

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

July 12, 2021

8:30 A.M.

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Meeting Minutes from June 14, 2021

3. Employee Recognition

4. Consent Agenda

5. Finance Report
6. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 3
7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C)
8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (D)
9. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E)
10. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice)
11. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
12. Invoice from OneWater, Inc. – Lakeview Estates WWTP
13. Invoice from Raftelis
14. Invoice from Thorn Run Partners
15. Invoice from Eckler Engineering, Inc. – WTP Generator Evaluation
16. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

17. Gravity Sewer Extension – Orange Loop Buckhead Ridge

18. Administrative Vehicle

19. 8” Water Main Extension – Conner’s Gable

20. Engineering RFP Okee-Tantie Sanitary Force Main

21. Public Comments

22. Items from the Attorney

23. Items from the Executive Director

24. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

JULY 12, 2021

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Creasman – Chairperson	_____	_____
Jeff Fadley - Alternate	_____	_____
Harry Moldenhauer - Alternate	_____	_____
Steve Nelson – 2 nd Vice Chairperson	_____	_____
Tabitha Trent –Vice Chairperson	_____	_____
Glenn Sneider - Alternate	_____	_____

FUTURE MEETING OF OUA BOARD

August 9, 2021 – 8:30 A.M.

September 13, 2021 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Sunday, July 4, 2021 – Independence Day

Monday, September 6, 2021 – Labor Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

JULY 12, 2021

MEETING MINUTES

Attached are copies of the minutes of the meetings held on June 14, 2021.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from June 14, 2021 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Monday, June 14, 2021 8:30 A.M.

Okeechobee Utility Authority

100 SW 5th Avenue

Okeechobee, Florida

Chairperson Creasman called the meeting to order at 8:30 A.M.

Chairperson Creasman addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

Melanie Anderson*

Tommy Clay*

John Creasman*

Steve Nelson*

Tabitha Trent*

Alternates:

Harry Moldenhauer

Absent:

Jeff Fadley

Glenn Sneider

*Voting Board Members

OUA Members:

John Hayford

George Gall

Jamie Mullis

Tom Conely

Michelle Willoughby

Chairperson Creasman determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance

Chairperson Creasman addressed Agenda Item No. 2 'FY21 Budget Amendment #1 and Resolution 21-01'

Motion by Tommy Clay to open the Public Hearing at 8:32 A.M. Second by Steve Nelson. Vote unanimous (5-0), motion carried.

Finance Director Gall gave a brief presentation of the FY21 Budget Amendment #1 and Resolution 21-01.

Chairperson Creasman called for comments from the Public. There were none.

Chairperson Creasman called for comments from the Board. There were none.

Motion by Steve Nelson to close the Public Hearing at 8:38 A.M. Second by Tommy Clay. Vote unanimous (5-0).

Motion by Steve Nelson to adopt Resolution 21-01 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 3 'FY22 Preliminary Budget and Resolution 21-02'

Motion by Tommy Clay to open the Public Hearing at 8:39 A.M. Second by Steve Nelson. Vote unanimous (5-0), motion carried.

Finance Director Gall gave a brief presentation of the FY22 Preliminary Budget and Resolution 21-02.

Chairperson Creasman called for comments from the Public. There were none.

Chairperson Creasman called for comments from the Board. There were none.

Motion by Steve Nelson to close the Public Hearing at 8:46 A.M. Second by Tommy Clay. Vote unanimous (5-0).

Motion by Steve Nelson to adopt Resolution 21-02 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 4 'Meeting Minutes from May 10, 2021.

Motion by Tommy Clay to approve the Meeting Minutes from May 10, 2021 as presented.

Second by Steve Nelson. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 5 'Consent Agenda' Executive Director Hayford requested to add an additional item to the Consent Agenda. Motion by Tommy Clay to add invoice from Sumner Engineering & Consulting, Inc. Second by Tabitha Trent. Vote unanimous (5-0), motion carried. Motion by Tommy Clay to approve the Consent Agenda with addition as follows:

Consent Agenda Item No. 6 'Finance Report for the period ending May 31, 2021

Consent Agenda Item No. 7 'Invoice from OneWater, Inc. – Lakeview Estates WWTP in the amounts of \$89,104.75'

Consent Agenda Item No. 8 'Invoice from Sumner Engineering & Consulting, Inc. – SWSA Wastewater Service Area Project in the amount of \$19,783.98'

Consent Agenda Item No. 9 'Pay Application No. 2 from PRP Construction Group, LLC – Oak Lake Estates in the amount of \$209,335.63'

Consent Agenda Item No. 10 'Invoices from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement in the amounts of \$1,886.00 and \$7,712.41'

Consent Agenda Item No. 11 'Invoices from Holtz Consulting Engineers, Inc. – Advanced Meter Infrastructure in the amounts \$1,769.20 and \$4,423.00'

Consent Agenda Item No. 12 'Invoices from Holtz Consulting Engineers, Inc. – FDOT Water Main Replacement US441SE in the amounts \$2,835.00 and \$1,413.90'

Consent Agenda Item No. 7 'Invoice from Raftelis in the amount of \$4,783.07'

Consent Agenda Item No. 8 'Invoice from MacVicar in the amount of \$250.00'

Consent Agenda Item No. 9 'Invoice from Thorn Run Partners in the amount of \$3,500.00'

Additional Item "Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project – Design in the amount of \$14,494.00'

Second by Steve Nelson. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 16 'Customer High Water Billing'

Executive Director Hayford advised that Mr. Thomas Graham has requested to speak to the Board

concerning high water billing. Mr. Graham advised that he had some repairs completed and a part failed causing water to leak by. The leak resulted in 345,847 gallons of water to run through the meter. Mr. Graham expressed his concerns regarding “high alarm” warnings for customers in cases

such as these. Mr. Graham would pursue payment for the excess water from the contractor. The OUA Board took no action.

Chairperson Creasman addressed Agenda Item No. 17 ‘Proposed Pension Amendments’

Chairperson Creasman out at 9:02am. Executive Director Hayford introduced Pension Board Chairman Mullis to the board. Pension Board Chairman Mullis discussed requests from OUA Pension Plan members to consider lowering minimum age required to meet Normal Retirement.

Chairperson Creasman in at 9:04am. Two options were presented to the board for consideration.

Motion by Tommy Clay to take no action. Second by Melanie Anderson Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 19 ‘Pine Ridge Park Vacuum Station’

Executive Director Hayford discussed the Pine Ridge Park wastewater project was changed to accommodate a vacuum sewer collection system which will be easier to install and will be cost effective compared to gravity sewer. The OUA will need to provide a site for a wastewater collection/pump station. In choosing vacuum sewer, a slightly larger site with 3-phase power availability is required. The site with three phase power already existing is a site which was previously used as wastewater treatment plant, now owned by the Gadsden family. The Okeechobee County Property Appraiser has the appraised value of the property at \$5,000. The OUA requested S.F. Holden, Inc. to conduct a restricted land appraisal report on the subject property. Both the Okeechobee County Appraiser and S.F. Holden came to the conclusion that the parcel as is has a value of \$5,000. The OUA has met with the owner’s representative and they have agreed that \$5,000 appraised value is acceptable. Their only stipulation is that a dumpster location be established on the east side of the property. **Motion by Tommy Clay to approve the purchase of the Gadsden property for \$5,000.00 with no dumpster site. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 18 ‘Pine Ridge Park Vacuum Engineering Site’

Executive Director Hayford discussed the scope of work and fee proposal from Steve Dobbs for the permitting and closure of the site in preparation for design and construction of the proposed vacuum collection/pump station. The design will address demolition of the plant and the dewatering and backfilling of the pond. **Motion by Tommy Clay to approve the scope of work and fee schedule provided by SLD Engineering in the amount of \$9,500.00. Second by Steve Nelson Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 20 ‘Okeechobee County Economic Development Corporation’

Executive Director Hayford The Okeechobee County Economic Development Corporation (OCEDC) Board has voted for the OUA to join the OCEDC as a partner/member. The OCEDC has asked the OUA Board to appoint a member as a representative to their organization. **Motion by Tommy Clay to appoint Executive Director John Hayford as the**

appointed OUA member to the OCEDC. Second by Steve Nelson. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 21 ‘Public Comments’ There were none

Chairperson Creasman addressed Agenda Item No. 22 ‘Items from the Attorney’ Attorney Conely reviews Gadsden contract. The attorney advised that the contract if approved should be

approved with the removal of item #15 (Temporary Easement for Dumpster). **Motion by Tommy Clay to approve Gadsden contract as noted by Attorney Conely. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 22 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Creasman addressed Agenda Item No. 23 ‘Items from the Board’ Executive Director Hayford proposed returning future Board Meetings to regular board room configuration. **Motion by Tommy Clay to return to regular Board Room Configuration. Second by Tabitha Trent Vote unanimous (5-0), motion carried.**

Chairperson Creasman discussed that a presentation was made to the City Council on June 1, 2021 and another to the Board of County Commissioners (BOCC) on June 10, 2021 regarding the Interlocal Agreement. **Motion by Tommy Clay to appoint John Creasman and Steve Nelson to be OUA representative as needed on the Interlocal Review Committee. Second by Melanie Anderson. Vote unanimous (5-0), motion carried.**

There being no other business, meeting adjourned at 9:47 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

JULY 12, 2021

EMPLOYEE RECOGNITION

This month the Board will recognize one employee for their years of service for the OUA.

Taylor Bemenderfer

10 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

JULY 12, 2021

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 5. Finance Report
 6. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 3
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C)
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (D)
 9. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E)
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 13. Invoice from Raftelis
 14. Invoice from Thorn Run Partners
 15. Invoice from Eckler Engineering, Inc. – WTP Generator Evaluation
 16. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

JULY 12, 2021

CONSENT AGENDA

FINANCE REPORT

Attached for your review is a copy of the Finance Report for the period ending June 30, 2021.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2021

As of The Period Ending June 30, 2021

OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
Executive Summary
Prepared by Finance Director

The accompanying Finance Report for the nine months ending June 30, 2021 is presented for your review and information. There may be invoices received at a later date that when paid, may change these results.

For the first 9 months of fiscal year 2021, actual YTD operating revenues are \$8,487,171 which is \$406,129 greater than the budgeted operating revenues. YTD actual operating expenses are \$4,697,893 which is \$1,235,744 lower than budgeted operating expenses. Restricted revenues are \$212,489 greater than budget. Based on this preliminary data, OUA has a favorable operating budget variance.

