

BOARD OF REVIEW
Town of Bloomington
May 6th, 2025, 6:00 PM TO 8:00 PM
Township of Bloomington Town Hall
534 State Hwy 35, Bloomington, WI 53804

AGENDA:

1. Chairman Calls Board of Review to order.
2. Roll Call.
3. Confirmation of appropriate Board of Review & Open Meeting notices.
4. Select a Chairperson for Board of Review.
5. Select a Vice-Chairperson for Board of Review.
6. Verify that a member has met the mandatory training requirements.
7. Verify that the Township has an ordinance for the confidentiality of income & expense information provided to the assessor under state law (sec. 70.47(7)(af).
8. Review of new laws.
9. Verify that the Township has a policy regarding the procedure for sworn telephone testimony & sworn written testimony.
10. Verify that the Township has a policy regarding the procedure for waiver of Board of Review hearing requests.
11. Receipt of the Assessment Roll by Clerk from the Assessor.
12. Receive the Assessment roll and & sworn statements from the clerk.
13. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, WIs Stats.).
14. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
15. Review the Assessment Roll and Perform Statutory Duties:
 - Examine the roll,
 - Correct description or calculation errors,
 - Add omitted property, and
 - Eliminate double assessed property.
16. During first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
 - Requests to testify by telephone or submit sworn written statement,
 - Subpoena requests, and
 - Act on any other legally allowed/required Board of Review matters.
17. Review Notices of Intent to File Objection.
18. Proceed to hear objections, if any & proper notice/waivers given unless scheduled for another date.
19. Consider/act on scheduling additional Board of Review Date(s).
20. Adjourn (to future date if necessary).

Posted on May 1st, 2025
Jane Patterson-Clerk
Township of Bloomington