

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 7th September 2026 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, S Ford, S Jefferies, R Shuffill, and A White.

Public Attendance: 9 members of the public, and Buckinghamshire Council Cllr Gomm.

Clerk: A Skeggs

Absent: None

Before the meeting started Cllr Jefferies asked for a minute's silence to remember Becca, landlady of the White Swan, who passed away recently.

26/72	Apologies for Absence Apologies were received and accepted from Cllr Davies.
	Open Forum for Residents • A resident asked whether the footpath linking footpaths 26 and 33 was open. • There was still no decision on the FP47 diversion. • A resident asked on the progress of the new grit bin for The Meadows. <i>The Clerk was waiting for Bucks Council to respond.</i> Buckinghamshire Council Councillor Update • The draft Local Plan consultation period was being kept open for three specific areas. Two roads in Whitchurch were still due for resurfacing. There would be a community board meeting on the 10th September. The installation of a bench at the entrance to Ashgrove Gardens would require a S.171 license.
26/73	Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no new declarations of interest.
26/74	Approval of Minutes: The minutes of the meeting of the Council held on 13 th July 2026, were approved, and signed by the Chair.
26/75	Rights of Way a) It was NOTED that the Buckinghamshire Council Rights of Way team supported the modification to the Definitive Map for the claimed footpath between footpaths 26 and 33. A consultation would now take place. b) It was NOTED that the Buckinghamshire Council Rights of Way team supported the modification to the Definitive Map for the inclusion of the footpath off Hawleys Lane. A consultation would now take place. c) It was NOTED that the Buckinghamshire Council Rights of Way team rejected the modification to the Definitive Map for the inclusion of the stile off Glebe Field.

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26/76	Playing Field a) The Clerk reported a request had been received from a charity football team to use the playing field. After consideration it was AGREED that Cllr Ford would contact the club to get more details. b) It was NOTED that the waste bin in the playing field would be emptied by Buckinghamshire Council each week. c) It was NOTED that the dog waste bins are emptied weekly on a Wednesday.
26/77	Grounds Maintenance a) A quote to cut the Sandpath hedge was considered but as only one quote had been circulated it was AGREED to defer the decision until the October meeting. b) It was NOTED that the foliage on the verge outside Whitchurch House had been cut back to wall as AGREED at the last meeting. The cost being £490.00.
26/78	Best Kept Village Competition a) It was NOTED that the village had won the Morris Cup, for the first time, with a score of 197/200. The presentation of the trophy would take place on Saturday 19th September in the Church Hall. b) The Clerk informed the meeting that a metal Winner's sign could be purchased at a cost of £1,400. After consideration it was felt that this was too expensive and that a cheaper alternative be sought.
26/79	2025/26 External Auditor Report a) The external audit report for 2025/26 was considered and it was NOTED that nothing had been drawn to the Councillors attention. It was unanimously AGREED to accept the external auditor report. b) It was NOTED that the "Notice of the Conclusion of the Audit" had been issued. The Notice was now required to be displayed on the website and noticeboards.
26/80	Planning There following planning applications were considered: PL/26/06362/PIP – Land to the South of Oving Road – <i>Application for Permission in Principle for Erection of a Minimum of Three and a Maximum of Five Self/Custom-Build Dwellings</i>. There was no formal application at present, but the site was outside the settlement boundary, drainage was an issue and there would be an increase in traffic on to the Oving Road.
26/81	Finance a) The list of payments for August and September was APPROVED, details at the end of the minutes. b) The bank position as at the 31 August was NOTED. c) It was NOTED that NALC had agreed a 3.3% pay award for council staff for 2026/27,

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	effective from the 1 April 2026. It was AGREED to apply the pay award to the Clerk's salary.
26/82	Date of Next Meeting: The next meeting would be on the 12 October.

The meeting closed at 8.35 pm.

Chair's Signature Date.....

BANK POSITION

Bank Balance At	Account	Bank Balance	Total
1 September 2026	Current Account	£2,732.58	
1 September 2026	Deposit Account	£56,047.71	
1 September 2026	Investment Account	£30,403.89	£89,184.18

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for Interest for July and August.	£47.71
TOTAL INCOME SINCE THE LAST MEETING IN JULY	£47.71

Expenditure		
Invoices to be approved at Parish Council meeting.	Payment	£
Hewlett Packard ⁽³⁵⁾ – Ink Cartridge.	FP	£51.49
P Ward ⁽³⁶⁾ – Watering and Dead Heading Planters.	FP	£180.00
SSE ⁽³⁷⁾ – Street Lighting for June.	DD	£450.60
Intelogy Systems ⁽³⁸⁾ – Email Addresses for July.	DD	£46.37
Buckland Landscapes ⁽³⁹⁾ – July Verges/Recreation Ground.	FP	£889.15
Clerk ⁽⁴⁰⁾ - Salary and Expenses for August 2026.	FP	£547.32
ENC Ltd ⁽⁴¹⁾ – Replacement Column in Ashgrove Gardens.	FP	£3,280.80
Lloyds Bank ⁽⁴²⁾ – July Account Maintenance Charge.	DD	£4.25
SSE ⁽⁴³⁾ – Street Lighting for July.	DD	£492.61
Intelogy Systems ⁽⁴⁴⁾ – Email Addresses for August.	DD	£46.37
P Ward ⁽⁴⁵⁾ – Watering and Dead Heading Planters.	FP	£234.00
PKF Littlejohn ⁽⁴⁶⁾ – 2025/26 Audit of Governance Statements.	FP	£378.00
Whitchurch PCC ⁽⁴⁷⁾ – Hall Hire for September 2026 PC Meeting.	FP	£25.00
Buckland Landscapes ⁽⁴⁸⁾ – August Verges/Recreation Ground.	FP	£889.15
Clerk ⁽⁴⁹⁾ - Salary and Expenses for September 2026.	FP	£663.66
Lloyds Bank ⁽⁵⁰⁾ – August Account Maintenance Charge.	DD	£4.25
TOTAL OF PAYMENTS FOR APPROVAL		£8,183.02
For Information - Reclaimable Vat from 1 April for 2026/27		£3,113.98