**OKEECHOBEE UTILITY AUTHORITY
BUDGET SUMMARY COMPARISON**

	Operating Revenues			Operating Expenses			Cumulative YTD Operating Budget Variance	Restricted Revenues			Cumulative YTD Restricted Budget Variance
	Actual YTD	Budget YTD	% Variance	Actual YTD	Budget YTD	% Variance		Actual YTD	Budget YTD	% Variance	
Oct-20	897,718	897,894	0.0%	487,324	659,293	26.1%	171,793	31,412	10,165	209.0%	21,247
Nov-20	1,897,055	1,795,787	5.6%	924,651	1,318,586	29.9%	495,203	53,629	20,330	163.8%	33,300
Dec-20	2,801,786	2,693,681	4.0%	1,654,365	1,977,879	16.4%	431,619	124,582	30,495	308.5%	94,087
Jan-21	3,676,602	3,591,574	2.4%	2,158,028	2,637,172	18.2%	564,172	176,235	40,659	333.4%	135,576
Feb-21	4,641,896	4,489,468	3.4%	2,633,720	3,296,465	20.1%	815,173	194,229	50,824	282.2%	143,405
Mar-21	5,582,966	5,387,362	3.6%	3,195,556	3,955,758	19.2%	955,806	209,176	60,989	243.0%	148,187
Apr-21	6,515,992	6,285,255	3.7%	3,670,008	4,615,051	20.5%	1,175,780	271,990	71,154	282.3%	200,836
May-21	7,474,716	7,183,149	4.1%	4,184,275	5,274,344	20.7%	1,381,636	286,433	81,319	252.2%	205,114
Jun-21	8,487,171	8,081,042	5.0%	4,697,893	5,933,637	20.8%	1,641,873	303,973	91,484	232.3%	212,489
Jul-21											
Aug-21											
Sep-21											

Utility billing accounts receivable over 90 days past due increased \$30,784 to \$127,658 from June 30, 2020 to June 30, 2021.

If you have any questions, please contact me.

Respectfully,



George Gall

Okeechobee Utility Authority
FY 2021 Finance Report for June 30, 2021
The Period Ending

OPERATING REVENUE FUND

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>\$ Variance</u>	<u>% Variance</u>
OPERATING REVENUE RECEIVED:				
Water	\$ 5,053,036	\$ 4,814,103	\$ 238,933	5.0%
Sewer	\$ 3,110,779	3,011,122	99,657	3.3%
Other Operating Revenue (see detail on page 16)	\$ 303,504	236,321	67,183	28.4%
Interest Income-non restricted	\$ 19,853	19,496	357	1.8%
Total Operating Revenue Received	<u>\$ 8,487,171</u>	<u>\$ 8,081,042</u>	<u>\$ 406,129</u>	<u>5.0%</u>

OPERATING EXPENSES

Water	\$ 1,011,660	\$ 1,232,876	\$ 221,216	17.9%
Wastewater	\$ 714,908	990,133	275,225	27.8%
Meter Readers	\$ 172,302	193,756	21,453	11.1%
Maintenance	\$ 1,487,719	1,831,938	344,219	18.8%
Administration Operating	\$ 835,201	938,798	103,597	11.0%
General & Admin.	\$ 476,103	686,136	210,033	30.6%
Contingency Expense	\$ -	60,000	60,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 4,697,893</u>	<u>\$ 5,933,637</u>	<u>\$ 1,235,744</u>	<u>20.8%</u>

Net Operating Income \$ 3,789,279 \$ 2,147,405 \$ 1,641,873 76.5%

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:

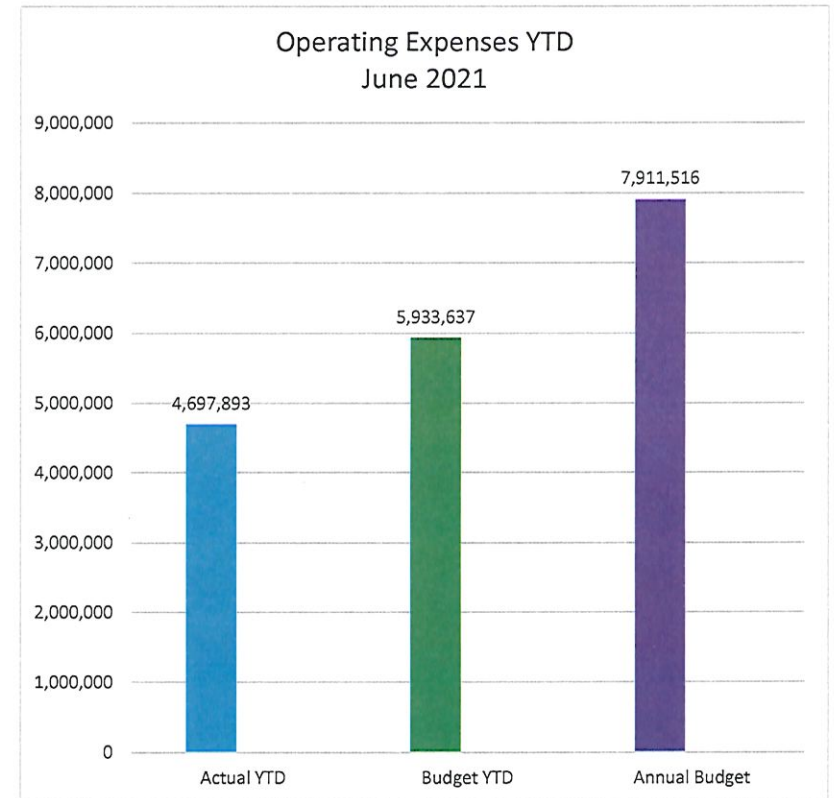
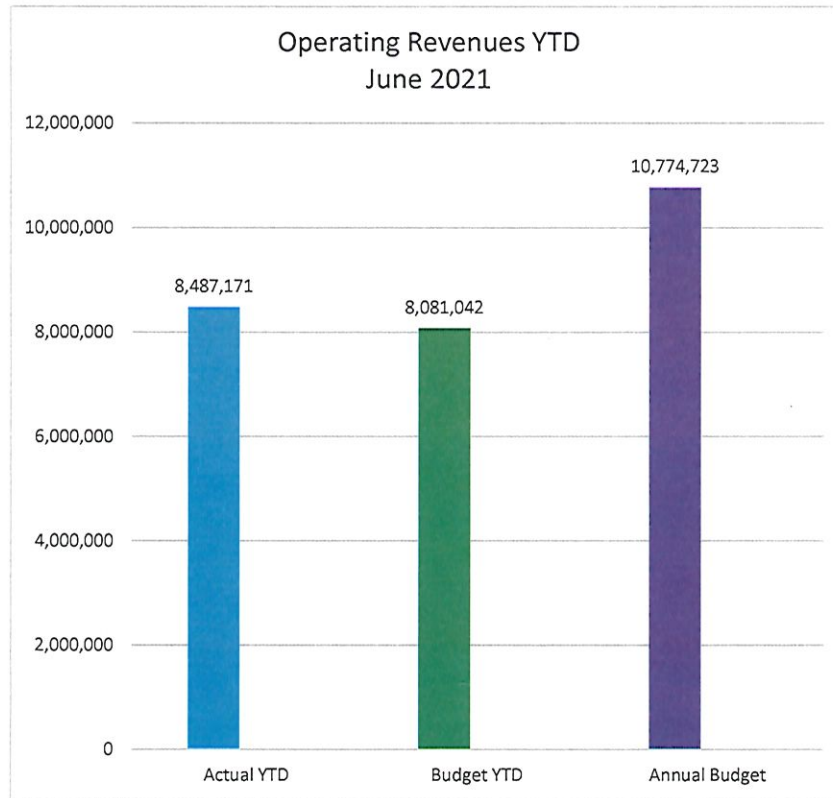
Fire Hydrant Fund Fee	\$ 65,689	\$ 63,851	\$ 1,839	2.9%
Water CC Fees (infill)	\$ 78,577	7,238	71,340	985.7%
WW CC Fees (infill)	\$ 143,637	6,750	136,887	2028.0%
Water CC Fees 10/20 Plan	\$ -	-	-	0.0%
WW CC Fees 10/20 Plan10/20	\$ -	-	-	0.0%
Interest Income-restricted	\$ 16,070	13,646	2,424	17.8%

TOTAL RESTRICTED REVENUE (1) (2) \$ 303,973 \$ 91,484 \$ 212,489 232.3%

NET OPERATING INCOME & RESTRICTED REVENUE \$ 4,093,251 \$ 2,238,889 \$ 1,854,363 82.8%

NOTES:

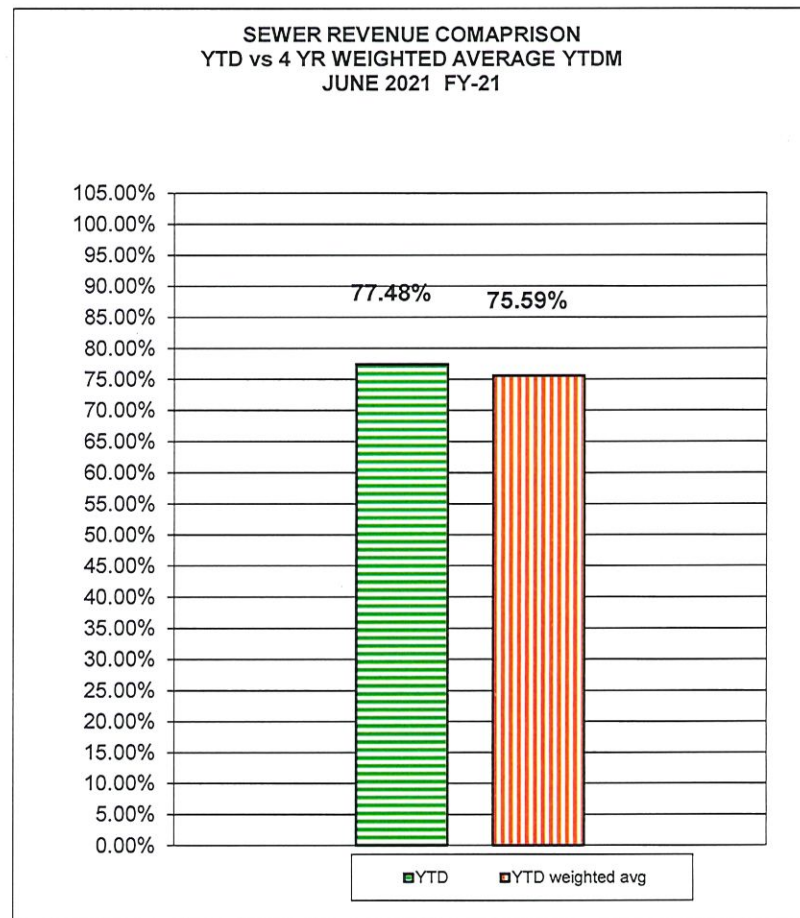
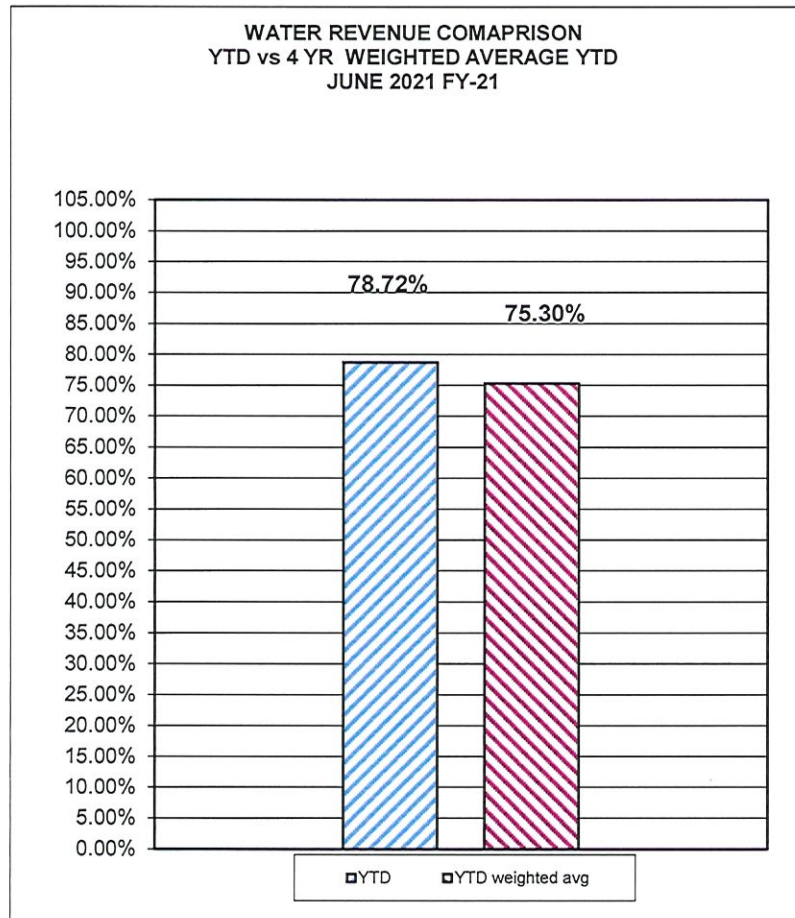
	<u>Actual YTD</u>	<u>Budgeted</u>	<u>Variance</u>
(1) Not including grant funds & state appropriations of:	\$330,390		330,390
(2) Not including contributed capital of:	\$63,025	\$0	63,025
(3) Not including debt service interest expense of:	\$295,623	\$295,625	2
(4) Not including debt service principal payments of:	\$1,009,715	\$1,014,072	4,357
(5) Not including non-cash depreciation/amortization of:	\$1,895,981	\$2,011,650	115,669
(6) Not including net Construction In Progress (CIP) Expenditures of:	\$1,454,677		

