

Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 10th July 2023 at 7.30pm.

Present: Cllrs C Lincoln (Chair), P Alderman, S Ford, M Palin, M Perry, and C Thomas.

Public Attendance: Four members of the public, and Buckinghamshire Council Cllr A Bond.

Clerk: A Skeggs

Absent: None

23/85	<p>Apologies for Absence</p> <p>Apologies were received and accepted from Cllr V James-Friday. BC Cllr Cooper also gave his apologies.</p>
	<p>Open Forum for Residents</p> <ul style="list-style-type: none">• A resident reported that there were several streetlights out in the High Street.• The issue of the gravel from the driveway of 16 Oving Road seeping on to the pathway was raised again. The clerk to write to the resident again.• The issue of the kerbing on the North Marston Road had been reported on fixmystreet.• The Sandpath was raised again. No news on when the work will be done.• Still trying to trace the owner of the Oving Road allotments.• Cllr Bond reported that the Buckinghamshire Council budget was heading for a £8m deficit by the year end. Work has started to find areas that will reduce the deficit.
23/86	<p>Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>Cllr Palin in item 23/95 and Cllr Ford declared an interest in item 23/96.</p>
23/87	<p>Approval of Minutes:</p> <p>The minutes of the meeting of the Council held on the 12th June 2023, were approved, and signed by the Chair.</p>
23/88	<p>Footpath 47 Diversion</p> <p>Cllr Lincoln asked the meeting to consider whether the Parish Council should request some mitigation if the footpath was diverted. The Buckinghamshire Council Rights of Way officer would be issuing a formal notice for public consultation. It was AGREED that the Parish Council should request from Buckinghamshire Council / applicant:</p> <ul style="list-style-type: none">• The path to be double the width of the existing path to allow comfortable passing.• A wooden post and rail fence.• A commitment that the path will not have a hedge.
23/89	<p>Recreation Ground</p> <p>a) The new waste bin and signage were now in place. A request had been made for a recycling bin, which the meeting thought was a good idea but the process of sorting and</p>

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	<p>disposing of the rubbish needed to be confirmed. The clerk was to go back to the resident.</p> <p>b) Cllr Thomas reported that he had been in contact with Kompan, and they have confirmed that there is no minimum clearance required for either the Supernova or the Multiplay Toddler pieces of equipment. The larger Multiplay piece of equipment had now been fully repaired by Kompan.</p> <p>c) The seeding and landscaping of the mound would take place in the Autumn. The offer of grass seed had been taken up by the contractor.</p>
23/90	<p>Kings Coronation Benches</p> <p>Cllr Palin had circulated an option consisting of metal ends and wooden slats, which was like the option from the Chair. After consideration it was proposed, seconded, and AGREED that three “Lowther” style benches, with the Kings Coronation emblem, be purchased for Church Headland, Oving Road / High Street (Roundabout) and Oving Road (Wildflower area). The Clerk to confirm that installation of the new could be carried out by the company and that they would dispose of the existing benches.</p>
23/91	<p>Defibrillators</p> <p>Cllr James-Friday had not been able to speak to the tenants of The White Swan public house so the Clerk was asked to write directly to Fullers Brewery. Whitchurch Surgery were waiting for the surgery landlord to confirm who was to carry out the installation.</p>
23/92	<p>Financial Regulations</p> <p>The clerk presented the financial regulations that needed to be approved each year. The Regulations had been updated for changes in contract limits and the limits for authorizing expenditure. After consideration it was proposed by Cllr Lincoln, seconded by Cllr Thomas, and unanimously AGREED that the Financial Regulations be adopted.</p>
23/93	<p>Finance</p> <p>a) The list of payments for July were APPROVED, details at the end of the minutes.</p> <p>b) The combined bank account position at the 30th June was NOTED.</p>
23/94	<p>Neighbourhood Plan</p> <p>Keith Armour reported that the Regulation 16 submission had been made on the 2nd July. All the documentation / submission data was now on the Whitchurch PC website and Buckinghamshire Council were now reviewing the document. Keith thanked Cllr Thomas for his work uploading all the information onto the website. The practicalities of those Bushmead Road residents that fell within the parish of Hardwick to vote at the referendum were still being considered. If Buckinghamshire Council came back with any technical questions that required expert advice there was no funding available. Therefore, it was proposed by Cllr Lincoln, seconded by Cllr Perry that the Parish Council approve up to £1,300 (2 days consultancy) in case it was required. This was AGREED.</p>

