

# Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 13<sup>th</sup> April 2026 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, S Ford, S Jefferies, R Shuffill, and A White.

Public Attendance: 3 members of the public. No Buckinghamshire Council Cllr was present.

Clerk: A Skeggs

Absent: None

26/33	<p><b>Apologies for Absence</b></p> <p>Apologies were received and accepted from Cllr Davies.</p>
	<p><b>Open Forum for Residents</b></p> <ul style="list-style-type: none"><li>• A resident reported that the Whitchurch Village website, Whitchurch.org, set up in 2020 is being closed. A volunteer was needed to migrate the data from the old site to the Parish Council website.</li><li>• Right of Way – Cllr Ford expressed her disappointment that Buckinghamshire Council were not supporting the Parish Council in its objection to the diversion of FP47 – Glebe Field. Cllr White said that the Council needed to communicate its views to the residents.</li></ul> <p><b>Buckinghamshire Council Councillor Update</b></p> <ul style="list-style-type: none"><li>• There was no report from Buckinghamshire Council.</li></ul>
26/34	<p><b>Members' Interests:</b> Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>There were no new declarations of interest.</p>
26/35	<p><b>Approval of Minutes:</b> The minutes of the meeting of the Council held on 9<sup>th</sup> March 2026, were approved, and signed by the Chair.</p>
26/36	<p><b>2025/26 Annual Governance Report and Accounting Statements</b></p> <p>a) The 2025/26 Annual Governance Statement was presented to the meeting and once it had been <b>APPROVED</b>, the Chair and Clerk signed the return.</p> <p>b) The 2025/26 Accounting Statement signed by the clerk was presented to the meeting and was signed by the Chair once it had been <b>APPROVED</b> by the meeting. The Annual Governance and Accounting Statement would now be sent to PKF Littlejohn, the external auditors, before the 30<sup>th</sup> June 2026 deadline.</p> <p>c) The Accounting Statement for the year ended 31 March was presented to the meeting. It was <b>NOTED</b> that there had been a £6,465 deficit for the year and the reserve balance was £84,335.</p> <p>d) It was <b>NOTED</b> that the dates for the Notice of Exercise of Public Rights were:</p> <ul style="list-style-type: none"><li>• Announcement made / published on the website - Friday 19<sup>th</sup> June 2026.</li><li>• Period of Inspection starts - Monday 22<sup>nd</sup> June 2026.</li></ul>

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	<ul style="list-style-type: none"> <li>• Period of Inspection ends – Friday 31<sup>st</sup> July 2026.</li> </ul> <p>e) The appointment of Bridget Knight as the internal auditor for 2025/26 was <b>CONFIRMED</b>.</p>
26/37	<p><b>Streetlights</b></p> <p>a) The Clerk had received a complaint about the positioning of column HS8 on the High Street. After consideration it was <b>AGREED</b> that the location did not cause an obstruction.</p> <p>b) A resident had requested that a streetlight be installed at the junction of the High Street and White Horse Lane. After consideration it was agreed to defer this request until later in the year.</p> <p>c) The Chair had suggested that the old-style fittings retained from the High Street light columns could be re-used but as there was a difficulty in obtaining replacement bulbs it was decided not to.</p>
29/38	<p><b>Best Kept Village Competition</b></p> <p>The preparation for this year’s competition was considered.</p> <ul style="list-style-type: none"> <li>• The street signage had been cleaned.</li> <li>• The siding out of Whitchurch Hill to The Firs had been scheduled.</li> <li>• The planters had been delivered. They were due to be filled, planted and positioned.</li> <li>• Cllr Davies had done a report for the Whitchurch News and would put posts out on social media.</li> </ul>
26/39	<p><b>Finance</b></p> <p>The list of payments for April was <b>APPROVED</b>, details at the end of the minutes.</p>
26/40	<p><b>Annual Parish Meeting</b></p> <p>The format of the Annual Parish Meeting was considered, and it was <b>AGREED</b> to invite local organisations to give a short presentation on their activities in the past year.</p>
26/41	<p><b>Planning</b></p> <p>There were no planning applications for consideration.</p>
26/42	<p><b>Date of Next Meeting:</b> The next meeting would be on Monday 11<sup>th</sup> May 2026.</p>

The meeting closed at 8.10pm.

Chair’s Signature ..... Date.....

# Whitchurch Parish Council

## Actions List

Minute	Action Required	Action By	Progress
25/85	Write to residents of Ashgrove Gardens.	Clerk	To Be Done
26/07	Purchase 200-litre Grit Bin.	Clerk	In Progress
26/17	Request quote for solar powered streetlight column.	Clerk	In Progress
26/31b	Purchase a laptop for the Clerk.	Clerk	To Be Done

## BANK POSITION

Bank Balance At	Account	Bank Balance	Total
31 March 2026	Current Account	£8,931.19	
31 March 2026	Deposit Account	£45,000.00	
31 March 2026	Investment Account	£30,403.89	£84,335.08

## INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for March.	£24.05
HMRC – Reclaimed VAT for 2025/26 Financial Year	£7,024.24
<b>TOTAL INCOME SINCE THE LAST MEETING IN MARCH</b>	<b>£7,048.29</b>

Expenditure	Payment	£
<b>Invoices to be approved at Parish Council meeting.</b>		
<b>2025/26 FINANCIAL YEAR</b>		
SSE <sup>(87)</sup> – Street Lighting for Period 01/02/26 to 28/02/26.	DD	£776.51
Intelogy Systems <sup>(88)</sup> – Email Addresses for March.	FPO	£46.37
ENC Ltd <sup>(89)</sup> – Remaining 50% Balance of High Street Column.	FPO	£2,179.20
ENC Ltd <sup>(90)</sup> – Replacement streetlight column HS8 High Street.	FPO	£4,358.40
Core Clean <sup>(91)</sup> – Cleaning of Signage Around the Village.	FPO	£200.00
<b>2026/27 FINANCIAL YEAR</b>		
ENC Ltd <sup>(01)</sup> – Replacement streetlight column HS4 High Street.	FPO	£4,782.00
Buckland Landscapes <sup>(02)</sup> – March Verges/Recreation Ground.	FPO	£889.15
Whitchurch PCC <sup>(03)</sup> – Hall Hire for April 2026 PC Meeting.	FPO	£25.00
Clerk <sup>(04)</sup> - Salary and Expenses for April 2026.	FPO	£560.82
Lloyds Bank <sup>(05)</sup> – March Account Maintenance Charge.	DD	£4.25
<b>TOTAL OF PAYMENTS FOR APPROVAL</b>		<b>£13,821.70</b>
<b>For Information - Reclaimable Vat from 1 April for 2026/27</b>		<b>£797.00</b>