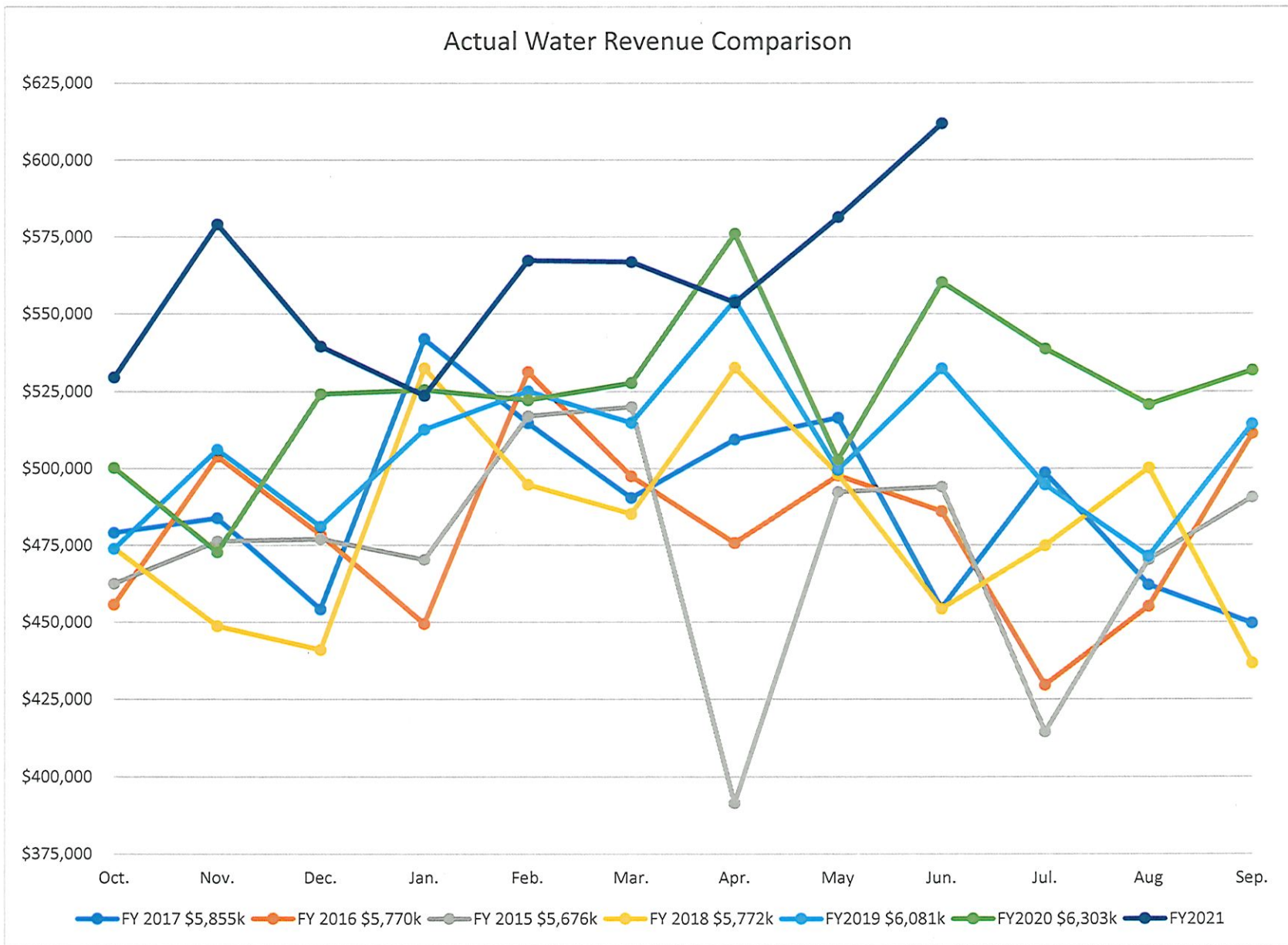


Current FY-21 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

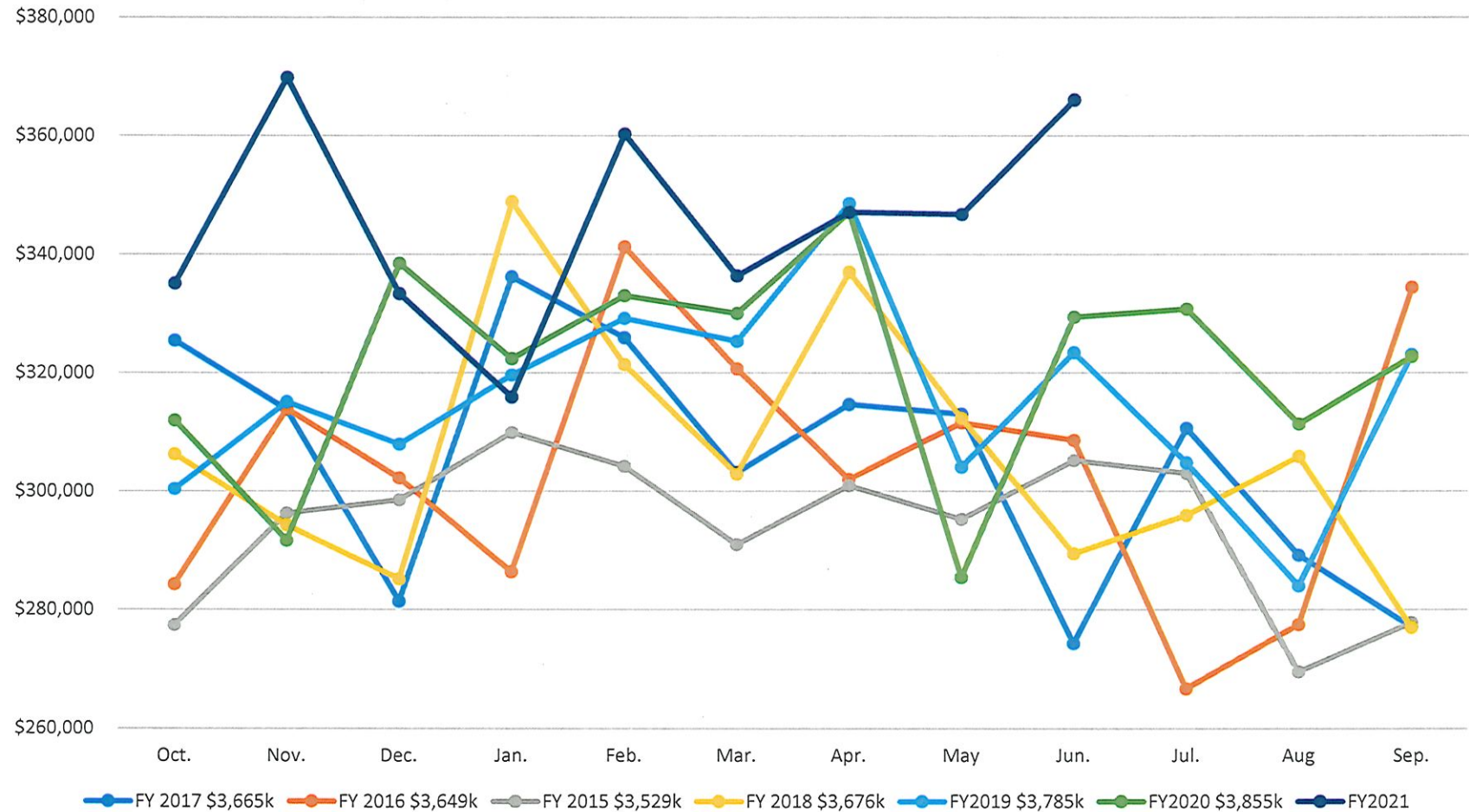
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budget	4 Yr Weighted Average %
Period		YTD		\$ 6,085,229	Water Revenue \$6,418,804	
Oct.		529,526	529,526	\$ 44,634	8.25%	7.97%
Nov.	\$	579,094	1,108,620	\$ 100,045	17.27%	15.85%
Dec.	\$	539,571	1,648,191	\$ 51,945	25.68%	23.85%
Jan.	\$	523,717	2,171,908	\$ (1,017)	33.84%	32.49%
Feb.	\$	567,333	2,739,241	\$ 50,493	42.68%	40.99%
Mar.	\$	566,857	3,306,098	\$ 55,205	51.51%	49.40%
Apr.	\$	553,676	3,859,774	\$ (562)	60.13%	58.50%
May	\$	581,416	4,441,190	\$ 79,215	69.19%	66.77%
Jun.	\$	611,846	5,053,036	\$ 91,717	78.72%	75.30%
Jul.						83.66%
Aug.						91.81%
Sep.						100.00%
SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
				\$ 3,779,411	\$4,014,829	
Oct.	\$	335,081	\$ 335,081	\$ 26,358	8.35%	8.17%
Nov.	\$	369,771	\$ 704,852	\$ 68,312	17.56%	16.15%
Dec.	\$	333,389	\$ 1,038,241	\$ 20,440	25.86%	24.43%
Jan.	\$	315,961	\$ 1,354,202	\$ (12,302)	33.73%	33.12%
Feb.	\$	360,293	\$ 1,714,495	\$ 31,410	42.70%	41.82%
Mar.	\$	336,400	\$ 2,050,895	\$ 15,853	51.08%	50.30%
Apr.	\$	347,112	\$ 2,398,007	\$ 4,790	59.73%	59.36%
May	\$	346,743	\$ 2,744,750	\$ 47,547	68.37%	67.28%
Jun.	\$	366,029	\$ 3,110,779	\$ 51,897	77.48%	75.59%
Jul.						83.89%
Aug.						91.83%
Sep.						100.00%

