

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 13th October 2025 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, L Davies, S Ford, R Shuffill, and A White.

Public Attendance: 7 members of the public. Buckinghamshire Council Cllr Gomm gave his apologies.

Clerk: A Skeggs

Absent: None

25/91	Apologies for Absence There were no apologies.
	Open Forum for Residents - Residents raised the issue of the speed / amount of traffic down the Oving Road. - Planning Application 25/01533 – No decision yet from Buckinghamshire Council. - High Street lights HS4 and HS8 were reported as not working.
25/92	Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Ford declared an interest in item 25/95 and Cllr White declared an interest in item 95/100.
25/93	Approval of Minutes: The minutes of the meeting of the Council held on 8 th September 2025, were approved, and signed by the Chair.
25/94	Streetlights a) The meeting received an update from Cllr White regarding the part payment of the ENC invoice where it was reported that 50% of the invoice had been paid, which the meeting felt was fair. The Clerk raised concerns on whether ENC Ltd would continue to work with the Council. b) The Clerk gave an update on the Green Acre Close light replacement. He was still waiting for UKPN to provide a quote to disconnect the service.
25/95	Grant Request The Clerk had received a grant request from the Monday Club for a contribution towards some new tables for the church hall. Cllr Ford explained the background to the request and then left the meeting. After consideration it was proposed by Cllr Bond, seconded by Cllr White, that a grant of £500 be given. This was unanimously AGREED .
25/96	Financial Position on 30th September The Clerk circulated the financial position as at the 30 th September, which showed a forecast deficit of £7,200 year-end position. The position was NOTED .

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25/97	Co-option A resident had expressed an interest in joining the Parish Council. After consideration it was proposed by Cllr Bond and seconded by Cllr Ford that Stacey Jefferies be co-opted on to the Parish Council. Stacey Jefferies signed the Acceptance of Office after the meeting had closed.
25/98	Meeting Dates for 2026 The Clerk circulated the dates for the Council meetings for 2026, which would continue to be on the second Monday of the month.
25/99	Finance The list of payments for October was APPROVED, details at the end of the minutes. The cost of the grass cutting was questioned. After consideration it was AGREED that the grass cutting contract would be put out to tender for 2026/27.
25/100	Planning – There following applications were considered. • 25/02217/APP – Boarding Cattery, 3 North Marston Lane – Demolition of Unused Buildings and Erection of Single Dwelling and Garage. The Parish Council AGREED that they had No Objections to the application. • PL/25/2935/FA – 51b High Street – First Floor Extension to Existing Bungalow. Demolition of Existing Garage and Conversion of Rear Lower Ground Floor. Erection of Side/Rear, Rear and Front Ground Floor Extension. Cllr White explained the details of the application and then left the meeting. The Parish Council then AGREED that they had No Objections to the application.
25/101	Date of Next Meeting: The next meeting would be on Monday 10th November 2025.

The meeting closed at 8.20pm.

Chair's Signature Date.....

Actions List

Minute	Action Required	Action By	Progress
25/74	Clerk to contact UKPN for disconnection quote.	Clerk	In Progress
25/85	Write to residents of Ashgrove Gardens.	Clerk	To Be Done
25/88c	Apply for debit card.	Clerk	In Progress

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BANK POSITION

Bank Balance At	Account	Bank Balance	Total
30 September 2025	Current Account	£23,228.50	
30 September 2025	Deposit Account	£62,397.83	
30 September 2025	Investment Account	£30,403.89	£116,030.22

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for September.	£37.28
Buckinghamshire Council – Second Instalment of Precept.	£18,117.50
Hiscox – Insurance Payout for Oving Road Bus Shelter.	£5,360.00
TOTAL INCOME SINCE THE LAST MEETING IN SEPTEMBER	£23,514.78

Expenditure		
Invoices to be approved at Parish Council meeting.	Payment	£
Clerk ⁽³³⁾ - Salary and Expenses for September 2025.	FPO	£554.07
ENC Ltd ⁽³⁴⁾ – 50% of Cost of High Street Column.	FPO	£2,159.20
ICO ⁽³⁵⁾ - Annual Data Protection Licence.	FPO	£47.00
SSE ⁽³⁶⁾ – Street Lighting for July.	DD	£96.11
SSE ⁽³⁷⁾ – Street Lighting for August.	DD	£99.31
Buckland Landscapes ⁽³⁸⁾ – September Verges/Recreation Grd.	FPO	£889.15
Whitchurch PCC ⁽³⁹⁾ – Hall Hire for September 2025 PC Meeting.	FPO	£25.00
Clerk ⁽⁴⁰⁾ - Salary and Expenses for October 2025.	FPO	£551.97
Alotek Shelters ⁽⁴¹⁾ – Deposit for Shelter and Concrete Base.	FPO	£3,366.00
Lloyds Bank ⁽⁴²⁾ – September Account Maintenance Charge.	DD	£4.25
TOTAL OF PAYMENTS FOR APPROVAL		£7,792.06
For Information - Reclaimable Vat from 1 April for 2025/26		£2,344.29