of age sixty-five (65)
- Early retirement benefit reduction of 2% per year from age sixty-five (65)

Proposed Amendment – Under the proposed amendment:

- Normal Retirement eligibility upon the earlier of 1) attainment of age sixty-two (62) and completion of five (5) years of Credited Service or 2) completion of thirty (30) years of Credited Service
- Terminated vested benefits commence upon attainment of age sixty-two (62)
- Early retirement benefit reduction of 2% per year from the earlier of 1) age sixty-two (62) or 2) the date the member would have completed thirty (30) years of Credited Service

Results – Based upon the results of our Actuarial Impact Statement, the proposed amendment increases the first year annual Utility Authority contribution by \$25,558 (1.2% of covered payroll - \$2,131,752).

Filing Requirements – We have prepared the Actuarial Impact Statement for filing with the State of Florida. Please note that this Statement must be signed and dated on behalf of the Board of Trustees. Copies of the Ordinance upon passage at first reading along with the signed and dated Actuarial Impact Statement are generally required to be filed with the State at the following address:

Mr. Douglas E. Beckendorf, A.S.A.
Bureau of Local Retirement Services
Division of Retirement
Building 8
Post Office Box 9000
Tallahassee, Florida 32315-9000

We understand the State requires funding no later than the fiscal year next following the effective date of the increases in costs resulting from the Ordinance.

Please forward a copy of the Ordinance upon passage to update our files.

Other Considerations – Under Governmental Accounting Standards Board (GASB) Statement Number 68, we understand the cost / income of benefit changes must be recognized immediately in pension expense (accounting not funding). Therefore, the pension expense is expected to increase the first year and then is expected to return to lower levels in fiscal years following initial recognition of the benefit change.

Please note the proposed amendments apply to current active members.

Risk Assessment – Risk assessment may include scenario tests, sensitivity, or stress tests, stochastic modeling, and a comparison of the present value of benefits at low-risk discount rates. We are prepared to perform such assessment to aid the Board in the decision-making process. Please refer to the October 1, 2019 Actuarial Valuation Report dated January 23, 2020 for additional discussion regarding the risks associated with measuring the accrued liability and the minimum funding payment.

Actuarial Assumptions and Methods, System Provisions, Financial Data, Member Census Data – The actuarial assumptions and methods, financial data and member census data employed for purposes of our Actuarial Impact Statement are the same actuarial assumptions and methods, financial data and member census data utilized for the October 1, 2019 Actuarial Valuation with the following exception:

- ***Assumed retirement eligibility*** is the earlier of 1) attainment of age sixty-two (62) and completion of five (5) years of Credited Service or 2) completion of thirty (30) years of Credited Service



The System provisions employed for purposes of our Actuarial Impact Statement are the same System provisions utilized for the October 1, 2019 Actuarial Valuation with the exception of the proposed amendment changes described above.

This Actuarial Impact Statement is intended to describe the estimated future financial effects of the proposed System provision changes on the System, and is not intended as a recommendation in favor of the benefit changes or in opposition of the System provision changes.

These calculations are based upon assumptions regarding future events. However, the System's long term costs will be determined by actual future events, which may differ materially from the assumptions made. These calculations are also based upon present System provisions that are referenced in this Actuarial Impact Statement.

If you have reason to believe the assumptions used are unreasonable, the System provisions are incorrectly described as referenced, important System provisions relevant to this proposed Actuarial Impact Statement are not described or that conditions have changed since the calculations were made, you should contact the undersigned prior to relying on information in this Actuarial Impact Statement.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: System experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and changes in System provisions or applicable law. Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

This Actuarial Impact Statement should not be relied on for any purpose other than the purpose described in the primary communication. Determinations of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

This Actuarial Impact Statement has been prepared by actuaries who have substantial experience valuing public employee retirement plans. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of the System as of the Actuarial Impact Statement date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board and with applicable statutes.



Board of Trustees
April 14, 2020
Page Four

This Actuarial Impact Statement may be provided to parties other than the Board only in its entirety and only with the permission of an approved representative of the Board.

The signing actuaries are independent of the System sponsor.

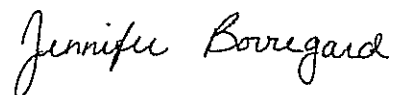
If you have reason to believe that the information provided in this Actuarial Impact Statement is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the undersigned prior to making such decision.

The undersigned are Members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. If you should have any question concerning the above or if we may be of further assistance with this matter, please do not hesitate to contact us.

Sincerest regards,



Shelly L. Jones, A.S.A., M.A.A.A., E.A., F.C.A., C.F.A.
Consultant and Actuary



Jennifer M. Borregard, M.A.A.A., E.A., F.C.A.
Consultant and Actuary



January 26, 2021

EXHIBIT B

Board of Trustees
Okeechobee Utility Authority Employees' Retirement System
c/o Mr. Scott Baur
Resource Centers, LLC
4360 Northlake Blvd, Suite 206
Palm Beach Gardens, Florida 33410-6264

**Re: Okeechobee Utility Authority Employees' Retirement System
Actuarial Impact Statement**

Dear Trustees:

As requested, we are pleased to enclose three (3) copies of an Actuarial Impact Statement as of October 1, 2019 for the proposed amendment under the Okeechobee Utility Authority Employees' Retirement System (System).