WATER AND SEWER REVENUE COMPARISON **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**





Actual Wastewater Revenue Comparison



**Current FY-21 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

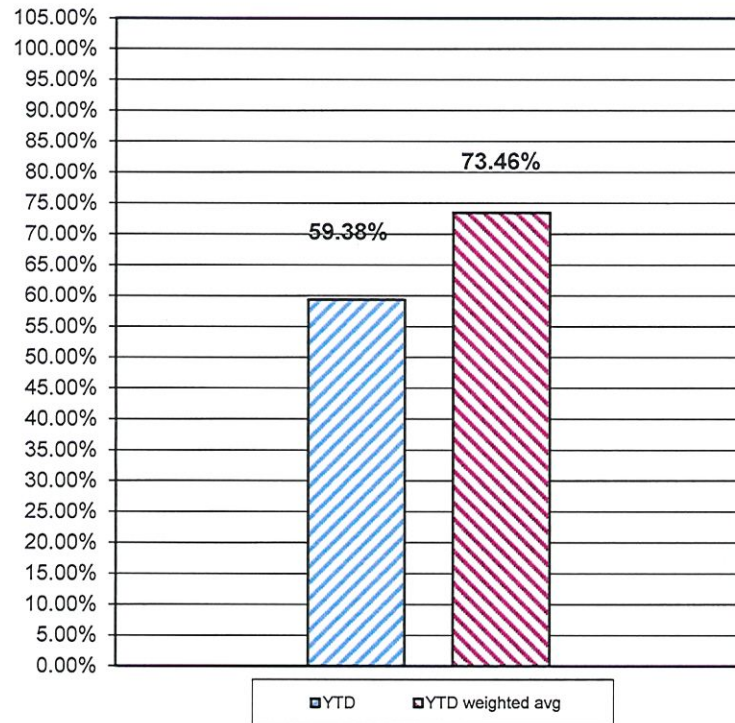
				\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
				From 4 Year Weighted Avg of	Operating Exp.	Average
OPERATING EXPENSES:				\$ 6,455,933	\$7,911,516	
	Period	YTD				
Oct.	\$ 487,324	\$ 487,324	\$ 75,719	6.16%	6.78%	
Nov.	\$ 437,327	\$ 924,651	\$ (53,417)	11.69%	14.34%	
Dec.	\$ 729,714	\$ 1,654,365	\$ 199,501	20.91%	22.82%	
Jan.	\$ 503,663	\$ 2,158,028	\$ (98,359)	27.28%	31.94%	
Feb.	\$ 475,692	\$ 2,633,720	\$ (49,998)	33.29%	40.05%	
Mar.	\$ 561,836	\$ 3,195,556	\$ (31,284)	40.39%	50.00%	
Apr.	\$ 474,452	\$ 3,670,008	\$ (47,616)	46.39%	57.12%	
May	\$ 514,267	\$ 4,184,275	\$ (15,731)	52.89%	66.16%	
Jun.	\$ 513,618	\$ 4,697,893	\$ 21,898	59.38%	73.46%	
Jul.					82.17%	
Aug.					92.02%	
Sep.					100.00%	

				\$ Difference For the Month	% Current YTD To Budgeted	
				From 4 Year Weighted Avg of	Non-Oper. Exp.	
NON-OPERATING EXPENSES:				\$ 3,257,678	\$3,076,367	
Oct.	\$ 248,131	\$ 248,131	\$ (17,733)	8.07%	8.20%	
Nov.	\$ 241,668	\$ 489,799	\$ (24,456)	15.92%	16.40%	
Dec.	\$ 241,668	\$ 731,467	\$ (26,292)	23.78%	24.70%	
Jan.	\$ 241,356	\$ 972,823	\$ (26,745)	31.62%	32.99%	
Feb.	\$ 243,756	\$ 1,216,579	\$ (22,650)	39.55%	41.20%	
Mar.	\$ 243,756	\$ 1,460,335	\$ (24,370)	47.47%	49.42%	
Apr.	\$ 243,756	\$ 1,704,091	\$ (18,667)	55.39%	57.60%	
May	\$ 243,456	\$ 1,947,547	\$ (17,999)	63.31%	65.74%	
Jun.	\$ 244,057	\$ 2,191,604	\$ (21,818)	71.24%	74.08%	
Jul.					82.41%	
Aug.					90.72%	
Sep.					100.00%	

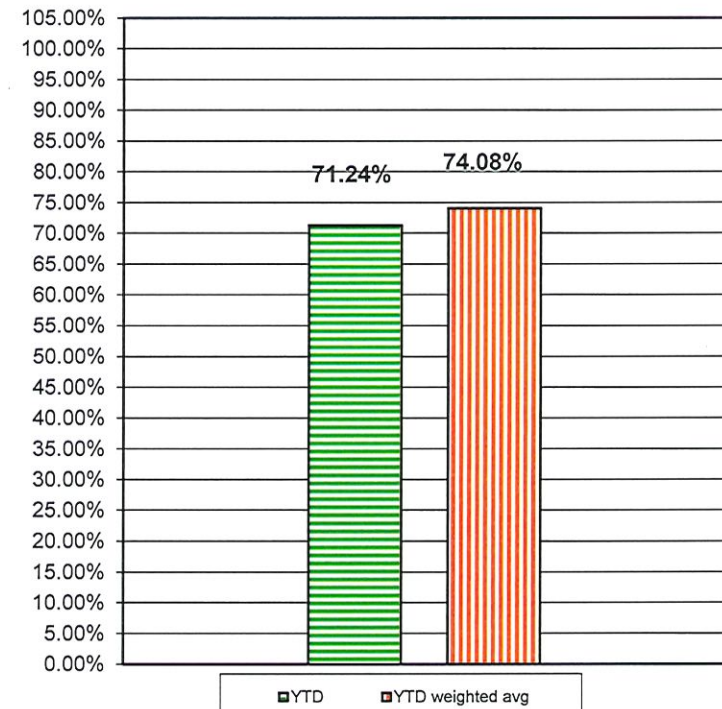
OPERATING AND NON-OPERATING EXPENSE COMPARISON

YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE

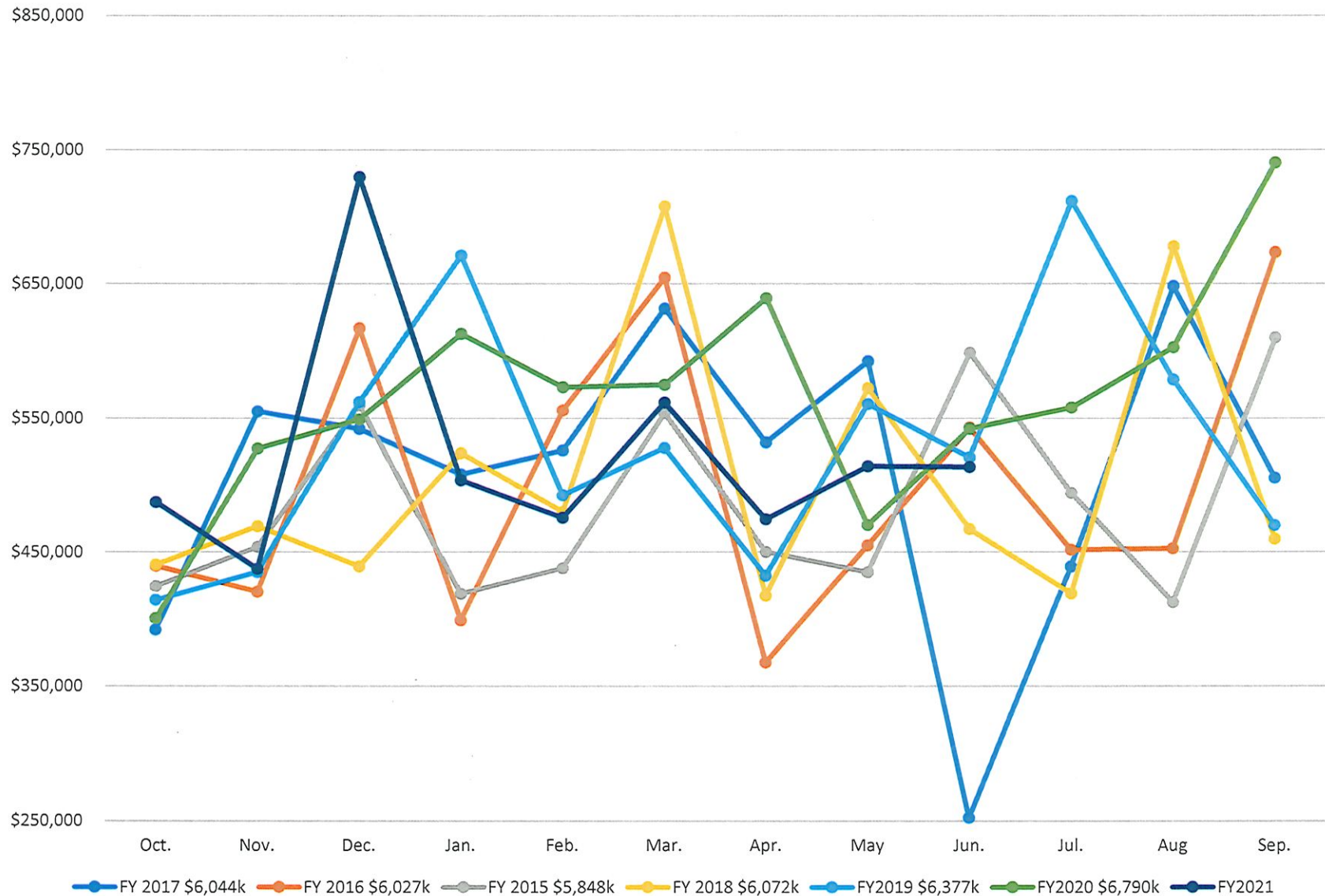
OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
JUNE 2021 FY-21



