

# Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 11 April 2022 at 7.30pm (delayed start as not quorate).

Present: Cllrs C Lincoln (Chair), S Ford, and C Thomas.

Public Attendance: Two members of the public plus Buckinghamshire Council Cllr Bond.

Clerk: A Skeggs

Absent: None

22/42	<p><b>Apologies for Absence</b></p> <p>Apologies were received and accepted from Cllrs P Alderman, M Palin, M Perry, and V James-Priday.</p> <p>Buckinghamshire Council Cllrs D Blamires and P Cooper gave their apologies.</p>
	<p><b>Open Forum for Residents</b></p> <p>The following points were raised:</p> <ul style="list-style-type: none"><li>• Sand Path – The condition of the path after the patch repair was raised. Buckinghamshire Council had been asked to revisit the path, but it was suggested that an approach to the Community Board to fund a completely new path be made.</li><li>• Buckinghamshire Council – Cllr Bond reported that Buckinghamshire Council would no longer charge for DIY waste at their tips. They would be running their Food Voucher scheme over the Ester holidays. The s.106 authorisation process that was under review should be completed soon and the working of the Community Boards had also been review.</li></ul>
22/43	<p><b>Members' Interests:</b> Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>No new declarations were made.</p>
22/44	<p><b>Approval of Minutes:</b> The minutes of the meeting of the Council held on the 14<sup>th</sup> March 2022, were approved, and signed as a true record.</p> <p><u>Matters Arising</u></p> <ul style="list-style-type: none"><li>• Item 22/32 was amended to read Castle Lane.</li><li>• The vote under item 22/37 was queried as a declaration had been made but the clerk confirmed that Cllr Perry was entitled to vote.</li></ul>
22/45	<p><b>Queen's Platinum Jubilee June 2022</b></p> <p>a) It was <b>NOTED</b> that the parish council had been awarded £3,500 from the Lottery Community Fund. Thanks to Cllr James-Priday for her work on this.</p> <p>b) Cllr Ford reported that the programme of events was almost finalized and would be advertised in the parish magazine.</p> <p>c) Platinum Jubilee tree. Cllr Ford reported that Buckinghamshire Council now required a</p>

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	<p>“cultivation licence” along with various accreditations before agreement would be given to planting trees on Buckinghamshire Council land. This does not apply to parish council or private land. A site for the tree still had to be determined.</p>
22/46	<p><b>Play Area Resurfacing Project</b></p> <p>a) The clerk reported that the available s.106 funding was £41,375 compared to the total cost of the two elements of £58,317, a shortfall of £16,942. The clerk had circulated a paper outlining the basis for the Playing Fields bank account and the Investment account. Both accounts were derived from a combination of a commuted sum, and numerous grants all of which could be used for any purpose relating to the playing field. It was proposed, seconded, and unanimously <b>AGREED</b> to use the two accounts to meet the s.106 funding shortfall.</p> <p>b) It was <b>NOTED</b> that Buckinghamshire Council Finance Department was undertaking a review of the s.106 funding approval process, which meant that nothing was being approved. This was having an impact of the resurfacing project which relied upon the s.106 funding. The clerk was to contact the Buckinghamshire Council councillors to ask them to find out further information.</p>
22/47	<p><b>Road Safety / MVAS / Speedwatch</b></p> <p>a) The update on the Speedwatch initiative was deferred to the next meeting.</p> <p>b) The consideration of the appropriate signage and the budget was deferred to the next meeting.</p> <p>c) It was <b>NOTED</b> that a Bushnell Radar Gun had been purchased at a cost of £204.83.</p>
22/48	<p><b>Rights of Way</b></p> <p>The parish council had received a request via WWEG indicating that two landowners had approached rRipple to replace stiles on the RoWs that ran through their land. After consideration it was <b>AGREED</b> that the parish council would not contribute to the cost of the repairs / replacements. The clerk to inform WWEG of the decision.</p>
22/49	<p><b>Best Kept Village Competition</b></p> <p>It was <b>AGREED</b> that the parish council would enter the competition again this year.</p>
22/50	<p><b>Neighbourhood Plan</b></p> <p>There was no update to report.</p>
22/51	<p><b>Planning</b></p> <p>The following applications were considered:</p> <ul style="list-style-type: none"> <li>• <b>20/03073/APP - The Old Sandpit, Oving Road</b> - Change of Use of Storage Barn to Residential Dwelling &amp; Removal of Containers. The planning group had considered the application and recommended that it be <b>OBJECTED</b> to for the following reasons: <ul style="list-style-type: none"> <li>• The original barn appears not to have been as originally intended and so the parish council cannot support the “Change of Use” application as there is no “Change of</li> </ul> </li> </ul>