Background – The System currently provides:

- Normal Retirement eligibility upon the earlier of 1) attainment of age sixty-five (65) and completion of five (5) years of Credited Service or 2) completion of thirty (30) years of Credited Service
- Terminated vested benefits commence upon attainment of age sixty-five (65)
- Early retirement benefit reduction of 2% per year from age sixty-five (65)

Proposed Amendment – Under the proposed amendment:

- Normal Retirement eligibility upon the earlier of 1) attainment of age sixty-five (65) and completion of five (5) years of Credited Service or 2) completion of twenty-five (25) years of Credited Service
- Terminated vested benefits commence upon attainment of age sixty-five (65)
- Early retirement benefit reduction of 2% per year from the earlier of 1) age sixty-five (65) or 2) the date the member would have completed twenty-five (25) years of Credited Service

Results – Based upon the results of our Actuarial Impact Statement, the proposed amendment increases the first year annual Utility Authority contribution by \$73,282 (3.4% of covered payroll - \$2,131,752).

Filing Requirements – We have prepared the Actuarial Impact Statement for filing with the State of Florida. Please note that this Statement must be signed and dated on behalf of the Board of Trustees. Copies of the Ordinance upon passage at first reading along with the signed and dated Actuarial Impact Statement are generally required to be filed with the State at the following address:

Mr. Douglas E. Beckendorf, A.S.A.
Bureau of Local Retirement Services
Division of Retirement
Building 8
Post Office Box 9000
Tallahassee, Florida 32315-9000

We understand the State requires funding no later than the fiscal year next following the effective date of the increases in costs resulting from the Ordinance.

Please forward a copy of the Ordinance upon passage to update our files.

Other Considerations – Under Governmental Accounting Standards Board (GASB) Statement Number 68, we understand the cost / income of benefit changes must be recognized immediately in pension expense (accounting not funding). Therefore, the pension expense is expected to increase the first year and then is expected to return to lower levels in fiscal years following initial recognition of the benefit change.

Please note the proposed amendments apply to current active members.

Risk Assessment – Risk assessment may include scenario tests, sensitivity, or stress tests, stochastic modeling, and a comparison of the present value of benefits at low-risk discount rates. We are prepared to perform such assessment to aid the Board in the decision-making process. Please refer to the October 1, 2019 Actuarial Valuation Report dated January 23, 2020 for additional discussion regarding the risks associated with measuring the accrued liability and the minimum funding payment.

Actuarial Assumptions and Methods, System Provisions, Financial Data, Member Census Data –

The actuarial assumptions and methods, financial data and member census data employed for purposes of our Actuarial Impact Statement are the same actuarial assumptions and methods, financial data and member census data utilized for the October 1, 2019 Actuarial Valuation with the following exception:

- ***Assumed retirement eligibility*** is the earlier of 1) attainment of age sixty-five (65) and completion of five (5) years of Credited Service or 2) completion of twenty-five (25) years of Credited Service



The System provisions employed for purposes of our Actuarial Impact Statement are the same System provisions utilized for the October 1, 2019 Actuarial Valuation with the exception of the proposed amendment changes described above.

This Actuarial Impact Statement is intended to describe the estimated future financial effects of the proposed System provision changes on the System, and is not intended as a recommendation in favor of the benefit changes or in opposition of the System provision changes.

These calculations are based upon assumptions regarding future events. However, the System's long term costs will be determined by actual future events, which may differ materially from the assumptions made. These calculations are also based upon present System provisions that are referenced in this Actuarial Impact Statement.

If you have reason to believe the assumptions used are unreasonable, the System provisions are incorrectly described as referenced, important System provisions relevant to this proposed Actuarial Impact Statement are not described or that conditions have changed since the calculations were made, you should contact the undersigned prior to relying on information in this Actuarial Impact Statement.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: System experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and changes in System provisions or applicable law. Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

This Actuarial Impact Statement should not be relied on for any purpose other than the purpose described in the primary communication. Determinations of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

This Actuarial Impact Statement was prepared using our proprietary valuation model and related software which in our professional judgment has the capability to provide results that are consistent with the purposes of the valuation. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

This Actuarial Impact Statement has been prepared by actuaries who have substantial experience valuing public employee retirement plans. To the best of our knowledge the information contained



in this report is accurate and fairly presents the actuarial position of the System as of the Actuarial Impact Statement date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board and with applicable statutes.

This Actuarial Impact Statement may be provided to parties other than the Board only in its entirety and only with the permission of an approved representative of the Board.

The signing actuaries are independent of the System sponsor.

If you have reason to believe that the information provided in this Actuarial Impact Statement is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the undersigned prior to making such decision.

The undersigned are Members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. If you should have any question concerning the above or if we may be of further assistance with this matter, please do not hesitate to contact us.

Sincerest regards,



Shelly L. Jones, A.S.A., M.A.A.A., E.A., F.C.A., C.F.A.
Consultant and Actuary



Jennifer M. Borregard, M.A.A.A., E.A., F.C.A.
Consultant and Actuary

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

JUNE 14, 2021

PINE RIDGE PARK VACUUM ENGINEERING SITE

If the OUA Board were to move forward with the Gadsden parcel, OUA staff requested a scope of work and fee proposal from Steve Dobbs for the permitting and closure of the site in preparation for design and construction of the proposed vacuum collection/pump station.