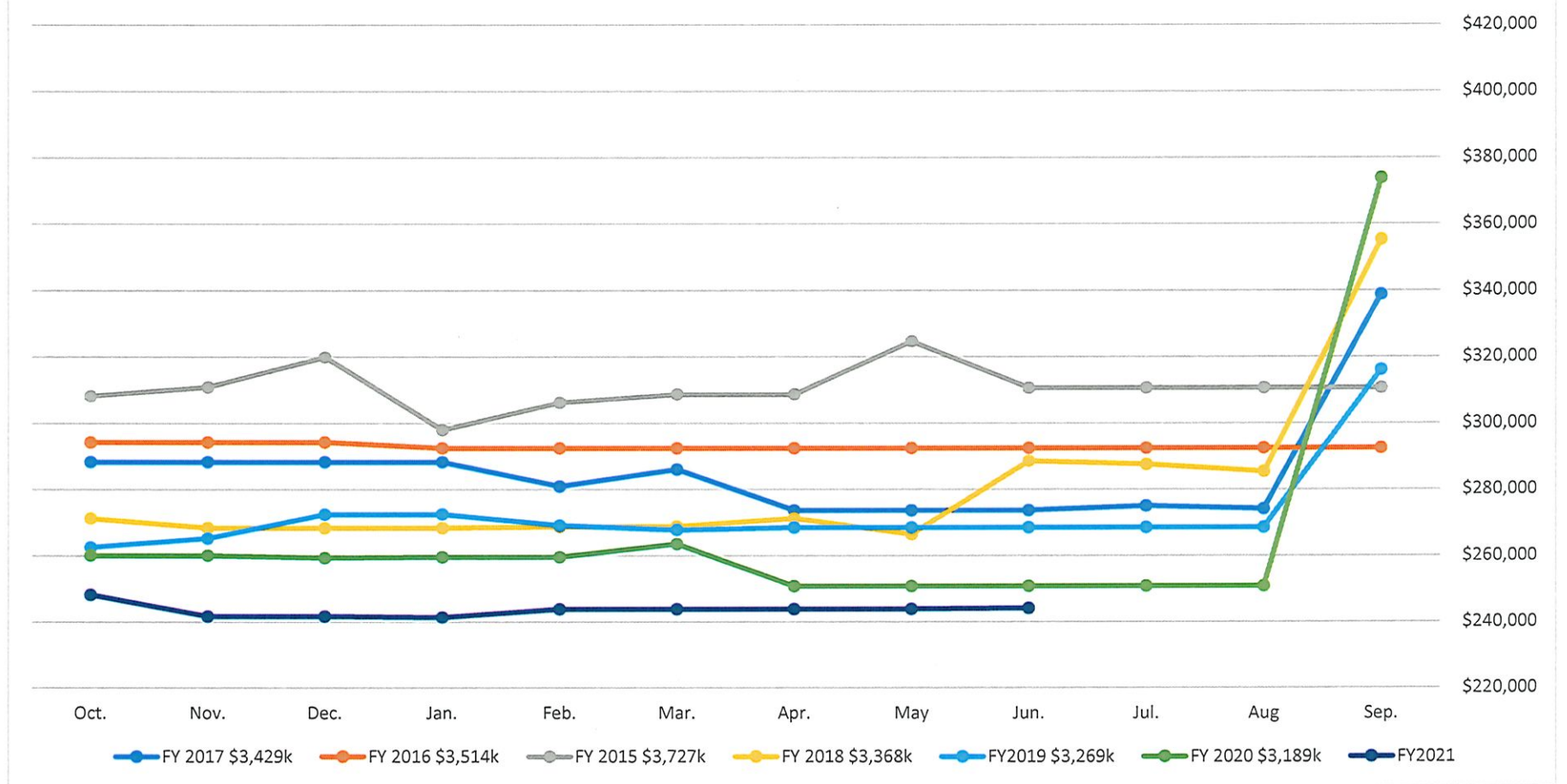
NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
JUNE 2021 FY-21



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	B	T	W	X	Y	Z	AA
91	Okeechobee Utility Authority		OUA prepared / Audit		OUA prepared		OUA prepared
92	Statement of Cash Flows						
93	Basis of Accounting		Accrual Basis for Revenues		Accrual Basis for Revenues		Accrual Basis for Revenues
94			Accrual for Basis Expenses		Cash Basis for Expenses		Cash Basis for Expenses
95							
96			Sept 30, 2019		Sept 30, 2020		6-30-21
97			12 Months		12 Months		9 Months
98							
99	Cash Flows from Operations						
100	Operating Income		1,192,903		1,137,636		1,844,865
101	Depreciation & Amortization		2,804,190		2,746,474		1,895,981
102	Increase (decrease) in cash from changes in accounts receivable		(4,715)		(416,787)		398,570
103	Increase (decrease) in cash from changes in accounts payable		508,329		(394,791)		(416,441)
104	Increase in cash from changes in other assets & liabilities		83,081		372,929		182,758
105	Decrease in cash from changes in other assets & liabilities		(80,543)		(388,909)		(87,166)
106	Cash provided (used) by operations		4,503,245		3,056,552		3,818,567
107							
108	Cash Flows from Nonoperating Revenues/Expenses						
109	Capital connection fees		191,424		97,282		287,903
110	Interest revenue		197,248		157,694		35,922
111	Debt issuance costs		0		(55,500)		0
112	Interest expense		(598,589)		(613,093)		(295,623)
113	Cash provided (used) by nonoperating activities		(209,917)		(413,617)		28,203
114							
115	Cash Flows from Capital and Financing Activities						
116	Purchase of equipment, computer hardware, completed construction projects & contributed capital assets		(481,812)		(342,552)		(290,091)
117	Construction in progress		(2,499,599)		(4,913,908)		(1,454,677)
118	Acquisition of land, easements and related costs		0		(252,195)		(29,509)
119	Sale of land and equipment		32,431		8,610		23,824
120	Gain (Loss) on sale of land and equipment		6,432		2,310		28,580
121	Bond principal payments		(4,802,237)		(1,287,391)		(1,009,715)
122	Grant revenue & FEMA reimbursement		394,358		1,154,965		330,390
123	Capital contributions from developers		8,772		224,430		63,025
124	Cash provided (used) by capital / financing activities		(7,341,655)		(5,405,731)		(2,338,173)
125							
126	Net increase (decrease) in cash and investments		(3,048,327)		(2,762,796)		1,508,596
127	The unaudited financial statements, including cash flow statement, are subject to adjustments.						
128	This interim cash flow statement for 6/30/21 does not include accruals for operating expenses.						
129	Revenues, however, are reported on an accrual basis.						

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
June 30, 2021

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 1,984,421.08
Unrestricted assets:	
Investments	0.00
Interest receivable	0.00
Grants receivable	
Restricted assets:	
Cash and cash equivalents	8,727,183.78
Investments	0.00
Interest receivable	0.00
Receivables:	
Accounts receivable	1,669,512.03
less allowance for uncollectible accounts	-178,097.87
Inventories	514,872.13
Prepaid Expenses	154,605.90
Total current assets	<u>12,872,497.05</u>

NONCURRENT ASSETS

Capital assets:

Land	2,772,832.32
Utility plants, buildings and equipment	<u>99,694,353.29</u>
	102,467,185.61
Less accumulated depreciation	<u>-48,387,074.34</u>
	54,080,111.27
Construction in progress	<u>8,613,683.01</u>
Total capital assets	<u>62,693,794.28</u>

Other Assets:

Net Pension Asset	286,195.00
Unamortized organizational cost, net	0.00

Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid	206,267.00
Deferred loss on bond refunding, net	<u>683,187.00</u>
Total Deferred charges:	889,454.00

Total noncurrent assets	<u>63,869,443.28</u>
-------------------------	----------------------

TOTAL ASSETS	<u><u>\$ 76,741,940.33</u></u>
---------------------	--------------------------------

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$	112,982.08
Accrued expenses		104,242.05
Due to other governments		24,355.23
Bonds payable (current)		1,018,427.87
Accrued compensated absences (current)		255,540.76
Payable from restricted assets		
Accrued interest		98,064.33
Customer Deposits		645,406.36
Total current liabilities		<u>2,259,018.68</u>

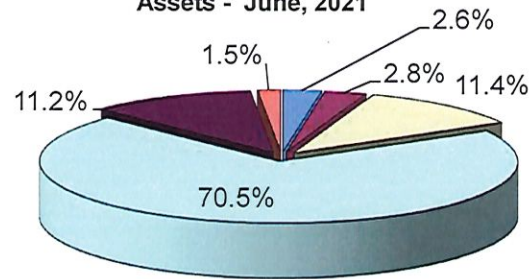
NONCURRENT LIABILITIES

Long-term portion of bonds payable, net		18,995,699.46
Accrued OPEB payable		50,665.00
Net Pension Liability and Deferred Pension Inflow		571,809.00
Unearned revenues:		
Land Lease Deferral		-
Developer agreements		464,635.36
Total noncurrent liabilities		<u>20,082,808.82</u>
TOTAL LIABILITIES		<u>22,341,827.50</u>

NET POSITION

Invested in capital assets, net of related debt		42,498,667.00
Restricted for capital projects		2,168,736.00
Restricted for debt service		99,091.00
Restricted for Rate Stabilization		1,890,225.00
Restricted for Pension Benefits		286,195.00
Unrestricted		5,162,136.02
YTD Surplus of Revenue over Expenses		2,295,062.81
Total net position		<u>54,400,112.83</u>
TOTAL LIABILITIES AND NET POSITION	\$	<u>76,741,940.33</u>

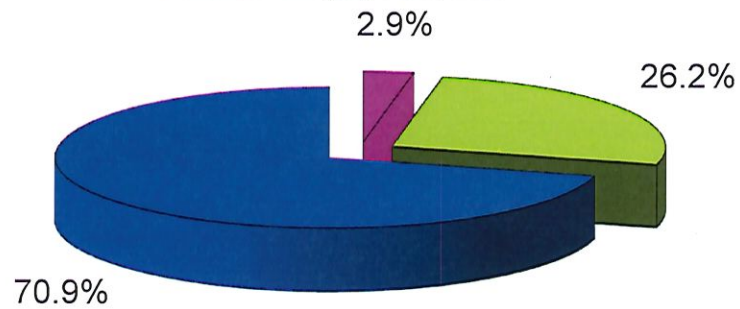
Assets - June, 2021



■ Cash	■ AR, Inventory & Prepaid
□ Restricted Cash	□ Fixed Assets
■ Construction in Progress	■ Other Assets (Deferred Charges)

Cash	1,984,421	2.6%
AR, Inventory & Prepaid	2,160,892	2.8%
Restricted Cash	8,727,184	11.4%
Fixed Assets	54,080,111	70.5%
Construction in Progress	8,613,683	11.2%
Other Assets (Deferred Charges)	1,175,649	1.5%
Total Assets	76,741,940	

Liabilities & Equity June, 2021



■ Current Liabilities	■ Noncurrent Liabilities	■ Equity - Net Assets
-----------------------	--------------------------	-----------------------

Current Liabilities	2,259,019	2.9%
Noncurrent Liabilities	20,082,809	26.2%
Equity - Net Assets	54,400,113	70.9%
Total Liab & Equity	76,741,940	

Okeechobee Utility Authority
Detail of June 30, 2021 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

		Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Accounts included in Other Operating Revenue:				
Install Fees-Water		\$ 21,356	\$ 4,781	\$ 16,575
Private Fire Protection		\$ 60,051	53,014	7,037
Turn on/off Fees		\$ 46,351	35,705	10,647
Other Revenue-Water	A	\$ 11,275	10,901	374
Install Fees-Sewer		\$ 4,698	4,590	108
Kings Bay Sewer Maint. Fees		\$ 7,912	8,267	(355)
Other Revenue-Sewer	B	\$ 1,716	1,511	206
Penalties & Late Charges		\$ 87,653	88,056	(403)
Gain/Loss Sale of Assets	C	\$ 28,580	0	28,580
Ag Land Lease		\$ 2,508	0	2,508
Miscellaneous Revenue	D	\$ 31,404	29,498	1,907
Totals		<u>\$ 303,504</u>	<u>\$ 236,321</u>	<u>\$ 67,183</u>

- A Other Revenue-Water includes:
Water service inspection fees
Backflow prevention fees
After hours charges
Meter relocation charges
Bench test charges
- B Other Revenue-Sewer includes:
Wastewater service line inspection fees
- C Gain/Loss on Sale of Assets
There was \$18,000 of insurance proceeds, \$6,961 from sale of 3 surplus trucks and \$3,619 from sale of surplus equipment and parts.
- D Miscellaneous Revenue includes:
Administration charges
Charges for damage and repair to system:
Parts and labor used
Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

JULY 12, 2021

CONSENT AGENDA

INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WATERWATER SERVICE AREA PROJECT (PRP PAY APPLICATION NO. 3)

Please find attached the invoice in the amount of \$78,375.15 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,295,903.80
May-21	1	May-21		\$197,223.71	\$1,098,680.09
Jun-21	2	Jun-21		\$209,335.63	\$889,344.46
Jul-21	3		\$78,375.15		\$810,969.31

Staff recommends approval of this invoice in the amount of \$78,375.15 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

July 1, 2021

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

RE: Oak Lake Estates Wastewater and Stormwater Improvements Project
PRP Construction Group LLC – Pay Application No. 3

Mr. Hayford:

Please find attached Pay Application No. 3 for the above-referenced project, recommended for payment in the amount of \$78,375.15, which covers work confirmed to have been completed for the period from 5/26/2021 to 6/25/2021, less the required 10% retainage.

