

# New Grad Fluent in English and French

## EDUCATION

Bachelor of Science in Biological Sciences  
2019-2023

### Professional Summary

A committed and flexible individual with excellent problem-solving abilities and a team-oriented attitude. Eager to contribute my skills and enthusiasm to an organization that shares my goals. Driven by the desire to create a positive change.

### Academic Project Highlights

- Proficient in the use of Microsoft Office for over 5 years
- Skilled in advanced laboratory analysis and upkeep
- Competent in the utilization of various software tools, e.g., bioinformatics and genetic analysis software
- Proficient in the use of various softwares eg. BLAST, MEGA11, Skatebase, etc
- Basic coding knowledge using RStudio

### Languages

- English
- French
- Swahili

## EXPERIENCE

Education Support Institution – Paraprofessional

2023-present

- Worked closely with teaching staff to effectively manage classroom environments

- Provided individual and group assistance to students, catering to their distinct needs
- Supported students with customized education plans to facilitate tailored learning experiences
- Contributed to the creation of educational materials and coordinated classroom activities

#### Food Service Establishment – Customer Service Role 2017-2018

- Utilized strong interpersonal skills to aid customers with selections and orders
- Ensured accurate cash transactions and maintained orderly financial records
- Kept a clean and organized service area to enhance customer satisfaction
- Collaborated with team members to improve service delivery efficiency

#### Volunteer Experience

- Childcare
  - Reliable and responsible caregiver
  - Provided care for children of acquaintances, including academic support
  - Prepared meals and performed light cleaning tasks
  - Adhered to established routines
- Community Service
  - Organized and led community gatherings
  - Worked with a varied team to meet community objectives
  - Dedicated to community involvement and support
  - Assisted in after-school programs
  - Contributed to the creation of branding materials

#### SKILLS

- Excellent at multitasking and meeting deadlines while ensuring quality
- Adept in various software applications, quick to learn new technologies
- Strong teamwork and cooperative skills
- Multilingual: English, French, and Swahili
- Customer interaction and sales capabilities