

OKEECHOBEE UTILITY AUTHORITY
Job Description

JOB TITLE: Maintenance Technician – Trainee
Water Distribution System Operator /
Waste Water Collection System Operator

SUMMARY

The purpose of this classification is to perform construction, maintenance, inspection, and repair of water distribution systems and wastewater collection systems, and to operate related equipment, in compliance with Local/State/Federal standards, guidelines and Laws. This is a semi-entry level position involving manual field work in the water distribution and wastewater collection system, including the operation, maintenance and repair of the water and sewer lines; lift stations and related equipment.

SUPERVISION

Work is performed under the direct supervision of the Maintenance Supervisor and Maintenance Foreman who review work for conformance with established standards and procedures.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs manual work; involving construction, maintenance, inspection and repair of water distribution systems and wastewater collection system to maintain integrity of these systems and to maintain quality and sufficient volume & pressure of water provided to customers.

Responds to work orders involving meter installations;

Responds to customer complaints and work orders involving water leaks, low water pressure, complaints of sink holes, dirty water, backed up sewer complaints and/or other situations;

Investigates problems/complaints, identifies problems, and initiates necessary repairs; reports problems to supervisor.

Installs and repairs water lines.

Locate the water and wastewater lines.

Install and repair fire hydrants and canal crossings.

Restore sidewalks, roads and landscaping after completion of repairs.

Install and replace water meters.

Install and repair gravity wastewater mains and service laterals.

Repair manholes using bricks and various types of concrete mixtures.

Install and repair wastewater force mains and valves.

Operation of various gasoline and/or battery operated power tools and equipment used to repair lines.

Knowledge of hand tools used to make repairs.

Maintains necessary logs and reports

Performs various tasks associated with water and/or wastewater utility construction/maintenance projects as assigned by supervisor.

QUALIFICATIONS

Accredited High School Diploma or Equivalent

Must possess a valid drivers license with a clean driving record

PHYSICAL REQUIREMENTS

Able to lift and/or carry plus or minus 50 pounds

Able to reach above shoulders with both arms

Good vision, hearing and sense of smell

Able to walk, stand, crawl, kneel, bend, balance, and stoop

ENVIRONMENTAL CONDITIONS

Jobs are performed in all kinds of weather conditions

Jobs are often accompanied by noise, poor lighting, toxic fumes, gases, raw sewage, grease, chemicals, electricity, moving objects, confined spaces, and above or below ground

Work is usually performed in pairs for safety reasons.

SPECIAL REQUIREMENTS

Willing to work overtime, holidays, natural disasters, and weekends as requested.