

Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 6 June 2022 at 7.00pm.

Present: Cllrs C Lincoln (Chair), S Ford, V James-Priday, M Perry, M Palin, and C Thomas.

Public Attendance: Three members of the public, and Buckinghamshire Council Cllr A Bond.

Clerk: A Skeggs

Absent: None

22/73	<p>Apologies for Absence</p> <p>Apologies were received and accepted from Cllr Alderman.</p> <p>Buckinghamshire Council Cllrs D Blamires, and P Cooper gave their apologies.</p>
	<p>Open Forum for Residents</p> <p>The following points were raised:</p> <ul style="list-style-type: none">• Defibrillator – No update.• Playing Field Car Park – This needed sweeping.• Overgrown Hedge – The hedge outside 19 The Meadows was blocking the footpath. A letter was to be sent to the resident.• Grass Cutting – A couple of areas had been missed in May.• Drains – The drains in Weir Lane, Market Hill and Oving Road were blocked. Blocked drains should be reported on www.fixmystreet.com. <p>Buckinghamshire Council – Cllr Bond reported the following:</p> <ul style="list-style-type: none">• The TfB (Transport for Bucks) contract ends next year. Some transport related schemes may not be progressed until the new contract was in place.• The Aylesbury Vineyard Church was working with several Community Boards to co-ordinate the approach to Ukrainian refugees already in the County.• The proposed cycle paths from Aylesbury to Wing, and Aylesbury to Whitchurch were still dependent on funding.
22/74	<p>Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>Cllr Palin declared an interest in item 22/83 – 5 Castle Lane.</p>
22/75	<p>Approval of Minutes: The minutes of the meeting of the Council held on the 9th May 2022, were approved, and signed as a true record.</p>
22/76	<p>Queen's Platinum Jubilee June 2022</p> <p>Cllr Lincoln read a report from Guy Bond, Chair of WCCA (Whitchurch & Creslow Community Association), on the Jubilee weekend. A vote of heartfelt thanks from the parish council to all involved in the organisation, especially the Lears for providing the venue at Creslow. All the activities that were arranged were well attended and the whole weekend</p>

Whitchurch Parish Council

	was a great success.
22/77	<p>2021/22 Internal Audit Report</p> <p>The clerk reported that the internal audit of the 2021/22 accounts had been completed and that there were no issues raised. The signed auditor reports were NOTED by the meeting.</p>
22/78	<p>Play Area Resurfacing Project</p> <p>The clerk reported that the parish council was still waiting for Buckinghamshire Council to sign off the section 106 funding application. Three of the five signatures had signed. It was AGREED to email the Lead Officer and if no response received to complete a complaint procedure.</p>
22/79	<p>Road Safety / MVAS / Speedwatch</p> <p>a) Cllr Perry updated the meeting on the Speedwatch initiative. One SID (Speed Indicator Sign) had been installed. Due to the solar panels, it was not practical for them to be moved around the village too frequently.</p> <p>b) Cllr Perry was waiting for the sites for the speedwatch locations to be approved by the police.</p> <p>c) The current parking problems in Bushmead Road were considered. Neither the police nor Buckinghamshire Council would take responsibility. It was AGREED to write to the developer and the residents asking them to park on the road and to keep the pavements clear.</p>
22/80	<p>Ash Trees Ashgrove Gardens</p> <p>The clerk had received notification from Fairhive that they were responsible for the fallen ash tree and would be responsible for future maintenance of the remaining trees. There had been no acknowledgement from Fairhive to the formal complaint made against them. It was AGREED to contact board members to make them aware of the lack of communication.</p>
22/81	<p>Neighbourhood Plan</p> <p>Keith Armour gave a short update on the plan. The current major task was to prepare a first draft. Information on green spaces and an active travel network report needed to go to the consultants. Still considering the number of houses that were to be allocated in the plan. There would then be the consultation with stakeholders and meetings with Buckinghamshire Council. A briefing note would be prepared for the parish council.</p>
22/82	<p>Finance</p> <p>a) The list of payments for June was APPROVED, details at the end of the minutes.</p> <p>b) The combined bank account position at the 31st May was NOTED.</p> <p>c) It was NOTED that the insurance premium for 2022/23 had been paid at a cost of £1,088.22, this was year one of a three-year agreement.</p> <p>d) The meeting considered a grant request from the Whitchurch PCC (Parochial Church Council). It was proposed by Cllr Lincoln, seconded by Cllr Perry that a grant of £300</p>

