

# WHITCHURCH PARISH COUNCIL

CLERK TO THE COUNCIL MR TONY SKEGGS

e-mail: [clerkwhitchurchaylesbury@gmail.com](mailto:clerkwhitchurchaylesbury@gmail.com)

## NOTICE OF A MEETING OF WHITCHURCH PARISH COUNCIL

To: Cllrs C Lincoln (Chair), P Alderman, S Ford, R Grimes, M Perry, M Palin, and C Thomas.

You are hereby summonsed to attend a Meeting of the WHITCHURCH PARISH COUNCIL, on Monday, 14 April 2025 at 7.30 pm, to conduct the following business.

*A.Skeggs*

Clerk to the Council

9<sup>th</sup> April 2025

1. **Apologies for Absence:** To receive and accept any apologies for absence.  
**Open Forum:** (under adjournment) – to last no longer than 15 minutes.
    - To take questions from residents.
    - Update from a Buckinghamshire Council councillor.
  2. **Declarations of Interest and Requests for Dispensation:** To declare any non-registered pecuniary or personal interests relating to the agenda.
  3. **Minutes of the Previous Meeting**  
To approve and sign the minutes of the meeting held on March 10<sup>th</sup>, 2025, circulated.
  4. **2024/25 Annual Governance Report and Accounting Statements. Circulated.**
    - a) To agree the completion of Section 1, the Annual Governance Report, of the Annual Return.
    - b) To receive, approve and sign Section 2, the Accounting Statements, of the Annual Return.
    - c) To receive the accounting statement for the year ended 31 March 2025.
    - d) To note the following dates regarding the Notice of Exercise of Public Rights:
      - Announcement to made / published on website – Friday 20<sup>th</sup> June 2025.
      - Period of Inspection starts – Monday 23<sup>rd</sup> June 2025.
      - Period of Inspection ends – Friday 1<sup>st</sup> August 2025.
    - e) To confirm Bridget Knight as the internal auditor for the 2024/25 financial year.
  5. **EV Charging Points at the Playing Field**  
To receive an update on the potential for EV charging points at the playing field.
  6. **Newman Close Boundary**  
The receive an update on the site meeting with the developer of Newman Close.
  7. **Annual Parish Meeting**  
To consider the format for the Annual Parish Meeting in May.
  8. **Finance**
    - a) Payment of Invoices - To approve the payments for April 2025, circulated.
    - b) Bank Reconciliation - To note the year end bank position at the 31 March, circulated.
  9. **Planning**  
To receive the recommendations of the Parish Council planning group and to consider any urgent applications received after the publication of the agenda.
    - **25/00554/CPE** – Groom Cottage, Barrettstown Equine Clinic, Oving Road – Use of Building for one bed first floor flat.
    - **24/03798/APP** – The Barn, 16B Oving Road - Fenestration Alterations.
    - **25/00765/APP** – 52 Ashgrove Gardens – Single Storey Side and Rear Extensions.
  10. **Points of Interest**
    - To receive reports from Councillors who have attended seminars or training.
  11. **Date of the Next Meeting:** The next meeting will be on Monday 12<sup>th</sup> May 2025.
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