

# Mountain View Shores HOA

P. O. Box 66  
Huddleston, VA 24104-0066

## POA PACKET REQUEST

*(Seller's Agent Responsibility)*

1. Before a POA Packet can be sent, please fill out the following information and send it to me at [liptak.julie@gmail.com](mailto:liptak.julie@gmail.com)

### Property:

MVS Section and Lot Number:

Street Address:

### Seller:

Names:

Email Addresses:

Phone Numbers:

### Buyer:

Names:

Mailing Address:

Email Addresses:

Phone Numbers:

### Other Info:

Date of Closing:

Where to email POA Packet:

2. Mail a \$50.00 check to the Treasurer of our association at the address listed above. Checks should be made payable to MVS HOA.
  - Be sure to write on check the Section and Lot Number and/or Street Address of property under contract.
3. Once receipt of payment has been confirmed, I will send you a check receipt and Disclosure Form.
  - The Disclosure Form should be filled out at closing and sent back to MVS HOA

Additional information can be found on our website listed below. I would appreciate your emailing me after the closing has gone through.

Thank you for your cooperation.

Julie Liptak  
Vice President, MVS HOA