The scope of work will include SFWMD/FDEP permitting, bidding and construction services.

The existing site has a small wastewater treatment plant as well as a percolation pond. The design will address demolition of the plant and the dewatering and backfilling of the pond.

OUA staff is recommending approval of the scope of work and fee schedule attached and provided by SLD Engineering in the amount of \$9,500.00.

Steven L. Dobbs Engineering, LLC
 1062 Jakes Way
 Okeechobee, FL 34974 US
 863-824-7644
 sdobbs@stevedobbsengineering.com

Exhibit A: Scope



ADDRESS

John Hayford
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

EXHIBIT A: SCOPE #	DATE	
1409	05/14/2021	

ACTIVITY	QTY	RATE	AMOUNT
Preliminary EGR Services ENGINEER will meet with the SFWMD to determine wetland limits, if any present. This Section also includes continued coordination with Client and his Other Consultants throughout the permitting process, as directed by Client	1	1,000.00	1,000.00
Engineering Services Based on final site plan, ENGINEER will prepare design and construction plans to include the clearing, filling procedures, and final site grading. CLIENT's Surveyor will provide a topographic survey for the site. For the purpose of this proposal it is anticipated that this site will not need to be platted. The preparation of easement documents is not included in this proposal.	1	1,500.00	1,500.00
Construction Bidding ENGINEER shall create bid documents. <ol style="list-style-type: none"> 1. Prepare a bid document including quantities for a list of contractors approved by the owner. 2. Answer RAIs from the contractors. 3. Review and approve revision request/alternate request. 	1	2,000.00	2,000.00
Construction Management Services ENGINEER shall schedule and attend the pre-construction meeting with Client's Contractor and appropriate regulatory agencies. ENGINEER shall monitor the contractor's work at regular intervals to inspect the contractor's work and compare the work to the intent of the contract documents. ENGINEER shall review and approve for payment the contractor's invoices as they are submitted to the Client. ENGINEER shall perform a final inspection of the work and prepare a final punch list together with the client and retainer will not be released until the ENGINEER and Client are satisfied with the work performed by the contractor. Upon satisfactory completion of the work, and when requested by Client, ENGINEER shall submit a final certification to all regulatory agencies the project has received permits from. This is subject to ENGINEER's	1	5,000.00	5,000.00

ACTIVITY	QTY	RATE	AMOUNT
receipt of record drawings, which are to be prepared, signed and sealed by a Florida registered land surveyor, and certified testing results indicating substantial compliance with the project design.			
TOTAL			\$9,500.00

Accepted By

Accepted Date

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

JUNE 14, 2021

PINE RIDGE PARK VACUUM STATION

The Pine Ridge Park wastewater project was changed to accommodate a vacuum sewer collection system which will be easier to install and will be cost effective compared to gravity sewer.

Regardless of the sewer collection, the OUA will need to provide a site for a wastewater collection/pump station. In choosing vacuum sewer, a slightly larger site with 3-phase power availability is required.

Much of the northern area is residential with single phase power available. The site with three phase power already existing is a site which was previously used as wastewater treatment plant, now owned by the Gadsden family.

The Okeechobee County Property Appraiser has the appraised value of the property at \$5,000. The OUA requested S.F. Holden, Inc. to conduct a restricted land appraisal report on the subject property. Please see attached report.

Both the Okeechobee County Appraiser and S.F. Holden came to the conclusion that the parcel as is has a value of \$5,000.

The OUA has met with the owner's representative and they have agreed that \$5,000 appraised value is acceptable. Their only stipulation is that a dumpster location be established on the east side of the property. To that end, the OUA tentatively agreed to a temporary easement for the dumpster location as long as the mobile home park is in the current ownership name. Upon a name change, sale, transfer, etc., the use of the easement would terminate.

If purchased, the OUA would have some additional cost to demolish the existing treatment plant and to clean-up or backfill the existing pond on the site.

OUA staff is requesting approval to move forward with the purchase of the property from the Virginia L Gadsden Family Limited Partnership for \$5,000.00.



REAL ESTATE APPRAISERS AND CONSULTANTS

Licensed Real Estate Broker

Square Lake Centre, Suite 10 8259 North Military Trail Palm Beach Gardens, Florida 33410-6352
(561) 626-2004 Fax (561) 622-7631

May 13, 2021

John F. Hayford, P.E.
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Re: A restricted appraisal report of 0.65 acres of land currently owned by Virginia L. Gadsden Family Limited Partnership, located in south central Okeechobee County, Florida just north of State Road 70 along the east side of NE 30 Ave.

Dear Mr. Hayford:

As requested, we have investigated and analyzed the referenced property for the purpose of establishing if the market value of the parcel as vacant and available for development to its highest and best use is worth at least the current assessed value of \$5,000 as of May 13, 2021, the date of this report. The intended use of this assignment is to provide you with consulting for possible purchase of the subject by the Okeechobee Utility Authority (OUA). In addition, you requested that we assume that the property is vacant and available, disregarding the remaining site improvements from the former use of the property as a small wastewater treatment facility, see Hypothetical Condition. Please note that we have not performed an on-site inspection of the subject for this assignment, but we have knowledge of the property and market area.

