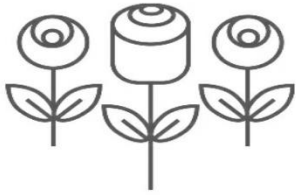


# The Garden

Daycare Centre



## Open-Door Policy – 2021

### Purpose of the Open-Door Policy

The Purpose of The Garden Daycare Centre's (TGDC) Open-Door policy is to inform parents how they may go about seeing their children out of the regular drop off and collection time.

### How we accomplish this

TGDC offers an Open-Door Policy, an Open-Door Policy means parents may visit their children in our centre any time they wish. We do ask parents who plan to visit their children frequently to follow the classroom routine to avoid disturbing classroom schedules and activities. We also ask that visits are respectful of other children in our centre. Our suggestion would be short visits or watching from the hallway, we suggest this to ensure children are not distracted from learning activities and classroom rules.

### Limitations

TGDC appreciates parent/family involvement, visitors can be overwhelming to teachers, other children and even your own child at times. During regular operating hours all present children and staff add to our capacity. We will limit 2 parents to each classroom, speak with your child's classroom lead teacher if you wish to visit your child. This means first request, first granted. Our only exception to this is when parents, grandparents are invited for specific events.

### Appointments – do not fall under Open-Door Policy

If you wish to meet with the Person In Charge (PIC), Owner or Lead teacher at TGDC please make an appointment so that arrangements for this can be made. This is to ensure that appropriate attention is being given to all of the children during hours of operation.

*\*Appointments in this case does not mean medical or other appointments. In this case it means a parent/teacher meeting\**

