

# **OKEECHOBEE UTILITY AUTHORITY**

## **MEETING AGENDA**

**August 9, 2021**

**8:30 A.M.**

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Meeting Minutes from July 12, 2021

**3. Consent Agenda**

4. Finance Report
5. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 4
6. Invoice from OneWater, Inc. – Lakeview Estates WWTP
7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (D)
8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E)
9. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice)
10. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
11. Invoice from Eckler Engineering, Inc. – General Consulting
12. Invoice from Raftelis
13. Invoice from Thorn Run Partners
14. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
15. Surplus Item

- 
16. FY22-FY26 Financial Forecast
  17. Preliminary FY22 Budget
  18. Training Incentive Program Reimbursement
  19. Advanced Metering Information
  20. Administration Vehicle
  21. Public Comments
  22. Items from the Attorney
  23. Items from the Executive Director
  24. Items from the Board

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 1**

**AUGUST 9, 2021**

Call Meeting to Order

Pledge of Allegiance  
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Creasman – Chairperson	_____	_____
Jeff Fadley - Alternate	_____	_____
Harry Moldenhauer - Alternate	_____	_____
Steve Nelson – 2 <sup>nd</sup> Vice Chairperson	_____	_____
Tabitha Trent –Vice Chairperson	_____	_____
Glenn Sneider - Alternate	_____	_____

### **FUTURE MEETING OF OUA BOARD**

**September 13, 2021 – 8:30 A.M.**

**October 11, 2021 – 8:30 A.M.**

### **FUTURE HOLIDAYS FOR OUA STAFF**

**Monday, September 6, 2021 – Labor Day**

**Thursday, November 11, 2021 – Veterans Day**

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 2**

**AUGUST 9, 2021**

### **MEETING MINUTES**

Attached are copies of the minutes of the meetings held on July 12, 2021.

**Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from July 12, 2021 as presented.**

**OKEECHOBEE UTILITY AUTHORITY  
MEETING MINUTES**

Monday, July 12, 2021 8:30 A.M.  
Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, Florida

**Chairperson Creasman called the meeting to order at 8:34 A.M.**

**Chairperson Creasman addressed Agenda Item No. 1**, the following Okeechobee Utility Authority Board Members were present:

**Board Members:**

Melanie Anderson\*  
Tommy Clay\*  
John Creasman\*  
Steve Nelson\*

**Alternates:**

Glenn Sneider

**Absent:**

Jeff Fadley  
Harry Moldenhauer  
Tabitha Trent\*

\*Voting Board Members

**OUA Members:**

John Hayford  
George Gall

Tom Conely  
Michelle Willoughby

**Chairperson Creasman determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance**

**Chairperson Creasman addressed Agenda Item No. 2 ‘Meeting Minutes from June 14, 2021. Motion by Tommy Clay to approve the Meeting Minutes from June 14, 2021 as presented. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 3 ‘Employee Recognition’** Chairperson Creasman presented Taylor Bemenderfer with a check and a Certificate of Appreciation for his 10 years of service to the OUA.

**Chairperson Creasman addressed Agenda Item No. 4 ‘Consent Agenda’ Motion by Tommy Clay to approve the Consent Agenda as follows:**

**Consent Agenda Item No. 5 ‘Finance Report for the period ending June 30, 2021**

**Consent Agenda Item No. 6 ‘Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 3 in the amounts of \$78,375.15’**

**Consent Agenda Item No. 7 ‘Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C) in the amounts of \$19,401.44’**

**Consent Agenda Item No. 8 ‘Invoice from Sumner Engineering & Consulting, Inc. – SW**



**Wastewater Service Area Project (D) in the amount of \$8,974.86'**

**Consent Agenda Item No. 9 'Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E) in the amount of \$28,876.86'**

**Consent Agenda Item No. 10 'Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice) in the amount of \$5,423.00'**

**Consent Agenda Item No. 11 'Invoice from Eckler Engineering - Pine Ridge Park Utility Improvement in the amounts \$12,007.24'**

**Consent Agenda Item No. 12 'Invoices from OneWater, Inc. – Lakeview Estates WWTP in the amounts of \$8,533.59'**

**Consent Agenda Item No. 13 'Invoice from Raftelis in the amount of \$1,631.25'**

**Consent Agenda Item No. 14 'Invoice from Thorn Run Partners in the amount of \$3,500.00'**

**Consent Agenda Item No. 15 'Invoice from Eckler Engineering – WTP Generator Evaluation in the amount of \$4,505.56'**

**Consent Agenda Item No. 16 'Invoice from MacVicar in the amount of \$250.00'**

**Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 17 'Gravity Sewer Extension – Orange Loop Buckhead Ridge'** Executive Director Hayford reviews subdivision served by Orange Loop. The new owner of Lot #1 contacted the OUA concerning water and wastewater service. Presently, the sixteen lots have water service, but, do not have wastewater service available. With the recent upgrades being done at the Lakeview Estates Wastewater Treatment Plant, there is capacity available. OUA staff has reached out to the engineering firm (Kimley-Horn) in charge of the treatment plant upgrade and the engineering firm that did the layout of Orange Loop properties. Only Kimley-Horn responded. They provided a scope of work and fee proposal of \$38,820. A very preliminary estimate for construction came in at \$91,500. OUA staff contacted the developer, who still owns 15 lots, and asked them if they would be interested in paying the ±\$130,000 cost to design, permit and install a gravity sewer system. They would be interested if it was done on a cost share basis. Based upon the preliminary cost and sixteen lots, a per lot share is approximately \$8,100. After a brief discussion it was determined additional information was needed to make a decision and this item was to be brought back to the board.

**Chairperson Creasman addressed Agenda Item No. 18 'Administrative Vehicle'** Executive Director Hayford presented two direct quotes from local dealers and supplied two FSA contract bids for Expedition and Tahoe. After a brief discussion it was recommended that the Executive Director review vehicles and bring his recommendation of vehicle choice back to the OUA Board for final consideration at next meeting.

**Chairperson Creasman addressed Agenda Item No. 19 'Proposed Watermain Improvements – Conners Gables'** Executive Director Hayford discussed a resident on the 3600 block of SE 8<sup>th</sup> Street requesting water service. OUA staff presented owner with a cost estimate of nearly \$2800 to extend a 2-inch poly line down SE 8<sup>th</sup> Street from 36<sup>th</sup> Terrace. The resident agreed the cost and has paid in full. OUA staff reviewed the overall plan for the area and determined that it would be in the

best interest of the OUA to install an 8-inch water main to serve the future needs of the immediate community. If a 2-inch line is installed now to serve one customer, only to be removed at some future date when more customers request service, why not install the 8-inch water main at this time. Staff prepared a preliminary cost estimate to install a water main one block at a cost of \$21,100. If this project was approved, the cost would be applied to the water main installation FY21 budget item. **Motion by Tommy Clay to approve the installation of the 8" watermain in Conners Gables – 3600 block of SE 8<sup>th</sup> Street. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 20 'Engineering RFP Okee-Tantie Sanitary Force Main'** Executive Director Hayford discussed that OUA staff has begun the process to advertise the Request for Proposals concerning the need for engineering services to design, permit and provide construction services for the Okee-Tantie Sanitary Force main. The RFP will be advertised, accepted and a preliminary review conducted to tentatively rank the proposals received. The preliminary review will be conducted by a committee made up of several OUA employees and one OUA Board member. The tentative ranking will be brought back to the entire OUA Board for review. The OUA Board will discuss the proposals and either confirm the ranking or establish a new final ranking. **Motion by Tommy Clay to move forward with the RFP Process. Second by Steve Nelson Vote unanimous (4-0), motion carried.**

**Motion by Tommy Clay to appoint Chairperson John Creasman to the RFP Review Committee. Second by Steve Nelson Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 21 'Public Comments'** There were none

**Chairperson Creasman addressed Agenda Item No. 22 'Items from the Attorney'** There were none

**Chairperson Creasman addressed Agenda Item No. 23 'Items from the Executive Director'** Executive Director Hayford gave an update on current projects.

**Chairperson Creasman addressed Agenda Item No. 24 'Items from the Board'** There were none

**There being no other business, meeting adjourned at 9:13 A.M.**

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

---

Chairperson

---

Executive Director (Secretary)

# **OKEEHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 3**

**AUGUST 9, 2021**

### **CONSENT AGENDA**

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
  4. Finance Report
  5. Invoice from PRP Construction Group, LLC – Oak Lake Estates Pay Application No. 4
  6. Invoice from OneWater, Inc. – Lakeview Estates WWTP
  7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (D)
  8. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (E)
  9. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (AACE Invoice)
  10. Invoice from Eckler Engineering, Inc. – Pine Ridge Park Utility Improvement
  11. Invoice from Eckler Engineering, Inc. – General Consulting
  12. Invoice from Raftelis
  13. Invoice from Thorn Run Partners
  14. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
  15. Surplus Item

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 4

AUGUST 9, 2021

**CONSENT AGENDA**

**FINANCE REPORT**

Attached for your review is a copy of the Finance Report for the period ending June 30, 2021.

# **Okeechobee Utility Authority**

## **Finance Report**

### **Fiscal Year 2021**

**As of                      The Period Ending                      July 31, 2021**

OKEECHOBEE UTILITY AUTHORITY  
TABLE OF CONTENTS

Executive Summary	Page 1
Finance Report for: The Period Ending July 31, 2021	Page 2
Graphs:	
Operating Revenue Comparison- YTD Actual vs Budget	Page 3
Operating Expenses Comparison-- YTD Actual vs Budget	Page 3
Operating Activity Comparisons:	
Revenue-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 4
Graph-Current Year vs 4 Year Weighted Average YTD	Page 5
Graph-Water Revenue FY15-FY20 & FY21 YTD	Page 6
Graph-Sewer Revenue FY15-FY20 & FY21 YTD	Page 7
Expenses-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 8
Graph-Current Year vs 4 Year Weighted Average YTD	Page 9
Graph Operating Expenses FY15-FY20 & FY21 YTD	Page 10
Graph Non Operating Expenses FY15-FY20 & FY21 YTD	Page 11
Comparative Statement of Cash Flows: Sep 30, 2019, Sep 30, 2020 & July 31, 2021	Page 12
Balance Sheet as of July 31, 2021	Pages 13-14
Pie Graph of Major Balance Sheet Items	Page 15
Detail of Other Operating Revenue	Page 16

Okeechobee Utility Authority  
Executive Summary  
Prepared by Finance Director

The accompanying Finance Report for the ten months ending July 31, 2021 is presented for your review and information. There may be invoices received at a later date that when paid, may change these results.

For the first 10 months of fiscal year 2021, actual YTD operating revenues are \$9,335,726 which is \$356,790 greater than the budgeted operating revenues. YTD actual operating expenses are \$5,358,620 which is \$1,234,310 lower than budgeted operating expenses. Restricted revenues are \$213,636 greater than budget. Based on this preliminary data, OUA has a favorable operating budget variance.

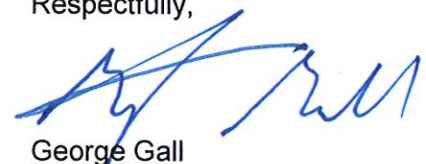
**OKEECHOBEE UTILITY AUTHORITY  
BUDGET SUMMARY COMPARISON**

	Operating Revenues			Operating Expenses			Cumulative YTD Operating Budget Variance	Restricted Revenues			Cumulative YTD Restricted Budget Variance
	Actual YTD	Budget YTD	% Variance	Actual YTD	Budget YTD	% Variance		Actual YTD	Budget YTD	% Variance	
Oct-20	897,718	897,894	0.0%	487,324	659,293	26.1%	171,793	31,412	10,165	209.0%	21,247
Nov-20	1,897,055	1,795,787	5.6%	924,651	1,318,586	29.9%	495,203	53,629	20,330	163.8%	33,300
Dec-20	2,801,786	2,693,681	4.0%	1,654,365	1,977,879	16.4%	431,619	124,582	30,495	308.5%	94,087
Jan-21	3,676,602	3,591,574	2.4%	2,158,028	2,637,172	18.2%	564,172	176,235	40,659	333.4%	135,576
Feb-21	4,641,896	4,489,468	3.4%	2,633,720	3,296,465	20.1%	815,173	194,229	50,824	282.2%	143,405
Mar-21	5,582,966	5,387,362	3.6%	3,195,556	3,955,758	19.2%	955,806	209,176	60,989	243.0%	148,187
Apr-21	6,515,992	6,285,255	3.7%	3,670,008	4,615,051	20.5%	1,175,780	271,990	71,154	282.3%	200,836
May-21	7,474,716	7,183,149	4.1%	4,184,275	5,274,344	20.7%	1,381,636	286,433	81,319	252.2%	205,114
Jun-21	8,487,171	8,081,042	5.0%	4,697,893	5,933,637	20.8%	1,641,873	303,973	91,484	232.3%	212,489
Jul-21	9,335,726	8,978,936	4.0%	5,358,620	6,592,930	18.7%	1,591,100	315,284	101,648	210.2%	213,636
Aug-21											
Sep-21											

Utility billing accounts receivable over 90 days past due increased \$21,939 to \$128,122 from July 31, 2020 to July 31, 2021.

If you have any questions, please contact me.

Respectfully,



George Gall

**Okeechobee Utility Authority**  
**FY 2021 Finance Report for July 31, 2021**  
**The Period Ending**

**OPERATING REVENUE FUND**

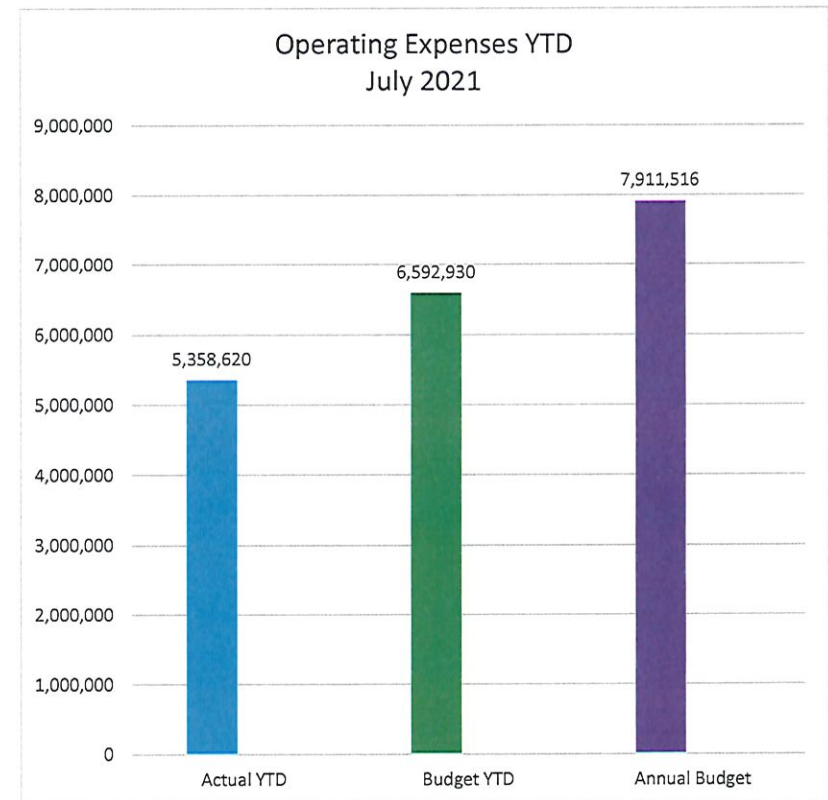
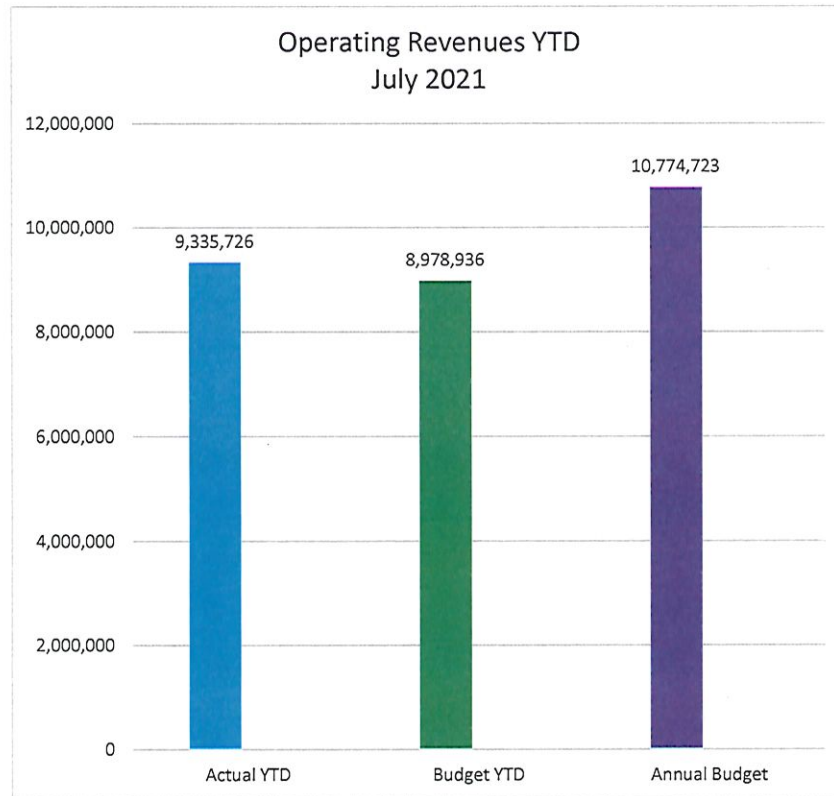
	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>\$ Variance</u>	<u>% Variance</u>
<b>OPERATING REVENUE RECEIVED:</b>				
Water	\$ 5,560,237	\$ 5,349,003	\$ 211,234	3.9%
Sewer	\$ 3,414,869	3,345,691	69,179	2.1%
Other Operating Revenue (see detail on page 16)	\$ 338,511	262,579	75,932	28.9%
Interest Income-non restricted	\$ 22,108	21,663	445	2.1%
Total Operating Revenue Received	<u>\$ 9,335,726</u>	<u>\$ 8,978,936</u>	<u>\$ 356,790</u>	<u>4.0%</u>
<b>OPERATING EXPENSES</b>				
Water	\$ 1,157,673	\$ 1,369,863	\$ 212,189	15.5%
Wastewater	\$ 805,103	1,100,148	295,044	26.8%
Meter Readers	\$ 198,541	215,284	16,743	7.8%
Maintenance	\$ 1,720,777	2,035,487	314,709	15.5%
Administration Operating	\$ 955,441	1,043,109	87,668	8.4%
General & Admin.	\$ 521,084	762,373	241,290	31.6%
Contingency Expense	\$ -	66,667	66,667	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 5,358,620</u>	<u>\$ 6,592,930</u>	<u>\$ 1,234,310</u>	<u>18.7%</u>
<b>Net Operating Income</b>	<u><b>\$ 3,977,106</b></u>	<u><b>\$ 2,386,006</b></u>	<u><b>\$ 1,591,100</b></u>	<u><b>66.7%</b></u>

**RESTRICTED REVENUE FUNDS**

<b>RESTRICTED REVENUE FUNDS RECEIVED:</b>				
Fire Hydrant Fund Fee	\$ 72,997	\$ 70,945	\$ 2,052	2.9%
Water CC Fees (infill)	\$ 80,197	8,042	72,155	897.3%
WW CC Fees (infill)	\$ 144,423	7,500	136,923	1825.6%
Water CC Fees 10/20 Plan	\$ -	-	-	0.0%
WW CC Fees 10/20 Plan10/20	\$ -	-	-	0.0%
Interest Income-restricted	\$ 17,668	15,162	2,506	16.5%
<b>TOTAL RESTRICTED REVENUE (1) (2)</b>	<u><b>\$ 315,284</b></u>	<u><b>\$ 101,648</b></u>	<u><b>\$ 213,636</b></u>	<u><b>210.2%</b></u>
<b>NET OPERATING INCOME &amp; RESTRICTED REVENUE</b>	<u><b>\$ 4,292,390</b></u>	<u><b>\$ 2,487,654</b></u>	<u><b>\$ 1,804,736</b></u>	<u><b>72.5%</b></u>

<b>NOTES:</b>	<u>Actual YTD</u>	<u>Budgeted</u>	<u>Variance</u>
(1) Not including grant funds & state appropriations of:	\$423,077		423,077
(2) Not including contributed capital of:	\$78,020	\$0	78,020
(3) Not including debt service interest expense of:	\$328,470	\$328,473	3
(4) Not including debt service principal payments of:	\$1,009,715	\$1,014,072	4,357
(5) Not including non-cash depreciation/amortization of:	\$2,106,890	\$2,235,167	128,277
(6) Not including net Construction In Progress (CIP) Expenditures of:	\$1,601,385		





**Current FY-21 Water and Sewer Utility Revenue**  
**Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)**

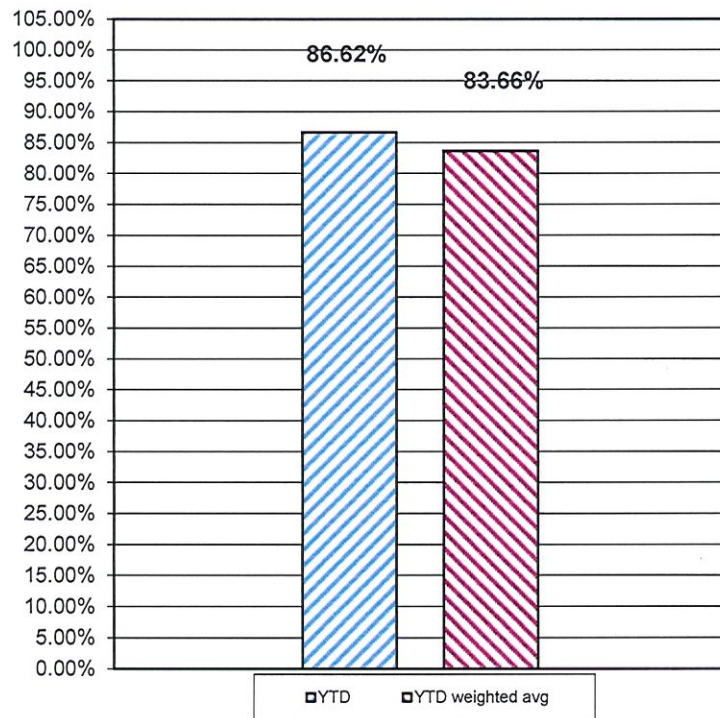
WATER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budget	4 Yr Weighted Average %
Period	YTD		\$ 6,085,229	Water Revenue \$6,418,804	
Oct.	529,526	529,526	\$ 44,634	8.25%	7.97%
Nov.	\$ 579,094	1,108,620	\$ 100,045	17.27%	15.85%
Dec.	\$ 539,571	1,648,191	\$ 51,945	25.68%	23.85%
Jan.	\$ 523,717	2,171,908	\$ (1,017)	33.84%	32.49%
Feb.	\$ 567,333	2,739,241	\$ 50,493	42.68%	40.99%
Mar.	\$ 566,857	3,306,098	\$ 55,205	51.51%	49.40%
Apr.	\$ 553,676	3,859,774	\$ (562)	60.13%	58.50%
May	\$ 581,416	4,441,190	\$ 79,215	69.19%	66.77%
Jun.	\$ 611,846	5,053,036	\$ 91,717	78.72%	75.30%
Jul.	\$ 507,201	5,560,237	\$ (1,480)	86.62%	83.66%
Aug.					91.81%
Sep.					100.00%

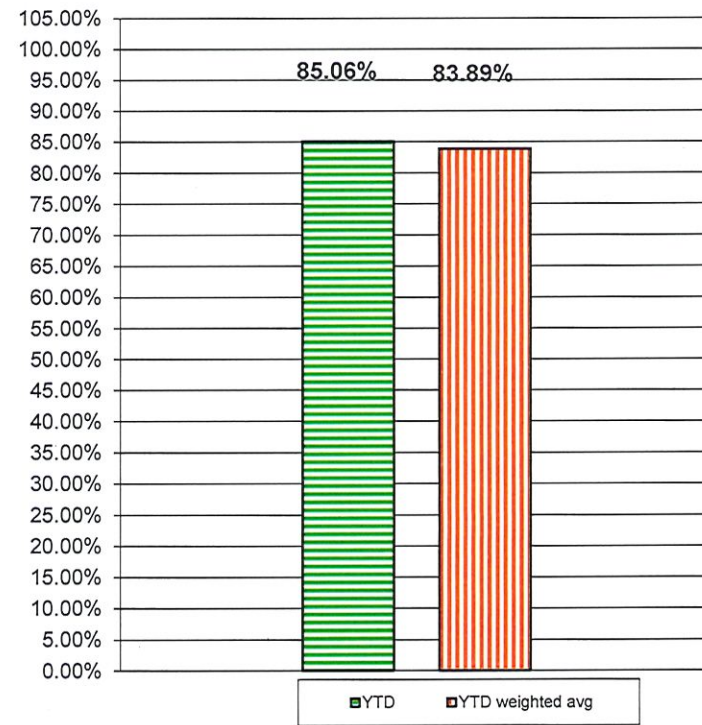
SEWER UTILITY REVENUE:			Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 3,779,411	\$4,014,829	
Oct.	\$ 335,081	\$ 335,081	\$ 26,358	8.35%	8.17%
Nov.	\$ 369,771	\$ 704,852	\$ 68,312	17.56%	16.15%
Dec.	\$ 333,389	\$ 1,038,241	\$ 20,440	25.86%	24.43%
Jan.	\$ 315,961	\$ 1,354,202	\$ (12,302)	33.73%	33.12%
Feb.	\$ 360,293	\$ 1,714,495	\$ 31,410	42.70%	41.82%
Mar.	\$ 336,400	\$ 2,050,895	\$ 15,853	51.08%	50.30%
Apr.	\$ 347,112	\$ 2,398,007	\$ 4,790	59.73%	59.36%
May	\$ 346,743	\$ 2,744,750	\$ 47,547	68.37%	67.28%
Jun.	\$ 366,029	\$ 3,110,779	\$ 51,898	77.48%	75.59%
Jul.	\$ 304,090	\$ 3,414,869	\$ (9,908)	85.06%	83.89%
Aug.					91.83%
Sep.					100.00%

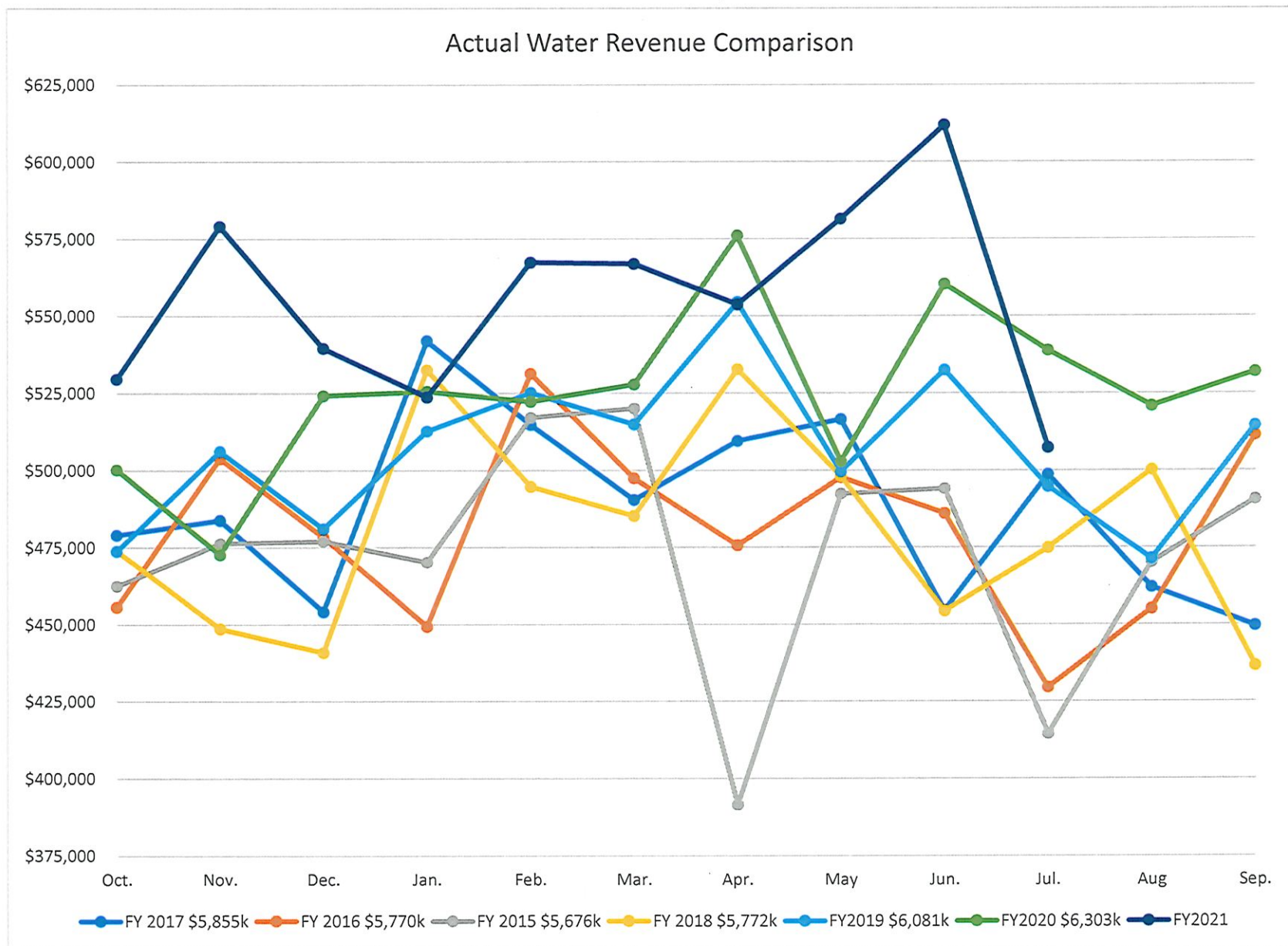
# **WATER AND SEWER REVENUE COMPARISON** **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**