This is a restricted appraisal report which contains only a brief description of the property appraised and pertinent information, as required under the Uniform Standards of Professional Appraisal Practice (USPAP). The use of this report is restricted to you, our client, and although the appraisal is complete, there is only limited descriptive information included with all supporting data retained in our work file, but since you are familiar with the real estate, this type of report was requested. This report may not be understood properly without the additional information from our work file.

This letter of transmittal must remain attached to this report in order for the opinions set forth to be considered valid.

John F. Hayford, P.E.
Executive Director
Okeechobee Utility Authority
Page Two
May 13, 2021

Based upon my investigation and analysis, and subject to the assumptions and limiting conditions set forth herein, it is my opinion that as of May 13, 2021, the \$5,000 assessed value of the subject as estimated by the Okeechobee County Property Appraiser is at, or below, the market value of the parcel as if it were vacant and available to be put to its highest and best use.

The value opinions are qualified by certificates, certain definitions, general underlying assumptions and limiting conditions, which are set forth throughout this report. This appraisal is based on the following Extraordinary Assumption:

1. I have relied on the legal description and size of the subject at 0.65 acres based on the Okeechobee County Property Appraiser as reliable and accurate and assumed that there is no environmental concerns on the property from its past use as a wastewater treatment facility.

We have also utilized the following Hypothetical Condition:

1. I have disregarded the improvements on the subject property as requested by the client when in fact some site improvements remain from the past use as a small wastewater treatment facility.

Note: The use of the preceding Extraordinary Assumption and Hypothetical Condition might have affected the assignment results. This statement is required under USPAP.

This restricted appraisal report was prepared for a professional fee billed to you, my client, and is intended for your use only and may not be relied upon for any other use or districted to another unintended user without permission. Use of or reliance on this appraisal or appraisal report, regardless of whether such use or reliance is known or authorized by the appraiser, constitutes acknowledgement and acceptance of these general assumptions and limiting conditions, any extraordinary assumptions or hypothetical conditions, and any other terms and conditions stated in this report.

Thank you for the opportunity to be of service.

Respectfully submitted,
S. F. HOLDEN, INC.



Philip M. Holden, MAI
State-Certified General Real Estate Appraiser RZ1666

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Hypothetical Condition	15
General Limiting Conditions	16

ADDENDA

Qualification	
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EXECUTIVE SUMMARY



Property Description

The subject property consists of a 0.65-acre irregularly shaped parcel formally used as the wastewater treatment plant to the abutting Pine Ridge mobile home park. There are some remnants of the former use on the property such as fencing, a shallow treatment pond and some concrete remaining from a collection system. These improvements have been disregarded in relation to the analysis (see Hypothetical Condition).

Property Location

Located 200 feet north of State Road 70, between NE 30th and 31st Avenues, approximately 1.5 miles east of the City of Okeechobee. The property address is 636 NE 30th Ave, Okeechobee, FL.

Access

Access is currently provided via paved two-lane NE 30th Ave extending north to south along the west boundary.

Owner of Record

Virginia L. Gadsden Family Limited Partnership
41 Pine Aire Cir.
Lake Placid, Florida 33852

EXECUTIVE SUMMARY

Ownership History	<p>According to the Okeechobee County Property Appraiser records, there have been several transfers of real estate in the area involving the Okeechobee Utility Authority (OUA) over the last few years, although the subject was not included, based on the information provided with this assignment and the ownership shown on the tax roll.</p> <p>In 2010, the property was transferred from Virginia L. Gadsden to Virginia L. Gadsden Family Limited Partnership. From information provided by John F. Hayford, P.E. Executive Director of the Okeechobee Utility Authority, the property has been offered to the OUA at the Property Appraisers assessed value.</p>												
Okeechobee County PCN	1-14-37-35-0060-00010-001B												
Partial Legal Description	TWO (2) PARCELS OF LAND BEING PORTIONS OF THAT CERTAIN PARCEL OF LAND RECORDED IN OFFICIAL RECORDS BOOK (ORB) 686, PAGE 563, AND ORB 762, PAGE 1590, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA, AND LYING IN A PORTION OF BLOCK 2, PINE RIDGE PARK, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 2, PAGE 67, PUBLIC RECORDS OF OKEECHOBEE COUNTY, FLORIDA												
2020 Assessment/Taxes	<table><tr><td>Building Value</td><td>\$0</td></tr><tr><td>Extra Feature Value</td><td>\$0</td></tr><tr><td>Land Agricultural Value</td><td>\$0</td></tr><tr><td>Just (Market) Value</td><td>\$5,000</td></tr><tr><td>Taxable Value (school)</td><td>\$5,000</td></tr><tr><td>Taxes Paid</td><td>\$183.77</td></tr></table>	Building Value	\$0	Extra Feature Value	\$0	Land Agricultural Value	\$0	Just (Market) Value	\$5,000	Taxable Value (school)	\$5,000	Taxes Paid	\$183.77
Building Value	\$0												
Extra Feature Value	\$0												
Land Agricultural Value	\$0												
Just (Market) Value	\$5,000												
Taxable Value (school)	\$5,000												
Taxes Paid	\$183.77												
Land Size	0.65 acres, based on the Okeechobee County Property Appraiser												
Topography	The property consists of sandy/mineral soils under natural conditions with an elevation at street grade. It is currently improved with the remnants of the former wastewater system that had historically been operated on the property serving the surrounding residential neighborhood. The facility has been abandoned for some time.												