Of the amount certified, **\$53,486.39** is attributable to the wastewater portion of the project. The remaining **\$24,888.76** is attributable to the stormwater portion of the project, per the agreement between OUA and Okeechobee County.

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

cc: Stefan K. Matthes, PE

TO (OWNER/REP):	OKEECHOBEE UTILITY AUTHORITY	APPLICATION NO.:	3.0	OAKLE-003
ADDRESS:	100 SW 5th Ave, Okeechobee, FL 34974	PERIOD FROM:	6/1/2021	
FROM (CONTRACTOR):	PRP CONSTRUCTION GROUP, LLC	TO:	6/25/2021	
ADDRESS:	8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL 34956	OUA PO #	10805	
CONTRACT FOR:	OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS	CONTRACT DATE:	3/2/2021	

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED BY OWNER			
NO.	DESCRIPTION	ADDITIONS	DELETIONS
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
TOTALS		\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		\$ -	\$ -

Application is made for payment, as shown below, according to the CONTRACT DOCUMENTS and Continuation Sheet (s) attached.

1.	ORIGINAL CONTRACT SUM	*****	\$ 1,295,903.80
2.	Net change by Change Orders	*****	\$ -
3.	CONTRACT SUM TO DATE	*****	\$ 1,295,903.80
4.	TOTAL COMPLETED AND STORED TO DATE (Column L on Continuation Sheet (s))	*****	\$ 538,816.10
5.	RETAINAGE (10%)	*****	\$ 53,881.61
6.	TOTAL EARNED LESS RETAINAGE (Line 4 less line 5)	*****	\$ 484,934.49
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Certificate)	*****	\$ 406,559.34
8.	CURRENT PAYMENT DUE	*****	\$ 78,375.15
9.	BALANCE TO FINISH PLUS RETAINAGE (Line 3 less line 6)	*****	\$ 810,969.31

State of: FLORIDA COUNTY OF: MARTIN
 Subscribed and sworn to before me this 1 day of July, 2021.

Notary Public: Donna S. Carman
 My Commission expires: 1/9/2022

I hereby certify that the labor and materials listed on this request for payment have been used in the construction of this Work and payment received from the last request for payment has been used to make payment to all Subcontractors, laborers, materialmen and suppliers except as listed below

and

The undersigned Contractor certifies that Work covered by this Application for Payment has been completed according to the Contract Documents, that all amounts have been paid by the Contractor for Work done by any Subcontractor for Work for which previous Certifications of Payments were issued and payments received from Owner, and that current Payment is now due in accordance with the Contract Documents and all Federal, State and Local Laws.

CONTRACTOR:

BY: Peggy Sheltra DATE: 7/1/2021
 Peggy Sheltra, President

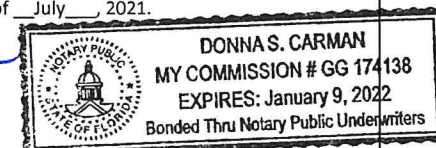
ENGINEER:

BY: Jeffrey M Sumner DATE: July 1, 2021
 Sumner Engineering & Consulting, Inc.

THE AMOUNT CERTIFIED PAYABLE ONLY TO CONTRACTOR NAMED HEREIN

AMOUNT CERTIFIED: \$ 78,375.15

REVISÉ



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

JULY 12, 2021

CONSENT AGENDA

INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WATERWATER SERVICE AREA PROJECT (PART B AND C)

Please find attached the invoice in the amount of \$19,401.44 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$724,136.00
Apr-20	1	Apr-20		\$48,503.60	\$675,632.40
May-20	2	May-20		\$38,802.88	\$636,829.52
Jun-20	3	Jun-20		\$33,952.52	\$602,877.00
Aug-20	4	Aug-20		\$87,306.48	\$515,570.52
Sep-20	5	Sep-20		\$43,653.24	\$471,917.28
Nov-20	6	Nov-20		\$77,605.76	\$394,311.52
Jan-21	7	Jan-21		\$38,802.88	\$355,508.64
Feb-21	8	Feb-21		\$38,802.88	\$316,705.76
Apr-21	9	Apr-21		\$43,563.24	\$273,142.52
Jul-21	9		\$19,401.44		\$253,741.08

Staff recommends approval of this invoice in the amount of \$19,401.44 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

July 1, 2021

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1371

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part B – Design, Permitting & Bidding, and Part C – Construction Phase Services (Project 1)

OUA Purchase Order No. 10264

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$485,036	97%	\$470,484.92	\$451,083.48	\$19,401.44
B2 – Bidding Services	\$27,160	0%	\$0.00	\$0.00	\$0.00
C – Construction Services	\$211,940	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$19,401.44

Total Purchase Order Amount: \$724,136.00

Total Billed to Date: \$470,484.92

Total Billed this Invoice: \$ 19,401.44

For services rendered through March 28 through June 26, 2021.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

JULY 12, 2021

CONSENT AGENDA

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW
WATERWATER SERVICE AREA PROJECT (PART D)**

Please find attached the invoice in the amount of \$8,974.86 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$43,500.00
Nov-20	1	Nov-20		\$22,620.00	\$20,880.00
Jan-21	2	Jan-21		\$20,880.00	\$0.00
Jan-21	Change Order		\$56,990.00		\$56,990.00
Feb-21	3	Feb-21		\$14,660.00	\$42,330.00
Apr-21	4	Apr-21		\$4,793.77	\$37,536.23
Jul-21	5		\$8,974.86		\$28,561.37

Staff recommends approval of this invoice in the amount of \$8,974.86 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

July 1, 2021

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1370
SW Wastewater Service Area Project (SEC Proj. No. 19-04)
Part D – Oak Lake Estates Design and Permitting
OUA Purchase Order No. 10544

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
D1 – Oak Lake Estates Design and Permitting	\$43,500.00	100%	\$43,500.00	\$43,500.00	\$0.00
D2 – Oak Lake Estates Bidding Services	\$14,660.00	100%	\$14,660.00	\$14,660.00	\$0.00
D3 – Oak Lake Estates Construction Services	\$42,330.00	32.53%	\$13,768.63	\$4,793.77	\$8,974.86
				TOTAL:	\$8,974.86

Total Purchase Order Amount: \$100,490.00
Total Billed to Date: \$ 71,928.63
Total Billed this Invoice: \$ 8,974.86

For services rendered March 28 through June 26, 2021.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

JULY 12, 2021

CONSENT AGENDA

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW
WATERWATER SERVICE AREA PROJECT (PART E)**

Please find attached the invoice in the amount of \$28,576.86 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1	Jun-21		\$19,783.98	\$1,121,999.02
Jul-21	2		\$28,576.86		\$1,093,422.16

Staff recommends approval of this invoice in the amount of \$28,576.86 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

Invoice

BILL TO

July 1, 2020

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1372

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	22%	\$48,360.84	\$19,783.98	\$28,576.86
E2 – Final Design and Permitting	\$476,232	0%	\$0.00	\$0.00	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	0%	\$0.00	\$0.00	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	0%	\$0.00	\$0.00	\$0.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$28,576.86

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 48,360.84

Total Billed this Invoice: \$ 28,576.86

For services rendered June 6 through June 26, 2021.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

JULY 12, 2021

CONSENT AGENDA

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW
WATERWATER SERVICE AREA PROJECT
(ANDERSON ANDRE CONSULTING ENGINEERS INOVICE)**

Please find attached the invoice in the amount of \$5,423.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$41,929.00
May-21	1	May-21		\$9,064.00	\$32,865.00
Jul-21	3		\$5,423.00		\$27,442.00

Staff recommends approval of this invoice in the amount of \$5,423.00 to Sumner Engineering & Consulting, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

June 21, 2021

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Oak Lake Estates Wastewater and Stormwater Improvements Project
AACE Invoice A21-3434**

Mr. Hayford:

Please find attached Andersen Andre Consulting Engineers (AACE) Invoice A21-3434, recommended for payment in the amount of **\$5,423.00**, which covers geotechnical testing on the Oak Lake Estates Project through 6/11/21. I have also attached the associated testing report for your records.

Of the amount certified, \$4,785.00 is attributable to the stormwater portion of the project, and the remaining \$638 is attributable to the wastewater portion of the project, per the agreement between OUA and Okeechobee County. The invoice has been approved for payment by Stef Matthes.

Please note that there were two failed tests (both related to a stormwater facility) on 6/8/21, with passing re-tests occurring on 6/9/21. We are awaiting costs for the failed tests and re-tests from AACE, which should be back-charged to PRP on their next pay application in accordance with the construction contract.

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

cc: Stefan K. Matthes, PE

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

JULY 12, 2021

CONSENT AGENDA

**INVOICES FROM ECKLER ENGINEERING, INC. – PINE RIDGE PARK UTILITY
IMPROVMENT**

Please find attached invoice in the amount of \$12,007.24 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$145,600.00
May-20	1	May-20		\$2,912.00	\$142,688.00
Jun-20	2	Jun-20		\$11,648.00	\$131,040.00
Jul-20	3	Jul-20		\$32,032.00	\$99,008.00
Aug-20	4	Aug-20		\$14,560.00	\$84,448.00
Aug-20	Change Order #1		\$21,000.00		\$105,448.00
Sep-20	5	Sep-20		\$22,148.00	\$83,300.00
Oct-20	6	Oct-20		\$24,990.00	\$58,310.00
Nov-20	7	Nov-20		\$19,992.00	\$38,318.00
Dec-20	8	Dec-20		\$4,998.00	\$33,320.00
Dec-20	Change Order #2		\$22,000.00		\$55,320.00
Jan-21	9	Jan-21		\$8,170.00	\$47,150.00
Feb-21	10	Feb-21		\$18,860.00	\$28,290.00
Mar-21	11	Mar-21		\$9,430.00	\$18,860.00
Apr-21	12	Apr-21		\$3,772.00	\$15,088.00
May-21	13			\$1,886.00	\$13,202.00
	Change Order #3		\$111,581.00		\$124,783.00
Jun-21	14			\$7,712.41	\$117,070.59
Jul-21	15		\$12,007.24		\$105,063.35

Staff recommends approval of this invoice in the amount of \$12,007.24 to Eckler Engineering, Inc.