**WATER REVENUE COMAPRISON**  
**YTD vs 4 YR WEIGHTED AVERAGE YTD**  
**JULY 2021 FY-21**

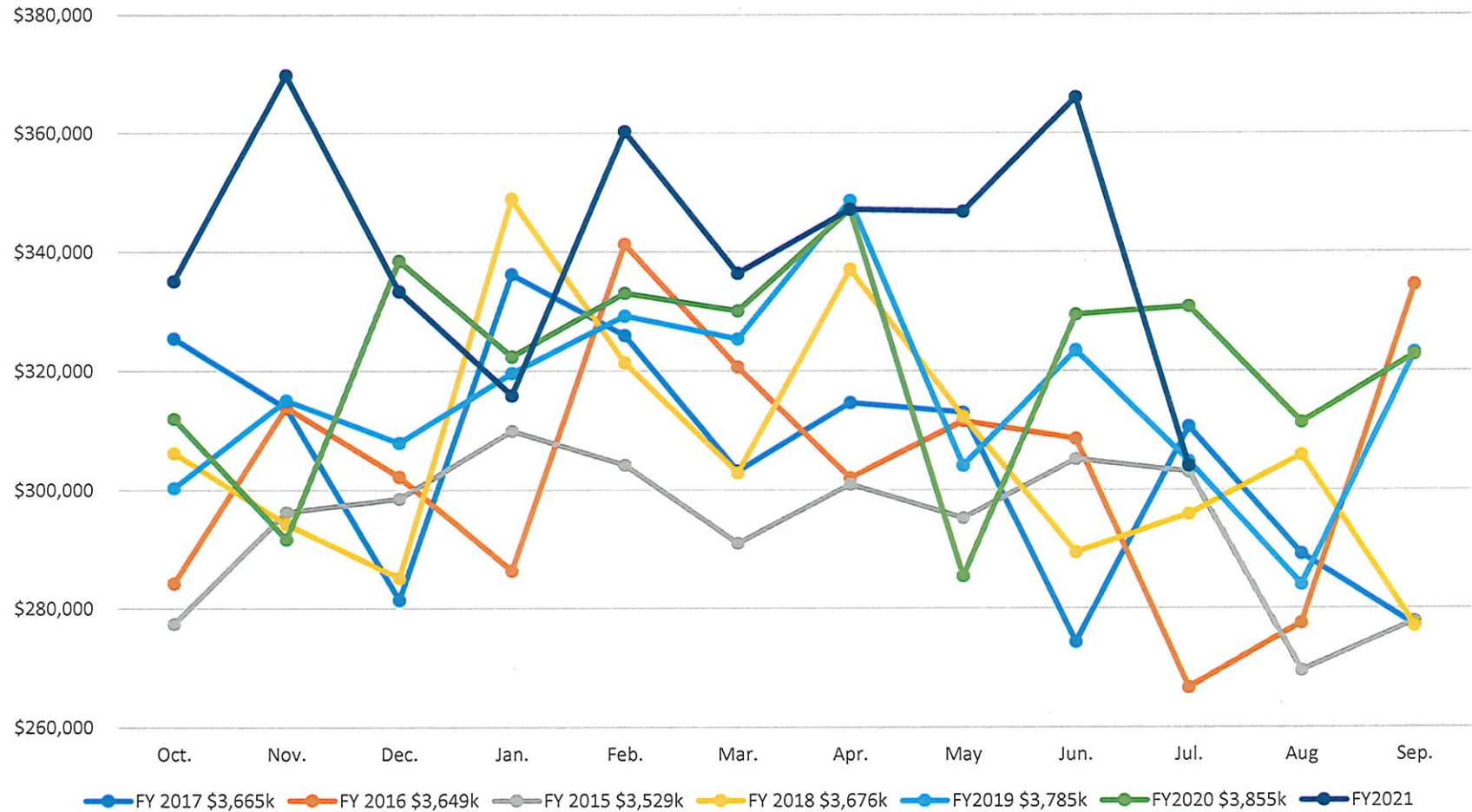


**SEWER REVENUE COMAPRISON**  
**YTD vs 4 YR WEIGHTED AVERAGE YTD**  
**JULY 2021 FY-21**





# Actual Wastewater Revenue Comparison



**Current FY-21 Operating & Non-Operating Expenses,  
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

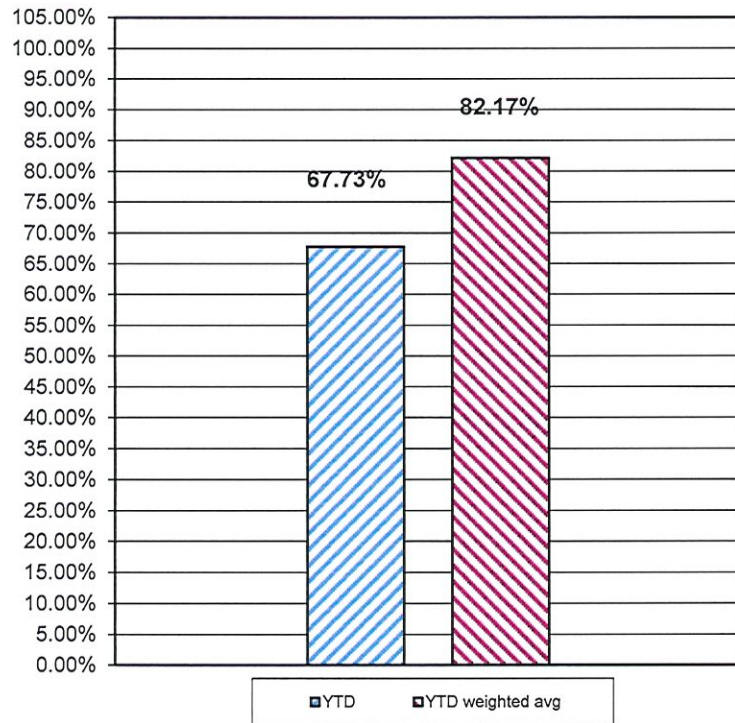
				\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted		
OPERATING EXPENSES:				From 4 Year Weighted Avg of	Operating Exp.	Average		
Period		YTD	\$	6,455,933	\$7,911,516			
Oct.	\$	487,324	\$	487,324	\$	75,719	6.16%	6.78%
Nov.	\$	437,327	\$	924,651	\$	(53,417)	11.69%	14.34%
Dec.	\$	729,714	\$	1,654,365	\$	199,501	20.91%	22.82%
Jan.	\$	503,663	\$	2,158,028	\$	(98,359)	27.28%	31.94%
Feb.	\$	475,692	\$	2,633,720	\$	(49,998)	33.29%	40.05%
Mar.	\$	561,836	\$	3,195,556	\$	(31,284)	40.39%	50.00%
Apr.	\$	474,452	\$	3,670,008	\$	(47,616)	46.39%	57.12%
May	\$	514,267	\$	4,184,275	\$	(15,731)	52.89%	66.16%
Jun.	\$	513,618	\$	4,697,893	\$	21,898	59.38%	73.46%
Jul.	\$	660,727	\$	5,358,620	\$	96,491	67.73%	82.17%
Aug.								92.02%
Sep.								100.00%

				\$ Difference For the Month	% Current YTD To Budgeted			
NON-OPERATING EXPENSES:				From 4 Year Weighted Avg of	Non-Oper. Exp.			
				\$	3,257,678	\$3,076,367		
Oct.	\$	248,131	\$	248,131	\$	(17,733)	8.07%	8.20%
Nov.	\$	241,668	\$	489,799	\$	(24,456)	15.92%	16.40%
Dec.	\$	241,668	\$	731,467	\$	(26,292)	23.78%	24.70%
Jan.	\$	241,356	\$	972,823	\$	(26,745)	31.62%	32.99%
Feb.	\$	243,756	\$	1,216,579	\$	(22,650)	39.55%	41.20%
Mar.	\$	243,756	\$	1,460,335	\$	(24,370)	47.47%	49.42%
Apr.	\$	243,756	\$	1,704,091	\$	(18,667)	55.39%	57.60%
May	\$	243,456	\$	1,947,547	\$	(17,999)	63.31%	65.74%
Jun.	\$	244,057	\$	2,191,604	\$	(21,818)	71.24%	74.08%
Jul.	\$	243,756	\$	2,435,360	\$	(22,036)	79.16%	82.41%
Aug.								90.72%
Sep.								100.00%

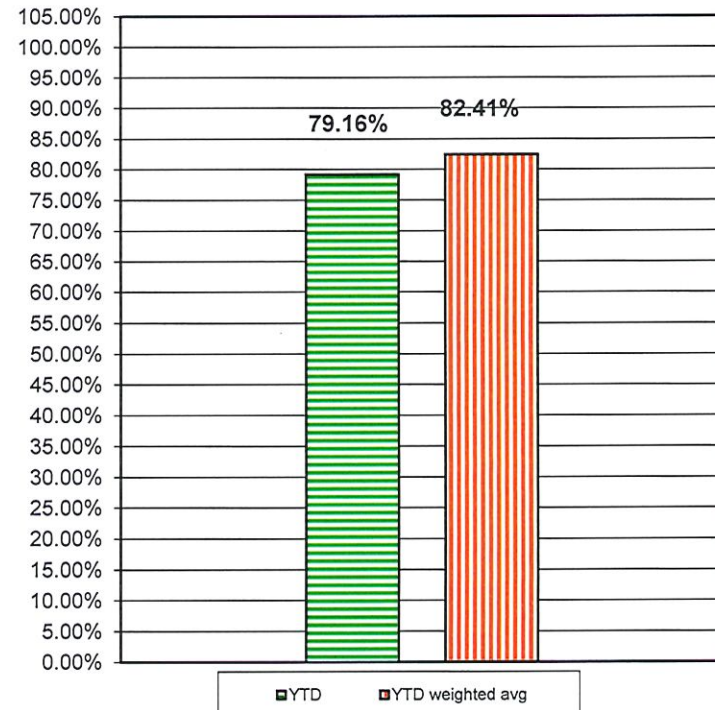


# **OPERATING AND NON-OPERATING EXPENSE COMPARISON** **YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE**

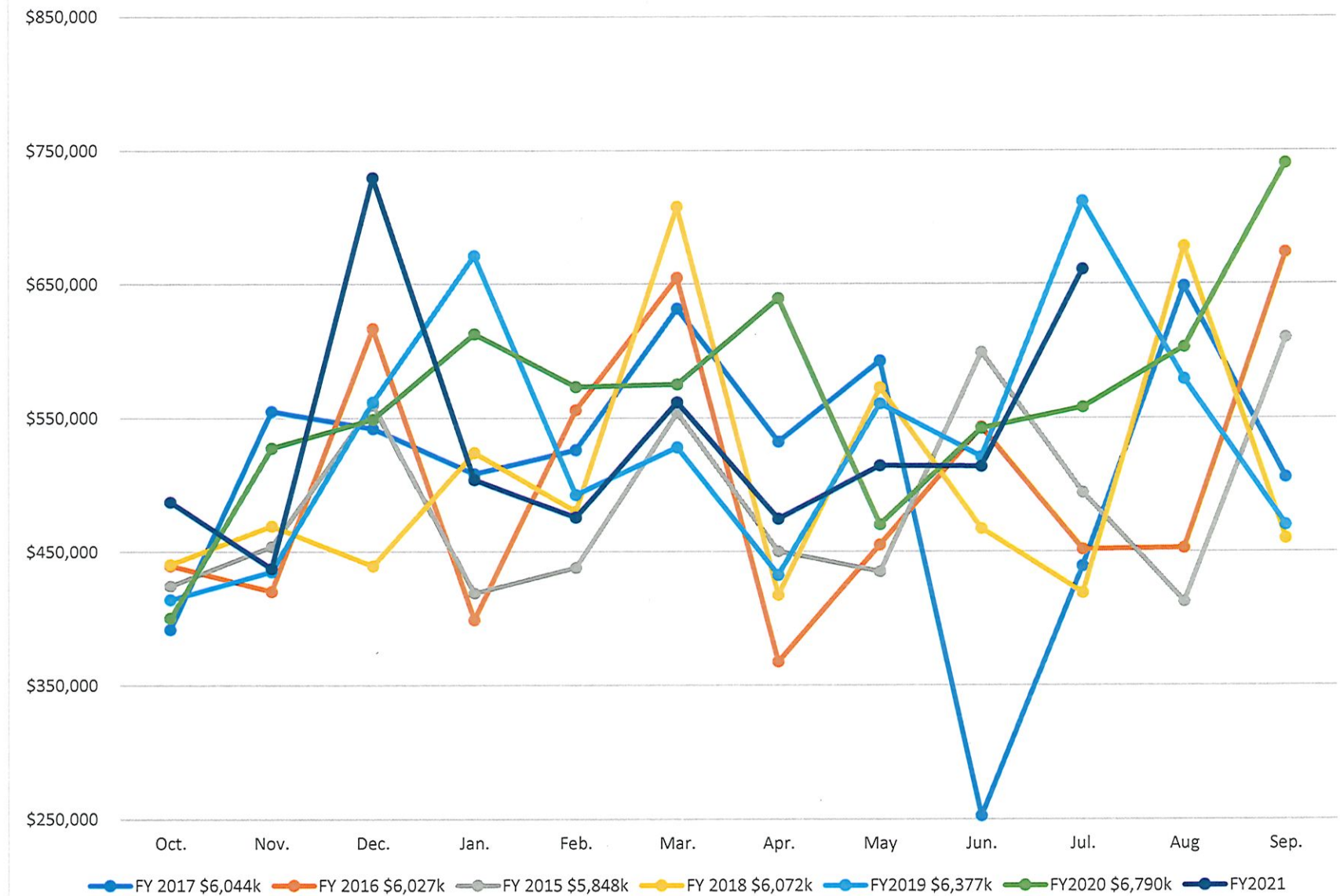
**OPERATING EXPENSES COMAPRISON**  
**YTD vs 4 YR WEIGHTED AVERAGE YTD**  
**JULY 2021 FY-21**



**NON-OPERATING EXPENSES COMAPRISON**  
**YTD vs 4 YR WEIGHTED AVERAGE YTD**  
**JULY 2021 FY-21**

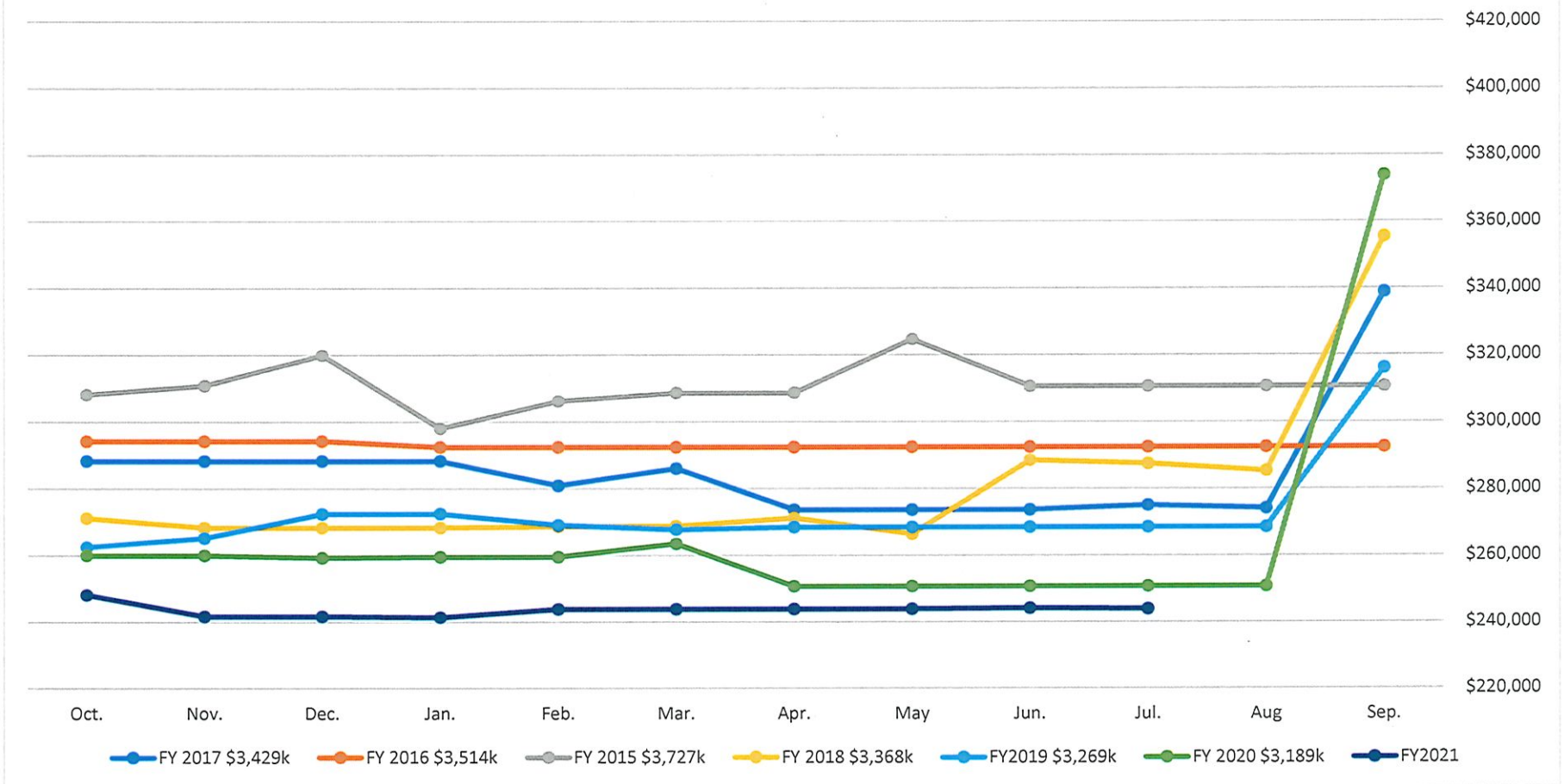


# Actual Operating Expense Comparison





### Actual Non Operating Expense Comparison



	B	T	W	X	Y	Z	AA
91	Okeechobee Utility Authority		OUA prepared / Audit		OUA prepared		OUA prepared
92	Statement of Cash Flows						
93	Basis of Accounting		Accrual Basis for Revenues		Accrual Basis for Revenues		Accrual Basis for Revenues
94			Accrual for Basis Expenses		Cash Basis for Expenses		Cash Basis for Expenses
95							
96			Sept 30, 2019		Sept 30, 2020		7-31-21
97			12 Months		12 Months		10 Months
98							
99	Cash Flows from Operations						
100	Operating Income		1,192,903		1,137,636		1,816,479
101	Depreciation & Amortization		2,804,190		2,746,474		2,106,890
102	Increase (decrease) in cash from changes in accounts receivable		(4,715)		(416,787)		641,205
103	Increase (decrease) in cash from changes in accounts payable		508,329		(394,791)		(464,874)
104	Increase in cash from changes in other assets & liabilities		83,081		372,929		198,536
105	Decrease in cash from changes in other assets & liabilities		(80,543)		(388,909)		(52,091)
106	Cash provided (used) by operations		4,503,245		3,056,552		4,246,145
107							
108	Cash Flows from Nonoperating Revenues/Expenses						
109	Capital connection fees		191,424		97,282		297,617
110	Interest revenue		197,248		157,694		39,775
111	Debt issuance costs		0		(55,500)		0
112	Interest expense		(598,589)		(613,093)		(328,470)
113	Cash provided (used) by nonoperating activities		(209,917)		(413,617)		8,922
114							
115	Cash Flows from Capital and Financing Activities						
116	Purchase of equipment, computer hardware, completed construction projects & contributed capital assets		(481,812)		(342,552)		(328,112)
117	Construction in progress		(2,499,599)		(4,913,908)		(1,601,384)
118	Acquisition of land, easements and related costs		0		(252,195)		(29,509)
119	Sale of land and equipment		32,431		8,610		23,824
120	Gain (Loss) on sale of land and equipment		6,432		2,310		31,629
121	Bond principal payments		(4,802,237)		(1,287,391)		(1,009,715)
122	Grant revenue & FEMA reimbursement		394,358		1,154,965		423,077
123	Capital contributions from developers		8,772		224,430		78,020
124	Cash provided (used) by capital / financing activities		(7,341,655)		(5,405,731)		(2,412,169)
125							
126	Net increase (decrease) in cash and investments		(3,048,327)		(2,762,796)		1,842,898
127	The unaudited financial statements, including cash flow statement, are subject to adjustments.						
128	This interim cash flow statement for 6/30/21 does not include accruals for operating expenses.						
129	Revenues, however, are reported on an accrual basis.						

**OKEECHOBEE UTILITY AUTHORITY**  
**Statement of Net Assets**  
**July 31, 2021**

**ASSETS**

**CURRENT ASSETS**

Cash and cash equivalents	\$ 2,041,691.43
Unrestricted assets:	
Investments	0.00
Interest receivable	0.00
Grants receivable	
Restricted assets:	
Cash and cash equivalents	9,004,215.77
Investments	0.00
Interest receivable	\$-
Receivables:	
Accounts receivable	1,427,251.15
less allowance for uncollectible accounts	-178,472.76
Inventories	524,440.45
Prepaid Expenses	122,109.30
Total current assets	<u>12,941,235.34</u>

**NONCURRENT ASSETS**

**Capital assets:**

Land	2,772,832.32
Utility plants, buildings and equipment	99,732,373.29
	<u>102,505,205.61</u>
Less accumulated depreciation	-48,597,983.51
	<u>53,907,222.10</u>
Construction in progress	8,760,390.33
Total capital assets	<u>62,667,612.43</u>

**Other Assets:**

Net Pension Asset	286,195.00
Unamortized organizational cost, net	0.00

**Deferred Charges:**

Deferred Pension Outflows - Actuarial and Prepaid	206,267.00
Deferred loss on bond refunding, net	683,187.00

Total Deferred charges:	<u>889,454.00</u>
-------------------------	-------------------

Total noncurrent assets	<u>63,843,261.43</u>
-------------------------	----------------------

<b>TOTAL ASSETS</b>	<u><u>\$ 76,784,496.77</u></u>
---------------------	--------------------------------

## LIABILITIES AND NET ASSETS

### CURRENT LIABILITIES

Accounts payable	\$	64,548.85
Accrued expenses		105,682.87
Due to other governments		26,817.41
Bonds payable (current)		1,018,427.87
Accrued compensated absences (current)		255,621.95

Payable from restricted assets

Accrued interest		130,911.33
Customer Deposits		636,499.86

Total current liabilities		<u>2,238,510.14</u>
---------------------------	--	---------------------

### NONCURRENT LIABILITIES

Long-term portion of bonds payable, net		18,995,699.46
Accrued OPEB payable		50,665.00
Net Pension Liability and Deferred Pension Inflow		571,809.00

Unearned revenues:

Land Lease Deferral		-
Developer agreements		464,635.36

Total noncurrent liabilities		<u>20,082,808.82</u>
------------------------------	--	----------------------

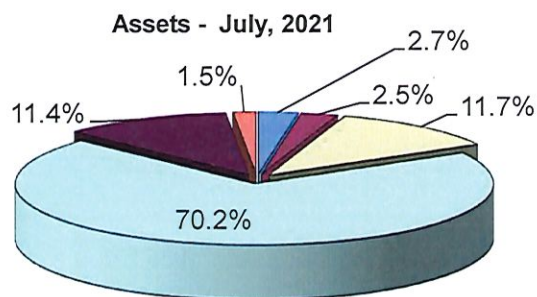
TOTAL LIABILITIES		<u>22,321,318.96</u>
-------------------	--	----------------------

### NET POSITION

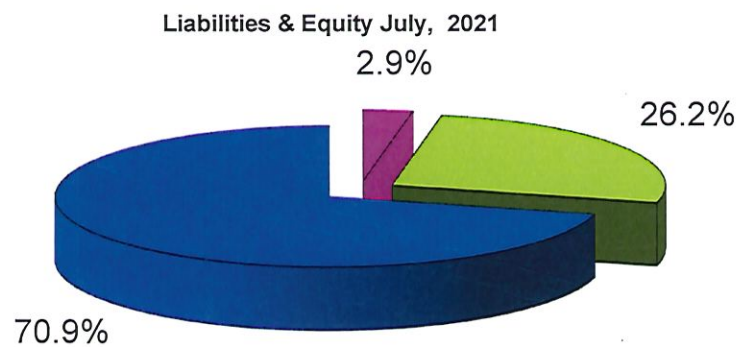
Invested in capital assets, net of related debt		42,498,667.00
Restricted for capital projects		2,168,736.00
Restricted for debt service		99,091.00
Restricted for Rate Stabilization		1,890,225.00
Restricted for Pension Benefits		286,195.00
Unrestricted		5,162,136.02
YTD Surplus of Revenue over Expenses		2,358,127.79

Total net position		<u>54,463,177.81</u>
--------------------	--	----------------------

TOTAL LIABILITIES AND NET POSITION	\$	<u>76,784,496.77</u>
------------------------------------	----	----------------------



Cash	2,041,691	2.7%
AR, Inventory & Prepaid	1,895,328	2.5%
Restricted Cash	9,004,216	11.7%
Fixed Assets	53,907,222	70.2%
Construction in Progress	8,760,390	11.4%
Other Assets (Deferred Charges)	1,175,649	1.5%
<b>Total Assets</b>	<b>76,784,497</b>	



Current Liabilities	2,238,510	2.9%
Noncurrent Liabilities	20,082,809	26.2%
Equity - Net Assets	54,463,178	70.9%
<b>Total Liab &amp; Equity</b>	<b>76,784,497</b>	

**Okeechobee Utility Authority**  
**Detail of Jul 31, 2021 Other Operating Revenue**  
**Data Per General Ledger Account Balances For Finance Report**

		Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Accounts included in Other Operating Revenue:				
Install Fees-Water		\$ 22,396	\$ 5,313	\$ 17,084
Private Fire Protection		\$ 66,925	58,904	8,021
Turn on/off Fees		\$ 51,752	39,672	12,080
Other Revenue-Water	A	\$ 12,078	12,113	(34)
Install Fees-Sewer		\$ 5,218	5,100	118
Kings Bay Sewer Maint. Fees		\$ 8,792	9,185	(393)
Other Revenue-Sewer	B	\$ 1,804	1,678	126
Penalties & Late Charges		\$ 100,060	97,840	2,220
Gain/Loss Sale of Assets	C	\$ 31,629	0	31,629
Ag Land Lease		\$ 2,508	0	2,508
Miscellaneous Revenue	D	\$ 35,348	32,775	2,573
Totals		<u>\$ 338,511</u>	<u>\$ 262,579</u>	<u>\$ 75,932</u>

A Other Revenue-Water includes:

Water service inspection fees  
Backflow prevention fees  
After hours charges  
Meter relocation charges  
Bench test charges

B Other Revenue-Sewer includes:

Wastewater service line inspection fees

C Gain/Loss on Sale of Assets

There was \$18,000 of insurance proceeds, \$6,961 from sale of 3 surplus trucks and \$7,017 from sale of surplus equipment and parts.

D Miscellaneous Revenue includes:

Administration charges  
Charges for damage and repair to system:  
Parts and labor used  
Equipment charges

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 5**

**AUGUST 9, 2021**

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PRP PAY APPLICATION NO. 4)**

Please find attached the invoice in the amount of \$128,605.75 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,295,903.80
May-21	1	May-21		\$197,223.71	\$1,098,680.09
Jun-21	2	Jun-21		\$209,335.63	\$889,344.46
Jul-21	3	Jul-21		\$78,375.15	\$810,969.31
Aug-21	4		\$128,605.75		\$682,363.56

**Staff recommends approval of this invoice in the amount of \$128,605.75 to Sumner Engineering & Consulting, Inc.**



**Sumner Engineering & Consulting, Inc.**  
*Agriculture, Civil, Land & Water Resources*

410 NW 2nd Street  
Okeechobee, FL 34972  
863.763.9474

July 29, 2021

Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

**RE: Oak Lake Estates Wastewater and Stormwater Improvements Project**  
**PRP Construction Group LLC – Pay Application No. 4**

Mr. Hayford:

Please find attached Pay Application No. 4 for the above-referenced project, recommended for payment in the amount of \$128,605.75, which covers work confirmed to have been completed for the period from 6/26/2021 to 7/25/2021, less the required 10% retainage.

Of the amount certified, **\$94,590.78** is attributable to the wastewater portion of the project. The remaining **\$34,014.97** is attributable to the stormwater portion of the project, per the agreement between OUA and Okeechobee County.

If you have any questions, please do not hesitate to contact us.

Sincerely,  
**Sumner Engineering & Consulting, Inc.**

Jeffrey M. Sumner, PE  
President

cc: Stefan K. Matthes, PE



TO (OWNER/REP):	OKEECHOBEE UTILITY AUTHORITY	APPLICATION NO.:	4.0	OAKLE-004
ADDRESS:	100 SW 5th Ave, Okeechobee, FL 34974	PERIOD FROM:	7/1/2021	REVISED 06/29/2021
FROM (CONTRACTOR):	PRP CONSTRUCTION GROUP, LLC	TO:	7/25/2021	
ADDRESS:	8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL. 34956	OUA PO #	10805	
CONTRACT FOR:	OAK LAKE ESTATES WASTEWATER & DRAINAGE IMPROVEMENTS	CONTRACT DATE:	3/2/2021	

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED BY OWNER			
NO.	DESCRIPTION	ADDITIONS	DELETIONS
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
TOTALS		\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		\$ -	\$ -

Application is made for payment, as shown below, according to the CONTRACT DOCUMENTS and Continuation Sheet (s) attached.

1.	ORIGINAL CONTRACT SUM	*****	\$ 1,295,903.80
2.	Net change by Change Orders	*****	\$ -
3.	CONTRACT SUM TO DATE	*****	\$ 1,295,903.80
4.	TOTAL COMPLETED AND STORED TO DATE (Column L on Continuation Sheet (s))	*****	\$ 681,711.38
5.	RETAINAGE (10%)	*****	\$ 68,171.14
6.	TOTAL EARNED LESS RETAINAGE (Line 4 less line 5)	*****	\$ 613,540.24
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Certificate)	*****	\$ 484,934.49
8.	CURRENT PAYMENT DUE	*****	\$ 128,605.75
9.	BALANCE TO FINISH PLUS RETAINAGE (Line 3 less line 6)	*****	\$ 682,363.56

State of: FLORIDA COUNTY OF: MARTIN  
 Subscribed and sworn to before me this 29 day of July, 2021.

Notary Public: Andrea Bourgault  
 My Commission expires: 4/29/2023

**AMOUNT CERTIFIED: \$ 128,605.75**

CONTRACTOR:

BY: Peggy Sheltra DATE: 7/29/2021  
 Peggy Sheltra, President

ENGINEER: Jeffrey M. Sumner, PE DATE: 07/29/21  
 Sumner Engineering & Consulting, Inc.

THE AMOUNT CERTIFIED PAYABLE ONLY TO CONTRACTOR NAMED HEREIN

ANDREA BOURGAULT  
 MY COMMISSION # GG 306312  
 EXPIRES: April 29, 2023  
 Bonded Thru Notary Public Underwriters

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 6

AUGUST 9, 2021

### CONSENT AGENDA

#### INVOICES FROM ONEWATER, INC. – LAKEVIEW ESTATES WWTP

Please find attached the invoice in the amount of \$16,159.50 submitted by OneWater, Inc. Staff is aware of the work currently being done by OneWater, Inc. and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$977,950.00
May-20	1	May-20		\$45,572.00	\$932,378.00
Jun-20	2	Jun-20		\$136,314.31	\$796,063.69
Jul-20	3	Jul-20		\$52,969.00	\$743,094.69
Aug-20	4	Aug-20		\$50,509.00	\$692,585.69
Sep-20	5	Sep-20		\$36,500.00	\$656,085.69
Oct-20	6	Nov-20		\$32,725.00	\$623,360.69
Nov-20	7	Nov-20		\$36,765.00	\$586,595.69
Dec-20	8	Dec-20		\$38,257.50	\$548,338.19
Jan-21	9	Jan-21		\$63,900.00	\$484,438.19
Feb-21	10	Feb-21		\$3,887.00	\$480,551.19
Mar-21	11	Mar-21		\$24,900.25	\$455,650.94
Apr-21	12	Apr-21		\$29,112.75	\$426,538.19
May-21	13	May-21		\$59,240.00	\$367,298.19
Jun-21	14	Jun-21		\$89,104.75	\$278,193.44
Jul-21	15	Jul-21		\$8,533.59	\$269,659.85
Aug-21	16		\$16,159.50		\$253,500.35

**Staff recommends approval of this invoice in the amount of \$16,159.50 to OneWater, Inc.**



4 August 2021

John Hayford  
Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

Re: Invoice #1379  
OneWater Inc. – Two Pilot Projects  
FLDEP Grant Agreement No: LP47012  
OUA, OWI, Cain Enterprises Joint Agreement Executed 3/13/2020  
Lake View Estates WWTP – Pilot Plant

Dear John:

Attached please find the 16th invoice for the referenced project, invoice #1379. The invoice includes 0% plant equipment progress drawdown for OneWater, approximately 38.5% of Task 3 for OneWater for the YSI probes (50%) as referenced in the Monitoring & Sampling/Testing section of the agreement, and a KHA progress payment. Supporting invoice for KHA is attached.

