



Date: June 3rd 2021

Present: CL, MP, JF, CH, KA, HA, DC (zoom)

Apologies; JH

1. Minutes of 13.5.21 approved.
Action CL to complete approach to John Watts
2. Housing Needs survey is a formal process and can be found at <https://neighbourhoodplanning.org/toolkits-and-guidance/undertake-housing-needs-assessment-hna/> **KA to review but could be delegated as a task to other volunteers**
3. Traffic survey – it was acknowledged that all aspects of traffic were a sensitive issue within the village and whilst the increased traffic generated from any development agreed as part of the NP process would be a very small percentage change on either the 413 or the Oving Road we needed to be mindful of this sensitivity and as part of our stage 2 evidence collection we should ask questions from householders about car journeys and direction of travel **HA to include in survey**
4. Business Engagement whilst it was acknowledged that the NP for Whitchurch is focused on housing all were agreed that a small number of appropriately sized light industrial units could be accommodated in the NP. In addition, there was a need to engage with businesses based in the village to ensure their views were included in the CP. This was agreed could also be a discrete exercise that could be delegated to residents outside the group who had offered their help. **KA to follow up.**
5. Working at Home it was agreed that it would be useful, particularly in the light of possible community developments to have an evidence base on both residents working from home and those running businesses from home **HA to include in survey.**

HA to have a draft survey to circulate ahead of next meeting

6. **CL to circulate to KA list of additional volunteers**

7. Informal Consultation

Some confusion following O'Neil Homer's email regarding the requirement to know number, layout and types of houses possible on each site. **KA to follow up and clarify.**

St Johns Hall booked for 22.7.21 5pm -10pm and 25.7.21 12pm -7pm

Date and details to be in WN July edition, posted in Facebook groups, village noticeboards and flyers produced and distributed. WoM will be very important in engaging the community with these sessions. HA to produce and circulate.

We will be presenting all the possible options without comment, CL to check that landowners are aware that there offers will be made public at this stage.

8. Review of green environment group.
Maps largely complete,

9. Thoughts post walk about – deferred to later date.

10. SEA Technical Support Funding

This funding will be drawn down but held on behalf of the NP to cover technical input.

11. Balance of grant application

CL to complete this step, grant received already 6.7k, 9.9k to be applied for now leaving a balance of 1.4k to be applied for before 31.2.22.

12. Date of next meeting 3pm 26.6.21 at St John's Hall

13. AOB CP update the following community groups have been contacted

WCCA, WI, PCC, Whitchurch Combined School, White Swan, Methodist Church, Guides
Responses have been requested by early July. HA to attend WCCA meeting 8.6.21