

Whitchurch Parish Council

Clerk to the Council – Mr Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 13 February 2023 at 7.30pm.

Present: Cllrs C Lincoln (Chair), P Alderman, S Ford, and M Perry.

Public Attendance: Five members of the public, and Buckinghamshire Council Cllrs A Bond, and P Cooper.

Clerk: A Skeggs

Absent: None

23/14	<p>Apologies for Absence</p> <p>Apologies were received and accepted from Cllrs V James-Priddy, M Palin, and Thomas.</p>
	<p>Open Forum for Residents</p> <ul style="list-style-type: none">• Stone House – Letter to be sent regarding clearing stones from the pathway.• 14 Market Hill – Letter to be sent asking owners to clear their tree cuttings from road.• Neighbourhood Watch – Annual meeting on the 20th April 2023.• Minutes – Where were the full set of minutes available – <i>Available on the noticeboards, village website, and from the clerk.</i>• The Neighbourhood Plan Regulation 14 consultation period ends on the 17th February. The next step would be to review the comments and make changes, if applicable. <p>Buckinghamshire Council Report:</p> <ul style="list-style-type: none">• Oving Road Closure – Permit withdrawn closure now scheduled for Easter time.• 34 Oving Road – Buckinghamshire Council enforcement were working with the owners.• Community Resilience – Buckinghamshire Council to work with Community Board.
23/15	<p>Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>No declarations were made.</p>
23/16	<p>Approval of Minutes:</p> <p>The minutes of the meeting of the Council held on the 9th January 2023, were approved, and signed as a true record.</p>
23/17	<p>Recreation Ground</p> <p>a) Play Area - The laying of the new surface had been completed. Unfortunately, the climbing frame was now closed due to vandalism. It was AGREED that Cllr Ford would contact Kompan to arrange an inspection and cleaning of the equipment. They were to be asked for a solution to the metal goalposts. Cllrs were to inspect the grassed areas around the play area and suggest ideas for reinstatement.</p> <p>b) Litter Bin - After consideration it was proposed by Cllr Ford, seconded by Cllr Perry, and unanimously AGREED to purchase a "Froggo Novelty Litter Bin" for £358. It would be</p>

Whitchurch Parish Council

	<p>located next to the path between the play area and the new wooden barrier.</p> <p>c) Ivy - It had been reported that ivy was strangling a tree at the entrance to the playing field and needed to be removed otherwise the tree would die. It was AGREED to contact the owner and request him to take action to remove the ivy.</p> <p>d) S106 – There was an amount of £14,381 allocated to a general leisure activity that needed to be used before the 10th October 2024. It was AGREED to look at providing some accessible play equipment and an outdoor table tennis table.</p>
23/18	<p>Defibrillators</p> <p>a) Locations - The location at the entrance to Ashgrove Gardens was not looking suitable so an alternative location was required, outside wall of the surgery. The White Swan public house had no problem with fixing one to their outside wall.</p> <p>b) Risk Assessment – The clerk circulated a draft Risk Assessment which was required for a funding application. After consideration the Risk Assessment was AGREED.</p>
23/19	<p>Kings Coronation</p> <p>The chair had circulated a list of possible locations based upon the vistas identified in the Neighbourhood Plan for benches to commemorate the Kings Coronation. Most were on private land so would need the agreement of the landowner. She asked whether councillors supported the idea, which they did. Landowners to be contacted about the idea.</p>
23/20	<p>Christmas Lights</p> <p>It had been suggested that there should be Christmas lights along the High Street, like those in Winslow. After consideration it was AGREED that the clerk would investigate how this would be achieved and the cost.</p>
23/21	<p>Website</p> <p>In the absence of Cllr Thomas this item was deferred until the next meeting.</p>
23/22	<p>Village Eco Group (VEG)</p> <p>a) It was reported that the Eco Shop had been a great success and would return to coincide with the coffee van on Wednesdays.</p> <p>b) It was reported that there was little interest from village residents to join the group.</p>
23/23	<p>Street Lights</p> <p>A recent repair to a light in Mount Pleasant had highlighted the condition of the bulbs and fittings of the village lights. Lights could be converted to LEDs but if the heritage style fitting was still required the cost would be considerably more than the current LED style. The clerk was to get an indication of the costs involved.</p>
23/22	<p>Finance</p> <p>a) The list of payments for February were APPROVED, details at the end of the minutes.</p> <p>b) The combined bank account position at the 31st January was NOTED.</p>