Mr. John Hayford, P.E.
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

June 30, 2021
 No: 235-006.01
 Invoice No: 21121

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on May 17, 2021 under P.O. No. 10380 (Change Order No. 3), Engineering Scope Revision No. 1 dated 7/20/2020 and Engineering Scope Revision No. 2 dated 12/3/2020 and Engineering Scope Revision No. 3 dated 5/17/2021.

Professional Services from May 26, 2021 to June 25, 2021

Phase 0001 Design Phase

Fee

Total Fee 300,181.00

Percent Complete

65.00

Total Earned

195,117.65

Previous Fee Billing

183,110.41

Current Fee Billing

12,007.24

Total Fee

12,007.24

Billing Limits

Current

Prior

To-Date

Total Billings

12,007.24

183,110.41

195,117.65

Limit

300,181.00

Remaining

105,063.35

Total this Phase

\$12,007.24

Total this Invoice

\$12,007.24

Fee (Design Phase) History Summary:

2020-04-14 Original PO #10380 = \$145,600.00

2020-09-22 Change Order #1 = \$ 21,000.00

2020-12-22 Change Order #2 = \$ 22,000.00

2021-05-17 Change Order #3 = \$111,581.00

Fee Total \$300,181.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

JULY 12, 2021

CONSENT AGENDA

INVOICES FROM ONEWATER, INC. – LAKEVIEW ESTATES WWTP

Please find attached the invoice in the amount of \$8,533.59 submitted by OneWater, Inc. Staff is aware of the work currently being done by OneWater, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$977,950.00
May-20	1	May-20		\$45,572.00	\$932,378.00
Jun-20	2	Jun-20		\$136,314.31	\$796,063.69
Jul-20	3	Jul-20		\$52,969.00	\$743,094.69
Aug-20	4	Aug-20		\$50,509.00	\$692,585.69
Sep-20	5	Sep-20		\$36,500.00	\$656,085.69
Oct-20	6	Nov-20		\$32,725.00	\$623,360.69
Nov-20	7	Nov-20		\$36,765.00	\$586,595.69
Dec-20	8	Dec-20		\$38,257.50	\$548,338.19
Jan-21	9	Jan-21		\$63,900.00	\$484,438.19
Feb-21	10	Feb-21		\$3,887.00	\$480,551.19
Mar-21	11	Mar-21		\$24,900.25	\$455,650.94
Apr-21	12	Apr-21		\$29,112.75	\$426,538.19
May-21	13	May-21		\$59,240.00	\$367,298.19
Jun-21	14	Jun-21		\$89,104.75	\$278,193.44
Jul-21	15		\$8,533.59		\$269,659.85

Staff recommends approval of this invoice in the amount of \$8,533.59 to OneWater, Inc.



INVOICE NO. 1376B

June 30th 2021

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974
Attn: John Hayford

OneWater Inc. – Two Pilot Projects
FLDEP Grant Agreement No: LP47012
OUA, OWI, Cain Enterprises Joint Agreement Executed
3/13/2020

AGREEMENT TOTAL:														
Task 2 - Design & Services (KHA)														\$ 123,000.00
Task 3 - PM/Testing/Monitoring/Instrumentation														\$ 18,000.00
Task 4 - Total Algaewheel WWTP Equipment														\$ 441,950.00
Task 4 - Algaewheel WWTP Construction (ESI)														\$ 325,000.00
Task 5 - Septic Tank Abandonment														\$ 10,000.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)														\$ 60,000.00
TOTAL ORDER														\$ 977,950.00
PAYMENT DUE THIS INVOICE:														
Task 2 - Design & Services (KHA)														2,438.44
Task 3 - PM/Testing/Monitoring/Instrumentation														6095.15
Task 4 - Total Algaewheel WWTP Equipment														0.00
Task 4 - Algaewheel WWTP Construction (ESI)														0.00
Task 5 - Septic Tank Abandonment														0.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)														0.00
AMOUNT DUE THIS INVOICE														\$ 8,533.59
PRIOR INVOICES:		#1344B, 1346B, 1348B, 1352B	#1355B	#1357B	#1359B	#1362B	#1363B	#1365B	1367B	1370B	#1371B	#1374B	Total	
Task 2 - Design & Services (KHA) Equipment		\$ 41,820.00	\$ 6,500.00	\$ 2,725.00	\$ 6,765.00	\$ 7,995.00	\$ 12,300.00	\$ 3,887.00	\$ 4,875.25	\$ 6,612.75	\$ 2,460.00	\$ 636.56	\$ 96,576.56	
Task 3 - PM/Testing/Monitoring/Instrumentation		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 4 - Total Algaewheel WWTP Equipment		\$ 220,975.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 56,780.00	\$ -	\$ 397,755.00	
Task 4 - Algaewheel WWTP Construction (ESI)		\$ 22,569.31	\$ -	\$ -	\$ -	\$ 8,662.50	\$ -	\$ -	\$ 14,625.00	\$ 22,500.00	\$ -	\$ 85,768.19	\$ 154,125.00	
Task 5 - Septic Tank Abandonment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 5 - Septic Tank Laterals and Lift Stations (ESI)		\$ -	\$ -	\$ -	\$ -	\$ 21,600.00	\$ 21,600.00	\$ -	\$ 5,400.00	\$ -	\$ -	\$ 2,700.00	\$ 51,300.00	
TOTAL PRIOR INVOICES		\$ 285,364.31	\$ 36,500.00	\$ 32,725.00	\$ 36,765.00	\$ 38,257.50	\$ 63,900.00	\$ 3,887.00	\$ 24,900.25	\$ 29,112.75	\$ 59,240.00	\$ 89,104.75	\$ 699,756.56	
REMAINING TO BE INVOICED:														
Task 2 - Design & Services (KHA)														\$ 23,985.00
Task 3 - Testing/Monitoring/Instrumentation														\$ 11,904.85
Task 4 - Total Algaewheel WWTP Equipment														\$ 44,195.00
Task 4 - Algaewheel WWTP Construction (ESI)														\$ 170,875.00
Task 5 - Septic Tank Abandonment														\$ 10,000.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)														\$ 8,700.00
TOTAL REMAINING TO BE INVOICED														\$ 269,659.85
TOTAL ORDER														\$ 977,950.00

Please remit amount due now to:

Pay Routing Transit Number: ABA 021052053
Account Number: 18339057
PNC Bank

OneWater Inc., P O Box 222, Cary NC 27512
Tel 317.582.1400 info@algaewheel.com

www.algaewheel.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

JULY 12, 2021

CONSENT AGENDA

INVOICE FROM RAFTELIS

Please find attached the invoice in the amount of \$1,631.25 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$57,850.00
Apr-21	1	Apr-21		\$6,468.75	\$51,381.25
Jun-21		Jun-21		\$4,783.07	\$46,598.18
Jul-21			\$1,631.25		\$44,966.93

Staff recommends approval of this invoice in the amount of \$1,631.25 to Raftelis.

RAFTELIS

227 W. Trade St
Suite 1400
Charlotte, NC 28202



June 16, 2021

Invoice No: 19702

Okeechobee Utility Authority
100 S.W. 5th Avenue
Okeechobee, FL 34974

Project R-0451FL21.01 Okeechobee Utility Authority - Water and Wastewater Revenue Sufficiency and Capital Connection Charge Study

PO #0000010759

Professional Services from May 1, 2021 to May 31, 2021

Professional Personnel

	Hours	Rate	Amount	
Associate				
Mercas, Diana	8.25	100.00	825.00	
Sr. Manager				
Hamilton, Murray	3.75	215.00	806.25	
Totals	12.00		1,631.25	
Total Professional Fees				1,631.25

Contract	Current	Prior Billings		
Total Billings	1,631.25	11,251.82	12,883.07	
Contract Ceiling			57,850.00	
Remaining			44,966.93	
		Total this Invoice		\$1,631.25

Outstanding Invoices

Number	Date	Balance
19266	5/11/2021	4,783.07
Total		4,783.07

	Current	Prior	Total	Received	A/R Balance
Billings to Date	1,631.25	11,251.82	12,883.07	6,468.75	6,414.32

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

JULY 12, 2021

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

July 1, 2021

Invoice No: 7121

TO:

Okeechobee Utility Authority

100 SW 5th Avenue
Okeechobee, FL 34974

DESCRIPTION	AMOUNT
Government Relations Services performed July 2021 Fee as agreed to and amount owed: PO 10802	\$3,500.00
TOTAL AMOUNT DUE:	\$3,500.00

Please make all checks payable to Thorn Run Partners, LLC:

By Mail:

Thorn Run Partners, LLC
100 M Street, SE Suite 750
Washington, DC 20003

By Wire:

PNC BANK
ABA: 054000030
Account #5313630938
Account: Thorn Run Partners, LLC

FEIN: 27-1541515

If you have any questions concerning this invoice, contact Chris Lamond at
clamond@thornrun.com or 202-688-0222

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

JULY 12, 2021

CONSENT AGENDA

INVOICE FROM ECKLER ENGINEERING, INC. – WTP GENERATOR EVALUATION

Please see attached the Eckler Engineering, Inc. invoice for evaluation of the Wastewater Treatment Plant Generator.

Staff recommends approval of the invoice from Eckler Engineering, Inc. in the amount of \$4,505.56.

Mr. John Hayford, P.E.
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

June 30, 2021

No: 235-007.00

Invoice No: 21124

Project: WTP Generator Evaluation

Professional engineering services for the evaluation and preparation of recommendations to address electrical issues experienced with operation of existing CAT 3508 Emergency Power Generator as per Purchase Order No. 10817 dated May 20, 2021.

Professional Services from May 26, 2021 to June 25, 2021

Professional Personnel

		Hours	Rate	Amount	
Hammann, Douglas	5/21/2021	1.00	201.00	201.00	
Project Setup					
Hammann, Douglas	5/25/2021	5.00	201.00	1,005.00	
On site for Evaluation of CAT Generator issues with RAW Pump VFDs and Control building power fluctuations.					
Hammann, Douglas	6/8/2021	1.00	201.00	201.00	
Review C&W Report					
Totals		7.00		1,407.00	
Total Labor					1,407.00

Consultants

Electrical Consultant				3,000.00	
Total Consultants				3,000.00	3,000.00

Reimbursable Expenses

Mileage				98.56	
Total Reimbursables				98.56	98.56

Billing Limits

	Current	Prior	To-Date
Total Billings	4,505.56	0.00	4,505.56
Limit			5,300.00
Remaining			794.44

Total this Invoice \$4,505.56

C&W Engineering, Inc.
 6903 Vista Parkway N., Suite 10
 West Palm Beach, FL 33411
 (561) 642-5333

DATE	INVOICE NO.
6/30/2021	10394

BILL TO
DOUG HAMMANN, P.E. ECKLER ENGINEERING 4700 RIVERSIDE DRIVE SUITE 110 CORAL SPRINGS, FL 33067

SUBMITTED	P.O. NO.	PROJECT
	235-007.00	57222 OUA WTP VOLTAGE ISSUE ON GEN ...