EXECUTIVE SUMMARY

	Note: the remaining wastewater treatment site improvements have been disregarded for this analysis (see hypothetical conditions).	
Zoning/FLUP	The subject's zoning designation is C, Commercial, with a Conceptual Future Land Use for 2020 of Commercial Activity Center, both by Okeechobee	
Easements, Encroachments, Encumbrances	To the best of our knowledge without a boundary survey, there appears to be an electric transmission line easement that parallels and encumbers a portion of the property extending east to west along the southern boundary. We have not been made aware of other easements, encroachments or encumbrances that significantly affect the subject, but no title work was provided for our review.	
Improvements	Existing site improvements from the former wastewater treatment facility that used to operate on the parcel have been disregarded for the purposes of this analysis, and the property has been assumed to be vacant and available to be put to its highest and best use. See Hypothetical Condition.	
Present Use	Abandoned small water facility	
Highest and Best Use	As vacant and available the property could be used as additional land to support residential housing similar to the surrounding uses to the north or for additional land to support the commercially improved property fronting State Road 70 to the south.	
Dates	Date of Value	May 13, 2021
	Date of Report	May 13, 2021
Interest Appraised	Fee simple estate, subject to a likely electric transmission easement along the south property line	
Conclusion	The property as vacant and available for development to its highest and best use is worth at least the current assessed value of \$5,000.	

EXECUTIVE SUMMARY

Extraordinary Assumption	<p>This appraisal is based on the following Extraordinary Assumption:</p> <ol style="list-style-type: none">1. I have relied on the legal description and size of the subject at 0.65 acres based on the Okeechobee County Property Appraiser as reliable and accurate and assumed that there is no environmental concerns on the property from its past use as a wastewater treatment facility.
Hypothetical Condition	<p>We have also utilized the following Hypothetical Condition:</p> <ol style="list-style-type: none">1. I have disregarded the improvements on the subject property as requested by the client when in fact some site improvements remain from the past use as a small wastewater treatment facility. <p>Note: The use of the preceding Extraordinary Assumption and Hypothetical Condition might have affected the assignment results. This statement is required under USPAP.</p>
Appraiser	<p>Philip M. Holden, MAI State-Certified General Real Estate Appraiser RZ1666</p> <p>S. F. Holden, Inc. 8259 North Military Trail, Suite 10 Palm Beach Gardens, FL 33410</p>

GENERAL INFORMATION

Client, Intended User and Intended Use

John F. Hayford, P.E.
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Based upon information provided by our client, it is our understanding that the intended use of this analysis is for consideration in purchasing the parcel which abuts land already owned by the OUA for development of a pump station. The asking price is the current assessed value as estimated by the Okeechobee County Property Appraiser and we were requested to establish the reasonableness of this price under a Hypothetical Condition assuming that the parcel is vacant and available, when in fact the property has remnants from the prior use as a wastewater treatment system.

Scope of Work Used to Develop the Appraisal

Standard Rule 1 of the USPAP 2020-2022 Edition sets forth the requirements for developing a real property appraisal as follows:

“In developing a real property appraisal, an appraiser must identify the problem to be solved, determine the *scope of work* necessary to solve the problem, and correctly complete research and analyses necessary to produce a credible appraisal. Scope of work includes, but is not limited to, the following:

- The extent to which the property is identified;
- The extent to which tangible property is inspected;
- The type and extent of data researched; and
- The type and extent of analyses applied to arrive at opinions or conclusions.”

The subject of this appraisal is 0.65-acre parcel owned by Virginia L. Gadsden Family Limited Partnership located north of State Road 70, just west of the City of Okeechobee and east of NE 30th Avenue in southcentral Okeechobee County, Florida. Our assignment is to appraise the property based on the fee simple interest held and report our findings in a restricted or abbreviated format. This format was requested as you and your client are familiar with the property and area. In addition, you requested that we assume that the parcel is vacant and available when in fact the property has remnants from the prior use as a wastewater treatment system, see Hypothetical Condition.

GENERAL INFORMATION

Scope of Work Used to Develop the Appraisal

The first step involved in defining the appraisal problem is to identify the following assignment elements:

- Client and any other intended users;
- Intended use of the appraiser's opinions and conclusions;
- Type and definition of value;
- Effective date of the appraiser's opinions and conclusions;
- Subject of the assignment and its relevant characteristics; and
- Assignment conditions.

The appraiser's Scope of Work involves designing a plan of investigation and analysis that leads to a valuation that answers the client's reason for and intended use of the appraisal. The following tasks were undertaken in order to estimate the whether the value of the subject property is at least equal to the current assessed value of \$5,000 placed on the property by the Okeechobee County Property Appraisers office. Please note that as requested by our client, we did not perform an inspection of the subject, but we have extensive and knowledge of the subject and surrounding market.

- We analyzed the physical and economic characteristics of the property and neighborhood, and considered the zoning and land use designations of the subject property.
- Highest and best use of the subject was estimated, considering legally permissible, physically possible, financially feasible and maximally productive uses as vacant and available, disregarding the existing site improvement remnants from the prior (now abandoned) small wastewater treatment facility that had operated on the property. We researched numerous data sources, public records and company files. We analyzed the various characteristics and real property interests of the subject and neighborhood in order to estimate the highest and best use.
- We utilized or considered, as appropriate, all three approaches to value and utilized the sales comparison approach, which involved researching available comparable land sales a data in the relevant market area to estimate the reasonableness of the current assessed value of \$5,000. The cost approach is not appropriate for valuation as there are no building improvements on the subject that contribute to value and we were requested to disregard the existing site improvements. The income approach was not used as income from the use and/or rental of this type real estate is not a reliable indicator of the property's value.

