

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 10th November 2025 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, L Davies, S Ford, S Jefferies, R Shuffill, and A White.

Public Attendance: 13 members of the public and Buckinghamshire Council Cllr Gomm.

Clerk: A Skeggs

Absent: None

25/102	Apologies for Absence There were no apologies.
	Open Forum for Residents <ul style="list-style-type: none">Residents raised the issue of planning application 25/3701/FA behind 18 Little London. How this fitted in with the Neighbourhood Plan was explained. It was AGREED that the Parish Council would ask for an extension to the consultation period.Rights of Way – Still no news on the application to add three R of W to the definitive map. Cllr Gomm to contact the Rights of Way team.Market Hill – A resident raised the issue of the erosion of the embankments and asked that a remedy being looked at to repair them.Planning Application 25/01533 – No decision yet from Buckinghamshire Council.Buckinghamshire Council Cllr Gomm reported that the traffic island on the High Street had been repaired, that White Horse and Church Lanes were due to be resurfaced, there was a Community Board meeting at Stone on the 27 November, and that the HGV weight restriction on the Oving Road was continuing.Cllr Gomm introduced the idea of planters on the pavements which had been suggested reduced traffic speed. Cllr Ford requested more information on location and maintenance before a decision be made.
25/103	Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no new declarations of interest.
25/104	Approval of Minutes: The minutes of the meeting of the Council held on 13 th October 2025, were approved, and signed by the Chair.
25/105	Streetlights The Clerk reported that since the last meeting the cost of installing a solar powered streetlight had increased from £3,917 to £4,812 plus the charge for disconnection would be £1,958. It was AGREED not to continue with the solar powered option but to get the column reinspected. This work and the repair of the two streetlights in the High Street had now been added to the work schedule of a local contractor.

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25/106	<p>Grass Cutting Contract</p> <p>a) The Clerk had circulated details of the current specification for review and amendment. After consideration it was AGREED to hold a special meeting to review the specification. Cllr White volunteered to review the current contract documentation.</p> <p>b) It was AGREED to defer determining the criteria of evaluating the contracts as it would be decided at the above meeting.</p>
25/107	<p>Projects</p> <p>The Clerk introduced two projects that had been started by the previous Parish Council and needed to be considered:</p> <p>a) EV Charging Points – After consideration it was AGREED that the Clerk contact the previous Councillor who had started the project to review the information.</p> <p>b) Bushmead Road Footpath – It had been identified as part of the Neighbourhood Plan and seen as an aid to local business. After consideration two residents volunteered to undertake a consultation exercise to determine likely demand, the cost and maintenance responsibility.</p>
25/108	<p>Finance</p> <p>The list of payments for November was APPROVED, details at the end of the minutes. The Clerk pointed out that the cost of the streetlight electricity had increased due to a change in the billing mechanism and the fact that the streetlights were the old sodium bulbs and not LEDs. After consideration it was AGREED to obtain quotes to convert all the streetlights to LEDs.</p>
25/109	<p>Planning – There were no applications for consideration.</p>
25/110	<p>Date of Next Meeting: The next meeting would be on Monday 8th December 2025.</p>

The meeting closed at 8.23pm.

Chair's Signature Date.....

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Actions List

Minute	Action Required	Action By	Progress
25/85	Write to residents of Ashgrove Gardens.	Clerk	To Be Done
25/106	Arrange meeting for grass cutting contract review.	Clerk	Completed
25/107	Contact resident re EV Charging project.	Clerk	Completed

BANK POSITION

Bank Balance At	Account	Bank Balance	Total
31 October 2025	Current Account	£11,997.00	
31 October 2025	Deposit Account	£72,428.60	
31 October 2025	Investment Account	£30,403.89	£114,829.49

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for October.	£30.77
TOTAL INCOME SINCE THE LAST MEETING IN OCTOBER	£30.77

Expenditure		
Invoices to be approved at Parish Council meeting.	Payment	£
SSE ⁽⁴³⁾ – Street Lighting for Period 03/10/23 to 02/03/24.	DD	£16.42
SSE ⁽⁴⁴⁾ – Street Lighting for Period 03/03/24 to 31/07/25.	DD	£56.26
SSE ⁽⁴⁵⁾ – Street Lighting for Period 01/08/25 to 31/08/25.	DD	£566.05
SSE ⁽⁴⁶⁾ – Street Lighting for Period 01/09/25 to 31/09/25.	DD	£666.34
Intelogy Systems ⁽⁴⁷⁾ – Email Addresses for May to October.	DD	£239.04
Buckland Landscapes ⁽⁴⁸⁾ – October Verges/Recreation Ground.	FPO	£889.15
Whitchurch PCC ⁽⁴⁹⁾ – Hall Hire for November 2025 PC Meeting.	FPO	£25.00
Clerk ⁽⁵⁰⁾ - Salary and Expenses for November 2025.	FPO	£560.82
Clerk ⁽⁵⁰⁾ – Purchase of Two Poppy Wreaths.	FPO	£49.98
BALC ⁽⁵¹⁾ – Procurement Skills for Clerks Course.	FPO	£90.00
Lloyds Bank ⁽⁵²⁾ – October Account Maintenance Charge.	DD	£4.25
TOTAL OF PAYMENTS FOR APPROVAL		£3,163.31
For Information - Reclaimable Vat from 1 April for 2025/26		£2,344.29