OneWater Equipment ~0% of \$441,950 = \$0.00.  
OneWater PM/Testing/Monitoring 38.5% of \$18,000 = \$6,934.50  
Kimley Horn – Design ~7.5% of \$123,000 = \$9,225.  
ESI - Plant Construction ~0% of \$385,000 less retainage = \$0.00.  
ESI – Septic laterals and lift stations ~0% of \$60,000 less retainage = \$0.00.

Please let us know if you have any questions.

Sincerely,

Stephen J. Kingsland  
OneWater Inc.  
C: (508) 344-4333  
steve.kingsland@algaewheel.com

cc: Mark Bauer

OneWater Inc., 180 Towerview Court, PO Box 222, Cary, NC 27512  
Tel 317.582.1400 info@algaewheel.com

[www.algaewheel.com](http://www.algaewheel.com)



# INVOICE NO. 1379

August 4th 2021

Okeechobee Utility Authority  
OKEECHOBEE FL 34974  
Attention: John Hayford

OneWater Inc. – Two Pilot Projects  
FLDEP Grant Agreement No: LP47012  
OUA, OWI, Cain Enterprises Joint Agreement Executed  
3/13/2020

AGREEMENT TOTAL:														
Task 2 - Design & Services (KHA)														\$ 123,000.00
Task 3 - PM/Testing/Monitoring/Instrumentation														\$ 18,000.00
Task 4 - Total Algaewheel WWTP Equipment														\$ 441,950.00
Task 4 - Algaewheel WWTP Construction (ESI)														\$ 325,000.00
Task 5 - Septic Tank Abandonment														\$ 10,000.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)														\$ 60,000.00
TOTAL ORDER														\$ 977,950.00
PAYMENT DUE THIS INVOICE:														
Task 2 - Design & Services (KHA)														9,225.00
Task 3 - PM/Testing/Monitoring/Instrumentation														6934.50
Task 4 - Total Algaewheel WWTP Equipment														0.00
Task 4 - Algaewheel WWTP Construction (ESI)														0.00
Task 5 - Septic Tank Abandonment														0.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)														0.00
AMOUNT DUE THIS INVOICE														\$ 16,159.50
PRIOR INVOICES:														
	#1344B, 1346B, 1348B, 1352B	#1355B, 1357B	#1359B	#1362B	#1363B	#1365B	1367B	1370B	#1371B	#1374B	#1376B	Total		
Task 2 - Design & Services (KHA) Equipment	\$ 41,820.00	\$ 9,225.00	\$ 6,765.00	\$ 7,995.00	\$ 12,300.00	\$ 3,887.00	\$ 4,875.25	\$ 6,612.75	\$ 2,460.00	\$ 636.56	\$ 2,438.44	\$ 99,015.00	\$ 99,015.00	
Task 3 - PM/Testing/Monitoring/Instrumentation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,095.15	\$ 6,095.15	\$ 6,095.15	
Task 4 - Total Algaewheel WWTP Equipment	\$ 220,975.00	\$ 60,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 56,780.00	\$ -	\$ -	\$ 397,755.00	\$ 397,755.00	
Task 4 - Algaewheel WWTP Construction (ESI)	\$ 22,569.31	\$ -	\$ -	\$ 8,662.50	\$ -	\$ -	\$ 14,625.00	\$ 22,500.00	\$ -	\$ 85,768.19	\$ -	\$ 154,125.00	\$ 154,125.00	
Task 5 - Septic Tank Abandonment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 5 - Septic Tank Laterals and Lift Stations (ESI)	\$ -	\$ -	\$ -	\$ 21,600.00	\$ 21,600.00	\$ -	\$ 5,400.00	\$ -	\$ -	\$ 2,700.00	\$ -	\$ 51,300.00	\$ 51,300.00	
TOTAL PRIOR INVOICES	\$ 285,364.31	\$ 69,225.00	\$ 36,765.00	\$ 38,257.50	\$ 63,900.00	\$ 3,887.00	\$ 24,900.25	\$ 29,112.75	\$ 59,240.00	\$ 89,104.75	\$ 8,533.59	\$ 708,290.15	\$ 708,290.15	
REMAINING TO BE INVOICED:														
Task 2 - Design & Services (KHA)														\$ 14,760.00
Task 3 - Testing/Monitoring/Instrumentation														\$ 4,970.35
Task 4 - Total Algaewheel WWTP Equipment														\$ 44,195.00
Task 4 - Algaewheel WWTP Construction (ESI)														\$ 170,875.00
Task 5 - Septic Tank Abandonment														\$ 10,000.00
Task 5 - Septic Tank Laterals and Lift Stations (ESI)														\$ 8,700.00
TOTAL REMAINING TO BE INVOICED														\$ 253,500.35
TOTAL ORDER														\$ 977,950.00

Please remit amount due now to:

Pay Routing Transit Number: ABA 021052053

Account Number: 18339057

PNC Bank

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 7**

**AUGUST 9, 2021**

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PART D)**

Please find attached the invoice in the amount of \$4,325.75 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$43,500.00
Nov-20	1	Nov-20		\$22,620.00	\$20,880.00
Jan-21	2	Jan-21		\$20,880.00	\$0.00
Jan-21	Change Order		\$56,990.00		\$56,990.00
Feb-21	3	Feb-21		\$14,660.00	\$42,330.00
Apr-21	4	Apr-21		\$4,793.77	\$37,536.23
Jul-21	5	Jul-21		\$8,974.86	\$28,561.37
Aug-21	6		\$4,325.75		\$24,235.62

**Staff recommends approval of this invoice in the amount of \$4,325.75 to Sumner Engineering & Consulting, Inc.**



Sumner Engineering & Consulting, Inc.  
*Agriculture, Civil, Land & Water Resources*

410 NW 2nd Street  
Okeechobee, FL 34972  
863.763.9474

## Invoice

BILL TO

August 2, 2021

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1383  
SW Wastewater Service Area Project (SEC Proj. No. 19-04)  
Part D – Oak Lake Estates Design and Permitting  
**OUA Purchase Order No. 10544**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
D1 – Oak Lake Estates Design and Permitting	\$43,500.00	100%	\$43,500.00	\$43,500.00	<b>\$0.00</b>
D2 – Oak Lake Estates Bidding Services	\$14,660.00	100%	\$14,660.00	\$14,660.00	<b>\$0.00</b>
D3 – Oak Lake Estates Construction Services	\$42,330.00	42.75%	\$18,094.38	\$13,768.63	<b>\$4,325.75</b>
				<b>TOTAL:</b>	<b>\$4,325.75</b>

Total Purchase Order Amount: \$100,490.00  
Total Billed to Date: \$ 71,928.63  
**Total Billed this Invoice: \$ 4,325.75**

For services rendered June 27 through July 31, 2021.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 8**

**AUGUST 9, 2021**

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT (PART E)**

Please find attached the invoice in the amount of \$17,585.76 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1	Jun-21		\$19,783.98	\$1,121,999.02
Jul-21	2	Jul-21		\$28,576.86	\$1,093,422.16
Aug-21	3		\$17,585.76		\$1,075,836.40

**Staff recommends approval of this invoice in the amount of \$17,585.76 to Sumner Engineering & Consulting, Inc.**



Sumner Engineering & Consulting, Inc.  
*Agriculture, Civil, Land & Water Resources*

410 NW 2nd Street  
Okeechobee, FL 34972  
863.763.9474

## Invoice

BILL TO

August 2, 2020

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1384

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – Project 2 Design, Permitting and Construction Phase Services

**OUA Purchase Order No. 10829**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	30%	\$65,946.60	\$48,360.84	<b>\$17,585.76</b>
E2 – Final Design and Permitting	\$476,232	0%	\$0.00	\$0.00	<b>\$0.00</b>
E3 – Bidding and Negotiation Phase	\$34,778	0%	\$0.00	\$0.00	<b>\$0.00</b>
E4 – Construction Phase Services (excl. RPR)	\$147,500	0%	\$0.00	\$0.00	<b>\$0.00</b>
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	<b>\$0.00</b>
E6 – Resident Project Representative (T&M)	\$242,667	0%	\$0.00	\$0.00	<b>\$0.00</b>
				<b>TOTAL:</b>	<b>\$17,585.76</b>

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 65,946.50

**Total Billed this Invoice: \$ 17,585.76**

For services rendered June 27 through July 31, 2021.



**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 9**

**AUGUST 9, 2021**

**CONSENT AGENDA**

**INVOICES FROM SUMNER ENGINEERING & CONSULTING, INC. – SW  
WATERWATER SERVICE AREA PROJECT  
(ANDERSON ANDRE CONSULTING ENGINEERS INOVICE)**

Please find attached the invoice in the amount of \$5,009.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$41,929.00
May-21	1	May-21		\$9,064.00	\$32,865.00
Jul-21	2	Jul-21		\$5,423.00	\$32,865.00
Aug-21	3		\$5,009.00		\$27,856.00

**Staff recommends approval of this invoice in the amount of \$5,009.00 to Sumner Engineering & Consulting, Inc.**



**Sumner Engineering & Consulting, Inc.**  
*Agriculture, Civil, Land & Water Resources*

410 NW 2nd Street  
Okeechobee, FL 34972  
863.763.9474

July 29, 2021

Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

**RE: Oak Lake Estates Wastewater and Stormwater Improvements Project**  
**AACE Invoice A21-3494**

Mr. Hayford:

Please find attached Andersen Andre Consulting Engineers (AACE) Invoice A21-3494, recommended for payment in the amount of **\$5,009.00**, which covers geotechnical testing on the Oak Lake Estates Project from 06/12/21 through 07/23/21. I have also attached the associated testing report for your records.

Of the amount certified, \$511.00 is attributable to the stormwater portion of the project, and the remaining \$4,498 is attributable to the wastewater portion of the project, per the agreement between OUA and Okeechobee County. The invoice has been approved for payment by Stef Matthes.

If you have any questions, please do not hesitate to contact us.

Sincerely,  
**Sumner Engineering & Consulting, Inc.**

Jeffrey M. Sumner, PE  
President

cc: Stefan K. Matthes, PE

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 10**

**AUGUST 9, 2021**

### **CONSENT AGENDA**

#### **INVOICES FROM ECKLER ENGINEERING, INC. – PINE RIDGE PARK UTILITY IMPROVMENT**

Please find attached invoice in the amount of \$9,005.43 submitted by Eckler Engineering, Inc. Staff is aware of the work currently being done by Eckler Engineering, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$145,600.00
May-20	1	May-20		\$2,912.00	\$142,688.00
Jun-20	2	Jun-20		\$11,648.00	\$131,040.00
Jul-20	3	Jul-20		\$32,032.00	\$99,008.00
Aug-20	4	Aug-20		\$14,560.00	\$84,448.00
Aug-20	Change Order #1		\$21,000.00		\$105,448.00
Sep-20	5	Sep-20		\$22,148.00	\$83,300.00
Oct-20	6	Oct-20		\$24,990.00	\$58,310.00
Nov-20	7	Nov-20		\$19,992.00	\$38,318.00
Dec-20	8	Dec-20		\$4,998.00	\$33,320.00
Dec-20	Change Order #2		\$22,000.00		\$55,320.00
Jan-21	9	Jan-21		\$8,170.00	\$47,150.00
Feb-21	10	Feb-21		\$18,860.00	\$28,290.00
Mar-21	11	Mar-21		\$9,430.00	\$18,860.00
Apr-21	12	Apr-21		\$3,772.00	\$15,088.00
May-21	13			\$1,886.00	\$13,202.00
	Change Order #3		\$111,581.00		\$124,783.00
Jun-21	14	Jun-21		\$7,712.41	\$117,070.59
Jul-21	15	Jul-21		\$12,007.24	\$105,063.35
Aug-21	16		\$9,005.43		\$96,057.92

**Staff recommends approval of this invoice in the amount of \$9,005.43 to Eckler Engineering, Inc.**

Mr. John Hayford, P.E.  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

July 31, 2021  
 No: 235-006.01  
 Invoice No: 21148

Project: Pine Ridge Park Utility Improvements

Professional engineering services for the design of the Pine Ridge Park Utility Improvements as authorized on May 17, 2021 under P.O. No. 10380 (Change Order No. 3), Engineering Scope Revision No. 1 dated 7/20/2020 and Engineering Scope Revision No. 2 dated 12/3/2020 and Engineering Scope Revision No. 3 dated 5/17/2021.

**Professional Services from June 26, 2021 to July 25, 2021**

---

Phase	0001	Design Phase		
Fee				
Total Fee	300,181.00			
Percent Complete	68.00	Total Earned	204,123.08	
		Previous Fee Billing	195,117.65	
		Current Fee Billing	9,005.43	
		Total Fee	9,005.43	
Billing Limits		Current	Prior	To-Date
Total Billings		9,005.43	195,117.65	204,123.08
Limit				300,181.00
Remaining				96,057.92
			Total this Phase	\$9,005.43
			Total this Invoice	\$9,005.43

Fee (Design Phase) History Summary:

2020-04-14	Original PO #10380 =	\$145,600.00
2020-09-22	Change Order #1 =	\$ 21,000.00
2020-12-22	Change Order #2 =	\$ 22,000.00
2021-05-17	Change Order #3 =	\$111,581.00
	<b>Fee Total</b>	<b>\$300,181.00</b>

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 11

JULY 12, 2021

**CONSENT AGENDA**

**INVOICE FROM ECKLER ENGINEERING, INC. – GENERAL CONSULTING SERVICES**

Please see attached the Eckler Engineering, Inc. invoice for General Consulting Services.

**Staff recommends approval of the invoice from Eckler Engineering, Inc. in the amount of \$408.00.**

Mr. John Hayford, P.E.  
Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, FL 34974

July 31, 2021  
No: 235-000.GE  
Invoice No: 21146

Project: General Consulting Services  
Professional engineering services relative to general consulting services for the following:

**Professional Services from June 26, 2021 to July 25, 2021**

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Hammann, Douglas	6/10/2021	1.00	204.00	204.00	
GWTP Control Coordination with SWTP					
Hammann, Douglas	6/17/2021	1.00	204.00	204.00	
C2i SCADA Revision Coordination					
Totals		2.00		408.00	
<b>Total Labor</b>					<b>408.00</b>
				<b>Total this Invoice</b>	<b>\$408.00</b>

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 12**

**AUGUST 9, 2021**

**CONSENT AGENDA**

**INVOICE FROM RAFTELIS**

Please find attached the invoice in the amount of \$3,440.00 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$57,850.00
Apr-21	1	Apr-21		\$6,468.75	\$51,381.25
Jun-21	2	Jun-21		\$4,783.07	\$46,598.18
Jul-21	3	Jul-21		\$1,631.25	\$44,966.93
Aug-21	4		\$3,440.00		\$41,526.93

**Staff recommends approval of this invoice in the amount of \$3,440.00 to Raftelis.**

**RAFTELIS**

227 W. Trade St  
Suite 1400  
Charlotte, NC 28202



July 12, 2021

Okeechobee Utility Authority  
100 S.W. 5th Avenue  
Okeechobee, FL 34974

Invoice No: 19962

Project R-0451FL21.01 Okeechobee Utility Authority - Water and Wastewater Revenue Sufficiency and Capital Connection Charge Study

PO #0000010759

**Professional Services from June 1, 2021 to June 30, 2021**

**Professional Personnel**

	Hours	Rate	Amount
Sr. Manager			
Hamilton, Murray	16.00	215.00	3,440.00
Totals	16.00		3,440.00
<b>Total Professional Fees</b>			<b>3,440.00</b>

Contract	Current	Prior Billings	
Total Billings	3,440.00	12,883.07	16,323.07
Contract Ceiling			57,850.00
Remaining			41,526.93
<b>Total this Invoice</b>			<b>\$3,440.00</b>

**Outstanding Invoices**

Number	Date	Balance
19702	6/16/2021	1,631.25
<b>Total</b>		<b>1,631.25</b>

	Current	Prior	Total	Received	A/R Balance
Billings to Date	3,440.00	12,883.07	16,323.07	11,251.82	5,071.25



**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 13

AUGUST 9, 2021

**CONSENT AGENDA**

**INVOICE FROM THORN RUN PARTNERS**

Please see attached the Thorn Run Partners monthly invoice.

**Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.**

# THORN RUN PARTNERS



## INVOICE

August 2, 2021

Invoice No: 8221

**TO:**

Okeechobee Utility Authority

100 SW 5th Avenue  
Okeechobee, FL 34974

DESCRIPTION	AMOUNT
Government Relations Services performed August 2021 Fee as agreed to and amount owed:  PO 10802	\$3,500.00
TOTAL AMOUNT DUE:	\$3,500.00

Please make all checks payable to Thorn Run Partners, LLC:

By Mail:

**Thorn Run Partners, LLC**  
**100 M Street, SE Suite 750**  
**Washington, DC 20003**

By Wire:

**PNC BANK**  
**ABA: 054000030**  
**Account #5313630938**  
**Account: Thorn Run Partners, LLC**

FEIN: 27-1541515

If you have any questions concerning this invoice, contact Chris Lamond at  
[clamond@thornrun.com](mailto:clamond@thornrun.com) or 202-688-0222

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 14

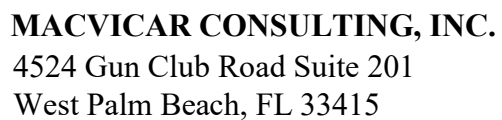
AUGUST 9, 2021

**CONSENT AGENDA**

**INVOICE FROM MACVICAR CONSULTING, INC.**

Please see attached the Macvicar Consulting Inc. invoice.

**Staff recommends approval of the monthly invoice from Macvicar Consulting Inc. in the amount of \$250.00.**



# Invoice

Okeechobee Utility Authority  
Attn: John Hayford, Exec Director  
100 SW 5th Avenue  
Okeechobee, FL 34974

DATE	INVOICE #
8/2/2021	202108013

PROJECT
<b>540.01-LOSOM Support</b>

DESCRIPTION		AMOUNT
Support for the month of July 2021		250.00
<b>Total</b>		<b>\$250.00</b>

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 15

AUGUST 9, 2021

**CONSENT AGENDA**

**SURPLUS EQUIPMENT**

Periodically staff reviews vehicles and equipment to determine what can be deemed as surplus and available for disposal. At this time there is one item available.

2005 GMC 1500 Sierra extended cab (1GTEC119V05E200226) 149,146 miles,

Est. value plus or minus \$1250.00

**Staff is requesting this item be declared surplus and available for disposal.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 16

AUGUST 9, 2021

**FY22 – FY26 FINANCIAL FORECAST**

Raftelis formerly Public Resources Management Group, Inc. (PRMG) was engaged to complete a Financial Forecast for FY22-26 to evaluate OUA's current user rates and to develop scenarios on how to fund OUA's Advanced Metering Infrastructure project and wastewater expansion projects.

The Raftelis Financial Forecast Update presentation is attached for your review. Raftelis will be here to present their findings at the OUA Board meeting.

# Okeechobee Utility Authority

---

## Financial Forecast Update

Presented on August 9, 2021



# Discussion Topics

Existing Conditions / Major Issues	Pg. 3 – 6
Identification of Capital Improvement Needs	Pg. 7 – 8
Discuss Study Task and Major Study Assumptions	Pg. 9 – 15
Evaluate Revenue Sufficiency at Existing Rates	Pg. 16 – 17
Comparison of Rate Adjustment Alternatives	Pg. 18 – 23



# Existing Conditions

- Major Issues:
  - › Financial forecast is based on the existing operating expenses and capital needs identified in the Proposed Fiscal Year 2022 Budget
  - › Customer and sales growth from infill development is anticipated to be modest or approximately 0.3% per year
  - › OUA has initiated several wastewater expansion projects
    - Southwest Service Area (Phases 1 & 2) and Okee-Tantie funded with a combination of grant revenues and a USDA loan
    - Pine Ridge funded by a combination of grant revenues and existing reserves
    - OUA staff estimate connecting more than 600 new customers (FY23-25)
  - › Annual revenues estimated to increase approximately 1.2% per year on average as new customers are assumed to connect to the system

## Existing Conditions (cont.)

- Major Issues:
  - › OUA is experiencing recent increases in system costs, and future operating conditions are uncertain
    - Operating expenses are projected to increase approximately 4.2% per year on average over the study period
      - Principal drivers include newly adopted minimum wage standards, unpredictable commodity costs for power, fuel and chemical expenses, and the addition of two sewer maintenance workers (FY23) to support the Southwest Service Area

## Existing Conditions (cont.)

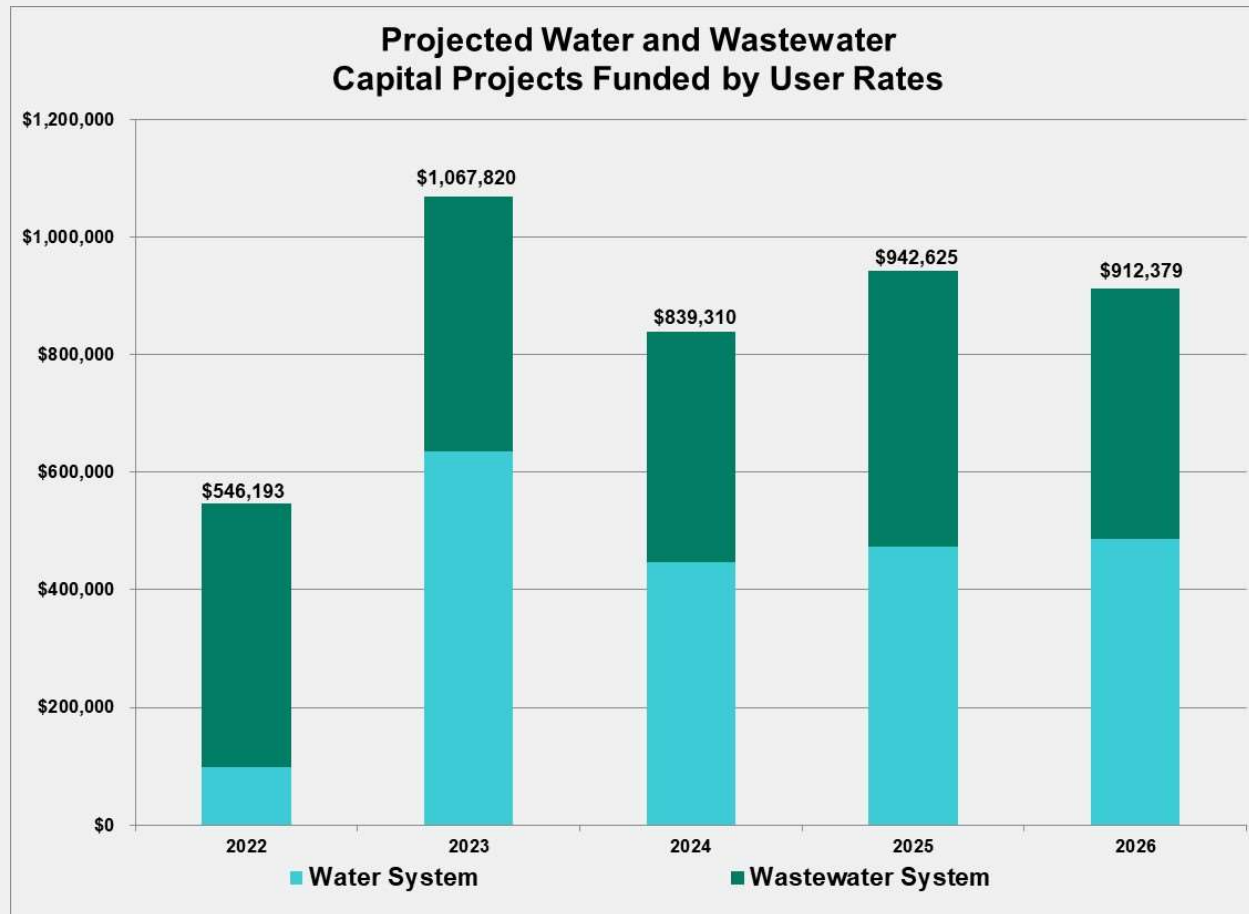
- Major Issues:
  - › Capital expenditures are necessary to maintain and improve the system to provide for the public health of the community
  - › Recurring capital projects to maintain and improve existing assets include:
    - Water Main Replacements
    - Gravity Sewer Line Replacement & Rehabilitation
    - Lift Station Rehabilitation & Pump Replacement
    - Lift Station Generator Additions / Replacement
    - Manhole Rehabilitation
    - SCADA Improvements
  - › The next slide shows budgeted revenues from existing rates are not adequate to fund the future recurring capital maintenance needs over time

## Existing Conditions (cont.)

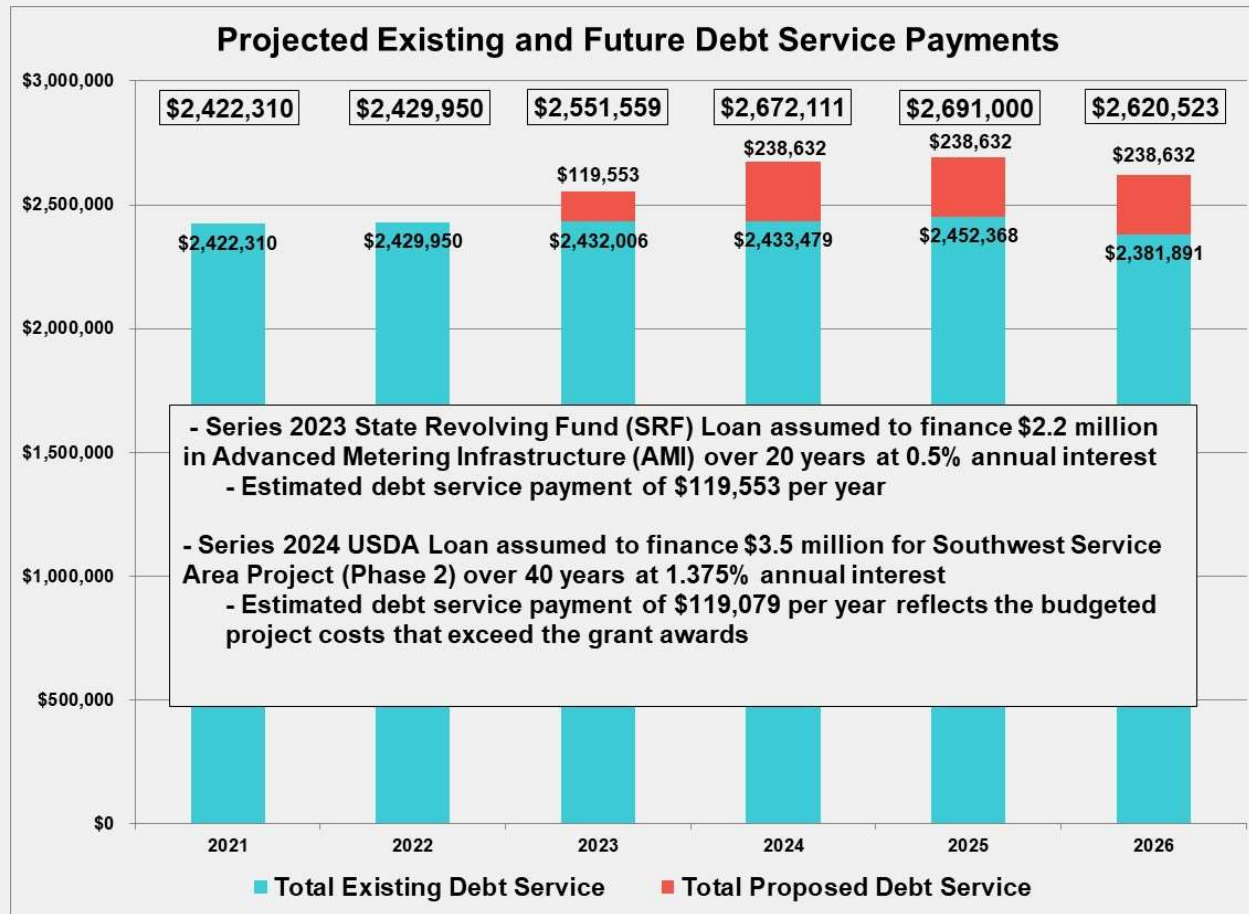
Summary of FY22 Proposed Budget	
Description	FY22 (Millions)
Total Revenues	\$11.0
Annual Expenditures	
Operating Expenses	\$7.9
Debt Service Payments	2.4
Transfers for Minimum Reserves & Hydrant Fund	<u>0.1</u>
Total Annual Expenditures	\$10.4
Amount Available for Capital and Other Uses	\$0.6

- *OUA has identified an average cost of approximately \$950,000 per year from FY23-26 to fund the recurring capital maintenance needs of the system as shown on the next slide*