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23/95	<p>Whitchurch WI Centenary</p> <p>Cllr Palin informed the meeting that the Whitchurch WI would be celebrating its centenary in 2023 and highlighted its contribution to the village over the years. They were planning an event in October but needed funding towards it. After consideration it was proposed by Cllr Lincoln, seconded by Cllr Thomas, to make a grant of £220 ($\frac{1}{3}$ of the shortfall), and to help with form filling as it had been suggested that the Community Board be approached for a grant. This was AGREED.</p>
23/96	<p>Planning</p> <p>The following planning applications were considered by the meeting:</p> <ul style="list-style-type: none"> • 23/01716/APP – 43 Ashgrove Gardens – Two Storey Side Extension. No Objections were raised to this application. • 23/01820/APP – 14 Ashgrove Gardens – Single Storey Side Extension. No Objections were raised to this application.
23/97	<p>Points of Interest</p> <ul style="list-style-type: none"> • No meetings / seminars had been attended.
23/98	<p>Date and Time of Next Meeting: There would no meeting in August and so the date of the next meeting would be Monday 11th September 2023 starting @ 7.30pm.</p>

The meeting closed at 8.45 pm.

Chair's Signature Date.....

Actions List

Minute	Action Required	Action By	Progress
23/06	Contact Wingrave PC re: playing field drainage.	Cllr Perry	
23/20	Investigate Christmas lights in the High Street.	Clerk	In Progress
Forum	Write to resident of 16 Oving Road re gravel.	Clerk	Completed
Forum	Trace owner of Oving Road allotment site.	Clerk	Completed
23/88	Relay mitigation requests to R of W team.	Clerk	Completed
23/89	Contact resident about a recycling bin.	Clerk	Completed
23/90	Order three benches with Kings Coronation emblem.	Clerk	In Progress
23/91	Write to Fullers brewery on the defibrillator.	Clerk	Completed

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BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
30 th June 2023	Current Account	£15,764.11	
30 th June 2023	Playing Field Account	£1,253.47	
30 th June 2023	Deposit Account	£55,947.29	
30 th June 2023	Investment Account	£30,000.00	£102,964.87

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for June.	£36.42
Salvation Army – Clothes Bank for April.	£13.30
TOTAL INCOME SINCE THE LAST MEETING IN JUNE	£49.72

Expenditure	Payment	£
Invoices to be approved at Parish Council meeting.		
Impact Signs Solutions Ltd ⁽²³⁾ – New Gym Area Signage.	FPO	£182.64
Buckland Landscapes ⁽²⁴⁾ – June Verges Grass Cutting.	FPO	£526.82
Whitchurch PCC ⁽²⁵⁾ – Hall Hire for July 2023 PC Meeting.	FPO	£20.00
Clerk ⁽²⁶⁾ - Salary and Expenses for July 2023.	FPO	£458.27
Buckland Landscapes ⁽²⁷⁾ – Concreting Signs and Litter Bin.	FPO	£1,140.00
NALC ⁽²⁸⁾ – Making Rural Housing Affordable Seminar 17/11/21	FPO	£51.71
TOTAL OF PAYMENTS FOR APPROVAL		£2,379.44

Direct Debits	£
SSE Swalec ^(DD2) - Street Lighting for June.	£126.12
TOTAL OF DD PAYMENTS FOR NOTING SINCE THE JUNE MEETING	£126.12

For Information - Reclaimable Vat to date for 2023/24	£1,625.00
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FIXMYSTREET.COM

This is the website that Buckinghamshire Council recommends you use to report problems, which could be blocked road drains, potholes, broken pavements, signage problems, overgrown foliage etc.

Here is the link <https://fixmystreet.buckinghamshire.gov.uk/>

If you do need to report anything, then please put as much detail as possible and always upload some photographs. Reports with photographs will get resolved quicker than ones without.