

Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 11 July 2022 at 7.00pm.

Present: Cllrs C Lincoln (Chair), P Alderman, S Ford, M Perry, M Palin, and C Thomas.

Public Attendance: Three members of the public, and Buckinghamshire Council Cllr A Bond.

Clerk: A Skeggs

Absent: None

22/86	<p>Apologies for Absence</p> <p>Apologies were received and accepted from Cllr V James-Friday. Buckinghamshire Council Cllrs D Blamires, and P Cooper gave their apologies.</p>
	<p>Open Forum for Residents</p> <p>The following points were raised:</p> <ul style="list-style-type: none">• Sandpath Hedge – Required cutting. The PC were already aware.• Speeding – There was persistent speeding by tractors along the Bushmead Road.• A resident had asked whether the parish council could provide goal nets for the goals in the playing field. Cllr Bond said that the parish council should apply to the Community Board Small Grants fund. <p>Buckinghamshire Council – Cllr Bond reported the following:</p> <ul style="list-style-type: none">• The Sandpath path was on TfB (Transport for Bucks) schedule, but it required the hedge to be cut back first.• Parking on Pavements. The Community Board was going to run a publicity campaign to make people aware of the law. The PC would support the case of resident in Ashgrove Gardens requesting her front garden be converted to a driveway.
22/87	<p>Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>No declarations were made.</p>
22/88	<p>Approval of Minutes: The minutes of the meeting of the Council held on the 6th June 2022, were approved, and signed as a true record.</p>
22/89	<p>Play Area Resurfacing Project</p> <p>The clerk reported that Playsource had contacted the parish council asking if they could install the mulch surface around the gym equipment ahead of the play area surfacing as they had a gap in their schedule. So rather than wait until the end of August / early September it was agreed that the Playsource could go ahead. The work was completed on time and Cllr Ford was happy with the finished result.</p> <p>The play area resurfacing had been delayed due to the lead time on the fencing.</p>

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	<p>Playsource was now concerned that more base material was required. It was AGREED to contact Playsource to ask what was now different to their original tender submission.</p>
22/90	<p>Recreation Ground</p> <p>a) The meeting was asked to consider adopting a “Hire of the Recreation Ground” policy for organised activities on the recreation ground and whether a charging policy should be included. After review, it was AGREED that the parish council would not adopt a policy.</p> <p>b) The clerk reported on the situation with the fallen ash tree. Fairhive had received quotes from their sub-contractor to remove the fallen tree and to do work on the two remaining trees. Before work could start, they required the electricity company to come out and make safe the electricity cables that ran along the back of the properties. They offered two solutions, but it was felt it was Fairhive’s decision as they had taken ownership of the trees. Also, it was AGREED to remind Fairhive that the Granborough scout group were still keen to remove the fallen tree, at no cost. It was NOTED that half the tree had already been removed.</p> <p>c) Cllr Perry reported that she was still chasing EWR (East West Rail) for the drainage consultant to look at the playing field.</p> <p>d) The damage to the metal goal net had been reported to the police. It was AGREED to contact Matrix to get it repaired.</p>
22/91	<p>Road Safety / MVAS / Speedwatch</p> <p>Cllr Thomas reported on the data that he had extracted from the SID machine on the Oving Road. It showed that for June there it had recorded 53,206 movements with the average speed being 29 mph with a top speed of 68 mph. The data was easy to extract and there were reports that could be accessed.</p> <p>Two posts were required, one on the High Street and one in Bushmead Road. Cllr Bond suggested contacting Unitary councillor for Mentmore as he had a supply of posts</p>
22/92	<p>Neighbourhood Plan</p> <p>Cllr Lincoln updated the meeting on the latest grant application to fund the Neighbourhood Plan work. Grant applications were based on a maximum consultant day rate of £550. O’Neill Homer, the parish council, consultants had increased their day rate to £650, which meant that there was a shortfall of £1,050. It was proposed and seconded that the parish council go back to O’Neill Homer and suggest a day rate of £600. This was AGREED by four votes in favour with two against.</p>
22/93	<p>Finance</p> <p>a) The list of payments for July was APPROVED, details at the end of the minutes.</p> <p>b) The combined bank account position at the 30th June was NOTED.</p> <p>c) Buckland Landscapes Ltd had submitted a quote of £1,390 (ex-vat) to cut the wildflower area in the recreation ground. After consideration it was AGREED to accept the</p>

