

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 12th May 2025 at 7.30pm.

Present: Cllrs P Alderman, A Bond, and S Ford.

Public Attendance: 12 members of the public. No Buckinghamshire Council Cllr was present.

Clerk: A Skeggs

Absent: None

The outgoing Chair, Charlotte Lincoln, opened the meeting and took the first item.

25/46	Election of Chair On a proposal from Cllr Ford, seconded by Cllr Alderman, Cllr Bond was elected as Chair for the forthcoming year. Cllr Bond then signed the Declaration of Acceptance of Office.
25/47	Election of Vice Chair This item was deferred to the next meeting.
25/48	Apologies for Absence There were no apologies.
	Open Forum for Residents <ul style="list-style-type: none">• Weir Lane Drains – These needed to be reported on the fixmystreet website.• One hundred signatures had been collected supporting a 7.5 tonne weight limit on the Oving Road.• Speeding was a problem along the Oving Road.• A streetlight at the bottom of Church Lane was covered in ivy and so was constantly on.
25/49	Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011. There were no new declarations.
25/50	Approval of Minutes: The minutes of the meeting of the Council held on 14 th April 2025, were approved, and signed by the Chair.
25/51	Co-option Four residents had expressed an interest in joining the Parish Council. Two were present and one had given her apologies. After consideration it was proposed by Cllr Bond and seconded by Cllr Ford that Lindsey Davies, Richard Shuffill and Alec White be co-opted on to the Parish Council.
25/52	2024/25 Internal Audit Report a) The Clerk presented the 2024/25 internal audit report for consideration and reported that there were no issues that the auditor wished to draw to the Council's attention. After reviewing the signed internal audit reports both were APPROVED by the meeting.

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	b) The observations highlighted were NOTED .
25/53	Working Groups The membership of the Playing Field and Neighbourhood Plan working groups was deferred to the next meeting.
25/54	Banking Arrangements a) Bank Signatories - The current list of signatories was reviewed. It was AGREED that the following needed to be removed C Lincoln, M Palin, M Perry and C Thomas. b) Direct Debits - The DDs to SSE, Lloyds Bank, Intelogy, and ICO were APPROVED for the current year
25/55	Finance a) The list of payments for May were APPROVED , details at the end of the minutes. b) The combined bank account position at the 30 April was NOTED . c) It was NOTED that the BALC subscription for 2025/26 was £175.56.
25/56	Planning <ul style="list-style-type: none"> • 25/01189/PIP – 15 The Old Brickyard – <i>Permission in principle for the erection on minimum and maximums of 3 units.</i> There were no objections as it was considered as in fill. • 25/00906/APP – 12 Rickyard Close – <i>Construction of single-story rear extension to replace existing conservatory.</i> There were no objections to the application. • 25/01163/ALB – Old Beams, Oving Road – <i>Listed building application for construction of single-story glass room to the side elevation of the property.</i> There were no objections to the application.
25/57	Points of Interest <ul style="list-style-type: none"> • Meet and Greet – A Meet and Greet session with MP Laura Kryke-Smith had been booked for the June 20th in the Church Hall. <i>Since the meeting this date has been cancelled.</i>
25/58	Date of Next Meeting: The next meeting would be on Monday 9 th June 2025.

The meeting closed at 8.10pm.

Chair's Signature Date.....

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Actions List

Minute	Action Required	Action By	Progress
25/14	Arrange Newman Close site visit.	Cllr Bond	In Progress

BANK RECONCILIATION

Reconciled Bank Balance At	Account	Bank Balance	Total
30 April 2025	Current Account	£3,689.60	
30 April 2025	Deposit Account	£56,706.29	
30 April 2025	Investment Account	£30,403.89	£90,799.78

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for April.	£46.61
Salvation Army – Clothes Bank for March. Final Payment.	£3.99
Eastern Power Networks – Wayleave for The Meadows area.	£309.24
TOTAL INCOME SINCE THE LAST MEETING IN APRIL	£359.84

Expenditure		
Invoices to be approved at Parish Council meeting.	Payment	£
BALC ⁽⁰⁵⁾ – Subscription for 2025/26.	FPO	£175.56
B Knight ⁽⁰⁶⁾ – Internal Audit Service for 2024/25 AGAR.	FPO	£100.00
Buckland Landscapes ⁽⁰⁷⁾ – April Verges/Recreation Ground.	FPO	£846.81
Whitchurch PCC ⁽⁰⁸⁾ – Hall Hire for May 2025 PC Meeting.	FPO	£25.00
Clerk ⁽⁰⁹⁾ - Salary and Expenses for May 2025.	FPO	£545.22
Gallagher Insurance ⁽¹⁰⁾ – Annual Insurance Premium.	FPO	£1,482.76
TOTAL OF PAYMENTS FOR APPROVAL		£3,175.35
Direct Debits		
Lloyds Bank – March Account Maintenance Charge.	DD02	£4.25
Intology Ltd - Microsoft Business Basic for April 2025.	DD03	£47.04
TOTAL OF DD PAYMENTS FOR NOTING SINCE THE APRIL MEETING		£51.29
For Information - Reclaimable Vat from 1 April for 2025/26		£311.56