

Town of Bloomington
Reimbursement of Town Expenses
Resolution #11032025

The Town Board of the Town of Bloomington, Grant County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

Reimbursement by the Town is authorized for elected and appointed town officers and employees for travel, meals, lodging costs and other Town-related expenses authorized and incurred by these officers and employees in their duties for the town. The lodging, meals, travel costs and other Town related business expenses authorized for reimbursements are as follows:

- 1) Town-related travel and meals performed outside of the Town's boundaries;
- 2) Town business performed on personal cell phones;
- 3) Repairs and maintenance of Town computers or personal computers used for Town business paid for at the time of repairs by the Town officers/employees;
- 4) Office supplies and highway related parts purchased by elected /appointed town officers/employees used only for Town business;
- 5) Personal clothing and tools purchased by the officer/employee worn/used during Town duties;
- 6) Personal equipment used to perform Town duties;
- 7) Leased or rented equipment used to perform Town duties that the Town does not own and paid for at the time of renting by officers and employees;
- 7) Town workshops offered by Wisconsin Towns Association and Wisconsin UW-Extensions Office attended by Town officers/employees.

Upon proper written proof of payment timely submitted to the town clerk by a town officer or employee for authorized travel costs and other Town expenses as mentioned above, timely submitted to the town clerk demonstrating the specific travel costs and other Town expenses incurred by the officer or employee, the town shall provide, by the town clerk, timely payment to the officer or employee. Such written proof by the town officer or employee shall be submitted to the town clerk in writing within 30 days of the costs or expenses being incurred. The town shall not be required to make payment or reimbursement for expenses or costs not timely received or not pertaining or related to the business or duties of the Town as determined by the town board.

The town clerk shall properly post or publish this resolution as required under s. 60.80, Wis. stats.

Adopted this 3rd day of Nov, 2025




Chairman Bill Erdenberger



Supervisor I Mike Patterson



Supervisor II David Mergen

Attested by: 
Town Clerk-Jane Patterson