Whitchurch Parish Council

23/23	<p>Proposed Diversion of Footpath No.47</p> <p>A formal application for diverting footpath no.47 had been made to Buckinghamshire Council. The proposal had been discussed at previous parish council meetings along with a site visit. There was no change to the views of the parish council which was to object to the application.</p>
23/24	<p>Planning</p> <p>The following planning applications were considered by the meeting:</p> <ul style="list-style-type: none"> • 23/00145/APP – Land Adjacent to Bushmead Road – Erection of New Dwelling. This was a new application that showed changes to the original application. It was AGREED that the parish council would offer NO OBJECTIONS to the application. • 23/00305/APP – 2 Firs Close – Demolition of Conservatory and Erection of a Single Storey Rear Extension. It was AGREED that the parish council would defer a decision until after a site visit. • 23/00392/CPE – Boarding Cattery 3 North Marston Lane – Certificate of Lawfulness for Use as a Boarding Cattery. It was AGREED that the parish council would offer NO OBJECTIONS to the certificate of lawfulness.
23/25	<p>Points of Interest</p> <p>There had been no meetings / seminars since the last meeting.</p>
23/26	<p>Date and Time of Next Meeting: The date of the next meeting would be on Monday 13th March 2023 starting @ 7.30pm.</p>

The meeting closed at 8.55 pm.

Chair's Signature Date.....

BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
31 st January 2023	Current Account	£4,808.26	
31 st January 2023	Playing Field Account	£4,144.39	
31 st January 2023	Deposit Account	£14,310.29	
31 st January 2023	Investment Account	£30,000.00	£53,262.94

Whitchurch Parish Council

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Investment Interest.	£75.21
Salvation Army – Clothes Bank for December.	£20.36
TOTAL INCOME SINCE THE LAST MEETING IN JANUARY	£95.57

Expenditure	Payment	£
Invoices to be approved at Parish Council meeting.		
Playsource (82) – 25% Advance for Playarea Surfacing (23/06a).	FPO	£14,489.40
Buckland Landscapes (83) – January Verges Grass Cutting.	FPO	£526.82
Playsource (82) – Balance (< 5%) for Playarea Surfacing (23/06a).	FPO	£11,591.40
Whitchurch PCC (84) – Hall Hire for February 2023 PC Meeting.	FPO	£20.00
Clerk (85) - Salary and Expenses for February 2023.	FPO	£456.92
ENC Ltd (86) – Repairs to Mount Pleasant Street Light MP1.	FPO	£186.00
ENC Ltd (87) – Tree Cutting Works Around Street Light MP1.	FPO	£372.00
TOTAL OF PAYMENTS FOR APPROVAL		£27,642.54

Direct Debits	£
SSE Swalec (DD5) - Street Lighting for January.	£122.20
TOTAL OF DD PAYMENTS FOR NOTING SINCE THE DECEMBER MEETING	£122.20

For Information - Reclaimable Vat to date for 2022/23	£5,525.82
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Actions List

Minute	Action Required	Action By	Progress
23/06	Contact Wingrave PC re: playing field drainage.	Cllr Perry	
23/08	Consider ideas for Kings Coronation.	All Cllrs	
23/17a	Contact Kompan to carry out an inspection.	Cllr Ford	In Progress
23/17b	Order “Froggo Litter Bin”.	Clerk	
23/17c	Contact owner of land next to playing field.	Clerk	
23/19	Contact landowners regarding bench project.	?	
23/20	Investigate Christmas lights in the High Street.	Clerk	In Progress
23/23	Obtain costings for different light fittings.	Clerk	In Progress
Forum	Write to Stone House and 14 Market Hill.	Clerk	Completed

FIXMYSTREET.COM

This is the website that Buckinghamshire Council recommends you use to report problems, which could be blocked road drains, potholes, broken pavements, signage problems, overgrown foliage etc.

Here is the link www.fixmystreet.com If you do need to report anything then please put as much detail as possible and always upload some photographs. Reports with photographs will get resolved quicker than ones without.