Whitchurch Parish Council

	be awarded. This unanimously AGREED .
22/83	<p>Planning</p> <p>The following applications were considered:</p> <ul style="list-style-type: none"> • 22/01665/APP – 5 Castle Lane – Erection of Close Boarded Fence (Retrospective). The planning working group was happy to recommend No Objections to the application. • 22/01754/APP – 18 The Meadows – Single Storey Side Extension to Form Garage and Conversion of Existing Garage for Habitable Use. The meeting was unable to consider the application as the plans submitted were for a different property.
22/84	<p>Points of Interest</p> <p>Cllr Perry had attended an Online Planning Meeting which was an update on the current staffing shortfalls at Buckinghamshire Council. There was to be a new team leader within Heritage, and they were recruiting a new tree inspector. Enquiries for Neighbourhood Plans were high.</p> <p>Cllr Lincoln had attended an online training course on Chairing meetings. She encouraged other councillors to attend Councillor training courses.</p>
22/83	Date of Next Meeting: The next meeting would be on Monday 11 th July 2022 @ 7.00pm.

The meeting closed at 8.08 pm.

Chair's Signature Date.....

FIXMYSTREET.COM

This is the website that Buckinghamshire Council recommends you use to report problems, which could be blocked road drains, pot holes, broken pavements, signage problems, overgrown foliage etc.

Here is the link www.fixmystreet.com If you do have the need to report anything then please put as much detail as possible and always upload some photographs. Reports with photographs will get resolved quicker than ones without.

BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
30 th May 2022	Treasurers	£25,564.43	
30 th May 2022	Playing Field	£9,061.92	
30 th May 2022	Business	£40,274.10	
30 th May 2022	Investment	£30,000.00	£104,900.45

Whitchurch Parish Council

INCOME AND EXPENDITURE LISTING

Income	£
Salvation Army – Clothes Bank for April.	£15.29
TOTAL INCOME SINCE THE LAST MEETING IN MAY	£15.29

Expenditure	Cheque	£
Invoices to be approved at Parish Council meeting.		
Rhubarb & Ginger Catering Ltd ⁽²¹⁾ – BBQ for Platinum Jubilee. Paid	FPO	£1,975.00
Adam Farr ⁽²³⁾ – Musical Entertainment Platinum Jubilee. Paid	FPO	£500.00
Buckland Landscapes ⁽²⁴⁾ – May Verges Grass Cutting.	FPO	£526.82
Buckland Landscapes ⁽²⁴⁾ – Playing Field Grass Cutting (3)(21/142a).	FPO	£480.00
Clerk ⁽²⁵⁾ - Salary and Expenses for June 2022.	FPO	£430.92
Whitchurch PCC ⁽²⁶⁾ – Hall Hire for June PC Meeting.	FPO	£20.00
RCOH Ltd ⁽²⁷⁾ - Neighbourhood Plan Consultancy.	FPO	£660.00
BALC ⁽²⁸⁾ – Councillor Training M Palin and C Lincoln.	FPO	£80.00
Sign Wizzard ⁽²⁹⁾ – Community Speed Watch Eco Swinger Sign.	FPO	£113.34
Gallagher Insurance ⁽³⁰⁾ – Annual Insurance Premium. Year 1 of 3.	FPO	£1,088.22
Cllr S Ford ⁽³¹⁾ – Flowering Cherry Tree for Past Chairman.	870	£40.50
Community Heartbeat Trust ⁽³²⁾ – Defibrillator Electrodes.	871	£98.40
Whitchurch PCC ⁽³³⁾ – Flower Festival/V'age Sign Platinum Jubilee.	872	£500.00
Cllr C Lincoln ⁽³⁴⁾ – Flowers for Amanda Tofield	873	£41.50
A-M Davies ⁽³⁵⁾ – Internal Auditor	874	£100.00
TOTAL OF PAYMENTS FOR APPROVAL		£6,654.70

For Information - Reclaimable Vat to date for 2022/23	£1,192.54
--	-----------