DESCRIPTION	QTY	RATE	AMOUNT
FOR ENGINEERING SERVICES THROUGH 6/30/2021.			
OUA WTP VOLTAGE ISSUE ON GENERATOR POWER EE REF. 235-007.00; OUA PO# 0000010817			
TASK 1: PROCEDURE ANALYSIS ELEC. ENG. SERV. HOURS-MICHAEL GUIDA, P.E.	1	175.00	175.00
TASK 2: SITE VISIT ELEC. ENG. SERV. HOURS-MICHAEL GUIDA, P.E.	6	175.00	1,050.00
ELEC. ENG. SERV. HOURS-JOSE REYES	7.5	125.00	937.50
TASK 3: REPORT ELEC. ENG. SERV. HOURS-MICHAEL GUIDA, P.E.	4.6	175.00	805.00
TRAVEL EXPENSE		32.50	32.50
For questions, please contact our office Reviewed by	Total		\$3,000.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

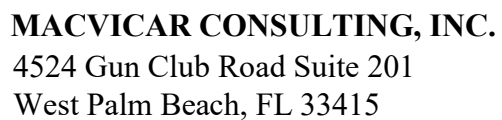
JULY 12, 2021

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the Macvicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from Macvicar Consulting Inc. in the amount of \$250.00.



Invoice

Okeechobee Utility Authority
Attn: John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974

DATE	INVOICE #
7/5/2021	202107017

PROJECT
540.01-LOSOM Support

DESCRIPTION		AMOUNT
Support for the month of June 2021		250.00
Total		\$250.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

JULY 12, 2021

GRAVITY SEWER EXTENSION – ORANGE LOOP BHR

Recently, lot (#1) was sold in the subdivision served by Orange Loop. The new owner contacted the OUA concerning water and wastewater service. Presently, the sixteen lots have water service, but, do not have wastewater service available.



With the recent upgrades being done at the Lakeview Estates Wastewater Treatment Plant, there is capacity available.

OUA staff has reached out to the engineering firm (Kimley-Horn) in charge of the treatment plant upgrade and the engineering firm that did the layout of Orange Loop properties. Only Kimley-Horn responded. They provided a scope of work and fee proposal of \$38,820. A very preliminary estimate for construction came in at \$91,500.

I contacted the developer, who still owns 15 lots, and asked them if they would be interested in paying the ±\$130,000 cost to design, permit and install a gravity sewer system. They would be interested if it was done on a cost share basis. Based upon the preliminary cost and sixteen lots, a per lot share is approximately \$8,100.

Is the OUA Board interested in working with the lot owner (#1) and the developer (lots 2-16) to build this project? Additionally, is the OUA Board interested in cost sharing on this project? If so, how much?

Based upon these discussions, OUA Staff will work with the lot owners to see if a mutually agreeable project could be developed and bring back to the OUA Board later for discussions.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

JULY 12, 2021

ADMINISTRATIVE VEHICLE

The OUA Board requested pricing for a replacement administration vehicle. The vehicle needed to be able to transport 4 – 6 adults. OUA staff was also asked to include local pricing if available. OUA staff has received three direct quotes and supplied two FSA contract bids.

Gilbert Chevrolet Company, Inc. (Direct Quote)	2021 Blazer	\$ 29,614.50
Gilbert Chevrolet Company, Inc. (Direct Quote)	2021 Traverse LS	\$ 27,907.50
Gilbert Ford (Direct Quote)	2021 Explorer XL	\$ 28,941.50
Stingray Chevrolet (FSA Contract Bid)	2021 Traverse LS	\$ 24,283.00
Asbury Ford (FSA Contract Bid)	2021 Explorer XL	\$ 25,998.00

OUA staff reached out to both the local Ford and Chevrolet dealers asking for quotes on Expedition and Tahoe vehicles. The Ford dealership said they would respond and OUA staff never heard from the Chevrolet sales team. However, as of July 7th, neither dealership has responded.

From the Florida Sheriffs Cooperative Purchasing program, the following bids were obtained.

Stingray Chevrolet (FSA Contract Bid)	2021 Tahoe	\$ 37,426.00
Asbury Ford (FSA Contract Bid)	2021 Expedition XL	\$ 36,188.00
Gilbert Chevrolet Company, Inc. (Direct Quote)	2021 Tahoe	\$ No Quote
Gilbert Ford (Direct Quote)	2021 Expedition XLT	\$ 54,306.50

If purchased, this will replace the 2007 Trailblazer currently in use as an administration vehicle.

What vehicle should staff pursue to get a final quote for the purchase of the selected vehicle.

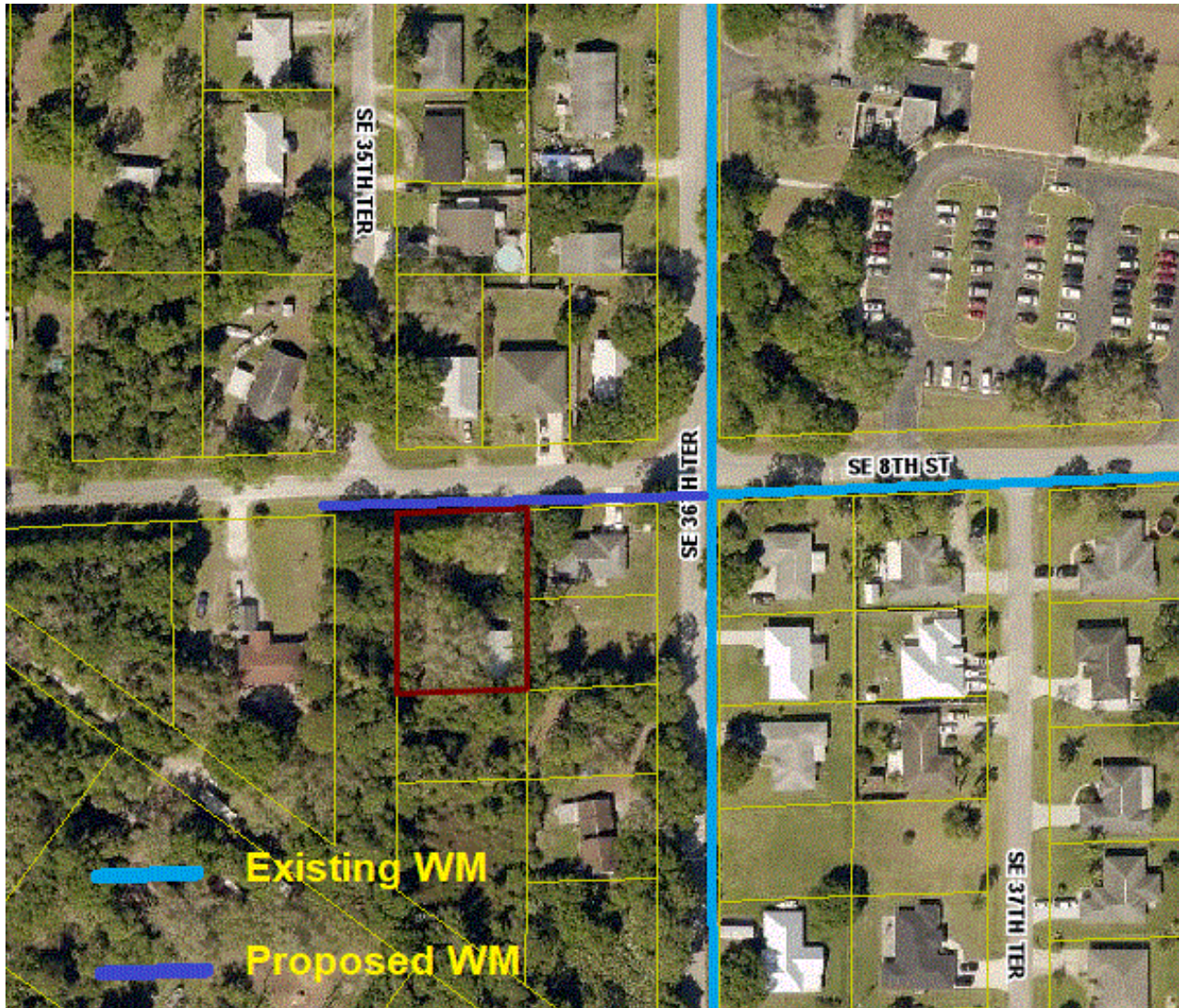
OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

JULY 12, 2021

PROPOSED WM IMPROVEMENTS – CONNERS GABLES

A resident in the 3600 block of SE 8th Street requested water service. OUA staff presented the owner with a cost estimate of nearly \$2,800 dollars to extend a 2-inch poly line down SE 8th Street from SE 36th Terrace to serve the property. The resident agreed to this cost and has paid in full.



OUA staff has reviewed the overall plan for the area and determined that it would be in the best interest of the OUA to install an 8-inch water main at this time to serve the future needs of the immediate community. If a 2-inch line is installed now to serve one customer, only to be removed at some future date when more customers request service, why not install the 8-inch water main at this time.

Staff has prepared a preliminary cost estimate to install a water main one block at a cost of \$21,100. If this project was approved, the cost would be applied to the water main installation FY21 budget item. There appears to be an additional four customers that could be served by this project.

Staff recommends approval of the SE 8th Street at SE 35th Terrace Water Main Improvements project.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

JULY 12, 2021

ENGINEERING RFP OKEE-TANTIE SANITARY FORCE MAIN

OUA staff has begun the process to advertise the Request for Proposals concerning the need for engineering services to design, permit and provide construction services for the Okee-Tantie Sanitary Force main.

The RFP will be advertised, accepted and a preliminary review conducted to tentatively rank the proposals received. The preliminary review will be conducted by a committee made up of several OUA employees and one OUA Board member.

The tentative ranking will be brought back to the entire OUA Board review. The OUA Board will discuss the proposals and either confirm the ranking or establish a new final ranking. OUA staff will then begin the process of developing a scope of work and fee schedule with the highest ranked firm. If successful, these items will be brought back to the full OUA Board for action.

At this time, can OUA staff continue with the RFP process, and, will the OUA Board appoint a member to serve on the review committee.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

JULY 12, 2021

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

JULY 12, 2021

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

JULY 12, 2021

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1 Design of the pump station & force main is at 90%
 - Master Pump Station (MPS)
 - 90% Design completed
 - Force Main to NW15
 - 90% Design completed
 - Force Main SE2 to MPS
 - 75% Design completed

Oak Lake Estates Wastewater Project

- Construction on the stormwater system is nearly complete
- Construction has begun on the wastewater system

Water Service - Cemetery Road WWTF

- The well, electric & piping has been completed
- Health Department approval has been given

SW 5th Ave Wastewater System Improvements

- Work continuing

Thorn Run Partners

- Representative Steube's office has placed a budget line item (\$1,000,000) for the Treasure Island project requesting federal funding

US441SE Water System Replacement

- Work is nearly complete on this project Water has been installed, pressure tested and disinfected.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

JULY 12, 2021

ITEMS FROM THE BOARD