# Capital Projects Funded by User Rates



# Capital Projects Funded from Future Debt



# Study Tasks

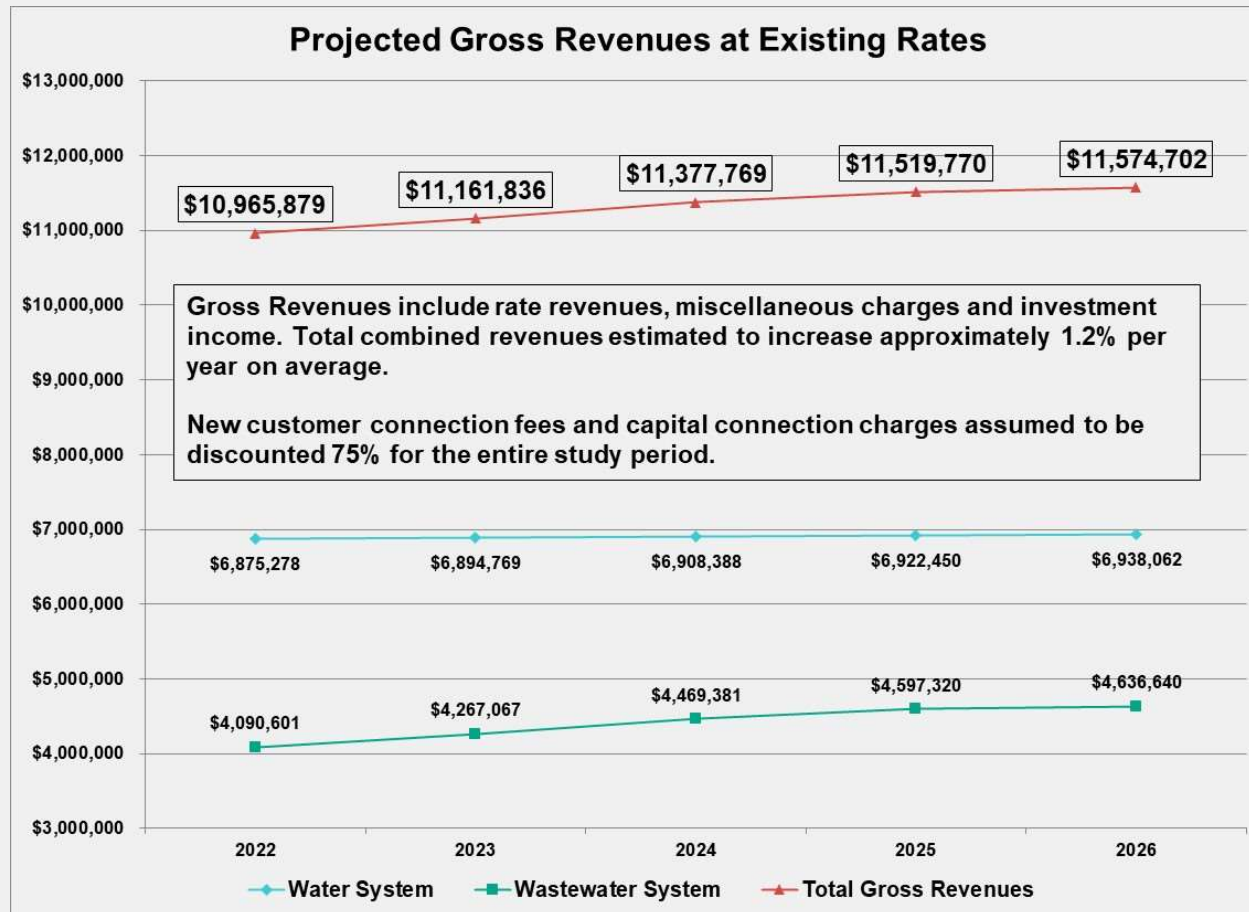
- Update the financial forecast for FY22-26
  - › Develop a funding strategy to pay for system operations, repairs and upgrades
  - › Estimate revenue requirements to be recovered from rates
  - › Test compliance with lender debt service coverage ratio requirements
    - Senior Debt – 1.10
    - Junior Debt (SRF) – 1.15 minimum
      - OUA's Minimum SRF Target is 1.20 for budget purposes
  - › Estimate future rate adjustments
  - › Phase-in proposed rate increases to the extent possible

# Financial Forecast Update

- OUA evaluates its utility needs through the annual budget process and periodically updates the financial forecast
- This planning approach allows OUA to evaluate all available financial resources (existing & future) to meet system needs over time
- Analysis includes a projection of:
  - › Operating and Maintenance Expenses
  - › Capital Improvement Requirements & Funding
  - › Required Transfers into OUA Reserve Funds
  - › Available Cash Reserve Balances to Optimize the Plan



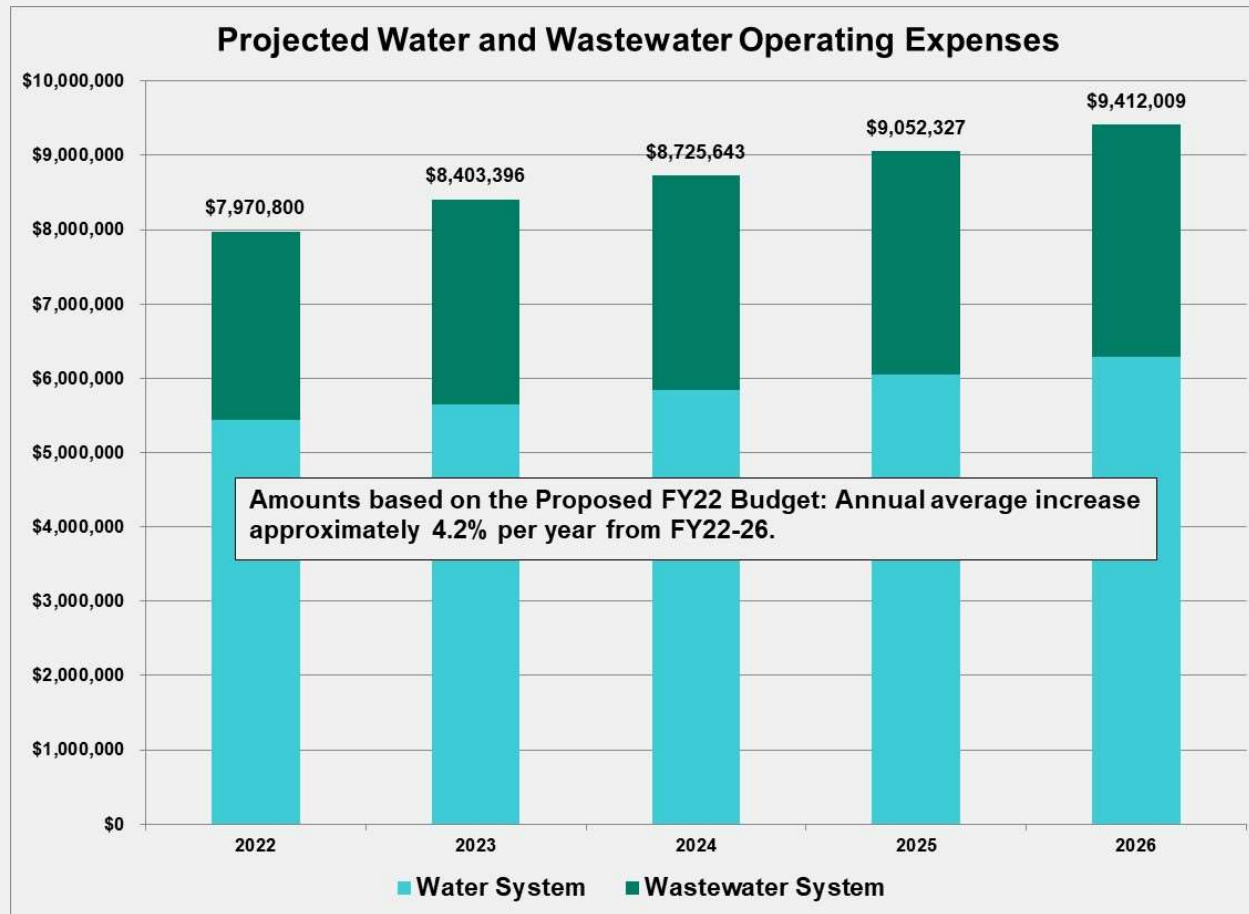
# Projected Gross Revenues



# Expense Assumptions

- Based on the Proposed FY22 Budget
- Projected Cost Increases FY23-26
  - › Labor and Benefits – 4% annually based on new minimum wage standards
  - › Health Insurance – Increases in costs are assumed to be passed on through increased employee contributions, but one-time adjusts of 6% per year were recognized in FY23 and FY26 based on historical experience
  - › Liability / Property Insurance – 1.5% annually
  - › Repairs and Maintenance – 3% annually
  - › Electric, Gas & Chemical Costs – 5% annually plus growth
  - › Inflation – 2.3% annual average per Congressional Budget Office (CBO) projections on all other expenses
  - › Projections also include two new sewer maintenance workers beginning in FY23 to serve the Southwest Service Area or \$108,000 per year

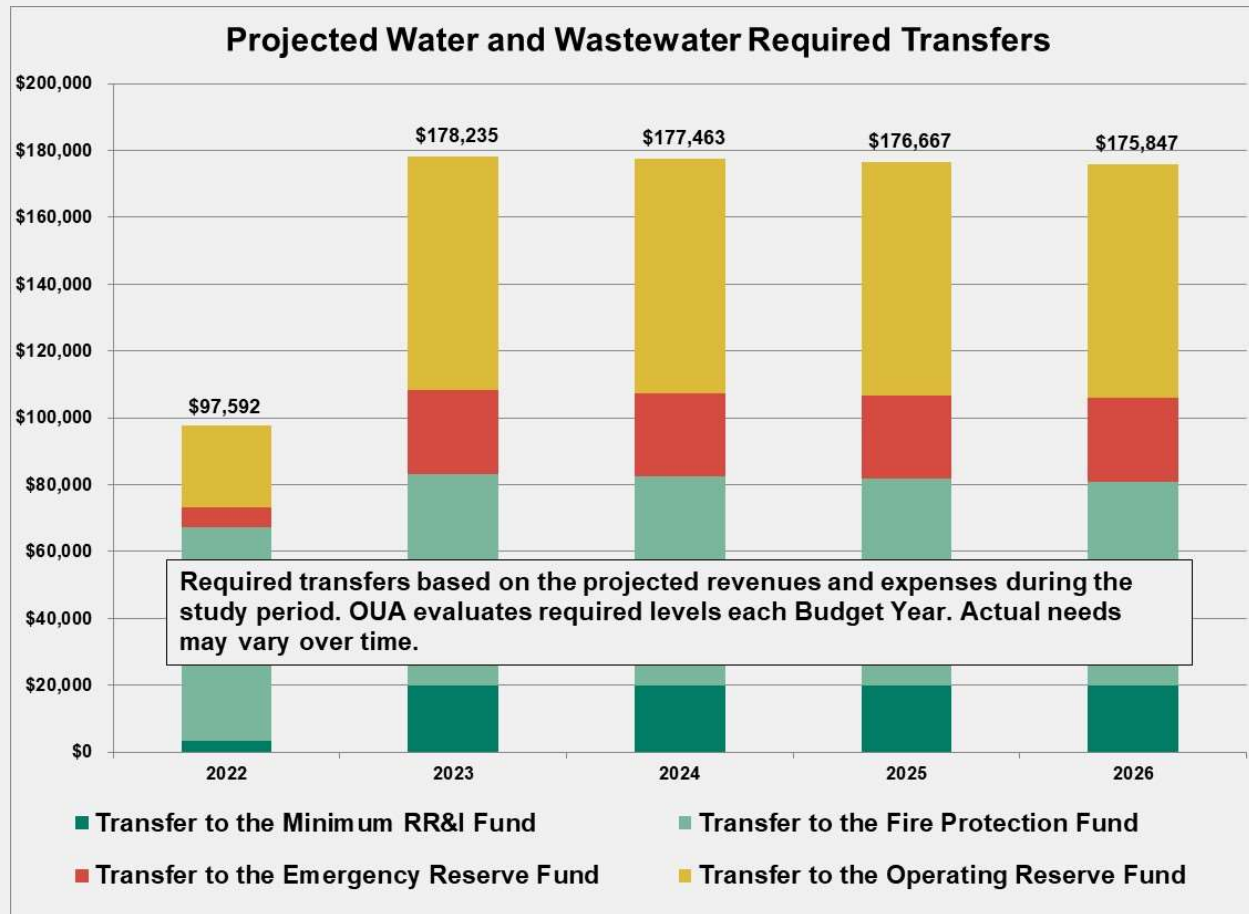
# Projected Operating Expenses



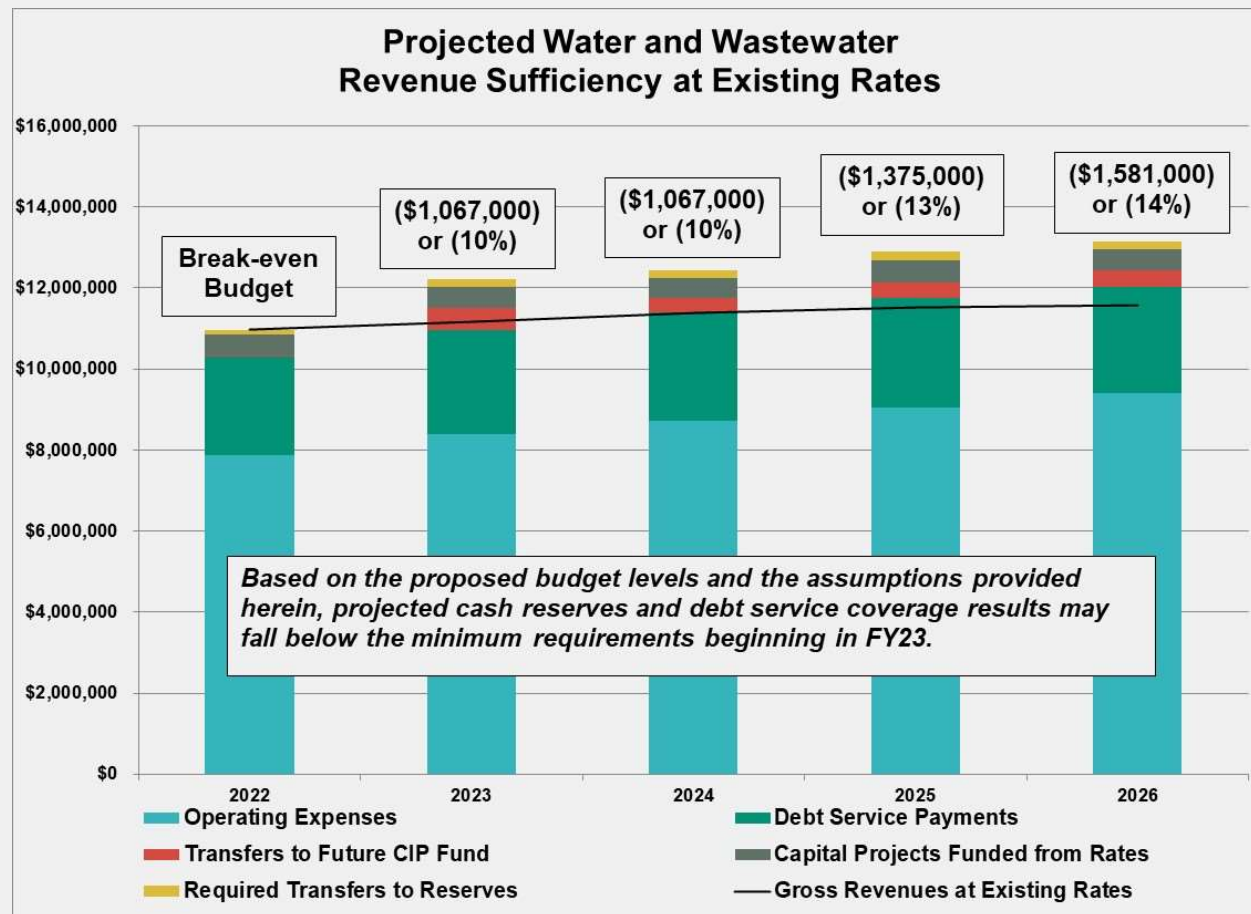
# Cash Reserve Policy / Available Resources

- OUA maintains minimum required cash reserve balances: \$3.1 million
  - › Renewal and Replacement Fund - Funded at 5% of Gross Revenues
  - › Emergency Reserve Fund - Funded at 30 days of O&M
  - › Operating Reserve Fund - Funded at 90 days of O&M
- Beginning in FY22, OUA has approximately \$4.6 million in additional cash reserve balances above the minimum requirements that will be used to fund a portion of the approved capital projects while phasing in any future rate adjustments
  - › Rate Stabilization Fund - \$1.8 million
  - › Future CIP Fund - \$0.7 million
  - › Fire Protection Fund - \$0.2 million
  - › Capital Connection Charge Funds - \$1.0 million
  - › General Operating Account - \$0.9 million

# Projected Required Transfers to Reserves



# Projected Revenue Sufficiency at Existing Rates



# Rate Adjustment Strategy / Principal Drivers

- Ensure revenues keep pace with inflationary effects on operating and maintenance expenses and on capital projects
- Continue to fund recurring capital maintenance through user rates
- Maintain OUA Cash Reserves based on adopted policies
- Exceed the Minimum Debt Service Coverage requirements on outstanding debt
  - › Meet OUA's SRF Debt Service Coverage Target of not less than 120%
- Historically, OUA has recognized a positive budget to actual variance each year based on actual operating results
  - › In years when actual results exceed the budget, the Board has used the proceeds to fund necessary capital improvements
  - › The proposed rate increases outlined in this study assume a budget to actual variance of approximately 3% of operating revenues, which if realized, will help phase in the necessary adjustments shown on the next slide

## Summary of Proposed Annual Rate Alternatives <sup>[1]</sup>

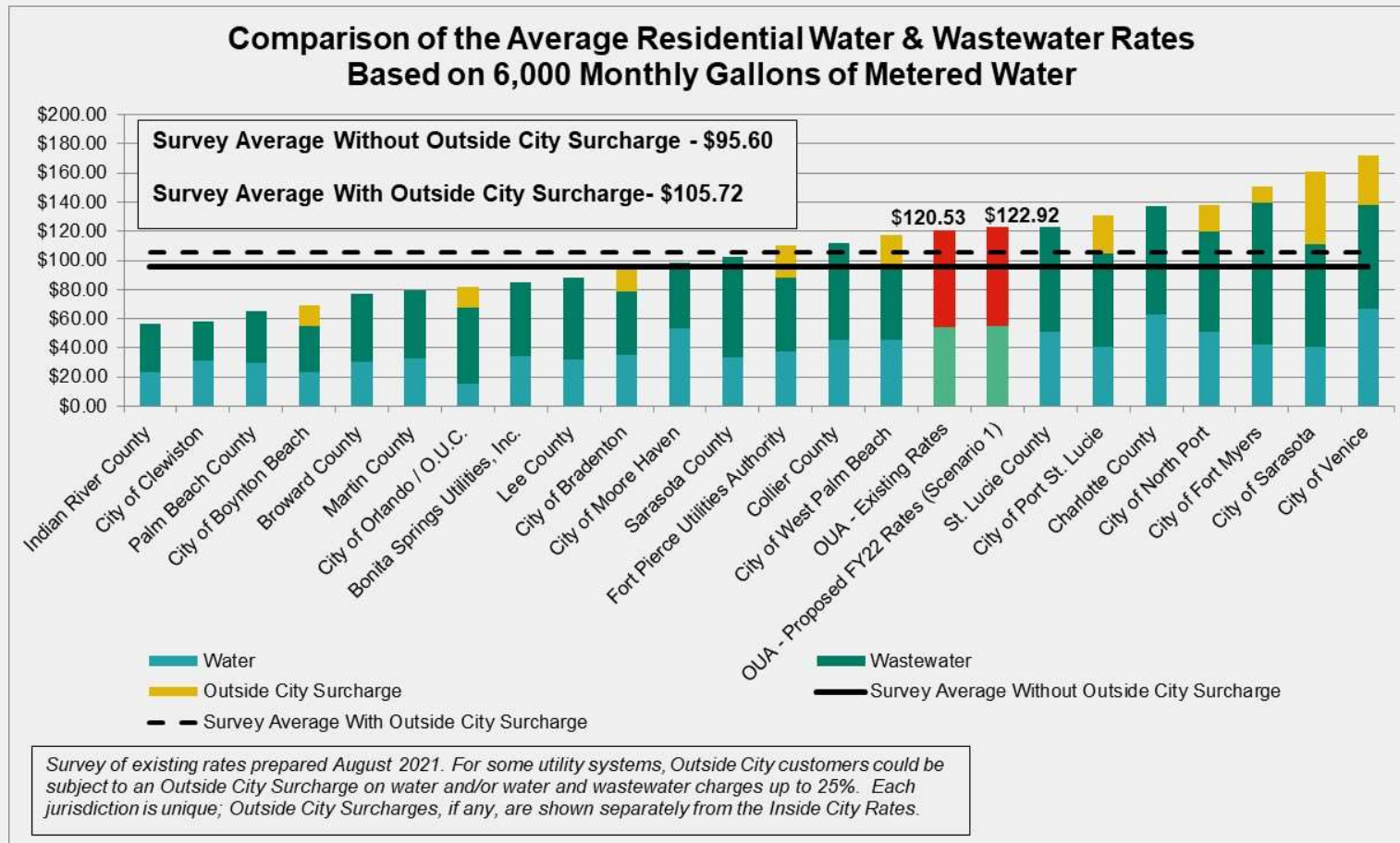
Description	FY22	FY23	FY24	FY25	FY26
<b>Scenario 1 (Proposed)</b>					
Percent Rate Increase	2.0%	2.0%	2.0%	2.0%	2.5%
<b>Increase in Typical Residential Bill – 6kgal</b>	<b>\$2.39</b>	<b>\$2.46</b>	<b>\$2.50</b>	<b>\$2.52</b>	<b>\$3.26</b>
Projected Residential Water and Wastewater Bill – 6kgal <sup>[2]</sup>	\$122.92	\$125.38	\$127.88	\$130.40	\$133.69
Year-ending Operating Account (Above Minimum Levels) – Millions	\$1.3	\$1.0	\$1.0	\$0.9	\$0.9
<b>Scenario 2 (Delay FY22 Rate Increase)</b>					
Percent Rate Increase	0.0%	2.6%	2.6%	2.6%	2.6%
<b>Increase in Typical Residential Bill – 6kgal</b>	<b>\$0.00</b>	<b>\$3.13</b>	<b>\$3.22</b>	<b>\$3.31</b>	<b>\$3.37</b>
Projected Residential Water and Wastewater Bill – 6kgal <sup>[2]</sup>	\$120.53	\$123.66	\$126.88	\$130.19	\$133.56
Year-ending Operating Account (Above Minimum Levels) – Millions	\$1.1	\$0.6	\$0.5	\$0.4	\$0.4
<b>Scenario 3 (Delay FY23 Rate Increase)</b>					
Percent Rate Increase	2.0%	0.0%	2.0%	3.0%	3.5%
<b>Increase in Typical Residential Bill – 6kgal</b>	<b>\$2.39</b>	<b>\$0.00</b>	<b>\$2.46</b>	<b>\$3.81</b>	<b>\$4.50</b>
Projected Residential Water and Wastewater Bill – 6kgal <sup>[2]</sup>	\$122.92	\$122.92	\$125.38	\$129.19	\$133.69
Year-ending Operating Account (Above Minimum Levels) – Millions	\$1.3	\$0.8	\$0.5	\$0.3	\$0.3
<b>Scenario 4 (3 Step Rate Adjustment)</b>					
Percent Rate Increase	3.5%	0.0%	3.5%	0.0%	3.5%
<b>Increase in Typical Residential Bill – 6kgal</b>	<b>\$4.18</b>	<b>\$0.00</b>	<b>\$4.36</b>	<b>\$0.00</b>	<b>\$4.50</b>
Projected Residential Water and Wastewater Bill – 6kgal <sup>[2]</sup>	\$124.71	\$124.71	\$129.07	\$129.07	\$133.57
Year-ending Operating Account (Above Minimum Levels) – Millions	\$1.5	\$1.1	\$1.2	\$0.9	\$0.9

[1] Proposed rate adjustments for all Scenarios are based on: i) achieving a similar “break-even” cash flow result by Fiscal Year 2026; ii) maintaining the minimum cash reserve requirements as established by the Board; and iii) exceeding the minimum debt service coverage requirements on the existing and proposed debts.

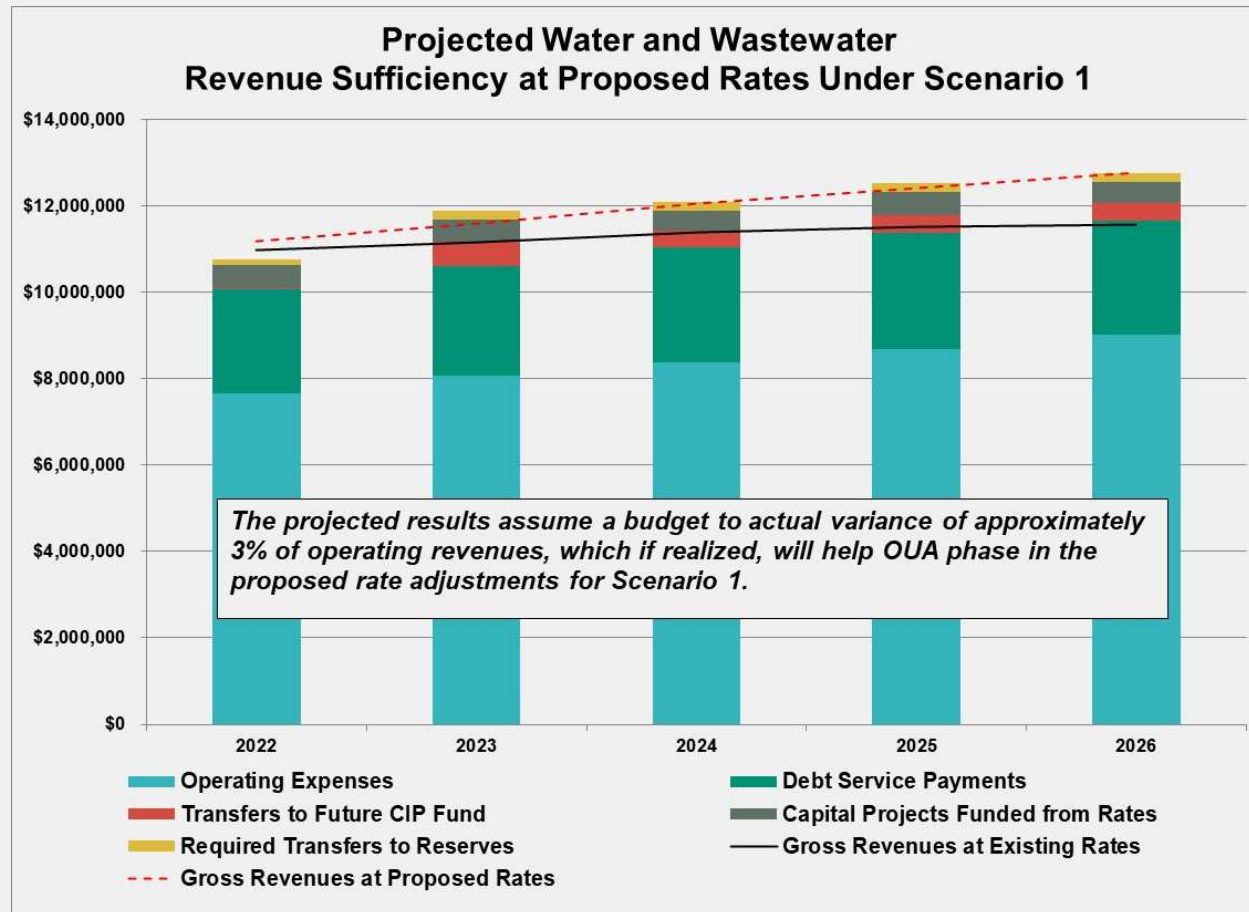
[2] The existing residential water and wastewater bill for 6,000 gallons (kgal) of service is approximately \$120.53 per month.



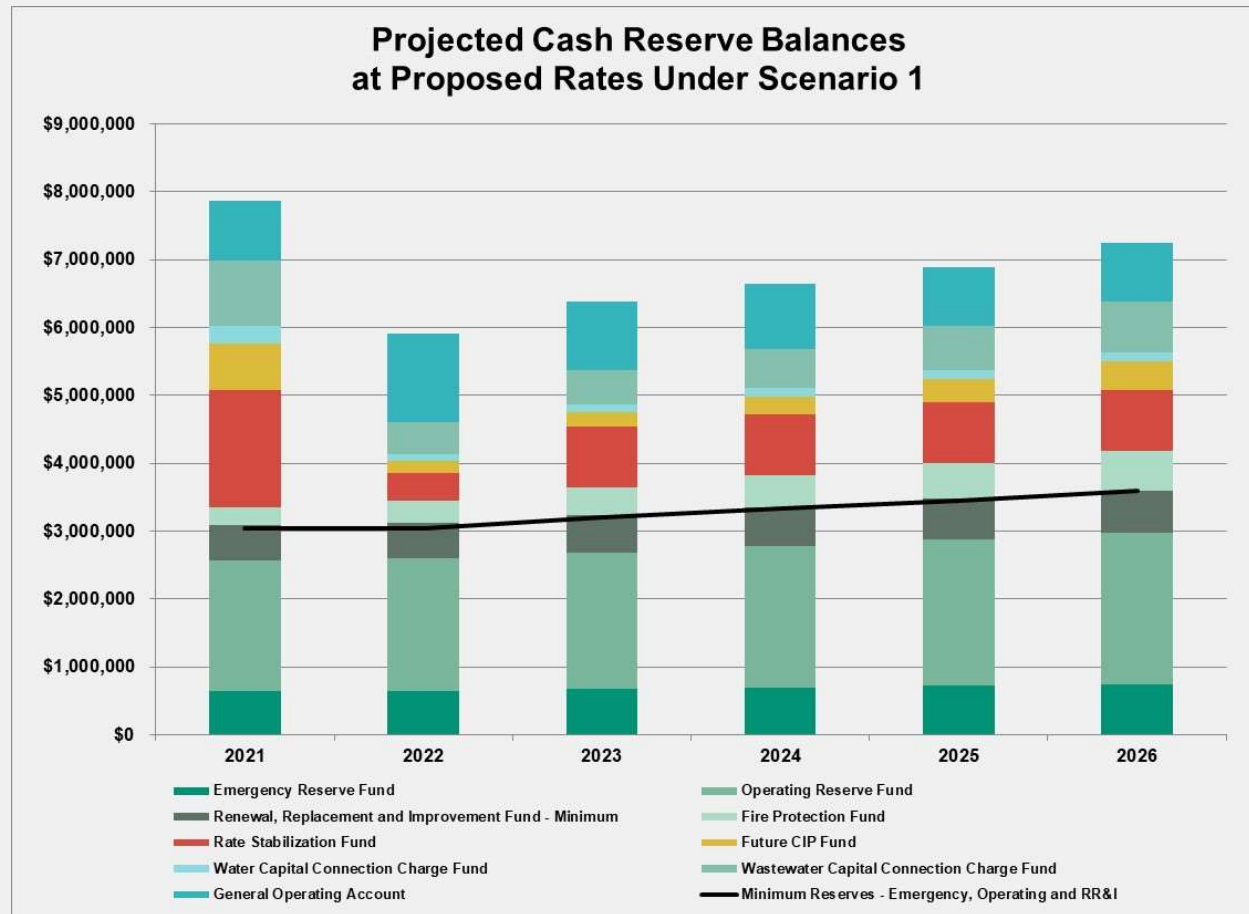
# Existing and Proposed FY22 Rates – Scenario 1



# Projected Revenue Sufficiency at Proposed Rates



# Projected Cash Reserve Balances at Proposed Rates



# Conclusions and Recommendations

- OUA's existing rates are not projected to be adequate to fully fund the annual expenditure requirements over the study period
  - › For the FY22 Budget Year, existing revenues under current rates are estimated to fund approximately \$600,000 in capital improvements on a pay-as-you-go basis
  - › Projected capital needs necessary to address ongoing capital maintenance of existing assets and infrastructure total \$950,000 per year
  - › In order to fully fund OUA's AMI project and its wastewater expansion in the Southwest Service Area (Phase 2), OUA is projected to issue approximately \$5.7 million in new debt resulting in additional debt service payments of approximately \$239,000 per year
- To fully fund the operating, capital, debt service and transfer requirements of the system, the Board should consider implementing Scenario 1 that would include an annual water and wastewater rate increase of 2% per year through FY25, and possibly an additional 2.5% rate adjustment in FY26

## Conclusions and Recommendations (cont.)

- The study projections assume that the proposed rate increases under Scenario 1 will be applied to the monthly base facility charges and gallonage rates for the water and wastewater systems beginning with bills rendered on and after October 1, 2021, and each October 1<sup>st</sup> thereafter
- The Board may want to consider updating the financial forecast at least every 2 to 3 years, or when actual results may differ from the projected amounts

# Discussion





# Thank you!

**Contact: Murray Hamilton**  
[mhamilton@raftelis.com](mailto:mhamilton@raftelis.com)

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 17**

**AUGUST 9, 2021**

### **PRELIMINARY FY22 BUDGET**

The Preliminary FY22 Budget received Board approval. Staff will present a final budget for approval at the September 13, 2021 Board meeting. Staff is available to answer questions, for discussion, or to receive comments on an individual basis before the September presentation.