GENERAL INFORMATION

Definitions

FEE SIMPLE ESTATE is defined as follows:

Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat.¹

MARKET VALUE is defined as:

Market value is the major focus of most real property appraisal assignments. Both economic and legal definitions of market value have been developed and refined. The following definition of market value is used by agencies that regulate federally insured financial institutions in the United States:

The most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- Buyer and seller are typically motivated;
- Both parties are well informed or well advised, and acting in what they consider their best interests;
- A reasonable time is allowed for exposure in the open market;
- Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. (12 C.F.R. Part 34.42 (g); 55 *Federal Register* 34696, August 24, 1990, as amended at 57 *Federal Register* 12202, April 9, 1992; 59 *Federal Register* 29499, June 7, 1994)²

¹ *The Dictionary of Real Estate Appraisal*, 6th ed. (Chicago: Appraisal Institute, 2015).

² *The Dictionary of Real Estate Appraisal*, 6th ed. (Chicago: Appraisal Institute, 2015).

GENERAL INFORMATION

Definitions

EXPOSURE TIME is defined as follows:

An opinion, based on supporting market data, of the length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal.³

Based on our knowledge of current market conditions, we have estimated the reasonable exposure time, or the estimated length of time properties similar to the subject would have been offered on the market prior to the date of this appraisal, at 12-to-24 months. The estimate was based on data analyzed and typical marketing time for properties similar to the subject parcels that have sold in recent years.

HIGHEST AND BEST USE may be defined as:

"The reasonably probable and legal use of vacant land or an improved property that is legally permissible, physically possible, appropriately supported, and financially feasible and that results in the highest value."

The four criteria the highest and best use must meet are legally permissible, physically possible, financially feasible, and maximally productive.

1. Legally Permissible: Uses that would conform to the land's current zoning classification and local building codes along with any other relevant regulatory or contractual restrictions on land use.
2. Physically Possible: Uses that are not unworkable due to some limiting physical characteristic of the land such as inadequate site size, odd shape, irregular topography, or poor soil quality.
3. Financially Feasible: The test of financial feasibility narrows the number of legally permissible and physically possible uses down further through analysis of the economic characteristics of the potential alternative uses.
4. Maximally Productive: The remaining options are candidates for the test of maximum productivity, which is the final-and deciding- criteria for the highest and best use of both the land as though vacant and the property as improved.

GENERAL INFORMATION

Definitions

The concept of highest and best use of property as improved pertains to the use that should be made of an improved property in light of the existing improvements and the ideal improvement described at the conclusion of the analysis of highest and best use as though vacant. In market value appraisals of improved property, appraisers consider a number of alternative uses of the existing improvements:

- Demolish the existing improvements and redevelop the site.
- Convert, renovate, or alter the existing improvements to enhance the current use or change the use of the property to a more productive use.
- Retain the existing improvements and continue the current use. The existing improvements represent an interim use that helps defray the cost of carrying the property and demolition costs until all approvals have been obtained and actual construction may begin.⁴

⁴ *The Appraisal of Real Estate*, 14th ed. Chicago: Appraisal Institute, 2013, pp. 333-345.
3328

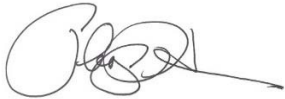
CERTIFICATION

I certify that, to the best of my knowledge and belief:

- the statements of fact contained in this report are true and correct.
- the reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report, within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the 2020-2022 Uniform Standards of Professional Appraisal Practice (USPAP).
- As requested by the client, the property was not inspected.
- no one provided significant real property appraisal assistance to the person signing this certification.
- the use of the report is subject to the requirements of the State of Florida relating to review by the Florida Real Estate Appraisal Board.
- the reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.

CERTIFICATION

- the use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- that I have not revealed the results of such appraisal to anyone other than our client and will not do so until authorized by same, or until required by due process-of-law, or until released from this obligation by having publicly testified as to such results.
- as of the date of this report, Philip M. Holden, MAI, has completed the State of Florida continuing education program.
- as of the date of this report, Philip M. Holden, MAI, has completed the continuing education program for Designated Members of the Appraisal Institute.



