



Child Contact Form – 2021

This form **MUST** be kept up to date. There will be two copies of this form in The Garden Daycare Centre (TGDC). One copy will be placed on your child's personal file, the second copy will be placed in your child's class binder where daily attendance is kept. Please keep a blank copy so that you may resubmit when any details change.

An email or verbal request for a staff member of TGDC to update your child's information form will not be accepted.

Child's Information	
Child's Name:	Birthdate:
Address:	Allergies/Special Instructions:

Parent/Guardian Information 1	
Parent/Guardian Name:	Relationship to child:
Address:	Work # Cell # Home #
Email (personal):	Email (work):
Place of work:	Address:

Parent/Guardian Information 2	
Parent/Guardian Name:	Relationship to child:
Address:	Work # Cell # Home #
Email (personal):	Email (work):
Place of work:	Address:

Additional Contacts:

We will call the additional contacts if both parents/guardians do not respond to all numbers given. Additional contacts will be called in order of how they are listed until The Garden Daycare Centre is able to contact someone.

Additional Contact 1	
Name:	Relationship to child:
Address:	Work # Cell # Home #
Email (personal):	Email (work):
Place of work:	Address:
Additional Contact 2	
Name:	Relationship to child:
Address:	Work # Cell # Home #
Email (personal):	Email (work):
Place of work:	Address:
Additional Contact 3	
Name:	Relationship to child:
Address:	Work # Cell # Home #
Email (personal):	Email (work):
Place of work:	Address:

Parent/Guardian Signature 1: _____ Date: _____

Parent/Guardian Signature 2: _____ Date: _____

134 Middle Rd
Devonshire
DV 20

PO BOX 22
DV BX
Devonshire DV 20

Email: hello@thegardenbda.com
Website: www.thegardenbda.com
Telephone: +1 441 747-8432