#### **Revenues**

Due to inflationary developments in the economy since the Preliminary FY22 Budget was adopted, the operating revenues and operating expenses were reviewed with this current perspective.

Some of the revenue assumptions were revised and budgeted operating revenues were decreased \$102k from \$11,210k to \$11,108k. Budgeted operating revenues are 3.1% greater than the FY21 budget.

The budgeted infill growth rate is 25 water and 12 sewer connections utilizing the 75% discount of capital connection and installation charges. The discount is scheduled to sunset 9/30/21. The attached spreadsheet shows a comparison of budget to actual utility connections by year.

If the discount is adjusted to 50%, 25% or no discount, then the approximate amount of revenue that may be budgeted for each option is shown in the following table. The 75% column is utilized in the proposed FY22 budget.

	75% discount	50% discount	25% discount	No discount
Water	16,950	33,900	50,850	67,800
Wastewater	15,984	31,968	47,952	63,936
Water & wastewater	32,934	65,868	98,802	131,736

#### **O&M Expenses**

Due to inflation, the cost of chemicals was budgeted to increase from 0.3% to 5% for an increase of \$27k to the budget. The employee Christmas bonus was budgeted to increase from 1% to 1.5% to match pre-Covid 19 practice for an increase of \$16k to the budget. Changes in staff resulted in an increase in the budget of \$9k. These revisions were the primary reasons that budgeted operating expenses increased \$52k from \$7,933k to \$7,985k.

Assuming no other changes, the total FY22 budget of O&M expenses of \$7,985k (including labor) are 2.8% greater than the FY21 budget.

There were not any changes to the FY22 preliminary budget for nonoperating expenses and capital expenditures that were presented in June.

In order to prepare the final FY22 budget, staff is requesting direction from the Board regarding:



1-Does the Board want the 75% discount for capital connection and installation charges to continue for FY22? If the Board would like the discount to continue, does the Board desire to make any changes from the 75% discount for capital connection and installation charges?

2-Does the Board want to make any changes to the revised Preliminary FY22 Budget being presented today?

## Okeechobee Utility Authority

## FY22 Budget

## Table of Contents

FY22 Budget Document		
Tab	Pages	
A	A-1	Significant Budgetary Assumptions
	A-2 to A-3	Notes to the Budget Summary of Sources & Uses Funds Statement
	A-4 to A-7	Budget Summary of Sources & Uses Funds Statement
B	B-1	Notes to Revenue Summary
	B-2	Revenue Summary
	B-3 to B-4	Revenue Detail
C	C-1	Notes to Operating Expense Summary
	C-2	Expenditures Summary
	C-3	Operating Expense Summary by Department
	C-4 to C-17	Operating Expenses Detail by Department and Account
	C-18 to C-19	Non Operating Expenditures and Transfers
D	D-1	Additional Departmental O&M and Capital Expenditures
	D-2	Five Year Capital Improvement Plan Expenditure Detail (CIP)
E	E-1	Analysis of R R & I Fund Transfer (5% Prev FY Sys Oper Rev)
F	F-1	Analysis of Emergency Reserve Fund Transfer (Req 30 Days of O&M)
G	G-1	Analysis of Operating Reserve Fund Transfer (Strive for 90 Days of O&M)
H	H-1	Analysis of Fire Hydrant Fund
J	J-1	Analysis of CIP (Capital Improvement) Fund
K	K-1	Debt Service Summary Truist Bank (formerly BB&T) and SRF Combined
	K-2	Truist Bank (formerly BB&T) Debt Service Summary Series 2020 A & 2020 B
	K-3	SRF Debt Service Summary
L	L-1	Notes to Labor Costs
	L-2	Projected Labor Costs by Department
N	N-1	Projected General In-fill revenue from: WCC, WWCC & Install Fees
O	O-1	Projected Fund Balances and Expenditures for Capital Projects
R	R-1	Budget Recap for Newspaper

Okeechobee Utility Authority  
FY22 Budget  
Significant Budgetary Assumptions

8/9/2021

FY22

In developing the accompanying annual budget, the following significant assumptions and estimates have been used in the projection of operating revenues and expenses:

FY22 water and sewer utility revenue have been projected utilizing OUA's budgeted revenues for 4-1-21 to 9-30-21 and actual revenues for 10-1-20 to 3-31-21

Water and wastewater utility revenue includes the additional revenue from the projected customer infill growth of:

0.27%

Proposed Rate Increase for Water Utility Revenue:

2.0%

Proposed Rate Increase for Wastewater Utility Revenue:

2.0%

In summary, total operating revenue as presented is greater than the previous years budgeted level by:

3.10%

The Electric (FPL), Chemical & Fuels/Gas/Diesel expenses may be subject to market volatility & have been adjusted to reflect projected changes. Electric percentage change is from FPL. Chemicals and fuels/gasoline/diesel are estimates.

Electric (FPL) Services: 3% increase

\$ 14,643

3.00%

Chemical Expenses: 5% increase

\$ 29,213

5.00%

Fuels, gasoline & diesel expense: 8.8% increase

\$ 7,296

8.80%

Total change in \$'s & % for O&M Expenses (excludes labor)

\$ 214,947

2.77%

Labor related expenses reflect the following:

Total for Cost of Living Adjustment:

\$0

0.00%

Total cost for Employee Merit Increase:

\$0

0.00%

Total cost for Employee Bonus:

\$47,948

1.50%

Total cost for Employee Health Care:

\$8,400

0.0%

Current Monthly Health Care Cost Per Employee

\$700

FY22 Budgeted Monthly Health Care Cost Per Employee

\$700

Increase in Base Labor Cost for Employees of a \$1.35 minimum wage adjustment, excluding Christmas bonus

\$199,006

\$1.35/hour

Annual Pension Contribution Budget & Rate from Actuaries

\$244,756

9.10%

Total labor expense is higher (less) than the previous year budget by:

4.22%

A-1

Notes to the Budget Summary of Sources & Uses Funds Statement (Pages A4-A6)

Page	Line		
A-4	7	General Utility Operating Revenue <u>not including</u> incremental revenue from the FY10 & FY11 rate increases shown below:	\$ 10,162,932
A-4	45	The Incremental Rate Revenue from both the FY10 and FY11 rate increases is shown separately under Other Sources of Funds and is projected to total:	\$ 945,493
		Total operating revenues are greater than the previous year's budgeted amount by: 3.10%	\$ 333,702
A-4	10	Total Operating Expenses is composed of five departmental totals as is shown in Expenditures Summary C-2 lines 6 through 26.	\$ 7,984,783
		Total operating expenses (including labor) as presented is higher than the previous years' budgeted amount by: \$ 214,947 2.77%	
A-4	13	Senior Debt Service consists Truist series 2020A & series 2020B bank Promissory Notes.	\$ 1,747,087
		See Tab K for the detail for each debt issue.	
A-4	33 & 34	The remaining capital connection revenue in the amount of: is derived from 25 new water and 12 wastewater capital connection charges that are from projected in-fill. (1)	\$ 19,949
A-4	11	As presented, the Budget projects utilization of Rate Stabilization Funds in the amount of:	0
A-4	26	Annual Junior Debt Service consists of the SRF #1 loan:	\$ 682,862
		See Tab K pages K-3 for the detail on each indebtedness.	

(1) Assumes Capital Connection Charges (CCC) and Installation Fees stay at 75% discount levels. The FY22 budget at 100% would have \$98,802 greater budgeted revenue from in-fill CCC and install fees..

A-2

Okeechobee Utility Authority  
FY22 Budget

Notes to the Budget Summary of Sources & Uses Funds Statement (Pages A4-A6)

Page	Line		
A-4	39	Total interest income revenue on restricted account balances has been projected based on the extremely low current yields on qualified public funds accounts and with the expectation that these low yield levels will likely continue through the proposed budget cycle.	\$ 15,480
A-4	40	Restricted revenues are credited to their respective fund balances during the fiscal year. They are detailed in the Other Sources of Funds section of the Budget Summary and for the fiscal year total:	\$ 124,414
A-4	45	As presented, the Budget Summary anticipates that the portion of the projected additional revenue derived from both the FY10 and FY11 rate increases that will be used for current year SRF Debt Service totals:	\$ 945,493
A-4	68	The remaining revenue may be transferred to the Rate Stabilization Fund:	\$ 628,938
A-4	62	As presented the Budget projects utilization of Operating Funds to increase the Emergency Reserve Fund to its minimum requirement by adding funds in the amount of:	\$ 7,273
A-5	93	Total Projected Fund Balances at October 1, 2021	\$ 7,616,517
		See worksheet in section O row 6 for a detailed analysis of the projected balances	
A-5	109	Projected Net Additions to Fund Balances From Transfers in FY22	\$ 818,106
		This amount represents the expected transfers to the individual funds as further detailed in the worksheet in tab O.	
A-6	157	Proposed Capital Improvement Project and Departmental Capital Expenditures for FY22 total:	\$ 11,370,147
		Proposed capital expenditures are found listed in Tab D sheets D-1 and D-2 and Tab O	
		The proposed expenditures are not listed in any order of priority.	
A-6	176	Total Projected Fund Balances at September 30, 2022	\$ 5,299,573
		See worksheet in Tab O for a detailed analysis of the projected balances	

A-3

A	B	C	D	E	F	G	H
1	Okeechobee Utility Authority					Water	2.00%
2	FY22 Budget					Sewer	2.00%
3	Budget Summary						
4	Sources & Uses of Funds Statement						8/9/2021
5							
6	FUNDS FROM GENERAL UTILITY OPERATING REVENUE SOURCES:			FY22 Budget			
7	General Utility Operating Revenue (Not including revenue from FY10 & 11 rate increases)			10,162,932			
8	FY10 & FY11 Rate Increase Revenue used for current SRF Debt Service						
9	Total General Utility Operating Revenues			10,162,932			
10	Total Operating Expenses			(7,984,783)			
11	Funds needed from Rate Stabilization Fund			0			
12	Net General Utility Operating Revenue (Available for Trust Bank Debt Service)				2,178,148		
13	Total Trust Bank Debt Service Payments and Budgeted DSC Ratio (%)				(1,747,087)		124.7%
14	Remaining General Utility Oper Revenue Available for SRF Debt Service				431,061		
15	FUNDS PROVIDED FROM RESTRICTED REVENUE SOURCES:						
16	Transfers In From Restricted Funds to Meet SRF Debt Service:						
17	Transfer in From 10/20 WW CCC Fund			0			
18	Transfer in from RR&I Fund Surplus (See Tab E, cell B16)			0			
19	Transfer in from Emergency Reserve Fund Surplus (See Tab F, cell B16)			0			
20	Transfer in from Operating Reserve Fund Surplus (See Tab G, cell B16)			0			
21	FY10 & FY11 Rate Increase Revenue used for current SRF Debt Service			945,493			
22	Total Restricted Funds used for SRF Debt Service				945,493		
23	Less Senior Lien Coverage Factor at 10% (only utilized in DSC calculation)				(174,709)		
25	Sub-Total				1,201,846		
26	Total SRF Debt Payments and Budgeted DSC Ratio (%)				(682,862)		176.0%
27	Sub-Total				518,983		
28							
29	Remaining General Operating Revenue and Funds from both Debt Coverage Ratios				693,692		
30							
31	OTHER SOURCES OF FUNDS:						
32	Restricted Revenue:						
33	Water Capital Connection Charge Revenue From Infill			10,325			
34	Wastewater Capital Connection Charge Revenue From Infill			9,624			
35	Water Capital Connection Charge Revenue From 10/20 Developers			0			
36	Wastewater Capital Connection Charge Revenue 10/20 Developers			0			
37	WW Capital Connection Revenue (Indirectly Through Tax Certificate Process)			0			
38	Fire Hydrant Fund Fees			88,985			
39	Restricted Interest Income			15,480			
40	Sub-Total Restricted Revenue				124,414		
41							
42	Incremental Rate Revenue from FY10 & FY11 Rate Increases:						
43	Continuing Revenue From FY10, 6% Rate Increase			584,239			
44	Continuing Revenue From FY11, 3.5% Rate Increase			361,254			
45	Total Incremental Revenue from FY10 & FY11 Rate Increases			945,493			
46	Amount earmarked towards current SRF Debt Service Payments			(945,493)			
47	Subtotal			0			
48	Funds Transferred to Future CIP, earmarked				0		
49	Remaining Rate Increase Revenue				0		
50							
51	Total Funds Available for Required & Discretionary Capital Transfers				818,106		
52							
53	Required Capital Transfers:						
54	Transfer Into Fire Hydrant Fund			(88,985)			
55	Transfer of Interest Income Shown Above Into Respective Restricted Funds			(15,480)			
56	Transfer to Operating Reserve Fund (strive to maintain 90 days of O&M) see tab G			(28,336)			
57	Transfer Into Water CCC Fund (from Water in-fill Revenue)			(10,325)			
58	Transfer Into Water CCC Fund (from Water 10/20 Plan)			0			
59	Transfer Into WW CCC Fund (from WW in-fill Revenue)			(9,624)			
60	Transfer Into WW CCC Fund (from 10/20 Plan After SRF Debt Service Payments)			0			
61	Transfer Into RR&I Fund (to be maintained at 5% of Prior Year System Revenue) see tab E			(3,253)			
62	Transfer Into Emergency Reserve Fund (to be maintained at 30 days Oper Exp) see tab F			(7,273)			
63	Total Funds Used for Required Capital Transfers				(163,275)		
64							
65	Discretionary Capital Transfers:						
66	Transfer to Operating Reserve Fund (strive to maintain 90 days of O&M)			0			
67	Inter-fund Transfer to Future CIP			(25,893)			
68	Interfund Transfer to Rate Stabilization Fund			(628,938)			
69							
70	Total Funds Used for Discretionary Capital Transfers				(654,831)		
71							
72	Total Funds Used for Required & Discretionary Capital Transfers					(818,106)	
73							
74	REMAINING REVENUE FUNDS AVAILABLE FOR OTHER LAWFUL PURPOSES						(0)
75	A-4						

	A	B	C	D	E	F	G	H
76				<b>FUNDING SOURCES:</b>	<b>FY22 Budget</b>			
77				Fund Balance at October 1, 2021 (Projected):				
78				Restricted by Bond Covenants/Loan Documents:				
79				RR&I Fund (Must be maintained at 5% of Prior Year System Revenue)	533,143			
80				Capital Connection Fund-Water	229,870			
81				Capital Connection Fund-Sewer	218,826			
82				Capital Connection Fund-Sewer 10/20 Plan (Restricted for WWTP DS)	550,650			
83				Fire Hydrant Fund	242,033			
84				Sub-Total	1,774,522			
85				Restricted by Board Policy:				
86				General Operating Funds	563,378			
87				PTO Account Fund	234,500			
88				Emergency Reserve Fund (Must be maintained at 30 day Oper Exp.)	646,221			
89				Operating Reserve Fund (Strive for 90 Days of Oper Exp)	1,932,190			
90				Future CIP Funding (Strive to maintain at 6% of Prior Year System Revenue)	672,376			
91				Rate Stabilization Fund	1,793,330			
92				Sub-Total	5,841,995			
93				Total Fund Balance at October 1, 2021 (Projected)		7,616,517		
94								
95				Changes to Fund Balance (From Transfers Projected for FY21):				
96				Transfer into RR&I Fund (Must be maintained at 5% of Prior Year System Revenue)	3,253			
97				Transfer into CCC Fund-Water (from in-fill)	10,325			
98				Transfer into CCC Fund-Water (from 10/20 Plan)	0			
99				Transfer into CCC Fund-Sewer (from in-fill)	9,624			
100				Transfer into CCC Fund-Sewer 10/20 Plan	0			
101				Transfer into Fire Hydrant Fund	88,985			
102				Transfer into PTO Account Fund (Net of withdrawals)	0			
103				Transfer into Emergency Reserve Fund (Must be maintained at 30 days Oper Exp)	7,273			
104				Transfer into Operating Reserve Fund (Strive to maintain at 90 days of O & M)	28,336			
105				Transfer into Future CIP Funding (Strive to maintain at 6% of Prior Year Gross Rev)	25,893			
106				Transfer into Discretionary Rate Stabilization Funds	628,938			
107				Transfer into Future CIP Fund Earmarked:	0			
108				Transfers into Restricted Accounts from Interest Income	15,480			
109				Total Additions Into Fund Balance (From Transfers in FY22)		818,106		
110								
111				Total Fund Balances (Projected)		8,434,623		
112				Funding Sources for Proposed Construction Project Expenditures:				
113				Advanced Meter Infrastructure Project	50,000			
114				State Grant for Lakeview Estates WWTF	2,130,423			
115				State Grants for SW Section WW (Septic to Sewer Project)	5,454,674			
116				Funding from Loans to be Obtained for SW Section WW (Septic to Sewer Project)	0			
117				Pine Ridge Park Wastewater State Grant	600,000			
118				Total Funding Sources from Grants & Loans		8,235,097		
119				TOTAL FUNDS AVAILABLE FOR CAPITAL EXPENDITURES & FUND BALANCES			16,669,720	
120								A-5

	A	B	C	D	E	F	G	H
121				<b>PROPOSED CAPITAL EXPENDITURES DURING FY22:</b>	<b>FY22 Budget</b>			
122				Funds from Rate Stabilization Fund used as Operating Revenue	0			
123				Pine Ridge Park wastewater	1,500,000			
124				SW Section WW Project (septic to sewer project)	4,254,674			
125				AMI Meter Installation project in Buckhead & SW	2,180,423			
126				Capital Improvement Project Expenditures (primarily grant/loan funded)		7,935,097		
127								
128				Pine Ridge Park water (appropriated in FY20 budget amendment #1)	226,950			
129				Generators Replacement-Vac Station #2 & WWTP	1,200,000			
130				SE 28th St Water Main Install	0			
131				FLDOT: US441 SE @ SE 18th Terrace (TCI) traffic circle	0			
132				Sub-total	1,426,950			
133				CIP Expenditures/Equipment Replacement & Rehab Proposed for FY22:				
134				Lift Station Pump Replacements	32,000			
135				Scada System	25,000			
136				Gravity Sewer Repair & Rehabilitation	50,000			
137				Generator-Lift Stations	50,000			
138				Lift Station Rehabilitations NW18; SW13; & NE2	58,300			
139				Vacuum Pump Replacement	25,000			
140				Water Main Installation (System Wide)	150,000			
141				Water Main Repair & Replacement (System Wide)	150,000			
142				Manhole Rehabilitations (30 x \$2,400 each)	72,000			
143				Lift Station Electrical Panels - 7 Stations	110,000			
144				Fire Hydrant Replacements (nominal)	25,000			
145				Generators Replacement-Vac Station #2 & WWTP	210,000			
146				Sub-total	957,300			
147				Total CIP Expenditures/Equipment Replacement & Rehab Proposed		2,384,250		
148								
149				Proposed Departmental Capital Expenditures: (Detail on D-1)				
150				Administration	700,000			
151				Maintenance	53,000			
152				Water	40,000			
153				Wastewater	257,800			
154				Meter	0			
155				Total Proposed Departmental Capital Expenditures		1,050,800		
156								
157				Grand Total of Proposed Capital Funds Expenditures		11,370,147		
158								
159				<b>PROJECTED RESERVES END OF FISCAL YEAR</b>				
160				Fund Balance Reserves at September 30, 2022 (Projected):				
161				Restricted by Bond Covenants/Loan Documents:				
162				RR&I Fund (Must be maintained at 5% of Prior Year System Revenue)	535,483			
163				Capital Connection Charge Fund-Water	13,245			
164				Capital Connection Charge Fund-Sewer	650			
165				Capital Connection Charge Fund-Sewer 10/20 Plan (Restricted for WWTP DS)	265,650			
166				Fire Hydrant Fund	306,018			
167				Sub-Total	1,121,046			
168				Restricted by Board Policy & General Operating Funds				
169				General Operating Funds	(68,060)			
170				PTO Account Fund	234,500			
171				Emergency Reserve Fund (Must be maintained at 30 day Oper Exp.)	649,011			
172				Operating Reserve Fund (Strive for 90 Days of Oper Exp)	1,940,515			
173				Future CIP Funding (Strive to maintain at 8% of Prior Year System Revenue)	48,269			
174				Rate Stabilization Fund	1,374,293			
175				Sub-Total	4,178,527			
176				Fund Balance Reserves at September 30, 2022 (Projected)		5,299,573		
177								
178				TOTAL PROPOSED CAPITAL EXPENDITURES AND FUND BALANCES			16,669,720	
179								
180				REMAINING FUNDS			\$0	
184								

A-6



	A	B	C	D	E	F	G	H
185				Okeechobee Utility Authority				
186				FY22 Budget				
187				Budget Summary				8/9/2021
188				Debt Service Coverage Tests				
189								
190				Senior Lien Debt Service Coverage Analysis (110% Required)				
191								
192				General Utility Operating Revenue (line 9 above)	10,162,932			
193				Less Total Oper Exp (line 8 above)	(7,984,783)			
194				Funds needed from Rate Stabilization Fund	0			
195				Net General Utility Operating Revenue		2,178,148		
196								
197				Total Current Year Operating Revenue for Senior Lien Coverage Test		2,178,148		
198								
199				Senior Lien Debt Service		(1,747,087)		124.7%
200								
201				Remaining General Utility Oper Rev After Trust Bank Debt Service		431,061		
202								
203				Senior Lien Coverage				
204								
205				Junior Lien Debt Coverage Analysis (115% for SRF) (120% for RSF)	FOR SRF COVERAGE			
206								
207				Remaining General Utility Oper Revenue After Trust Bank Debt Service	431,061			
208				Less Senior Lien Coverage Factor at 10%	(174,709)			
210				Incremental Rate Revenue from FY10 & FY11 rate increases added above	945,493			
211				Available Revenue for SRF (Junior Lien) DSC Calculation	1,201,846			176.0%
212								
215				SRF (Junior Lien) Debt Service	682,862			
216				Dollars required to satisfy SRF (Junior Lien Coverage) per Board Policy of 120%	136,572			
217				Total Operating Funds required to meet SRF (junior lien) debt coverage ratio	819,435			
218								
219								A-7

Okeechobee Utility Authority  
FY22 Budget  
Notes to Revenue Summary

8/9/2021

FY22 water and sewer utility revenue has been projected utilizing OUA's budgeted revenues for 4-1-21 to 9-30-21 and actual revenues for 10-1-20 to 3-31-21

Page	Line		
B-2	8 to 12	Grand Total Operating Revenue is composed of five classifications of operating income shown in Revenue Summary tab B2 lines 8 through 12.	11,108,425
B-3	18	Total Water Utility Revenue	6,791,307
B-3	15	Total water utility revenue above includes the ongoing effect from the FY10 6.0% rate increase with projected <b>incremental</b> water utility revenue totaling:	360,780
B-3	16	Also, total water utility revenue includes the ongoing effect from the FY11 3.5% rate increase with projected <b>incremental</b> water utility revenue totaling:	223,082
B-3	29	Total Sewer Utility Revenue	4,127,020
B-3	26	Total sewer utility revenue above includes the ongoing effect from the FY10 6.0% rate increase with projected <b>incremental</b> sewer utility revenue totaling:	223,459
B-3	27	Also, total sewer utility revenue includes the ongoing effect from the FY11 3.5% rate increase with projected <b>incremental</b> sewer utility revenue totaling:	138,172
B-3	31	Penalties & Late Charges	127,612
B-4	62	Total Capital Connection Charges	19,949
		As previously noted, the growth rate in new capital connections from in-fill is projected at approximately:	0.27%

B-1

	A	B1	G	H	J
1	Okeechobee Utility Authority				2.00%
2	FY22 Budget				2.00%
3	Revenue Summary				8/9/2021
4					
5			FY21		FY22
6			Budget		Budget
7	<b>Operating Revenue:</b>				
8	Total Water Utility Revenue (see B-3 Line 18)		6,558,005		6,791,307
9	Total Sewer Utility Revenue (see B-3 Line 29)		4,033,985		4,127,020
10	Penalties & Late Charges		117,408		127,612
11	Miscellaneous Revenue		39,330		42,324
12	Total Other Operating Revenue (see B-3 Line 38)		25,995		20,161
13	<b>Grand Total Operating Revenue (see B-3 Line 40)</b>		<b>10,774,723</b>		<b>11,108,425</b>
14					
15	<b>Non-Operating Revenue:</b>				
16	Gain/Loss Sale of Fixed Assets		0		0
17	Fire Hydrant Fund Fees		85,134		88,985
18	Total Restricted Interest (see B-4 Line 56)		18,194		15,480
19	Total CCC Revenue (Direct) (see B-4 Line 62)		18,650		19,949
22	Rate Stabilization Fund Transfer (see B-4 Line 71)		0		0
23	<b>Grand Total Non-Operating Revenue (see B-4 Line 72)</b>		<b>121,978</b>		<b>124,414</b>
24					
25	<b>Grants, Loans &amp; CIP Funding:</b>				
26	Internal Funding for CIP & Departmental Capital Expenditures		4,289,822		3,435,050
27	Internal Funding (Rate Stabilization Fund) for SRF Debt Service + funding for Operating Reserve and for Emergency Reserve Funds		0		0
28	External Funding for Construction Projects		15,297,928		8,235,097
29	<b>Total Grants, Loans &amp; CIP Funding (see B-4 Line 80)</b>		<b>19,587,750</b>		<b>11,670,147</b>
30					
31	<b>GRAND TOTAL REVENUE (see B-4 Line 82)</b>		<b>30,484,451</b>		<b>22,902,985</b>
32					
33					B-2

	A	H	N	O	P
1	Okeechobee Utility Authority			8/9/2021	
2	FY22 Budget				
3	Revenue Detail				
4		FY21		FY22	
5	(1) revenue budget assumes capital connection charges and installation fees will remain at 75% discount levels.	Budget		Budget	
6	(2) interest income from restricted funds on page B-4 is inconsequential and is included in operating interest income	Amount		Amount	
7	OPERATING REVENUE				
8	Water Utility Revenue	5,829,071		6,012,994	
9	Water AGRC Revenue (from in-fill connections)	6,250		6,250	(1)
10	Water GRC Revenue	17,480		21,699	
11	Install Fees Water	6,375		6,625	(1)
12	Private Fire Protection	70,685		80,400	
13	Turn On/Off Fees	47,606		62,934	
14	Other Revenue Water	14,535		16,542	
15	Incremental Water Rev From 6.0% Rate Increase in FY-10	349,744		360,780	
16	Incremental Water Rev From 3.5% Rate Increase in FY-11	216,259		223,082	
17		0		0	
18	Total Water Utility Revenue	6,558,005		6,791,307	
19					
20	Wastewater Utility Revenue	3,640,674		3,724,318	
21	Wastewater AGRC Revenue (from in-fill connections)	6,000		6,000	(1)
22	Wastewater GRC Revenue	14,646		15,553	
23	Install Fees Wastewater	6,120		6,360	(1)
24	Kings Bay Wastewater Maintenance Fee	11,022		10,734	
25	Other Revenue Wastewater	2,014		2,424	
26	Incremental Wastewater Rev From 6.0% Rate Increase in FY-10	218,440		223,459	
27	Incremental Wastewater Rev From 3.5% Rate Increase in FY-11	135,069		138,172	
29	Total Wastewater Utility Revenue	4,033,985		4,127,020	
30					
31	Penalties & Late Charges	117,408		127,612	
32					
33	Miscellaneous Revenue	39,330		42,324	
34					
35	Interest Operating Account	25,523		19,619	
37	Interest Payroll Account	472		542	
38	Total Unrestricted Interest Revenue	25,995		20,161	
39					
40	GRAND TOTAL FROM OPERATING REVENUE	10,774,723		11,108,425	
41					

	A	H	N	O	P
1	Okeechobee Utility Authority			8/9/2021	
2	FY22 Budget				
3	Revenue Detail				
4		FY21		FY22	
5	(1) revenue budget assumes capital connection charges and installation fees will remain at 75% discount levels.	Budget		Budget	
42	NON-OPERATING REVENUE	Amount		Amount	
43	Gain/Loss Sale of Fixed Asset	0		0	
44					
45	Fire Hydrant Fund Fees	85,134		88,985	
46					
47	Interest-Water CCC Fund	0	(2)	0	
48	Interest-Wastewater CCC Fund	0	(2)	0	
49	Interest-CCC WWTP Expansion Fund	0	(2)	0	
50	Interest-RR&I Funding Required	2,340		2,340	
51	Interest-Fire Hydrant Fund	0	(2)	0	
52	Interest-Future CIP Funding	0	(2)	0	
53	Interest-Rate Stabilization Fund & Debt Service Fund	4,739		2,025	
54	Interest-Operating Reserve Fund (90 day O&M) accrued	8,325		8,325	
55	Interest-Emergency Reserve Fund (30 day O&M) accrued	2,790		2,790	
56	Total Restricted Interest	18,194		15,480	
57					
58	Water CCC from in-fill	9,650		10,325	(1)
59	Wastewater CCC from in-fill	9,000		9,624	(1)
62	Total Water & WW CCC Revenue (Direct)	18,650		19,949	
70					
71	Internal Funding from Rate Stabilization Fund	0		0	
72	GRAND TOTAL NON-OPERATING REVENUE	121,978		124,414	
73					
74	GRANTS, LOANS & CIP FUNDING				
75	Internal Funding for CIP Expenditures	3,343,762		2,384,250	
76	Internal Funding for SRF Debt Service (from Restricted Funds)	0		0	
77	Internal Funding for Departmental Capital Expenditures	946,060		1,050,800	
78	External Funding-State Programs	8,371,795		8,235,097	
79	External Funding from loans/grants to obtain	6,926,133		0	
80	GRAND TOTAL GRANTS & INTERNAL FUNDING	19,587,750		11,670,147	
81					
82	GRAND TOTAL SOURCES OF FUNDS	30,484,451		22,902,985	