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	<p>Use”.</p> <ul style="list-style-type: none"> <li>• If Buckinghamshire Council accepts the “Change of Use” then the parish council will oppose the application to protect the green space between Whitchurch and Oving and between any coalescence between the two villages.</li> <li>• <b>22/00528/APP - 20 Bushmead Road</b> - Single Storey Side Extension and First Floor Extension to Existing Bungalow. Although, the property fell within the parish of Hardwick, the parish council could comment as would have an impact within the village. The planning group would review the application and report back.</li> </ul>
22/52	<p><b>Finance</b></p> <p>a) The list of payments for April was <b>APPROVED</b>, details at end of the minutes. The clerk pointed out that the first street lighting invoice from SSE was vastly understated as it had not included the cost of the units used.</p> <p>b) The combined bank account position at the 31<sup>st</sup> March was <b>NOTED</b>.</p>
22/53	<p><b>Clerks Update</b></p> <ul style="list-style-type: none"> <li>• Sandpath - Buckinghamshire Council had patched repaired the Sandpath but had left a few trip hazards. The clerk was to contact Buckinghamshire Council again.</li> <li>• Mount Pleasant - One streetlight has been repaired and the foliage had been cut back from around street light MP1.</li> </ul>
22/54	<p><b>Date of Next Meeting:</b> Monday 9<sup>th</sup> May 2022 @ 7.30pm. This would follow the Annual Parish Meeting that would start at 7.00pm.</p>

The meeting closed at 8.22 pm.

Chair’s Signature ..... Date.....

## FIXMYSTREET.COM

This is the website that Buckinghamshire Council recommends you use to report problems, which could be blocked road drains, pot holes, broken pavements, signage problems, overgrown foliage etc.

Here is the link [www.fixmystreet.com](http://www.fixmystreet.com) If you do have the need to report anything then please put as much detail as possible and always upload some photographs. Reports with photographs will get resolved quicker than ones without.

## BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
31 <sup>st</sup> March 2022	Treasurers	£12,081.80	
31 <sup>st</sup> March 2022	Playing Field	£9,061.77	
31 <sup>st</sup> March 2022	Business	£40,273.40	
31 <sup>st</sup> March 2022	Investment	£30,000.00	£91,416.97

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## **INCOME AND EXPENDITURE LISTING**

<b>Income</b>	<b>£</b>
National Lottery Community Fund - Platinum Jubilee Grant.	£3,500.00
Salvation Army – Clothes Bank for January.	£2.94
Hiscox - Insurance Pay Out for Damaged MVAS.	£2,575.00
<b>TOTAL INCOME SINCE THE LAST MEETING IN MARCH</b>	<b>£6,077.94</b>

<b>Expenditure</b>		
<b>Invoices to be approved at Parish Council meeting.</b>	<b>Cheque</b>	<b>£</b>
1 <sup>st</sup> Granborough Scout Group <sup>(101)</sup> – Donation. (22/37)	864	£200.00
NPower <sup>(1)</sup> – Street Lighting January.	865	£1,023.42
NPower <sup>(2)</sup> – Street Lighting February.	865	£880.92
Buckland Landscapes <sup>(3)</sup> – Cutting Back Foliage Streetlight MP1.	FP	£120.00
Buckland Landscapes <sup>(4)</sup> – March Verges Grass Cutting.	FP	£497.00
Buckland Landscapes <sup>(5)</sup> – Playing Field Grass Cutting (1)(21/142a).	FP	£480.00
RCOH Ltd <sup>(6)</sup> - Neighbourhood Plan Consultancy.	FP	£1,650.00
Clerk <sup>(7)</sup> - Salary and Expenses for April 2022.	FP	£430.92
Clerk <sup>(8)</sup> - Purchase of Bushnell Radar Gun & Batteries. (22/06)	FP	£204.83
Whitchurch PCC <sup>(9)</sup> – Hall Hire for April PC Meeting.	FP	£20.00
<b>TOTAL OF PAYMENTS FOR APPROVAL</b>		<b>£5,507.09</b>

<b>Direct Debits</b>	<b>£</b>
SSE Swalec (Street Lighting for March £65.75). Note this is vastly understated.	£65.75
<b>TOTAL OF DD PAYMENTS FOR NOTING SINCE THE MARCH MEETING</b>	<b>£65.75</b>

<b>For Information - Reclaimable Vat to date for 2022/23</b>	<b>£775.22</b>
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