

Whitchurch Parish Council

Clerk to the Council – Mr. Tony Skeggs

Minutes of the Meeting of Whitchurch Parish Council held at the St Johns Hall

On Monday 11th May 2026 at 7.30pm.

Present: Cllrs A Bond (Chair), P Alderman, L Davies, S Ford, S Jefferies, R Shuffill, and A White.

Public Attendance: 5 members of the public. Buckinghamshire Council Cllr Gomm.

Clerk: A Skeggs

Absent: None

26/43	Election of Chair: On a proposal from Cllr Ford, seconded by Cllr Alderman, Cllr Bond was elected as Chair for the forthcoming year. Cllr Bond then signed the Declaration of Acceptance of Office.
26/44	Election of Vice-Chair: On a proposal from Cllr Bond, seconded by Cllr Ford, Cllr Shuffill was elected as Vice-Chair for the forthcoming year.
26/45	Apologies for Absence There were no apologies as everyone was present.
	Annual Parish Meeting The following organisations gave a report of their activities over the past year. <ul style="list-style-type: none">• Church - Bryan Moseley gave a report on the church which highlighted that the Sunday school was currently suspended, the magazine was delivered by volunteers and that there should be a Team Rector in position soon.• Youth Club – Cllr Alderman reported that the youth club can been running for 12 months on a Friday during term time. Forty-two families had registered their children aged 5-11. There were 9 older teenagers that attended. Volunteers were needed.• Mother & Toddler Group – This met once a week in the Methodist Hall.• Community Lunch Club – Cllr Ford reported that the lunch club had been running since 2019. It was held once a month and run by a group of volunteers, with between 30-36 attending each time. It was also raising funds for new tables for the church hall. Cllr Ford also contributed snippets of village history to the Whitchurch News. Open Forum for Residents <ul style="list-style-type: none">• A resident requested that an accessible pathway be laid around the playing field and wooded area and that there were various sources of funding available.• A resident asked whether the playing field gate was locked at night. Also, there were areas outside the Priory, Church Headland and at the junction of the Meadows that needed cutting back. He thanked the Council for their response to his recent enquiry.• A resident asked whether the height of the speed bumps in Mount Pleasant could be raised.

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	<p>Buckinghamshire Council Councillor Update</p> <ul style="list-style-type: none"> The recent activity on the Local Plan was a scoping exercise with the full consultation beginning in July. Buckinghamshire Council would be having the Annual Meeting on the 20 May. Cllr Gomm was asking for a quote for four new island indicators. He was still waiting for the MVAS data. Buckinghamshire Council had a new mobile APNR van, which could be used in the village. He was happy to lead a public meeting on the Call for Sites and there was a consultation out on switching from S.106 to CIL.
26/46	<p>Members' Interests: Members were invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Whitchurch Parish Council Code of Conduct for Members and by the Localism Act 2011.</p> <p>There were no new declarations of interest.</p>
26/47	<p>Approval of Minutes: The minutes of the meeting of the Council held on 13th April 2026, were approved, and signed by the Chair.</p>
26/48	<p>2025/26 Internal Audit Report</p> <p>a) The Clerk presented the 2025/26 internal audit report, which after consideration was APPROVED.</p> <p>b) It was NOTED that no observations had been brought to the Councils attention. Cllr White asked what the process was for appointing the auditor, to which the Clerk replied.</p>
26/49	<p>Insurance Schedule for 2026/27</p> <p>The Clerk had circulated the 2026/27 insurance schedule for review. After consideration the Council was satisfied that the right level of insurance cover was in place to enable the Council to operate as a Local Authority and AGREED the premium for 2026/27. Cllr Jefferies was to review the cover during the year with the aim of finding an alternative provider.</p>
26/50	<p>Best Kept Village Competition</p> <p>Cllr Ford reported that there were several areas that needed to be tidied up before the judging. It was suggested that a working group be formed to tackle the work. This would be advertised in the Whitchurch News along with another article by Cllr Davies. The new planters had been planted up ready for the competition.</p>
26/51	<p>Parking Along Mount Pleasant</p> <p>A resident had raised the issue of cars parking on the grass verges in Mount Pleasant and asked that bollards be considered to prevent it. After consideration it was AGREED that as the land was not the Parishes no action would be taken.</p>
26/52	<p>Banking Arrangements</p> <p>a) Signatories - The current list of signatories was reviewed. It was AGREED that no</p>

