

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall On Monday 9th June 2025 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, L Davies, S Ford, R Shuffill, and A White.

Public Attendance: 19 members of the public. No Buckinghamshire Council Cllr was present.

Clerk: A Skeggs

Absent: None

25/59	Apologies for Absence There were no apologies.
	Open Forum for Residents <ul style="list-style-type: none">• Footpaths – Two replacement gates had been installed behind Bolbec House of WHI/21/2. A third gate was due to be installed. Also, a resident asked for an update on WHI/11/1, WHI/26/1 and WHI/33/1. The Clerk would contact Buckinghamshire Council Rights of Way team.• Planning Application 25/01533 – 9 Market Hill. Several residents raised their concerns over the change of use application from dwelling to residential care home. The concerns were:<ul style="list-style-type: none">• Parking Issues – There were no / insufficient spaces for the workers. The onsite garage was inaccessible. Potential to block access for emergency vehicles.• Was the building fit for purpose. There was no garden.• There were concerns over the ownership of the building.• There was a duty of care over the residents and the safety of children.• There were no activities for the care home occupants to make use of.
25/60	Planning - The following application was considered: <ul style="list-style-type: none">• 25/01533/APP – 9 Market Hill – <i>Change of Use from C3 (dwelling) to C2 (residential care home)</i>. After listening to the residents' concerns the Council AGREED that they would OBJECT to the application and that, if possible, ask the local member to 'call in' the application.
25/61	Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no new declarations.
25/62	Approval of Minutes: The minutes of the meeting of the Council held on 12 th May 2025, were approved, and signed by the Chair.
25/63	Election of Vice-Chair Following a proposal from Cllr Bond, seconded by Cllr Ford, Cllr R Shuffill was unanimously elected Vice-Chair for the forthcoming year.

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25/64	<p>Streetlights</p> <p>The Clerk reported that following a request to clear the ivy from a column on the High Street, it was found that the column needed replacing. This meant that there were now three columns in the village that needed replacing. Before a decision was made it was AGREED to obtain a second quote and, also, to investigate the possibility of having solar powered lights.</p>
25/65	<p>Weight Restriction on the Oving Road</p> <p>The Buckinghamshire Council councillor was not present to give an update on the progress to date on introducing a weight restriction.</p>
25/66	<p>Working Groups</p> <p>The membership of the following groups was CONFIRMED:</p> <ul style="list-style-type: none"> a) Neighbourhood Plan – K Armour, H Armour, J Halliday, M Perry, C Lincoln and J Foster. b) Recreation Ground – Cllrs Bond and Ford plus R Moore and a representative from Buckland Landscapes.
25/67	<p>Finance</p> <ul style="list-style-type: none"> a) The list of payments for June were APPROVED, details at the end of the minutes. b) The combined bank account position at the 31 May was NOTED. c) It was NOTED that the Rights of Way grant budget had been increased by £50 to £550 to accommodate the latest gate installation on footpath WHI/21/2.
25/68	<p>Points of Interest</p> <ul style="list-style-type: none"> • BALC Place Shaping Conference – Cllr Davies reported that she would be attending the conference on June 16th.
25/69	<p>Date of Next Meeting: The next meeting would be on Monday 14th July 2025. Starting at 7.30pm.</p>

The meeting closed at 8.10pm.

Chair's Signature Date.....

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Actions List

Minute	Action Required	Action By	Progress
25/14	Arrange Newman Close site visit.	Cllr Bond	In Progress
25/64	Arrange second quote for new street columns.	Clerk	Completed

BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
31 May 2025	Current Account	£6,624.58	
31 May 2025	Deposit Account	£71,791.77	
31 May 2025	Investment Account	£30,403.89	£108,820.24

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for May.	£38.87
Buckinghamshire Council – Devolved Services for 2025/26.	£3,384.09
TOTAL INCOME SINCE THE LAST MEETING IN MAY	£3,422.96

Expenditure		
Invoices to be approved at Parish Council meeting.	Payment	£
Playsafety Ltd ⁽¹¹⁾ – Annual Play & Gym Equipment Inspection.	FPO	£201.60
Buckland Landscapes ⁽¹²⁾ – Clearing Ivy from Street Light Column.	FPO	£708.00
Buckland Landscapes ⁽¹³⁾ – May Verges/Recreation Ground.	FPO	£889.15
Whitchurch PCC ⁽¹⁴⁾ – Hall Hire for June 2025 PC Meeting.	FPO	£25.00
Clerk ⁽¹⁵⁾ - Salary and Expenses for June 2025.	FPO	£545.22
TOTAL OF PAYMENTS FOR APPROVAL		£2,326.63
Direct Debits		
Lloyds Bank – April Account Maintenance Charge.	DD05	£4.25
SSE Energy – Billing Adjustment Covering Multiple Months.	DD06	£93.37
Lloyds Bank – May Account Maintenance Charge.	DD07	£4.67
TOTAL OF DD PAYMENTS FOR NOTING SINCE THE MAY MEETING		£102.29
For Information - Reclaimable Vat from 1 April for 2025/26		£615.80