## Notes to Operating Expense Summary:

Page    Line

C-2	26	Total Departmental Operating Expense:	\$7,984,783
		Total Operating expense (including labor) as presented is higher than the previous years budgeted amount by: \$ 214,947	2.77%
C-4 to C-17		In the detailed expense listing shown on pages C-4 through C-17, most expense classifications have been assigned a budgetary value based on either a specific contract amount or an analysis of the current year to date operating expenses. However, several selected O&M expense classifications in each department have been historically subject to market fluctuations. Examples are electric (FPL), chemical, and fuel, gas, diesel and petroleum.	
A-1	27	Electric (FPL) expenses are assigned a specific budgetary value or an adjusted amount based on a projected rate increase from FPL of:	3.00%
A-1	29	Chemicals are assigned a specific budgetary value or an adjusted amount based on a percent change FY21 budget:	5.00%
A-1	31	Fuel, gas, diesel & general petroleum based commodities have been assigned a specific budgetary value or an adjusted amount based on a percent change from FY21 budget:	8.80%

	A	B	C	D	F	G	H
1	Okeechobee Utility Authority						
2	FY22 Budget					8/9/2021	
3	Expenditures Summary						
4							
5	<b>Operating Expenses</b>		<b>FY21 Budget</b>			<b>FY22 Budget</b>	
6	Admin/Exec. Labor, (includes \$27,851 for Urgent Care Services)		1,170,981			1,276,484	
7	Admin/Exec. O & M		992,598			1,147,780	
8	<b>Total Administration / Executive Expenses</b>		<b>2,163,579</b>			<b>2,424,264</b>	
9							
10	Maintenance Labor		1,370,234			1,388,184	
11	Maintenance O & M		1,047,350			1,063,609	
12	<b>Total Maintenance Expenses</b>		<b>2,417,584</b>			<b>2,451,793</b>	
13							
14	Water Labor		602,750			617,335	
15	Water O & M		1,041,085			1,074,750	
16	<b>Total Water Expenses</b>		<b>1,643,835</b>			<b>1,692,085</b>	
17							
18	Wastewater Labor		594,347			605,492	
19	Wastewater O & M		692,150			533,609	
20	<b>Total Wastewater Expenses</b>		<b>1,286,497</b>			<b>1,139,100</b>	
21							
22	Meter Labor		228,727			246,761	
23	Meter O & M		29,614			30,780	
24	<b>Total Meter Reader Expenses</b>		<b>258,341</b>			<b>277,541</b>	
25							
26	<b>Grand Total Operating Expenses</b>		<b>7,769,836</b>			<b>7,984,783</b>	
27							
28	<b>Non-Operating Expenses</b>						
29	Debt Service Interest Expense		394,167			356,854	
30	Amortization Expense		22,200			12,600	
31	Depreciation Expense		2,660,000			2,700,000	
32	<b>Grand Total Non-Operating Expenses</b>		<b>3,076,367</b>			<b>3,069,454</b>	
33							
34	<b>Transfers</b>						
35	Debt Service Principal Payments		2,028,143			2,073,096	
36	Required Transfers to Restricted Revenue Funds		121,978			124,414	
37	Budget Amendment #1		141,680			0	
38	Discretionary Transfers From Restricted Funds		440,897			693,692	
39	Other Transfers		19,587,750			11,670,147	
40	<b>Grand Total Transfers</b>		<b>22,320,448</b>			<b>14,561,348</b>	
41							
42	<b>GRAND TOTAL EXPENDITURES</b>		<b>33,166,651</b>			<b>25,615,585</b>	
43							
44	<b>GRAND TOTAL EXPENDITURES WITHOUT NON-CASH AMORTIZATION &amp; DEPRECIATION EXPENSE</b>		<b>30,484,451</b>			<b>22,902,985</b>	

	A	B	D	E	L
1	Okeechobee Utility Authority				
2	FY22 Budget				8/9/2021
3	Operating Expense	Summary by Department			
4					
5			FY21		FY22
6			Budget		Budget
7		Department	Amount		Amount
8	Summary Labor:	Administration	1,170,981		1,276,484
9		Maintenance	1,370,234		1,388,184
10		Water	602,750		617,335
11		Wastewater	594,347		605,492
12		Meter	228,727		246,761
13		Total Labor	3,967,039		4,134,256
14					
15					
16	Summary O & M:	Administration	992,598		1,147,780
17		Maintenance	1,047,350		1,063,609
18		Water	1,041,085		1,074,750
19		Wastewater	692,150		533,609
20		Meter	29,614		30,780
21		Total O & M	3,802,797		3,850,528
22					
23					
24					
25	Summary Dept Total:	Administration	2,163,579		2,424,264
26		Maintenance	2,417,584		2,451,793
27		Water	1,643,835		1,692,085
28		Wastewater	1,286,497		1,139,100
29		Meter	258,341		277,541
30		Total Department Expenses	7,769,836		7,984,783
31					
32					
33					
34					
35	FY22 Operating Expense Budget higher than Final FY21, as amended				214,947
36	Percent change				2.77%
37					
38					
39					



	A	B	D	E	L
40	<b>Okeechobee Utility Authority</b>				
41	<b>FY22 Budget</b>				<b>8/9/2021</b>
42	<b>Operating Expense</b>	<b>Detail by Department and Account</b>			
43					
44			<b>FY21</b>		<b>FY22</b>
45	<b>Administration Labor:</b>		<b>Budget</b>		<b>Budget</b>
46	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
47	401-3-513-1100-100	Executive Salaries	228,462		403,773
48	401-3-513-1101-100	Supervisor salaries	136,678		130,655
49	401-3-513-1200-100	Regular Salaries	360,908		393,251
50	401-3-513-1201-100	Non-pension admin	85,256		0
51	401-3-513-1202-100	Bonus Pay Admin	14,788		0
52	401-3-513-1300-100	Accrued Payout PTO (cash payments)	15,320		16,708
53	401-3-513-1400-100	Overtime	7,412		7,303
54	401-3-513-1600-100	Accured Wages and FICA	0		0
55	401-3-513-1610-100	Accrued Benefits & FICA (vacation/sick)	0		0
56	401-3-513-2100-100	FICA	64,935		72,804
57	401-3-513-2200-100	Retirement	92,292		78,394
58	401-3-513-2300-100	Health Insurance	126,000		134,400
59	401-3-513-2301-100	Disability Insurance	2,605		2,982
60	401-3-513-2302-100	Life Insurance	3,060		3,264
61	401-3-513-2400-100	Workmens Compensation	1,914		1,598
62	401-3-513-2500-100	Unemployment Compensation	0		0
63	401-3-513-3400-213	Urgent Care Services	27,851		27,851
64	401-3-513-2400-101	COLA Increase	0		0
65	401-3-513-1620-100	Accrued OPEB	3,500		3,500
66	401-3-513-1201-102	Janitorial Services	0		0
67		Employee Bonus	0		0
68		Health ins increase	0		0
69					
70		<b>Admin Labor Subtotal</b>	<b>1,170,981</b>		<b>1,276,484</b>
71					
72					

	A	B	D	E	L
73			FY21		FY22
74	<b>Administration O&amp;M:</b>		<b>Budget</b>		<b>Budget</b>
75	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
76	401-3-513-5100-101	Office Equipment	3,350		4,200
77	401-3-513-4905-201	Collection Agency Expense	750		0
78	401-3-513-3100-200	Legal Service-General Counsel	35,000		30,000
79	401-3-513-3100-202	Legal Serv-Dev Matters-Other	1,500		0
80	401-3-513-3100-203	Legal Serv-Easement Matters	2,500		2,500
81	401-3-513-3100-204	Legal Serv-EEOC	0		
82	401-3-513-3100-205	Legal Serv-Dev Matters-Royal	0		
83	401-3-513-3100-206	Legal Serv-Dev Matters-CIB Marine(LVA)	0		
84	401-3-513-3100-207	Legal Serv-Dev Matters- (Freshwater)	0		
85	401-3-513-3100-208	Legal Serv-Gadsden	0		0
86	401-3-513-3100-204	Legal Serv-Land Trust v OUA	0		0
87	401-3-513-3101-200	Engineering Fees	15,000		25,000
88	401-3-513-3101-201	Eng Fees-Water General	5,000		10,000
89	401-3-513-3101-202	Eng Fees-Water Quality Improv.	30,000		0
90	401-3-513-3101-203	Eng Fees-WW General	10,000		10,000
91	401-3-513-3200-200	Accounting & Auditing	30,000		26,000
92	401-3-513-3400-200	Other contract serv(surveys, 1095C, Misc)	20,000		20,000
93	401-3-513-3400-201	Utility Serv Co (Moved to Water Dept)	0		
94	401-3-513-3400-202	Financial Advisor	2,500		2,500
95	401-3-513-3400-203	Rate Consultant Services	25,000		30,000
96	401-3-513-3400-204	CAS & Assoc-Legislative Serv	36,000		40,500
97	401-3-513-3400-205	Thorn Run-Legislative Serv	0		42,000
98	401-3-513-3400-206	One-Call Serv	6,500		4,500
99	401-3-513-3400-207	ADP-Payroll Services	24,500		25,000
100	401-3-513-3400-212	ADP-Easy Labor Management Fees	4,000		4,250
101	401-3-513-3400-208	Random Drug Program Costs	5,000		3,500
102	401-3-513-3400-210	Safety Matters-Consulting Serv	3,000		3,500
103	401-3-513-3400-211	Pension Related Matters	3,500		1,500
104	401-3-513-3400-216	Bank Service Fee CSB	9,400		9,400
105	401-3-513-4000-100	Travel and Per Diem	2,000		2,500
106	401-3-513-4100-100	Communication Service	0		0
107	401-3-513-4100-101	Com Serv-Comcast	7,500		6,000
108	401-3-513-4100-102	Com Serv-Verizon Cellular	1,000		1,000
109	401-3-513-4100-104	Com Serv-Reimbursements	1,500		1,500
110	401-3-513-4100-105	Com Serv-Ans Services	0		0
111	401-3-513-4100-106	SLERS Radio Service Fee (7x\$9x12)	750		850
112	401-3-513-5208-101	COVID-19 Exp	2,000		7,500
113	401-3-513-4100-108	SLERS R&M - Admin	500		0
114	401-3-513-5215-100	Safety Supplies	1,750		1,750
115	401-3-513-4200-100	Postage and Transportation	45,000		45,000
116	401-3-513-4300-100	Utilities-FPL	7,500		7,725
117	401-3-513-4301-100	Utilities Waste Management	1,500		1,750

	A	B	D	E	L
118			<b>FY21</b>		<b>FY22</b>
119	<b>Administration O&amp;M:</b>		<b>Budget</b>		<b>Budget</b>
120	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
121	401-3-513-4400-101	Pitney Bowes Post Mach Lease	1,100		1,100
122	401-3-513-4400-102	Copier Leases & Usage Costs	6,000		5,000
123	401-3-513-4500-200	Insurance-Prop, Cas & Gen Liab	335,000		398,000
124	401-3-513-4500-201	Insurance-Pollution Policy	14,944		12,777
125	401-3-513-4500-202	Insurance-Storage Tank Policy	1,644		2,000
126	401-3-513-4600-100	R&M Vehicles	1,500		1,500
127	401-3-513-4609-100	R&M Building Admin	25,000		25,000
128	401-3-513-4611-100	R&M Equipment	1,250		1,250
129	401-3-513-4612-100	R&M Comp Equipment	1,500		1,500
130	401-3-513-4613-100	R&M Comp Software (Springbrk)	35,000		36,796
131	401-3-513-4613-101	Comp Sys, HW/SW Upgrades & IT Serv	12,500		7,500
132	401-3-513-4613-102	IT Outsourced Services	9,000		10,800
133	401-3-513-4615-100	Lawn Service Admin	750		750
134	401-3-513-5208-101	Shrinkage Expense	0		0
135	401-3-513-4700-200	Printing and Binding	20,000		17,500
136	401-3-513-4901-100	Education-Springbrook & General	5,000		3,500
137	401-3-513-4902-200	Advertising	4,000		3,500
138	401-3-513-4902-201	Website/Webhosting Exp E-billing	2,000		1,500
139	401-3-513-4905-200	Bad Debt Expense	10,000		30,000
140	401-3-513-4909-100	Miscellaneous	23,000		24,000
141	401-3-513-5100-100	Office Supplies	8,500		7,500
142	401-3-513-5201-100	Fuel Gas & Diesel - Vehicles	2,160		1,632
143	401-3-513-5203-100	Uniforms	1,500		1,500
144	401-3-513-5207-100	Tools	250		250
145	401-3-513-5208-100	Supplies Administration	10,000		7,500
146	401-3-513-5400-100	Books, Dues and Publications	10,000		10,000
147	401-3-513-6400-100	Capital Outlay Admin	27,500		15,500
148	401-3-513-9000-200	Contingencies	80,000		150,000
149	401-3-513-4908-100	Hurricane Expenditures	0		0
150	401-3-513-4907-100	Loan Cost of Issuance	0		0
151		<b>Admin O &amp; M Subtotal</b>	<b>992,598</b>		<b>1,147,780</b>
152		<b>Admin Dept Totals</b>	<b>2,163,579</b>		<b>2,424,264</b>

	A	B	D	E	L
156			FY21		FY22
157	Maintenance Labor:		Budget		Budget
158	Account Number	Account Description	Amount		Amount
159	401-4-536-1101-100	Supervisor Salaries Maint	76,184		78,664
160	401-4-536-1200-100	Regular Salaries	735,426		860,162
161	401-4-536-1201-100	Non-pension	64,866		0
162	401-4-536-1201-101	On Call	12,465		12,561
163	401-4-536-1400-100	Overtime Maint	42,032		41,412
164	401-4-536-1600-100	Accured Wages and FICA Maint	0		0
165	401-4-536-1610-100	Accrued Benefits & FICA (vacation/sick)	0		0
166	401-4-536-2100-100	FICA Maint	73,779		77,223
167	401-4-536-2200-100	Retirement Maint	100,670		78,108
168	401-4-536-2300-100	Health Insurance Maint	176,400		176,400
169	401-4-536-2301-100	Disability Insurance Maint	2,824		3,028
170	401-4-536-2302-100	Life Insurance Maint	4,284		4,284
171	401-4-536-2400-100	Workmens Compensation Maint	44,345		36,194
172	401-4-536-2500-100	Unemployment Comp Maint	0		0
173	401-4-536-1300-100	Accrued Payout PTO (cash payments)	16,668		16,649
174	401-4-536-1202-100	Bonus Pay-Maint	16,791		0
175	401-4-536-1620-100	Accrued OPEB Maint	3,500		3,500
176					
177		Maintenance Labor Subtotal	1,370,234		1,388,184
178					
179					
180					
181					
182					
183					
184					
185					
186					
187					
188					
189					
190					

	A	B	D	E	L
194			<b>FY21</b>		<b>FY22</b>
195	<b>Maintenance O&amp;M:</b>		<b>Budget</b>		<b>Budget</b>
196	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
197	401-4-536-4100-108	SLERS R&M Maintenance	1,000		2,250
198					
199	401-4-536-3400-209	GPS Tracking	7,000		5,500
200	401-4-536-4000-100	Travel and Per Diem Maint	1,000		1,000
201	401-4-536-4100-101	Com Serv-Embarg/Comcast Maint	5,000		5,000
202	401-4-536-4100-102	Com Serv-Nextel Cellular Maint	1,500		1,500
203	401-4-536-4100-104	Com Serv-Reimbursements Maint	750		1,500
204	401-4-536-4100-300	Communications AirVac	1,250		1,750
205	401-4-536-4100-106	SLERS Radio Maint Fee-Maint (31x\$9x12)	3,500		3,500
206	401-4-513-4100-107	SLERS Tower Maint Fee-Maint (31x\$9x12)	0		0
207	401-4-536-4200-100	Postage Transportation Maint	500		500
208	401-4-536-4300-100	Utilities-FPL Maintenance	5,500		5,665
209	401-4-536-4300-200	Utilities-FPL Pump Stations	55,000		66,950
210	401-4-536-4300-300	Utilities AirVac	46,000		54,075
211	401-4-536-4301-100	Utilities Waste Management Maint	4,000		4,500
212	401-4-536-4301-101	Utilities Waste Mngmt-tipping fees	1,500		1,500
213	401-4-536-4400-100	Equipment Rental Maint	2,500		4,250
214	401-4-536-4600-100	R&M Vehicles Maint	40,000		35,000
215	401-4-536-4605-200	R&M Pump Stations	95,000		85,000
216	401-4-536-4605-201	R&M Pump Stations Electrical	20,000		20,000
217	401-4-536-4605-300	R&M Air Vac	100,000		100,000
218	401-4-536-4605-400	R&M Water Distribution Maint	110,000		110,000
219	401-4-536-4605-500	R&M Sewer Collection Maint	25,000		20,000
220	401-4-536-4605-600	R&M Kings Bay	7,500		8,500
221	401-4-536-4605-700	R&M SCADA	15,000		17,500
222	401-4-536-4609-100	R&M Building Maintenance	2,500		2,000
223	401-4-536-4611-100	R&M Equipment Maintenance	24,000		40,000
224	401-4-536-4611-200	R&M Equipment Pump Stations	5,000		12,500
225	401-4-536-4611-300	R&M Generators	20,000		15,000
226	401-4-536-4612-100	R&M Computer Equipment Maint	750		500
227	401-4-536-4613-100	R&M Computer Software Maint	500		979
228	401-4-536-4614-100	R&M Copier Usage Maint	1,000		1,000
229	401-4-536-4615-200	Lawn Serv Pump Stations	1,980		1,750
230	401-4-536-4615-300	Lawn Serv Air Vac	1,620		2,250
231	401-4-536-4616-100	Testing and Lab Service	5,000		4,250
232	401-4-536-4901-100	Education maint	6,250		5,000
233	401-4-536-4909-100	Miscellaneous Maint	1,000		1,000
234	401-4-536-4501-100	Small Equipment	2,500		2,500
235	401-4-536-5100-100	Office Supplies Maint	3,000		3,250
236					

	A	B	D	E	L
238					<b>Budget</b>
239	<b>Maintenance O&amp;M:</b>		<b>Budget</b>		<b>Amount</b>
240	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		
241	401-4-536-5201-100	Fuel: Gas, Diesel - Vehicles	35,000		38,080
242	401-4-536-5202-100	Fuel Other Maint	7,500		8,160
243	401-4-536-5203-100	Uniforms Maint	7,000		7,500
244	401-4-536-5206-100	Meters and Meter Boxes	175,000		175,000
245	401-4-536-5207-100	Tools Maint	18,000		17,500
246	401-4-536-5207-200	Tools Pump Stations	1,500		1,250
247	401-4-536-5207-300	Tools Air Vac	500		500
248	401-4-536-5207-400	Tools Water Dist Maint	1,000		750
249	401-4-536-5207-500	Tools Sewer Collection Maint	750		500
250	401-4-536-5207-600	Tools Kings Bay Maint	250		500
251	401-4-536-5208-100	Supplies Maint	12,500		17,500
252	401-4-536-5208-200	Supplies Pump Stations	1,000		1,250
253	401-4-536-5208-300	Supplies Air Vac	750		500
254	401-4-536-5208-400	Supplies Water Dist Maint	7,500		7,500
255	401-4-536-5208-500	Supplies Sewer Collection Main	2,500		2,250
256	401-4-536-5208-600	Supplies Kings Bay Maint	500		250
257	401-4-536-5209-200	Chemicals Pump Stations	105,000		94,500
258	401-4-536-5215-100	Safety Supplies	15,000		15,000
259	401-4-536-5400-100	Books, Dues and Publ Maint	500		500
260	401-4-536-6400-100	Capital Outlay Maint	7,000		2,200
261	401-4-536-9000-100	Contingency-Maint	25,000		25,000
262	401-4-536-9999-100	Return To Stock	0		0
263					
264		<b>Maintenance O &amp; M Subtotal</b>	<b>1,047,350</b>		<b>1,063,609</b>
265		<b>Maintenance Dept Totals</b>	<b>2,417,584</b>		<b>2,451,793</b>
267					
268					
269					
270					
271					
272					
273					

	A	B	D	E	L
274			<b>FY21</b>		<b>FY22</b>
275	<b>Water Labor:</b>		<b>Budget</b>		<b>Budget</b>
276	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
277	401-5-533-1101-100	Supervisor Salaries SWTP	47,792		49,551
278	401-5-533-1101-200	Supervisor Salaries GWTP	20,482		21,236
279	401-5-533-1200-100	Regular Salaries SWTP	280,647		308,790
280	401-5-533-1200-200	Regular Salaries GWTP	37,079		40,504
281	401-5-533-1300-100	Accrued Payout SWTP	6,547		6,606
282	401-5-533-1300-200	Accrued Payout GWTP	0		0
283	401-5-533-1201-103	Part Time Employee SWTP	0		0
284	401-5-533-1201-203	Part Time Employee GWTP	0		0
285	401-5-533-1202-100	Bonus Pay SWTP	7,095		0
286	401-5-533-1202-200	Bonus Pay GWTP	756		0
287	401-5-533-1400-100	Overtime SWTP	11,994		11,817
288	401-5-533-1400-200	Overtime GWTP	1,888		1,860
289	401-5-533-1610-100	Accured Benefits and FICA SWTP	0		0
290	401-5-533-1610-200	Accured Benefits and FICA GWTP	0		0
291	401-5-533-2500-100	Unemployment Comp SWTP	0		0
292	401-5-533-2500-200	Unemployment Comp GWTP	0		0
293	401-5-533-2100-100	FICA SWTP	27,148		28,881
294	401-5-533-2100-200	FICA GWTP	4,545		4,807
295	401-5-533-2200-100	Retirement SWTP	43,858		34,487
296	401-5-533-2200-200	Retirement GWTP	4,006		3,167
297	401-5-533-2300-100	Health Insurance SWTP	75,600		75,600
298	401-5-533-2300-200	Health Insurance GWTP	8,400		8,400
299	401-5-533-2301-100	Disability Insurance SWTP	1,162		1,238
300	401-5-533-2301-200	Disability Insurance GWTP	112		120
301	401-5-533-2302-100	Life Insurance SWTP	1,836		1,836
302	401-5-533-2302-200	Life Insurance GWTP	204		204
303	401-5-533-2400-100	Workmens Comp SWTP	17,505		14,414
304	401-5-533-2400-200	Workmens Comp GWTP	1,544		1,268
305	401-5-533-1600-100	Accured Wages and FICA SWTP	0		0
306	401-5-533-1600-200	Accured Wages and FICA GWTP	0		0
307	401-5-533-1620-100	Accured OPEB SWTP	2,100		2,100
308	401-5-533-1620-200	Accured OPEB GWTP	450		450
309		<b>Water Labor Subtotal</b>	<b>602,750</b>		<b>617,335</b>
310	401-5-533-1201-101	On Call/NonPension SWTP	0		0
311	401-5-533-1201-201	On Call/NonPension GWTP	0		0

	A	B	D	E	L
316			FY21		FY22
317	<b>Water O &amp; M:</b>		<b>Budget</b>		<b>Budget</b>
318	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
319	401-5-533-3400-201	American Tank / Elev Strg Tank RM	16,964		16,966
320	401-5-533-4100-108	SLERS R & M SWTP	0		0
321	401-5-533-4100-208	SLERS R & M GWTP	0		0
322	401-5-533-3400-209	GPS Tracking	1,650		1,500
323	401-5-533-4000-100	Travel and Per Diem SWTP	350		350
324	401-5-533-4000-200	Travel and Per Diem GWTP	150		150
325	401-5-533-4100-101	Com Serv-Embargo/Centurylink SWTP	4,500		4,000
326	401-5-533-4100-103	Com Serv-Sprint SWTP	175		150
327	401-5-533-4100-104	Com Serv-Reimburse. SWTP	650		700
328	401-5-533-4100-200	Communications GWTP	2,400		2,000
329	401-5-533-4100-106	SLERS Radio Maint Fee SWTP (5x\$9x12)	540		550
330	401-5-533-4100-206	SLERS Radio Maint Fee GWTP (2x\$9x12)	216		225
331	401-5-533-4100-107	SLERS Tower Maint Fee SWTP (5x\$9x12)	0		0
332	401-5-533-4100-207	SLERS Tower Maint Fee GWTP (2x\$9x12)	0		0
333	401-5-533-4200-100	Postage Transportation SWTP	450		300
334	401-5-533-4200-200	Postage Transportation GWTP	0		0
335	401-5-533-4300-100	Utilities-FPL SWTP	165,000		180,250
336	401-5-533-4300-200	Utilities-FPL GWTP	40,000		46,350
338	401-5-533-4301-100	Utilities Waste Mgmt SWTP	3,600		3,750
339	401-5-533-4301-200	Utilities Waste Mgmt GWTP	650		500
340	401-5-533-4400-100	Equipment Rental SWTP	2,250		2,250
341	401-5-533-4400-200	Equipment Rental GWTP	250		250
342	401-5-533-4600-100	R&M Vehicles SWTP	3,500		3,750
343	401-5-533-4600-200	R&M Vehicles GWTP	0		0
344	401-5-533-4602-100	R&M SWTP	35,000		52,500
345	401-5-533-4602-200	R&M GWTP	7,500		5,000
346	401-5-533-4602-201	SWTP Backwash pond clean & diversion	0		0
348	401-5-533-4611-100	R&M Equipment SWTP	100,000		85,000
349	401-5-533-4611-200	R&M Equipment GWTP	18,000		12,500
350	401-5-533-4611-201	R&M Generators GWTP	2,250		2,500
351	401-5-533-4612-100	R&M Computer Equip SWTP	1,500		1,500
352	401-5-533-4612-200	R&M Computer Equip GWTP	250		250
353	401-5-533-4613-100	R&M Computer Software SWTP	250		370
354	401-5-533-4613-200	R&M Computer Software GWTP	250		250
355	401-5-533-4615-100	Lawn Service SWTP	10,440		10,500
356	401-5-533-4615-200	Lawn Service GWTP	7,200		6,500
357	401-5-533-4615-700	Lawn Service PRP	900		0
358	401-5-533-4616-100	Testing and Lab Service SWTP	25,000		20,000
359	401-5-533-4616-200	Testing and Lab Service GWTP	500		500
361	401-5-533-4619-100	C2i Annual Maintenance	8,500		10,000
362	401-5-533-4620-100	R&M Ozone Water System Inc. SWTP	42,250		43,500
363	401-5-533-4901-100	Education SWTP	1,500		3,000
364	401-5-533-4901-200	Education GWTP	250		250
365	401-5-533-4611-101	R&M Generator SWTP	15,000		25,000



	A	B	D	E	L
366					
367	<b>Water O &amp; M:</b>	<b>Description</b>	<b>Budget</b>		<b>Budget</b>
368	<b>Account Number</b>		<b>Amount</b>		<b>Amount</b>
369	401-5-533-4909-100	Miscellaneous SWTP	1,250		1,250
370	401-5-533-4909-200	Miscellaneous GWTP	500		250
371	401-5-533-4950-100	Permits SWTP	500		250
372	401-5-533-4950-200	Permits GWTP	500		250
373	401-5-533-5100-100	Office Supplies SWTP	1,500		2,500
374	401-5-533-5100-200	Office Supplies GWTP	350		250
375	401-5-533-5201-100	Fuel: Gas, Diesel - Vehicles SWTP	4,000		3,808
376	401-5-533-5201-200	Fuel: Gas, Diesel - Vehicles GWTP	500		272
377	401-5-533-5202-100	Fuel Other Equipment SWTP	8,500		9,248
378	401-5-533-5202-200	Fuel Other Equipment GWTP	3,250		3,536
379	401-5-533-5203-100	Uniforms SWTP	1,500		1,250
380	401-5-533-5203-200	Uniforms GWTP	250		250
381	401-5-533-5204-100	Lab Supplies SWTP	8,500		8,500
382	401-5-533-5204-200	Lab Supplies GWTP	1,250		1,000
383	401-5-533-5207-100	Tools SWTP	1,250		750
384	401-5-533-5207-200	Tools GWTP	250		250
385	401-5-533-5208-100	Supplies SWTP	2,500		2,250
386	401-5-533-5208-200	Supplies GWTP	500		250
387	401-5-533-5209-100	Chemicals SWTP	400,000		420,000
388	401-5-533-5209-200	Chemicals GWTP	20,000		18,375
389	401-5-533-5209-700	Chemicals PRP	0		0
390	401-5-533-5215-100	Safety suppliesSWTP	3,500		2,500
391	401-5-533-5215-200	Safety supplies GWTP	250		250
392	401-5-533-5400-100	Books, Dues and Pub SWTP	500		250
393	401-5-533-5400-200	Books, Dues and Pub GWTP	150		150
395	401-5-533-6400-100	Capital Outlay SWTP	10,000		4,000
396	401-5-533-6400-200	Capital Outlay GWTP	0		0
397	401-5-533-9000-100	Contingency-Water	50,000		50,000
398		<b>Water O &amp; M Subtotal</b>	<b>1,041,085</b>		<b>1,074,750</b>
399		<b>Water Dept Totals</b>	<b>1,643,835</b>		<b>1,692,085</b>

	A	B	D	E	L
402			FY21		FY22
403	<b>Wastewater Labor:</b>		<b>Budget</b>		<b>Budget</b>
404	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
405	401-6-535-1101-100	Supervisor Salaries WW	69,710		72,223
406	401-6-535-1200-100	Regular Salaries WW	328,852		356,281
407	401-6-535-1201-103	Part-time Salaries WW	0		0
408	401-6-535-1201-100	On Call WW wages	0		0
409	401-6-535-1202-100	Bonus Pay WW	7,732		0
410	401-6-535-1300-100	Accrued Payout WW	7,224		7,296
411	401-6-535-1400-100	Overtime WW	15,393		15,166
412	401-6-535-1600-100	Accured Wages and FICA WW	0		0
413	401-6-535-1610-100	Accured Benefits and FICA WW	0		0
414	401-6-535-2100-100	FICA WW	32,812		34,499
415	401-6-535-2200-100	Retirement WW	47,046		36,571
416	401-6-535-2300-100	Health Insurance WW	67,200		67,200
417	401-6-535-2301-100	Disability Insurance WW	1,200		1,248
418	401-6-535-2302-100	Life Insurance WW	1,632		1,632
419	401-6-535-2400-100	Workmens Compensation WW	13,246		11,076
420	401-6-535-1620-100	Accured OPEB WW	2,300		2,300
421		COLA Increase-WW	0		0
422		Merit Increase-WW	0		0
423		Employee Bonus-WW	0		0
424		Health Insurance Increase-WW	0		0
425					
426	401-6-535-2500-100	Unemployment Comp WW	0		0
427					
428		<b>Wastewater Labor Subtotal</b>	<b>594,347</b>		<b>605,492</b>
429					
430					
431					
432					
433					
434					
435					
436					
437					
438					
439					
440					
441					