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	quotation.
22/94	<p>Streetlights</p> <p>a) It was NOTED that the streetlights in Market Hill and Mount Pleasant had been repaired.</p> <p>b) The meeting then considered a quote of £755.20 (ex-vat) from ENC Ltd to install a new Victorian style post top to the existing column in Green Acres Close. This was AGREED.</p>
22/95	<p>Planning</p> <p>The following applications were considered:</p> <ul style="list-style-type: none"> • 22/01754/APP – 18 The Meadows – Single Storey Side Extension to Form Garage and Conversion of Existing Garage for Habitable Use. The planning working group was happy to recommend No Objections to the application. • 15/01622/APP – 34 Oving Road – Erection of Two Detached Dwellings. The planning working group was happy to recommend No Objections to the application. • 20/03073 – The Old Sandpit, Oving Road – Residential Dwelling. The planning working group continued its Objections to the application as previously reported and further OBJECTS to the installation of new fenestration and roof lights. • 22/02041/APP – Mill Piece, 56 Oving Road - The planning working group was happy to recommend No Objections to the application but wanted clarification as to how close the front corner of the extension was to the boundary fence. • 22/01871/ALB – 15 Market Hill – Replacement of Roof to Main Property and Garage. The planning working group was happy to recommend No Objections to the application.
22/96	<p>Points of Interest</p> <p>There were no points of interest.</p>
22/97	<p>Date and Time of Next Meeting: The hall administrators had contacted the parish council asking would it consider starting its meetings at 7.30pm as they had a regular hirer who would like to use the hall beforehand. After consideration it was AGREED that future meetings would start at 7.30pm.</p> <p>It was AGREED that there would be no August meeting so the next meeting would be on Monday 12th September 2022 starting @ 7.30pm.</p>

The meeting closed at 8.35 pm.

Chair's Signature Date.....

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ACTION LIST

Minute	Action Required	Action By	Progress
Forum	Arrange cutting of Sandpath hedge.	Clerk	Completed
Forum	Purchase goal nets & submit bid to Community Board Small Grants fund.	Clerk	Outstanding
Forum	Send letter to Fairhive supporting installation of driveway.	Clerk	Completed
22/89	Contact Playsource re Phase 1.	Clerk	Completed
22/89	Submit claim to BC for S.106 funds for phase 2.	Clerk	Completed
22/90b	Contact Fairhive regarding ash trees.	Clerk	Completed
22/90d	Contact Matrix re repairs to metal goal.	Clerk	Outstanding
22/91	Contact Buckinghamshire Council councillor for Mentmore for two SID posts.	Clerk	Outstanding
22/92	Contact O'Neill Homer regarding day rates.	Cllr Lincoln	Completed
22/93c	Contact Buckland Landscapes accepting quote.	Clerk	Completed
22/94b	Contact ENC Ltd accepting quote.	Clerk	Completed
22/97	Reply to Whitchurch PCC re meeting times.	Clerk	Completed

BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
30 th June 2022	Current Account	£21,277.43	
30 th June 2022	Playing Field Account	£9,064.99	
30 th June 2022	Deposit Account	£40,274.44	
30 th June 2022	Investment Account	£30,000.00	£100,616.86

INCOME AND EXPENDITURE LISTING

Income	£
Salvation Army – Clothes Bank for May.	£14.90
TOTAL INCOME SINCE THE LAST MEETING IN JUNE	£14.90

Expenditure	Cheque	£
Invoices to be approved at Parish Council meeting.		
Buckland Landscapes ⁽³⁷⁾ – June Verges Grass Cutting.	FPO	£526.82
Buckland Landscapes ⁽³⁷⁾ – Playing Field Grass Cutting (3)(21/142a).	FPO	£480.00
Clerk ⁽³⁸⁾ - Salary and Expenses for July 2022.	FPO	£430.92
Whitchurch PCC ⁽³⁹⁾ – Hall Hire for July PC Meeting.	FPO	£20.00
Sign Wizzard ⁽⁴⁰⁾ – Sign for Playarea.	FPO	£33.78
ENC Ltd ⁽⁴¹⁾ – Street Light Repair Market Hill.	FPO	£186.00
Whitchurch PCC ⁽⁴²⁾ – Grant (22/82c).	875	£300.00
TOTAL OF PAYMENTS FOR APPROVAL		£1,977.52

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For Information - Reclaimable Vat to date for 2022/23	£1,532.93
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FIXMYSTREET.COM

This is the website that Buckinghamshire Council recommends you use to report problems, which could be blocked road drains, pot holes, broken pavements, signage problems, overgrown foliage etc.

Here is the link www.fixmystreet.com If you do have the need to report anything then please put as much detail as possible and always upload some photographs. Reports with photographs will get resolved quicker than ones without.