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	<p>changes were required.</p> <p>b) Direct Debits - The DDs to SSE, Lloyds Bank, Intelogy, and ICO were APPROVED for the current year.</p>
26/53	<p>Finance</p> <p>a) The list of payments for April was APPROVED, details at the end of the minutes. It was suggested that a new IT provider be found to set up the required email accounts.</p> <p>b) The bank position as at the 5th May was NOTED.</p> <p>c) It was NOTED that the membership to BALC, which provided support to councillors, clerks and the Council, had been renewed at a cost of £202.32.</p>
26/54	<p>Planning</p> <p>a) There were no planning applications for consideration.</p> <p>b) It was AGREED that a public meeting to consider the Buckinghamshire Local Plan should be held, led by Councillor Gomm. The Clerk was to check availability of the hall in July and August.</p>
26/55	<p>Date of Next Meeting: The next meeting would be on Monday 8th June 2026.</p>

The meeting closed at 8.55 pm.

Chair's Signature Date.....

Actions List

Minute	Action Required	Action By	Progress
26/07	Purchase 200-litre Grit Bin.	Clerk	In Progress
26/17	Request quote for solar powered streetlight column.	Clerk	In Progress
26/31b	Purchase a laptop for the Clerk.	Clerk	To Be Done
26/50	Article for the Whitchurch News.	CLlr Davies	Completed
26/53	Look for a new IT provider.	Clerk	Outstanding
26/54	Check availability of hall in July and August.	Clerk	Completed

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BANK POSITION

Bank Balance At	Account	Bank Balance	Total
30 April 2026	Current Account	£10,833.02	
30 April 2026	Deposit Account	£61,021.16	
30 April 2026	Investment Account	£30,403.89	£102,258.07

INCOME AND EXPENDITURE LISTING

Income	£
Lloyds Bank – Interest for March.	£21.16
Buckinghamshire Council – First Precept Instalment	£18,115.00
TOTAL INCOME SINCE THE LAST MEETING IN APRIL	£18,136.16

Expenditure	Payment	£
Invoices to be approved at Parish Council meeting.		
2026/27 FINANCIAL YEAR		
Intelogy Systems ⁽⁰⁶⁾ – Email Addresses for April.	DD	£46.37
Buckland Landscapes ⁽⁰⁷⁾ – Clearing Whitchurch Hill / Reservation	FP	£588.00
B Knight ⁽⁰⁸⁾ – Internal Audit of 2025/26 AGAR.	FP	£110.00
BALC ⁽⁰⁹⁾ – 2026/27 Annual Subscription.	FP	£202.32
Best Kept Village Competition ⁽¹⁰⁾ – Entrance Fee.	FP	£25.00
SSE ⁽¹¹⁾ – Street Lighting for March	DD	£745.44
Whitchurch PCC ⁽¹²⁾ – Hall Hire for May 2026 PC Meeting.	FP	£25.00
Buckland Landscapes ⁽¹³⁾ – April Verges/Recreation Ground.	FP	£889.15
Clerk ⁽¹⁴⁾ - Salary and Expenses for May 2026.	FP	£565.82
Lloyds Bank ⁽¹⁵⁾ – April Account Maintenance Charge.	DD	£4.25
TOTAL OF PAYMENTS FOR APPROVAL		£3,201.35
For Information - Reclaimable Vat from 1 April for 2026/27		£1,043.19