	A	B	D	E	L
444			FY21		FY22
445	Wastewater O & M:		Budget		Budget
446	Account Number	Account Description	Amount		Amount
447	401-6-535-3400-209	GPS Tracking	2,240		1,500
448					
449	401-6-535-4000-100	Travel and Per Diem WW	750		500
450	401-6-535-4100-108	SLERS R&M WWTP	0		250
451	401-6-535-4100-101	Com Serv-Embarq/Centurylink WW	5,750		3,500
452	401-6-535-4100-104	Com Serv-Reimbursements WW	650		650
453	401-6-535-4100-106	SLERS Radio Maint Fee WW (10x\$9x12)	1,080		1,100
454	401-6-535-4100-107	SLERS Tower Maint Fee WW 10x\$9x12)	0		0
455	401-6-535-4200-100	Postage Transportation WW	250		150
456	401-6-535-4300-100	Utilities WW	160,000		175,100
457	401-6-535-4300-200	Utilities LVTP	2,500		3,090
458	401-6-535-4300-300	Utilities OTTP	1,250		1,288
459	401-6-535-4300-400	Utilities ETP	2,250		2,318
460	401-6-535-4300-500	Utilities KBTP	3,100		3,193
462	401-6-535-4301-100	Utilities Waste Mgmt WW	6,250		6,500
463	401-6-535-4400-100	Equipment Rental WW	750		500
464	401-6-535-4600-100	R&M Vehicles WW	4,750		3,000
465	401-6-535-4602-100	R&M WWTP	36,000		36,000
466	401-6-535-4602-200	R&M Lakeview	2,500		1,250
467	401-6-535-4602-300	R&M OTTP	750		500
468	401-6-535-4602-400	R&M ETP	1,250		750
469	401-6-535-4602-500	R&M KB TP	1,250		750
470	401-6-535-6400-100	Sand Removal-Digesters & Clarifiers	184,870		0
471	401-6-535-4609-100	R&M Building WWTP	3,500		3,500
472	401-6-535-4611-100	R&M Equipment WWTP	22,500		17,500
473	401-6-535-4611-200	R&M Equipment LVTP	1,500		1,500
474	401-6-535-4611-300	R&M Equipment OTTP	500		500
475	401-6-535-4611-400	R&M Equipment ETP	500		500
476	401-6-535-4611-500	R&M Equipment KBTP	1,500		1,250
477	401-6-535-4611-600	R&M Equipment PRTP	0		0
478	401-6-535-4612-100	R&M Computer & Office Equip WW	1,750		2,000
479	401-6-535-4613-100	R&M Computer Software WW	3,500		1,620
480	401-6-535-4611-800	R&M Generators WWTP	0		3,000
481	401-6-535-4615-100	Lawn Service WWTP	13,500		10,000
482	401-6-535-4615-200	Lawn Service LVTP	900		1,250
483	401-6-535-4615-300	Lawn Service OTTP	1,800		1,250
484	401-6-535-4615-400	Lawn Service ETP	1,260		1,250
485	401-6-535-4615-500	Lawn Service KBTP	0		0
487					
488					

	A	B	D	E	L
489			FY21		FY22
490	<b>Wastewater O &amp; M:</b>		<b>Budget</b>		<b>Budget</b>
491	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
492	401-6-535-4616-100	Testing and Lab Service WWTP	28,000		22,500
493	401-6-535-4616-400	Testing and Lab Services ETP	1,250		1,250
494	401-6-535-4616-500	Testing and Lab Services KBTP	1,250		1,250
495	401-6-535-4616-700	Testing and Lab Services PRP	0		0
496	401-6-535-4617-100	Residual Management WWTP	45,000		45,000
497	401-6-535-4901-100	Education WW	2,000		2,000
498	401-6-535-4909-100	Misc WW	1,500		1,500
499	401-6-535-4950-100	Permits WW Cemetery Rd	7,500		5,000
500	401-6-535-4950-200	Permits LVTP	0		0
501	401-6-535-4950-300	Permits OTTP	0		0
502	401-6-535-4950-400	Permits ETP	0		0
503	401-6-535-4950-500	Permits KBTP	10,000		0
504	401-6-535-4950-600	Permits PRP	0		0
505	401-6-535-5100-100	Office Supplies WW	1,250		1,250
506	401-6-535-5201-100	Fuel: Gas, Diesel - Vehicles	6,000		5,440
507	401-6-535-5202-100	Fuel Other WW	7,500		9,248
508	401-6-535-5203-100	Uniforms WW	2,250		2,250
509	401-6-535-5204-100	Lab Supplies WW	3,500		2,500
510	401-6-535-5207-100	Tools WW	2,500		1,500
511	401-6-535-5208-100	Supplies WW	4,000		2,500
512	401-6-535-5209-100	Chemicals WWTP	51,500		55,650
513	401-6-535-5209-200	Chemicals LVTP	1,500		2,625
514	401-6-535-5209-300	Chemicals OTTP	1,750		1,838
515	401-6-535-5209-400	Chemicals ETP	2,000		1,575
516	401-6-535-5209-500	Chemicals KBTP	2,500		2,625
518	401-6-536-5215-100	Safety Supplies	3,000		2,250
519	401-6-535-5400-100	Books, Dues and Publications	500		250
520	401-6-535-6400-100	Capital Outlay WW	0		26,600
522	401-6-535-9000-100	Contingency-WW	35,000		50,000
523		<b>Wastewater O &amp; M Subtotal</b>	<b>692,150</b>		<b>533,609</b>
524		<b>Wastewater Dept Totals</b>	<b>1,286,497</b>		<b>1,139,100</b>
531					

	A	B	D	E	L
532			FY21		FY22
533	<b>Meter Labor:</b>		<b>Budget</b>		<b>Budget</b>
534	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
535	401-7-513-1101-100	Supervisor Salaries MR	54,276		56,849
536	401-7-513-1200-100	Regular Salaries MR	88,483		98,039
537	401-7-513-1202-100	Bonus Pay	3,113		0
538	401-7-513-1300-100	Accrued Payout	2,722		2,749
539	401-7-513-1201-100	Non Pension wages MR	0		0
540	401-7-513-1201-102	Non-pension wages custodial services	5,087		17,802
541	401-7-513-1400-100	Overtime	2,225		2,192
542	401-7-513-1600-100	Accured Wages and FICA	0		0
543	401-7-513-1610-100	Accured Benefits and FICA	0		0
544	401-7-513-2100-100	FICA	11,927		13,589
545	401-7-513-2200-100	Retirement	17,727		14,029
546	401-7-513-2300-100	Health Insurance	33,600		33,600
547	401-7-513-2301-100	Disability Insurance	482		511
548	401-7-513-2302-100	Life Insurance	816		816
549	401-7-513-2400-100	Workmens Compensation	7,169		5,485
550	401-7-513-2500-100	Unemployment Comp MR	0		
551		COLA Increase-Meter	0		0
552		Merit Increase-Meter	0		0
553					
554					
555	401-7-513-1620-100	Accrued OPEB MR	1,100		1,100
556		<b>Meter Labor Subtotal</b>	<b>228,727</b>		<b>246,761</b>
557					
558					
559					
560					
561					
562					
563					
564					
565					
566					
567					
568					
569					
570					
571					
572					
573					
574					
575					

	A	B	D	E	L
576			<b>FY21</b>		<b>FY22</b>
577	<b>Meter O &amp; M:</b>		<b>Budget</b>		<b>Budget</b>
578	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>		<b>Amount</b>
579	401-7-513-3400-209	GPS Tracking	1,750		1,500
580	401-7-513-4618-100	Backflow recalibration fees and repairs	800		0
581	401-7-513-4000-100	Travel and Per Diem	250		250
582	401-7-513-4200-100	Postage, Freight & Shipping MR	150		150
583	401-7-513-4200-100	SLERS Radio Service Fee MR (8x\$9x12)	864		900
584	401-7-513-4100-106	SLERS Tower Maint Fee MR (8x\$9x12)	0		0
585	401-7-513-4100-107	SLERS Tower Service Fee	0		0
586	401-7-513-4100-108	SLERS R&M	0		
587	401-7-513-4600-100	R&M Vehicles	2,500		2,750
588	401-7-513-4611-100	R&M Meter Reading Equipment	3,500		1,500
589	401-7-513-4613-100	R&M Computer Software Sensus	3,500		3,870
590	401-7-513-4618-100	R&M Meter and BackFlow Equip Testing	800		0
591	401-7-513-4901-100	Education	500		500
592	401-7-513-5201-100	Fuel: Gas, Diesel - Vehicles	8,500		8,160
593	401-7-513-5203-100	Uniforms	750		1,200
594	401-7-513-5207-100	Tools	500		850
595	401-7-513-5208-100	Supplies	1,750		1,250
596	401-7-513-5400-100	Books, Dues and Publications	500		500
597	401-7-513-6400-100	Capital Outlay	0		0
598	401-7-513-6399-100	Insect Services	2,500		3,000
599	401-7-513-5215-100	Safety	500		900
600	401-7-535-6400-100	Capital Outlay MR			3,500
601		<b>Meter O &amp; M Subtotal</b>	<b>29,614</b>		<b>30,780</b>
602		<b>Meter Dept Totals</b>	<b>258,341</b>		<b>277,541</b>

	B	C	D	E	F	G	H
1	Okeechobee Utility Authority						
2	FY22 Budget						8/9/2021
3	NON-OPERATING EXPENDITURES AND TRANSFERS						
4							
5					FY21		FY22
6					Budget		Budget
7	NON-OPERATING EXPENSES:				Amount		Amount
8	Debt Service Interest Expense:						
11	SRF 1 Interest Expense				96,720		85766.78
12	SRF 2 Interest Expense				0		0
14	Truist Bank 2020A Interest Expense				114,229		90,995
15	Truist Bank 2020B Interest Expense				183,219		180,093
16	Total				394,167		356,854
17							
18	Amortization Expense:						
31	Amortize Organizational Costs				9,600		0
32	Amortize Long-Term Lease				12,600		12,600
33	Total				22,200		12,600
34							
35	Depreciation Expense:				2,660,000		2,700,000
36							
37	TOTAL NON-OPERATING EXPENSES				3,076,367		3,069,454
38							
39							

	B	C	D	E	F	G	H
40	<b>NON-OPERATING TRANSFERS:</b>				<b>FY21</b>		<b>FY22</b>
41	<b>Required Transfers:</b>						
42	<b>Debt Service Principal Payment &amp; Loan Fee Transfers:</b>						
45	SRF 1 Principal				586,143		597,096
46	SRF 2 Principal				0		0
52	Truist Bank 2020A Principal				1,292,000		1,316,000
53	Truist Bank 2020B Principal				150,000		160,000
54	<b>Total</b>				<b>2,028,143</b>		<b>2,073,096</b>
55	<b>Unrestricted/Restricted Revenue Transfers to Restricted Accts:</b>						
56	Operating Reserve Fund				0		0
57	Restricted Interest to Restricted Accts.				18,194		15,480
58	Cap Conn Fund Water (infill)				9,650		10,325
59	Cap Conn Fund WW (infill)				9,000		9,624
61	Fire Hydrant Fund				85,134		88,985
62	Emergency Reserve Fund				0		0
63	<b>Total</b>				<b>121,978</b>		<b>124,414</b>
64							
72	<b>Discretionary Transfers-From Restricted Funds:</b>						
73	Net Transfer to Rate Stabilization Fund				440,897		\$ 693,692
74	Funds Earmarked for				0		0
75	Future CIP Funding				0		0
76	<b>Total</b>				<b>440,897</b>		<b>693,692</b>
77	<b>Other Transfers:</b>						
78	Internal Transfer for CIP Expenditures & Capital Assets				1,319,000		2,384,250
79	Internal Transfer for Departmental Capital Expenditures				946,060		1,050,800
80	External Funding from State				15,297,928		8,235,097
81	<b>Total</b>				<b>17,562,988</b>		<b>11,670,147</b>
82							
83	<b>TOTAL NON-OPERATING EXPENDITURES AND TRANSFERS</b>				<b>23,230,373</b>	<b>0</b>	<b>17,630,802</b>



	A	B	C	D	E	F	G
1				Okeechobee Utility Authority			8/9/2021
2				FY22 Budget			
3				Proposed Departmental Capital Expenditures			
4						Operating	Capital
5				DEPARTMENT TOTALS			
6				ADMINISTRATION		15,500	700,000
7				MAINTENANCE		2,200	53,000
8				WATER		4,000	40,000
9				WASTEWATER		26,600	257,800
10				METER		3,500	0
11					TOTALS	51,800	1,050,800
12				Administration			
13				Water master plan			175,000
14				WasteWater master plan			175,000
15				Administration Office Restoration			350,000
16				Springbrook Online Payment Portal		15,500	
19							
20					Sub Total Administration	15,500	700,000
21				Maintenance			
27				Lift Station Rehabilitations NW4; SE7, NW18, SW13	(included on schedule D2)		
28				Used forklift			8,000
29				Kyocera Taskalfa 2552ci copier		2,200	
33				Replace Chevy 3500 utility truck			\$ 45,000
34							
35					Sub Total Maintenance	2,200	53,000
36				Water			
37							
38				2 Filter valve actuators			30,000
39				2 panel-view plus HMI (ozone generator controllers)			10,000
40				Krebs fittings (Actiflo Hydrocyclones)		4,000	
41					Sub Total Water	4,000	40,000
42				Wastewater			
43				Clarifier rebuild			227,800
44				Bar Screen Auger repair		7,600	
45				Replace return activated sludge valve		16,000	
46				Okee-Tantie Lift Station new pump & rails			10,000
47				Okee-Tantie Capacity Analysis report		3,000	
50				King's Bay Lift Station			20,000
51				Entrance road paving work			
52					Sub Total Wastewater	26,600	257,800
53				Meter			
54				Extra Hand held		3,500	
55							
56					Sub Total Meter	3,500	0

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
2		Okeechobee Utility Authority													8/9/2021
3		FY22 Budget													
4		Five Year Capital Improvement Plan Expenditure Detail													Total
5															
6		WASTEWATER:					FY21	FY22	FY23	FY24	FY25	FY26	FY22-FY26		
8		SCADA System						25,000	25,000	25,000	25,000	25,000	125,000		
9		Generator - Lift Stations (General)						50,000		50,000		50,000	150,000		
10		Generator Replacements totaling \$210k as follows:													
11		Vac Station #2 150KW Generator \$125,000						125,000					125,000		
12		WWTP Generator \$60,000						60,000					60,000		
13		Engineering to replace Vac Station #2 & WWTP \$25,000						25,000					25,000		
14		Gravity Sewer Repair & Rehabilitation						50,000	100,000	50,000	100,000	50,000	350,000		
15		Lift Station Rehabilitations NW18, NW4, SW13 & SE7						58,300	100,000	50,000	100,000	50,000	358,300		
16		Lift Station Electrical Panels - 7 Stations						110,000					110,000		
17		Manhole Rehabs (30 x \$2,400)						72,000	72,000	72,000	72,000	72,000	360,000		
18		Lift Station Pump Replacements						32,000	32,000	32,000	32,000	32,000	160,000		
19		Vacuum Pump Replacement						25,000	25,000	25,000	25,000	25,000	125,000		
20		WATER:													
21		Water Main Installation (System Wide)						150,000	150,000	150,000	150,000	150,000	750,000		
22		Water Main Repair & Replacement (System Wide)						150,000	150,000	150,000	150,000	150,000	750,000		
23		Fire Hydrant Installations & Replacements						25,000	25,000	25,000	25,000	25,000	125,000		
24		DEPARTMENTAL CAPITAL REQUESTS:													
25		Administration (See D-1)						700,000	10,000	10,000	10,000	10,000	740,000		
26		Maintenance (See D-1)						53,000	50,000	50,000	50,000	50,000	253,000		
27		Water (See D-1)						40,000	50,000	50,000	50,000	50,000	240,000		
28		Wastewater (See D-1)						257,800	25,000	25,000	25,000	25,000	357,800		
29		Meter Reader (See D-1)						0	5,000	5,000	5,000	5,000	20,000		
30		TOTAL						2,008,100	819,000	769,000	819,000	769,000	5,184,100		
31															
32				Project	FY21 Costs	Balance to									
33				Budget	at 3.31.21	Fund	FY21	FY22	FY23	FY24	FY25	FY26	FY21-FY26		
34		MAJOR PROJECTS													
35		Lakeview Estates: experimental WWTF grant LP47012 of \$1M		977,950	522,299	455,651	455,641						455,641		
36															
37		Pine Ridge Park water OUA		426,950		426,950		226,950	200,000				426,950		
38		Pine Ridge Park wastewater with FDEP grant of \$2,750,000		3,359,926	169,740	3,190,186	200,000	1,500,000	1,490,186				3,190,186		
39		Total		3,786,876		3,617,136	200,000	1,726,950	1,690,186				3,617,136		
40															
41		Advanced Metering Infrastructure Loan to be Obtained		2,130,423	0	2,130,423		2,130,423					2,130,423		
42		Advanced Metering Infrastructure grant \$100k with SFWMD		100,000	0	100,000	50,000	50,000					100,000		
43		Total		2,230,423		2,230,423	50,000	2,180,423					2,230,423		
44															
45		SWSA Project 1		5,816,341	230,211	5,386,130	0	3,186,130	2,200,000				5,386,130		
46		SWSA Project 2		8,891,833	423,289	8,468,544	0	1,068,544	6,000,000	1,400,000			8,468,544		
47		SWSA Project Oak Lake Estates		612,756	58,160	554,596	554,596	0	0	0			554,596		
48		Okee- Tantie Total		7,450,000	0	7,450,000	0	1,200,000	4,800,000	1,450,000			7,450,000		
49															
50		Total of Grants LP47021 & LPQ008		22,570,930	711,660	21,859,270	554,596	5,454,674	13,000,000	2,850,000			21,859,270		
51		Loan to be obtained		3,547,063					3,547,063						

	A	B
1	Okeechobee Utility Authority	
2	FY22 Budget	8/9/2021
3	Analysis of RR&I Fund	
4		
5	Funding is required to be maintained at 5% of Previous Year System	
6	Operating Revenue.	
7		
8	FY21 System Operating Revenue (Projected)	\$10,774,723
9		
10	FY22 Funding Required at 5% (Fund Balance Required)	538,736
11		
12	Fund Balance at September 30, 2022 (Projected)	535,483
13		
14	Fund Surplus (Deficit)	(3,253)
15		
16	Funds to be Transferred Back for SRF Debt Payment	0
17		
18	Remaining Fund Surplus (Deficit)	(\$3,253)
19		
20		

	A	B
1	Okeechobee Utility Authority	
2	FY22 Budget	8/9/2021
3	Analysis of Emergency Reserve Fund	
4		
5	(Maintained at 30 days of current year System O & M)	
6		
7		
8	FY22 System Operating Expenses (Budgeted)	\$7,984,783
9		
10	FY22 30 Days O & M Expenses (Fund Balance Required)	656,284
11		
12	Fund Balance at September 30, 2022 (Projected)	649,011
13		
14	Fund Surplus (Deficit)	(7,273)
15		
16	Funds to be Transferred Back for SRF Debt Payment	0
17		
18	Remaining Fund Surplus (deficit)	(\$7,273)
19		
20		

	A	B
1	Okeechobee Utility Authority	
2	FY22 Budget	8/9/2021
3	Analysis of Operating Reserve Fund	
4		
5	(Maintain at 90 days expenses of current year System O & M)	
6		
7		
8	FY22 System Operating Expenses (Budgeted)	\$7,984,783
9		
10	FY22 90 Days O & M Expenses	1,968,851
11		
12	Fund Balance at September 30, 2022 (Projected)	1,940,515
13		
14	Fund Surplus (Shortage)	(28,336)
15		
16	Funds to be Transferred Back for SRF Debt Payment	0
17		
18	Remaining Fund Surplus (deficit)	(28,336)

Okeechobee Utility Authority  
FY22 Budget  
Analysis of Fire Hydrant Fund

8/9/2021

The fire hydrant fund receives revenue of \$ 0.50 per residential meter per month.

Fund Balance at September 30, 2021 (Projected)	\$242,033
Budgeted Additional Revenue in FY22	\$88,985
Interest Earnings Added to Fund Balance (Projected)	\$0
Budgeted Hydrant Replacement Expenditures in FY22	(\$25,000)

Projects (TBD)	\$0
----------------	-----

Projected Fire Hydrant Fund Balance at September 30, 2022	\$306,018
---	-----------

<b>Okeechobee Utility Authority</b>	
<b>FY22 Budget</b>	<b>8/9/2021</b>
<b>Analysis of CIP Fund</b>	
<b>Strive to Begin the Fiscal Year with a Fund balance of 6% of Projected System Operating Revenue</b>	
FY22 System Operating Revenue (Projected)	\$10,774,723
FY22 Funding Projected at 6%	\$646,483
Fund Balance at September 30, 2021 (Projected)	672,376
Deficit to be Funded	(25,893)
Remaining Fund Surplus	
FY22 Funding Budgeted	25,893

Notes to Labor Costs

Page   Line

L-2	X 150	Total Budgeted Labor costs as presented:	\$4,134,256
		The above amount includes labor costs for all positions expected to be utilized in fiscal year.	
		A Cost of Living Allowance has been included in the accompanying Budget totaling:	\$0
		A 0% Merit increase has been included in the accompanying Budget totaling:	\$0
		A 1.5% Bonus has been included in the accompanying Budget totaling:	\$47,948
		The Health Care Cost per employee per month to OUA has been included in the accompanying Budget totaling:	\$8,400
		Increase in Base Labor Cost for Employees of a \$1.35 minimum wage adjustment, excluding Christmas bonus	\$199,006
		Total change in Budgeted Labor cost vs. previous year's budget.	167,217
		A decrease in the Pension Contribution funding totaling:	(104,492)



	E	F	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
						FY22 Proposed Salary								FY22 Proposed Salary & Benefits					
110	Total Proposed Salaries & Benefits FY22	Curent Salary	COLA	PTO			Work Comp	Life	AD&D	Disab.	Pension	Health Ins	FICA		Bonus	Merit	Pen on Merit	FICA on Bonus Merit	Grand Total Labor FY21
111																			
112	Subtotal Executive Department	397,696	0	7,432	405,128		689	720	96	1,311	36,190	33,600	30,992	508,727	6,077	0	0	465	515,268
113	Subtotal Executive Support	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0
114	Subtotal Admin Supervisor	128,690	0	2,367	131,056		223	360	48	342	6,956	16,800	10,026	165,811	1,966	0	0	150	167,927
115	Subtotal Admin Support	387,338	0	6,909	394,246		670	1,800	240	1,329	35,248	84,000	30,160	547,693	5,914	0	0	452	554,059
116	Adm-Support Overtime	7,195	0	0	7,195		17	0	0	0	0	0	550	7,762	108	0	0	8	7,878
117	Accrued OPEB																		3,500
118	Urgent Care Services																		27,851
119	Administrative	920,918	0	16,708	937,626		1,598	2,880	384	2,982	78,394	134,400	71,728	1,229,992	14,064	0	0	1,076	1,276,484
120																			
121	Subtotal Meter Reader Supervisor	55,994	0	1,023	57,016		1,408	180	24	171	5,095	8,400	4,362	76,657	855	0	0	65	77,578
122	Subtotal Meter Reader Support	114,342	0	1,726	116,068		3,976	540	72	340	8,934	25,200	8,879	164,008	1,499	0	0	115	165,622
123	Accrued OPEB	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	1,100
124	Overtime	2,160	0	0	2,160		101	0	0	0	0	0	165	2,427	32	0	0	2	2,461
125	Meter Reader	172,495	0	2,749	175,244		5,485	720	96	511	14,029	33,600	13,406	243,092	2,386	0	0	183	246,761
126																			
127	Subtotal Maint Supervisor	77,480	0	1,436	78,916		2,825	180	24	171	7,051	8,400	6,037	103,604	1,184	0	0	91	104,878
128	Subtotal Maint Support	780,853	0	13,990	794,843		28,455	3,420	456	2,686	71,058	159,600	60,806	1,121,323	11,923	0	0	912	1,134,158
129	Subtotal Const Support	66,373	0	1,222	67,595		2,420	180	24	171	0	8,400	5,171	83,961	1,014	0	0	78	85,053
130	Accrued OPEB																		3,500
131	On Call	12,375	0	0	12,375		580	0	0	0	0	0	947	13,902	186	0	0	14	14,102
132	Overtime	40,800	0	0	40,800		1,914	0	0	0	0	0	3,121	45,835	612	0	0	47	46,494
133	Maintenance	977,881	0	16,649	994,529		36,194	3,780	504	3,028	78,108	176,400	76,081	1,368,625	14,918	0	0	1,141	1,388,184
134																			
135	Subtotal Wastewater Supervisor	71,136	0	1,314	72,450		1,790	180	24	171	6,473	8,400	5,542	95,030	1,087	0	0	83	96,200
136	Subtotal Wastewater Support	350,927	0	5,982	356,910		8,816	1,260	168	1,077	30,097	58,800	27,304	484,431	5,354	0	0	410	490,194
137	Accrued OPEB	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	2,300
138	Overtime WW	14,942	0	0	14,942		471	0	0	0	0	0	1,143	16,556	224	0	0	17	16,797
139	Wastewater	437,005	0	7,296	444,302		11,076	1,440	192	1,248	36,571	67,200	33,989	596,017	6,665	0	0	510	605,492
140																			
141	Subtotal Water Supervisor	69,722	0	1,287	71,008		2,542	180	24	171	6,345	8,400	5,432	94,102	1,065	0	0	81	95,249
142	Subtotal Water Support	344,053	0	5,320	349,372		12,508	1,620	216	1,188	31,309	75,600	26,727	498,540	5,241	0	0	401	504,181
143	Accrued OPEB SWTP	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	2,100
144	Accrued OPEB GWTP	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	450
145	Overtime SWTP	11,642	0	0	11,642		546	0	0	0	0	0	891	13,079	175	0	0	13	13,267
146	Overtime GWTP	1,833	0	0	1,833		86	0	0	0	0	0	140	2,059	27	0	0	2	2,089
147	Water	427,249	0	6,606	433,856		15,682	1,800	240	1,359	37,653	84,000	33,190	607,780	6,508	0	0	498	617,335
148																			
149																			
150	Sub Total	2,935,549	0	50,008	2,985,557		70,036	10,620	1,416	9,127	244,756	495,600	228,395	4,045,507	44,541	0	0	3,407	4,134,256

Okeechobee Utility Authority      FY22 Budget  
 Projected General In-Fill Revenue  
 Approved Rates from Resolution 20-06, Effective October 1, 2020

8/9/2021

WATER			WASTEWATER		
Capital Connection Charge Revenue					
Projected Connections Added in FY22	Revenue <u>Per CC</u>	Total CC <u>Revenue</u>	Projected Connections Added in FY22	Revenue <u>Per CC</u>	Total CC <u>Revenue</u>
25	\$413.00	<u>\$10,325.00</u>	12	\$802.00	<u>\$9,624.00</u>
Install Fee Revenue					
	Revenue Per <u>Residential Mtr</u>	Total Install <u>Fee Revenue</u>		Revenue Per <u>Connection</u>	Total Install <u>Fee Revenue</u>
25	\$265.00	<u>\$6,625.00</u>	12	\$530.00	<u>\$6,360.00</u>
Accrued Garanteed Revenue Charges (AGRC)					
	AGRC Per 1 ERC <u>Connection <sup>(1)</sup></u>	Total AGRC <u>Revenue</u>		AGRC Per 1 ERC <u>Connection <sup>(2)</sup></u>	Total AGRC <u>Revenue</u>
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
2	250.00	500.00	1	500.00	500.00
3	250.00	750.00	1	500.00	500.00
25		<u>\$6,250.00</u>	12		<u>\$6,000.00</u>

Statistical Data:		
	Water	Wastewater
Projected Number of active connections		
Beginning of previous Fiscal Year	9505	4424
Beginning of Fiscal Year	9569	4453
In-fill Growth rate	0.261%	0.269%
Average cost per new connection	\$928	\$1,832

<sup>(1)</sup> AGRC for water was capped at \$250.00 effective 10-1-18 as part of the 75% discount

<sup>(2)</sup> AGRC for wastewater was capped at \$500.00 effective 10-1-18 as part of the 75% discount

B	C	D	E	F	G	H	I	J	K	M	N	O	P	Q	R	S	T	U	V
2	Okeechobee Utility Authority																		8/9/2021
3	FY22 Budget																		
4	Projected Fund Balances																		
5																			
6	Projected Fund Balances at Sept 30, 2021 before budget assumptions						193,481		634,218	646,221	1,932,190	533,143	229,870	218,826	550,650	242,033	672,376	1,793,330	Total
8	Projected effect on fund balances from FY22 Operations:																		
9	Net General Utility Operating Revenue					2,178,148													0
10	Trust Debt Service Payments (required)					(1,747,087)			0		0	0							0
11	WasteWater CCC from 10/20 Developers'					0													0
12	Fire Hydrant Fund Fees					88,985									0				0
13	Water CCC from Infill					10,325							10,325			88,985			88,985
14	WasteWater CCC from Infill					9,624								9,624					9,624
15	SRF Debt Service Payments (required)					(682,862)													0
16	Restricted Interest Income (from worksheet B4)					15,480				2,790	8,325	2,340	0	0	0		0	2,025	15,480
17	Rate Revenue from FY10 & FY11 Rate Increases					945,493													0
18																	0		0
19	Inter-fund transfer to Future CIP Fund														0				0
20	SW section WWPProject (two grants)		19,023,867	711,660	18,312,207				5,454,674										5,454,674
21	SW section WWPProject (loan to be obtained)																		0
22																			0
23	Advanced Meter Infrastructure loan to be obtained		2,130,423	0	2,130,423							0					0	0	0
24	Advanced Meter Infrastructure project grant		100,000	50,000	50,000				50,000								2,130,423		2,130,423
25	Pine Ridge Park Wastewater State Grant		2,750,000	169,740	2,580,260				600,000	0									50,000
26									0										600,000
27	Net Source of Funds from Operations after debt service, excluding restricted funds				693,692				38,861								25,893	628,938	693,692
28																			
29	Fund Balances Before Capital Expenditures						193,481		6,777,754	649,011	1,940,515	535,403	240,195	228,450	550,650	331,018	2,028,692	2,424,293	16,740,580
30				Project Budget	Balance @ 3.31.21	Remaining Balance													
31																			0
32	Pine Ridge Park Wastewater			3,359,926	169,740	3,190,186			(500,000)										0
33	Pine Ridge Park Water			426,950		426,950							(228,950)				(300,000)	(700,000)	(1,500,000)
34	Use of Funds for Water Capital Projects:																		(226,950)
35	Fire Hydrant Replacements (nominal)			25,000		25,000													0
36	SE 3rd St & SE 5th Ave gravity sewer extension				2,650											(25,000)			(25,000)
37	Water Main Installation (System Wide)			150,000		150,000											0		0
38	Water Main Repair & Replacement (System Wide)			150,000		150,000											(150,000)		(150,000)
39	Use of Funds for Wastewater Capital Projects:																(150,000)		(150,000)
40	SWSA Project 1 (prelim engineering 4-8-19 \$242,205)			5,616,341	230,211	5,386,130			(3,186,130)										(3,186,130)
41	SWSA Project 2 (design construction 1.13.20 \$724,136)			8,891,833	423,289	8,468,544			(1,068,544)										(1,068,544)
42	SWSA Project Oak Lake Estates			612,756	58,160	554,596													0
43	Okee- Tantie Total Cost			7,450,000	0	7,450,000			(1,200,000)										(1,200,000)
44	Scada System			25,000		25,000										(25,000)			(25,000)
45	Generator - Lift Stations (General)			50,000		50,000			(50,000)										(50,000)
46	Gravity Sewer Repair & Rehabilitation			50,000		50,000			(50,000)										(50,000)
47	Lift Station Rehabilitations NW1B, NW4, SW13; & SE7			58,300		58,300			(58,300)										(58,300)
48	Manhole Rehabilitations			72,000		72,000			(72,000)										(72,000)
49	Lift Station Electrical Panels - 7 Stations			110,000		110,000			(110,000)										(110,000)
50	Lift Station Pump Replacements			32,000		32,000			(32,000)										(32,000)
51	Vacuum Pump Replacement			25,000		25,000			(25,000)										(25,000)
52	Advanced Meter Infrastructure Project			2,180,423		2,180,423											(2,180,423)		(2,180,423)
53	Generators Replacement-Vac Station #2 & WWTP			210,000		210,000			(125,000)							(85,000)			(210,000)
54	Departmental Capital Requests: (Detail on D-1)																		
55	Administration			700,000		700,000			(175,000)							(175,000)			(700,000)
56	Maintenance			53,000		53,000			(53,000)									(350,000)	(53,000)
57	Water			40,000		40,000			(40,000)										(40,000)
58	Wastewater			257,800		257,800			(30,000)						(227,800)				(257,800)
59	Meter			0		0			0										0
60				30,546,329		29,664,929													0
61	Funds from Rate Stabilization Fund used as Operating Revenue																	0	0
62	TOTAL																		0
63	Projected Fund Balances at September 30, 2022								2,780	649,011	1,940,515	535,403	13,245	650	265,650	306,018	48,269	1,374,293	(11,370,147)
																			5,370,413

**Okeechobee Utility Authority  
Budget Summary**

**Fiscal Year October 1, 2021 to September 30, 2022**

**REVENUES**

WATER UTILITY REVENUE	\$ 6,791,307
WASTEWATER UTILITY REVENUE	4,127,020
OTHER GENERAL REVENUE	294,562
RATE STABILIZATION FUNDS	0
CAPITAL CONNECTION REVENUE	19,949
CAPITAL ASSET/CAPITAL IMPROVEMENT PROJECTS-INTERNAL FUNDING	3,435,050
CAPITAL IMPROVEMENT PROJECTS-GRANT/LOAN FUNDING	8,235,097
<b>TOTAL REVENUES</b>	<b><u>\$ 22,902,985</u></b>

**EXPENSES (Not Including Depreciation or Amortization)**

OPERATING EXPENSES-WATER DEPT	\$ 1,692,085
OPERATING EXPENSES-MAINTENANCE DEPT	2,451,793
OPERATING EXPENSES-WASTEWATER DEPT	1,139,100
OPERATING EXPENSES-ADMINISTRATIVE DEPT	2,424,264
OPERATING EXPENSES-METER READER DEPT	277,541
DEBT SERVICE-INTEREST PAYMENTS	356,854
DEBT SERVICE-PRINCIPAL PAYMENTS	2,073,096
TRANSFERS & RESTRICTIONS	4,253,156
GRANT & LOAN FUNDING CIP EXPENDITURES	8,235,097
<b>TOTAL EXPENSES</b>	<b><u>\$ 22,902,985</u></b>

<b>BUDGETED SURPLUS OR (DEFICIT)</b>	<b><u>0</u></b>
--------------------------------------	-----------------

	A	B	C	D	E	F	I	L	M	N
1										
2		Water and Wastewater		Capital Connection Charges						
3		Actual v Budget FY19 through first nine months of FY21								
4										
5				Actual # of new water connections	Budget				Actual # of new wastewater connections	Budget
11										
12		FY19 Actual	75% Discount	45					17	
13		FY19 Budget	75% Discount		25					12
14										
15		FY20 Actual	75% Discount	62					20	
16		FY20 Budget	75% Discount		25					12
17										
18		FY21 Actual nine month	75% Discount	53					22	
19		FY21 Budget	75% Discount		25					12
20										
21		Actual 2 yrs 9 months		160					59	
22		Budget 3yrs			75					36

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 18**

**AUGUST 9, 2021**

### **TRAINING INCENTIVE PROGRAM REIMBURSEMENT**

The Okeechobee Utility Authority has a Safety Committee comprised of select employees representing all departments. The charter of this committee is to prevent accidents by eliminating or reducing potential risks in the work place. This is accomplished by creating a safety manual, implementing safety procedures, training and the use of personal protective equipment. The committee also reviews any accidents or damage claims for any corrective action necessary to further reduce future risks.