Philip M. Holden, MAI
State-Certified General Real Estate Appraiser RZ 1666

GENERAL UNDERLYING ASSUMPTIONS

1. The legal description used in this report is assumed to be correct.
2. No survey of the property has been made by the appraiser and no responsibility is assumed in connection with such matters. Sketches in this report are included only to assist the reader in visualizing the property.
3. No responsibility is assumed for matters of a legal nature affecting title to the property nor is an opinion of title rendered. The title is assumed to be good and merchantable.
4. Information furnished by others is assumed to be true, correct, and reliable. A reasonable effort has been made to verify such information; however, no responsibility for its accuracy is assumed by the appraiser.
5. All mortgages, liens, encumbrances, leases and servitudes have been disregarded unless so specified within the report.
6. The property is appraised as though under responsible ownership and competent management.
7. It is assumed that there are no hidden or unapparent conditions involving the property, subsoil, or structures that would render it more or less valuable. No responsibility is assumed for such conditions or for tests that may be required to discover such factors.
8. It is assumed that the property is in compliance with all applicable federal, state and local laws, ordinances, regulations, building standards, use restrictions and zoning unless the lack of compliance is stated in the appraisal report. Determining and reporting on such compliance were not part of the scope of work for this assignment.
9. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined, and considered in the appraisal report.
10. It is assumed that all required licenses, consents, or other legislative or administrative authority from any local, state, or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
11. It is assumed that the utilization of the land and existing or proposed improvements is within the boundaries of the property lines of the property described and there is no encroachment or trespass unless noted within the report.

GENERAL UNDERLYING ASSUMPTIONS

12. No consideration is given to oil, gas or mineral rights, which are assumed to be included in the fee simple title, or whether the property is subject to surface entry for the exploration or removal of such materials except as is expressly stated.
13. No consideration is given to the fauna or flora life that may exist on a property and cause a loss in value of use due to their presence.
14. Unless otherwise stated in this report, the past or current existence of hazardous materials or environmental contamination on, below or near the subject property was not observed or known by the appraiser. The appraiser, however, is not qualified to detect such substances or to make determinations about their presence. The presence of substances such as asbestos, urea-formaldehyde foam insulation and other potentially hazardous materials or environmental contamination may affect the value of the property. Unless otherwise stated, the value estimated is predicated on the assumption that there is no such material on, below or affecting the property that would cause a loss in value. No responsibility is assumed for such conditions or for any expertise or engineering assistance required to discover them. The intended user is urged to retain an expert in this field, if desired.
15. It is assumed that the planning, design and engineering of the subject as well as all existing and proposed drainage, irrigation or water control systems function adequately or as described in this report and are legally approved and permitted.
16. No detailed soil studies or information relating to geologic conditions covering the subject property were available to the appraisers. Therefore, it was assumed that existing soil conditions are capable of supporting development and standard construction of subject property to its assumed highest and best use without extraordinary foundation or soil remedial expense.

EXTRAORDINARY ASSUMPTION

Extraordinary assumption is defined as:

An assignment-specific assumption as of the effective date regarding uncertain information used in an analysis of which, if found to be false, could alter the appraiser's opinions or conclusions.

Comment: Uncertain information might include physical, legal, or economic characteristics of the subject property; or conditions external to the property, such as market conditions or trends; or the integrity of data used in an analysis.⁵

This appraisal is based on the following Extraordinary Assumption:

- 1 I have relied on the legal description and size of the subject at 0.65 acres based on the Okeechobee County Property Appraiser as reliable and accurate and assumed that there is no environmental concerns on the property from its past use as a wastewater treatment facility.

Note: The use of the preceding Extraordinary Assumption might have affected the assignment results. This statement is required under USPAP.

HYPOTHETICAL CONDITION

Hypothetical Condition is defined as follows:

A condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis.

Comment: Hypothetical conditions are contrary to known facts about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. ⁶

This appraisal is based on the following Hypothetical Condition:

1. I have disregarded the improvements on the subject property as requested by the client when in fact some site improvements remain from the past use as a small wastewater treatment facility

Note: The use of the preceding Hypothetical Condition might have affected the assignment results.

GENERAL LIMITING CONDITIONS

1. With reference to the property, the appraiser will not be required to give testimony or to appear in court because of having made this appraisal, unless arrangements have been previously made.
2. Possession of this report, or a copy thereof, does not carry with it the right to publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the firm and, in any event, only with proper written qualifications and only in its entirety.
3. The distribution of the total valuation in this report between land and improvements applies only under the reported highest and best use of the property. The value for this property and/or allocations of values for land and improvements must not be used in conjunction with any other appraisal or property and are invalid, if so used.
4. Real estate investments have an inherent element of risk which varies with property classification and other factors which affect value. Performance and success are dependent upon many variables such as responsible ownership, competent management, the state of the economy, federal, state and local tax laws, market liquidity, and other factors of a local, national or world character which influence the market. Consequently, this value estimate does not absolutely fix or set the price at which the property will sell. It merely states a probable selling price under the conditions set forth in the definition of market value. The projections set forth herein are based on anticipated or stated conditions, and as such represent the judgment of the appraiser(s), and must be considered in this context.
5. Neither all nor any part of the contents of this report, or copy thereof, shall be conveyed to the public through advertising, public relations, news, sales or any other media without written consent and approval of the appraiser. Nor shall the appraiser, firm, or professional organization of which the appraiser is a member be identified without written consent of the appraiser.
6. No environmental impact studies were either requested or made in conjunction with this analysis, and the appraiser hereby reserves the right to alter, amend, revise or rescind any of the value opinions based upon any subsequent environmental impact studies, research or investigation.
7. Easements are most likely described in Title Policies for property. A current survey and/or title search is recommended to determine the existence of easements, encroachments, restrictions, and reservations. Easements may or may not be recorded or may exist by customary use or other legal means. The appraisers have not, and are not qualified to, search legal records as to other easements. Because rights of others can have influence on real estate values, the values reported herein are predicated on a qualified legal opinion that the assumption above regarding easements and the rights of others is representative of actual conditions.

