

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 8th December 2025 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, S Ford, S Jefferies, R Shuffill, and A White.

Public Attendance: 9 members of the public. Buckinghamshire Council Cllr Gomm gave his apologies.

Clerk: A Skeggs

Absent: None

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| 25/111 | <p>Apologies for Absence</p> <p>Apologies were received and accepted from Cllr Davies.</p> |
| | <p>Open Forum for Residents</p> <ul style="list-style-type: none"> Residents raised the issue of planning application 25/3701/FA behind 18 Little London. Several Councillors had visited the site. It was explained how the application did not meet the requirements of the Whitchurch Neighbourhood Plan. Site access and car parking problems were also raised. Planning Application 25/01533 – No decision yet from Buckinghamshire Council. |
| 25/112 | <p>Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>There were no new declarations of interest.</p> |
| 25/113 | <p>Approval of Minutes: The minutes of the meeting of the Council held on 10th November 2025, were approved, and signed by the Chair.</p> |
| 25/114 | <p>Planning</p> <ul style="list-style-type: none"> 25/3701/FA – 18 Little London – Erection of Dwelling – After listening to the residents' concerns the Council unanimously AGREED that they would OBJECT to the application siting the failure to comply with Whitchurch Neighbourhood Plan. 25/5579/KA – 58A High Street – Felling of Five Leylandi Cypress Trees – The Council had No Objections to the application. 25/5530/KA – 11 Market Hill – Work to Trees - The Council had No Objections to the application. |
| 25/115 | <p>Streetlights</p> <p>The Clerk reported that the three lights in the High Street had now been repaired, although the columns had not been inspected. The streetlight in Green Acres Close had been inspected by a second contractor, who reported that it would need replacing. They had submitted a quote of £4,906 but the Council would have to arrange UKPN to disconnect the supply. There would be a 12-week lead time. A previous quote of £3,432 included the disconnection of supply. After consideration it was AGREED to approach the original contractor to install a new column.</p> |

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| 25/116 | Grass Cutting Contract a) It was AGREED to defer consideration of the specification until the January meeting. b) It was AGREED that the criteria of evaluating the contracts would not just be on price alone. |
| 25/117 | EV Charging in Playing Field Car Park The Clerk reported that the original network contractor had re-assessed the project and had decided that the project was no longer viable and so had withdrawn. There was currently no contractor interested in installing EV charging points in the car park. |
| 25/118 | 2026/27 Draft Budget a) The Clerk introduced the draft budget for consideration. After discussion the following amendments were made: <ul style="list-style-type: none"> • Streetlight Maintenance – Reduced from £11,000 to £6,000. • Village Appearance – Reduced from £1,000 to £500 and transferred to General Village Upkeep. • General Village Upkeep – Increased from £2,800 to £3,300. This would mean an expenditure budget of £41,020 leaving a small deficit of £405. b) It was proposed by Cllr Bond that the precept for 2026/27 be kept at £36,230. This was unanimously AGREED . |
| 25/119 | Finance The list of payments for December was APPROVED , details at the end of the minutes. |
| 25/120 | Date of Next Meeting: The next meeting would be on Monday 12 th January 2026. |

The meeting closed at 8.20pm.

Chair's Signature Date.....

Merry Christmas and Happy New Year

Whitchurch Parish Council

Actions List

| Minute | Action Required | Action By | Progress |
|--------|---|-----------|------------|
| 25/85 | Write to residents of Ashgrove Gardens. | Clerk | To Be Done |

BANK POSITION

| Bank Balance At | Account | Bank Balance | Total |
|------------------|--------------------|--------------|-------------|
| 30 November 2025 | Current Account | £5,835.09 | |
| 30 November 2025 | Deposit Account | £72,464.89 | |
| 30 November 2025 | Investment Account | £30,403.89 | £108,703.87 |

INCOME AND EXPENDITURE LISTING

| Income | £ |
|--|---------------|
| Lloyds Bank – Interest for November. | £36.29 |
| TOTAL INCOME SINCE THE LAST MEETING IN NOVEMBER | £36.29 |

| Expenditure | | |
|--|---------|------------------|
| Invoices to be approved at Parish Council meeting. | Payment | £ |
| Alotek Shelters ⁽⁵³⁾ – Balance for Shelter and Concrete Base. | FPO | £3,366.00 |
| The Community Heartbeat ⁽⁵⁴⁾ – AED Battery. | FPO | £360.00 |
| SSE ⁽⁵⁵⁾ – Street Lighting for Period 01/10/25 to 31/10/25. | DD | £816.71 |
| Intology Systems ⁽⁵⁶⁾ – Email Addresses for November. | DD | £46.37 |
| Buckland Landscapes ⁽⁵⁷⁾ – November Verges/Recreation Ground. | FPO | £889.15 |
| Whitchurch PCC ⁽⁵⁸⁾ – Hall Hire for Grass Cutting Meeting. | FPO | £25.00 |
| Whitchurch PCC ⁽⁵⁹⁾ – Hall Hire for December 2025 PC Meeting. | FPO | £25.00 |
| Clerk ⁽⁶⁰⁾ - Salary and Expenses for December 2025. | FPO | £567.57 |
| Lloyds Bank ⁽⁶¹⁾ – October Account Maintenance Charge. | DD | £4.25 |
| TOTAL OF PAYMENTS FOR APPROVAL | | £6,100.05 |
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| For Information - Reclaimable Vat from 1 April for 2025/26 | | £3,506.03 |