The insurance company utilized by the OUA recognizes successful companywide safety programs through a matching training incentive program. Based upon the OUA's expenses towards safety training, PPE and other safety purchases that apply towards safety, the insurance company (PGIT) will reimburse or provide as an employees' incentive up to \$5,000 per year. For FY21, the OUA has received this maximum amount. This payment reflects the positive participation of each employee in doing their respective part in the safety program.

The recommendation of the Safety Committee is to take the reimbursement and divide it equally among all employees as recognition of their efforts towards the overall goal of a safe work place. The suggested award is to give each employee a gift card.

**Staff recommendation to the OUA Board is to accept this proposal and authorize the use of this insurance incentive as well as a minimal financial input from the OUA to fund a gift card in the amount of \$100 to each employee (± 55 employees) as requested by the Safety Committee.**

# **OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 19

AUGUST 9, 2021

## **ADVANCED METERING INFORMATION**

The Okeechobee Utility Authority has a project underway to replace all manual read water meters with advanced metering information (AMI). The OUA has been granted \$100,000 from the South Florida Water Management District as an initial payment towards the completion of this project.

Holtz Consulting Engineers, Inc. has filed the Request For Inclusion (RFI), Facility Plan and SRF application with the Florida Department of Environmental Protection. As another step in this process, the SRF program requires the OUA Board to review and discuss the facility plan and to adopt a resolution accepting the facility plan.

As noted in the project documentation, the anticipated total project costs including engineering, materials and installation is approximately \$2,320,000. The project will include the replacement of up to 9,330 meters and installation of various transmitters, receivers and software. The proposed water facility plan, RFI and Resolution 21-03 have been provided for your review.

The OUA should receive a notification from the FDEP SRF concerning the loan/grant application and OUA staff will bring this to the OUA Board at the September meeting for review and discussion. At that time, the OUA Board will take whatever appropriate action to either to continue to move forward with this project or to change course.

OUA staff, after review and discussion, recommends adoption of Resolution 21-03 to accept the water facility plan for the implementation of the advanced metering information project.

## **RESOLUTION NUMBER 21-03**

### **A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY OF OKEECHOBEE, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE WATER FACILITY PLAN FOR THE IMPLEMENTATION OF ADVANCED METERING INFORMATION (AMI) IMPROVEMENTS, EFFECTIVE THIS DATE**

**WHEREAS**, Florida Statutes provide for loans to local government agencies to finance the construction of water facilities; and Florida Administrative Code requires the formal authorization by the Okeechobee Utility Authority to formally adopt a facility plan outlining necessary water meter facility improvements to comply with State of Florida funding requirements;

**WHEREAS**, formal adoption of the proposed Facility Plan is required for the Okeechobee Utility Authority to participate in the State Revolving Loan Fund Program;

**WHEREAS**, the Board of Directors of the Okeechobee Utility Authority agrees with the findings and summary of necessary improvements as outlined in the Facility Plan for the purpose of installing an advanced metering information system on potable water meters throughout the water system;

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Okeechobee Utility Authority formally approves and adopts the Water Facility Plan as written and presented to the Board of Directors on this date;

#### **SECTION 1. FINDINGS**

The foregoing findings are incorporated herein by reference and made a part hereof.

The Okeechobee Utility Authority is authorized to approve the proposed Facility Plan.

The Executive Director is hereby designated as the authorized representative to provide the assurances and commitments that will be required by the Facility Plan.

The Executive Director is hereby designated as the authorized representative to execute the Facility Plan which will become the foundation of all activities related to the water meter facility improvements. The Executive Director is authorized to represent the Okeechobee Utility Authority in carrying out the Okeechobee Utility Authority's responsibilities under the Facility Plan. The Executive Director is authorized to delegate responsibility to appropriate Okeechobee Utility Authority Staff to carry out technical, financial, and administrative activities associated with the Facility Plan.

The legal authority for adoption of this facility plan is pursuant to the Laws of the State of Florida.



All Resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidated or impair the validity, force, or effect or any other section or part of this Resolution.

**SECTION 2. EFFECTIVE DATE**

This Resolution shall take effect upon its approval and adoption by the Board of Directors.

**APPROVED AND ADOPTION THIS 9<sup>TH</sup> DAY OF AUGUST, 2021.**

**BOARD OF DIRECTORS  
OKEECHOBEE UTILITY AUTHORITY**

---

**JOHN CREASMAN, CHAIRMAN**

**ATTEST:**

**APPROVED AS TO FORM AND  
CORRECTNESS:**

---

**JOHN F. HAYFORD  
EXECUTIVE DIRECTOR**

---

**TOM W. CONELY, III  
CONELY & CONELY, P.A.**

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 20

AUGUST 9, 2021

### ADMINISTRATION VEHICLE

The OUA Board requested pricing for a replacement administration vehicle. The vehicle needed to be able to transport 4 – 6 adults. OUA staff was also asked to include local pricing if available. OUA staff has received three direct quotes and supplied two FSA contract bids. OUA staff reached out to both the local Ford and Chevrolet dealers asking for quotes on Expedition and Tahoe vehicles. Bids were also tabulated from the Florida Sheriffs Association (FSA) Cooperative Purchasing program.

Stingray Chevrolet (FSA Contract Bid)	2021 Tahoe	\$ 37,426.00
Asbury Ford (FSA Contract Bid)	2021 Expedition XL	\$ 36,188.00
Gilbert Chevrolet Company, Inc. (Direct Quote)	2021 Tahoe LS	\$ 48,310.43
Gilbert Ford (Direct Quote)	2021 Expedition XLT	\$ 56,355.50

The Gilbert quotes are based upon vehicles onsite. FSA vehicles will be ordered for later delivery.



2021 Tahoe



2021 Expedition

The direct Purchase quotes and the FSA Purchasing program for the next size smaller vehicles are as follows:

Gilbert Chevrolet Company, Inc. (Direct Quote)	2021 Equinox	\$ 27,454.43
Gilbert Chevrolet Company, Inc. (Direct Quote)	2021 Traverse LS	\$ _____
Gilbert Ford (Direct Quote)	2021 Explorer XL	\$ _____
Stingray Chevrolet (FSA Contract Bid)	2021 Traverse LS	\$ 24,283.00
Asbury Ford (FSA Contract Bid)	2021 Explorer XL	\$ 25,998.00

The Gilbert quote for the Equinox is onsite and all other Gilbert/FSA vehicles will need to be ordered for later delivery.



2021 Traverse



2021 Explorer



2021 Equinox

Stock # NC1657

VIN 1GNSCMKD6MR404498

Deal # 0000000

August 5, 2021

# 2021 CHEVROLET TAHOE C1500 LS

## OKEECHOBEE UTILITY AUTHORITY

Phone: 8637633239

Email:

Salesperson: DEANNE MARTIN

### Sale Information

Retail price \$52,045.00

Selling price \$47,855.00

Accessories \$0.00

Rebates \$0.00

Net trade \$0.00

Fees \$455.43

Sales tax \$0.00

Balance due of \$48,310.43

### Trade Information

Trade allowance \$0.00

Trade payoff \$0.00

Net trade \$0.00

### Cash Option

Balance due of \$48,310.43

### Finance Option

Initial investment

### Lease Option

Initial investment

### Balloon Option

Initial investment

Please submit this worksheet to management for its review. I understand 1) This worksheet is neither an offer nor a contract and is not binding on the customer or the dealership. 2) No offer to purchase any vehicle is binding until accepted in writing by an authorized sales manager and 3) Sales consultants cannot obligate or bind the customer or the dealership.

I hereby authorize the dealership to conduct an investigation of my credit and employment history and release such information to banks, lenders and credit agencies.

Customer signature:

Dealership approval:



# Vehicle Locator

## Dealer Information

**GILBERT CHEVROLET COMPANY, INC.**

**3550 HWY 441 S**

**OKEECHOBEE, FL 34974**

**Phone: 863-763-3154**

**Fax: 863-763-1744**

**1GNSCMKD6MR404498**

**Model Year: 2021**

**Make: Chevrolet**

**Model: Tahoe**

**CC10706-2WD**

**PEG: 1LS-LS Preferred Equipment Group**

**Primary Color: GLU-Midnight Blue Metallic**

**Trim: HV5-1LS/1LT/1SP/2LT-Cloth, Gideon/Drk Atmosphere, Int Trim**

**Engine: L84-Engine: 5.3L, EcoTec3 V-8, DI, V V T**

**Transmission: MQC-Transmission, 10-Speed Automatic**

**Event Code: 5000-Delivered to Dealer**

**Order #: ZRJX8J**

**MSRP: \$52,045.00**

**Order Type: TRE-Retail Stock**

**Stock #: NC1657**

**Inventory Status: Available**

**Total Cash Allowance: N/A**

**Total Cash Allowance: N/A**

## Additional Vehicle Information

## GM Marketing Information

## Vehicle Options

### Chargeable Options

**NSS-CREDIT - NOT EQUIPPED WITH AUTOMATIC STOP/START**

### MSRP

**-\$50.00**

**RD4-Wheels: 20" Painted Aluminum w/machine face**

**\$800.00**

### No Cost Options

**FE9-Federal Emissions**

**L84-Engine: 5.3L, EcoTec3 V-8, DI, V V T**

**MQC-Transmission, 10-Speed Automatic**

Other Options

1LS-LS Preferred Equipment Group	A2X-Power Seat Adjuster (Driver's Side)
A50-Seats: Front, Bucket, Full Feature	ARN-Seat, 3rd row 60/40 Bench, manual
AT6-Seat, 2nd row 60/40 Bench, manual	ATH-Keyless Open & Keyless Start
B30-Floor Covering: Carpet, Color Keyed	B58-Floor Mats, color-keyed, carpeted 1st and 2nd row
BTV-Remote Engine Starting Pkg	BVE-Assist Steps, Black
C6C-GVW Rating 7400 Lbs	CJ2-Climate Control, Electronic - Multi-zone
D07-Center Floor Console, fixed	DLF-Mirrors, O/S: Power, Heated
GLU-Midnight Blue Metallic	GU5-Rear Axle: 3.23 Ratio
HV5-1LS/1LT/1SP/2LT-Cloth, Gideon/Drk Atmosphere, Int Trim	IOS-Chevrolet Infotainment Plus, 8" P/U Screen, 10.2" SUV
K34-Cruise Control	KC4-Cooler, Engine Oil
KI4-120 Volt Electrical Receptacle, In Cab	KNP-Transmission Cooling System
KW5-Alternator, 220 AMP	N37-Steering Column, Manual Tilt & Telescoping
NP5-Steering Wheel: Leather Wrapped	TB4-Liftgate, Rear, manual
TQ5-Headlamps, Intellibeam	U2K-SiriusXM Satellite Radio (subscription)
U2L-High Definition Radio Reception	UD7-Rear Parking Assist Sensors
UDD-Driver Info Display	UE1-OnStar Communication System
UE4-Following Distance Indicator	UEU-Sensor, Forward Collision Alert
UHY-Automatic Emergency Braking	UK3-Radio Controls -Steering Wheel
UKJ-Sensor, Front Pedestrian Braking	USR-USB Data ports, 2 within center console
UTJ-Theft Protection System, Unauthorized Entry	UVB-Rear Vision Camera, HD
V55-Luggage Rack, side rails, chrome	XCI-Tires, 20in P275/60R20, All-Season, Blackwall
Z82-Trailer Package	ZW7-Suspension Package, Premium Smooth Ride

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.





PO Box 1985  
3175 Highway 441 South  
Okeechobee, FL 34973  
(863) 763-2121  
[www.Gilbert-Ford.com](http://www.Gilbert-Ford.com)

DEAL #: 0013192  
CUST #: OKEE10

NEW ☒ USED ☐ DEMO ☐ LEASE ☐

STK NO MEA43744NF YEAR 2021 MAKE FORD  
MODEL EXPEDITION X COLOR STAR WHI MILEAGE  
VIN 1FMJU1HT6MEA43744  
SALESPERSON DEANNE MARTIN

#### VEHICLE OFFERED IN TRADE

YEAR/MAKE/MODEL \_\_\_\_\_  
COLOR \_\_\_\_\_ MILEAGE \_\_\_\_\_  
VIN # \_\_\_\_\_  
LIEN HOLDER \_\_\_\_\_  
ADDRESS \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_  
PHONE NO. \_\_\_\_\_  
PAYOFF AMT. NA GOOD TILL \_\_\_\_\_  
QUOTED BY \_\_\_\_\_ CONFIRMED BY \_\_\_\_\_

YEAR/MAKE/MODEL \_\_\_\_\_  
COLOR \_\_\_\_\_ MILEAGE \_\_\_\_\_  
VIN # \_\_\_\_\_  
LIEN HOLDER \_\_\_\_\_  
ADDRESS \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_  
PHONE NO. \_\_\_\_\_  
PAYOFF AMT. NA GOOD TILL \_\_\_\_\_  
QUOTED BY \_\_\_\_\_ CONFIRMED BY \_\_\_\_\_

#### ESTIMATED PAYOFF ACKNOWLEDGMENT

I UNDERSTAND THAT THE PAYOFF AMOUNT OF \$ NA IS ONLY AN ESTIMATE. I AGREE IF THE ESTIMATED PAYOFF IS HIGHER, I WILL PAY GILBERT FORD CO., INC. THE BALANCE DUE. IF THE ESTIMATED PAYOFF IS LOWER, GILBERT FORD CO., INC. WILL REFUND THE DIFFERENCE.

BUY INITIAL \_\_\_\_\_ CO-BUY INITIAL \_\_\_\_\_

As a material part of this purchase, the Purchaser represents to GILBERT FORD CO., LLC that the information set forth above regarding the used car trade-in (or other property used as trade) is true and correct and that there are no liens or encumbrances other than those shown above.

It is expressly understood and agreed to by and between the parties hereto and this is an offer to purchase by the Purchaser and is not an offer to sell by GILBERT FORD CO., LLC. And further that this offer to purchase does not become a binding contract on the parties hereto until accepted in writing by an authorized officer of GILBERT FORD CO., LLC.

The PURCHASE ORDER constitutes the entire agreement between the PURCHASER AND GILBERT FORD CO., LLC.

PURCHASER \_\_\_\_\_

PURCHASER \_\_\_\_\_

DATE 08/05/2021  
BUYER OKEECHOBEE UTILITY AUTHORITY DOB \_\_\_\_\_  
BUYER \_\_\_\_\_ DOB \_\_\_\_\_  
STREET ADDRESS 100 SW 5TH AVENUE  
MAILING ADDRESS \_\_\_\_\_  
CITY/ST/ZIP OKEECHOBEE, FL 34974  
RES. PHONE 863-763-9460 BUS. PHONE \_\_\_\_\_  
D.L. NO. \_\_\_\_\_  
D.L. NO. \_\_\_\_\_

LIST PRICE OF VEHICLE	56349.00
TOTAL PRICE	56349.00
FEES AND SERVICES*	NA
FL LAW WASTE AND TIRE FEE	5.00
FL LAW ACID BATTERY WASTE FEE	1.50
SUBTOTAL	56355.50
TRADE ALLOWANCE	NA
TRADE DIFFERENCE	56355.50
EXTENDED WARR. MO MILES	
STATE TAX NA %	NA
COUNTY TAX	NA
ELECTRONIC FILING FEE	NA
EST. TAG AND TITLE TRANSFER	NA
TRADE PAYOFF	NA
TOTAL CASH DUE	56355.50
DEPOSIT	NA
REBATE	NA
TOTAL CASH DOWN PAYMENT	NA
TOTAL AMOUNT DUE OR FINANCED	56355.50


\*Represents cost and profit to dealer for items such as inspection, cleaning, and adjusting new and used vehicles and preparing documents related to the sale. Any controversy or claim arising out of or relating to this contract or the breach thereof, shall be settled by arbitration in Southeast Florida in accordance with the rules of the American Arbitration Association and judgment upon the award rendered by the arbitration may be entered in any court having jurisdiction thereof.

#### INSURANCE INFORMATION

INS. CO. \_\_\_\_\_  
POLICY # \_\_\_\_\_  
AGENT \_\_\_\_\_  
ADDRESS NA  
PHONE # \_\_\_\_\_

ACCEPTED BY GILBERT FORD

BY \_\_\_\_\_ DATE 08/05/2021  
TITLE \_\_\_\_\_



Go Further

ford.com

VEHICLE DESCRIPTION

EXPEDITION


2021 EXPEDITION XLT 4X2  
XLT 7-PASSENGER  
3.5L ECOBOOST V6 ENGINE  
10SPD AUTO TRANS W/SLCTSHFT

ME A43744

EXTERIOR  
STAR WHITE MET TRI-COAT  
INTERIOR  
EBONY ACTIVEX SEAT MTRL


STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE			
<b>EXTERIOR</b> <ul style="list-style-type: none"><li>EASY FUEL® CAPLESS FILLER</li><li>FOG LAMPS</li><li>GRILLE - 5 BAR, CHROME</li><li>HEADLAMPS - AUTO HALOGEN</li><li>HEADLAMPS - WIPER ACTIVATED</li><li>PRIVACY GLASS - REAR DOORS</li><li>REAR INT WIPER/WASH/DFRST</li><li>ROOF-RACK SIDE RAILS-BLACK</li><li>TRAILER SWAY CONTROL</li></ul>	<b>INTERIOR</b> <ul style="list-style-type: none"><li>1TOUCH UP/DOWN DR/PASS WIN</li><li>3RD ROW 60/40 SPLIT BENCH</li><li>AUTO-DIM REARVIEW MIRROR</li><li>CARGO BIN</li><li>CENTER CONSOLE W/ARMREST</li><li>DUAL ILLUM VIS VANITY MIRR</li><li>LEATHER WRAPPED STR WHEEL</li><li>W/CRUISE AND AUDIO CONTROL</li><li>POWERFOLD 3RD ROW SEAT</li><li>POWERPOINTS - 12V</li><li>ROTARY GEAR SHIFT DIAL</li><li>TRI-ZONE AUTO CLIMATE CTRL</li></ul>	<b>FUNCTIONAL</b> <ul style="list-style-type: none"><li>AM/FM/MP3, 6 SPEAKERS</li><li>BRAKES, 4-WHEEL DISC/ABS</li><li>CARGO PROTECTOR</li><li>CLASS IV TRLR TOW PREP PAK</li><li>FORD CO-PILOT360™</li><li>FORDPASS™ CONNECT 4GWI-FI</li><li>HOTSPOT TELEMATICS MODEM</li><li>FRONT/REAR IND SUSPENSION</li><li>HILL START ASSIST</li><li>POWER STEERING W/EPAS</li><li>REVERSE SENSING SYSTEM</li><li>SIRIUSXM® - SVC N/A AK&amp;HI</li><li>SYNC®3 8" SCRNL W/APPLINK®</li><li>UNIVER GARAGE DOOR OPENER</li></ul>	<b>SAFETY/SECURITY</b> <ul style="list-style-type: none"><li>ADVANCETRAC® WITH RSC®</li><li>AIRBAGS - DUAL STAGE FRONT</li><li>AIRBAGS - SAFETY CANOPY®</li><li>AIRBAGS - SIDE IMPACT</li><li>INDIV TIRE PRESS MONIT SYS</li><li>LATCH CHILD SAFETY SYSTEM</li><li>PERIMETER ALARM</li><li>PERSONAL SAFETY SYSTEM™</li><li>SOS POST-CRASH ALERT SYST™</li></ul> <b>WARRANTY</b> <ul style="list-style-type: none"><li>3YR/36,000 BUMPER / BUMPER</li><li>5YR/60,000 POWERTRAIN</li><li>5YR/60,000 ROADSIDE ASSIST</li></ul>

INCLUDED ON THIS VEHICLE	(MSRP)	PRICE INFORMATION	(MSRP)
<b>EQUIPMENT GROUP 202A</b> <ul style="list-style-type: none"><li>REMOTE START SYSTEM</li></ul>	3,685.00	BASE PRICE	\$52,810.00
		TOTAL OPTIONS/OTHER	6,970.00
<b>OPTIONAL EQUIPMENT/OTHER</b> 2021 MODEL YEAR		TOTAL VEHICLE & OPTIONS/OTHER	59,780.00
STAR WHITE MET TRI-COAT	595.00	DESTINATION & DELIVERY	1,695.00
P275/55R20 A/T BSW TIRES			
2ND ROW CAPTAIN CHAIR SEATS	595.00		
FORD CO-PILOT360 ASSIST	1,100.00		
20" 6-SPK GLOSS BLK-PNTD WHLS	995.00		
FRONT LICENSE PLATE BRACKET	NO CHARGE		

	RAMP ONE	CONVOY	ITEM #:	24-E301 O/T 2	<div>Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit <a href="http://www.ford.com/finance">www.ford.com/finance</a>.</div>
	CA21				
	RAMP TWO				
This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.			ME251 N RB 2X 120 001219 05 25 21		


EPA DOT

Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy



19

MPG

combined city/hwy

17

city

23

highway

Standard SUVs range from 13 to 101 MPG. The best vehicle rates 141 MPGe.

You spend

\$3,250

more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost

\$2,150

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)

1

3

10

Best

1


5




10

Best

This vehicle emits 456 grams CO<sub>2</sub> per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at [fuelconomy.gov](http://fuelconomy.gov).

Smartphone QR Code™





**fueleconomy.gov**

Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver Passenger	★★★★★
---------------	------------------	-------

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat Rear seat	★★★★★
------------	----------------------	-------

Based on the risk of injury in a side impact.

Rollover

★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

1FMJU1HT6MEA43744



**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

SCAN OR TEXT 1FMEA43744 TO 48028

Msg & Data rates may apply. Text HELP for help



[www.ford.com/help/privacy-terms/](http://www.ford.com/help/privacy-terms/)

| **FORD PROTECT™**

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordOwner.com](http://www.FordOwner.com).

06/25/2021



Stock # NC1308

VIN 2GNAXKEV8M6154508

Deal # 0000000

August 5, 2021

# 2021 CHEVROLET EQUINOX LT

## OKEECHOBEE UTILITY AUTHORITY

Phone: 8637633239

Email:

Salesperson: DEANNE MARTIN

### Sale Information

Retail price	\$30,740.00
Selling price	\$29,999.00
Accessories	\$0.00
Rebates	\$3,000.00
Net trade	\$0.00
Fees	\$455.43
Sales tax	\$0.00
Balance due of	\$27,454.43

### Trade Information

Trade allowance	\$0.00
Trade payoff	\$0.00
Net trade	\$0.00

### Cash Option

Balance due of	\$27,454.43
----------------	-------------

### Finance Option

Initial investment	
--------------------	--

### Lease Option

Initial investment	
--------------------	--

### Balloon Option

Initial investment	
--------------------	--

Please submit this worksheet to management for its review. I understand 1) This worksheet is neither an offer nor a contract and is not binding on the customer or the dealership. 2) No offer to purchase any vehicle is binding until accepted in writing by an authorized sales manager and 3) Sales consultants cannot obligate or bind the customer or the dealership.

I hereby authorize the dealership to conduct an investigation of my credit and employment history and release such information to banks, lenders and credit agencies.

Customer signature: \_\_\_\_\_

Dealership approval: \_\_\_\_\_



# Vehicle Locator

## Dealer Information

**GILBERT CHEVROLET COMPANY, INC.**  
**3550 HWY 441 S**  
**OKEECHOBEE, FL 34974**  
**Phone: 863-763-3154**  
**Fax: 863-763-1744**

2GNAXKEV8M6154508

**Model Year: 2021**

**Make: Chevrolet**

**Model: Equinox**

**1XR26-LT FWD**

**PEG: 1LT-1LT Model - 1.5L**

**Primary Color: G7Q-Nightfall Gray Metallic**

**Trim: H72-Cloth, Medium Ash Gray**

**Engine: LYX-1.5L Turbo Gas Engine**

**Transmission: MNH-6 Speed Automatic Transmission**

**Event Code: CTP-OUT-06/04/2021**

**Order #: ZDRZKF**

**MSRP: \$30,740.00**

**Order Type: TRE-Retail Stock**

**Stock #: NC1308**

**Inventory Status: Available**

**Total Cash Allowance:\* \$3,000.00**  
**(Expires on 08/31/2021)**

**Total Cash Allowance:\* \$3,000.00**  
**(Expires on 08/31/2021)**

## Additional Vehicle Information

## GM Marketing Information

## Vehicle Options

### Chargeable Options

**PCP-Confidence and Convenience I**

**MSRP**

**\$2,045.00**

### No Cost Options

**FE9-Federal Emissions**

**LYX-1.5L Turbo Gas Engine**

**MNH-6 Speed Automatic Transmission**

### Other Options

**1LT-1LT Model - 1.5L**

**AG1-Power Driver Seat 8-way with 2-way power lumbar**

**BTV-Remote Start**

**G7Q-Nightfall Gray Metallic**

**IOR-Chevrolet Infotainment 3**

**PED-Chevy Safety Assist Package**

**T3U-Fog Lamps**

**U2K-Sirius-XM Radio Receiver Installed**

**UEU-Forward Collision Alert**

**UG1-Universal Home Remote**

**UHY-Automatic Emergency Braking**

**ZQ2-Driver Convenience I**

**5CX-225/65R17 All Season Tires - V1**

**B26-Driver Confidence II Package**

**FJW-Gasoline E15**

**H72-Cloth, Medium Ash Gray**

**K34-Electroinc Cruise Control**

**RSB-17" x 7" Aluminum Wheels**

**TB5-Liftgate, Power**

**UE4-Following Distance Indicator**

**UFG-Rear Cross Traffic Alert**

**UHX-Lane Keep Assist w/Lane Departure Warning**

**UKC-Side Blind Zone Alert**

"~" indicates vehicle belongs to Trading Partner's inventory

## Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

Cash Allowance is calculated based on your dealer's Zip Code. Customer must take delivery by 08/31/2021.

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 21

AUGUST 9, 2021

**PUBLIC COMMENTS**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 22

AUGUST 9, 2021

**ITEMS FROM THE ATTORNEY**

# **OKEECHOBEE UTILITY AUTHORITY**

## **AGENDA ITEM NO. 23**

**AUGUST 9, 2021**

### **ITEMS FROM THE EXECUTIVE DIRECTOR**

#### **Southwest Wastewater Service Area**

- Project 1 Design of the pump station & force main is at 90%
  - Master Pump Station (MPS)
    - 90% Design completed
  - Force Main to NW15
    - 90% Design completed
  - Force Main SE2 to MPS
    - 75% Design completed

#### **Oak Lake Estates Wastewater Project**

- Construction on the stormwater system is nearly complete
- Construction has begun on the wastewater system

#### **SW 5<sup>th</sup> Ave Wastewater System Improvements**

- Work continuing

#### **Thorn Run Partners**

- Monitoring federal policies with respect to infrastructure funding, LOSOM and water resources development act (WRDA)

#### **US441SE Water System Replacement**

- Work is complete on this project. The water main has been installed, pressure tested, disinfected and placed in to service. The only work item remaining is the removal of the old piping. This will happen when the FDOT contractor is onsite and during the installation of the proposed storm sewer.

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 24

AUGUST 9, 2021

**ITEMS FROM THE BOARD**