GENERAL LIMITING CONDITIONS

8. Maps, plats and exhibits included in the report are for illustration only as an aid in visualizing matters discussed within the report. They should not be considered as surveys, or relied upon for any other purpose, nor should they be removed from, reproduced, or used apart from the report.
9. The opinions of value and other estimates used in reaching the final opinions of value are as of the effective date of the appraisal. Because the markets upon which these estimates and conclusions are based are dynamic, they are subject to change. The appraisal and value opinions are subject to change if future physical, legal, financial and other conditions differ from conditions on the appraisal date.
10. The market value estimate is based on information and data available at the time of our investigation and analysis. We reserve the right to alter statements, reported conditions, analyses, conclusions, or opinions if facts become known that are pertinent to the appraisal process that were unknown to the appraiser at the time of report preparation.
11. The flood zone(s) determination referenced in this report is based on currently available information. FEMA is updating the mapping in many areas and revisions may significantly change the designation for the subject, subject area or comparables used in this report.

This appraisal report and all of the appraiser's work in connection with the appraisal assignment are subject to the limiting conditions and all other terms stated in the report. Any use of the appraisal by any party, regardless of whether such use is authorized or intended by the appraiser, constitutes acceptance of all such limiting conditions and terms.



Okeechobee County Property Appraiser Mickey L. Bandi, CFA | Okeechobee, Florida | 863-763-4422

PARCEL: 1-14-37-35-0060-00010-001B (19638) | VACANT (0000) | 0.65 AC

TWO (2) PARCELS OF LAND BEING PORTIONS OF THAT CERTAIN PARCEL OF LAND RECORDED IN OFFICIAL RECORDS BOOK (ORB) 686, PAGE 563, AND ORB 762, PAGE 1590, P

VIRGINIA L GADSDEN FAMILY

Owner: **LIMITED PARTNERSHIP**

41 PINE AIRE CIR
LAKE PLACID, FL 33852-6115

Site: 636 NE 30TH AVE, OKEECHOBEE

Sales 3/13/2018 \$100 V (U)
Info 11/30/2017 \$100 V (U)
2/19/2015 \$59,100 V (U)

2020 Certified Values			
Mkt Lnd	\$5,000	Appraised	\$5,000
Ag Lnd	\$0	Assessed	\$5,000
Bldg	\$0	Exempt	\$0
XFOB	\$0	Total	county:\$4,584
Just	\$5,000	Taxable	other:\$4,584 school:\$5,000

NOTES:



Okeechobee County, FL

This information, was derived from data which was compiled by the Okeechobee County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, it's use, or it's interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office.

GrizzlyLogic.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

JUNE 14, 2021

OKEECHOBEE COUNTY ECONOMIC DEVELOPMENT CORPORATION

The Okeechobee County Economic Development Corporation (OCEDC) Board has voted for the OUA to join the OCEDC as a partner/member. The OCEDC Mission Statement is:

“The Okeechobee County Economic Development Corporation works collaboratively with public and private partners to promote and nurture existing businesses, create an environment for new business development and recruitment, and increase job opportunities in Okeechobee County.”

The OCEDC has asked the OUA Board to appoint a member as a representative to their organization. The appointed member can be an OUA Board member, Executive Director or another appointee.

Per paragraph 4.15 of the Interlocal Agreement:

4.15. The Chairman, with the advice and consent of the Authority Board, may appoint such committees as may be deemed necessary to carry on the work of the Authority. Membership on such committees need not be restricted to Authority Board members.

Ms. Kaylee King, OCEDC Business Manager is scheduled to be present at the OUA Board meeting.

John Hayford

From: Kaylee King <kaylee@ocedcorp.com>
Sent: Friday, May 21, 2021 12:31 PM
To: John Hayford
Subject: OUA Appointed

I wanted to let you know that our board voted for OUA to be a partner and member of our organization. Can you please add this to your next agenda for your board to choose who they wish to appoint from your organization?

Kaylee King | Business Manager
[2229 NW 9th Ave. | Building B | Room 141](#)
Indian River State College - Dixon Hendry Campus
[Okeechobee, FL 34972](#)

kaylee@OCEDCorp.com
O: [+1 863.357.2314](tel:+18633572314) | **M:** +1 863. 991. 0234

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

JUNE 14, 2021

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

JUNE 14, 2021

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

JUNE 14, 2021

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1 Design of the pump station & force main is at 90%
 - Master Pump Station (MPS)
 - 90% Design completed
 - Force Main to NW15
 - 90% Design completed
 - Force Main SE2 to MPS
 - 75% Design completed
- Easements for School Board, Fulford, Okeechobee Livestock Market & Hall have been signed and recorded
- USDA Environmental Assessment has been completed

Oak Lake Estates Wastewater Project

- Construction on the stormwater system is nearly complete
- Construction has begun on the wastewater system

Water Service - Cemetery Road WWTF

- The well, electric & piping has been completed
- Awaiting Health Department approval to place it in to service

SW 5th Ave Wastewater System Improvements

- Work continuing

Thorn Run Partners

- TRP has filed paperwork with Representative Steube's office for the Treasure Island project and requesting federal funding

US441SE Water System Replacement

- Bids have been received, documents executed and work will begin shortly

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

June 14, 2021

ITEMS FROM THE BOARD